

AGENDA

All items are for discussion and possible action.
Perquimans County Board of Commissioners
Commissioners' Room - Courthouse Annex Building
February 6, 2017
6:15 p.m.

NOTE: THE BOARD WILL HAVE A DINNER MEETING AT THE EXTENSION OFFICE AT 5:00 P.M. PRIOR TO TONIGHT'S MEETING. THE INTER-COUNTY FIRE DEPARTMENT WILL HAVE THEIR LADDER TRUCK AT THE EXTENSION BUILDING FOR THE BOARD TO SEE.

I. Call to Order

II. Prayer & Pledge

III. Public Hearings

A. Conditional Use Permit No. CUP-16-06 - Beth Trahos (for Alpha Value Solar, LLC)..... 6:15 p.m.

> To receive citizens' comments to consider Conditional Use Permit No. CUP-16-06, requested by Beth Trahos (for Alpha Value Solar, LLC) for a Large Scale, ground-mounted Solar Power Energy System Facility in the 700-block of Ocean Hwy South (US Hwy. 17) to include Tax Parcel No. 3-0049-00010A

B. Parent-to-Child Deed of Gift No. NZV-16-02 – Wanda L. White..... 6:50 p.m.

> To receive citizens' comments to consider Parent-to-Child Deed of Gift No. NZV-16-02, requested by Wanda L. White for Brenda Johnson, for one-acre lot (portion of Tax Parcel No. 4-0036-0130), located on Opal's Trail, off Swayne's Lane).

IV. Approval of Agenda

V. Consent Agenda

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)

A. Approval of Minutes: January 3, 2017 Regular Meeting & January 17, 2017 Special Called Meeting/Work Session

B. Tax Release Approvals

C. Personnel Matters

1. Termination: Part-Time/Fill-In EMT-I
2. Resignation: Full-Time EMT-I (Correction)
3. Resignation: Part-Time/Fill-In EMT-I
4. Resignation: Full-Time Telecommunicator
5. Resignation: Part-Time Telecommunicator
6. Resignation: Planner

D. Step & Merit Increases

1. Tax Department

E. Board Appointments/Resignation

1. Tourism Development Authority (2 appointments)
2. Board of Adjustments
3. Resignation: Nursing Home Community Advisory Committee

F. Budget Amendments No. 7 – 8

G. Resolution: Senior Games Participation Month

VI. PRESENTATIONS

A. Plaque Presentation to Donald Manley

B. Introduction of New Employees/Staff

1. Water Supervisor
2. Deputy

VII. Scheduled Appointments

A. Jeff Sackrison, President – Vidant Chowan Hospital

7:00 p.m.

B. Susan Chaney, Social Services

7:20 p.m.

**ACTION
TAKEN
LATER**

**ACTION
REQUIRED**

**NO ACTION
REQUIRED**

VIII. Commissioner's Concerns/Committee Reports

- A.
- B.
- C.

IX. Old Business

**NO
ACTION
REQUIRED**

- A. Updates from County Manager
- B. Commissioner Board/Committee Appointments
- C.

X. New Business

**ACTION
REQUIRED**

- A. Planning Items
 - 1. Conditional Use Permit No. CUP-16-06 - Beth Trahos (for Alpha Value Solar, LLC)
 - 2. Parent-to-Child Deed of Gift No. NZV-16-02 - Wanda L. White
- B. FY 2016-17 Audit Contract
- C.
- D.
- E.

XI. Unscheduled Appointments/Public Comments

(if you wish to address the Board, please state your name for the record prior to speaking)

- A.
- B.
- C.

XII. Closed Session: Economic Development Matter/Personnel Matter & Closed Session Minutes

XIII. Adjournment

FOR INFORMATION ONLY:

- Legislative Goals for 2017-18
- Prescription Card Program

DEPARTMENT HEAD REPORT:

- Plat Log
- Tax Department
- Code Enforcement Officer Reports (two months)
- Sheriff's Department
- Building Inspections Report

COMMITTEE WRITTEN REPORTS:

- Community Advisory Committee/Quarterly/Annual Visitation Reports
- Albemarle RC&D Winter 2017 Report

NOTES FROM THE COUNTY MANAGER
February 6, 2017
6:15 p.m.

NOTE: THE BOARD WILL HAVE A DINNER MEETING AT THE EXTENSION OFFICE AT 5:00 P.M. PRIOR TO TONIGHT'S MEETING. THE INTER-COUNTY FIRE DEPARTMENT WILL HAVE THEIR LADDER TRUCK AT THE EXTENSION BUILDING FOR THE BOARD TO SEE.

- III. **Enclosures:** Public Hearings are being held regarding the following matters:
 - A. **Conditional Use Permit No. CUP-16-06 - Beth Trahos (for Alpha Value Solar, LLC)**6:15 p.m.
 - *To receive citizens' comments to consider Conditional Use Permit No. CUP-16-06, requested by Beth Trahos (for Alpha Value Solar, LLC) for a Large Scale, ground-mounted Solar Power Energy System Facility in the 700-block of Ocean Hwy South (US Hwy. 17) to include Tax Parcel No. 3-0049-00010A*
 - B. **Parent-to-Child Deed of Gift No. NZV-16-02 - Wanda L. White**6:50 p.m.
 - *To receive citizens' comments to consider Parent-to-Child Deed of Gift No. NZV-16-02, requested by Wanda L. White for Brenda Johnson, for one-acre lot (portion of Tax Parcel No. 4-0036-0130), located on Opal's Trail, off Swayne's Lane).*
- V. **Enclosures.** Items included on the Consent Agenda are enclosed. *If you wish to discuss any of these items, please make that request during the meeting.*
- VI.A. **Enclosure.** Chair Jones will present a plaque to Donald Manley who stepped down from the Planning Board after 17 years of service on the Planning Board.
- VI.B. The following introductions will be made:
 - 1. **County Manager Heath:** County Manager Heath will introduce Nick Lohies who was promoted to Water Supervisor effective January 1, 2017.
 - 2. **Sheriff Shelby White:** Sheriff White will introduce Kevin Lane who was appointed as a Deputy effective January 1, 2017.
- VII.A. Jeff Sackrison, President of Vidant Chowan Hospital and Vidant Bertie Hospital will present an update on what Vidant Chowan Hospital has accomplished over the past year or so. He wants to get out into the communities and let them know what Vidant Chowan Hospital has been doing.
- VII.B. Susan Chaney, Social Services Director, will present her monthly report.
- VIII.A. County Manager Heath will present several updates to the Board.
- IX.B. **Enclosure.** With the change in Board members, the Board will need to rearrange the Committees/Boards appointments to replace Janice Cole and Matt Peeler. Board action is being requested.
- X.A. **Enclosure.** Donna Godfrey, County Planner, will present the following item for Board action:
 - 1. **Conditional Use Permit No. CUP-16-06 - Beth Trahos (for Alpha Value Solar, LLC):** A Public Hearing was held earlier to receive citizens' comments to consider Conditional Use Permit No. CUP-16-06, requested by Beth Trahos (for Alpha Value Solar, LLC) for a Large Scale, ground-mounted Solar Power Energy System Facility in the 700-block of Ocean Hwy South (US Hwy. 17) to include Tax Parcel No. 3-0049-00010A. Board action is being requested.
 - 2. **Parent-to-Child Deed of Gift No. NZV-16-02 - Wanda L. White:** A Public Hearing was held earlier to receive citizens' comments to consider Parent-to-Child Deed of Gift No. NZV-16-02, requested by Wanda L. White for Brenda Johnson, for one-acre lot (portion of Tax Parcel No. 4-0036-0130), located on Opal's Trail, off Swayne's Lane). Board action is being requested.
- X.B. Last year when the Board approved the Audit Contract for FY 2015-16, they mentioned that we might want to go out for bids for the next audit contract. County Manager Heath and Finance Officer, Tracy Mathews, is asking for Board direction since it is about time for us to approve the next audit contract. Board direction is being requested.
- XII. **Enclosure.** Pursuant to NC General Statute 143-318.11(4)(6), the Board will need to go into Closed Session to discuss an economic development personnel matter and consider Closed Session Minutes for action.

CONSENT AGENDA NOTES

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner)

- A. **Enclosures:** Approval of Minutes – January 3, 2017, Regular Meeting & January 17, 2017 Special Called Meeting/Work Session
- B. **Enclosure:** Tax Releases – see attached list

C. Enclosures: Personnel Matters

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
James Wheeler	Part-Time/Fill-In EMT-I	Termination			01/07/2017
Chadd Trotman (<i>Correction</i>)	Full-Time EMT-I	Resignation			02/01/2017
Logan Midgett	Part-Time/Fill-In EMT-I	Resignation			01/23/2017
Louvinia Woodard	Full-Time Telecommunicator	Resignation			02/01/2017
James Farrar	Part-Time Telecommunicator	Resignation			02/07/2017
Donna Godfrey	Planner	Resignation			02/17/2017

D. Enclosures: During the Budget process, this merit increase was approved for the employee. The following individual is being recommended by their supervisor for merit increase:

Employee Name	Employee Job Title	Grade/ Step	New Salary	Effective Date
Kimberly A. Bray	Tax Clerk - Business Personal Property	61/8	31,510	02/01/2017

E. Enclosure: The following Board reappointments/resignation are being presented for Board action:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
White, Mary	Tourism Development Authority - Industry Rep	Reappointment	2 yrs.	02/01/2017
Eley, Sid	Tourism Development Authority - Hertford Rep	Appointment	2 yrs.	02/01/2017
Hurdle, Pamela	Board of Adjustments (<i>complete Al Gesler's term</i>)	Appointment	3 yrs.	02/01/2017
Darden, Kisha	Nursing Home Advisory Committee	Resignation		02/01/2017

F. Enclosures: Budget Amendment Nos. 7 - 8 are presented for Board action.

G. Enclosure: The Albemarle Senior Games will be held from March 27th through May 23rd. Albemarle Commission Area Agency on Aging is request that the Board adopt this resolution declaring April as Senior Games Participation Month. Board action is being requested.

PUBLIC NOTICE (CORRECTION No. 2)

The Perquimans County Board of County Commissioners will hold a Public Hearing on Monday, February 6, 2017, at 6:15 PM in the Commissioners' Meeting Room on the 1st floor of the Perquimans County Courthouse Annex Building located at 110 North Church Street, Hertford, NC (next door to the Historic County Courthouse), to consider the following:

- 1) Conditional Use Permit No. CUP-16-06, requested by Beth Trahos (for Alpha Value Solar, LLC) for a Large Scale, ground-mounted Solar Power Energy System Facility in the 700-block of Ocean Hwy South (US Hwy. 17) to include Tax Parcel No. 3-0049-00010A; and
- 2) Parent-to-Child Deed of Gift No. NZV-16-02, requested by Wanda L. White for Brenda Johnson, for one-acre lot (portion of Tax Parcel No. 4-0036-0130), located on Opal's Trail, off Swayne's Lane).

Property owners, residents and other interested parties may review these items during normal business hours before the Public Hearings at the Perquimans County Planning & Zoning Office, 104 Dobbs Street, Hertford, NC, or on the County's Website at www.perquimanscountync.gov or call (252)426-2027 for more information. Public comments at the hearing will be in the form of sworn testimony subject to cross examination.

Publish in Perquimans Weekly on January 25, 2017

PERQUIMANS COUNTY BOARD OF COMMISSIONERS PLANNING & ZONING STAFF REPORT

Deadline for Submission - Tuesday 9 a.m. - Six Days Prior to BCC Meeting

February 6, 2017
BCC MEETING DATE

TO: Frank Heath, MPA, County Manager DATE: January 27, 2017

FROM: Donna Godfrey, AICP, County Planner *DG* PHONE: 426-2027

SUBJECT: Consideration of Conditional Use Permit No. CUP-16-02, by Beth Trahos (for Alpha Value Solar, LLC), for a Large Scale, ground-mounted Solar Power Energy System in the 700-block of Ocean Hwy South (US Hwy 17 South), on property owned by The Riddick Family Partners to include the 109.54-acre parcel owned by The Riddick Family Partners, known as Tax Parcel #3-0049-00010A.

ZONING MAP AMENDMENT	<input checked="" type="checkbox"/>	CONDITIONAL USE PERMIT	ORDINANCE OR RESOLUTION	LEGISLATIVE PUBLIC HEARING	Legal Review ()
ZONING TEXT AMENDMENT	<input type="checkbox"/>	MAJOR SUBDIVISION	<input checked="" type="checkbox"/>	QUASI-JUDICIAL PUBLIC HEARING	()
OTHER TEXT AMENDMENT	<input type="checkbox"/>	PUD MAJOR MODIFICATION	<input checked="" type="checkbox"/>	OTHER PLANNING OR ZONING ITEM	()

BACKGROUND INFORMATION: (Attach additional pages if necessary)

Introduction/Purpose: This report is being provided to the Board of County Commissioners (BCC) for the purpose of reviewing potential Conditions as contained in the Draft Conditional Use Permit (CUP) document (see attached).

Potential Schedule for Public Hearing: At its meeting on January 10th, the Planning Board recommended approval of the Conditional Use Permit No. CUP-16-06, conditioned upon the list of potential conditions contained in the Draft CUP document. Following the Planning Board's meeting, the Applicant requested several minor revisions to the Draft CUP and these are denoted by the "strikethrough and underline" text. In accordance with the County's Zoning Ordinance and State Law, Public Notices were sent to adjacent and nearby property owners, and the site was posted and a newspaper notice was published.

-Continued on next page-

SUGGESTED MOTIONS/RECOMMENDATIONS/ACTIONS: (See Table of Findings on next page)

Pursuant to Sections 903, 907 and 907.28 of the Zoning Ordinance: once the Board of County Commissioners has completed a separate review and action on each one of the four findings required by Sections 903(a), (b), (c) and (d) of the Zoning Ordinance in consideration of this case, the following scripts may be used to form the desired motion for the fifth and final action, to either approve or deny the proposed solar energy system facility, as follows:

SUGGESTED ACTION TO APPROVE: Motion to Approve Conditional Use Permit No. CUP-16-06: to establish a 5 Megawatt Large Scale, ground-mounted Solar Energy System on a portion of Tax Parcel No. 3-0049-00010A, occupying about 55 acres within the +/-109.54-acre subject property, located to the west of 764 and 768 Ocean Highway South (US Hwy. 17 South), conditioned upon (revise, add or delete from list of conditions contained in the DRAFT Conditional Use Permit), adopting Section 903 Findings to support the motion (see Table of Findings on next page).

SUGGESTED ACTION TO DENY: Motion to deny Case No CUP-16-06 would utilize the above-noted motion stated in the negative tense.

Administration: FH Initials

FORWARDED TO BCC SUPPORTING MATERIAL ATTACHED

BACKGROUND INFORMATION continued:

Consideration of CUP Criteria and Proposed Conditions: The County's Zoning Ordinance provides for the BCC to consider the proposed Draft CUP at a Public Hearing and to use Sections 903(a) thru (d) as summarized in the Table as a guide (see below), and to look for concurrence with Section 907.28, Solar Power Energy System regulations. If approved, the CUP document will run with the land and shall be binding on the original applicants for the Conditional Use Permit, their heirs, successors, and assigns.

PROJECT REVIEW: For more details, reference is made to the attached Application Form. In summary, the Applicants are seeking approval to install and operate a 5 Megawatt Solar Farm on approximately 55 acres of land located on a parcel of land containing approximately 110 acres, as depicted on the Applicant's Site Plan.

The Applicants are requesting some latitude in the final footprint of the Solar System, to allow optimization of the subject property as it pertains to soil conditions, wetness, etc. This is a departure from previous solar projects which utilized for the most part an entire parcel or where a special metes and bounds legal description was provided to distinguish the location of the project boundaries which differed from the property lines. Condition A acknowledges this agreement, conditioned upon the submittal of a legal description at the Zoning Permit stage.

The Draft CUP document was written in coordination with Heath McLaughlin to include required and suggested conditions for the proposed Solar Energy System. As with other CUP requests, the Applicant's Site Plans and Statements are parts of the CUP itself. If approved, the Draft CUP will be executed by the property owner(s) and the BCC Chair and recorded in a timely fashion by the Applicant or owners in the Register of Deeds Office, along with said Statement and Plans. Later, the recorded CUP will be attached to the Applicant's proposed Zoning Permit and then used by Planning & Zoning staff to determine zoning compliance.

SUGGESTED MOTIONS and ACTIONS: As previously stated, the County's Zoning Ordinance provides for the BCC to consider the proposed development at a Public Hearing and to use as a guide Sections 903(a) thru (d) as summarized in the Table of Findings (see below). The BCC is requested to consider and act on each finding separately, prior to making a fifth motion for approval or denial of the request. For the fifth action, scripted motions in the positive and negative tense are provided for the BC's use on page 1, to acknowledge the DRAFT Conditional Use Permit and any changes required to it by the BCC, in the event the BCC approves the project.

When making a motion, BCC members are requested to reference the Draft Conditional Use Permit and the conditions proposed therein. As indicated in Section 903, the Draft CUP, if approved by the BCC, must contain conditions included by the BCC's motion, if so moved. A preliminary listing of potential conditions is contained in the Draft CUP.

Finally, Section 903 states in part that: *"The (BCC) shall consider the application, the Planning Board recommendation, and comments at a public hearing and may grant or deny the Conditional Use Permit. In application consideration, the (BCC) shall use as a guide the specific conditions outlined in the Article for each use proposed"* (in this case, Section 907 in general and Section 907.28 specifically). In addition, the Boards shall find:

Section 903 Table of Findings for Case No. Cup-16-06: Proposed Riddick Family Solar Farm on 55-acre portion of 125-acre holdings located to the west of 764 and 768 Ocean Hwy South (US Hwy. 17 South)	
Motion to approve finds:	Motion to deny finds:
1) That the CUP will not materially endanger the public health or safety if located according to the plan submitted and approved.	1) That the CUP will materially endanger the public health or safety if located according to the plan submitted and approved.
2) That the use meets the required conditions and specifications.	2) That the use does not meet the required conditions and specifications.
3) That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity.	3) That the use will substantially injure the value of adjoining or abutting property, or that the use is not a public necessity.
4) That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Perquimans County Land Use Plan.	4) That the location and character of the use, if developed according to the plan as submitted and approved, will not be in harmony with the area in which it is to be located and not be in general conformity with the Perquimans County Land Use Plan.

Attachments: (1) Draft No. 2 Conditional Use Permit No. CUP-16-06 (County-prepared with Applicant and including Site Plan); (2) Draft Minutes of Planning Board's 1-10-17 Meeting; (3) Application Form and related materials received from Applicant; (4) Excerpts of Zoning Ordinance, Article IX, Sections 901 - 907 and 907.28; (5) Excerpts of 2016 CAMA Land Use Plan Update, Chapter IX, Plan for the Future; (6) Planning & Zoning Staff Report; and (7) Public notice to area land owners with County GIS Zoning Map.

1-30-17 Draft No. 2 CUP-16-06

Do NOT record this page

-Beginning of Proposed Conditional Use Permit No. CUP-16-06
to be recorded by Alpha Value Solar, LLC-

for

**Large scale, ground-mounted Solar Power Energy System
located on west side of Ocean Hwy South (behind 768)**

NOTE: This 2nd Draft Conditional Use Permit includes minor changes requested by the Applicant after the Planning Board's review and recommendation for approval on January 10, 2017, as follows:

- 1) Page 1: Removal of Alpha Value Solar, LLC's Florida address.
- 2) Page 1: Change of distance stated under Site Location from Hertford's ETJ from 800 to 1,500 feet.
- 3) Page 2, Condition B: add "clean energy solar" to the blank space in 2nd sentence.
- 4) Page 4, Condition K, revise first sentence: "Within twelve (12) months after the expiration, surrender or termination of the Site Lease, Alpha Value Solar, LLC, the Applicants, heirs and assigns shall restore..."
- 5) Page 5, Condition N, last sentence: insert the word "timely" as shown.
- 6) Page 6: replace the Chapel Hill address of Min You, signing Member of Alpha Value Solar, LLC, to the Raleigh address (same as 1st page).

Do NOT record this page

CONDITIONAL USE PERMIT No. CUP-16-06**Page 1 of 7**

On the date(s) listed below, the Board of Commissioners for Perquimans County met and held a public hearing to consider the following application:

- Developer:** **Alpha Value Solar, LLC**
~~1800 Pembroke Drive, Suite 100~~ 176 Mine Lake Court, Suite 100
~~Orlando, FL 32810~~ Raleigh NC 27615
- Authorized Applicant:** **Beth Trahos, Smith Moore Leatherwood, LLP**
 434 Fayetteville Street, Suite 2800
 Raleigh, NC 27601
- Property Owners:** **The Riddick Family Partnership c/o Rufus M Riddick IV**
 103 Village Gate Drive
 Chapel Hill, NC 27514
- Site Location:** Portions of 109.54-acre parcel located behind 768 Ocean Hwy South, approx. 1,500 feet south of the Town of Hertford's ETJ.
- Tax Parcel Nos:** 3-0049-00010A
- Zoning District:** RA, Rural Agriculture and CH, Highway Commercial
- Proposed Use of Property:** As indicated by the Applicant's December 19, 2016 letter to the Board of Commissioners, Alpha Value Solar proposes to construct and operate a Large-Scale, ground-mounted Solar Power Energy System ("Solar Farm") on Tax Parcel No. 3-0040-00010A in the 700 block of Ocean Hwy South (US Hwy 17 South), Hertford, Perquimans County, North Carolina, owned by the Riddick Family Partnership. *"The Solar Farm will contain rows of Photovoltaic (PV) cells mounted on posts. These rows of cells are referred to as "solar arrays." The power generated from the Solar Farm will be connected to the local power grid."*

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Meeting & Hearing Dates: Planning Board on 1-10-17; & Board of Commissioners on - -17.

Having heard all the evidence and argument presented at the hearing(s), the Board finds that the Application is complete, that the Application complies with all of the applicable requirements of the Perquimans County Zoning Ordinance for the development proposed, and that therefore the Application to make use of the above-described property for the purpose indicated is hereby approved, subject to all applicable provisions of the Zoning Ordinance pertaining to "Solar Farm (Large-scale, ground-mounted Solar Power Energy System)" and other conditions as follows:

- A) The Applicant, heirs and assigns shall conduct operations in accordance with the plans and application materials submitted to and approved by the Board of Commissioners (BCC), a copy of which is contained in the County Planning & Zoning Office and recorded with the Register of Deeds Office. Any Major Modification proposed to the approved plans shall require reapplication and approval by the Board of County Commissioners. "Major Modification" is defined as "Any significant change in land use, and any change in the property boundaries and/or any change that results in an increase in the density or intensity of the project, as shown and described in the approved Conditional Use Permit and Site Plans." However, it is understood that the conceptual layout of the Solar Farm as shown on the Site Plan may require adjustments in the exact locations of Solar Panels and related equipment, and the Access Roads within the leased Project Boundaries, pending the outcome of final survey, wetlands delineation, storm water permits, Army Corp of Engineers requirements, and maximization of solar energy production, as applicable. If deemed necessary by the Planning & Zoning Administrator, any discernable adjustment in the leased Project Boundaries will require review and approval by the Planning Board in a public meeting to determine the need or desire for additional or revised setbacks, screening, lighting, etc., which must comply at a minimum with Section 907.28 of the Perquimans County Zoning Ordinance. Discernable changes in the layout of Solar Panels or other Site Improvements proposed closer towards an adjacent property owner, without signed and notarized consent of said adjacent property owner, shall require Board review and approval. For purposes of enforcing this section, the leased "Project Boundaries" are defined as "The Access Road and the series of lines labeled as "6' Chain Link Fence" which encompasses other Site Improvements and which are currently depicted on the conceptual Site Plan and which will be formalized and finalized in a Legal Description containing a metes and bounds description prior to the County Staff's issuance of Zoning and Building Permits and prior to construction."
- B) The approved Site Plan includes a total 5 Mega-watts (AC) of solar power production throughout the subject property. The facility will generate clean energy solar power which will be sold directly to the Power Company servicing the facility. The Solar Farm will consist of a single phase of construction.
- C) The main point of ingress and egress for the facility will be directly off of US Highway 17 South with an assigned E-911 address of _____ Ocean Highway South, Hertford, NC 27944. For both aesthetics and safety, the driveway entrance leading from the public highway shall be surfaced with asphalt or six inches (6") of concrete as measured from the edge of the road for at least 30 feet to facilitate site access in coordination with the NCDOT District Engineer's Office and the County's Planning & Zoning Office. The remainder of the access or service roads will be constructed of 6"

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of size 12 crushed stone compacted in native soil to a width of 20 feet with a minimum 30-foot radius of curvature. The Access Roadway is further defined as: "A road bed having a width of 20 feet with a paved entrance apron a minimum of 30 feet long and a minimum 30-foot centerline radius of curvature, with 6" inches of size 13 gravel compacted on native soil in order to provide reliable site access for site construction, maintenance, and emergency vehicles. Said roads must be maintained by the Applicant, heirs and assigns to allow access for emergency vehicles. The access roadway shall be located as specified on the proposed CUP Site Plans.

- D) Prior to final project approval and issuance of a Zoning Permit, the Applicant must apply for and obtain a Driveway Permit from the North Carolina Department of Transportation (NCDOT).
- E) No occupied building structures are anticipated for the solar facility at this time; however, any future proposal to construct an Accessory Building on the property will require the Applicant, heirs and assigns to first apply for and obtain Zoning and Building Permits in compliance with minimum design standards and may require review by the Planning Board to determine if the proposed improvement constitutes a Major Modification. Prior to issuance of a Zoning Permit for any new building, the Applicant, heirs and assigns must provide a Site Plan detailing the existing and proposed site improvements, pursuant to Section 509 of the Perquimans County Zoning Ordinance.
- F) The Solar Energy System equipment and any potential future buildings or structures, shall be secured and screened from routine view from public rights-of-way, existing residential uses and adjacent properties, through compliance with Sections 907.28B(3)(a) and (b), 1802 and 1803.
- G) Mounting structures and solar panels will not exceed the maximum height of 15'. Outdoor lighting is expected to be minimal. Standard access gates will be used for any entrances to the Solar Farm and will be kept locked and secured at all times when authorized personnel are not occupying the property.
- H) The Solar Farm shall be enclosed with a 6' security fence with 1' of barbed wire with a minimum height of seven (7) feet and screened with either a minimum three foot (3') wide strip planted with dense evergreen vegetation such as that shown on the Applicant's Site Plan or other suitable plant material with an initial height of at least five feet (5') with expected growth of at least seven (7) feet in height within three (3) years or a twenty (20) foot wide strip of natural wooded area. Minimum setbacks and buffering must comply with Section 907.28 of the Perquimans County Zoning Ordinance.
- I) The Applicant, heirs and assigns shall take every precaution to ensure there is no increased stormwater directed onto adjacent properties resulting from new construction and development on the subject property. Should unforeseen stormwater problems occur, the Applicant, heirs and assigns shall take immediate action to rectify the situation in coordination with the owner of any adjacent property adversely impacted by stormwater runoff.

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CONDITIONAL USE PERMIT No. CUP-16-06

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- J) The Applicant, heirs and assigns shall submit for review by the Perquimans County Soil & Water Conservation District Office to confirm acceptance of proposed culverts and compliance with storm drainage requirements of the NCDEQ.
- K) Applicant's Obligation to Restore the Property at the end of the Lease Term: The Applicants, heirs and assigns shall do the following with respect to any portions of the Property disturbed in the course of Solar Operations:
- 1) Within six (6) months after completion of construction of the solar project, the Applicant, heirs and assigns, shall restore such portions of the Property to a condition reasonably similar to its condition on _____, 2017, except for any parts of the Property that the Applicant determines it needs for continuing Solar Operations; and
 - 2) Within twelve (12) months after the expiration, surrender or termination of the Site Lease ~~The Riddiek Family Partnership~~ and Alpha Value Solar, LLC, the Applicants, heirs and assigns shall restore the Site to substantially its RA (Rural Agricultural) condition as of the CUP approval date using prudent engineering practices where applicable, including, without limitation, the removal of (i) all improvements and solar farm related alterations on the subject Tax Parcel(s), without limitation, all fencing, roads, solar panels, racking, and pilings, and other improvements or alterations, and shall rough grade the Site to the same condition of level as existed as of the CUP approval date, and (ii) any electrical or communication or other utility poles, lines and connections (unless such lines, equipment, and connections are used in connection with subject Tax Parcel(s) and Property Owner elects to allow such lines and connections to remain); provided, however, that Applicant shall not be obligated to replant any crops or plants, and (iii) remove from such portions of the Property any Solar Energy System owned or installed by Applicant thereon, and (iv) restore, in a commercially reasonable manner and to commercially reasonable standards, such portions of the Property to a condition reasonably similar to its condition as of _____, 2017, specifically to a farmable condition.
- L) The Conditional Use Permit is approved and recorded with the Applicants' letter and conceptual Site Plan, to become the basis for the Zoning Permit issued by the Planning & Zoning Office upon submittal and approval of a final Site Plan. If the Conditional Use Permit is not recorded in the Register of Deeds Office by the Applicant, heirs and assigns within three (3) months from the date of BCC approval, the BCC may revoke the Conditional Use Permit.
- M) Annual Reports: The Planning Board and Board of County Commissioners hereby acknowledge the Applicant's intent to complete construction of the Solar Farm in 2017. During construction of the project, the Applicant, heirs and assigns shall provide the County with annual reports outlining progress to date along with circumstances that may result in delays. In the event construction will be delayed beyond (*insert anniversary date of BCC public hearing*), the Applicant, heirs and assigns shall formally request an extension be granted by the Board of County Commissioners; otherwise the BCC may revoke the Conditional Use Permit.

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CONDITIONAL USE PERMIT No. CUP-16-06

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- N) Prior to the issuance of a Certificate of Zoning Compliance, the Applicant, heirs or assigns shall provide certified "as built drawings" to the County showing the surveyed lengths and bearings of the leased Project Boundaries and locations of the solar panel farm location, roads, transmission lines, equipment, components, and all related improvements. Operation of the entire facility or any individual component of the facility may be delayed at the discretion of the Planning & Zoning Administrator to allow for the review and issuance of said certificate which is based upon determination by County staff or its outside consultants, of compliance with the CUP and other applicable zoning standards. timely
- O) Pursuant to Section 509 of the Perquimans County Zoning Ordinance, no Certificate of Zoning Compliance will be issued until all required site improvements have been completed and an appropriately licensed person submits an "as built" plan, where deemed necessary. No Final Building Inspection will be conducted and no Certificate of Occupancy will be issued until a Certificate of Zoning Compliance has been issued.
- P) The Applicant, heirs and assigns shall take every precaution to ensure there is no increased stormwater directed onto adjacent properties resulting from new construction and development on the subject property. Should unforeseen stormwater problems occur, the Applicant, heirs and assigns shall take immediate action to rectify the situation in coordination with the owner of any adjacent property adversely impacted by stormwater runoff.
- Q) Continued Access and Inspections: For a period of up to 12 months after the Applicant, heirs and assigns submits the certified "as built" drawings, County staff may confirm compliance with the specific specifications determined to be within compliance according to the Perquimans County Zoning Ordinance, Sections 907.28B.(1)-(8), as amended.
- R) Cultural Resources: The Applicant, heirs and assigns shall inform the County about any historical or archaeological resources found within the project boundaries and provide an opportunity for the County to document said resources. In addition, the Applicant, heirs and assigns shall submit a copy to the County of any inventory, study, plan, etc., required or prepared by State or Federal regulations or agencies which documents historical or archaeological resources found within the project boundaries.
- S) Sign Permits: A separate Sign Permit must be obtained from the Planning & Zoning Office and the Building Inspections Department for any sign not exempted or required by local, State or Federal law.
- T) Applicant, heirs and assigns shall accommodate and support and hold training sessions for emergency service personnel if requested by the Emergency Services Director with adequate advanced notice.
- U) The access point from Ocean Highway South and the point of interconnection and related attachment facilities and appurtenances are approved for certain portions of the subject property which is zoned CH and RA as per the approved CUP Site Plan in support of the proposed Solar Power Energy System located behind 768 Ocean Highway South (US Hwy 17 South). All other site improvements for the proposed Alpha Value Solar Power Energy System shall be located within the RA, Rural Agriculture District.

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CONDITIONAL USE PERMIT No. CUP-16-06
Page 6 of 7

Insert Here Site Plan(s) no larger than 8.5" X 14"
which bear(s) the following statement:

*"THIS MAP IS NOT A CERTIFIED SURVEY
AND HAS NOT BEEN REVIEWED BY A
LOCAL GOVERNMENT AGENCY FOR
COMPLIANCE WITH ANY APPLICABLE
LAND DEVELOPMENT REGULATIONS."*

DRAFT

CONDITIONAL USE PERMIT No. CUP-16-06

Page 7 of 7

If any of the conditions affixed hereto or any part thereof shall be held invalid or void without remedy, then this permit shall be void and of no effect.

IN WITNESS WHEREOF, Perquimans County has caused this permit to be issued in its name, and the undersigned, being all the authorized applicants, agents, representatives, or property owners of the property above described, do hereby accept this Conditional Use Permit, together with all its conditions, as binding on them and their successors in interest.

Kyle Jones, Chair, Board of Commissioners _____ Date _____

Attest: _____ (Seal)
Mary P. Hunnicutt, Clerk to the Board _____ Date _____

I (We), _____, authorized Applicant(s) of the above identified property, do/does hereby acknowledge receipt of this Conditional Use Permit. The undersigned does further acknowledge that no work may be done pursuant to this permit except in accordance with all of its conditions and requirements and that this restriction shall be binding on them and their successors in interest.

Alpha Value Solar, LLC _____ Date _____

By: Min You, Its Member, ~~103 Village Gate Drive, Chapel Hill, NC 27514~~

176 Mine Lake Court, Suite 100 Raleigh, NC 27615

The State of _____

County

I, _____, a Notary Public in and for the said State and County, do hereby certify that _____ personally appeared before me this day and acknowledged the due execution of the forgoing instrument.

WITNESS my hand and notarial seal, this the _____ day of _____, 20_____.

Notary Public

My Commission expires: _____
(Not valid until fully executed and recorded)

1-30-17 Draft No. 2 CUP-16-06

Do NOT record this page

-End of Proposed Conditional Use Permit No. CUP-16-06
to be recorded by Alpha Value Solar, LLC-

for

**Large scale, ground-mounted Solar Power Energy System
located on west side of Ocean Hwy South (behind 768)**

NOTE: This 2nd Draft Conditional Use Permit includes minor changes requested by the Applicant after the Planning Board's review and recommendation for approval on January 10, 2017, as follows:

- 1) Page 1: Removal of Alpha Value Solar, LLC's Florida address.
- 2) Page 1: Change of distance stated under Site Location from Hertford's ETJ from 800 to 1,500 feet.
- 3) Page 2, Condition B: add "clean energy solar" to the blank space in 2nd sentence.
- 4) Page 4, Condition K, revise first sentence: "Within twelve (12) months after the expiration, surrender or termination of the Site Lease, Alpha Value Solar, LLC, the Applicants, heirs and assigns shall restore..."
- 5) Page 5, Condition N, last sentence: insert the word "timely" as shown.
- 6) Page 6: replace the Chapel Hill address of Min You, signing Member of Alpha Value Solar, LLC, to the Raleigh address (same as 1st page).

Do NOT record this page

Perquimans County Planning Board

MINUTES

Tuesday, January 10, 2017

The Perquimans County Planning Board held its regular monthly meeting on Tuesday, January 10, 2017 at 7:00 PM in the Commissioner Meeting Room of the Courthouse Annex Building.

MEMBERS PRESENT: Paul Kahl, Chair
A.O. Roberts, Vice Chair
Brenda Lassiter
A.J. Moore
Lewis Smith

MEMBERS ABSENT: none

OTHERS PRESENT: Frank Heath, County Manager
Donna Godfrey, County Planner
Rhonda Money, GIS/Planning Assistant
Applicants
Interested Citizens

Chair Paul Kahl called the meeting to order at 7:00 pm and opened with prayer by A.O. Roberts.

Agenda Item I, Approval of Agenda: Ms. Lassiter made a motion, seconded by Mr. Smith, to move agenda Business Item III B ahead of Business Item III A. The motion passed unanimously. This was to expedite the parent-to-child deed of gift so the applicant could leave.

* * * *

Agenda Item II, Consent Agenda/Approval of Draft Minutes of Previous Planning Board Meetings: Regular meeting of November 12, 2013; Rescheduled meeting of December 19, 2013; Regular Meetings of February 11, April 8, and September 9, 2014 and November 8, 2016.

Ms. Lassiter made a motion, seconded by Mr. Moore, to approve all minutes as presented. The motion passed unanimously. This finishes all archive minutes.

Chair Kahl asked for clarification as to when a Board Chair votes. County Manager, Mr. Heath and County Planner, Ms. Godfrey said the Board Chair should always vote because a silence is considered a 'yes'.

* * * *

Agenda Item III, Business Item A: Conditional Use Permit No. CUP-16-06, requested by Beth Trahos (for Alpha Value Solar, LLC), for a Large Scale, ground-mounted Solar Power Energy System Facility in the 700-block of Ocean Highway South (US Hwy. 17) on property owned by The Riddick Family Partners (known as Tax Parcel No. 3-0049-00010A). Planner Godfrey ran through a summary of the project, stating that this is a re-submittal of a portion of an earlier Alpha Value Solar request; it drops one of the previously requested parcels of land. The application checklist was determined to be substantially complete. Ms. Trahos was not present, but Mr. Heath McLaughlin filled in for her. Planner Godfrey

explained that the Planning Board needed to vote separately on each individual Section 206 Finding of Fact, then make a fifth overall vote. County Manager Heath noted that the Planning Board is not taking evidence since they are just an advisory board.

Mr. McLaughlin handed out to all Planning Board members an 11"X17" site plan map that had an ortho-photo background. One question he heard from the earlier submittal was, "Why were two parcels in the site plan?" That issue was resolved by only submitting one parcel this time. Mr. McLaughlin then showed a slide presentation on the tv screen. Three siblings own the Riddick property. The parcel is approximately 110 acres and measures roughly 1,000 ft. wide by 4,000 ft. long. One slide illustrated that no construction will be in the current flood-zone. The solar farm will be set up in two long, narrow rows of panels and the cemetery's trees will remain. What is currently in timber will remain in timber. Site access will be on the North side of the property. He's been in contact with the owners of 768 Ocean Highway South about buffers and minimizing lighting. A vegetative buffer will be parallel with Highway 17 and will screen all the way across the front, which is approximately 750 feet from the highway. Acres not used for the solar system will remain in agricultural production. Solar farms consist of basically 5 elements: modules which convert sunlight into electricity, racking which holds the modules in place, pilings which you see going into the ground, inverters which convert DC power to AC power, and transformers which will step up the power from low voltage to medium voltage. Then it interconnects to the power grid. Some people voice concern over panels being toxic, but Mr. McLaughlin says PVC panels are not. Panels are polycrystalline with silver strips for conductivity. They have glass tops and a back sheet which traps light inside the panel to excite electrons. Aluminum framing is around the outside and racks go 8-12 feet into the ground. Solar is low voltage that ends up as medium voltage when it reaches the grid.

Chair Kahl – Where is your power company point of attachment?

Mr. McLaughlin – Beside the site access road

Mr. Kahl – Will you have poles by the road? Will there be two inverters and transformers?

