

Vera Murrill, Chairperson  
Ella Fields-Bunch, Secretary  
Victoria Butler, Member  
Bobby Siller, Member  
Kevin Jones, Member



Jackie Greene, Director  
Erica Critcher, Deputy Director

## Perquimans County Board of Elections

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### MINUTES

Tuesday, April 4<sup>th</sup>, 2023

*The Perquimans County Board of Elections held its meeting on Tuesday, April 4<sup>th</sup>, 2023, in the conference room at the NC State Extension Building, 601 S. Edenton Road St., Hertford, NC at 6 p.m.*

#### **Board of Elections**

Members Present: Vera Murrill, Chair; Victoria Butler, Kevin Jones, Bobby Siller

#### **Others Present**

Jackie Greene, Director; Erica Critcher, Deputy Director

Board of Elections Chair, Vera Murrill welcomed all in attendance. The meeting was called to order at 6:03 p.m.

#### **Consent Agenda**

The Board agreed to make a few minor changes to the minutes provided to them. These changes were initiated by Chair Vera Murrill and Director Greene. In the future these changes will be made and initiated by Secretary Ella Fields-Bunch. Upon a motion by Victoria Butler and second by Kevin Jones, the Board voted unanimously to approve the minutes of March 7 and March 22, 2023 as presented after the corrections were made.

Bobby Siller presented the Board with a demographic excel spreadsheet. The usefulness of reviewing a similar sheet provided by the BOE after each election was discussed. The Board agreed to discuss the topic at another time.

#### **Old Business**

**New Building 333 Winfall Blvd. Hertford, NC** - Director Greene provided the Board with more information regarding renovation the new BOE Building.

**Evaluation Form/Process of Director and Deputy Director of Elections Duties** - The Board unanimously agreed to have BOE staff make minor corrections to the Director of Elections Duties sheet. Discussion regarding the evaluation form was tabled to the next meeting.

**Laptop use by Board** - Director Greene informed the Board that Shoshin Technologies is working to install software on laptops used during BOE meetings. The work is expected to be completed in time to be used at the next meeting.

**New Business**

**NCADE Conference** - The Board was provided an overview of BOE staff's experience at the NCADE conference.

**Public Comment**

N/A

**Closed Session**

Upon a motion by Bobby Siller and second by Victoria Butler, the Board voted unanimously to move to closed session per § 143-318.11. (a) (9) at 7:09 p.m.

**Adjournment**

Upon a motion made by Kevin Jones and second by Victoria Butler, the Board unanimously voted to adjourn the meeting at 7:44 p.m.

  
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Vera Murrill, Chair

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Ella Fields- Bunch, Secretary

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Victoria Butler, Member

  
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Bobby Siller, Member

  
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Kevin Jones, Member