Mr. McLaughlin – Four Dominion poles will be by the road. Solar Company poles will be inside the fence. And yes, two inverters.

Mr. McLaughlin then proceeded to go through four Findings of Fact individually and pointed out that the solar farms are healthier than transformer stations. Everything in agriculture is commercial; the whole purpose in farming is to earn money. He showed a slide with a list of what CAN be put on the property without a CUP under the option of a Bona Fide farm.

County Manager Heath – Pointed out that Bona Fide Farms have statutory protections that solar farms do not.

Mr. McLaughlin – He met with a local land appraiser for the county who raises property value of solar farm land.

Mr. Heath – Pointed out that equipment on the property was 'business personal property' not 'real property' on one of the slides.

Mr. McLaughlin – Will change the slide wording to reflect what Mr. Heath said.

He showed an example of a farm in a different county, the Billy Fisher Farm, being "diversified". It had crops, trees, dog training, solar, cows, etc. He mentioned the Nellie Stevens Holly recently installed on the solar farm at Highway 17 and Snug Harbor Road. One slide showed a picture of a machine that pulls and vibrates the frame post out of the ground when disassembling solar site panels.

Chair Kahl asked for questions or comments from the Board.

AO Roberts – Asked about flood area and ditching on the flood slide. He is concerned about wet spots he is seeing on the site plan map.

Mr. McLaughlin – Ditches that are present will remain and if another ditch needs to be added then it will be. We work with the Department of Environmental Quality. Civil engineers will figure out the calculations.

Ms. Lassiter – Is the project period approximately 20 years?

Mr. McLaughlin – Panels will produce longer than 20. Lease agreement will be for 30 years.

Ms. Lassiter – Have you been associated with a project like this once it has been disassembled?

Mr. McLaughlin – No, I have not.

Ms. Lassiter – Who maintains the buffer during the project period?

Mr. McLaughlin – The project owner has to maintain the buffer and is responsible financially.

Ms. Lassiter – What happens to the buffer after the project ends? Does it remain?

Mr. McLaughlin – The project owner is responsible for removing the buffer and decommissioning. At disassembly if the property owner wants to keep the buffer they need to tell the project owner.

Ms. Lassiter – My question for Frank is do we escrow any money for the decommissioning of the panels?

Mr. Heath – It is in the Conditional Use Permit (CUP).

Planner Godfrey – Look at (K)(1) and (2) on page 4 of 7 of CUP.

“K) Applicant’s Obligation to Restore the Property at the end of the Lease Term: The Applicants, heirs and assigns shall do the following with respect to any portions of the Property disturbed in the course of Solar Operations:

1) Within six (6) months after completion of construction of the solar project, the Applicant, heirs and assigns, shall restore such portions of the Property to a condition reasonably similar to its condition on _____, 2017, except for any parts of the Property that the Applicant determines it needs for continuing Solar Operations; and

2) Within twelve (12) months after the expiration, surrender or termination of the Lease between The Riddick Family Partnership and Alpha Value Solar, LLC, the Applicants, heirs and assigns shall restore the Site to substantially its RA (Rural Agricultural) condition as of the CUP approval date using prudent engineering practices where applicable, including, without limitation, the removal of (i) all improvements and solar farm related alterations on the subject Tax Parcel(s), without limitation, all fencing, roads, solar panels, racking, and pilings, and other improvements or alterations, and shall rough grade the Site to the same condition of level as existed as of the CUP approval date, and (ii) any electrical or communication or other utility poles, lines and connections (unless such lines, equipment, and connections are used in connection with subject Tax Parcel(s) and Property Owner elects to allow such lines and connections to remain); provided, however, that Applicant shall not be obligated to replant any crops or plants, and (iii) remove from such portions of the Property any Solar Energy System owned or installed by Applicant thereon, and (iv) restore, in a commercially reasonable manner and to commercially reasonable standards, such portions of the Property to a condition reasonably similar to its condition as of _____, 2017, specifically to a farmable condition.

Mr. Roberts – Do you deal with any solar farms where berms are used for buffers?

Mr. McLaughlin – I have seen about a hundred solar farms and I have not seen a berm yet, however I hear them discussed. It complicates the watershed issue.

Mr. Smith – Asked about property owner versus project system owner.

Planner Godfrey – We need to fix what we have here in the CUP. It needs to be clear that Alpha Value Solar and its heirs and assigns are responsible for the obligation of (K) in the CUP.

Mr. McLaughlin – Property owner has no liability; they might handle a downed tree. Project system owner is financially responsible for site access roads, maintaining the buffer, mowing, and any great issues.

Discussion ensued about which slides were most helpful and what public perceptions might be on some of them.

Mr. Heath – Is there a specific escrow account requirement in this CUP?

Ms. Godfrey – Not under the current regulations.

Mr. Heath – So no escrow is there. Basically decommissioning is required within 12 months of ceasing operations, but we don’t have a pile of money sitting there to draw on.

Mr. McLaughlin – People ask what about bankruptcy? He explained finances of decommissioning and scrapping the metal.

Chair Kahl asked if anyone in the audience had any questions, comments or concerns. Being none, he read each of the four Findings of Fact.

Mr. Roberts made a motion, seconded by Mr. Smith, to recommend approval finding that CUP-16-06 will not materially endanger the public health or safety if located according to the plan submitted and approved. The motion passed unanimously.

Ms. Lassiter made a motion, seconded by Mr. Roberts, to recommend approval finding that CUP-16-06 meets the required conditions and specifications. The motion passed unanimously.

Mr. Smith made a motion, seconded by Ms. Lassiter, to recommend approval finding that CUP-16-06 will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity. The motion passed unanimously.

Mr. Smith made a motion, seconded by Ms. Lassiter, to recommend approval finding that CUP-16-06 location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Perquimans County Land Use Plan. The motion passed unanimously.

Ms. Lassiter made a motion, seconded by Mr. Moore, to recommend to the Board of County Commissioners (BCC) approval of Conditional Use Permit No. CUP-16-06, requested by Beth Trahos (for Alpha Value Solar, LLC), to operate a Large Scale, ground-mounted 5 MW Solar Power Energy System Facility behind 768 Ocean Hwy. South, on property owned by The Riddick Family Partnership and known as Tax Parcel No. 3-0049-00010A. The motion passed unanimously.

* * * *

Agenda Item III, Business Item B: Consideration of Parent-to-Child Deed of Gift No. NZV-16-02, requested by Wanda L. White for Brenda Johnson, for a one-acre lot (portion of Tax Parcel No. 4-0036-0130, located on Opals Trail, south of Swaynes Lane). Ms. Godfrey explained ordinarily Planning Staff would have the authority to sign off on a parent-to-child deed of gift, but this lot does not meet street access standards. There is no direct access from Swaynes Lane to the proposed lot. It is a third buildable lot on a private road that does not meet current State road construction standards. According to the Water Department Supervisor, water should not be a problem because a four inch service line runs down Swaynes Lane. Planner Godfrey noted that NC Department of Transportation (NCDOT) standards for local road widths have increased from 45 ft. to 50 ft. At the original creation of Opals Trail, it was designed for and met the NCDOT standard of 45 ft.

Mr. Kahl asked if a fire truck could get down Opals Trail. Mr. Moore said yes, farm equipment goes down it. Mr. Smith asked about a turn-around. Ms. Wanda White and Mr. C.T. White explained there was enough room for a turn-around of vehicles at a 'V' cut-out area just before the cemetery. Ms. White explained that Ms. Opal White passed away in 2015 and the granddaughter's parents never fully took care of the paperwork for this land even though the granddaughter was given it many years ago. Ms. Lassiter asked Planner Godfrey if there were any concerns from neighboring landowners. Ms. Godfrey replied no. Ms. Lassiter made a motion, seconded by Mr. Smith, to recommend approval of proposed Case No. NZV-16-02, a Parent-to-Child Subdivision requested by Wanda V. White, Executor of the Opal V. White Estate, on behalf of the Estate and Charles T. White, to Gift Deed a one-acre parcel to fulfill the intent of Opal White's Last Will and Testament, located approximately 800 feet off Swaynes Lane (SR 1330), on the southeast side of Opals Trail, a Private 45' Right-of-Way and known as a portion of Tax Map No. 4-0036-0130. Chair Kahl read Zoning Ordinance Section 206 Table of Findings in the affirmative stance. Motion was unanimously approved. Before leaving the room, Ms. White verified that the 45 ft. right-of-way is still okay. Mr. Smith and other Board members simultaneously responded 'yes'. Ms. Godfrey said the Board of County Commissioners will hear the case on February 6, 2017.

* * * *

Agenda Item IV, Other Items: A. Discussion: Request by BCC to revisit the County's Solar regulations. Chair Kahl is concerned that some timeline issues are extremely old. As stated in November, he is proposing a joint work session between BCC and Planning Board so the BCC can tell the Planning Board what their priorities are in regards to the timeline.

Agenda Item IV, Other Items: B. Status Report on Previous Planning Board Recommendations:

- Timbermill, Apex Wind project – CUP-16-01 ---This was denied.
- Alpha-Value, LLC Solar – CUP-16-02 ---This was withdrawn and re-applied for tonight.
- Elliott Sand Mine of Tilden Whitehurst, Jr - CUP-16-03 ---This was approved.
- Sun Farm V, LLC solar project – CUP-16-04 --- This was denied.
- Ronald Etheridge II's DWMH in Belvidere Historic District – CUP-16-05--- This was approved.

Agenda Item IV, Other Items: C. Chair's signature on approved minutes

* * * *

Meeting adjourned at 8:32 p.m.

Minutes approved this 14th day of February, 2017.

Chairperson

Recorder

Attachments: A (Sign In Sheet)

B Ortho-photo site plan of Alpha Value Solar site



Perquimans County, North Carolina
 APPLICATION FOR CONDITIONAL USE PERMIT REQUEST

Case No. CUP-1606 Receipt No. 921391

This section to be completed by County:

Date received: 12-21-16 Received by: DY.
 Date completed: _____ Confirmed by: _____
 Subject Property Tax Map No(s): 3-0049-00010A
 Subject Property Zoning District(s): RA + CH/HOOD
 Will proposed Conditional Use require site improvement? yes
 Will proposed Conditional Use require review by other agencies? yes

Applicant's Information

Name(s) of Owner(s): The Riddick Family Partnership c/o Rufus M. Riddick IV
 Street Address: 103 Village Gate Drive
 City/State/Zip Code: Chapel Hill, NC 27514
 Phone Number(s): (919) 240-7837 Fax: _____ E-mail Address: Rif99@aol.com
 Applicant (if different from Owner): Alpha Value Solar, LLC c/o Beth Trahos
 Street Address: Smith Moore Leatherwood, LLP, 434 Fayetteville Street, Suite 2800
 City/State/Zip Code: Raleigh, NC 27601
 Phone Number(s): (919) 755-8760 Fax: _____ E-mail Address: beth.trahos@smithmoorelaw.com
 Person to receive comments and correspondence: Beth Trahos

Description of Property

Address(es) of Subject Property: 700 block of Ocean Hwy South, Hertford, NC 27944 (911 TBD)
 Property Appraiser's Parcel Nos.: 3-0049-00010A
 Location: This property is located on the North side of + US Hwy 17/Ocean Hwy S. Road, approximately 4,300 feet southwest of S. Edenton Street Road Street Road.
 Township/Region: Hertford Subdivision: N/A Block -- Lot Nos.: _____
 Size of Property: ~100 acres. Lot width: ~1,200 feet. Lot depth: ~4,000
 Flood Plain: No Community Panel No.: _____

1) I (We), the undersigned, do hereby respectfully make application and request the Planning Board and Board of Commissioners to consider a proposed Conditional Use Permit to make use of the subject property as follows: Solar Farm. The subject property is zoned RA. The subject property is owned by The Riddick Family Partnership as evidenced by deed recorded in Real Estate Book 42, Page 336 OR Will File Number _____ in the Perquimans County Register of Deeds.

Application for Conditional Use Permit Request
Case No. CUP-16-06

- 2) The following is from the most recent County Tax Office listing and contains all of the individuals, firms, or corporations owning properties involved in the Conditional Use Permit request as well as the owners of all properties any portion of which is within one-hundred fifty (150) feet of the subject property. This includes any property owner who is adjacent to the subject property (to the side, rear or front) and across the street.

[REMAINDER OF PAGE INTENTIONALLY BLANK]

[ADJACENT PROPERTY OWNERS AND ADDRESSES ON FOLLOWING PAGES]

Application for Conditional Use Permit Request
Case No. CULP-16-05

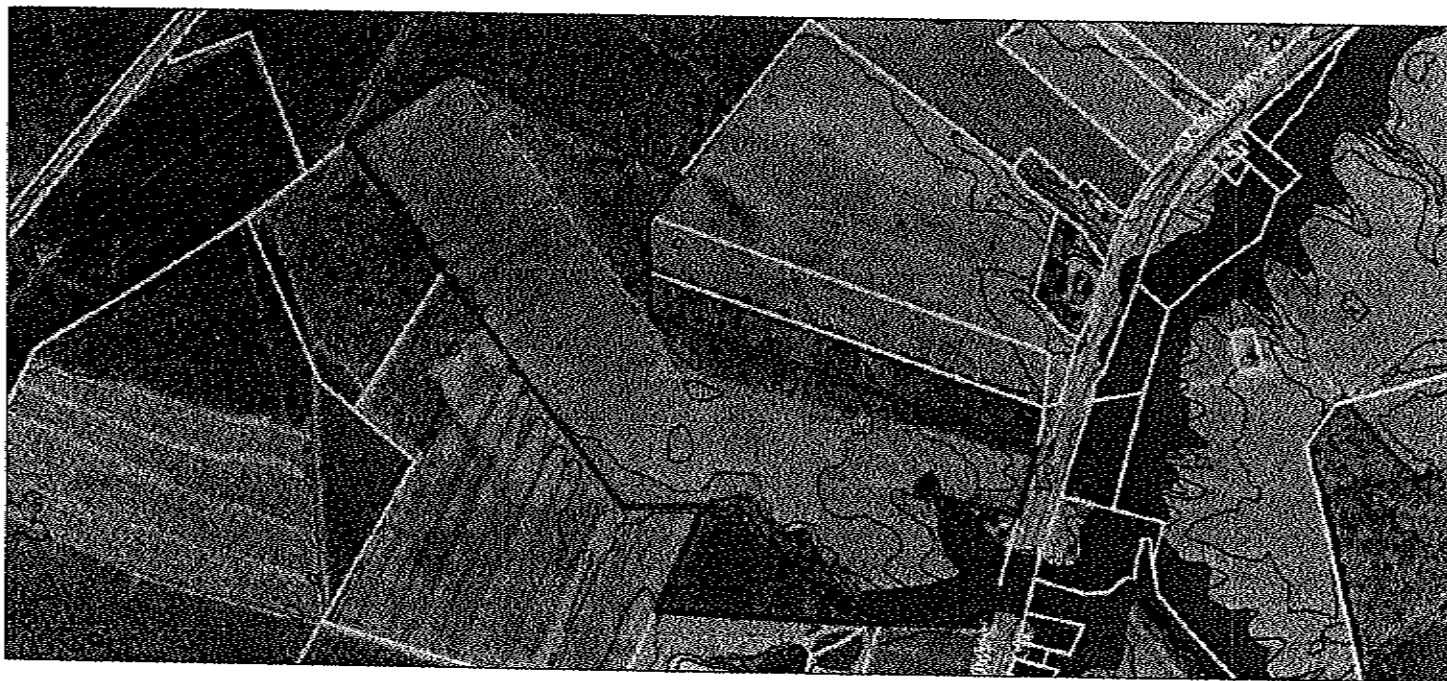
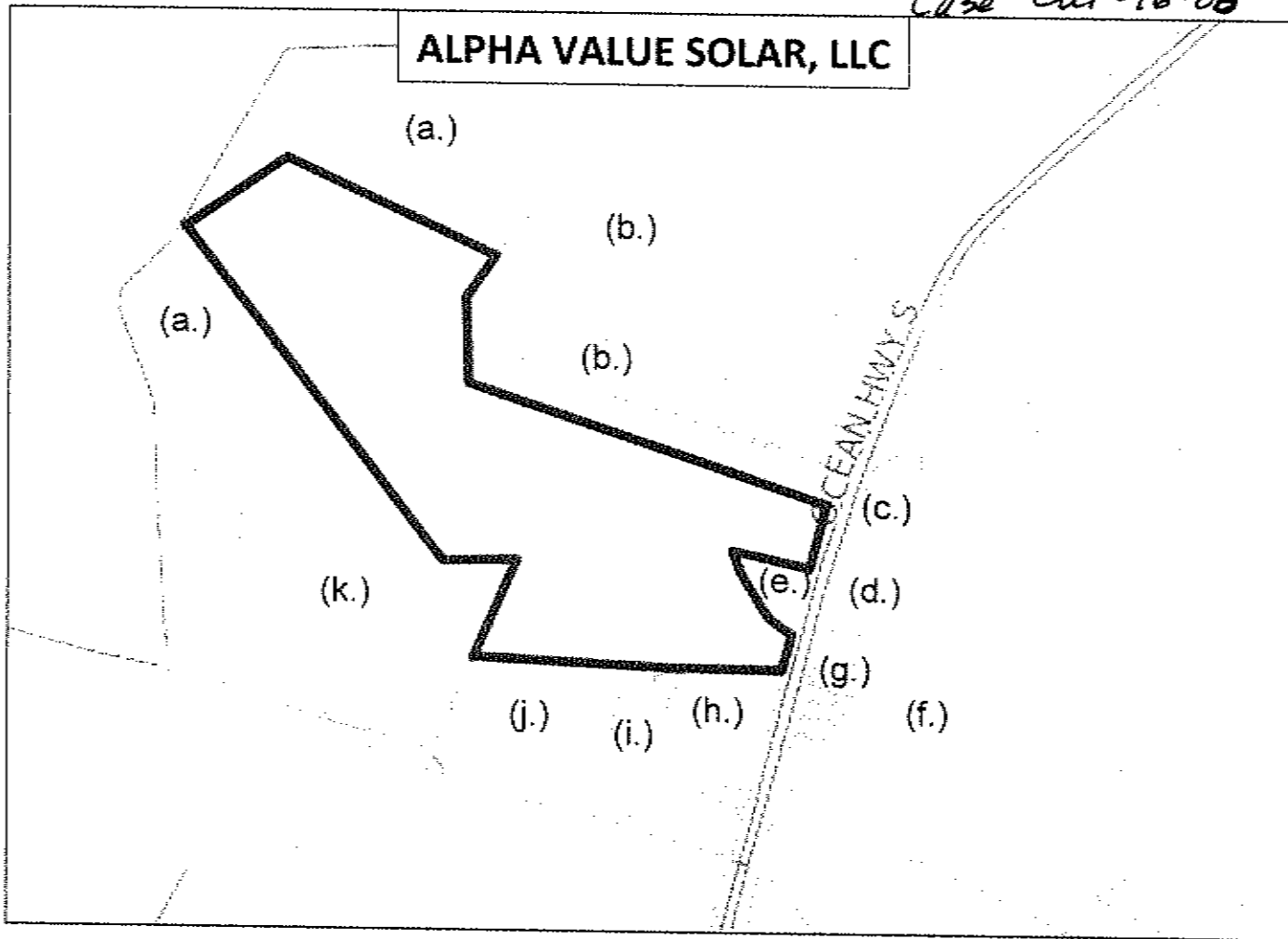
- 2) The following is from the most recent County Tax Office listing and contains all of the individuals, firms, or corporations owning properties involved in the Conditional Use Permit request as well as the owners of all properties any portion of which is within one-hundred fifty (150) feet of the subject property. This includes any property owner who is adjacent to the subject property (to the side, rear or front) and across the street.

<u>Name</u>	<u>Address</u>
a. <u>WEYERHAEUSER COMPANY</u>	<u>1785 Weyerhaeuser Road / Timberlands Acct.</u> <u>[Land Records] Vanceboro, NC 28586</u>
b. <u>White Family Company, LLC</u>	<u>2584 Pruden Blvd.</u> <u>Suffolk, VA 23434</u>
c. <u>Alice W Simmons</u>	<u>151 Geraldine Drive</u> <u>Coventry, CT 06238</u>
d. <u>Herbert, Jr. & Laretta Holley</u>	<u>74 Eastern Drive</u> <u>Middletown, CT 06457</u>
e. <u>David W & Beverly J Winterburn</u>	<u>768 Ocean Hwy South</u> <u>Hertford, NC 27944</u>
f. <u>Julia Simpson</u>	<u>787 Ocean Hwy South</u> <u>Hertford, NC 27944</u>
g. <u>Doris Jones</u>	<u>787 Ocean Hwy South</u> <u>Hertford, NC 27944</u>
h. <u>George & Annie Taylor Revocable Living Trust</u>	<u>178 Culpepper Road</u> <u>South Mills, NC 27976</u>
i. <u>Susan Proctor & Michael E Stokely</u>	<u>838 Ocean Hwy South</u> <u>Hertford, NC 27944</u>
j. <u>Thomas W Proctor & Susan Proctor Stokely</u>	<u>951 Old Ferry Road</u> <u>Edenton, NC 27932</u>
k. <u>Thomas A & Dolna R Proctor</u>	<u>866 Ocean Hwy South</u> <u>Hertford, NC 27944</u>
l. <u>The Riddick Family Partnership</u> <u>c/o Rufus M Riddick IV</u>	<u>103 Village Gate Drive</u> <u>Chapel Hill, NC 27514</u>
<u>Charles W & Olga Simpson</u>	<u>793 Ocean Hwy South</u> <u>Hertford, NC 27944</u>

Perquimans County CUP Application

Property Owners 150' from Subject Property

Case # CUP-16-06





CASE No. CUP-16-06
434 Fayetteville Street
Suite 2800
Raleigh, NC 27601

December 19, 2016

Perquimans County Board of Commissioners
Attn: Mary Hunnicutt, County Clerk
128 N. Church Street
Hertford, North Carolina 27944

Submitted as a part of the Conditional Use Permit Application Only

Re: Conditional Use Permit Application - Alpha Value Solar, LLC and The Riddick Family Partnership

Chairman and Commissioners:

I write on behalf of my client Alpha Value Solar, LLC ("Alpha Value"). Concurrently with this letter, we filed a Conditional Use Permit Application to operate a Large Scale, ground mounted Solar Power Energy System ("Solar Farm") on Tax Parcel No: 3-0049-00010A in the 700 block of Ocean Hwy South (US Hwy 17 South), Hertford, Perquimans County, North Carolina. In support of this request, we provide the following information:

I. Introduction

Alpha Value proposes to construct a solar farm on portions of a parcel totaling 110± acres (Tax Parcel Number: 3-0049-00010A) located in the 700 block of Ocean Hwy South (US Hwy 17 South), Hertford, Perquimans County, North Carolina (the "Property") owned by The Riddick Family Partnership. The Property is located south of the "T" intersection of S. Edenton Road Street and Ocean Hwy South/US Hwy 17. The Property is zoned Rural Agriculture ("RA") and Highway Commercial ("CH"). Adjacent and nearby properties, also zoned RA and CH, include a single family residence and vacant land used for agriculture or timber production.

The portion of the Property to be developed are located within the RA zoning district, which permits development of a Solar Farm under the use category "Large scale, ground-mounted Solar Power Energy System" with a conditional use permit approved by the Board of Commissioners for Perquimans County. Section 907.28 of the Perquimans County Zoning Ordinance ("Zoning Ordinance") sets out requirements for development in the requested use category. The attendant permit application, including a site plan and this brief, is complete and complies with all requirements of the Zoning Ordinance.

The Solar Farm will contain rows of Photovoltaic (PV) cells mounted on posts. These rows of PV cells are referred to as "solar arrays." The power generated from the Solar Farm will be connected to the local power grid.

Solar energy is a public necessity. Demand for electricity will continue to increase over time, and our society is dependent upon conventional sources of power such as coal, gas, and nuclear energy. Solar energy is a cost effective, clean, and unlimited resource with little environmental impact.

The proposed Solar Farm will consume almost no county services: no seats in schools or on school buses, no refuse or recycling needs, no special sheriff protection, no light pollution, no emissions of any kind, no demand for water, and no sewage disposal.

II. Statement in Support of Application

A. The proposed Solar Farm will comply with all of the requirements of the "Large scale, ground-mounted Solar Power Energy System" use category in Section 907.28 of the Zoning Ordinance.

1. Site Considerations.

The height of the proposed Solar Farm will not exceed 15 feet excluding electric transmission lines and utility poles. It will meet or exceed all setback requirements as depicted on the Site Plan. For example, the setback from the adjacent single-family home is 527 feet—far exceeding the standard setback requirement.

2. Lighting.

No lighting is proposed for the site.

3. Screening.

The Solar Farm will be screened from routine view from the existing single-family home adjacent to the Property in accordance with the Zoning Ordinance. A 20-foot landscaped buffer comprising evergreen plantings will be planted along the eastern-facing portion of the Property abutting the existing single-family residence. The landscaped buffer will be installed between the property line and security fencing, obscuring any routine view.

The entire perimeter of the site will be secured by 6-foot-tall chain link fence topped with three (3) strands of barbed wire for a total height of 7 feet and gated for security purposes. The eastern-facing landscaped buffer, comprised of evergreen plantings, will be planted between the security fencing at distance in excess of 500 feet from US Hwy 17 and outside of the Highway Corridor Overlay District. This buffer exceeds the development requirement set out in the Zoning Ordinance and will obscure the Solar Farm from view of passing motorists traveling along Ocean Hwy South (US Hwy 17).

4. Operational Considerations.

The site access gate from Ocean Hwy South (US Hwy 17) will remain closed and be secured at all times except when accessed periodically for entry of maintenance vehicles. The

secured entrance will provide 24/7 access for fire department and other public safety vehicles via an NCDOT approved driveway.

5. Application Requirements.

All application requirements have been met through submission of the attendant permit application, including a site plan and this brief. The Site Plan shows all required buffers outlined in the Zoning Ordinance and includes horizontal and vertical elevations drawn to-scale. State and local stormwater permits will be sought if required under Article V of the Zoning Ordinance. A driveway permit providing entry from Ocean Highway South (US Hwy 17) will be obtained from the NCDOT as required by state law.

6. Approved Solar Components.

All solar components and equipment will have a United Laboratories (UL) Listing (or equivalent). The proposed solar panel configuration is a low profile, single-axis system.

7. Compliance with Building Code.

Construction of the proposed Solar Farm will be in compliance with all state and local Building Codes and will pass inspection by the Perquimans County Building Inspector once construction is complete.

8. Compliance with National Electric Code.

The photovoltaic system to be installed will be in compliance with the National Electrical Code as approved by the NC Department of Insurance current at the time of construction.

B. This Conditional Use Permit application for a Solar Farm meets all the general standards for approval as required under Article IX, Conditional Uses of the Zoning Ordinance.

1. That the use will not materially endanger the public health or safety, if located according to the plan submitted as approved.

The proposed Solar Farm will not materially endanger the public health or safety. The site will generate less traffic than one (1) single family home. The solar facility will not be staffed daily; employees are expected to visit the property periodically to check and maintain the equipment and make repairs. The site will be accessible via a driveway from Ocean Hwy South (US Hwy 17) in accordance to the NCDOT-issued driveway permit.

The proposed Solar Farm will protect against soil erosion and sedimentation. Care is taken to minimize grading on the site by individually setting poles to support the solar cells. The areas beneath the solar panels will be planted with grass or alfalfa to stabilize the site. During construction, erosion control measures will be maintained in accordance with state and local regulations. The site will comply with State of North Carolina and Perquimans County stormwater regulations.

The proposed Solar Farm will protect the public, community, and private water supplies and will avoid adverse impacts on surface water or ground water. As there will be no employees on site, there is no need for utilities. State environmental buffers will be maintained and respected.

2. That the use meets all required conditions and specifications.

The proposed Solar Farm, if developed according to the plan as submitted and approved, will comply with all specific requirements for the "Large scale, ground-mounted Solar Power Energy System" use category in Section 907.28 of the Perquimans County Zoning Ordinance and the general conditions and regulations contained therein. Setbacks will comply with the setback provisions under Section 907.28 as described above. The proposed Solar Farm meets all height requirements. As such, no system equipment or solar arrays will exceed 15 feet in height excluding electrical transmission lines and utility poles.

All landscape and fencing requirements will be met. The active portion of the site containing equipment will be enclosed and secured by a chain link metal fence 6 feet in height with three strands of barbed wire for a total of 7 feet in height. It will be accessible by emergency officials 24/7 via a secured, gated entrance.

The proposed Solar Farm is designed to conform to and will be installed in compliance with all building and electrical codes set forth by the State of North Carolina and Perquimans County. All solar system components will have a UL listing. The design and placement of solar panels will be in compliance with the National Electric Code.

3. That the use will not substantially injure the value of adjoining or abutting property or that the use is a public necessity.

The proposed use will not injure the value of adjoining or abutting properties. Solar farms are quiet. The only sound occurs during daylight hours with the quiet hum of electrical transformers, inverters, and substation delivering solar power to the power grid. At night, when the sun is not available, there is no energy being created and no sound on the site. Solar farms generate fewer vehicle trips than the average home. Employees visit the site only periodically to check and maintain the equipment. Solar panels are designed to absorb light rather than reflect it, thus minimizing glare.

Solar energy is a public necessity; it is essential and desirable to the public. Demand for electricity has increased in recent years, and our society is dependent upon conventional sources of power such as coal, gas, and nuclear energy. Conventional sources of electricity are expensive, finite resources that require significant environmental disruption and public safety risk to maintain or extract. Solar energy is a clean, inexpensive, unlimited resource with little environmental impact.

4. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Perquimans County Land Use Plan.

The location and character of the proposed solar farm, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located. The adjoining properties to the proposed Solar Farm are also zoned RA and CH. The proposed Solar Farm is consistent with the agricultural and rural residential land use pattern that exists in the area today. Solar farms make good neighbors: they are quiet; they do not create dust or odor as even farming uses can; and there will be no lighting. Solar farms allow owners to maintain large tracts of land, thereby preserving the rural agricultural characteristics of surrounding districts.

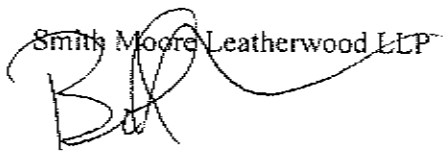
The proposed solar farm will be in general conformity with the Perquimans County Land Use Plan ("CAMA Core Land Use Plan"). According to the map of Projected Future Land Use of Unincorporated Portions of Perquimans County, the Property falls within the Residential Agricultural land use classification. (See Exhibit IX-B to the CAMA Core Land Use Plan.) The Land Use Plan classification for this area is Residential Agricultural, which permits varied residential and non-residential land uses with the goal of maintaining rural character. Solar farms are low-impact land uses that maintain rural character. Their appearance, although largely hidden by vegetation in this instance, is similar to greenhouses commonly found in agricultural areas.

II. Conclusion.

We respectfully request issuance of a conditional use permit to construct a solar farm on the subject property.

Sincerely,

Smith Moore Leatherwood LLP



Elizabeth C. Trahos

ECT/cdf

Application for Conditional Use Permit Request
Case No. CUP-16-05

Owner's Authorization for Agent

NOTE: IF THE APPLICANT REQUESTING DEVELOPMENT APPROVALS OR PERMITS FOR A PARTICULAR PIECE OF PROPERTY IS NOT THE ACTUAL OWNER OF THE PROPERTY, THE ACTUAL OWNER MUST COMPLETE THIS FORM. IF THE PERSON WHO IS REQUESTING THE APPLICATION IS THE OWNER, PLEASE DISREGARD THIS FORM.

I am (We are) the owner(s) of the property located at 748 Ocean Hwy South, Hertford, NC 27944

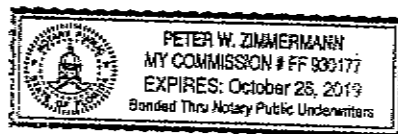
I (WE) HEREBY AUTHORIZE Beth Trahos, Smith Moore Leatherwood TO ACT ON MY/OUR BEHALF to appear with my consent before the Perquimans County Board of Commissioners and Planning Board in order to request approval(s) for development and/or use of those lands described within the attached application, and as described in the attached deed or other such proof of ownership as may be required, or other action pursuant to one or more of the following:

- Rezoning Request
- Conditional Use District Rezoning
- Zoning Variance
- Administrative Appeal
- Conditional Use Permit
- Non-Zoning Variance

I authorize you to advertise and present this matter in my name as the owner of the property. If there are any questions, you may contact me at address 103 Village Gate Drive, Chapel Hill, NC 27514 or by telephone at (919) 240-7837.

BY: Alpha Value Solar, LLC
[Signature]
 Signature of Owner
 Min You, Member (888) 746-5558
 Print Name Telephone Number

Sworn to and subscribed before me, this the 19th day of DECEMBER, 2016.
 Notary Public: [Signature] County of ORANGE, FL
 State of FLORIDA
 My commission expires: 10-26-2019



Application for Conditional Use Permit Request
Case No. CUP-16-05

Owner's Authorization for Agent

NOTE: IF THE APPLICANT REQUESTING DEVELOPMENT APPROVALS OR PERMITS FOR A PARTICULAR PIECE OF PROPERTY IS NOT THE ACTUAL OWNER OF THE PROPERTY, THE ACTUAL OWNER MUST COMPLETE THIS FORM. IF THE PERSON WHO IS REQUESTING THE APPLICATION IS THE OWNER, PLEASE DISREGARD THIS FORM.

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- | | |
|--|--|
| <input type="checkbox"/> Rezoning Request | <input type="checkbox"/> Administrative Appeal |
| <input type="checkbox"/> Conditional Use District Rezoning | <input checked="" type="checkbox"/> Conditional Use Permit |
| <input type="checkbox"/> Zoning Variance | <input type="checkbox"/> Non-Zoning Variance |

I authorize you to advertise and present this matter in my name as the owner of the property. If there are any questions, you may contact me at address 103 Village Gate Drive, Chapel Hill, NC 27514 or by telephone at (919) 240-7837.

BY: The Riddick Family Partnership
Rufus M. Riddick, IV
 Signature of Owner _____
 Print Name _____ Telephone Number (919) 240-7837

 Signature of Owner _____
 Print Name _____ Telephone Number _____

Sworn to and subscribed before me, this the 16th day of December, 2016.
Notary Public [Signature] County of Orange
State of North Carolina
My commission expires: 3/29/2017

Kelly M Carrigan
NOTARY PUBLIC
Wake County, NC
My Commission Expires 03/29/2017

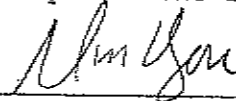
Application for Conditional Use Permit Request
Case No. CUP-15-06

Attach the following:

- _____ Completed Application.
- _____ Letter addressed to the Perquimans County Board of Commissioners explaining your intentions in detail. The Applicant is advised to address any general and specific conditions and finding required by the Zoning Ordinance, Sections 903(a), (b), (c) and (d), 905, and 907A through X.
- _____ Proof of Ownership.
- _____ Owner's Authorization for Agent, if required.
- _____ Legal Description and/or boundary survey to be used as an exhibit to the proposed Conditional Use Permit.
- _____ Site plan prepared in accordance with Section 509 of the Perquimans County Zoning Ordinance.
- _____ Two sets of stamped addressed envelopes of all property owners of subject, adjacent and nearby properties to whom notice of public hearing must be sent. Said notices will be sent by the Planning and Zoning Office in the envelopes provided by the Applicant.
- _____ Two self-addressed stamped envelopes.
- _____ Filing Fee of \$300 made payable to Perquimans County.
- _____ Additional information needed by Planner, Technical Review Committee or County Officials:

Applications will not be scheduled for public meeting until complete.

Alpha Value Solar, LLC



12/19/2016

Authorized Applicant: By: Min You
Its: Managing Member

Date

(This Application must be submitted to the Planning and Zoning Administrator no less than 25 days prior to the Planning Board's meeting and, where deemed necessary, additional time may be required for review by Technical Review Committee member[s]).

Case No.
CUP-16-06



One Inch = 800 Feet

Plat Cab:
Plat Map:
Plat Slide:
Record Date:
Sold Date:
Dead Acres: 109.54
Tax Value: 314,700
Use Value: 93,600
Township: HERTFORD

PIN Number: 7848-05-4852
Parcel Number: 3-0049-00010A
Owner Name: RIDDICK FAMILY PARTNERSHIP, THE
Owner Address: C/O RUFUS M RIDDICK IV
Owner Address 2: 103 VILLAGE GATE DRIVE
Owner Address 3: CHAPEL HILL, NC 27514
Owner Account: 03555943
Description: RIDDICK-OCEAN HWY S
Deed Book: 42
Deed Page: 336

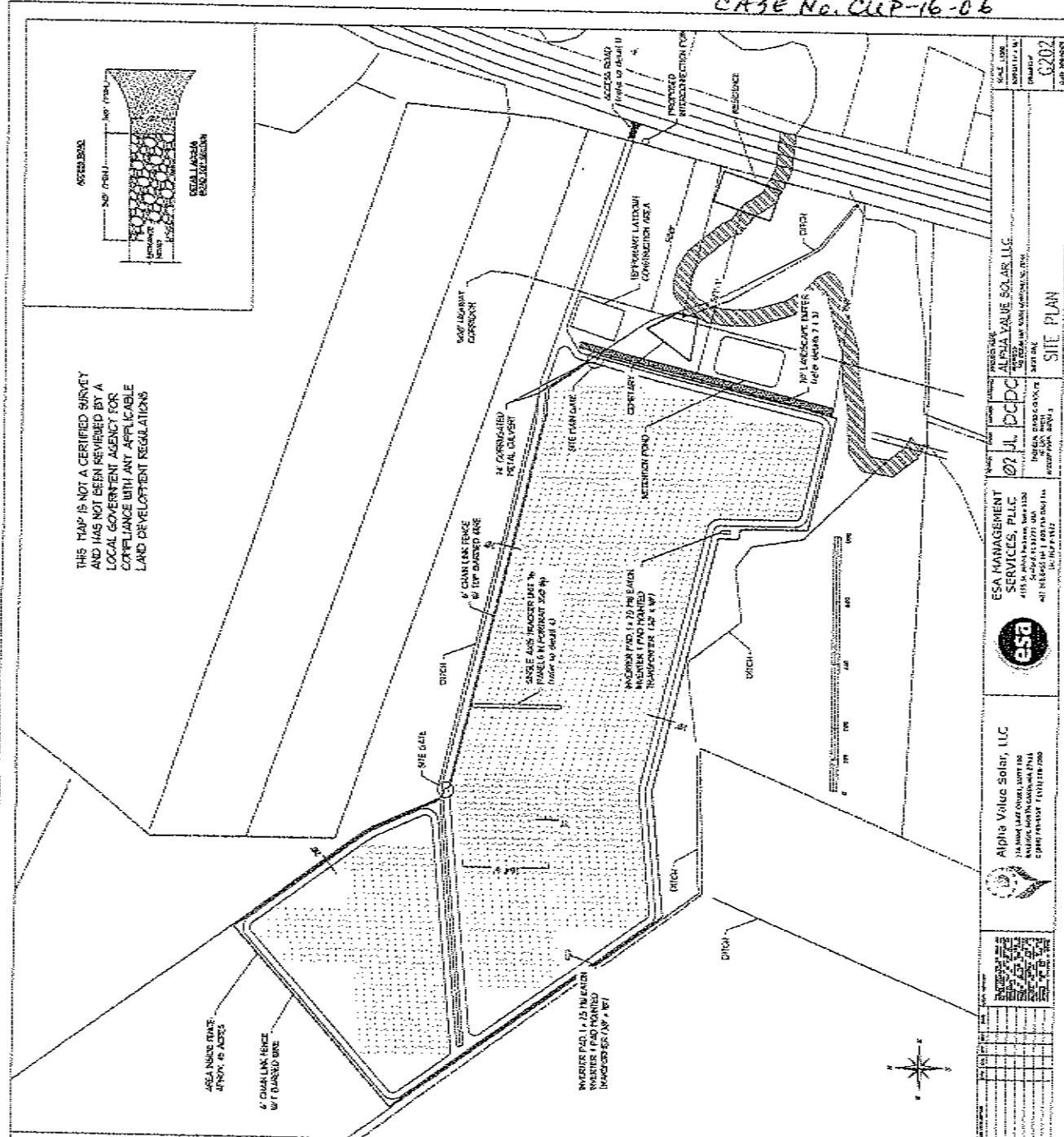
Perquimans County, NC

PROPERTY MAP



Disclaimer:
The data provided on this map are prepared for the inventory of real property found within Perquimans County, NC and are compiled from recorded plats, deeds, and other public records and data. This data is for informational purposes only and should not be substituted for a true title search, property appraisal, survey, or for zoning verification.

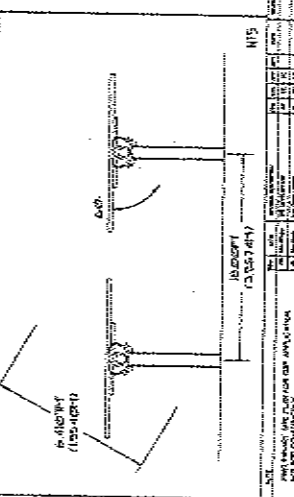
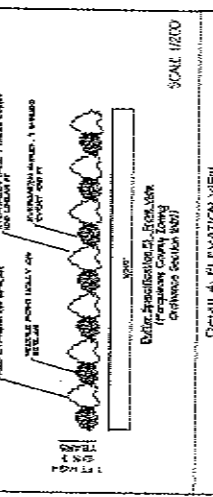
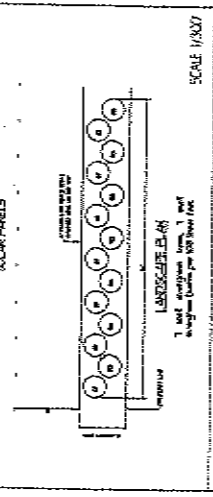
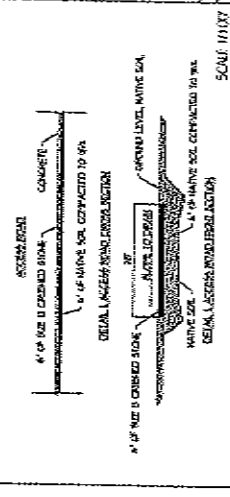




THIS MAP IS NOT A CERTIFIED SURVEY
 AND HAS NOT BEEN REVIEWED BY A
 LOCAL GOVERNMENT AGENCY FOR
 COMPLIANCE WITH ANY APPLICABLE
 LAND DEVELOPMENT REGULATIONS

352196 (2) SHEET ALPHA VALUE SOLAR, LLC features minimum ten-foot (10') clearances for a (3) - 14 DC (7' DC) rafter. This approximate square size is 4.75x6.00 sq ft, subject to EPC tolerancing for site application and procurement. The modules are installed in portrait layout with 10' between the square is arranged in two hundred (100) four (054) modules of seventy six (76) modules each in portrait. The area attempted is approx. forty five (45) acres.

Electrically, the modules are divided in two thousand and sixteen (1600) strings of minimum (16) modules each five hundred and eight (508) strings will feed one (1) 2500 Wt Eaton Inverter through twenty two (22) combined breakers (24 strings each combiner box).



ES&S
 ES&S MANAGEMENT SERVICES, PLLC
 4155 S. 100th Avenue, Suite 100
 Aurora, CO 80014
 303.674.1111

Alpha Value Solar, LLC
 12400 East Colfax, Suite 100
 Aurora, CO 80014
 303.674.1111

SCALE: 1/8\"/>

DATE: 10/11/17

PROJECT: ALPHA VALUE SOLAR, LLC
 SHEET: III.A. - Page 32

DATE: 10/11/17

SCALE: 1/8\"/>

DATE: 10/11/17

ARTICLE IX. CONDITIONAL USES

Section 901. Objectives and Purposes

It is recognized that there are some land uses that are basically in keeping with the intent and purpose of the various districts created by this Ordinance, yet these uses may have a significant impact on those districts. These impacts are best determined following careful review of the specific proposal. In order to add flexibility to this Ordinance, certain uses are allowed by means of controls exercised through the Conditional Use Permit process.

Section 902. Procedures

Conditional Use Permits shall be reviewed by the Perquimans County Planning Board for recommendation to the Perquimans County Board of County Commissioners according to the regulations stipulated in Article XXIII "Hearing Procedures for Appeals and Applications." Conditional Use Permits shall be granted by the Perquimans County Board of County Commissioners as permitted by N.C.G.S. 153A-340 and 160A-388 for all conditional uses enumerated in the Table of Uses. These uses may be established only after approval by the Board of County Commissioners.

The owner or owners of all the property included in the petition for a Conditional Use Permit shall submit required application information to the County Planning and Zoning Office at least three weeks prior to the Planning Board meeting at which it is to be heard. Such application shall include all of the requirements pertaining to it in this Ordinance.

Applications shall include a Site Plan and the Application fee as set by the Board of County Commissioners and posted in the Planning and Zoning Office Fee Schedule.

All requests for Conditional Use Permits shall be considered by Planning Board and the Board of County Commissioners within ninety (90) days from submission of a completed Application to the Planning and Zoning Office. However, this requirement is not intended to prevent the Board of County Commissioners from delaying action after review.

Section 903. Planning Board Review and Board of County Commissioners Action

The Planning Board shall consider the application at a public meeting and make a recommendation to the Board of County Commissioners. The Board of County Commissioners shall consider the application, the Planning Board recommendation, and comments at a public hearing and may grant or deny the Conditional Use Permit. In application consideration, the Planning Board and Board of County Commissioners shall use as a guide the specific conditions outlined in this Article for each use proposed. In addition, the Boards shall find:

- (a) That the use will not materially endanger the public health or safety, if located according to the plan submitted and approved;
- (b) That the use meets all required conditions and specifications;

- (c) That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity; and
- (d) That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Perquimans County Land Use Plan.

In granting the Conditional Use Permit the Board of County Commissioners may designate only those conditions, in addition to those stated herein, which, in its opinion, assure that the use in its proposed location will be harmonious with the area and with the spirit of this Ordinance and clearly in keeping with the public welfare. All such additional conditions shall be entered in the minutes of the meeting at which the Conditional Use Permit is granted and on the Conditional Use Permit granted. *In order to validate the Conditional Use Permit, the owner(s) or authorized applicant(s) shall sign the document and register it with the Perquimans County Register of Deeds, at which point it remains valid for one year from the date granted by the Perquimans County Board of County Commissioners.*

(This includes Conditional Use Permits granted in the conditional use district rezoning process). All specific conditions shall run with the land and shall be binding on the original applicants for the Conditional Use Permit, their heirs, successors, and assigns.

Section 904. Denial and Appeal

If the Board of County Commissioners denies the Conditional Use Permit, it shall enter the reason for its action in the minutes of the meeting at which the action is taken. Reasons for denial shall be provided in writing. No appeal may be taken from the action of the Board of County Commissioners in granting or denying a Conditional Use Permit except though the Perquimans County Superior Court within thirty (30) days or forever be barred.

Section 905. Compliance with District Regulations

In addition to the conditions specifically imposed in this paragraph and such further conditions, as the Board of County Commissioners may deem reasonable and appropriate, Conditional Uses shall comply with all other regulations for the zoning district in which they are located unless the provisions for the Conditional Use provide to the contrary.

Section 906. Failure to Comply with Plans

In the event of failure to comply with the plans approved by the Board of County Commissioners, or with any other condition imposed upon the Conditional Use Permit, the permit shall thereupon immediately become void and of no effect. No building permits for further construction or certificates of occupancy under this Conditional Use Permit shall be issued, and all completed structures shall be regarded as nonconforming uses subject to the provisions of this Ordinance. In such cases, owners of adjoining property shall be notified that the Conditional Use Permit is no longer in effect.

Section 907. Supplemental Regulations for Conditional Uses

Specific Requirements by Use: *A site plan for a conditional use must always be submitted with the application based upon the checklist contained in the Zoning Ordinance at Article V, Section 509, Site Plan Requirements. Multiple copies of the plan are required as needed for the Planning staff's distribution to members of the Technical Review Committee, Planning Board and Board of County Commissioners. In addition, an electronic file may be submitted.*

Individual Conditional Uses may require more information, as given in this Section or elsewhere in this Ordinance. In addition, the Planning Board or Board of County Commissioners may require other information as it deems necessary in order to determine if the proposal meets all requirements and will not endanger persons or property.

The Board of Commissioners may impose reasonable conditions in addition to those given in this Section and elsewhere in this Ordinance. In order to do this, the Board must determine that additional conditions are necessary to protect the welfare and safety of the public and of property, or to meet the tests given elsewhere in this Article.

907.28 Solar Farm (Large scale, ground-mounted Solar Power Energy System)

- A. Zoning Districts: RA (Conditional Use)
IL and IH (Permitted Use)
- B. Preamble: A large scale Solar Farm containing ground-mounted solar power electric generation structures, may be permitted in districts as designated in the Table of Permitted and Conditional Uses, subject to the following requirements:
- (1) Site Considerations:
 - (a) Height: Solar energy system structures and related equipment shall not exceed fifteen (15) feet in height.
 - (b) Setback: Solar energy system structures and related equipment must meet the minimum zoning setback for the zoning district in which it is located, or 30 feet, whichever is strictest.
 - (c) The setback for any building or parking area proposed to serve the Solar Farm shall twenty (20) feet or as otherwise required, whichever is strictest, from any street right-of-way and any continuous property line that is used or zoned for residential purposes or located within the Highway Corridor Overlay District .
 - (d) The setback for any building and parking area proposed to serve the Solar Farm shall be in keeping with that required by the zoning district as it applies to any street right-of-way and any contiguous property line that is used or zoned for nonresidential purposes.
 - (2) Lighting: The project shall utilize minimal lighting. No lighting other than normal security lighting and that required by government agencies shall be permitted.

(3) Screening:

- (a) General: Solar energy system structures and related equipment and buildings shall be screened from routine view from public rights-of-way, existing residential uses and adjacent properties zoned Residential Agriculture, Historic Agriculture, Rural Agricultural, or Commercial Zoning Districts using the County's Buffers and Screening standards currently found in Article XVIII, Sections 1802 and 1803.
- (b) Highway Corridor Overlay Districts: When located adjacent to the Highway Corridor Overlay District, screening is required which completely screens from view the solar energy system panels and related equipment. Such screening shall be a durable wall or fence and access gate(s) at least seven (7) feet high in addition to a minimum fifteen (15) foot wide vegetated strip along any property line adjacent to or within five hundred (500) feet of the Highway Corridor Overlay District. This vegetated strip shall consist of a naturally wooded area or planted with a mix of evergreens and deciduous trees and shrubs to simulate a naturally wooded area within three (3) years.
- (4) Operational Considerations: Any access gate which affords views from an existing residence or from within the Highway Corridor Overlay District must be kept closed and locked at any time the Solar Farm is not occupied by the operator for preventive maintenance, repair and similar activities, etc.

(5) Application Requirements:

- (a) Submit Site Plan prepared in accordance with current Site Plan Requirements of Section 509 and denoting the dimensions of the subject property, proposed solar farm location, including the arrangement of solar panels, distance from the proposed site improvements to all property lines, and location of proposed driveway(s). No portion of the Solar Farm may encroach into the required setbacks or any buffer area.
- (b) The Site Plan should also show the location of any required buffers as outlined in Sections 1803 and 1804.
- (c) Submit horizontal and vertical (elevation) to-scale drawings with dimensions. The drawings must show the location of the system on the property.
- (d) State and local stormwater permits may be required subject to Article V Site Plan and other requirements as applicable.
- (e) If applicable, the applicant must apply to and receive from the North Carolina Department of Transportation (NCDOT) a driveway permit, or submit documentation from NCDOT that the existing site access is acceptable for the proposed use prior to final project approval.

- (6) Approved Solar Components: Solar energy system components must have a UL listing and must be designed with anti-reflective coating(s).
- (7) Compliance with Building Code: All active solar energy systems shall meet all requirements of the North Carolina State Building Code and shall be inspected by a Perquimans County Building Inspector.
- (8) Compliance with National Electric Code: All photovoltaic systems shall comply with the National Electrical Code, current edition.

EXCERPTS OF:
Chapter IX: Plan for the Future**A. Introduction**

The “Plan for the Future” sets a course of action for Perquimans County, Hertford, and Winfall to achieve their vision. This element has three components: land use and development goals; policies; and, future land use maps. As a whole, the plan sets out the strategies, actions, and programs the County and its towns will implement to achieve goals, and it provides a roadmap for future land use and development in the unincorporated parts of the County and within the towns.

The policies and the future land use maps address the Coastal Resources Commission’s (CRC) management topics. These management topics are intended to ensure that local land use plans support the overall goals of CAMA and provide a “substantive basis” for CRC review and certification of local plans. The plan’s goals, the types of policies and their content, and the spatial policies of the future land use map address the CRC management topics for land use plans.

In addition, this chapter analyzes and evaluates policies to demonstrate that they support the management topics. The management topics require two levels of policy analysis. At a more general or summary level, this plan demonstrates that its policy framework goals, policies, and future land use map – will “guide land use and development in a manner that is consistent with the ... management topics.” A second, more detailed analysis is intended to determine the impact of the plan’s policies – including the future land use map – on the management topics.

B. Management Topics and Local Areas of Concern

Management topics are categories of local land use and development policies determined by the CRC to be essential for achieving the local land use planning mission. The purpose of the management topics is to support the important tie between the goals of CAMA and local land use plans by clearly describing CRC planning goals and expectations for local land use plans and providing benchmarks for the development of local policies.

EXHIBIT IX-A summarizes the management topic categories. The first five of the topics on the list address planning concerns associated with the goals of CAMA. The sixth, Local Areas of Concern, address local planning and development goals.

EXHIBIT IX-A
PERQUIMANS COUNTY, NORTH CAROLINA
SUMMARY OF LAND USE PLAN MANAGEMENT TOPICS

Public Access (Strategies for maximizing community access to beaches and public trust areas.)

- Providing for public water access to all segments of the community including persons with disabilities
- Development of comprehensive policies that provide access opportunities for the public along the shoreline within the planning jurisdiction

Land Use Compatibility (Management of land use and development in a way that minimizes its primary and secondary impacts on natural and man-made resources.)

- Development of local development policies that balance protection of natural resources and fragile areas with economic development
- Development of policies that provide clear direction to assist local decision making and consistency findings for zoning, divisions of land, and public and private projects
- Compatibility of County land use regulations in future municipal utility service areas such as the Hertford extraterritorial jurisdiction (ETJ)
- Development of land use and development policies that minimize adverse impacts on Areas of Environmental Concern (AEC) and which support overall CAMA goals

Infrastructure Carrying Capacity and Provision of Public Facilities and Services (Strategies to ensure that infrastructure is available to support anticipated and planned development and that it is managed to protect areas of environmental concern and other fragile areas.)

- Establishment of service area boundaries for existing and future infrastructure
- Development of infrastructure service policies and criteria consistent with future land needs projections
- Correlating future land use map categories with existing and planned infrastructure such as water, sewer, and transportation facilities
- Ensuring that public infrastructure systems are appropriately sized, located, and managed so that the quality and productivity of AEC and other fragile areas are protected or restored

Natural Hazard Areas (Policies to reduce the community's vulnerability to natural hazards.)

- Development of policies that minimize threats to life, property, and natural resources resulting from land development located in or adjacent to hazard areas such as those subject to erosion, high winds, storm surge, flooding, or sea level rise
- Development of location, density, and intensity criteria for new, existing development, and redevelopment (including public facilities and infrastructure) so as to avoid or better withstand natural hazards
- Ensuring that existing and planned development is coordinated with existing and planned evacuation infrastructure

Water Quality (Land use and development policies and strategies to protect quality waters and to restore quality in waters that are non-supporting.)

- Development of policies to prevent or control non-point source discharges (sewage and storm water) such as impervious surface limits, vegetated riparian buffers, wetlands protection
- Establishment of policies and land use categories for protecting open shell fishing waters and restoring closed shell fishing waters
- Adoption of policies for coastal waters within the planning jurisdiction to help ensure that water quality is maintained if not impaired and improved if impaired

Local Areas of Concern (Policies and strategies to address local planning and development goals.)

- Identify and address local concerns and issues, such as cultural and historical areas, scenic areas, economic development, or general health and human service needs

The Local Areas of Concern grouping is intended to incorporate specific issues, concerns, and opportunities that are identified by Perquimans County and/or Hertford and Winfall. Local Areas of Concern are:

- a. Commercial and Industrial Development
- b. Community Appearance and Downtown Revitalization
- c. Perquimans River, Little River, Yeopim River, Albemarle Sound, and Connecting Creek and Tributary Shorelines
- d. Development Design Standards
- e. Federal Properties and Programs
- f. Growth Management
- g. Intergovernmental Relations
- h. Public Safety
- i. Redevelopment
- j. Residential Development
- k. Septic Tank Use
- l. Solid Waste Management
- m. Storm Water Management
- n. Transportation

Goal(s) and policies were developed for each State management topic and Local Areas of Concern issue listed above. Policies were developed recognizing State management goals, planning objectives, and land use plan requirements.

Goals are the desired ends toward which the policies and programs of the land use plan are directed. Goals are often considered to be the values and general principles that guide the development of a community. They put in words a community's preferred future. Goals also provide a benchmark for developing effective policies and programs to achieve the desired future. The desired ends in the goal statements are fairly general, but they are consistent with the desires expressed in the County's vision. Goals are not time-bound.

There is no mandatory process for setting goals and no required format or content for goal statements. The guidelines require consideration of two initial plan elements in developing goals: the community concerns and aspirations, and the needs and opportunities identified in the analysis of existing and emerging conditions (Chapter II). Perquimans County and its towns opted to list and to include goal statements for a number of local areas of concern to address its specific needs and circumstances. The State designated management topics' goals and planning objectives are listed and included as well. Some of these have been modified to more accurately address local needs and concerns.

For the purposes of the CAMA land use plan update, policies are a consistent set of principles and decision guidelines and/or courses of action, adopted by an elected board, that are intended to attain the locality's land use and development goals and objectives.

The State requirements allow some flexibility in developing policies. However, the planning guidelines have three major requirements that affect policy content. These requirements are:

1. Policies must be consistent with the goals of the Coastal Area Management Act and other applicable State and Federal rules;
2. Policies must effectively guide development and use of land in a manner that is consistent with goals, planning objectives, and land use plan requirements of each management topic; and,
3. If a policy has a negative impact on any State management topic, the plan must include additional policies, methods, programs, and/or processes to mitigate the negative impact.

Generally, the guidelines require two types of policies in the land use plan. The first type, basic policies, deals with the central issues of land use planning. The second type, land use and development policies, and the associated future land use map, are closely tied to basic policies, but are more detailed. And they relate primarily to the land classifications or generalized land use designations, the land use principles and guidelines included in the classification or designation, and their spatial distribution on the future land use map(s).

The policies will guide both day-to-day and long-range decisions and actions of the local government. They may assist as the County and its towns consider requests to approve development proposals (or a zoning decision), or they may guide long-range planning. They may also provide the foundation for the specific actions that the County and its towns will take to implement the plan. As a result of the range of purposes that they serve, there may be significant range in the content and specificity of the policies. Policies are treated as regulatory and are used by the Division of Coastal Management in making consistency determinations for issuance of CAMA permits. Local policies are also used in Federal consistency determinations.

Perquimans County and its towns will use goals and policies statements for guidance when reviewing applications for consistency with the land use plan and as specific implementing actions are undertaken. Goals and policies provide direction, but are not laws. Moreover, ordinances, or ordinance amendments, that promote the accomplishment of goals and furtherance of stated policies have the force of law.

Several action oriented terms are used in this land use plan and as a part of many of the policy statements in this chapter. The terms are defined as follows:

Should – An officially adopted course or method of action intended to be followed to implement goals. Though not as mandatory as “shall,” it is still an obligatory course of action unless clear reasons can be identified that an exception is warranted. Elected, appointed, and administrative officials may be involved at all levels from planning to implementation.

Create – Bring about the desired goal, usually with elected and appointed officials and staff involved and actions, which may involve financial support, as appropriate at all levels from planning to implementation.

Consider: To think carefully about; reflect upon. To apply one's mind to something in order to increase one's knowledge or understanding of it or to reach a decision about it.

Continue – Follow past and present procedures and funding, if appropriate, to maintain desired goal, usually with elected and appointed officials and staff involvement and actions at all levels from planning to implementation.

Encourage – Foster the desired goal through County policies and actions, including financial support, if appropriate.

Enhance – Improve current goal to a desired state through the use of policies and actions at all levels of planning using external resources and County financial support as appropriate.

Identify – Catalog and confirm issues, resource(s), and potential or desired actions.

Implement – Act to accomplish land use plan objectives.

Maintain – Keep in good condition the desired state of affairs through the use of County policies and with elected and appointed officials and staff involvement, funding, and actions as appropriate.

Prevent – Stop described event through the use of appropriate County policies and regulations, as well as coordination with other local, State, and Federal planning and regulatory agencies and programs. Actions may involve County financial support, if appropriate.

Promote – Advance the desired state through the use of County policies and elected and appointed officials and staff involvement, and take action as appropriate.

Protect – Guard against a deterioration of the desired state through the use of County policies, regulations, and funding, as appropriate, in concert with other local, State, and Federal programs and regulations. Enlist the cooperative efforts of elected and appointed officials, staff, and external resources including other local, State and Federal agency personnel.

Provide – Take the lead role in supplying the appropriate support to achieve the desired goal. The County is typically involved in all aspects from planning to implementation to maintenance. Actions may involve County financial support, if appropriate.

Strengthen – Improve and reinforce the desired goal through the use of County policies and regulations in concert with other local, regional, statewide, or Federal programs and regulations. Elected and appointed officials and staff, as well as external resources may be involved and take action, including financial support, if appropriate.

Support – Adopt and pursue policies and take action to coordinate activities and supply necessary resources, as appropriate, to achieve desired goal.

Sustain – Uphold the desired state through County policies and regulations, appropriate financial assistance, and elected and appointed official and staff involvement and actions to achieve the desired goal.

Work – Cooperate and act through the use of staff, County officials, outside resources and volunteers to create the desired goal.

PA #8: Perquimans County, Hertford, and Winfall support the provision of permanent moorings in the area to provide safe and efficient docking and boat storage opportunities to local residents.

PA #9: Perquimans County, Hertford, and Winfall support the development of marinas, preferably updated marinas, to enhance access to public trust waters.

PA #10: Perquimans County will continue to provide land in the Commerce Centre for a public access site.

PA#11: Winfall will continue to provide a public access site at the Town Hall property.

PA#12: Hertford will continue to provide public access sites at the Municipal Building, Missing Mill Park, and at the Hertford Housing Authority site. Hertford will continue to develop a waterfront plan and seek funding to implement the plan.

PA#13: Perquimans County, Hertford, and Winfall support efforts to develop a greenways/blue ways trail and amenities in and through the County and its towns.

PA#14: Perquimans County, Hertford, and Winfall will seek opportunities, including memorandums of understanding, easements, and deeded property, for public access(s) and will study ordinance amendments to include provision of public water accesses within proposed developments as appropriate and practicable.

2. Land Use Compatibility (LUC) Goal(s) and Policies

Goals(s): Ensure that development and use of resources or preservation of land minimizes direct and secondary environmental impacts, avoids risks to public health, safety and welfare and is consistent with the capability of the land based on considerations of interactions of natural and manmade features. Balance growth and development and conservation/preservation of natural resources. Promote land use and public infrastructure development that is compatible with land suitability as well as capabilities to provide requisite public services. Promote land use and land development compatible with the functional purposes of Areas of Environmental Concern.

Policies:

LUC #1: Perquimans County will continue its voluntary agricultural district program (approved in 2009) for the purpose of the preservation of prime farmlands.

LUC #2: Perquimans County, Hertford, and Winfall, as part of a subdivision request, shall review the land suitability analysis map included in this plan as a source of information for determining the general suitability of land for the proposed development. Because the land suitability analysis map is a static illustration of suitability based upon numerous factors including proximity to developed land and the presence of infrastructure, consideration will be given to conditions which have changed since the

time of map preparation that may alter the suitability rating delineated on the map. Land which the County and its towns have determined, either through their own investigations or the investigations of other public agencies, to be unsuitable for development because of flooding, poor drainage, steep slopes, poor soil conditions and other such physical features which may endanger health, life, or property or necessitate the excessive expenditure of public funds for the provision and/or maintenance of public services shall not be approved for subdivision unless methods are formulated by the developer for mitigating the problems created by the subdivision of such land.

LUC #3: Perquimans County, Hertford, and Winfall shall encourage cluster- or traditional-type residential subdivision development throughout their jurisdictions in order to preserve farmland and rural open space.

LUC #4: Perquimans County, Hertford, and Winfall shall encourage land use and development activities that provide a balance between economic development needs and protection of natural resources and fragile environments.

LUC #5: Perquimans County, Hertford, and Winfall support growth and development at the densities and intensities specified in the future land use map(s) land classifications as delineated in this land use plan.

LUC #6: Perquimans County, Hertford, and Winfall support CAMA Use Standards for coastal wetlands.

LUC #7: Perquimans County, Hertford, and Winfall will allow only commercial and industrial uses that are water dependent and which cannot function elsewhere or are supportive of commercial fishing in conservation-classified areas. Examples of such uses would include but not necessarily be limited to commercial fishing and fish processing, marinas consistent with the policies of this plan, boat repair and construction facilities, any business dependent upon water as a resource, and restaurants that do not extend into or over estuarine waters and/or public trust waters. All uses must be consistent with established zoning.

LUC #8: Perquimans County, Hertford, and Winfall shall require industrial development that occurs within their planning jurisdictions to use public utilities if available. Utility systems for industrial development proposed outside of the current service areas will be reviewed and approved on a case by case basis.

LUC #9: Perquimans County, Hertford, and Winfall will not permit industries which are noxious by reason of the emission of smoke, odor, dust, glare, noise, and vibrations, and those which deal primarily in hazardous products such as explosives.

LUC #10: Perquimans County, Hertford, and Winfall do not support industrial development and/or industrial zoning that will infringe on established residential development. When reviewing proposals for new industrial development of industrial

zoning, the County and Towns will ensure that the proposals are compatible with surrounding land uses and that identified adverse impacts are mitigated.

LUC #11: Perquimans County, Hertford, and Winfall support subdivision developments and planned unit developments that are in harmony with adjoining land uses and will require such developments to provide buffering between dissimilar uses and will require building setbacks that are comparable to those of the use located on the adjacent properties.

LUC #12: Perquimans County, Hertford, and Winfall will coordinate all development activity with appropriate Regional Health Department and State regulatory personnel.

LUC #13: Perquimans County, Hertford, and Winfall will cooperate with the U.S. Army Corps of Engineers in the regulation/ enforcement of the 404 wetlands permit process.

LUC #14: Perquimans County, Hertford, and Winfall will encourage land use proposals which will have no negative impact on historic, cultural and/or archaeological resources in the County or its towns. Proposals shall be reviewed through applicable local review processes, as well as through the Historic Preservation Commission and the State Historic Preservation Office.

LUC #15: Perquimans County, Hertford, and Winfall support citizens' awareness programs and public educational opportunities for community historic and natural resources, including the conservation, preservation, and maintenance efforts.

LUC #16: Perquimans County, Hertford, and Winfall supports planned residential developments that are in harmony with adjoining single-family land uses and will require that the two-family and multi-family components of such developments, if proposed, are located more to the interior of the development rather than on the periphery.

LUC #17: Perquimans County, Hertford, and Winfall will prohibit floating homes or watercraft with any long-term occupancy.

LUC #18: Perquimans County, Hertford, and Winfall shall require that the developer of major subdivisions located adjacent to U.S. 17 or primary or secondary NC Highways, railroads, industrial or commercial developments, or watercourses, establish and maintain a continuous and uninterrupted buffer strip in addition to the normal lot depth as required by the respective locality's zoning ordinance.

LUC #19: Perquimans County, Hertford, and Winfall will work to ensure future public improvements are planned and financed using fiscal mechanisms which avoid adverse tax impacts on the owners of prime forestry lands where such lands will not directly benefit from the planned public improvements.

LUC #20: Perquimans County shall continue to promote use-value assessment as a means of preserving the forestry resource base and encourage owners of parcels of 10 acres or more to apply for use-value assessment.

LUC #21: Perquimans County, Hertford, and Winfall encourage replanting of areas cleared for timber.

LUC #22: Perquimans County, Hertford, and Winfall will manage and direct growth and development in balance with available support services.

LUC #23: Perquimans County, Hertford, and Winfall shall continue to work cooperatively in identifying suitable sites for economic development and marketing them to expanding firms that would generate new job opportunities for local residents.

LUC #24: Perquimans County, Hertford, and Winfall will support the continuing development of the Commerce Centre which offers the area an opportunity for attracting new industry and future economic development.

LUC #25: Perquimans County, Hertford, and Winfall will encourage growth to occur and expand in geographical areas in and around the Towns as portrayed in the respective future land use maps contained in this plan.

LUC #26: Perquimans County, Hertford, and Winfall will support the conversion of businesses to residences in appropriate areas of Hertford and Winfall.

LUC #27: Perquimans County, Hertford, and Winfall will support subdivision designs for new residential developments that maintain and continue the character of existing development along public roads where such development is proposed.

LUC #28: Perquimans County and Winfall shall establish and Hertford will continue to impose minimum landscaping and screening requirements that provide a visual buffer between parking and loading areas and public streets; a visual buffer between parking and loading areas and adjoining residential land uses; screening of solid waste collection dumpsters; and screening between certain incompatible uses.

LUC #29: Perquimans County and Winfall shall establish and Hertford will continue to impose appearance and operational standards for nonresidential developments located within designated highway corridors to ensure no undue interference with through vehicular traffic in gaining access to proposed developments to the highway, to require architectural design compatibility within the proposed developments, and to provide landscaping and screening to buffer adjoining residentially used or zoned properties.

LUC #30: Perquimans County, Hertford, and Winfall shall establish and/or maintain development standards (such as limitations on the hours of operation, distance/separation requirements, buffering/screening requirements, etc.) for special and/or conditional uses in order to assist with mitigating potential negative impacts.

LUC #31: Perquimans County and Winfall shall require and Hertford will continue to require commercial developments and shopping centers to comply with access, screening and buffering, landscaping, setback, building scale, architectural design, outdoor lighting, outdoor storage/activity, and signage requirements to help minimize impacts to public streets and roads and views, adjacent properties, and adjacent residentially zoned areas.

LUC #32: Perquimans County, Hertford, and Winfall support the development of subdivisions with lots fronting on internal streets (as opposed to State road frontage lot subdivisions) and will encourage, as appropriate, the creation of cluster- or traditional-type subdivision developments as a means of creating pedestrian friendly neighborhoods or walk able communities that may be comprised of a variety of housing types and densities, and designed to potentially include a mix of uses such as retail, professional and personal services, recreation, formal and informal open spaces, and public and civic uses. The County and its towns support the development of neighborhoods with clearly delineated centers and edges, limited in size, with interconnected streets and blocks that are reasonably short to promote pedestrian activity.

LUC #33: Perquimans County, Hertford, and Winfall support the use of zoning and subdivision ordinances as the primary regulatory tools to ensure desired land use and development patterns are achieved and support lower density residential development (typically one acre unit per acre) in agricultural zones.

3. Infrastructure Carrying Capacity (ICC) Goal(s) and Policies

Goal(s): Ensure that public systems and services are sized, located, and managed to protect or restore the quality of areas of environmental concern or other fragile areas while providing adequate levels of service to meet the needs of citizens. Promote land use and infrastructure development that is compatible with land suitability as well as compatibilities to provide requisite public services.

Policies:

ICC #1: Perquimans County, Hertford, and Winfall shall only approve development where adequate public or approved private facilities and service are available, including water, sewage disposal, roads, etc.

ICC #2: Perquimans County, Hertford, and Winfall will cooperate in the establishment of service area boundaries for existing and future water and sewer infrastructure within the County.

ICC #3: Perquimans County, Hertford, and Winfall will ensure that infrastructure systems are correlated with population projections, future land needs, and the future land use map(s) classifications as delineated in this land use plan.

ICC #4: Perquimans County and Winfall support the construction of package treatment plants which are approved and permitted by the State Division of Environmental

with local, State and Federal regulations and to discourage non-water dependent uses especially floating home developments in public trust waters.

AEC #7: Perquimans County, Hertford, and Winfall will restrict, through zoning ordinance and subdivision regulations, land uses in coastal wetlands to those that support wetlands conservation and which do not adversely affect their delicate balance.

AEC #8: Perquimans County, Hertford, and Winfall support bulkhead installation that is conducted using appropriate construction and resource protection techniques. Where installation is required, development plans should consider every feasible alternative to minimize the damage to existing marshes.

AEC #9: Perquimans County, Hertford, and Winfall shall require industries to use the best available technology to avoid pollution of air or water during both construction and operation of new industrial facilities.

7. Local Areas of Concern (LAC) Goal(s) and Policies

a. Commercial and Industrial Development

Goal(s): Sustainable commercial and industrial development (including eco-tourism) in areas where such activities already occur or can be reasonably accommodated by public facilities and natural systems and to encourage local support and patronage of County businesses.

Policies:

LAC #1: Perquimans County, Hertford, and Winfall will: encourage local support and patronage for local businesses; promote commercial cluster type development during the development review process; and, encourage efforts and programs of the Northeast North Carolina Economic Development Partnership to attract business and industry to the County and its towns and to assist existing businesses and industry.

LAC #2: Perquimans County, in conjunction with NCDOT, will study amendments to the highway corridor overlay district to provide for urban/rural transitional areas and to establish and map a uniform corridor area (i.e. Distance from centerline rather than distance from right of way boundary).

LAC #3: Perquimans County will identify and map the boundaries of the highway commercial zoning district along U.S. 17.

LAC #4: Perquimans County, Hertford, and Winfall will support and pursue funding opportunities of tourism events and activities such as festivals, markets and recreational activities. The County and Towns should take advantage of the historical resources of the area to promote tourism year round. The County and Towns will also support local and regional interest groups in the promotion of tourism.

LAC #5: Perquimans County, Hertford, and Winfall will continue to work toward a diversified economy including industry, tourism, and improved technical educational opportunities.

LAC #6: Perquimans County, Hertford, and Winfall will study and perhaps use a low interest loan pool or rehabilitation grant program to encourage downtown business owners to rehabilitate their establishments.

b. Community Appearance and Downtown Revitalization

Goal(s): Remain aesthetically pleasing while maintaining rural atmosphere, open spaces, and natural areas and continuing efforts to revitalize commercial and residential areas in the towns.

Policies:

LAC #7: Perquimans County, Hertford, and Winfall will continue to enforce and promote commercial and industrial building and development design guidelines and standards in the Commerce Centre (through zoning and restrictive covenants) and consider developing such guidelines and standards for use in other areas.

LAC #8: Perquimans County, Hertford, and Winfall will use the County website and may develop a quarterly newsletter to disseminate information to residents and visitors concerning community appearance (litter, signage, design guidelines, etc.) related issues.

c. Perquimans River, Little River, Yeopim River, and Albemarle Sound and Connecting Creek and Tributary Shorelines

Goal(s): Preserve, protect, and enhance the Perquimans River, Little River, Yeopim River, and Albemarle Sound shorelines and attendant wetlands and shores and ensure future generations are able to enjoy its beauty and bounty and can continue to use it for passive and active recreation and leisure activities while the area benefits from eco-tourism opportunities.

Policies:

LAC #9: Perquimans County, Hertford, and Winfall will adopt and enforce ordinances and procedures to regulate land use, development, and redevelopment and support applicable State and Federal laws and regulations regarding building, land uses, and development in areas of environmental concern to help preserve, protect, and enhance the Perquimans River, Little River, Yeopim River, and Albemarle Sound. Perquimans County and its towns support continued management of these shorelines and their attendant wetlands and shores to protect and preserve the natural resources of the water and shorelines, relying primarily on the Division of Coastal Management's permitting and enforcement program of the State's Coastal Area Management Act (CAMA), the

Dredge and Fill Law, and the Federal Coastal Zone Management Act of 1972 in designated areas of Areas of Environmental Concern (AEC). Perquimans County and its towns will review, comment, advocate, or oppose any regulations or programs that may affect the regulation of river and sound waters and/or shorelines. In their respective zoning ordinances, Perquimans County and its towns will consider and may include specific guidance relative to: net developable area calculations should not include natural hazard areas or areas of environmental concern wherein development should not occur; that a variety of residential zoning districts should be considered with varying density and intensity standards and development requirements; that cluster development should be promoted in various residential zoning districts; that buffering of various land uses such as commercial and industrial uses should be included when proposed in or near residential areas or adjacent thereto; and, that any such approval must be consistent with LAC #30, page IX-22.

LAC #10: Perquimans County, Hertford, and Winfall will evaluate (during the development review process) the potential impacts of existing and planned development on existing and planned evacuation infrastructure.

LAC #11: Perquimans County, Hertford, and Winfall will work to adopt and apply development policies to require additional setback areas and landscaping and vegetative buffers that balance protection of natural resources and fragile areas with residential and economic (commercial and industrial) development and minimize threats to life, property, and natural resources resulting from development located in or adjacent to hazard areas, such as those subject to erosion, high winds, storm surge, or flooding.

LAC #12: Perquimans County, Hertford, and Winfall will use the County website and may develop a quarterly newsletter to disseminate information to residents and visitors concerning Perquimans River, Little River, Yeopim River, Albemarle Sound, and connecting creek and tributary shorelines use and related issues.

LAC #13: Perquimans County, Hertford, and Winfall support conserving the natural and cultural resources for recreational enjoyment.

LAC #14: Perquimans County, Hertford, and Winfall support the development of a blue way, greenway and bike path network through the area.

d. Development Design Standards

Goal(s): Utilize development design standards to achieve desired general physical appearance and form.

Policies:

LAC #15: Perquimans County, Hertford, and Winfall will continue to enforce and promote commercial and industrial building and development design guidelines and standards in the Commerce Centre (through zoning and restrictive covenants) and

consider developing such guidelines and standards for use in other commercial areas as well as considering development design standards for residential development.

LAC #16: Perquimans County, Hertford, and Winfall will require new facilities to be located on land having stable, well-drained soils adequately protected from flooding and easily accessible to public utilities and transportation routes.

e. Federal Properties and Programs

Goal(s): Use of Federal properties and programs consistent with growth patterns, character, and image.

Policies:

LAC #17: Perquimans County, Hertford, and Winfall will lobby for the opportunity to purchase all or part of Federal properties within its borders if such properties are proposed for sale and will work to ensure that any changes to land use on Federal properties is consistent with goals, objectives, and policies.

LAC #18: Perquimans County, Hertford, and Winfall will monitor Federal programs affecting, or potentially affecting, Perquimans County, its towns, and/or the region on an on-going basis.

f. Growth Management

Goal(s): Promote environmentally friendly development that is sustainable, aesthetically pleasing, and consistent with the County's rural image and character.

Policies:

LAC #19: Perquimans County, Hertford, and Winfall will consider establishing mitigation criteria and concepts that may include but are not limited to cluster subdivision design, enacting local buffers, impervious surface limits, and effective innovative storm water management alternatives and will enforce, and amend as necessary, zoning ordinances including designation(s) of permitted and conditional use density and intensity criteria. New and/or enhanced erosion and sediment control standards will be developed.

LAC #20: Perquimans County, Hertford, and Winfall shall establish and/or maintain requirements that prevent the creation of conditions hazardous to aircraft operation and that prevent conflicts with land development which may result in loss of life and property.

g. Intergovernmental Relations

Goal(s): Government cooperation and interaction.

Policies:

LAC #21: Perquimans County, Hertford, and Winfall will work together to improve intergovernmental relations and promote cooperative, multi-jurisdictional efforts to solve regional and area problems.

LAC #22: Perquimans County, Hertford, and Winfall support State and Federal programs which lead to improvements of the quality of life of area residents and lessen the burdens of local government such as: highway construction and maintenance, channel maintenance, aviation enhancement, environmental protection, education, health and human services.

h. Public Safety

Goal(s): Safety of residents and visitors.

Policies:

LAC #23: Perquimans County, Hertford, and Winfall will continue to support the efforts and programs of the County's volunteer fire and rescue organizations and the North Carolina Highway Patrol (State Police), the Perquimans County Sheriff's Department, Hertford Police Department, and Winfall Police Department.

i. Redevelopment

Goal(s): Redevelopment consistent with County and towns' land use and development goals.

Policies:

LAC #24: Perquimans County, Hertford, and Winfall will review and analyze development and redevelopment proposals for consistency with the future land use maps included in this land use plan.

LAC #25: Perquimans County, Hertford, and Winfall will continue to support and pursue opportunities to provide affordable housing, housing rehabilitation, and community revitalization through the State and Federal funding sources

LAC #26: Perquimans County, Hertford, and Winfall will encourage, where practicable and funding is available, the preservation of historically significant structures and sites.

j. Residential Development

Goal(s): Ensure future development is in character with existing development, is sustainable, is aesthetically pleasing, and is consistent with the County's rural character.

Policies:

LAC #27: Perquimans County, Hertford, and Winfall will work to: promote the development of traditional, platted subdivisions served by interior roads and adequate infrastructure (as opposed to State road frontage lot development); and, ensure future development is in character with existing development with regard to size, lot coverage, architectural design, and construction materials and methods.

LAC #28: Perquimans County, Hertford, and Winfall will continue to encourage a variety of choice in existing neighborhoods through a balance of preservation, rehabilitation, and new development.

LAC #29: Perquimans County, Hertford, and Winfall will continue to support market-driven trends in redevelopment and reuse, particularly in the retirement/assisted living care facility segment of the housing market.

k. Septic Tank Use

Goal(s): Performance of septic tank systems is monitored by Albemarle Regional Health Systems; that existing systems are properly maintained; and, that proposed systems are installed according to approved plans under supervision of appropriate agencies.

Policies:

LAC #30: Perquimans County, Hertford, and Winfall support the use of individual, on-site sewage disposal systems as the primary method of wastewater treatment in the unincorporated parts of Perquimans County. The County and its towns will request Albemarle Regional Health Systems review of alternative systems when proposed. Non-traditional methods of wastewater treatment should be used only when natural soil conditions dictate their use and not solely to accommodate larger structures or a greater dwelling density. Package treatment plants should be considered only when natural conditions prohibit the use of septic systems, as remedial efforts to correct existing failing septic improvements, or if required by ordinance and should be constructed to serve a specific development without excess capacity for off-site wastewater treatment connections. Maintenance of privately owned package treatment plants should be supervised by the appropriate State and local agencies. In Perquimans County, the organizational and legal structure of a property owners association should be formally established to ensure operational soundness.

LAC #31: Perquimans County, Hertford, and Winfall will rely on Albemarle Regional Health Systems to ensure the performance of existing septic tank systems is monitored; that existing systems are properly maintained; and, that proposed systems are installed according to approved plans. The localities will also rely on Albemarle Regional Health Systems to review proposed designs for specialized waste water systems serving development in areas with very poor soils that will not accommodate a traditional septic tank system and for monitoring, as appropriate, the operation of such systems.

l. Solid Waste Management

Goal(s): Efficient, economical collection and disposal of solid waste.

Policies:

LAC #32: Perquimans County, Hertford, and Winfall will work through the Albemarle Regional Solid Waste Authority to ensure the efficient and cost effective collection and disposal of solid waste, continued participation in a regional solid waste authority, and continued operation of voluntary recycling efforts. The County will coordinate additional programs for hazardous materials disposal and large item pick-ups through the Albemarle Regional Solid Waste Authority.

m. Storm Water Management

Goal(s): Comprehensive storm water management.

Policies:

LAC #33: Perquimans County, Hertford, and Winfall will seek assistance in developing a storm water management plan and implementing (infrastructure) system improvements.

LAC #34: Perquimans County, Hertford, and Winfall will seek technical assistance from North Carolina Department of Transportation or appropriate State, regional, or local agencies concerning storm water drainage problem areas.

LAC #35: Perquimans County, Hertford, and Winfall support the State efforts to develop watershed management districts and the implementation of programs including clearing and snagging (debris) projects to help with storm water management problems and protect water quality.

n. Transportation

Goal(s): Safe, efficient transportation system given State and local financial resources, topography, geography, and natural systems and surrounding land uses and development.

Policies:

LAC #36: Perquimans County, Hertford, and Winfall will continue to require new subdivisions, including private gated communities, to be served by roads constructed to State standards.

LAC #37: Perquimans County, Hertford, and Winfall support the completion or implementation of transportation improvement projects contained in the NC Department of Transportation State Transportation Improvement Programs (STIP) including:

- conversion of at-grade intersections along U.S. 17 at SR 1336 (Harvey Point Road) and SR 1338 (Wayne Fork Road) (STIP project #R-4459); and along U.S. 17 at SR 1300 (New Hope Road) (STIP project #4458);
- U.S. 17 Business/NC 37, east of Perquimans River bridge (the historic Hertford "S" Bridge") to NC 37, constructing a new roadway (0.4 miles) on pilings and replace the bridge (referred to by NCDOT as bridge no. 8) (STIP project #R-4467);
- rehabilitate the deck on bridge no. 14 (U.S. 17) over the Perquimans River (STIP project #B-5019);
- replacing bridges on SR 1110 (Bear Swamp Canal, bridge no. 62, STIP project #B-4226), SR 1222 (bridge no. 69, STIP project #B-4227), and SR 1304 (Button Creek, bridge no. 59, STIP project #B-4228); and,
- operation and/or maintenance assistance for public transportation initiatives meeting work first and employment transportation needs (STIP project #TJ-4971), transportation services to the elderly and disabled (STIP project #TL-4971), and community transportation systems to serve the rural general public (STIP project #TR-4971).

D. Statement of Local Support Regarding Areas of Environmental Concern

Perquimans County, Hertford, and Winfall support State and Federal law regarding land use and development in Areas of Environmental Concern (AEC). Specific policy statements have been developed that support the general use standards of the North Carolina Administrative Code (15 NCAC 7H) for development within the estuarine system. No policy statements have been developed which exceed the requirements of state and federal law regarding land use and development within AEC.

E. Analysis of the Impact of Policies on State Management Topics

State CAMA planning guidelines require an analysis to "demonstrate how the land use and development goals, policies and future land use map...will guide development in a manner that is consistent with the specific management goal(s), planning objectives(s), and land use plan requirements of each Management Topic" [.0702 (d)(2)(A)].

CAMA guidelines require that the land use plan contain "a description of the type and extent of analysis completed to determine the impact of CAMA Land Use Plan policies on the Management Topics. Both positive and negative impacts of policies on the Management Topics must be described. Policies that have any negative impacts on Management Topics must include a description of the policies, methods, programs and processes (either currently in place or included in the plan) to mitigate any negative impacts..." [.0702(d)(2)(B)].

**Perquimans County Planning & Zoning Staff Report
January 10, 2017: Agenda Item III-A**

Agenda Item III-A: Conditional Use Permit No. CUP-16-06, requested by Beth Trahos (for Alpha Value Solar, LLC), for a Large Scale, ground-mounted Solar Power Energy System Facility in the 700-block of Ocean Highway South (US Hwy. 17) on property owned by The Riddick Family Partnership (known as Tax Parcel Nos. 3-0049-00010A).

PROCEDURAL ISSUES

Potential Schedule for Public Hearing(s): Beth Trahos' Application package was received by the Planning & Zoning Office on December 21, 2016. This current request modifies the previous Application package which was submitted last August by Heath McLaughlin, and processed as Case No. CUP-16-02, introduced to the Technical Review Committee (TRC) in September, reviewed by the Planning Board in October, and withdrawn by Ms. Trahos at the Board of County Commissioners' meeting on November 21st. This new request includes only the 109.54-acre tract known as Tax Parcel No. 3-0049-00010A, and omits the adjacent 14.9-acre tract that was part of the former request.

Notices have been sent to adjacent property owners and published in the Perquimans Weekly in accordance with local and State requirements. Pursuant to Section 902, Procedures, should the Planning Board require additional information or time for review of the request, they may postpone action on the case until February 14th. Otherwise, the Planning Board's action on January 10th would allow the case to be scheduled before the Board of County Commissioners on February 6th. Either schedule will provide ample time to advertise in the newspaper as required by State Law and Section 2302(a)(2) of the County's Zoning Ordinance for the BCC's Public Hearing.

Consideration of CUP Criteria and Proposed Conditions: Section 903 provides for the Planning Board to consider the proposed CUP at a public meeting and to make a recommendation to the BCC. In considering the request, the Planning Board and BCC shall use as a guide Sections 903(a) thru (d) as summarized in the Table of Findings (on last page of report), and to look for concurrence with Section 907 (general) and Sections 907.28B(1) thru (8).

Meeting Procedures: This is not a quasi-judicial proceeding requiring an evidentiary hearing. The Planning Board is an advisory board making a recommendation only. We will not receive sworn or expert testimony nor will cross examination take place at the Planning Board's meeting.

PROJECT REVIEW

Consistency with 2016 Land Use Plan Update: The *2016 Land Use Plan Update* classifies the first 500 feet of the subject property adjacent to Ocean Highway as "Commercial" with a "Highway Corridor Overlay District." The RA-zoned portions of the subject property are classified as "Residential Agricultural" which Chapter IX.F.2.b describes in part as:

"...compatible with the RA-Rural Agriculture and HA-Historic Agriculture zoning districts. These

zoning districts are primarily intended to accommodate low density residential uses as well as associated public and institutional uses, low intensity commercial uses, and agricultural-related uses characterized as rural in nature. This district reflects the diverse nature of land uses within predominantly rural areas and, therefore, permits a wide array of land uses. However, those intensive land uses, which could have an adverse impact on the rural nature, are not permitted or are allowed only on a special use permit basis following a formal review and approval process. Generally, the district's purposes are to encourage the continued use of land for agricultural, forestry, and open space purposes, limit commercial and light industrial uses, and discourage any use, which by its character would create premature or extraordinary public infrastructure and service demands, to provide for development in areas that will have some services, but are suitable for lower densities than those associated with the Urban Transition class, or are geographically remote from existing towns and municipalities."

Chapter IX, Exhibit IX-A also speaks to a number of Land Use Management Topics which the Planning Board may wish to consider. It is the opinion of the Planning staff that those Management Topics pertaining to Land Use Compatibility and Local Areas of Concern may be most relevant to this case, and these sections of Chapter IX are attached hereto for reference (the Land Use Plan Update may be viewed in its entirety on the County website at www.perquimanscountync.gov (click on "Departments" and then "Planning and Zoning" and then scroll to bottom of page and click on "Land Use Management Topics").

Proposed Layout: The Applicant's Site Plan describes the proposed project as follows:

"5.0 MWac PV System (featuring) nineteen thousand three hundred and four (19,304) crystalline PV-modules of 350 Wp (or combination thereof for a (13-acre to 14-acre/DC ratio). The approximate system size is 6,750,000 WpDC, subject to EPC fine-tuning for site optimization and procurement. The modules are installed in portrait facing east to west. The system is arranged in two hundred fifty four (254) structures of seventy six (76) modules each in portrait. The area occupied is approx. fort five (45) Acres."

"Electrically, the modules are divided in one thousand and sixteen (1,016) strings of nineteen (19) modules each. Five hundred and eight (508) strings will feed one (1) 2,500 kW Eaton converter through twenty two (22) combiner boxes (24 strings each combiner box)."

Also discussed in Ms. Trahos' letter and depicted on the Site Plan are the following:

- Those portions of Tax Parcel No. 3-0049-00010A which are proposed for development of the Solar Farm and the proposed Access Road leading from Ocean Highway South (US Hwy. 17) and the proposed Interconnection Point.
- Detail 1 Access Road Cross Section, Front Section, and Road Top Section with proposed materials and dimensions denoted;
- (Detail 2?) Landscape Plan with proposed plant materials and placement of 20-foot Landscape Buffer and Chain Link Fence relative to the Access Road and Solar Panels;
- Buffer Specification 3 Front View depicting status of plant material within 3 years (pursuant to Section 1802 of the County's Zoning Ordinance).

All of the above-noted aspects of the project appear to meet the County's minimum design requirements and are generally in keeping with previously approved solar projects.

Application Requirements: The proposed project will occupy roughly 45 leased acres of the larger 109.54-acre tract owned by the Riddick Family Partnership. As discussed during the

Planning Board's review of Case No. CUP-16-02, a Legal Description is required for CUP requests, and the final Site Plan to be reviewed later on by the Planning staff at the Zoning Permit stage would be expected to conform to such Legal Description. Typically the project boundaries are synonymous with the property boundaries and, therefore the legal description which is provided in a deed and shown on the Site Plan takes care of the matter. Since the leased area is a portion of the tract, the project boundaries must be nailed down, and the Planning staff would prefer this to happen ideally before the Planning Board's review of the request, to be able to point to the Site Plan and say that the project boundaries are approved as shown; however, if the CUP is issued without a Legal Description of the leased project boundaries, the Applicant's final layout may change within the limits of the subject property. If the Board is agreeable, the Planning staff has no objection to seemingly minor adjustments as long as this allowance is acknowledged in the Conditional Use Permit, to address the maximum extent of the final project boundaries as they relate to adjacent properties and whether any such adjustment of the leased project boundaries will or will not require additional Landscape Buffers or other Site Improvements. The Legal Description is also needed for locating the minimum 30-foot setback required by Section 907.28B(1)(b).

CONSIDERATION of CUP CRITERIA and PROPOSED CONDITIONS: This CUP request requires consideration of suggested conditions for the proposed Alpha Value Solar Energy Facility. The Applicant's Site Plan is a formal part of the CUP. If approved, the Draft CUP will be executed by the Property Owners and the BCC Chair and recorded in a timely fashion by the Applicant or Owners in the Register of Deeds Office along with said Site Plan. Later, the recorded CUP will be attached to the Applicant's proposed Zoning Permit and then used by Planning & Zoning staff to determine zoning compliance.

Reference is made to the attached First Draft CUP, with suggested conditions, however, prior to the Planning Board's action, coordination is needed with the Applicant and the Planning Board concerning the Legal Description and final location of the Project Boundaries, as previously noted. Otherwise, the proposed CUP includes conditions for Section 907 Site Considerations, Lighting, Screening, Operational Considerations and Application Requirements, as well as information required at the time of the first annual report. The Conditional Use Permit process lends itself to an annual review and, in some cases, an affidavit on the status of the approved use until such time as the project is complete or revoked due to lack of progress. Unless other special conditions are recommended by the Planning Board, the CUP criteria for Solar Farms (Sections 509, 903, 907 and 907.28) include measurable objectives which may be confirmed by County staff prior to and during construction.

In the event the Conditional Use Permit is granted by the Board of County Commissioners, all site engineering and building improvements will be reviewed to ensure the development has met all Federal, State and local regulations and permitting requirements, as well as any conditions determined by the Boards in the course of approving the Conditional Use Permit. No permits authorizing development shall be issued prior to compliance with all applicable regulations and conditions.

SUGGESTED MOTIONS – RECOMMENDATIONS – ACTIONS: The Planning Board is requested to first consider and act on each individual finding stated at Section 903 (see table, below). Reference is also made to Ms. Trahos' letter which provides her comments and

recommendations as to the primary considerations for each finding.

SECTION 903 TABLE OF FINDINGS for CUP NO. CUP-16-06: "RIDDICK SOLAR FARM" by ALPHA VALUE SOLAR	
Motion to recommend approval finds:	Motion to recommend denial finds:
1) That the CUP will not materially endanger the public health or safety if located according to the plan submitted and approved.	1) That the CUP will materially endanger the public health or safety if located according to the plan submitted and approved.
2) That the use meets the required conditions and specifications.	2) That the use does not meet the required conditions and specifications.
3) That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity.	3) That the use will substantially injure the value of adjoining or abutting property, or that the use is not a public necessity.
4) That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Perquimans County Land Use Plan.	4) That the location and character of the use, if developed according to the plan as submitted and approved, will not be in harmony with the area in which it is to be located and will not be in general conformity with the Perquimans County Land Use Plan.

Once the Planning Board has completed its separate actions on the Sections 903(a) through (d) findings, **the following scripts may be used to form the desired motion for the 5th consideration** to approve or deny the proposed project. Potential conditions (*derived from the Applicant's letter dated December 19, 2016, and Site Plan last revised October 9, 2016, and Sections 903 and 907 of the Zoning Ordinance*), are included in the attached Draft CUP to become part of the motion by reference.

- **SUGGESTED MOTION TO RECOMMEND APPROVAL:** Motion to recommend to the BCC approval of Conditional Use Permit No. CUP-16-06, requested by Beth Trahos (for Alpha Value Solar, LLC), to operate a Large Scale, ground-mounted 5 MW Solar Power Energy System Facility behind 768 Ocean Hwy. South, on property owned by The Riddick Family Partnership and known as Tax Parcel No. 3-0049-00010A, and conditioned upon (*revise, add or delete from list of conditions contained in the DRAFT Conditional Use Permit*), adopting Section 903 Findings to support the motion (see Table, above).
- **MOTION TO RECOMMEND DENIAL:** Motion to recommend to the BCC denial of Conditional Use Permit No. CUP-16-06, adopting Section 903 Findings to support the motion (see Table, above).

ATTACHMENTS:

- 1) County GIS Map;
- 2) Application Package (including Applicant's Letter, Adjacent Land Owners, Owners' Authorizations, etc.);
- 3) Article IX of the County Zoning Ordinance;
- 4) Excerpts of 2016 Land Use Plan Update; and
- 5) Draft CUP-16-06 (including Applicant's Site Plan).



Perquimans County Planning & Zoning Office
NOTICE of REQUEST for CONDITIONAL USE PERMIT

January 20, 2017

Perquimans County has received a request from Beth Trahos (for Alpha Value Solar, LLC), for a Conditional Use Permit to operate a Large Scale, ground-mounted Solar Power Energy System Facility in the 700-block of Ocean Highway South (US Hwy. 17), to include Tax Parcel No. 3-0049-00010A, owned by Riddick Family Partnership (reference Case No. CUP-16-06 which was inadvertently referred to as Case No. CUP-16-05 in last month's newspaper notice).

The subject property is zoned RA, Rural Agriculture, with the exception of the first 500 feet measured from the highway right-of-way which is designated as CH, Highway Commercial Zone and Highway Corridor Overlay District.

The Perquimans County Board of County Commissioners (BCC) will hold a Public Hearing using quasi-judicial procedures at its next regular meeting on Monday, February 6, 2017, at 6:15 PM, in the County Commissioner's Meeting room on the 1st floor of the Courthouse Annex Building located at 110 North Church Street, Hertford, NC (next door to the Historic County Courthouse), to consider the request.

As a property owner (shown on County tax records) owning one of the parcels of land adjacent to or within 150 feet and/or across the street of the subject property, you are being notified of the proposed Conditional Use Permit and the public meeting(s) and public hearing(s) at which decisions will be made. Public comments at the hearing will be in the form of sworn testimony subject to cross examination. Per quasi-judicial rules, you or your representative have a right to speak and produce evidence to support your views at this hearing. Prior to this meeting, property owners, residents and other interested parties may review the this item during normal business hours at the Planning & Zoning Office, 104 Dobbs Street, Hertford, NC, or on the County's Website at www.perquimanscountync.gov.

If you have questions, please contact me at (252) 426-2027 or by email at dgodfrey@perquimanscountync.gov.

Sincerely yours,

Donna Godfrey

Perquimans County Planner

- See map on reverse side and attached site plan -

RA

HERTFORD EXTRATERRITORIAL
ZONING JURISDICTION

654
656

634

658

657

688

708

733

CH

Subject Property
Tax Map No. 3-0049-00010A
Proposed Alpha Value Solar Facility
Case No. CUP-16-06

EGG BASKET BLVD

OCEAN HWY S

764

766

767

767

793

807

RA

RA

838

818

820

857

866

871

113

131

120

120

BACKGROUND INFORMATION continued: front portion of a lot in order to establish legal access to the far end of such property in compliance with special "Flag Lot" standards" such as minimum easement width (25'), maximum length (1,000'), etc. A request to create one Flag Lot which meets these standards and other procedural requirements may be processed by County staff, without review and approval by the Planning Board and Board of County Commissioners. A request for a second Flag Lot, or for a lot which does not otherwise meet other standard lot requirements, must seek approval by the Boards and be conditioned by the following Section 701E deed restrictions:

"But this conveyance is made subject to the following restrictions which shall run with the land:

That prior to the sale or transfer of the aforesaid lot and right-of-way to anyone other than the Grantors or either of them or to a child or grandchild of the Grantors, the aforesaid lot shall be brought into compliance with the Subdivision Regulations of Perquimans County in effect at the time of the recording of the present Deed of Gift, including, but not limited to, regulations that require the construction of a paved access road to the lot and the installation of required utilities. However, these restrictions will not apply to any transfer made to secure a loan or to any sale or transfer of the property as part of a foreclosure proceeding or to any subsequent sale or transfer by a Mortgagee who or which has purchased the property at a foreclosure sale."

In brief, this request is being brought before the Boards due to the state of repair of the private right-of-way to serve the proposed lot, and the number of lots already accessed. Approval of a platted 50-foot wide right-of-way would accommodate future compliance with minimum road construction standards for a local residential road in the event the grantee should decide to sell the lot to a third party. If retained by family members, the project as proposed would not require public road or utility improvements. The Applicant has been advised on the limitations of using this approach and understands that any future transfer of the Deed of Gift will require the granddaughter (Ms. Johnson), to upgrade the right-of-way to meet NCDOT standards as well as potential water main improvements, etc., as per the above-noted Section 701E deed restriction which will need to be included in the Deed-of-Gift.

The County staff has no objection to the proposed plan, but cautions that any need or desire by the property owners in the future to pave Opal's Trail and dedicate it to NCDOT for maintenance may be disqualified without a 50-foot wide right-of-way with a turn-around at its end. Approval of the proposed lot layout by the BCC would allow the White family to complete the rest of the application process in coordination with the County staff.

At its meeting on January 10th, the Planning Board unanimously recommended approval of the request, based upon its findings at Sections 206(a) through (d) of the Subdivision Regulations.

The Section 206 Findings, stated in the positive and negative tense, are provided in the Table below, for the BCC to consider and take action to approve or deny the proposed Deed of Gift. Pursuant to the Subdivision Regulations, Section 206, Variances:

"The County Board of Commissioners may, on recommendation from the Planning Board, authorize a variance from these regulations when, in its opinion, undue hardship may result from strict compliance. In granting any variance, the Planning Board shall make the findings required below, taking into account the nature of the proposed subdivision, the existing use of land in the vicinity, the number of persons to reside or work in the proposed subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. No variance shall be granted unless the County Board of Commissioners finds:

SECTION 206 TABLE OF FINDINGS: Case No. NZV-16-02 (Parent-to-Child Deed of Gift)	
Motion to recommend approval:	Motion to recommend denial:
a) That there are special circumstances or conditions affecting said property such that the strict application of the provisions of this ordinance would deprive the applicant of the reasonable use of his land.	a) That there are no special circumstances or conditions affecting said property such that the strict application of the provisions of this ordinance would deprive the applicant of the reasonable use of his land.
b) That the variance is necessary for the preservation and enjoyment of a substantial property right of the petitioner.	b) That the variance is not necessary for the preservation and enjoyment of a substantial property right of the petitioner.
c) That the circumstances giving rise to the need for the variance are peculiar to the parcel and are not generally characteristic of other parcels in the jurisdiction of this ordinance, and	c) That the circumstances giving rise to the need for the variance are not peculiar to the parcel and are generally characteristic of other parcels in the jurisdiction of this ordinance, and
d) That the granting of the variance will not be detrimental to the public health, safety, and welfare or injurious to other property in the territory in which said property is situated."	d) That the granting of the variance will be detrimental to the public health, safety, and welfare or injurious to other property in the territory in which said property is situated."

Attachments:

(1) Application Form & materials (checklist, deeds, will, surveys, etc.); (2) Planning Board Staff Report; and (3)GIS Map.

NOTE: Draft Minutes of 1-10-17 Planning Board meeting are attached to Case No. CUP-16-06.

Perquimans County, North Carolina
APPLICATION FOR GIFT OF PROPERTY



This section to be completed by County:
Date Received: 12-5-16 Received by: DJ Date Completed: _____
Confirmed by: _____ Subject Property Tax Map No.: 4-0036-0030
Proposed number of lots: 1 Is residual parcel over 10 acres? YES. If no, remind applicant to request ARHS's preliminary approval of residual lot when applying for septic tank permit for proposed lot(s).

Name of Boundary Survey: SURVEY FOR BRENDA JOHNSON
Property Owner(s): Opal V. White Estate - Wanda L. White Executor
Mailing Address: 168 Swaynes Lane Hertford, NC 27944
Home Phone: _____; Work: _____; Cell: 252-562-4893 Fax: _____

I (We) ^{R.L.D. 442, 1790} hereby certify that I (we) am (are) the owner(s) of the property located at Tax Map # 4-0036-0130. I (We) hereby request a Deed of Gift Subdivision at this location. I (we) acknowledge that this Application is for a single lot to my (our) child or grandchild. Furthermore, I (we) acknowledge that this is the one and only such gift in Perquimans County given to this child or grandchild from me (us) during the last ten (10) year period and that the resultant lot is equal to or exceeds the standards of the County as shown in the Subdivision Regulations and that restrictions are placed pursuant to Section 701(e) of the Perquimans County Subdivision Regulations in the Deed of Gift to the child or grandchild. As the owner(s) of the property, I (we) request approval of the proposed Deed of Gift and related Boundary Survey.

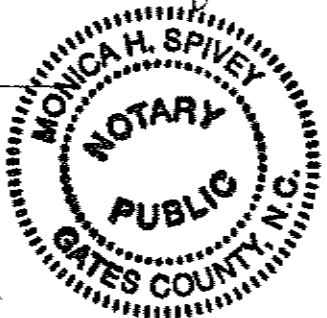
Respectfully yours,

Wanda L. White, Executor
Signature of Owner/Grantor
of Opal V. White Estate
Signature of Owner/Grantor

12-1-16
Date

Date

Sworn to and subscribed before me, this the 1st day of December, 2016
Notary Public Monica H. Spivey County of Pasquotank
State of North Carolina
My commission expires: 01/24/2017



Perquimans County, North Carolina
APPLICATION FOR GIFT OF PROPERTY
CHECKLIST OF INFORMATION AND ITEMS NEEDED PRIOR TO
APPROVAL & RECORDATION OF BOUNDARY SURVEY:

To confirm compliance with Section 701(e) of the Perquimans County Subdivision Regulations, complete and return pages 1 and 2 of this Application for Gift of Property, and provide additional information, as follows:

- Page 1 of Application.
- Copy of proposed Deed of Gift. *(prior to plat approval)*.
- Boundary Survey with Certification Statements and references to residual parcel, if any (see Note #1, below).
- Water Availability: *would need water line run from Swygans LA (800ft) or use wells. Drain approval required to use well.*
- Proposed sewage system: *on-site septic tank* [attach ARHS's septic system approval (and Preliminary Approval for residual parcel, if applicable) or letter of availability for public sewer as applicable.]
- My (our) ownership of parent tract is evidenced by attached deed recorded in Real Estate Book 442, Page 790 OR Will File Number 15-E-98
- My (our) parent tract is known as Township No. 4, Map/Development No. 147, Parcel No. 183 0036, Parcel No. 0130.
- Size of Parent Tract: 24 acres.
- Linear footage width (street frontage): _____ and depth: _____ of parent tract. *See Plat Cal. 2-166-5*
- Depth of parent tract: _____ linear feet.
- Parent tract is zoned: RA. Future Land Use classification: "Residential Agricultural"
- Review and consultation with Soil & Water Conservation staff _____.
- May need to establish drainage easements on the property lines depending upon drainage plan requirements.
- Disclosure statement referencing Section 402(B) (5), 402 (I) and (J) of the Perquimans County Subdivision Regulations regarding grading, drainage and erosion control.
- Other (specify): _____.
- Other (specify): _____.

NOTES:

(1) Any lot of less than 10 acres, including any residual parcel, must obtain a certificate from the Albemarle Regional Health Service stating whether or not septic systems may be approved for the lot(s); and (2) There is no fee for this Application.

Perquimans County, North Carolina
APPLICATION FOR GIFT OF PROPERTY

Section 701 Definition of a Subdivision

All divisions of a tract of land into two or more lots, building sites, or other divisions for the purpose of sale or building development (whether immediate or future)-and shall include all divisions of land involving the dedication of a new street or a change in existing streets; provided, however, that the following shall not be included within this definition nor be subject to the regulations prescribed by this ordinance:

- a) The combination or re-combination of portions of previously platted lots where the total number of lots is not increased and the resultant lots are equal to or exceed the standards of the County as shown by the regulations prescribed by this ordinance.
- b) The division of land into parcels greater than ten (10) acres where no street right-of-way dedication is involved.
- c) The public acquisition by purchase of strips of land for the widening or opening of streets.
- d) The division of a tract in single ownership whose entire area is no greater than two acres into not more than three lots, where no street right-of-way dedication is involved, and where the resultant lots are equal to or exceed the standards of the County, as shown by the subdivision regulations contained in this ordinance.
- e) The gift by a property owner of a single lot to his or her child or grandchild or to each of his or her children or grandchildren where no new road is involved, provided that only one such gift per child or grandchild be made during a ten year period and where the resultant lot is equal to or exceeds the standards of the County as shown in these subdivision regulations and provided that the following restrictions are placed in the Deed of Gift to the child or grandchild:

"But this conveyance is made subject to the following restrictions which shall run with the land:

That prior to the sale or transfer of the aforesaid lot and right-of-way to anyone other than the Grantors or either of them or to a child or grandchild of the Grantors, the aforesaid lot shall be brought into compliance with the Subdivision Regulations of Perquimans County in effect at the time of the recording of the present Deed of Gift, including, but not limited to, regulations that require the construction of a paved access road to the lot and the installation of required utilities. However, these restrictions will not apply to any transfer made to secure a loan or to any sale or transfer of the property as part of a foreclosure proceeding or to any subsequent sale or transfer by a Mortgagee who or which has purchased the property at a foreclosure sale."

The burden shall be on any conveyor of land to provide proof why their conveyance does not constitute a subdivision. This proof must be presented to the Subdivision Review Officer.

ALBEMARLE REGIONAL HEALTH SERVICES

232520

Applicant:

WHITE, WANDA
 168 SWAYNES LANE
 HERTFORD, NC 27944

Owner:

WHITE, OPAL V. ESTATE
 168 SWAYNES LANE
 HERTFORD, NC 27944

Site Location:

168 SWAYNES LANE
 OPALS TRAIL
 HERTFORD, NC 27944

GPD:	LTAR:	Classification:	Unsuitable
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If unsuitable, the site may be reclassified to provisionally suitable with the following modification(s):

- * Sand Backfill Trenches to a depth of 5 ft.

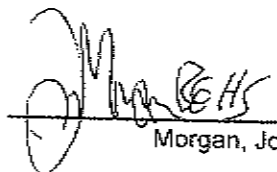
To obtain an Authorization to Construct:

- * Submit a plat or scale drawing of the lot, showing location and dimensions of all property lines, proposed structures and driveways
- * Submit a copy of deed or contract to purchase
- * Sign legal documents agreeing to the inspection and maintenance requirements of the Albemarle Regional Health Services Management Entity
- * Pay permit fee of \$225

Comments:

THIS EVALUATION SATISFIES THE HEALTH DEPARTMENTS REQUIREMENTS FOR MINOR SUBDIVISIONS

EHS:


 Morgan, Jon

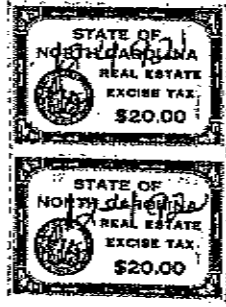
Date: 12/01/2016

THIS APPROVAL WILL BECOME VOID AFTER 12 MONTHS AND A NEW APPLICATION WILL BE NECESSARY.

Bertie (252) 794-5303 Camden (252) 338-4460 Chowan (252)482-1199 Currituck (252) 232-6603
 Gates (252) 357-1380 Pasquotank (252) 338-4490 Perquimans (252) 426-2100

BOOK 147 PAGE 183

#92414
PERQUIMANS COUNTY
LAND TRANSFER TAX
AMOUNT \$ 200.00
PAID \$ 200.00



DATE: November 4, 1992
TIME: 1:16 p.m.
BOOK: 147
PAGE: 183

Excise Tax \$ 40.00

Recording Time, Book and Page

Tax Lot No. _____ Parcel Identifier No. _____
Verified by _____ County on the _____ day of _____, 19____
by _____

Mall after recording to C. Glenn Austin, Attorney at Law, P. O. Box 384,
Elizabeth City, NC 27907

This instrument was prepared by C. Glenn Austin, Attorney at Law
Brief description for the Index _____

NORTH CAROLINA GENERAL WARRANTY DEED

THIS DEED made this 15th day of May, 1990, by and between

GRANTOR

GRANTEE

Robert Lee White and wife,
Neil Yvonne Hall White;
Wanda Elizabeth Sears, ~~XXXXXXXXXX~~
and Michael Lloyd White, Unmarried
and Kirk Sears, husband of Wanda Elizabeth Sears

C. T. White
Route 4, Box 273
Hertford, NC 27944

Enter in appropriate block for each party: name, address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in the City of _____ Township,

Perquimans County, North Carolina and more particularly described as follows:
BEGINNING at a point in the Southeasterly margin of Stage Road said point being 3.73 chains measured Southwesterly from New Hope Road; thence South 49° 30' East 3.33 chains to a point; thence South 25° 30' East 3.37 chains to a point; thence South 39° 30' West 39.40 chains to a point at the edge of Blount Ditch; thence along said Blount Ditch a Northwesterly direction 92 links to a point; thence North 5° 00' West 10.13 chains to a point; thence along a ditch North 39° 30' East 34.29 chains to a point; thence South 89° 00' East 1.0 chains to a point; thence North 2° 00' East 2.52 chains to a point; thence North 87° 00' East 1.36 chains to a point; thence North 8° 00' West 4.55 chains to a point in the margin of Stage Road; thence along said margin North 88° 00' East 4.38 chains to a point; thence continuing North 88° 00' East 33 links to a point; thence North 41° 00' East 1.47 chains to a point, being the point and place of beginning; said tract of land containing 24 acres more or less and being known and designated as the Caleb White Homeplace.

The interest herein conveyed being a one-half (1/2) undivided interest in said property.

BOOK 147 PAGE 184

The property hereinabove described was acquired by Grantor by instrument recorded in

A map showing the above described property is recorded in Plat Book page

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever except for the exceptions hereinafter stated. Title to the property hereinabove described is subject to the following exceptions:

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, the day and year first above written.

.....
(Corporate Name)

USE BLACK INK ONLY

Robert Lee White (SEAL)
Robert Lee White

By:
..... President

Neil Yvonne Hall White (SEAL)
Neil Yvonne Hall White

ATTEST:
..... Secretary (Corporate Seal)

Wanda Elizabeth Sears (SEAL)
Wanda Elizabeth Sears

By:
..... President

Michael Lloyd White (SEAL)
Michael Lloyd White

ATTEST:
..... Secretary (Corporate Seal)

USE BLACK INK ONLY

Kirk Sears (SEAL)
Kirk Sears

..... (SEAL)

..... (SEAL)

..... (SEAL)



~~NOTARY PUBLIC~~ NORTH CAROLINA
~~NOTARY PUBLIC~~ PASQUOTANK County.

I, a Notary Public of the County and State aforesaid, certify that Robert Lee White and wife, Nell Yvonne Hail White Grantor

personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this 30th day of October, 1992

My commission expires: June 17, 1997 Notary Public

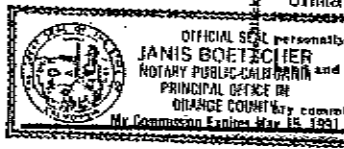


~~NOTARY PUBLIC~~ MONTANA
~~NOTARY PUBLIC~~ Ravalli County.

I, a Notary Public of the County and State aforesaid, certify that Wanda Elizabeth Sears, and husband, Kirk Sears Grantor,

personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this 13 day of August, 1990

My commission expires: October 16, 1992 Notary Public



CALIFORNIA
~~NOTARY PUBLIC~~ Orange County.

I, a Notary Public of the County and State aforesaid, certify that Michael Lloyd White, Unmarried Grantor,

personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this 8th day of August, 1990

My commission expires: May 15, 1990 Notary Public

SEAL - STAMP

Use Black Ink

NORTH CAROLINA, County.

I, a Notary Public of the County and State aforesaid, certify that

personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this _____ day of _____, 19____

My commission expires: _____ Notary Public

SEAL - STAMP

Use Black Ink

NORTH CAROLINA, County.

I, a Notary Public of the County and State aforesaid, certify that

personally came before me this day and acknowledged that _____ he is _____ Secretary of _____ a North Carolina corporation, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in his name by its President, sealed with his corporate seal and attested by _____ as its Secretary.

Witness my hand and official stamp or seal, this _____ day of _____, 19____

My commission expires: _____ Notary Public

SEAL - STAMP

Use Black Ink

NORTH CAROLINA, County.

I, a Notary Public of the County and State aforesaid, certify that

personally came before me this day and acknowledged that _____ he is _____ Secretary of _____ a North Carolina corporation, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in his name by its President, sealed with his corporate seal and attested by _____ as its Secretary.

Witness my hand and official stamp or seal, this _____ day of _____, 19____

My commission expires: _____ Notary Public

The foregoing Certificate(s) of Notaries Public Carol Bryant, Pasquotank County, N. C., Joyce M. Garlock, Ravalli County, Montana and Janis Boettcher, Orange County, California

is/are certified to be correct. This instrument and this certificate are duly registered at the date and time and in the Book and Page shown on the first page hereof.

Jeanne C. White REGISTER OF DEEDS FOR Pasquotank COUNTY

By William A. Holman Deputy/Assistant-Registers of Deeds.

STATE OF NORTH CAROLINA

File No.

15-E-98

PERQUIMANS County

In The General Court Of Justice
Superior Court Division
Before The Clerk

IN THE MATTER OF THE ESTATE OF:

Name Of Decedent

OPAL V. WHITE

Date Of Purported Will

10/19/2010

Date(s) Of Codicil(s)

CERTIFICATE OF PROBATE

G.S. 28A-2A-6

A paper-writing dated as indicated above, purporting to be the Last Will and Testament or codicil(s) thereto of the above-named decedent, has been exhibited before me. Sufficient proof of the due execution thereof has been taken in the self-proving paper-writing or as set forth in the accompanying affidavits which are incorporated and made a part hereof.

It is adjudged that the paper-writing and every part thereof is the Last Will and Testament or codicil(s) thereto of the decedent, and the same is ordered admitted to probate.

Date	09/10/2015
Signature	<i>[Handwritten Signature]</i>
<input checked="" type="checkbox"/> Assistant CSC <input type="checkbox"/> Clerk Of Superior Court	

[Faint Stamp]
 JUDICIAL CLERK
 SUPERIOR COURT
 PERQUIMANS COUNTY
[Handwritten Signature]
 JUDICIAL CLERK

NORTH CAROLINA
PERQUIMANS COUNTY

LAST WILL AND TESTAMENT
Prepared by H. T. Mullen, Jr.

I, OPAL V. WHITE, of Perquimans County, North Carolina, declare this to be my Last Will, hereby revoking all Wills and Codicils heretofore made by me.

ARTICLE I

I direct that all my just debts, funeral expenses, inheritance or estate taxes, and the cost of administration of my Estate be paid out of the assets of my Estate as soon as practicable after my death.

ARTICLE II

Section 1. I bequeath and devise all property which I may own at the time of my death, real or personal, tangible or intangible, of whatsoever nature and wheresoever situate, including all property which I may acquire or become entitled to after the execution of this Will, including all lapsed legacies and devises in Trust for the use and benefit of my son, CHARLES T. WHITE, in the manner and fashion set forth hereinbelow.

Section 2. During the term of the said Trust, the said Trustee shall hold the said property, collect all income from the same, and utilize the same as she in her sole discretion shall deem appropriate for CHARLES T. WHITE. My prime concern is that during the term of the Trust that she utilize the income and principal of the Trust for the use and benefit of my son, CHARLES T. WHITE, keeping in mind that my primary concern is that she provide, as she in her sole discretion shall deem appropriate for my son, CHARLES T. WHITE.

Section 3. That the said Trustee shall have the authority to sell any and all property of my Estate and Trust in such a manner and fashion as she in her sole discretion shall deem proper. That the Trustee shall furnish a yearly report of the Trust to ONLY the beneficiary.

Section 4. In the event my son, CHARLES T. WHITE, shall not be living at the

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HERBERT T. MULLEN, JR.
RUMBLETON, NC

time of my death, then I devise and bequeath all property which I may own at the time of my death, real or personal, tangible or intangible, of whatsoever nature and wheresoever situate, including all property which I may acquire or become entitled to after the execution of this Will, including all lapsed legacies and devises equally to WANDA LAMB MOSER and my grandchildren, namely; TERESA W. BENDOVE, DAVID A. WHITE, PATRICIA J. WHITE and BRENDA W. JOHNSON, share and share alike.

Section 5. This is to say that as a precondition of a receipt of a share that WANDA LAMB MOSER, has to be my care giver and that each of my grandchildren shall be living at the time of my death. If any of my grandchildren named above predecease me, then his or her share shall go to his or her children.

Section 6. At the time of the death of the beneficiary of my Trust for CHARLES T. WHITE, I direct the Trustee of the Trust to distribute the remaining assets in my Trust in such a manner that, CHARLES T. WHITE, shall direct by a handwritten list held by the Trustee of my Trust and executed by CHARLES T. WHITE, as a Will.

ARTICLE III

I devise and bequeath \$1,000.00 to Rocky Mound Cemetery Association, Forke, Arkansas.

ARTICLE IV

Section 1. I appoint, WANDA LAMB MOSER, to be Executrix and Trustee of this Trust of this my Last Will, and I direct that no bond be required of WANDA LAMB MOSER, Executrix and Trustee of this Trust hereunder.

Section 2. In the event, at the time of my death, WANDA LAMB MOSER, shall fail to qualify as Executrix and/or Trustee of my Trust hereunder, or having qualified, shall die or resign, then in such event, I appoint JOSEPH S. WINSLOW to be Executor and/or Trustee of my Trust of this my Last Will, and I direct that no bond be required of JOSEPH S. WINSLOW, Executor and/or Trustee of my Trust hereunder.

ARTICLE V

I hereby grant to my Executor/Executrix and Trustee established above, the continuing, absolute, discretionary power to deal with all property, real or personal, held in my Estate as freely as I might in the handling of my own affairs. Such power may be exercised independently and without the prior or subsequent approval of any Court or judicial authority, and no person dealing with the Executor/Executrix and Trustee, shall be required to inquire into the propriety of any of their actions. Without in any way limiting the generality of the foregoing and subject to the North Carolina General Statutes Section 32-26, I hereby grant to my Executor/Executrix and Trustee hereunder all the powers set forth in North Carolina General Statutes Section 32-27, and those powers are hereby incorporated by reference and made a part of this instrument and such powers are intended to be in addition to and not in substitution of the powers conferred by law.

IN TESTIMONY WHEREOF, I, the said OPAL V. WHITE, has hereunto set her hand and seal, this the 19th day of October, 2010.

Opal V. White (SEAL)
OPAL V. WHITE

Signed, sealed, published and declared by the said OPAL V. WHITE, to be her Last Will and Testament in the presence of us, who at her request and in her presence, and in the presence of each other, do hereunto subscribe our names as witnesses thereto.

Monica H. Spivey Residing at Dunbury, NC 27979
H.T. Mullen Jr. Residing at Elizabeth City, N.C.

NORTH CAROLINA
PASQUOTANK COUNTY

Before me, the undersigned authority, on this day personally appeared OPAL V. WHITE, Monica H. Spivey and H.T. Mullen Jr., known to me to be the Testatrix and the witnesses, respectively, whose names are signed to the attached foregoing instrument, and all of these persons being by me first duly sworn. The

LAW OFFICE OF
HERBERT E. MULLEN, JR.
ELIZABETH CITY, NC

Testatrix declared to me and to the witnesses in my presence that said instrument is her Last Will and Testament; that she had willingly signed or directed another to sign the same for her, and executed it in the presence of the witnesses as her free and voluntary act for the purposes therein expressed; or, that the Testatrix signified that the instrument was her instrument by acknowledging to them her signature previously affixed thereto.

The witnesses stated before me that the foregoing Will was executed and acknowledged by the Testatrix as her Last Will and Testament in the presence of the witnesses who, in her presence and at her request, subscribed their names thereto as attesting witnesses, and that the Testatrix at the time of the execution of this Will, was over the age of eighteen (18) years old and of sound and disposing mind and memory.

Opal V. White
OPAL V. WHITE, Testatrix

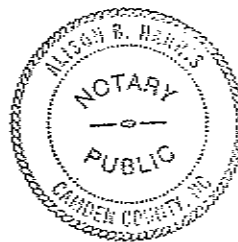
Monica H. Spivey
Witness

H.T. Mullen, Jr.
Witness

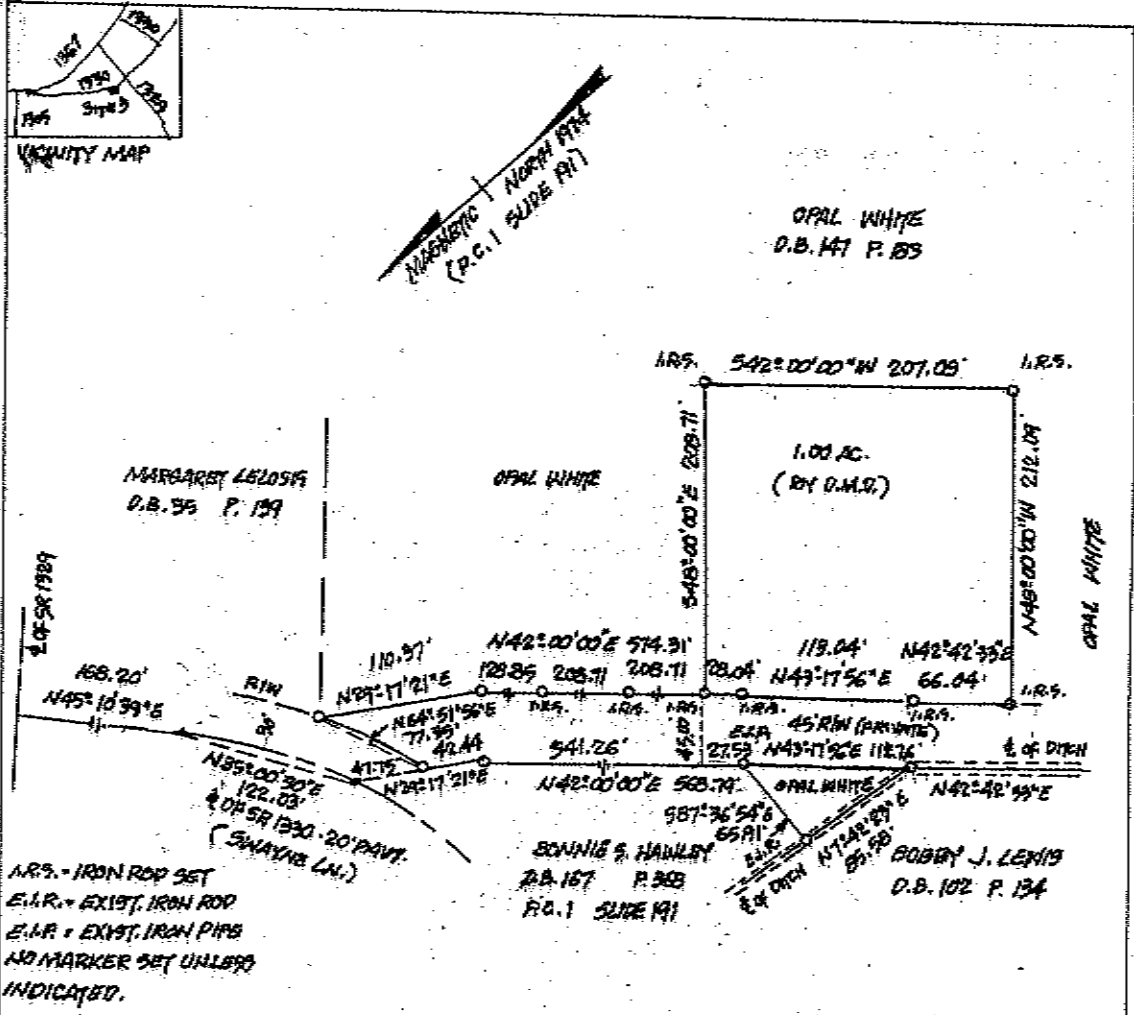
Subscribed, sworn and acknowledged before me by OPAL V. WHITE, the Testatrix, subscribed and sworn before me by Monica H. Spivey and H.T. Mullen, Jr., the witnesses, this the 19th day of October, 2010.

Alvan B. Harris
Notary Public

My Commission Expires:
9-21-2013



ROBIN E. HANE
COPY

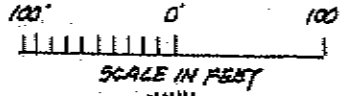


THIS SURVEY IS TO BE A GIFT CONVEYANCE, GRANDFATHER TO GRANDCHILD.

THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

I, HERSEY A. KIGHT, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, BEING A PORTION OF DEED DESCRIPTION RECORDED IN BOOK 147 PAGE 183; THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____ PAGE _____; THAT THE RATIO OF PRECISION AS CALCULATED BY LAT. AND DEP. IS 1:110,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH N.C. BOARD RULES. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 20TH. DAY OF OCTOBER, A.D., 2005.

SURVEY FOR
BRENDA JOHNSON
NEW HOPE TWP. PERQUIMANS CO., N.C.
SURVEYED 10-17-2005 SCALE 1" = 100'



Hersey A. Kight
N.C. PROFESSIONAL LAND SURVEYOR L-2587
1523 JUNES DR. ELIZ. CITY, N.C. 27809

STATE OF NORTH CAROLINA
COUNTY OF PERQUIMANS

I, _____, REVIEW OFFICER OF PERQUIMANS COUNTY, CERTIFY THAT THE PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.
DATE _____

REVIEW OFFICER

**Perquimans County Planning & Zoning Staff Report
January 10, 2017: Agenda Item III-B**

Agenda Item III-A: Parent-to-Child Deed of Gift No. NZV-16-02, requested by Wanda L. White for Brenda W. Johnson, for a one-acre lot (portion of Tax Parcel No. 4-0036-0130, located on Opal's Trail, south of Swayne's Lane).

Introduction/Background: Certain procedural requirements and minimum design standards are interpreted by the Planning staff to require all newly platted lots to be accessed by a State-maintained road or a road that meets NCDOT standards. However, Sections 402B(9)(a) through (f) provide for the creation of a new lot served by a platted easement or right-of-way over and across the front portion of a lot in order to establish vehicular access to a new lot located on the far end of such property sometimes, but not always, behind an existing residence on a long, narrow lot, in compliance with special "Flag-lot standards" such as the 25-foot minimum easement width and 1,000-foot maximum easement length. A Parent-to-Child Deed of Gift which meets these standards and other procedural requirements may be processed by County staff, without review and approval by the Planning Board and Board of County Commissioners. A proposed Deed of Gift which does not meet these criteria must seek approval by the Boards and be conditioned by deed restrictions pursuant to Section 701E, as follows:

"But this conveyance is made subject to the following restrictions which shall run with the land:

That prior to the sale or transfer of the aforesaid lot and right-of-way to anyone other than the Grantors or either of them or to a child or grandchild of the Grantors, the aforesaid lot shall be brought into compliance with the Subdivision Regulations of Perquimans County in effect at the time of the recording of the present Deed of Gift, including, but not limited to, regulations that require the construction of a paved access road to the lot and the installation of required utilities. However, these restrictions will not apply to any transfer made to secure a loan or to any sale or transfer of the property as part of a foreclosure proceeding or to any subsequent sale or transfer by a Mortgagee who or which has purchased the property at a foreclosure sale."

Wanda L. White, Executor of the Opal V. White Estate, on behalf of the Estate and Charles T. White, wish to transfer a gift deed to Opal White's granddaughter Brenda W. Johnson, to include the use of an existing private easement known as "Opal's Trail" for access to a fourth lot. One of the 3 previous lots is a family cemetery and the other two are family deeds of gift lots transferred a number of years ago. Reference is made to the County Tax Map which shows the location of the proposed gift lot as "subject property" between the gift lot owned by David and Amanda White and the cemetery lot.

Approval of this proposed layout is requested by the Estate and would allow immediate transfer of a proposed gift deed.

Project Review:

- **Water Service:** Access to County water service is one of the issues sometimes raised in the case of multiple lots accessed by a private easement. One single "Flag Lot" may utilize a private easement for placement of a water tap and service line; however, it is not always possible to locate multiple service lines and taps within the same easement. Depending on

the distance from the water main, there may be a need for a larger-than-standard ¾" or 1" water meter to serve a future residence. The lot as proposed would place a residence roughly 700 to 800 feet away from Swayne's Lane. Planning staff will inquire about whether a future homebuilder may purchase a 2-inch meter from the County, but similar requests have previously been good for only one residence.

- **45-foot versus 50-foot wide right-of-way:** Section 402B(9)(a) requires a minimum easement width of 25 feet. The previous lots recorded on the Opal's Trail were platted with a 45-foot wide right-of-way, which until recently would have met NCDOT's minimum street standards, which has been increased to 50 feet. Therefore, the private R/W for Opal's Trail would need to be increased in order for the grantee to fulfill the requirements for road improvements, in the event the lot was ever transferred outside of the immediate family (as per Section 701E of the Subdivision Regulations).
- **Drainage and Grading:** The proposed lot has not yet been reviewed by Soil & Water, but this would be recommended to determine the need or desire to establish drainage structures or easements.
- **Street Address:** The private R/W has already been named "Opal's Trail."
- **Electrical Services:** The proposed lot has not yet been reviewed regarding electric service, but this would be recommended to consider overhead versus underground lines (underground lines are typically required for "Major Subdivisions").

In summary, this request is being brought before the Planning Board and BCC due to the state of repair of the private right-of-way to serve the proposed lot, and the number of lots already accessed. Again, a platted 50-foot wide right-of-way would accommodate future compliance with minimum road construction standards for a local residential road in the event the grantee should ever decide to sell the lot to a third party. If retained by family members, the project as proposed would not include public road or utility improvements.

In addition, the Applicant has been advised on the limitations of using this approach and understands that any future transfer of the Deed of Gift will require the granddaughter to upgrade the right-of-way to meet NCDOT standards as well as potential water main improvements, etc., as per the Section 701E deed restriction which will need to be included in the Deed of Gift.

The County staff has no objection to the proposed plan, subject to the 50-foot wide R/W and the platting and reservation of a turnaround. Approval of the proposed lot layout by the Planning Board and the BCC would allow the White family to complete the rest of the application process in coordination with the County staff.

Suggested Motions – Recommendations – Actions: Section 206 of the Subdivision Regulations states that:

"The County Board of Commissioners may, on recommendation from the Planning Board, authorize a variance from these regulations when, in its opinion, undue hardship may result from strict compliance. In granting any variance, the Planning Board shall make the findings required below, taking into account the nature of the proposed subdivision, the existing use of land in the vicinity, the number of persons to reside or work in the proposed subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. No variance shall be granted unless the County Board of Commissioners finds (see Table of Findings – provided in the positive and negative tense – as follows):

SECTION 206 TABLE OF FINDINGS: Case No. NZV-16-02 (Parent-to-Child Deed of Gift)	
Motion to recommend approval finds:	Motion to recommend denial finds:
1) That there are special circumstances or conditions affecting said property such that the strict application of the provisions of this ordinance would deprive the applicant of the reasonable use of his land.	1) That there are no special circumstances or conditions affecting said property such that the strict application of the provisions of this ordinance would deprive the applicant of the reasonable use of his land.
2) That the variance is necessary for the preservation and enjoyment of a substantial property right of the petitioner.	2) That the variance is not necessary for the preservation and enjoyment of a substantial property right of the petitioner.
3) That the circumstances giving rise to the need for the variance are peculiar to the parcel and are not generally characteristic of other parcels in the jurisdiction of this ordinance.	3) That the circumstances giving rise to the need for the variance are not peculiar to the parcel and are not generally characteristic of other parcels in the jurisdiction of this ordinance.
4) That the granting of the variance will not be detrimental to the public health, safety, and welfare or injurious to other property in the territory in which said property is situated.	4) That the granting of the variance will be detrimental to the public health, safety, and welfare or injurious to other property in the territory in which said property is situated.

Pursuant to Sections 206(a) through (d) and 701E of the Subdivision Regulations: In accordance with the above-noted findings, the Planning Board is requested to consider using one of the following scripts to form the desired motion for approval or denial of the Deed of Gift:

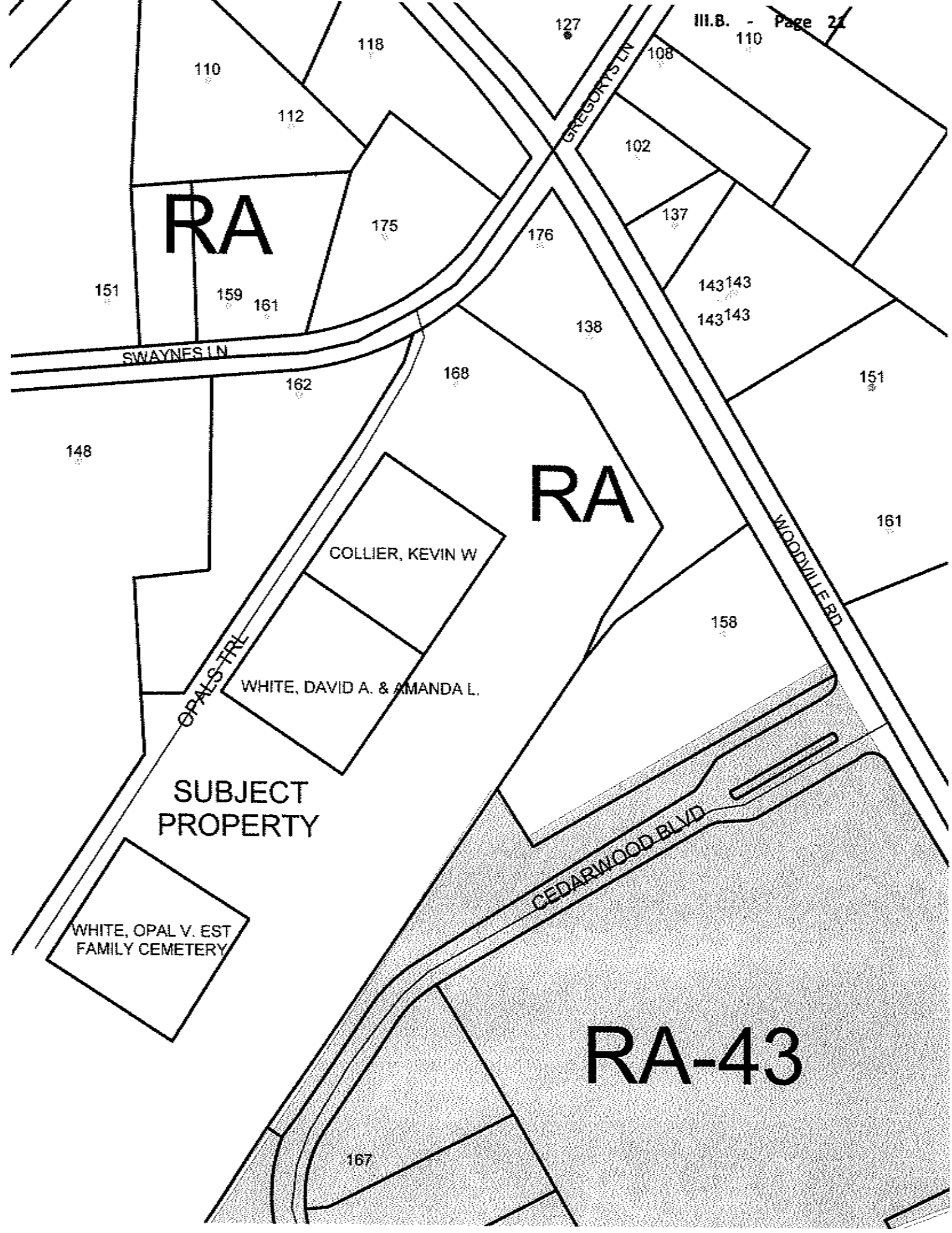
- **Considering Section 206 Findings and Section 701(a) exemption criteria, a Motion is hereby made to recommend approval** of proposed Case No. NZV-16-02, a Parent-to-Child Subdivision requested by Wanda V. White, Executor of the Opal V. White Estate, on behalf of the Estate and Charles T. White, to Gift Deed a one-acre parcel to fulfill the intent of Opal White's Last Will and Testament, located approximately 800 feet off Swayne's Lane (SR 1330), on the southeast side of Opal's Trail, a Private 45' R/W and known as a portion of Tax Map No. 4-0036-0130, **with conditions if any, noted herein**:
- **Considering Section 206 Findings and Section 701(a) exemption criteria, a Motion is hereby made to recommend denial of proposed Case No. NZV-16-02.**

Attachments: Application materials (deeds, will, surveys, etc.) and County GIS Map

RA

RA

RA-43



151

110

112

118

127

108

102

175

176

137

143 143

143 143

SWAYNES LN

GREGORYS LN

159

161

138

162

168

151

148

OPALS TRL

COLLIER, KEVIN W

WHITE, DAVID A. & AMANDA L.

158

161

SUBJECT PROPERTY

WHITE, OPAL V. EST FAMILY CEMETERY

CEDARWOOD BLVD

WOODVILLE RD

167

SALE OF SURPLUS VEHICLES

County Manager Heath reported that, with the help of the Finance Office and Helen Hunter, we have sold another surplus vehicle on GovDeals. The highest bidder was as follows:

BUYER	VEHICLE	START BID	SOLD AMOUNT	GOVDEALS FEE	NET RESULTS
Deshawn Wiggins	2010 Ford Fusion	\$500.00	\$2,810.00	\$140.50	\$2,669.50

On motion made by Wallace E. Nelson, seconded by Joseph W. Hoffer, the Board unanimously authorized Mr. Heath to proceed with the sale of this surplus vehicle.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:30 p.m. on motion made by Fondella A. Leigh, seconded by Joseph W. Hoffer.

T. Kyle Jones, Chairman

Clerk to the Board

REGULAR MEETING
 January 3, 2017
 7:00 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Tuesday, January 3, 2017, at 7:00 p.m. in the Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

- MEMBERS PRESENT:** Kyle Jones, Chairman
 Joseph W. Hoffer
 Wallace Nelson
 Fondella Leigh, Vice Chair
 Edward R. Muzzulin
 Charles Woodard
- MEMBERS ABSENT:** None
- OTHERS PRESENT:** Frank Heath, County Manager
 Will Crowe, County Attorney
 Mary Hunnicutt, Clerk to the Board

After the Chairman called the meeting to order, Commissioner Woodard gave the invocation and the Chairman led the Pledge of Allegiance.

AGENDA

On motion made by Edward R. Muzzulin, seconded by Fondella A. Leigh, the Board unanimously approved the Agenda as amended.

CONSENT AGENDA

The following items were considered to be routine and were unanimously approved on motion made by Edward R. Muzzulin, seconded by Wallace E. Nelson.

1. Approval of Minutes: December 5, 2016 Regular Meeting. December Work Session was cancelled.
2. Tax Release/Refund Approvals:

PERQUIMANS COUNTY TAX RELEASES:

Hynes, Richard & Geraldine Assessment Correction. Account No. 219090.	\$285.00
Reilly, James R. & Marjorie Assessment Correction. Account No. 256227.	\$342.00
Baker, Julian & Constance Farm equipment was double listed. Account No. 0190390.	\$1,706.56
Behrend, Bruce & Joan Data entry error on Personal Property. Account No. 260895.	\$1,236.62

PERQUIMANS COUNTY TAX REFUND

Mulholland, Frances Tag turned in - 11 month refund. Abstract No. 0021848848.	\$142.15
--	----------

3. Personnel Matters:

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Nick Loltes	Water Supervisor	Promotion	74/1	\$60,064	01/01/2017
Kevin Lane	Deputy - Certified	Appointment	65/2	\$32,460	01/01/2017
James Cochrane, Jr.	Bailiff - Part-Time	Appointment		\$14.18/hr.	01/01/2017
Tiffany Haynes	Part-Time/Fill-In Telecommunicator	Appointment	60/1	\$12.21/hr.	01/01/2017
Debbie Lyman	Part-Time/Fill-In Telecommunicator	Appointment	60/1	\$12.23/hr.	01/01/2017
Gwen Hudson	BMC Investigator	Promotion	65/9	\$38,492	01/01/2017

4. Step/Merit Increases:

Employee Name	Employee Job Title	Grade/Step	New Salary	Effective Date
Steven Pyle	Part-Time Telecommunicator	60/4	\$13,15/hr.	01/01/2017
Leola Eason	Groundkeeper - Recreation	54/7	\$22,590	01/01/2017
David Murray	Deputy	65/4	\$34,084	01/01/2017
Faran Sawyer	Deputy/SRO Office	65/2	\$32,460	01/01/2017
Brian Watson	Part-Time Animal Control Officer	58/2	\$11,47/hr.	01/01/2017
Tracy Hunter	Water Technician I	58/6	\$26,299	01/01/2017
Eugene Knight	Water Technician II	60/10	\$31,662	01/01/2017
Velerie Price	Water Clerk	61/11	\$33,893	01/01/2017
Arnold White	Backhoe Operator	65/8	\$37,576	01/01/2017
Paula Cartwright	BMC III - Lead Worker	65/6	\$35,788	01/01/2017
Steven Pyle	Part-Time Telecommunicator	60/4	\$13,15/hr.	01/01/2017

5. Enclosure: The following Board reappointments are being presented for Board action:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Smith, Lewis	Agricultural Advisory Board	Reappointment	3 yrs.	02/01/2016
Burket, Stephen	Senior Citizens Advisory Board	Reappointment	2 yrs.	02/01/2016
Ensmert, Robert	Senior Citizens Advisory Board	Reappointment	2 yrs.	02/01/2016
Price, Sue	Senior Citizens Advisory Board	Reappointment	2 yrs.	02/01/2016

6. Enclosure: The Economic Improvement Council (EIC) has applied for the Community Service Block Grant. The State requires that they present the application to each of the counties that they represent. A copy of this application was provided to Clerk to the Board, Mary P. Hunnicutt, who has made it available to the Commissioners for review. They have applied for \$373,181. Ms. Hunnicutt has been asked to return the letter stating that the application was presented in Perquimans County. This is for information only.
7. Resolution: The following Resolution was approved by the Board:

**A RESOLUTION OF THE PERQUIMANS COUNTY BOARD OF COMMISSIONER,
HERTFORD, NORTH CAROLINA
AWARDING TO RETIRING SHERIFF ERIC TILLEY
HIS BADGE AND SERVICE SIDEARM**

WHEREAS, G.S. 20-187.2 provides that retiring members of county law enforcement agencies may receive, at the time of their retirement, the badge worn or carried by them during their service with the county; and

WHEREAS, G.S. 20-187.2 further provides that the governing body of the county law enforcement agency may, in its discretion, award to a retiring member the service sidearm of such retiring member; and

WHEREAS, Eric Tilley has served as a member of the Perquimans County Sheriff's Department for a period of 25 years and is retiring from the Perquimans County Sheriff's Department on January 31, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Perquimans County Board of Commissioners, Hertford, North Carolina as follows:

1. The Chairman or County Manager is hereby authorized in accordance with the provisions of G.S. 20-187.2 to transfer to Eric Tilley the badge worn by him during his service with the Perquimans County Sheriff's Department and his service sidearm, a Glock 42.385 caliber, serial number AAXX906.

This Resolution adopted this 3rd day of January, 2017.

T. Kyle Jones, Chairman
Perquimans County Board of Commissioners

ATTEST:

Mary P. Hunnicutt, Clerk to the Board

INTRODUCTION OF STAFF

- > Edward R. Muzzulla: Mr. Muzzulla, Chairman of the Tourism Development Authority, introduced Sharon Smith who has contracted with Perquimans County to be their Tourism Director. Ms. Smith made a few comments and the Board welcomed her to Perquimans County.

BRITTANY JACOBS

Ms. Jacobs appeared before the Board to request that they revisit the current Loud & Disturbing Noise Ordinance (Ordinance No. 14) which was adopted in January, 1992. She said that she lives in a subdivision off Woodville Road and explained that she has had to contact the Sheriff's Department several times to complain about a neighbors' music all hours of the day. She said that she has two small children and she has to listen to their obscene music and language all day long. She offered to play a recording of what she listens to everyday. After discussing the situation further, Chairman Jones asked what was the Board's preference. The Board unanimously decided to table the matter and discuss it at their next Work Session. In the meantime, Chairman Jones asked County Attorney Crowe to obtain a copy of the Town of Edenton's ordinance.

GARY LOWRY, SNUG HARBOR POA

Mr. Lowry concurred with Ms. Jacobs complaint about the Noise Ordinance. He further stated that they have problems with that in Snug Harbor but this was not his request tonight. He distributed information and requested that the Board consider adopting an ordinance to allow the use of Golf Carts in Snug Harbor. He explained that the Snug Harbor Board of Governors has the authority to pass an ordinance to allow the use of Golf Carts on private roads in Snug Harbor and wanted to know if the Board of Commissioners would be willing to adopt an ordinance to allow Golf Carts on the short portion of public road in Snug Harbor. He understands that the County will need to research this matter and would not make a decision tonight but asked that the Board consider it. After Mr. Lowry made his request, the following concerns were brought up by the Commissioners:

- > Commissioner Nelson: Mr. Nelson asked if all the roads off Snug Harbor Road were state roads. Mr. Lowry said that most of them are state maintained roads and private roads.
- > Chairman Jones: Mr. Jones said that he feels that the gate differentiates Albemarle Plantation from Snug Harbor. Mr. Lowry said that he had included samples in his packet and feels that it is very doable but it would require the residents to have liability insurance, sign waivers, etc. if they are going to drive them on state roads. He further asked that, if it is a County Ordinance, would it be a class 3 misdemeanor if they do not abide by the ordinance. County Attorney Crowe confirmed this.
- > Commissioner Leigh: Ms. Leigh asked how the residents were going to the basketball courts and club house now. Mr. Lowry said that they are using their vehicles and that parking is available at these locations.
- > Chairman Jones: Mr. Jones asked if Mr. Lowry felt that enforcement might be a problem with residents obeying the ordinance. Mr. Lowry said that he is sure that there will be some that will abuse it but he feels that the ones that are truly interested and have asked about it would comply with the ordinance. How we deal with those individuals will make a difference in enforcing it. He further stated that they would be willing to do anything to assist with the enforcement of the ordinance.

After discussing the situation further, Chairman Jones asked what was the Board's preference. The Board unanimously decided to table the matter and discuss it at their next Work Session. In the meantime, Commissioner Nelson asked County Attorney Crowe to look into this and bring recommendations back to the Board.

BILL JENNINGS, TAX ADMINISTRATOR

Mr. Jennings gave his monthly report. He further stated that they started working on six (6) in rem foreclosures but two (2) individuals paid their taxes leaving four (4) cases. Commissioner Muzzulla asked Mr. Jennings if golf carts were considered personal property. Mr. Jennings said that they were.

5. Enclosure: The following Board reappointments are being presented for Board action:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Smith, Lewis	Agricultural Advisory Board	Reappointment	3 yrs.	02/01/2016
Burket, Stephen	Senior Citizens Advisory Board	Reappointment	2 yrs.	02/01/2016
Emmert, Robert	Senior Citizens Advisory Board	Reappointment	2 yrs.	02/01/2016
Price, Sue	Senior Citizens Advisory Board	Reappointment	2 yrs.	02/01/2016

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Perquimans County Board of Commissioners

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Mary P. Hunnicutt, Clerk to the Board

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Mr. Jennings gave his monthly report. He further stated that they started working on six (6) in rem foreclosures but two (2) individuals paid their taxes leaving four (4) cases. Commissioner Muzzulin asked Mr. Jennings if golf carts were considered personal property. Mr. Jennings said that they were.

Commissioner Hoffer asked that, since he is a new commissioner, could he explain the report that he handed out in the meeting. Mr. Jennings did so.

SUSAN CHANEY, SOCIAL SERVICES DIRECTOR

Ms. Chaney gave her monthly report on Low Income Energy Programs and the Crisis Program.

PETE PERRY

Mr. Perry came before the Board to discuss taxes and dynamos.

COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

Chairman Jones asked if there were any Commissioner's Concerns or Committee Reports. There being none, he proceeded with Old Business.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following updates:

- > **Perquimans County Marine Industrial Park Boat Ramp Project:** Mr. Heath explained that work has begun on this project.
- > **Library Project:** Mr. Heath explained that the work has slowed down some because of the weather but that the project is moving right along.
- > **Work Session on January 17, 2017:** He reminded the Board that, due to the Martin Luther King, Jr. Holiday, the Commissioners' Work Session will be held on Tuesday, January 17, 2017.
- > **911 Communications:** It has been the goal of this Board to have the 911 Communications become Emergency Medical Dispatch (EMD) certified. Jonathan Nixon, Emergency Director, and the Telecommunications staff has been working hard to accomplish this. If everything moves along well, Mr. Heath reported that this should happen the latter part of February, 2017.

VOTING DELEGATE -- LEGISLATIVE GOALS CONFERENCE

The Legislative Goals Conference is being held on January 12-13, 2017 in Wake County, NC. At this time, Mary Hunnicutt, Clerk to the Board, informed the Board that no one has registered to attend the Conference. Commissioner Muzzulín said that he would be willing to go if no one else was planning to attend. There being no other member attending, Joseph W. Hoffer made a motion to appoint Edward R. Muzzulín as the County's Voting Delegate to the Legislative Goals Conference. The motion was seconded by Wallace A. Nelson and unanimously approved by the Board.

SALE OF SURPLUS VEHICLES

County Manager Heath reported that, with the help of the Finance Office and Helen Hunter, we have sold more surplus vehicles on GovDeals. The highest bidders were as follows:

BUYER	VEHICLE	START BID	SOLD AMOUNT	GOVDEALS FEE	NET RESULTS
John Gebard	2008 Ford Explorer	\$500.00	\$900.00	\$45.25	\$854.75
Mike Kinsey	2010 Ford F150	\$500.00	\$4,515.00	\$225.75	\$4,289.25
Kwesi Ansah	2010 Ford Fusion	\$500.00	\$2,506.00	\$125.30	\$2,380.70

Mr. Heath explained that the bid received and approved last month for the above referenced 2010 Ford Fusion had to be rebid and is sold to the above referenced bidder. On motion made by Wallace E. Nelson, seconded by Fondella A. Leigh, the Board unanimously authorized Mr. Heath to proceed with the sale of these surplus vehicles.

COMMISSIONERS' BOARD APPOINTMENTS

With the change in Board members after the election, Chairman Jones presented the Board with the following list of the current Commissioner Board Appointments that Mary Hunnicutt had forwarded to the Board last month:

Name	Board/Committee	Mhrs	Term	Appt.	Expire
JANICE MCKENZIE COLE					
Cole, Janice	Chowan/Perquimans Multi-County LEPC	21	1 yr.	1/1/2015	12/31/2015
Cole, Janice	Court Security Committee		unlimited	2/1/2011	unlimited
Cole, Janice	East Carolina Behavioral Health Area Board	19	unlimited	5/3/2010	unlimited
Cole, Janice	Housing Committee	8	unlimited	2/1/2011	unlimited
Cole, Janice	Communications Advisory Board - County	5	2 yrs.	2/1/2015	1/31/2017
Cole, Janice	Senior Citizens Advisory Board	5	2 yrs.	2/1/2015	1/31/2017
KYLE JONES					
Jones, Kyle	Court Security Committee		unlimited	1/5/2015	unlimited
Jones, Kyle	Home & Community Care Block Grant	11	unlimited	12/3/2012	unlimited
Jones, Kyle	Inter-Agency Council - Commissioner	34	1 yr.	7/1/2016	6/30/2017
Jones, Kyle	Recreation Advisory Committee - Commissioner	10	3 yrs.	1/5/2015	6/30/2017
Jones, Kyle	Social Services Board (as long as Commissioner)	3	3 yrs.	7/1/2016	6/30/2019
FONDELLA LEIGH					
Leigh, Fondella	Albemarle Commission (1st term of 2 successive terms)	10	2 yrs.	1/1/2015	12/31/2016
Leigh, Fondella	Housing Committee Chairman	8	unlimited	1/5/2015	unlimited
Leigh, Fondella	Water Committee		unlimited	1/5/2015	unlimited
Leigh, Fondella	WIA/JTPA Chief Elected Official	-	unlimited	1/5/2015	unlimited
Leigh, Fondella	Northeastern Workforce Development Consortium	31	unlimited	2/1/2015	unlimited
EDWARD MUZZULIN					
Muzzulín, Edward	Board Trustees for Bethel Fire Dept.	-	1 yr.	10/1/2016	9/30/2017
Muzzulín, Edward	Chamber of Commerce Board	13	unlimited	2/7/2011	unlimited
Muzzulín, Edward	Economic Development Commission - County	7	2 yrs.	2/1/2015	1/31/2017
Muzzulín, Edward	EMS Advisory Board	9	2 yrs.	1/5/2015	1/31/2017
Muzzulín, Edward	Hertford Step Community Program		unlimited	2/1/2011	unlimited
Muzzulín, Edward	Historic Hertford, Inc.		3 yrs.	7/1/2014	7/1/2017
Muzzulín, Edward	Perquimans/Chowan/Gates Landfill Committee	10	indefinite	1/5/2015	indefinite
Muzzulín, Edward	RPO Transportation Advisory Committee	20	2 yrs.	2/1/2015	1/31/2017
Muzzulín, Edward	Tourism Development Authority (Commissioners)	6	2 yrs.	2/1/2016	1/31/2018
Muzzulín, Edward	Albemarle Hospital Board of Trustees	15	3 yrs.	1/1/2016	12/31/2019
Muzzulín, Edward	Agricultural Advisory Board - Commissioner	11	3 yrs.	2/1/2014	1/31/2017
Muzzulín, Edward	Albemarle District Jail Commission	4	2 yrs.	2/1/2015	1/31/2017
WALLACE NELSON					
Nelson, Wallace	Albemarle Regional Health Services	18	indefinite	1/5/2015	unlimited
Nelson, Wallace	Economic Development Commission - County	7	2 yrs.	2/1/2015	1/31/2017
MATTHEW PEELER					
Peeler, Matthew	Albemarle Regional Landfill Authority	22	4 yrs.	1/5/2015	1/31/2017

Name	Board/Committee	Mbrs	Term	Appt.	Expire
Peeler, Matthew	Economic Development Commission - County	7	2 yrs.	2/1/2015	1/31/2017
Peeler, Matthew	Nursing Home Advisory Committee - ex-officio	5	unlimited	12/3/2012	unlimited
Peeler, Matthew	Perquimans/Chowan/Gates Landfill Committee	10	indefinite	12/3/2012	indefinite
Peeler, Matthew	RPO Transportation Advisory Committee - Alternate	20	2 yrs.	12/1/2014	11/30/2016
Peeler, Matthew	Tourism Development Authority (Commissioners)	6	2 yrs.	2/1/2015	1/31/2017
Peeler, Matthew	Tri-County Shelter Advisory Committee Board	7	unlimited	2/1/2013	unlimited
Peeler, Matthew	Water Committee		unlimited	12/3/2012	unlimited

Commissioner Nelson stated that this would also be a good time for any commissioner to step down from any board/committee that they desire. Chair Jones explained that, if any Board member would like to change a board/committee appointment, please let Mary Hunnicutt know before the January 17, 2017 Work Session. It was the consensus of the Board to discuss these appointments at the January Work Session and make the formal appointments at the February 6, 2017 Regular Meeting.

RESIGNATION: NURSING HOME COMMUNITY ADVISORY COMMITTEE

County Manager Heath explained that we had received a letter of resignation from Elaine Hester effective January 1, 2017. On motion made by Edward R. Muzzulin, seconded by Fondella A. Leigh, the Board unanimously accepted Ms. Hester's resignation and will appoint a replacement at a later meeting.

PUBLIC COMMENTS

There were no public comments or unscheduled appointments.

CLOSED SESSION: PERSONNEL MATTER

Pursuant to NC General Statute 143-318.11(6), Edward R. Muzzulin made a motion to go into Closed Session to discuss a personnel matter. The motion was seconded by Fondella A. Leigh and unanimously approved by the Board.

The Closed Session was adjourned and the Regular Meeting reconvened on motion made by Edward R. Muzzulin, seconded by Charles Woodard. There was no action needed after the Closed Session.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:15 p.m. on motion made by Edward R. Muzzulin, seconded by Charles Woodard.

T. Kyle Jones, Chairman

Clerk to the Board

SPECIAL CALLED MEETING
January 17, 2017
7:00 p.m.

The Perquimans County Board of Commissioners met in a Special Called Meeting on Tuesday, January 17, 2017, at 7:00 p.m. in the Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

- MEMBERS PRESENT:** Kyle Jones, Chairman
Joseph W. Hoffer
Wallace Nelson
Fondella Leigh, Vice Chair
Edward R. Muzzulin
Charles Woodard
- MEMBERS ABSENT:** None
- OTHERS PRESENT:** Frank Heath, County Manager
Hackney High, County Attorney
Mary Hunnicutt, Clerk to the Board

After the Chairman called the meeting to order, Commissioner Nelson gave the invocation and the Chairman led the Pledge of Allegiance.

AGENDA

On motion made by Edward R. Muzzulin, seconded by Fondella A. Leigh, the Board unanimously approved the Agenda as amended.

CONSENT AGENDA

The following item was considered to be routine and was unanimously approved on motion made by Edward R. Muzzulin, seconded by Charles Woodard.

A. Personnel Matter

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Claude Trotman	EMT-I	Resignation			02/28/2017

CLOSED SESSION: PERSONNEL MATTER

Pursuant to NC General Statute 143-318.11(6), Edward R. Muzzulin made a motion to go into Closed Session to discuss a personnel matter. The motion was seconded by Joseph W. Hoffer and unanimously approved by the Board.

The Closed Session was adjourned and the Regular Meeting reconvened on motion made by Edward R. Muzzulin, seconded by Charles Woodard. There was no action needed after the Closed Session.

APPOINTMENT: SHERIFF

On motion made by Edward R. Muzzulin, seconded by Fondella A. Leigh, the Board unanimously appointed Shelton White, Jr. as Sheriff of Perquimans County at Grade 75/Step 11 at \$62,768 effective February 1, 2017.

ADJOURNMENT

There being no further comments or business to discuss, the Special Called Meeting was adjourned and the Regular Work Session began at 8:30 p.m. on motion made by Fondella A. Leigh, seconded by Edward R. Muzzulin.

T. Kyle Jones, Chairman

Clerk to the Board

WORK SESSION

January 17, 2017

7:00 p.m.

The Perquimans County Board of Commissioners met in a regular Work Session on Tuesday, January 17, 2017, at 8:30 p.m. in the Commissioners' Room located on the first floor of the Perquimans County

MEMBERS PRESENT: Kyle Jones, Chairman
 Joseph W. Hoffer
 Wallace Nelson
 Fondella Leigh, Vice Chair
 Edward R. Muzzulin
 Charles Woodard

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager
 Hackney High, County Attorney
 Mary Hunnicutt, Clerk to the Board

The following matters were discussed during the Work Session.

COMMITTEE APPOINTMENTS

Chairman Jones stated that Mary Hunnicutt had forwarded the following list of Commissioners committee appointments:

Name	Board/Committee	Term	Appt.	Expire
Cole, Janice	Chowan/Perquimans Multi-County LEPC	1 yr.	1/1/2015	12/31/2015
Cole, Janice	Court Security Committee	unlimited	2/1/2011	unlimited
Cole, Janice	East Carolina Behavioral Health Area Board	unlimited	5/3/2010	unlimited
Cole, Janice	Housing Committee	unlimited	2/1/2011	unlimited
Cole, Janice	Communications Advisory Board - County	2 yrs.	2/1/2015	1/31/2017
Cole, Janice	Senior Citizens Advisory Board	2 yrs.	2/1/2015	1/31/2017
Jones, Kyle	Court Security Committee	unlimited	1/5/2015	unlimited
Jones, Kyle	Home & Community Care Block Grant	unlimited	12/3/2012	unlimited
Jones, Kyle	Inter-Agency Council - Commissioner	1 yr.	7/1/2016	6/30/2017
Jones, Kyle	Recreation Advisory Committee - Commissioner	3 yrs.	1/3/2015	6/30/2017
Jones, Kyle	Social Services Board (as long as Commissioner)	3 yrs.	7/1/2016	6/30/2019
Leigh, Fondella	Albemarle Commission (1st term of 2 successive terms)	2 yrs.	1/1/2015	12/31/2016
Leigh, Fondella	Housing Committee Chairman	unlimited	1/5/2015	unlimited
Leigh, Fondella	Water Committee	unlimited	1/5/2015	unlimited
Leigh, Fondella	WIA/ITPA Chief Elected Official	unlimited	1/5/2015	unlimited
Leigh, Fondella	Northeastern Workforce Development Consortium	unlimited	2/1/2015	unlimited
Muzzulin, Edward	Board Trustees for Bethel Fire Dept.	1 yr.	10/1/2016	9/30/2017
Muzzulin, Edward	Chamber of Commerce Board	unlimited	2/7/2011	unlimited
Muzzulin, Edward	Economic Development Commission - County	2 yrs.	2/1/2015	1/31/2017
Muzzulin, Edward	EMS Advisory Board	2 yrs.	1/5/2015	1/31/2017
Muzzulin, Edward	Hertford Step Community Program	unlimited	2/1/2011	unlimited
Muzzulin, Edward	Historic Hertford, Inc.	3 yrs.	7/1/2014	7/1/2017
Muzzulin, Edward	Perquimans/Chowan/Gates Landfill Committee	indefinite	1/5/2015	indefinite
Muzzulin, Edward	RPO Transportation Advisory Committee	2 yrs.	2/1/2015	1/31/2017
Muzzulin, Edward	Tourism Development Authority (Commissioners)	2 yrs.	2/1/2016	1/31/2018
Muzzulin, Edward	Albemarle Hospital Board of Trustees	3 yrs.	1/1/2016	12/31/2019
Muzzulin, Edward	Agricultural Advisory Board - Commissioner	3 yrs.	2/1/2014	1/31/2017
Muzzulin, Edward	Albemarle District Jail Commission	2 yrs.	2/1/2015	1/31/2017
Nelson, Wallace	Albemarle Regional Health Services	indefinite	1/5/2015	unlimited
Nelson, Wallace	Economic Development Commission - County	2 yrs.	2/1/2015	1/31/2017
Peeler, Matthew	Albemarle Regional Landfill Authority	4 yrs.	1/5/2015	1/31/2017
Peeler, Matthew	Economic Development Commission - County	2 yrs.	2/1/2015	1/31/2017
Peeler, Matthew	Nursing Home Advisory Committee - ex-officio	unlimited	12/3/2012	unlimited
Peeler, Matthew	Perquimans/Chowan/Gates Landfill Committee	indefinite	12/3/2012	indefinite
Peeler, Matthew	RPO Transportation Advisory Committee - Alternate	2 yrs.	12/1/2014	11/30/2016
Peeler, Matthew	Tourism Development Authority (Commissioners)	2 yrs.	2/1/2015	1/31/2017
Peeler, Matthew	Tri-County Shelter Advisory Committee Board	unlimited	2/1/2013	unlimited
Peeler, Matthew	Water Committee	unlimited	12/3/2012	unlimited

Mr. Jones asked if there were any committees that a Commissioner would like to be removed from. Also, Mary Hunnicutt informed the Board that Janice Cole had been replaced by Wallace Nelson on the Chowan/Perquimans Multi-County LEPC. The following comments were made:

- > **Commissioner Muzzulin:** Mr. Muzzulin explained that the Chamber of Commerce Board was ex-officio member. Also, the Hertford Step Community Program no longer exists. He also requested to step down from the Agricultural Advisory Board - Commissioner. The Board made note of these changes.
- > **Mary Hunnicutt:** Ms. Hunnicutt informed the Board that the Nursing Home Advisory Committee - ex officio appointment did not have to be filled. She had talked to Brandi Jordan, Region R. Long-Term Care Ombudsman, who informed her that no other county in the region had an ex-officio member. This was established back with Shirley Wiggins was on the Board. Therefore, the Board deleted that appointment.
- > **Commissioner Nelson:** Mr. Nelson asked about the East Carolina Behavioral Health Area Board. Mary Hunnicutt stated that it probably is no longer in existence with the establishment of the Trillium Board. Mr. Nelson agreed.

> **County Manager Heath:** Mr. Heath said that the RPO Transportation Advisory Committee is an Alternate member so he can handle that if the regular member cannot attend.

After the discussion, the following recommendations were made for the Commissioner committee appointments:

Name	Board/Committee	Term	Appt.	Expire
Heath, Frank	RPO Transportation Advisory Committee - Alternate	2 yrs.	12/3/2014	11/30/2016
Hoffler, Joseph	Communications Advisory Board - County	2 yrs.	2/1/2015	1/31/2017
Hoffler, Joseph	County Security Committee	unlimited	2/1/2011	unlimited
Hoffler, Joseph	Housing Committee	unlimited	2/1/2011	unlimited
Hoffler, Joseph	Perquimans/Chowan/Gates Landfill Committee	indefinite	12/3/2012	indefinite
Jones, Kyle	County Security Committee	unlimited	1/5/2015	unlimited
Jones, Kyle	Home & Community Care Block Grant	unlimited	12/3/2012	unlimited
Jones, Kyle	Inter-Agency Council - Commissioner	1 yr.	7/1/2016	6/30/2017
Jones, Kyle	Recreation Advisory Committee - Commissioner	3 yrs.	1/5/2015	6/30/2017
Jones, Kyle	Social Services Board (as long as Commissioner)	3 yrs.	7/1/2016	6/30/2019
Jones, Kyle	Water Committee	unlimited	12/3/2012	unlimited
Leigh, Fondella	Albemarle Commission (1st term of 2 successive terms)	2 yrs.	1/1/2015	12/31/2016
Leigh, Fondella	Senior Citizens Advisory Board	2 yrs.	2/1/2015	1/31/2017
Leigh, Fondella	Water Committee	unlimited	1/5/2015	unlimited
Leigh, Fondella	WLA/WTPA Chief Elected Official	unlimited	1/5/2015	unlimited
Leigh, Fondella	Northeastern Workforce Development Consortium	unlimited	2/1/2015	unlimited
Muzzulin, Edward	Albemarle Hospital Board of Trustees	3 yrs.	1/1/2016	12/31/2019
Muzzulin, Edward	Albemarle Regional Landfill Authority	4 yrs.	1/5/2015	1/31/2017
Muzzulin, Edward	Board Trustees for Bethel Fire Dept.	1 yr.	10/1/2016	9/30/2017
Muzzulin, Edward	Economic Development Commission - County	2 yrs.	2/1/2015	1/31/2017
Muzzulin, Edward	EMS Advisory Board	2 yrs.	1/3/2015	1/31/2017
Muzzulin, Edward	Historic Hertford, Inc.	3 yrs.	7/1/2014	7/1/2017
Muzzulin, Edward	Perquimans/Chowan/Gates Landfill Committee	indefinite	1/5/2015	indefinite
Muzzulin, Edward	RPO Transportation Advisory Committee	2 yrs.	2/1/2015	1/31/2017
Muzzulin, Edward	Tourism Development Authority (Commissioners)	2 yrs.	2/1/2016	1/31/2018
Muzzulin, Edward	Water Committee	unlimited	12/3/2012	unlimited
Muzzulin, Edward	Albemarle District Jail Commission	2 yrs.	2/1/2015	1/31/2017
Nelson, Wallace	Albemarle Regional Health Services	indefinite	1/5/2015	unlimited
Nelson, Wallace	Chowan/Perquimans Multi-County LEPC	1 yr.	1/1/2015	12/31/2015
Nelson, Wallace	Economic Development Commission - County	2 yrs.	2/1/2015	1/31/2017
NO LONGER EXISTS	East Carolina Behavioral Health Area Board	unlimited	6/30/2010	unlimited
NO LONGER EXISTS	Hertford Step-Community Program	unlimited	2/1/2011	unlimited
NO LONGER NECESSARY	Nursing Home Advisory Committee - ex-officio	unlimited	12/3/2012	unlimited
VACANT	Economic Development Commission - County	2 yrs.	2/1/2015	1/31/2017
Woodard, Charles	Agricultural Advisory Board - Commissioner	3 yrs.	2/1/2014	1/31/2017
Woodard, Charles	Chamber of Commerce Board	unlimited	2/7/2011	unlimited
Woodard, Charles	Tourism Development Authority (Commissioners)	2 yrs.	2/1/2015	1/31/2017
Woodard, Charles	Tri-County Shelter Advisory Committee Board	unlimited	2/1/2013	unlimited

Mr. Jones asked the Board to consider the Economic Development Commission appointment and let Mary Hunnicutt know so that we can take action on these appointments at the February 6, 2017 meeting.

GOLF CARTS – SNUG HARBOR

Chairman Jones explained that, at the January 3, 2017 Commissioners Meeting, Mr. Lowry from Snug Harbor presented a request to allow golf carts on private roads within the Snug Harbor subdivision. The Board discussed this matter and decided that they would continue to review the information, discuss it with the new sheriff, and make a recommendation at a later date. Mr. Lowry was present and offered any assistance that the Board may need.

NOISE ORDINANCE

At the January 3, 2017 meeting, Brittany Jacobs appeared before the Board to request that they review the current Noise Ordinance and make changes that would help with the enforcement of the Ordinance. The Board discussed the matter and decided that County Manager Heath, County Attorney High, and Chairman Jones would review the present document and make a recommendation for the Board to consider at a later date.

COUNTY MANAGER UPDATE

County Manager Heath reported on the following items:

- > **Joint Work Session with Planning Board:** Mr. Heath explained that recently the Board asked the Planning Board to review the Zoning Ordinance regarding Solar Farms. The Planning Board has asked for a Joint Work Session to get some clear direction from the Board of Commissioners. Mr. Heath asked the Commissioners if they would be willing to hold the Joint Work Session on February 20, 2017. The Board agreed.
- > **Library Project Update:** Mr. Heath reported that the Library Project Architect will be presenting an update at the February 20th meeting.

SEN. THOM TILLIS

Chairman Jones asked if the Board had received an e-mail from Sen. Tillis regarding a Safer Grant for Fire Departments. County Manager Heath said that he did receive it and has forwarded it to Jonathan Nixon who has forwarded it to the Fire Departments.

ADJOURNMENT

There being no further comments or business to discuss, the Work Session was adjourned at 9:15 p.m.

T. Kyle Jones, Chairman

Clerk to the Board



107 N. Front Street
Post Office Box 7
Hertford, NC 27944

Phone: (252) 426-7010
(252) 426-5564
Fax: (252) 426-3624

PERQUIMANS COUNTY TAX DEPARTMENT

Tax Release: (Perquimans County)

Colson Concrete Works **\$173.32**
Business assessed at \$29,835 – out of business since 2011
Account #: 429346 (2014)

Colson Concrete Works **\$241.78**
Business assessed at \$45,000 – out of business since 2011
Account #: 429346 (2015)

Colson Concrete Works **\$287.79**
Business assessed at \$45,000 – out of business since 2011
Account #: 429346 (2016)

Perquimans County's Vision:
To be a community of opportunity in which to live, learn, work, prosper, and play.

From: Jonathan [mailto:jnixon@perquimanscountync.gov]
Sent: Saturday, January 07, 2017 8:22 AM
To: Mary Hunnicutt
Subject: Fwd: Perquimans EMS

From: wheelmister@aim.com
Date: January 7, 2017 at 8:06:18 AM EST
To: Jonathan <jnixon@perquimanscountync.gov>
Subject: Re: Perquimans EMS

Alrighty you'll be getting my uniforms in a timely mannor

On Jan 7, 2017, at 8:05 AM, Jonathan <jnixon@perquimanscountync.gov> wrote:

Jamie,

We asked you several times over the past few months to be more active and you have still only worked 4 shifts in the last 9 months so you have been removed from our roster.

Jonathan A. Nixon, Director (ES-1)

On Jan 5, 2017, at 8:35 PM, "wheelmister@aim.com" <wheelmister@aim.com> wrote:

So is this a termination email or request to sign up more? Went to put availability into the escheduled today if you would like resignation I will do so if not I am giving you days to work

On Dec 30, 2016, at 9:33 AM, Jonathan <jnixon@perquimanscountync.gov> wrote:

Mr. Wheeler,

Since March 2016 you have only worked with Perquimans EMS a total of 4 shifts. While we realize life is busy and you do have full-time employment elsewhere, we have an EMS System to operate and you are not fulfilling your commitment as a part-time employee. Should you think you may be interested in employment in the future, an email response noting your desire to resign would be appropriate. Otherwise we will be removing you from our roster effective December 31, 2016.

Thanks for the coverage you were able to provide for us,

Jonathan A. Nixon, Director (ES-1)
Perquimans County Emergency Services
911 Communications - EMS - Emergency Management
159 Creek Dr. - PO Box 563, Hertford, NC 27944
252-426-5646 or 252-426-7029 Office
252-331-9817 Cell
252-426-1875 Fax

On Aug 19, 2016, at 10:02 AM, Jonathan <jnixon@perquimanscountync.gov> wrote:

Mr. Wheeler,

You have not worked for Perquimans EMS since March 2016. In completing the September schedule it is noted that again you have submitted no availability. Please advise your intentions with regards to employment with our organization. Should you no longer be able to fulfill you commitment to work part-time, an email response noting your desire to resign would be appropriate.

If you would like to continue working with Perquimans EMS, you will be expected to provide availability for the October schedule via eSchedule no later than Tuesday, September 6th at 8am.

We look forward to your response,

Jonathan A. Nixon, Director (ES-1)
Perquimans County Emergency Services
911 Communications - EMS - Emergency Management
159 Creek Drive - PO Box 563, Hertford, NC 27944
252-426-5646 or 252-426-7029 Office
252-331-9817 Cell
252-426-1875 Fax

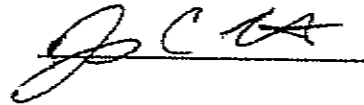
Jonathan Nixon,

January 25, 2017

This letter is in reference to my previously submitted resignation letter which was provided to you on January 11, 2017. My situation has changed, as you and myself discussed this morning. I am now planning to resign after my last effective shift on January 31, 2017.

I would like to thank you for working with me on this abrupt change as I am aware of the effort it takes to change scheduling.

James C Trotman

A handwritten signature in black ink, appearing to read "J C Trotman", written over a horizontal line.

From: Jonathan [mailto:jnixon@perquimanscountync.gov]
Sent: Monday, January 23, 2017 10:09 AM
To: Mary Hunnicutt
Cc: Jim Grosjean 1602; dhunter@perquimanscountync.gov
Subject: FW: Update

Mary,

See below.

Thanks,

Jonathan A. Nixon, Director (ES-1)
Perquimans County Emergency Services
911 Communications - EMS - Emergency Management

-----Original Message-----

From: Logan Midgett [mailto:lgmidgett51@gmail.com]
Sent: Saturday, January 21, 2017 7:18 PM
To: Jonathan
Subject: Re: Update

Jonathan,

Please take me off the roster per our conversation Thursday. I will not be able to continue working part time due to the paramedic class I am taking. I have enjoyed my time working with Perquimans EMS and I currently plan to reapply once I have completed my paramedic class. Thank you for holding my position during the beginning of my class.

Thank you,

Logan Midgett

Sent from my iPhone

On Jan 16, 2017, at 8:41 PM, Jonathan <jnixon@perquimanscountync.gov> wrote:

Logan,

We have not heard from you in quite some time. How is class going and are you still hoping to work with us once you are finished?

Jonathan A. Nixon, Director (ES-1)
Perquimans County Emergency Services
911 Communications - EMS - Emergency Management
159 Creek Dr. - PO Box 563
Hertford, NC 27944
252-426-5646 or 252-426-7029 Office
252-331-9817 Cell
252-426-1875 Fax

So Jonathan,

This note is to tender my resignation effective
January 31, 2017.

Laurina Madard

1/17/2017

James B. Farrar

Perquimans County Communications

Please accept this letter as notice of my resignation from my position as 911 Telecommunicator with Perquimans County. My last day of employment will be February 7, 2017.

It has been a pleasure working with you and your team over the last year and a half. As the 911 center is poised for continued growth, I wish you much success with your upcoming transition to EMD.

I would like to thank you again for the opportunity to work under you. I wish you and your staff all the best, and I look forward to staying in touch with you.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Farrar', written in a cursive style.

James B. Farrar

Donna Godfrey
114 Mill Road
Hertford, North Carolina 27944

January 31, 2017

Frank Heath, County Manager
Perquimans County
128 North Church Street
Hertford NC 27944

Dear Frank:

Please accept this letter as notice of my resignation as County Planner, effective February 17th. I have truly enjoyed working with you and all of my coworkers, and the residents and applicants in Perquimans County for the last 10 years. It has been my privilege and pleasure to return to my husband's birthplace in this position. It will be a major lifestyle change for me to stay at home after 38 years in local government planning!

I have decided to leave for personal reasons and I know this is the right thing for me to do at this time. However, I am confident in Rhonda Money's ability to take on the duties of the Planning & Zoning Office should she decide to do so. She has shown a growing interest in her part-time position as Planning Assistant for the last two years by seeking instruction at the School of Government, and by taking the initiative to process zoning applications in front of the boards, and completing a backlog of Planning Board minutes. Indeed, Rhonda has started to revolutionize the place with her organizational skills and attention to details! For these reasons and many more, she will continue to excel in whatever field she pursues, be it GIS, Planning, or both!

Thank you, Frank, for the opportunities you have given me to help grow the County's P& Z Office. I will cheer from the sidelines for you and your staff as new projects and opportunities come to Perquimans County. I will try to participate in some of these out of civic duty or when my personal interest is piqued.

I hope that you and Rhonda will feel free to call on me for help or advice in the transition of my duties and the applications that were started with me. You both know how to reach me.

God bless you!

Very truly yours,



EMPLOYMENT ACTION FORM

DATE SUBMITTED: _____

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Kimberly A. Bray SEC. NO.: _____

POSITION: Tax Clerk - Business Personal Property DEPT.: Tax

NEW EMPLOYEE EFFECTIVE DATE: _____

GRADE: _____ STEP: _____ SALARY: _____

ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS. GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4) GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

2/1/17 RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE. Date GRADE: 61 STEP: 7 SALARY: \$30,743

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Bill Jennings
DATE: 1-31-17

DATE: _____

FINANCE OFFICER

DATE: _____

Mary Hunnicutt

From: Ed Muzzulin <emuzzulin@icloud.com>
Sent: Wednesday, January 11, 2017 4:26 PM
To: Clerk Perquimans County Mary Hunnicutt
Subject: Mary White - TDA

Mary- Mary White just told me that she will continue on the TDA until she is replaced by someone in the business.

Tks Ed

Sent from my iPad

Mary Hunnicutt

From: Town of Hertford Manager <manager@townofhertfordnc.com>
Sent: Wednesday, January 11, 2017 3:05 PM
To: 'Frank Heath'; 'Ed Muzzulin'
Cc: 'Mary Hunnicutt'
Subject: TDA Appointment

Ed and Frank, last night at the rescheduled January 2017 Council meeting, the Town Council voted to have Sid Eley fill the Town's seat on the TDA Board for the next 2 years.

Please let me know if you have any questions. Sid's contact information is as follows:

Sidney J. Eley
711 Pennsylvania Ave. (home)
Hertford, NC 27944
333-6951
seley@townofhertfordnc.com

Thank you,

Brandon S. Shoaf
Town Manager
Town of Hertford
114 W. Grubb St.
PO Box 32
Hertford, NC 27944
www.townofhertfordnc.com

From: Town of Hertford Admin [mailto:townadmin@townofhertfordnc.com]
Sent: Monday, January 23, 2017 4:18 PM
To: 'Mary Hunnicutt'
Subject: RE: Board of Adjustments

Hey Mary. That will be find. I will get with Donna after Commissioners approval to understand the County's Board of Adjustments process. I know the Town but they may differ.
Thanks,

Pamela Hurdle
Executive Assistant
Town of Hertford
114 W. Grubb Street
PO Box 32
Hertford, NC 27944
(252) 426-7805x7 (office)
(252) 426-7060 (fax)
townadmin@townofhertfordnc.com
www.townofhertfordnc.com

From: Mary Hunnicutt [mailto:mhunnicut@perquimanscountync.gov]
Sent: Monday, January 23, 2017 4:00 PM
To: Pam Hurdle <townadmin@townofhertfordnc.com>
Subject: Board of Adjustments

Pam,

One of our Board of Adjustments members, Al Gesler, passed away last year. The Board rarely meets. In fact, Donna just said that she has to schedule a meeting in February and that is the second one since she has been here. Because they do not meet and I have not gotten any feedback from Donna and the Board of Commissioners with regard to his replacement, we need to appoint someone to replace him. On your Statement of Interest to Service you noted that you would be interested in serving on the Board of Adjustments. Are you still interested? Just let me know and I will proceed to get approval from the Board of Commissioners.

If you have any questions about the Board of Adjustments, you can contact Donna Godfrey at 426-2027.

Thanks for your consideration of this request.

Mary P. Hunnicutt
Clerk to the Board
Perquimans County
P.O. Box 45
Hertford, NC 27944
Phone: (252) 426-8484
Fax: (252) 426-4034
E-Mail: mhunnicut@perquimanscountync.gov

Perquimans County's Vision:
To be a community of opportunity in which to live, learn, work, prosper and play.

*From the Desk Of Kisha L. Darden
313 Dobbs Street Hertford NC 27944
252-312-8868-phone
919-882-9113-fax
Larad001@hotmail.com*

January 3, 2017

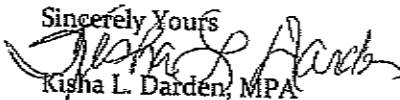
Perquimans County Board Of Commissioners
PO Box 45
Hertford, NC 27944

To Whom It May Concern,

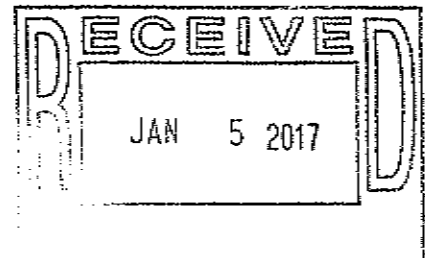
I am writing this letter regarding my appointment made to the Nursing Home Advisory Committee at the October 3, 2016 Board of Commissioners meeting. Prior to seeking an appointment to this committee I received approval from my current employer. However, since my application and appointment to this committee I have been advised by my employer that I will not be able to serve on this committee in any capacity due to the involvement with my employer and the current Department of Justice Settle with Adult Care Homes and the State of North Carolina. I am thankful for the opportunity extended to me and regretfully must remain in compliance with my employer's policies and directives concerning this matter. Please accept my sincere apology for inconveniencing the board and others involved with the application and appointment process

Thank you for taking the time to read this correspondence. My contact information is listed above for your convenience. As always I remain,

Sincerely Yours


Kisha L. Darden, MPA

cc: Brandi Jordan, Regional Long-Term Care Ombudsman



BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 7

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 6th DAY OF FEBRUARY, 2017, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2016 - 2017 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	Emergency Management Grant	2,000	
10-530-338	Hazardous Materials Grant	2,000	
EXPLANATION: To budget 2016 Tier II Grant in FY 16/17 as previously discussed. Funds are to be used for hazardous materials emergency training, planning and related exercises as outlined in the grant memorandum.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 6th DAY OF FEBRUARY, 2017.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 6th DAY OF FEBRUARY, 2017.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 8

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 6th DAY OF FEBRUARY, 2017, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2016 - 2017 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-510-060	Sheriff - Group Insurance		3,250
10-510-061	Sheriff - Retiree's Insurance	3,250	
10-510-020	Sheriff - Salary		7,265
10-510-021	Sheriff - Separation Allowance	7,265	
EXPLANATION: To budget for retiree hosp (Eric Tilley) as well as the separation allowance due him per General Statute #143-166.41 for FY 16/17.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 6th DAY OF FEBRUARY, 2017.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 6th DAY OF FEBRUARY, 2017.

Chairman, Board of Commissioners

Finance Officer

§ 143-166.41. Special separation allowance.

(a) Notwithstanding any other provision of law, every sworn law-enforcement officer as defined by G.S. 135-1(11c) or G.S. 143-166.30(a)(4) employed by a State department, agency, or institution who qualifies under this section shall receive, beginning in the month in which he retires on a basic service retirement under the provisions of G.S. 135-5(a), an annual separation allowance equal to eighty-five hundredths percent (0.85%) of the annual equivalent of the base rate of compensation most recently applicable to him for each year of creditable service. The allowance shall be paid in equal installments on the payroll frequency used by the employer. To qualify for the allowance the officer shall:

- (1) Have (i) completed 30 or more years of creditable service or, (ii) have attained 55 years of age and completed five or more years of creditable service; and
- (2) Not have attained 62 years of age; and
- (3) Have completed at least five years of continuous service as a law enforcement officer as herein defined immediately preceding a service retirement. Any break in the continuous service required by this subsection because of disability retirement or disability salary continuation benefits shall not adversely affect an officer's qualification to receive the allowance, provided the officer returns to service within 45 days after the disability benefits cease and is otherwise qualified to receive the allowance.

(a1) Repealed by Session Laws 2014-88, s. 3(j), effective July 30, 2014.

(b) As used in this section, "creditable service" means the service for which credit is allowed under the retirement system of which the officer is a member, provided that at least fifty percent (50%) of the service is as a law enforcement officer as herein defined.

(c) Payment to a retired officer under the provisions of this section shall cease at the first of:

- (1) The death of the officer;
- (2) The last day of the month in which the officer attains 62 years of age; or
- (3) The first day of reemployment by any State department, agency, or institution, except that this subdivision does not apply to an officer returning to State employment in a position exempt from the North Carolina Human Resources Act in an agency other than the agency from which that officer retired.

(d) This section does not affect the benefits to which an individual may be entitled from State, federal, or private retirement systems. The benefits payable under this section shall not be subject to any increases in salary or retirement allowances that may be authorized by the General Assembly for employees of the State or retired employees of the State.

(e) The head of each State department, agency, or institution shall determine the eligibility of employees for the benefits provided herein.

(f) The Director of the Budget may authorize from time to time the transfer of funds within the budgets of each State department, agency, or institution necessary to carry out the purposes of this Article. These funds shall be taken from those appropriated to the department, agency, or institution for salaries and related fringe benefits.

(g) The head of each State department, agency, or institution shall make the payments set forth in subsection (a) to those persons certified under subsection (e) from funds available under subsection (f). (1983 (Reg. Sess., 1984), c. 1034, s. 104; 1985, c. 479, s. 143; 1985 (Reg. Sess., 1986), c. 1014, ss. 51, 52; 2002-126, s. 28.14; 2007-69, s. 1; 2011-232, s. 9; 2013-382, s. 9.1(c); 2014-88, s. 3(j).)



MARY P. HUNNICUTT
CLERK TO BOARD

W. FRANK HEATH, III
COUNTY MANAGER

PERQUIMANS COUNTY BOARD OF COMMISSIONERS

P.O. BOX 45
HERTFORD, NORTH CAROLINA 27944
TELEPHONE: 1-252-426-7550

T. KYLE JONES
CHAIRMAN
FONDELLA A. LEIGH
VICE CHAIR
JOSEPH W. HOFLER
EDWARD R. MUZZULIN
WALLACE E. NELSON
CHARLES WOODARD
W. HACKNEY HIGH, JR.
COUNTY ATTORNEY

DESIGNATION OF APRIL AS SENIOR GAMES PARTICIPATION MONTH

WHEREAS, mature adults and the entire community look forward to the Albemarle Senior Games, an Olympic style event designed to create year-round health promotion and competition for participants that are 50 years of age and better; and

WHEREAS, the Albemarle Senior Games, held March 27 - May 23 of this year, is sanctioned by North Carolina Senior Games, Inc.; and

WHEREAS, the Albemarle Senior Games takes a holistic approach by involving the body, mind and spirit of its athletes and promoting the importance of aging in a healthy manner; and

WHEREAS, the regional event, engaging the counties of Camden, Chowan, Currituck, Gates, Hyde, Pasquotank, Perquimans, Tyrrell and Washington with the goal to enhance growth, development and connection to opportunity for all participants and, volunteers, was founded 33 years ago, in 1984; and

WHEREAS, participants will compete in a total of 48 athletic events and 34 artistic categories; and

WHEREAS, our well wishes are extended to all of the competitors.

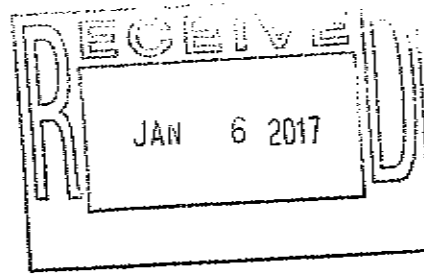
NOW THEREFORE, the Perquimans County Board of Commissioners hereby proclaims that April be recognized as Senior Games Participation Month in the County of Perquimans and promotes participation as well as volunteerism within the Albemarle Senior Games program.

This the 6th day of February, 2016.

T. Kyle Jones, Chairman
Perquimans County Board of Commissioners

ATTEST:

Mary P. Hunnicutt, Clerk to the Board
Perquimans County Board of Commissioners



January 3, 2017

- CAMDEN
- CHOWAN
- CURRITUCK
- DARE
- GATES
- HYDE
- PASQUOTANK
- PERQUIMANS
- TYRRELL
- WASHINGTON
- COLUMBIA
- CRESWELL
- DUCK
- EDENTON
- ELIZABETH CITY
- GATESVILLE
- HERTFORD
- KILL DEVIL HILLS
- KITTY HAWK
- MANTEO
- NAGS HEAD
- PLYMOUTH
- ROPER
- SOUTHERN SHORES
- WINFALL

Frank Heath
 County Manager
 P.O. Box 45
 Hertford, NC 27944

Dear Mr. Heath,

The Albemarle Commission Area Agency on Aging will be holding the 33rd annual Albemarle Senior Games in spring 2017. Our agency, along with the Albemarle Senior Games participants and volunteers would be honored if you would sponsor an official proclamation to recognize April as Senior Games Participation Month. This would provide an excellent opportunity for Perquimans County to demonstrate its support in the fun, fitness and fellowship of older adults. Moreover, it is a wonderful opportunity to educate the public on the availability of senior services throughout the region. I have enclosed a sample proclamation which may help your office compose the appropriate proclamation.

If you, or your staff, have any questions concerning the request, the sample proclamation, or the Albemarle Senior Games program, please call me at 252-426-5753 x 232. As always, we appreciate your support. Thank you for consideration on this special request.

Sincerely,

Ashley Lamb
 Albemarle Senior Games Coordinator

Enclosure

PRESENTED
TO
DONALD MANLEY
IN
RECOGNITION OF HIS
SEVENTEEN YEARS
OF OUTSTANDING SERVICE AS A
MEMBER OF THE PLANNING BOARD
BY
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
ON
MONDAY, FEBRUARY 6, 2017

LIST OF COMMISSIONER BOARD APPOINTMENTS

AS OF 1/31/2017

Name	Board/Committee	Term	Appt.	Expire
Name	Board/Committee	Term	Appt.	Expire
FRANK HEATH				
Heath, Frank	RPO Transportation Advisory Committee - Alternate	2 yrs.	12/1/2014	11/30/2016
JOSEPH HOFFLER				
Hoffler, Joseph	Communications Advisory Board - County	2 yrs.	2/1/2015	1/31/2017
Hoffler, Joseph	Court Security Committee	unlimited	2/1/2011	unlimited
Hoffler, Joseph	Housing Committee	unlimited	2/1/2011	unlimited
Hoffler, Joseph	Perquimans/Chowan/Gates Landfill Committee	indefinite	12/3/2012	indefinite
KYLE JONES				
Jones, Kyle	Court Security Committee	unlimited	1/5/2015	unlimited
Jones, Kyle	Home & Community Care Block Grant	unlimited	12/3/2012	unlimited
Jones, Kyle	Inter-Agency Council - Commissioner	1 yr.	7/1/2016	6/30/2017
Jones, Kyle	Recreation Advisory Committee - Commissioner	3 yrs.	1/5/2015	6/30/2017
Jones, Kyle	Social Services Board (as long as Commissioner)	3 yrs.	7/1/2016	6/30/2019
Jones, Kyle	Water Committee	unlimited	12/3/2012	unlimited
FONDELLA LEIGH				
Leigh, Fondella	Albemarle Commission (1st term of 2 successive terms)	2 yrs.	1/1/2015	12/31/2016
Leigh, Fondella	Senior Citizens Advisory Board	2 yrs.	2/1/2015	1/31/2017
Leigh, Fondella	Water Committee	unlimited	1/5/2015	unlimited
Leigh, Fondella	WIA/JTPA Chief Elected Official	unlimited	1/5/2015	unlimited
Leigh, Fondella	Northeastern Workforce Development Consortium	unlimited	2/1/2015	unlimited
EDWARD MUZZULIN				
Muzzulin, Edward	Albemarle Hospital Board of Trustees	3 yrs.	1/1/2016	12/31/2019
Muzzulin, Edward	Albemarle Regional Landfill Authority	4 yrs.	1/5/2015	1/31/2017
Muzzulin, Edward	Board Trustees for Bethel Fire Dept.	1 yr.	10/1/2016	9/30/2017
Muzzulin, Edward	Economic Development Commission - County	2 yrs.	2/1/2015	1/31/2017
Muzzulin, Edward	EMS Advisory Board	2 yrs.	1/5/2015	1/31/2017
Muzzulin, Edward	Historic Hertford, Inc.	3 yrs.	7/1/2014	7/1/2017
Muzzulin, Edward	Perquimans/Chowan/Gates Landfill Committee	indefinite	1/5/2015	indefinite
Muzzulin, Edward	RPO Transportation Advisory Committee	2 yrs.	2/1/2015	1/31/2017
Muzzulin, Edward	Tourism Development Authority (Commissioners)	2 yrs.	2/1/2016	1/31/2018
Muzzulin, Edward	Water Committee	unlimited	12/3/2012	unlimited
Muzzulin, Edward	Albemarle District Jail Commission	2 yrs.	2/1/2015	1/31/2017
WALLACE NELSON				
Nelson, Wallace	Albemarle Regional Health Services	indefinite	1/5/2015	unlimited
Nelson, Wallace	Chowan/Perquimans Multi-County LEPC	1 yr.	1/1/2015	12/31/2015
Nelson, Wallace	Economic Development Commission - County	2 yrs.	2/1/2015	1/31/2017
CHARLES WOODARD				
Woodard, Charles	Agricultural Advisory Board - Commissioner	3 yrs.	2/1/2014	1/31/2017
Woodard, Charles	Chamber of Commerce Board	unlimited	2/7/2011	unlimited
Woodard, Charles	Tourism Development Authority (Commissioners)	2 yrs.	2/1/2015	1/31/2017
Woodard, Charles	Tri-County Shelter Advisory Committee Board	unlimited	2/1/2013	unlimited
VACANT				
VACANT	Economic Development Commission - County	2 yrs.	2/1/2015	1/31/2017

§ 143-318.11. Closed sessions.

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.
- (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. - A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also

state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b).)

FOR
INFORMATION
ONLY
ITEMS

2017-18 Legislative Goals

North Carolina Counties' Five Priority Goals

1. **PE-1:** Seek legislation to establish a new state-county partnership to address statewide public school capital challenges--including but not limited to maintenance, renovation, construction and debt--through a dedicated, stable funding stream that is consistent from county to county and sufficient to meet the school facility needs of all 100 counties.
2. **PE-2:** Seek legislation to repeal the statutory authority under N.C. Gen. Stat. 115C-431(c) that allows a local school board to file suit against a county board of commissioners over county appropriations for education.
3. **TF-1:** Support efforts to preserve and expand the existing local revenue base of counties, and oppose efforts to divert to the state fees or taxes currently allocated to the counties to the state. Oppose efforts to erode existing county revenue streams and authorize local option revenue sources already given to any other jurisdiction.
4. **GG-1:** Support increased state funding for transportation construction and maintenance needs, and support legislation to ensure that the STI funding formula recognizes that one size does not fit all and that projects in both rural and urban areas are prioritized and funded.
5. **JPS-1:** Support legislation and funding to raise the Age of Juvenile Jurisdiction from 16 to 18 with the exception of felony crimes.

Agriculture

Approved Goals

AG-1: Support state funding and staffing for agricultural research, Cooperative Extension services and other agriculture-related efforts to support the largest economic driver in North Carolina.

AG-2: Support legislation allowing counties to partner with neighboring counties to establish multijurisdictional regional Agricultural Business Districts that allow for favorable taxation and incentives to attract agricultural businesses to the region.

Guiding Principles

- The Association supports local control over land-use decision-making and its impact on the agricultural community.
- The Association supports state policies providing local options and tools for the preservation of farmland if they serve the best interest of all counties.
- The Association supports research, education and outreach with various public and private partnerships that result in agricultural development opportunities, sustainable initiatives producing low-cost food and energy that will, in turn, create healthy local economies.
- Agricultural issues related to the environment transcend governmental boundaries and require close coordination of policy and action by federal, state and local governments.
- Powers delegated to the counties for the protection of the public health are important for protecting the land and water resources that are vital for agricultural endeavors.
- The General Assembly should provide funds for any increased county responsibility related to animal control operations and/or facilities.

Environment

Approved Goals

ENV-1: Support legislation to increase funding for the Clean Water Management Trust Fund for water and sewer infrastructure projects.

ENV-2: Support legislation to study and address air quality matters related to the removal and treatment of coal ash deposits.

ENV-3: Support legislation to provide for and fund a comprehensive statewide approach to noxious aquatic vegetation control in public water reservoirs.

Guiding Principles

- Public policy on environmental protection must recognize that all physical human activities have an impact on the environment, and provide recognition that there must be a balance between those activities and the environment.
- Enhancements to the environment laws of North Carolina should be justified by sound science and information and based on a clear rationale and purpose for regulatory change.
- State agencies responsible for developing administrative rules to implement federal and state policies should involve local governments in the process at the earliest stages of development and should proceed only after thorough analyses of health, environmental and fiscal risks and impacts.
- State agencies issuing permits for activities that affect the environment should give local governments ample opportunity to comment on proposed permits for consistency with local plans and policies.
- If state law delegates responsibility to local governments for implementing, monitoring and enforcing environmental policy, the state should provide optimum flexibility and discretion in setting fees at the local level to carry out these responsibilities.

General Government

Approved Goals

GG-1: Support increased state funding for transportation construction and maintenance needs, and support legislation to ensure that the STI funding formula recognizes that one size does not fit all and that projects in both rural and urban areas are prioritized and funded.

GG-2: Seek legislation to authorize counties to require HOAs or developers to post maintenance bonds for publicly dedicated subdivision roads, require DOT to expedite acceptance of subdivision roads into the state road system, and implement a statewide approach to maintaining pre-subdivision ordinance roads.

GG-3: Seek legislation, funding, and other efforts to expand digital infrastructure/broadband capability to the un-served and under-served areas of the state.

GG-4: Support goals of the NC Military Affairs Commission.

GG-5/SC-1: Support legislation to grant all counties the option to provide notice of public hearings and other legal notices through electronic means in lieu of required publication in any newspaper.

Guiding Principles

- The Association recognizes the importance of the State-County partnership and its unique role in providing services to all citizens.
- The State should actively seek input from counties while developing rules and regulations that impact counties, particularly concerning property rights.
- Local general purpose governments are the building blocks for solving regional problems; regional approaches should be based on the need to strengthen and support local governments.
- Intergovernmental agreements should be used where appropriate to attain efficient performance, as determined by local elected officials.
- Encourage public-private partnerships when in the best interest of the citizens.
- Reserve federal action for those areas where state and local governments are not adequate and where continuing national involvement is necessary, e.g. national defense, provided resources are made available by the national government.
- All local government institutions should be engaged in developing and coordinating services to meet the needs of citizens. Counties will strive to maintain and enhance these partnerships.

Health and Human Services

Approved Goals

HHS-1: Support increased state funding for behavioral health services and facilities at the state and local level, including dedicated resources for community paramedicine projects. Support Medicaid reimbursement to EMS for behavioral health transport to crisis centers and structure appropriate county participation in behavioral health program governance.

HHS-2: Seek increased state funding to support access to early childhood education.

HHS-3: Support increased funding and legislation to strengthen adult protective services.

HHS-4/SC-2: Support legislation to align oversight standards for lawful body piercing with lawful tattooing.

Guiding Principles

- The Association supports county, regional and state collaboration to improve agency automation and simplify programs, to streamline administration and to improve client interaction.
- The Association opposes earmarking of block grant funds, and supports increased funding for mandated services, provided the increases do not require additional county expenditures.
- Counties must be actively engaged in setting health and human services policy and program requirements. Programs should be flexible and recognize the state's changing demographics.
- Health and human services programs should encourage responsible behavior and should be targeted to those citizens least able to care for themselves. They should encourage families to be responsible supporters of their children and help individuals find sustainable, long-term employment.
- The State should take the lead in financing, implementing, maintaining, and supporting statewide automated systems; automation efforts undertaken by the State should connect and integrate with county automation initiatives.

- Members of county human service agency boards should be appointed by the boards of county commissioners.

Justice and Public Safety

Approved Goals

JPS-1: Support legislation and funding to raise the Age of Juvenile Jurisdiction from 16 to 18 with the exception of felony crimes.

JPS-2: Support increased state funding for NC courts, including reinstating funding for drug treatment court.

JPS-3: Support legislation and state funding to provide early intervention services through the Juvenile Crime Prevention Councils, and support increased state funding for the prevention, intervention and treatment of adolescent substance abuse, gang involvement and domestic violence.

JPS-4/SC-3: Support legislation increasing penalties for tattooing without a permit.

Guiding Principles

The statewide judicial system, including effective ancillary services and programs, should be adequately funded and staffed in order to provide an efficient environment for judicial process and to instill public confidence in the justice system.

- Adjudication should be swift, in order to minimize overcrowding in county jails.
- Bonds should be reasonable, and effective pre-trial screening and population management efforts should be encouraged.
- Offenders should be held accountable to society and required to pay a proportionate share of the fees resulting from their offenses, including fees to counties
- Effective prevention programs, alternatives to incarcerations and other related services should be supported in an effort to help reduce recidivism rates and lower county jail costs.

Public Education

Approved Goals

PE-1: Seek legislation to establish a new state-county partnership to address statewide public school capital challenges--including but not limited to maintenance, renovation, construction and debt--through a dedicated, stable funding stream that is consistent from county to county and sufficient to meet the school facility needs of all 100 counties.

PE-2: Seek legislation to repeal the statutory authority under N.C. Gen. Stat. 115C-431(c) that allows a local school board to file suit against a county board of commissioners over county appropriations for education.

PE-3: Support legislation to provide for an overall increase of funding based on average daily memberships outside of the current formula system.

PE-4/SC-4: Support legislation providing flexibility to align K-12 and community college calendars.

Guiding Principles

- The Association supports efforts to clarify State and county responsibility through legislation that recognizes the following:
- the impact of changing technologies on basic educational needs and the job market of the future;
- the impact of any changes on the facility needs of local school systems;
- the need for county commissioners to have the authority to make sure funds appropriated for school facility needs are used accordingly; and
- the challenges faced by counties, especially those near metropolitan areas, in balancing growth in school populations with stagnant county revenues.
- Taxing authority for local public education should be vested exclusively with boards of county commissioners.
- The State should define and support an adequate sound basic education in all local school systems and should appropriate adequate operating revenue to fully fund its education initiatives.
- Effective classroom technologies and innovations provide greater choice, improve education, and should be available to all public schools and community colleges.
- North Carolina's community colleges are critical components of the state's integrated efforts to prepare youth and adults for constructive participation in a constantly changing economy.

Tax and Finance

Approved Goals

TF-1: Support efforts to preserve and expand the existing local revenue base of counties, and oppose efforts to divert to the state fees or taxes currently allocated to the counties to the state. Oppose efforts to erode existing county revenue streams and authorize local option revenue sources already given to any other jurisdiction.

TF-2: Support legislation to grow North Carolina's statewide economy through sound state investments, including public infrastructure funding, competitive incentives, and coordinated efforts with county economic development services.

TF-3: Support legislation to restore state aid funding of public libraries to the pre-2011 level of \$15.7 million and eliminate special provisions that distribute state aid outside of the equitable formula developed by the State Library Commission.

Guiding Principles

- The county revenue base should be broad and balanced, with authority to raise revenues from various sources, rather than being overly reliant on any single revenue source or overly burdensome on any 1 group of taxpayers.
- The Association opposes the redistribution of existing local revenues; distribution of new tax sources should assess local needs, local funding efforts, and local funding capability.
- Any restructuring of county responsibilities should include restructuring of local revenue sources to meet those responsibilities.
- Counties should have the authority to generate optional revenues to meet public service needs, while being responsive to economic change.

- If statewide policy objectives result in reductions in local tax bases, the Legislature should reimburse county and municipal losses from State sources.
- Existing local revenue base exemptions and exclusions should be evaluated to see whether they have achieved the intended tax policy objectives. New or extended exemptions and exclusions should include a "sunset" date in their authorizing legislation.
- The Association opposes unfunded mandates and shifts of state responsibilities to counties.

Logout



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NACo Prescription Drug Discount Card Program

Perquimans County, NC

		% OF PLAN TOTAL PRICE	% OF PLAN RETAIL PRICE	% OF RETAIL PRICE	AVERAGE MEMBER COST	AVERAGE MEMBER COST	RETAIL PRICE	AVERAGE RETAIL PRICE	RETAIL PRICE	AVERAGE PRICE	% OF PRICE SAVINGS	% OF PRICE SAVINGS	TOTAL UTILIZERS
2016													
DECEMBER	2	1 50.00%	1 50.00%		\$ 57.24	\$ 28.62	\$ 77.14	\$ 38.57	\$ 19.90	\$ 9.95	25.80%		2
SEPTEMBER	2	0 0.00%	2100.00%		\$ 49.55	\$ 24.78	\$ 49.55	\$ 24.78	\$ 0.00	\$ 0.00	0.00%		1
AUGUST	1	0 0.00%	1100.00%		\$ 7.33	\$ 7.33	\$ 13.69	\$ 13.69	\$ 6.36	\$ 6.36	46.46%		1
JULY	3	2 66.67%	1 33.33%		\$ 53.24	\$ 17.75	\$ 91.05	\$ 30.35	\$ 37.81	\$ 12.60	41.53%		2
JUNE	2	0 0.00%	2100.00%		\$ 49.55	\$ 24.78	\$ 49.55	\$ 24.78	\$ 0.00	\$ 0.00	0.00%		1
MAY	1	0 0.00%	1100.00%		\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	\$ 0.00	\$ 0.00	0.00%		1
APRIL	1	1100.00%	0 0.00%		\$ 30.00	\$ 30.00	\$ 41.09	\$ 41.09	\$ 11.09	\$ 11.09	26.99%		1
FEBRUARY	3	1 33.33%	2 66.67%		\$ 84.56	\$ 28.19	\$ 86.25	\$ 28.75	\$ 1.69	\$ 0.56	1.96%		2
2015													
OCTOBER	4	1 25.00%	3 75.00%		\$ 90.42	\$ 22.61	\$ 127.54	\$ 31.89	\$ 37.12	\$ 9.28	29.10%		2
SEPTEMBER	2	0 0.00%	2100.00%		\$ 47.93	\$ 23.97	\$ 47.93	\$ 23.97	\$ 0.00	\$ 0.00	0.00%		1
JUNE	5	1 20.00%	4 80.00%		\$ 78.06	\$ 15.61	\$ 101.18	\$ 20.24	\$ 23.12	\$ 4.62	22.85%		1
MAY	1	1100.00%	0 0.00%		\$ 9.60	\$ 9.60	\$ 13.93	\$ 13.93	\$ 4.33	\$ 4.33	31.08%		1
APRIL	1	1100.00%	0 0.00%		\$ 28.71	\$ 28.71	\$ 34.09	\$ 34.09	\$ 5.38	\$ 5.38	15.78%		1
MARCH	4	1 25.00%	3 75.00%		\$ 74.37	\$ 18.59	\$ 85.13	\$ 21.28	\$ 10.76	\$ 2.69	12.64%		3
JANUARY	5	4 80.00%	1 20.00%		\$ 104.75	\$ 20.95	\$ 201.94	\$ 40.39	\$ 97.19	\$ 19.44	48.13%		3
2014													
DECEMBER	9	7 77.78%	2 22.22%		\$ 172.04	\$ 19.12	\$ 267.10	\$ 29.68	\$ 95.06	\$ 10.56	35.59%		3
NOVEMBER	12	10 83.33%	2 16.67%		\$ 392.68	\$ 32.72	\$ 815.33	\$ 67.94	\$ 422.65	\$ 35.22	51.84%		5
OCTOBER	7	6 85.71%	1 14.29%		\$ 200.55	\$ 28.65	\$ 419.24	\$ 59.89	\$ 218.69	\$ 31.24	52.16%		4
SEPTEMBER	4	4100.00%	0 0.00%		\$ 75.50	\$ 18.88	\$ 159.07	\$ 39.77	\$ 83.57	\$ 20.89	52.54%		3
AUGUST	12	8 66.67%	4 33.33%		\$ 436.48	\$ 36.37	\$ 789.55	\$ 65.80	\$ 353.07	\$ 29.42	44.72%		5
JULY	8	4 50.00%	4 50.00%		\$ 141.44	\$ 17.68	\$ 315.63	\$ 39.45	\$ 174.19	\$ 21.77	55.19%		5
JUNE	11	5 45.45%	6 54.55%		\$ 154.19	\$ 14.02	\$ 200.87	\$ 18.26	\$ 46.68	\$ 4.24	23.24%		5
MAY	10	6 60.00%	4 40.00%		\$ 388.80	\$ 38.88	\$ 692.10	\$ 69.21	\$ 303.30	\$ 30.33	43.82%		6
APRIL	11	6 54.55%	5 45.45%		\$ 260.41	\$ 23.67	\$ 437.49	\$ 39.77	\$ 177.08	\$ 16.10	40.48%		6
MARCH	13	8 61.54%	5 38.46%		\$ 454.73	\$ 34.98	\$ 621.46	\$ 47.80	\$ 166.73	\$ 12.83	26.83%		7
FEBRUARY	7	4 57.14%	3 42.86%		\$ 269.48	\$ 38.50	\$ 540.19	\$ 77.17	\$ 270.71	\$ 38.67	50.11%		4
JANUARY	12	8 66.67%	4 33.33%		\$ 249.29	\$ 20.77	\$ 410.01	\$ 34.17	\$ 160.72	\$ 13.39	39.20%		6
2013													
DECEMBER	13	10 76.92%	3 23.08%		\$ 285.55	\$ 21.97	\$ 640.79	\$ 49.29	\$ 355.24	\$ 27.33	55.44%		5
NOVEMBER	9	5 55.56%	4 44.44%		\$ 254.72	\$ 28.30	\$ 579.18	\$ 64.35	\$ 324.46	\$ 36.05	56.02%		3
OCTOBER	11	6 54.55%	5 45.45%		\$ 294.94	\$ 26.81	\$ 444.01	\$ 40.36	\$ 149.07	\$ 13.55	33.57%		7
SEPTEMBER	8	5 62.50%	3 37.50%		\$ 259.86	\$ 32.48	\$ 424.60	\$ 53.08	\$ 164.74	\$ 20.59	38.80%		4
AUGUST	12	7 58.33%	5 41.67%		\$ 355.30	\$ 29.61	\$ 780.04	\$ 65.00	\$ 424.74	\$ 35.40	54.45%		6
JULY	11	8 72.73%	3 27.27%		\$ 240.23	\$ 21.84	\$ 407.28	\$ 37.03	\$ 167.05	\$ 15.19	41.02%		6
JUNE	7	1 14.29%	6 85.71%		\$ 44.33	\$ 6.33	\$ 89.23	\$ 12.75	\$ 44.90	\$ 6.41	50.32%		3
MAY	14	10 71.43%	4 28.57%		\$ 453.90	\$ 32.42	\$ 796.58	\$ 56.90	\$ 342.68	\$ 24.48	43.02%		6
APRIL	14	5 35.71%	9 64.29%		\$ 229.20	\$ 16.37	\$ 316.32	\$ 22.59	\$ 87.12	\$ 6.22	27.54%		6
MARCH	5	2 40.00%	3 60.00%		\$ 51.84	\$ 10.37	\$ 89.03	\$ 17.81	\$ 37.19	\$ 7.44	41.77%		3
FEBRUARY	5	3 60.00%	2 40.00%		\$ 58.31	\$ 11.66	\$ 100.07	\$ 20.01	\$ 41.76	\$ 8.35	41.73%		4
JANUARY	7	4 57.14%	3 42.86%		\$ 147.57	\$ 21.08	\$ 273.13	\$ 39.02	\$ 125.56	\$ 17.94	45.97%		3
2012													
DECEMBER	5	2 40.00%	3 60.00%		\$ 63.00	\$ 12.60	\$ 131.13	\$ 26.23	\$ 68.13	\$ 13.63	51.96%		3
NOVEMBER	5	3 60.00%	2 40.00%		\$ 105.77	\$ 21.15	\$ 233.12	\$ 46.62	\$ 127.35	\$ 25.47	54.63%		4
OCTOBER	11	7 63.64%	4 36.36%		\$ 245.45	\$ 22.31	\$ 434.45	\$ 39.50	\$ 189.00	\$ 17.18	43.50%		6
SEPTEMBER	12	6 50.00%	6 50.00%		\$ 172.31	\$ 14.36	\$ 260.06	\$ 21.67	\$ 87.75	\$ 7.31	33.74%		6
AUGUST	11	6 54.55%	5 45.45%		\$ 196.81	\$ 17.89	\$ 334.76	\$ 30.43	\$ 137.95	\$ 12.54	41.21%		5
JULY	21	8 38.10%	13 61.90%		\$ 432.01	\$ 20.57	\$ 602.24	\$ 28.68	\$ 170.23	\$ 8.11	28.27%		5
JUNE	18	7 38.89%	11 61.11%		\$ 274.32	\$ 15.24	\$ 526.71	\$ 29.26	\$ 252.39	\$ 14.02	47.92%		8
MAY	16	6 37.50%	10 62.50%		\$ 203.93	\$ 12.75	\$ 278.78	\$ 17.42	\$ 74.85	\$ 4.68	26.85%		6
APRIL	15	6 40.00%	9 60.00%		\$ 196.88	\$ 13.13	\$ 297.28	\$ 19.82	\$ 100.40	\$ 6.69	33.77%		5
MARCH	17	11 64.71%	6 35.29%		\$ 324.49	\$ 19.09	\$ 681.36	\$ 40.08	\$ 356.87	\$ 20.99	52.38%		8
FEBRUARY	17	10 58.82%	7 41.18%		\$ 653.21	\$ 38.42	\$ 1,271.77	\$ 74.81	\$ 618.56	\$ 36.39	48.64%		5
JANUARY	15	7 46.67%	8 53.33%		\$ 296.17	\$ 19.74	\$ 388.23	\$ 25.88	\$ 92.06	\$ 6.14	23.71%		5

2011													
DECEMBER	24	15	62.50%	9	37.50%	\$ 444.97	\$ 18.54	\$ 677.97	\$ 28.25	\$ 233.00	\$ 9.71	34.37%	7
NOVEMBER	26	15	57.69%	11	42.31%	\$ 650.19	\$ 25.01	\$ 1,059.27	\$ 40.74	\$ 409.08	\$ 15.73	38.62%	7
OCTOBER	22	10	45.45%	12	54.55%	\$ 360.54	\$ 16.39	\$ 548.26	\$ 24.92	\$ 187.72	\$ 8.53	34.24%	6
SEPTEMBER	14	10	71.43%	4	28.57%	\$ 533.07	\$ 38.08	\$ 833.62	\$ 59.54	\$ 300.55	\$ 21.47	36.05%	8
AUGUST	10	7	70.00%	3	30.00%	\$ 179.61	\$ 17.96	\$ 328.27	\$ 32.83	\$ 148.66	\$ 14.87	45.29%	5
JULY	12	9	75.00%	3	25.00%	\$ 357.78	\$ 29.82	\$ 588.34	\$ 49.03	\$ 230.56	\$ 19.21	39.19%	7
JUNE	16	7	43.75%	9	56.25%	\$ 444.85	\$ 27.80	\$ 598.37	\$ 37.40	\$ 153.52	\$ 9.60	25.66%	9
MAY	23	13	56.52%	10	43.48%	\$ 302.25	\$ 13.14	\$ 546.03	\$ 23.74	\$ 243.78	\$ 10.60	44.65%	10
APRIL	34	20	58.82%	14	41.18%	\$ 1,351.54	\$ 39.75	\$ 1,653.09	\$ 48.62	\$ 301.55	\$ 8.87	18.24%	7
MARCH	24	16	66.67%	8	33.33%	\$ 863.78	\$ 35.99	\$ 1,269.41	\$ 52.89	\$ 405.63	\$ 16.90	31.95%	9
FEBRUARY	15	11	73.33%	4	26.67%	\$ 468.52	\$ 31.23	\$ 653.27	\$ 43.55	\$ 184.75	\$ 12.32	28.28%	8
JANUARY	23	18	78.26%	5	21.74%	\$ 971.94	\$ 42.26	\$ 1,440.98	\$ 62.65	\$ 469.04	\$ 20.39	32.55%	11
2010													
DECEMBER	25	16	64.00%	9	36.00%	\$ 918.07	\$ 36.72	\$ 1,252.64	\$ 50.11	\$ 334.57	\$ 13.38	26.71%	12
NOVEMBER	25	19	76.00%	6	24.00%	\$ 1,241.89	\$ 49.68	\$ 1,707.72	\$ 68.31	\$ 465.83	\$ 18.63	27.28%	14
OCTOBER	23	17	73.91%	6	26.09%	\$ 1,005.50	\$ 43.72	\$ 1,272.23	\$ 55.31	\$ 266.73	\$ 11.60	20.97%	11
SEPTEMBER	36	19	52.78%	17	47.22%	\$ 1,024.85	\$ 28.47	\$ 1,346.45	\$ 37.40	\$ 321.60	\$ 8.93	23.89%	14
AUGUST	32	22	68.75%	10	31.25%	\$ 1,113.97	\$ 34.81	\$ 1,462.53	\$ 45.70	\$ 348.56	\$ 10.89	23.83%	12
JULY	31	20	64.52%	11	35.48%	\$ 1,094.45	\$ 35.30	\$ 1,481.76	\$ 47.80	\$ 387.31	\$ 12.49	26.14%	15
JUNE	32	22	68.75%	10	31.25%	\$ 885.45	\$ 27.67	\$ 1,257.48	\$ 39.30	\$ 372.03	\$ 11.63	29.59%	15
MAY	25	18	72.00%	7	28.00%	\$ 1,043.40	\$ 41.74	\$ 1,442.16	\$ 57.69	\$ 398.76	\$ 15.95	27.65%	14
APRIL	29	17	58.62%	12	41.38%	\$ 695.70	\$ 23.99	\$ 983.67	\$ 33.92	\$ 287.97	\$ 9.93	29.28%	12
MARCH	23	19	82.61%	4	17.39%	\$ 832.14	\$ 36.18	\$ 1,189.55	\$ 51.72	\$ 357.41	\$ 15.54	30.05%	9
FEBRUARY	15	13	86.67%	2	13.33%	\$ 429.41	\$ 28.63	\$ 594.23	\$ 39.62	\$ 164.82	\$ 10.99	27.74%	8
JANUARY	23	16	69.57%	7	30.43%	\$ 701.41	\$ 30.50	\$ 906.21	\$ 39.40	\$ 204.80	\$ 8.90	22.60%	13
2009													
DECEMBER	44	27	61.36%	17	38.64%	\$ 1,296.18	\$ 29.46	\$ 1,588.69	\$ 36.11	\$ 292.51	\$ 6.65	18.41%	13
NOVEMBER	34	25	73.53%	9	26.47%	\$ 1,451.51	\$ 42.69	\$ 1,789.48	\$ 52.63	\$ 337.97	\$ 9.94	18.89%	13
OCTOBER	41	27	65.85%	14	34.15%	\$ 1,077.88	\$ 26.29	\$ 1,329.32	\$ 32.42	\$ 251.44	\$ 6.13	18.91%	14
SEPTEMBER	43	29	67.44%	14	32.56%	\$ 1,201.33	\$ 27.94	\$ 1,581.39	\$ 36.78	\$ 380.06	\$ 8.84	24.03%	9
AUGUST	22	10	45.45%	12	54.55%	\$ 1,101.97	\$ 50.09	\$ 1,449.33	\$ 65.88	\$ 347.36	\$ 15.79	23.97%	12
JULY	40	25	62.50%	15	37.50%	\$ 1,220.48	\$ 30.51	\$ 1,525.98	\$ 38.15	\$ 305.50	\$ 7.64	20.02%	15
JUNE	43	25	58.14%	18	41.86%	\$ 1,687.31	\$ 39.24	\$ 2,005.31	\$ 46.64	\$ 318.00	\$ 7.40	15.86%	12
MAY	27	18	66.67%	9	33.33%	\$ 505.00	\$ 18.70	\$ 676.07	\$ 25.04	\$ 171.07	\$ 6.34	25.30%	12
APRIL	21	12	57.14%	9	42.86%	\$ 818.43	\$ 38.97	\$ 1,001.85	\$ 47.71	\$ 183.42	\$ 8.73	18.31%	10
MARCH	19	16	84.21%	3	15.79%	\$ 489.88	\$ 25.78	\$ 677.12	\$ 35.64	\$ 187.24	\$ 9.85	27.65%	10
FEBRUARY	24	20	83.33%	4	16.67%	\$ 1,107.28	\$ 46.14	\$ 1,433.51	\$ 59.73	\$ 326.23	\$ 13.59	22.76%	12
JANUARY	25	20	80.00%	5	20.00%	\$ 756.68	\$ 30.27	\$ 990.03	\$ 39.60	\$ 233.35	\$ 9.33	23.57%	9
2008													
DECEMBER	18	13	72.22%	5	27.78%	\$ 406.29	\$ 22.57	\$ 565.36	\$ 31.41	\$ 159.07	\$ 8.84	28.14%	8
NOVEMBER	14	11	78.57%	3	21.43%	\$ 282.75	\$ 20.20	\$ 388.32	\$ 27.74	\$ 105.57	\$ 7.54	27.19%	8
OCTOBER	1		1100.00%	0	0.00%	\$ 37.45	\$ 37.45	\$ 52.25	\$ 52.25	\$ 14.80	\$ 14.80	28.33%	1

Perquimans County	TOTAL	PLAN PRICED	PLAN % PRICED	RETAIL PRICED	RETAIL % PRICED	MEMBER COST	AVERAGE MEMBER COST	RETAIL PRICE	AVERAGE RETAIL PRICE	RETAIL SAVINGS	AVERAGE RETAIL SAVINGS	PRICE % SAVINGS	PRICE % SAVINGS	TOTAL UTILIZERS
TOTALS:	1,410	883	62.62%	527	37.38%	\$ 41,160.70	\$ 29.19	\$ 59,219.77	\$ 42.00	\$ 18,059.07	\$ 12.81	30.50%	605.00	

Column Headers from left to right:

1. Total Rx's: This is the total number of Rx's that were adjudicated or attempted to adjudicate through the use of the card (the explanation of the next couple of headers will help explain the necessity of this column).
2. Plan Priced Rx's: Caremark tracks all attempts to use the cards including when the pharmacy offers a lower price than the card can give. This is usually when the pharmacy sells a drug at cost or below cost to create foot traffic for the pharmacy or under a special purchase arrangement. This is the amount of Rx's that the card gave the best price vs. the pharmacy.

3. % Plan Priced Rx's: What percentage of the total attempted Rx's adjudicated via best price with the card.
4. Retail Priced Rx's: How many prescriptions where the pharmacy had a lower price.
5. % Retail Priced Rx's: Percentage of Rx's where the pharmacy had a lower price.
6. Total Drug Cost: All prescriptions totaled together at their card discount prices.
7. Average Drug Cost: Average Drug Cost per Rx at the card discounted price.
8. Retail Submitted Price: What the price would have been if the prescriptions weren't filled with the card.
9. Average Retail Submitted Price: Average Per Prescription price if the card wasn't presented at a discount.
10. Price Savings: Total dollar savings for all Rx's filled with the card.
11. Average Price Savings: Average price savings per prescription.
12. % Price Savings: Percentage price savings per prescription.
13. Total Utilizers: This is the total amount of people who represent the total amount of prescriptions /i.e. some people fill multiple prescriptions. This gives you an indication of how many residents you are helping.

As always, if you have questions, don't hesitate to contact me. Thank you for being a member county, borough or parish and participating in this member program.

Andrew Goldschmidt

Director, Membership/Marketing

NACo--National Association of Counties

DEPARTMENT HEAD REPORTS

PLAT REVIEW LOG - PERQUIMANS COUNTY

January 2017

SURVEYOR'S NAME PLAT TITLE	SURVEYOR'S PHONE # ADDRESS	DATE IN DATE OUT	APPROVAL YES/NO	COMMENTS
Mark Pruden	✓	1/3/17	✓	Existing Parcel # 40652-0622 12.48 AC off Gibson Road
Cynthia & Sallie Boston	✓	1/3/17	✓	Parcel 2.0019-0052A Bureau Parcel 1 = 33ac +/- Parcel 2 = 12ac +/- on Snug Harbor Rd
Josiah Webb	✓	1/12/17	✓	Boundary Survey # 1-0016-0044B 44.80 ac off Detroy Church Rd
Michael & Cheryl White	✓	1/27/17	✓	Existing Parcel 1-0017-0081 29.34 ac near Sandy Creek Road
Paul Toti	✓	1/27/17	✓	58,249 ac from 1-0017-0014 on Louis Spivey Road
Michael & Cheryl White	✓			

Bissell PO Box 1068 Kitty Hawk, NC 27949 (252) 261-3266	S. L. Cardwell Surveying 1206 Francis Street Elizabeth City, NC 27909 338-6328	Pat McDowell PO Box 391 Elizabeth City, NC 27909 338-4161	Mark Pruden 146 Oak Grove Road Edenton, NC 27932 482-7804	Saunders Surveying 510 Avena Road Black Mountain, NC 28711 (828) 669-2777
Bowman Consulting Paul J Toti 131 Main Street Gatesville, NC 27938 357-1581	E.T. Hyman Surveying 133 US Hwy 158 West Ste E Camden, NC 27921 335-2913	McKim & Creed 504 E Elizabeth St Ste 1 Elizabeth City, NC 27909 338-2929	Gloria Rogers 215 B Street Camden, NC 27921 338-1416/333-8781	Scott Temple PO Box 422 Elizabeth City, NC 27907 330-4016
Charles E Brown, III 2005 Johnson Road Elizabeth City, NC 27909 335-0928	Eugene Jordan 402 Sign Pine Road Tyner, NC 27980 221-4795	J H Miller Jr. 166 Cottonwood Drive Hertford, NC 27944 339-6932	Robey 150 US Hwy 158 W East Camden, NC 27921 335-1888	Tony Webb PO Box 381 Edenton, NC 27932 482-3066



107 N. Front Street
Post Office Box 7
Hertford, NC 27944

Phone: (252) 426-7010
(252) 426-5564
Fax: (252) 426-3624

**PERQUIMANS COUNTY
TAX DEPARTMENT**

JANUARY 2017-ENFORCED COLLECTIONS

GARNISHMENTS: \$1,954.68

PAYMENT AGREEMENTS: \$16,301.59

DEBT SETOFFS: \$580.26



107 N. Front Street
Post Office Box 7
Hertford, NC 27944

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Fax: (252) 426-3624

PERQUIMANS COUNTY TAX DEPARTMENT

To: Perquimans County Commissioners

From: Bill Jennings
Tax Administrator

January has been a very busy month. Customers have been in throughout the month to list their businesses and their personal property. It is also the month to apply for use value on land.

Foreclosures on four properties are still in motion. We are aiming for a sale date in April.

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper, and play.

expanded cea Report

Dec. 2016

SUBJ-ADDRESS 762 Woodville Rd.
 ORDINANCE VIOLATED #53 cars /
 NOTES 12/30/16 awaiting funds and approval to proceed
 will try to reason with owner's sister
 van moved back but still there
 white van removed in last 30 days - keep watch
 tennant has been advised by letters and personal visits, and says he will
 continue clean up until finished.
 DISPOSITION letter or call to sister
 DISPOSITION DATE 12/30/2016

SUBJ-ADDRESS 100 Sound Side Dr.
 ORDINANCE VIOLATED #53 - vehicles
 NOTES neighbor purchased and is cleaning / bus and camper gone / weeds cut
 and house cleaned 11-19-16
 plan logistics with new owner
 heresay-neighbor has contract to buy & will clean
 Ernie & Virgil met with her at site and discussed methods of clean up.
 came in office and said cancer treatment will be over in October
 asked for additional time (through July)
 Ms. Welter called first week in 4/18/2016 and wanted photos sent by
 email again. She lost first ones
 Welter email = <ladycontracter@yahoo.com> neighbor came in and
 reported vandalism. Observation by Virgil and Ernie. Email and pics
 sent to Ms. Welter, who called later to verify receipt and said neighbor
 will help.
 Bus with building materials(unattended), boat, trailer, and camper
 office visit 1/4/16 from Bobby White @
 DISPOSITION file closed
 DISPOSITION DATE 12/1/2016

SUBJ-ADDRESS 132 Albemarle Rd.
 ORDINANCE VIOLATED
 NOTES check storm damage- condemn or not
 no response / salvagable structure / resend all letters 10/20/2016
 building value dropped from 27k to 300
 unable to find owner-still looking
 still seeking owner 4/28/16
 Ms. Blount came in to check progress and brought a new tax card,
 identifying owner / new look and pics
 Harvey Point Rd. to 3rd Ave. to Albemarle.
 Alledges = old trailer overgrown & fire Hazzard.
 Doublewide in tall vegetation- see 2 pics
 DISPOSITION due dilligence & condemn
 DISPOSITION DATE 12/17/2016

SUBJ-ADDRESS 749 Chapanoke Rd.
 ORDINANCE VIOLATED junk yard / solid waste
 NOTES 10/19/16 Ms. Schalek complained again and accused Bundy of ord-#52
 & #53 violations
 Ms. Schalek email received with extensive rhetoric / will check for any
 factual violations
 Schaick complaint is beyond visual accuity 8/15/16
 Ms. Schalck called again to express her dissatisfaction 6-9-16 / 6-15-16
 visual noted- non offensive from rd. / recheck ords r/e "out of sight"
 DISPOSITION final look & prepare for conclusion or court
 DISPOSITION DATE 12/28/2016

SUBJ-ADDRESS 746 Chapanoke Road
 ORDINANCE VIOLATED solid waste
 NOTES Larry Gordon came in for copies of docs 12/19
 posted 8/11/16
 invoice to V for processing
 8/9/16 invoice returned to me for mailing(posted 8/11/16)
 invoice prepared - pending submital lagistics
 Demolition completed 7/1/16
 6/20/16 notified of demolition plans
 demolition price set / notify owner
 4/11/16 declared solid waste - seeking demol prices.
 dilapidated house - un livable
 1-8-16 Mr. Larry Goedon came in from Feightville to discuss 746
 Chapanome Rd. / representing Ms. Elizabeth Steward in New York.
 DISPOSITION copies mailed
 DISPOSITION DATE 12/10/2016

SUBJ-ADDRESS 238 Hunt Club Tr.
 ORDINANCE VIOLATED 50-52-53
 NOTES renewed complaint from homeowners ass. 12/19/16
 5/9/16 - some gone-some covered- some lic. / return to doc with pics
 12/15 - 7 vehicles parked near road in cul-desac see pics
 DISPOSITION get comparison pics & send rrr letter
 DISPOSITION DATE 12/19/2016

SUBJ-ADDRESS 854 Woodville Rd.
 ORDINANCE VIOLATED solid waste
 NOTES returned to me and posted 8/11/16
 invoice to V for processing
 posted 8/11/16
 demo complete / billing pending
 price set / demo pending
 5-25-16 office visit to release for demolition
 5-16-16 release letter sent
 Need to send value letter and registered letter to current address - P.O.
 Box 231 / South Mills, NC 27976
 Patricia Gurganus called @ 1pm, in response to letter. Said that she has
 no resources and is willing to cooperate with clean up even if it means
 losing the property. Phone # above.
 condemned and posted 4/27/16
 Unoccupied house, partially dismantled with debris piled in back yard
 DISPOSITION check with tax and finance r/e collection status
 DISPOSITION DATE 12/30/2016

SUBJ-ADDRESS 313 Snug Harbor
 ORDINANCE VIOLATED 50 & 53
 NOTES pics updated research heirs etc.
 still no contact- cars tagged
 6/20/16 Wayne Ward said- goto PenderRd. On Snug Harbor rd. turn
 left & 2nd on left is Fred McDonald who cuts grass for Alexander -
 6/14/16 condemned / not yet posted
 weather damage worsening / becoming dilapidated
 moved house, neglected, becoming solid waste & 2 abandoned
 vehicles. Looking 1/26/16, for contact info. Pics on file. Continue
 observation.
 DISPOSITION owners not found - check for deceased & condemn
 DISPOSITION DATE 12/23/2016

SUBJ-ADDRESS 1113 Belvidere Rd.
 ORDINANCE VIOLATED 50
 NOTES pending budget
 Ready for solid waste clean up
 Deed search extensive. Ask for deed and survey.
 March 7, 2016- Ervin Lightfoot came in office and declared intentions of removal and possible set up of doublewide. Pending landfill asbestos instructions / zoning approval
 contact made- call- from Abram Lightfoot 2/17/16 Intention is to save the family home as soon as weather permits and Leroy Lightfoot will clean weeds etc. asap. Phone #s = (252) 337-5528 cell & (252) 377-7481. Keep in touch at same address.
 DISPOSITION cooperative-no resources-waiting funding
 DISPOSITION DATE 12/10/2016

SUBJ-ADDRESS 1257 Belvidere Rd.
 ORDINANCE VIOLATED 50
 NOTES cooperative-waiting funding and possible self clean
 DISPOSITION pending funding
 DISPOSITION DATE 12/12/2016

SUBJ-ADDRESS 1275 Ocean Highway - 17 S
 ORDINANCE VIOLATED
 NOTES 12/22/16 sent RRR final notice
 12/16/16 c/o name added to mailing address - will send updated notice
 12/16/16 - directed to proceed with clean up
 waiting funding-proceed with demolition
 call from D White said go ahead with process and bill him
 (7/1/16)Awaiting funding
 RRR sent & 1st to sister
 4/5/16 DISCOVERED MOVE / letter sent to new address
 dilapidation
 DISPOSITION prep for demolition RRR letter sent
 DISPOSITION DATE 12/22/2016

SUBJ-ADDRESS 1371 Ocean Highway - 17 S
 ORDINANCE VIOLATED dilapidation
 NOTES verbal ongoing with Mr. Brown
 meeting with Donna - no clear path - no cooperation
 2/26/16 - prepared primary resolution draft for zoning. Results were
 explanation of difficulties. Expect delays justifying/verifying zoning and
 probably board action.
 check on farm exemption - be sure to document
 DISPOSITION response from Mr. Brown/ coordnate White demo with his
 DISPOSITION DATE 12/15/2016

SUBJ-ADDRESS 124 Joshua Circle
 ORDINANCE VIOLATED
 NOTES release letter returned 12/22/16
 send letter with release for negotiation 12/13/16
 send letter to son and owner r/e titles and weeds
 9/12/16 vin collected / weeds being cut
 8/29/16 contact with owners / willing to release and 2 vehicles tagged
 for removal
 8/23/16 cleanup under way
 receipt claimed (no date)
 registered return receipt sent
 negative improvements(7-22-16)
 1st class lettwer sent 4/7/16
 to/do follow up pics(4/29/16)
 pics taken / unsightly belongings in yard / check for ord viol.
 DISPOSITION signed release returned
 DISPOSITION DATE 12/22/2016

SUBJ-ADDRESS 109 Goosie Lane
 ORDINANCE VIOLATED
 NOTES cleaner than before
 clean up slowly underway
 DISPOSITION watching
 DISPOSITION DATE 12/13/2016

SUBJ-ADDRESS various lots / Bethel Fishing Center
 ORDINANCE VIOLATED
 NOTES
 pay attention to vehicles
 improvements being made
 5/11 2 letters sent to Sampson and Mann as listed on tax
 5-10-16 pics - send 1st letter
 DISPOSITION watching - materials still moving
 DISPOSITION DATE 12/30/2016

SUBJ-ADDRESS 1580 Ocean Highway (17 S)
 ORDINANCE VIOLATED ?
 NOTES
 compare photos
 shed, truck, cars reported as fresh on site
 DISPOSITION get file pics and compare in Jan
 DISPOSITION DATE 12/15/2016

SUBJ-ADDRESS 144 Patrick Dr.
 ORDINANCE VIOLATED N/A
 NOTES
 update Jan. trace foreclosure- some care
 weeds cut
 update pics 7/20/16
 2nd call 6-3-16 said in forclosure - find bank info
 send 1st class - solicite cooperation
 call about weeds / exaggerated
 investigated 5/24/16
 DISPOSITION update Jan
 DISPOSITION DATE 12/15/2016

SUBJ-ADDRESS 142 Pirate Cove Way
 ORDINANCE VIOLATED ??
 NOTES
 12/5/16 pic for file send letter
 Virgil & Ernie found as stated, but appears to be a moving situation.
 Gather details.
 DISPOSITION some improvement - letter sent
 DISPOSITION DATE 12/5/2016

SUBJ-ADDRESS 1374 Sandy Cross Rd.
 ORDINANCE VIOLATED
 NOTES local farmers plan changeout
 DISPOSITION replacement underway with permits
 DISPOSITION DATE 12/20/2016

SUBJ-ADDRESS 117 Sueola Beach Rd.
 ORDINANCE VIOLATED
 NOTES condemn ??? Check for man. Home deteriorated with roof cave in.
 DISPOSITION researching
 DISPOSITION DATE 12/3/2016

SUBJ-ADDRESS Trailblazer Arch Lot-167 Hol.Isl.
 ORDINANCE VIOLATED
 NOTES Large collection of metallic scrap
 DISPOSITION letter sent - no response
 DISPOSITION DATE 12/1/2016

SUBJ-ADDRESS 174 Sunset Circle
 ORDINANCE VIOLATED vehicles
 NOTES return for pics & investigate alledges 2 veh untagged pics next trip
 DISPOSITION update in Jan.
 DISPOSITION DATE 12/30/2016

SUBJ-ADDRESS 167 White Oak Ave.
 ORDINANCE VIOLATED
 NOTES confirmed deceased by ROD
 research further
 reported possibly deceased, vehicle with expired tag 4 years
 DISPOSITION logistics for vehicle removal & research other options
 DISPOSITION DATE 12/1/2016

SUBJ-ADDRESS 1546 Ocean Highway (17-N)
ORDINANCE VIOLATED
NOTES address change - daughter - POAc/o
call from Ms. Mankin-seeking help to clean up - letter sent
letters sent 12/1/16
hurricane damage reduced d/w to solid waste
Wendell ref. cea15-10-4, 15-11-3, 16-2-9, 16-8-5, 16-11-4
DISPOSITION letters sent 12/1/16
DISPOSITION DATE 12/15/2016

SUBJ-ADDRESS
ORDINANCE VIOLATED
NOTES begin date Feb 1, 2017 if approved by Raleigh
Grant application in process
AMH grant preparations halted and put on hold, pending financial
logistics
DISPOSITION On Hold
DISPOSITION DATE 12/1/2016

expanded cea Report

JAN. 2017

SUBJ-ADDRESS 762 Woodville Rd.
 ORDINANCE VIOLATED #53 cars /
 NOTES 1/26/17 awaiting weather
 12/30/16 awaiting funds and approval to proceed
 will try to reason with owner's sister
 van moved back but still there
 white van removed in last 30 days - keep watch
 tenant has been advised by letters and personal visits, and says he will
 continue clean up until finished.
 DISPOSITION clean up waiting favorable weather and funds at same time
 DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 132 Albemarle Rd.
 ORDINANCE VIOLATED
 NOTES Attempt once more- contact, and then condemn
 check storm damage- condemn or not
 no response / salvagable structure / resend all letters 10/20/2016
 building value dropped from 27k to 300
 unable to find owner-still looking
 still seeking owner 4/28/16
 Ms. Blount came in to check progress and brought a new tax card,
 identifying owner / new look and pics
 Harvey Point Rd. to 3rd Ave. to Albemarle.
 Alledges = old trailer overgrown & fire Hazzard.
 Doublewide in tall vegetation- see 2 pics
 DISPOSITION due dilligence & condemn
 DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 746 Chapanoke Road

ORDINANCE VIOLATED solid waste

NOTES
 need to attach to tax so pmts can be arranged & notify Gordon first for voluntary pmt.
 Larry Gordon came in for copies of docs 12/19
 posted 8/11/16
 invoice to V for processing
 8/9/16 invoice returned to me for mailing(posted 8/11/16)
 invoice prepared - pending submittal lagistics
 Demolition completed 7/1/16
 6/20/16 notified of demolition plans
 demolition price set / notify owner
 4/11/16 declared solid waste - seeking demol prices.
 dilapidated house - un livable
 1-8-16 Mr. Larry Goedon came in from Feightville to discuss 746 Chapanome Rd. / representing Ms. Elizabeth Steward in New York.

DISPOSITION prepare for transfer

DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 742 Chapanoke Rd.

ORDINANCE VIOLATED solid waste & vehicles

NOTES
 update pics as soon as weather permits
 house cleaned up and junk removal noted
 dilapidated house - lot of junk and scrap and vehicles
 Jack Neil (757-288-8815) has POA for property & says should have house remodled in appx. 60 days and sold as soon after as possible.
 Invited to go inside to see progress. Will keep us informed.
 Is hoping that scrap prices will go up and they will haul directly to scrapyard.

DISPOSITION check on clean up in progress

DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 238 Hunt Club Tr.

ORDINANCE VIOLATED 50-52-53

NOTES
 update pics and new letters - match with archive
 renewed complaint from homeowners ass. 12/19/16
 5/9/16 - some gone-some covered- some lic. / return to doc with pics
 12/15 - 7 vehicles parked near road in cul-desac see pics

DISPOSITION forward reference to 2017-1-2

DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 854 Woodville Rd.

ORDINANCE VIOLATED solid waste

NOTES
 check with tax and finance r/e collection status
 returned to me and posted 8/11/16
 invoice to V for processing
 posted 8/11/16
 demo complete / billing pending
 price set / demo pending
 5-25-16 office visit to release for demolition
 5-16-16 release letter sent
 Need to send value letter and registered letter to current address - P.O.
 Box 231 / South Mills, NC 27976
 Patricia Gurganus called @ 1pm, in response to letter. Said that she has
 no resources and is willing to cooperate with clean up even if it means
 losing the property. Phone # above.
 condemned and posted 4/27/16
 Unoccupied house, partially dissmantled with debris piled in back yard

DISPOSITION transfer to tax

DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 219 Muddy Creek Rd.

ORDINANCE VIOLATED 50

NOTES
 condemned / awaiting funds to remove
 accessed and condemned / not yet posted
 2 abandoned Single wides
 1 tenant & 2 empty mh on 10 acres (farmer id unknown)
 letters sent for zone, solid waste, & land use

DISPOSITION pending AMH funds

DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 1113 Belvidere Rd.

ORDINANCE VIOLATED 50

NOTES
 1/24/17 Mr Lightfoot called for update - preparing contract for demo-
 notify when ready
 pending budget
 Ready for solid waste clean up
 Deed search extensive. Ask for deed and survey.
 March 7, 2016- Ervin Lightfoot came in office and declared intentions
 of removal and possible set up of doublewide. Pending landfill asbestos
 instructions / zoning approval
 contact made- call- from Abram Lightfoot 2/17/16 intention is to save
 the family home as soon as weather permits and Leroy Lightfoot will
 clean weeds etc. asap. Phone #s = (252) 337-5528 cell & (252) 377-
 7481. Keep in touch at same address.

DISPOSITION cooperative-no resources-waiting funding

DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 1275 Ocean Highway - 17 S

ORDINANCE VIOLATED

NOTES
 prep for demolition RRR letter sent
 12/22/16 sent RRR final notice
 12/16/16 c/o name added to mailing address - will send updated notice
 12/16/16 - directed to proceed with clean up
 waiting funding-proceed with demolition
 call from D White said go ahead with process and bill him
 (7/1/16)Awaiting funding
 RRR sent & 1st to sister
 4/5/16 DISCOVERED MOVE / letter sent to new address
 dilapidation

DISPOSITION contract prep

DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 1371 Ocean Highway - 17 S

ORDINANCE VIOLATED dilapidation

NOTES
 response from Mr. Brown/ coordnate White demo with his
 verbal ongoing with Mr. Brown
 meeting with Donna - no clear path - no cooperation
 2/26/16 - prepared primary resolution draft for zoning. Results were
 explanation of difficulties. Expect delays justifying/verifying zoning and
 probably board action.
 check on farm exemption - be sure to document

DISPOSITION agreement

DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS Bethel lots 39 & 40
 ORDINANCE VIOLATED solid waste
 NOTES demo price set 6/10/16
 Determined owners of dilapidated s/w sent 1st letter 2/24/16
 2/29/16-owner called, will cooperate in clean up, left phone number
 DISPOSITION pending funding
 DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 124 Joshua Circle
 ORDINANCE VIOLATED
 NOTES Ms. Taylor called 1/24/17 and said please remove vehicles
 release letter returned 12/22/16
 send letter with release for negotiation 12/13/16
 send letter to son and owner r/e titles and weeds
 9/12/16 vin collected / weeds being cut
 8/29/16 contact with owners / willing to release and 2 vehicles tagged
 for removal
 8/23/16 cleanup under way
 receipt claimed (no date)
 registered return receipt sent
 negative improvements(7-22-16)
 1st class lettwer sent 4/7/16
 to/do follow up pics(4/29/16)
 pics taken / unsightly belongings in yard / check for ord viol.
 DISPOSITION negotiating contracts for vehicle removal
 DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 4752 Eastwind Rd.
 ORDINANCE VIOLATED
 NOTES Mr Wendell does have a property in Perquimans but his motives are
 still questionable
 investigate Mr Wendell's history and reason for his obstinate and
 disruptive behavior. Crossreference his connection to the subjects of
 his attacks. Consider action to resolve the problems.
 DISPOSITION research
 DISPOSITION DATE 1/26/2017

SUBJ-ADDRESS 180 Hunters Fork Rd.
 ORDINANCE VIOLATED
 NOTES pics 1/25/17 - watching
 return and photo for record - check for violations and condemn
 EMC call / service danger / power removed
 DISPOSITION file update pics
 DISPOSITION DATE 1/25/2017

SUBJ-ADDRESS 167 White Oak Ave.
 ORDINANCE VIOLATED
 NOTES nagotiating contract to remove vehicle
 confirmed deceased by ROD
 research further
 reported possibly deceased, vehicle with expired tag 4 years
 DISPOSITION logistics for vehicle removal & research other options
 DISPOSITION DATE 1/18/2017

SUBJ-ADDRESS 1546 Belvidere Rd
 ORDINANCE VIOLATED
 NOTES up dated pics letter sent -some improvements
 massive amount of yard clutter
 DISPOSITION send letter and research
 DISPOSITION DATE 1/25/2017

SUBJ-ADDRESS 1546 Ocean Highway (17-N)
 ORDINANCE VIOLATED
 NOTES phone 1-23-17 with Ms. Mankin - sent additional assistance info via
 email - new owner is trying to improve situation
 address change - daughter - POAc/o deed changed 2016
 call from Ms. Mankin-seeking help to clean up - letter sent
 letters sent 12/1/16
 hurricane damage reduced d/w to solid waste
 Wendell ref. cea15-10-4, 15-11-3, 16-2-9, 16-8-5, 16-11-4
 DISPOSITION SBA assistance info sent
 DISPOSITION DATE 1/23/2017

SUBJ-ADDRESS

ORDINANCE VIOLATED

NOTES

In process / grant period begins 2/1/17
on hold til further notice: 1/4/17
begin date Feb 1, 2017 if approved by Raleigh
Grant application in process
AMH grant preparations halted and put on hold, pending financial
logistics

DISPOSITION

On Hold til Feb. 1 by Raleigh
on hold til notice from Virgil

DISPOSITION DATE

1/4/2017

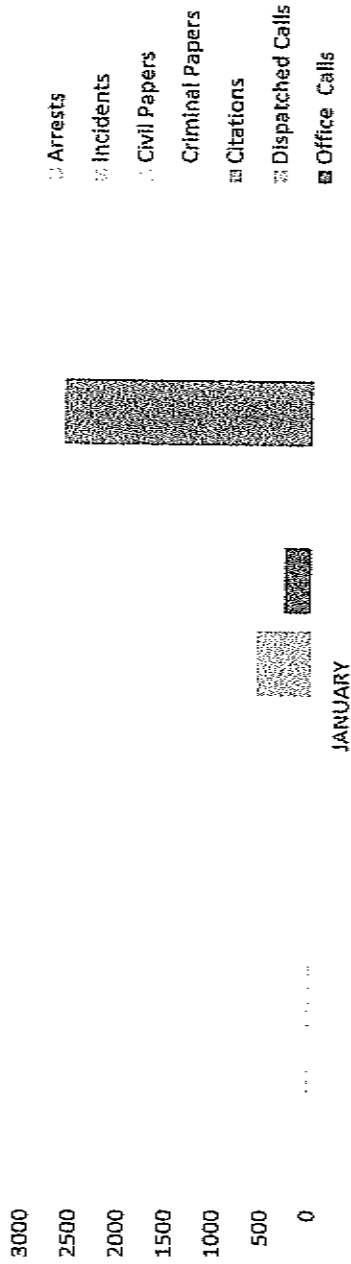
expanded cea Report

SUBJ-ADDRESS 1573 Ocean Highway (17)S
 ORDINANCE VIOLATED cars
 NOTES update pics 1/23/17 boat in rear seems to be parts for boat on trailer.
 Vehicles are coming and going, lic. & unlic. And trailer frame gone or
 out of sight
 pics lic & unlic veh. 12/30/16
 DISPOSITION watching and documenting
 DISPOSITION DATE 1/23/2017

SUBJ-ADDRESS 238 Hunt Club Trail
 ORDINANCE VIOLATED cars
 NOTES Reference cea 2015-12-1, refresh file and send letters
 DISPOSITION investigate and send letter
 DISPOSITION DATE 1/4/2017

SUBJ-ADDRESS 1569 Ocean Hwy (17-S)
 ORDINANCE VIOLATED 1 car
 NOTES as/of 1-5-17 one unlic van
 DISPOSITION observe and record
 DISPOSITION DATE 1/5/2017

Perquimans County Sheriff's Office --- January 2017 Activity Report										
Arrests	Incidents	Civil Papers	Criminal Papers	Citations	Dispatched Calls	Office Calls	Transports Out Co.	Deposits	Court Days	
JANUARY	20	21	144	23	4	579	290	1	\$2,603.35	8



Board of Commissioners
Finance Officer:

PERQUIMANS COUNTY
OFFICIAL REPORT

Date: January 2017
July 27, 2016

I received the following funds which were duly deposited in the County's depository on the dates and in the amounts as shown:

DATE	BUILDING PERMITS #	ELECTRICAL PERMITS #	PLUMBING PERMITS #	INSULATION PERMITS #	MECHANICAL PERMITS #	MOBILE HOME #	STATE TAX	MISC	TOTAL DEPOSITED
1/1/2017									\$0
1/2/2017									\$0
1/3/2017									\$0
1/4/2017	\$2,158	3	\$60	2	\$100	2	\$20		\$2,338
1/5/2017									\$0
1/6/2017									\$0
1/7/2017									\$0
1/8/2017									\$0
1/9/2017									\$0
1/10/2017									\$0
1/11/2017	\$50	1	\$467	2					\$552
1/12/2017									\$0
1/13/2017									\$300
1/14/2017								\$75	\$0
1/15/2017									\$0
1/16/2017									\$0
1/17/2017									\$0
1/18/2017									\$0
1/19/2017									\$0
1/20/2017	\$195	2	\$318	5	\$100	2			\$673
1/21/2017									\$0
1/22/2017									\$0
1/23/2017									\$0
1/24/2017	\$391	2	\$30	1	\$55	1			\$476
1/25/2017									\$210
1/26/2017									\$0
1/27/2017									\$0
1/28/2017									\$0
1/29/2017									\$0
1/30/2017									\$0
1/31/2017	\$190	1	\$30	1	\$50	1			\$305
TOTAL	\$2,984	9	\$1,215	15	\$250	5	\$20	\$75	\$4,854

Signed: *[Signature]*
Building Inspector

* 2 NEW SINGLE-FAMILY DWELLINGS

COMMITTEE REPORTS



CAMDEN

January 6, 2017

CHOWAN

CURRITUCK

Perquimans Co. Clerk
Attn: Mary Hunnicutt
PO Box 45
Hertford, NC 27944

DARE

GATES

HYDE

Dear Mary,

PASQUOTANK

I just put the Community Advisory Committee Quarterly/Annual Visitation Reports for the long-term care facilities in Perquimans County for the 1st Quarter (Oct - Dec) of our Fiscal Year into the mail.

PERQUIMANS

TYRRELL

WASHINGTON

If you have any questions or concerns please feel free to contact me at 426-5753 ext. 225.

COLUMBIA

CRESWELL

Sincerely,

DUCK

EDENTON

ELIZABETH CITY

Brandi Jordan, MSW
Regional Ombudsman

GATESVILLE

HERTFORD

KILL DEVIL HILLS

KITTY HAWK

MANTEO

NAGS HEAD

PLYMOUTH

ROPER

SOUTHERN SHORES

WINFALL

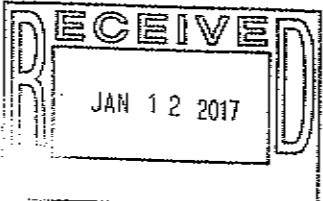
Community Advisory Committee CR-1 - Page 1
Quarterly/Annual Visitation Report

County <i>Pearquim</i>	Facility Type - <input type="checkbox"/> Family Care Home <input checked="" type="checkbox"/> Adult Care Home <input type="checkbox"/> Nursing Home <input type="checkbox"/> Combination Home	Facility Name <i>Woodville Manor</i>
Visit Date <i>10/20/16</i>	Time Spent in Facility hr <i>20</i> min	Arrival Time <i>10:10</i> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm
Name of Person Exit Interview was held with <i>Artina Lutton</i>		Interview was held <input checked="" type="checkbox"/> in-Person <input type="checkbox"/> Phone (Name & Title)
<input type="checkbox"/> Admn. <input checked="" type="checkbox"/> SIC (Supervisor in Charge) <input type="checkbox"/> Other Staff Rep Committee Members Present: <i>Ernestine Longson, Evelyn Mansfield, Mary Bennett, Delphine Madry, Bert Gordon</i>		Report Completed by: <i>Evelyn Mansfield</i>
Number of Residents who received personal visits from committee members: <i>4</i>		
Resident Rights Information is clearly visible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Ombudsman contact information is correct and clearly posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
The most recent survey was readily accessible. <input type="checkbox"/> Yes <input type="checkbox"/> No (Required for Nursing Homes Only)	Staffing information is posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Resident Profile	Comments & Other Observations
1. Do the residents appear neat, clean and odor free? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 2. Did residents say they receive assistance with personal care activities, Ex. brushing their teeth, combing their hair, inserting dentures or cleaning their eyeglasses? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 3. Did you see or hear residents being encouraged to participate in their care by staff members? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 4. Were residents interacting w/ staff, other residents & visitors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 5. Did staff respond to or interact with residents who had difficulty communicating or making their needs known verbally? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 6. Did you observe restraints in use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 7. If so, did you ask staff about the facility's restraint policies? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<i>All residents able to care for their personal needs.</i>

Resident Living Accommodations	Comments & Other Observations
8. Did residents describe their living environment as homelike? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 9. Did you notice unpleasant odors in commonly used areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 10. Did you see items that could cause harm or be hazardous? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 11. Did residents feel their living areas were too noisy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 12. Does the facility accommodate smokers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 12a. Where? <input checked="" type="checkbox"/> Outside only <input type="checkbox"/> Inside only <input type="checkbox"/> Both Inside & Outside. 13. Were residents able to reach their call bells with ease? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14. Did staff answer call bells in a timely & courteous manner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14a. If no, did you share this with the administrative staff? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Resident Services	Comments & Other Observations
15. Were residents asked their preferences or opinions about the activities planned for them at the facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16. Do residents have the opportunity to purchase personal items of their choice using their monthly needs funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16a. Can residents access their monthly needs funds at their convenience? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17. Are residents asked their preferences about meal & snack choices? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17a. Are they given a choice about where they prefer to dine? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 18. Do residents have privacy in making and receiving phone calls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 19. Is there evidence of community involvement from other civic, volunteer or religious groups? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 20. Does the facility have a Resident's Council? <input type="checkbox"/> Yes <input type="checkbox"/> No Family Council? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Areas of Concern	Exit Summary
Are there resident issues or topics that need follow-up or review at a later time or during the next visit?	Discuss items from "Areas of Concern" Section as well as any changes observed during the visit.
	

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Community Advisory Committee CR-1 - Page 2
Quarterly/Annual Visitation Report

County <i>Perquimans</i>	Facility Type - <input type="checkbox"/> Family Care Home <input checked="" type="checkbox"/> Adult Care Home <input type="checkbox"/> Nursing Home <input type="checkbox"/> Combination Home	Facility Name <i>Winfall Manor</i>
Visit Date <i>10/20/16</i>	Time Spent in Facility hr <i>20</i> min	Arrival Time <i>12:05</i> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
Name of Person Exit Interview was held with <i>Tina Rwoke</i>		Interview was held <input checked="" type="checkbox"/> in Person <input type="checkbox"/> Phone <small>(Name & Title)</small>
Committee Members Present: <i>Evelyn Mansfield, Mary Bennett, Christine Johnson, Professor Nadey, Bert Gordon</i>		Report Completed by: <i>Evelyn Mansfield</i>
Number of Residents who received personal visits from committee members: <i>3</i>		
Resident Rights Information is clearly visible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Ombudsman contact information is correct and clearly posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The most recent survey was readily accessible. <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Required for Nursing Homes Only)</small>		Staffing information is posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Resident Profile		
<ol style="list-style-type: none"> 1. Do the residents appear neat, clean and odor free? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 2. Did residents say they receive assistance with personal care activities, Ex. brushing their teeth, combing their hair, inserting dentures or cleaning their eyeglasses? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(if needed) #</small> 3. Did you see or hear residents being encouraged to participate in their care by staff members? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 4. Were residents interacting w/ staff, other residents & visitors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 5. Did staff respond to or interact with residents who had difficulty communicating or making their needs known verbally? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 6. Did you observe restraints in use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 7. If so, did you ask staff about the facility's restraint policies? <input type="checkbox"/> Yes <input type="checkbox"/> No 	<p align="center">Comments & Other Observations</p> <p><i>*All residents able to care for their personal needs.</i></p>	
Resident Living Accommodations		
<ol style="list-style-type: none"> 8. Did residents describe their living environment as homelike? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 9. Did you notice unpleasant odors in commonly used areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 10. Did you see items that could cause harm or be hazardous? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 11. Did residents feel their living areas were too noisy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 12. Does the facility accommodate smokers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 12a. Where? <input checked="" type="checkbox"/> Outside only <input type="checkbox"/> inside only <input type="checkbox"/> Both Inside & Outside. 13. Were residents able to reach their call bells with ease? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14. Did staff answer call bells in a timely & courteous manner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14a. If no, did you share this with the administrative staff? <input type="checkbox"/> Yes <input type="checkbox"/> No 	<p align="center">Comments & Other Observations</p>	
Resident Services		
<ol style="list-style-type: none"> 15. Were residents asked their preferences or opinions about the activities planned for them at the facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16. Do residents have the opportunity to purchase personal items of their choice using their monthly needs funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16a. Can residents access their monthly needs funds at their convenience? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17. Are residents asked their preferences about meal & snack choices? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17a. Are they given a choice about where they prefer to dine? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 18. Do residents have privacy in making and receiving phone calls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 19. Is there evidence of community involvement from other civic, volunteer or religious groups? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 20. Does the facility have a Resident's Council? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Family Council? <input type="checkbox"/> Yes <input type="checkbox"/> No 	<p align="center">Comments & Other Observations</p>	
Areas of Concern		
<p>Are there resident issues or topics that need follow-up or review at a later time or during the next visit?</p>	<p align="center">Exit Summary</p> <p>Discuss items from "Areas of Concern" Section as well as any changes observed during the visit.</p>	

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Community Advisory Committee CR-1 - Page 3
Quarterly/Annual Visitation Report

County <i>Perquimans</i>	Facility Type - <input type="checkbox"/> Family Care Home <input checked="" type="checkbox"/> Adult Care Home <input type="checkbox"/> Nursing Home <input type="checkbox"/> Combination Home	Facility Name <i>Hertford Manor</i>
Visit Date <i>1 1</i>	Time Spent in Facility hr <i>30</i> min	Arrival Time <i>11:30</i> am <input type="checkbox"/> pm
Name of Person Exit Interview was held with <i>Rebecca Moore</i>		Interview was held <input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Phone (Name & Title)
<input checked="" type="checkbox"/> Admn. <input type="checkbox"/> SIC (Supervisor in Charge) <input type="checkbox"/> Other Staff Rep Committee Members Present: <i>Ernestine Simpson, Evelyn Mansfield, Mary Beatty, Delphine Moore, Bert Gordon</i>		Report Completed by: <i>Evelyn Mansfield</i>
Number of Residents who received personal visits from committee members: <i>12</i>		
Resident Rights Information is clearly visible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Ombudsman contact information is correct and clearly posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The most recent survey was readily accessible. <input type="checkbox"/> Yes <input type="checkbox"/> No (Required for Nursing Homes Only)		Staffing information is posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Resident Profile	Comments & Other Observations
1. Do the residents appear neat, clean and odor free? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 2. Did residents say they receive assistance with personal care activities, Ex. brushing their teeth, combing their hair, inserting dentures or cleaning their eyeglasses? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 3. Did you see or hear residents being encouraged to participate in their care by staff members? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 4. Were residents interacting w/ staff, other residents & visitors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 5. Did staff respond to or interact with residents who had difficulty communicating or making their needs known verbally? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 6. Did you observe restraints in use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 7. If so, did you ask staff about the facility's restraint policies? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Resident Living Accommodations	Comments & Other Observations
8. Did residents describe their living environment as homelike? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 9. Did you notice unpleasant odors in commonly used areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 10. Did you see items that could cause harm or be hazardous? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 11. Did residents feel their living areas were too noisy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 12. Does the facility accommodate smokers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 12a. Where? <input checked="" type="checkbox"/> Outside only <input type="checkbox"/> Inside only <input type="checkbox"/> Both Inside & Outside. 13. Were residents able to reach their call bells with ease? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14. Did staff answer call bells in a timely & courteous manner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14a. If no, did you share this with the administrative staff? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Resident Services	Comments & Other Observations
15. Were residents asked their preferences or opinions about the activities planned for them at the facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16. Do residents have the opportunity to purchase personal items of their choice using their monthly needs funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16a. Can residents access their monthly needs funds at their convenience? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17. Are residents asked their preferences about meal & snack choices? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17a. Are they given a choice about where they prefer to dine? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 18. Do residents have privacy in making and receiving phone calls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 19. Is there evidence of community involvement from other civic, volunteer or religious groups? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 20. Does the facility have a Resident's Council? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Family Council? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Areas of Concern	Exit Summary
Are there resident issues or topics that need follow-up or review at a later time or during the next visit?	Discuss items from "Areas of Concern" Section as well as any changes observed during the visit.

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Community Advisory Committee CR-1 - Page 4
Quarterly/Annual Visitation Report

County <i>Piquemore</i>	Facility Type - <input type="checkbox"/> Family Care Home <input type="checkbox"/> Adult Care Home <input type="checkbox"/> Nursing Home <input checked="" type="checkbox"/> Combination Home	Facility Name <i>The Lillian Brothers</i>
Visit Date <i>10/20/16</i>	Time Spent in Facility <i>hr 20 min</i>	Arrival Time <i>10:40 am</i> <input type="checkbox"/> am <input type="checkbox"/> pm
Name of Person Exit Interview was held with <i>Janyone Rankin</i>		Interview was held <input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Phone
<input type="checkbox"/> Admn. <input checked="" type="checkbox"/> SIC (Supervisor in Charge) <input type="checkbox"/> Other Staff Rep		(Name & Title)
Committee Members Present: <i>Executive Director, Evelyn Mansfield</i>		Report Completed by: <i>Evelyn Mansfield</i>
Number of Residents who received personal visits from committee members: <i>3</i>		
Resident Rights Information is clearly visible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Ombudsman contact information is correct and clearly posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
The most recent survey was readily accessible. <input type="checkbox"/> Yes <input type="checkbox"/> No (Required for Nursing Homes Only)	Staffing information is posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Resident Profile		Comments & Other Observations
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<ol style="list-style-type: none"> 1. Do the residents appear neat, clean and odor free? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 2. Did residents say they receive assistance with personal care activities, Ex. brushing their teeth, combing their hair, inserting dentures or cleaning their eyeglasses? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 3. Did you see or hear residents being encouraged to participate in their care by staff members? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 4. Were residents interacting w/ staff, other residents & visitors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 5. Did staff respond to or interact with residents who had difficulty communicating or making their needs known verbally? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 6. Did you observe restraints in use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 7. If so, did you ask staff about the facility's restraint policies? <input type="checkbox"/> Yes <input type="checkbox"/> No 	<p><i>All residents able to care for their personal needs</i></p>
---	---

Resident Living Accommodations		Comments & Other Observations
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<ol style="list-style-type: none"> 8. Did residents describe their living environment as homelike? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 9. Did you notice unpleasant odors in commonly used areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 10. Did you see items that could cause harm or be hazardous? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 11. Did residents feel their living areas were too noisy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 12. Does the facility accommodate smokers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 12a. Where? <input checked="" type="checkbox"/> Outside only <input type="checkbox"/> Inside only <input type="checkbox"/> Both inside & Outside. 13. Were residents able to reach their call bells with ease? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14. Did staff answer call bells in a timely & courteous manner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14a. If no, did you share this with the administrative staff? <input type="checkbox"/> Yes <input type="checkbox"/> No 	
--	--

Resident Services		Comments & Other Observations
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<ol style="list-style-type: none"> 15. Were residents asked their preferences or opinions about the activities planned for them at the facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16. Do residents have the opportunity to purchase personal items of their choice using their monthly needs funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16a. Can residents access their monthly needs funds at their convenience? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17. Are residents asked their preferences about meal & snack choices? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17a. Are they given a choice about where they prefer to dine? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 18. Do residents have privacy in making and receiving phone calls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 19. Is there evidence of community involvement from other civic, volunteer or religious groups? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 20. Does the facility have a Resident's Council? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Family Council? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 	
--	--

Areas of Concern		Exit Summary
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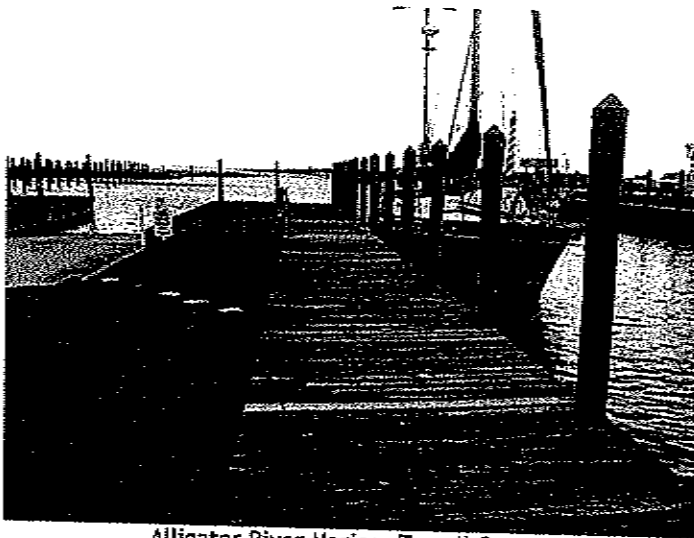
<p>Are there resident issues or topics that need follow-up or review at a later time or during the next visit?</p>	<p>Discuss items from "Areas of Concern" Section as well as any changes observed during the visit.</p>
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This Document is a PUBLIC RECORD. Do not identify any Resident(s) by name or inference on this form.
 Top Copy is for the Regional Ombudsman's Record. Bottom Copy is for the CAC's Records.

Mary Hunnicutt

From: Albemarle RC&D Council <emailsentby@iconcontactmail.com>
Sent: Thursday, January 05, 2017 3:04 PM
To: mhunnicutt@perquimanscountync.gov
Subject: Albemarle RC&D Winter Newsletter

Albemarle Resource Conservation & Development Council



Alligator River Marina, Tyrrell County

Alligator River Marina Renovations

The Alligator River Marina in Tyrrell County has been awarded a Boating Infrastructure Grant (BIG) to improve access and safety for transient boaters in the middle of an 81 mile stretch of the Intracoastal Waterway (ICW) between the Great Dismal Swamp Canal and North Landing River in the north, and the Pungo River in the south. The Alligator River Marina also is in a strategic location for transient boaters travelling north or south along the ICW to visit the historic Town of Columbia in Tyrrell County, and other towns along the Albemarle Loop including Elizabeth City, Albemarle Plantation, Hertford, Edenton, and Plymouth.

Winter 2017

Wisely Conserving Natural Resources & Creating Opportunities for Positive Economic & Community Development

IN THIS ISSUE

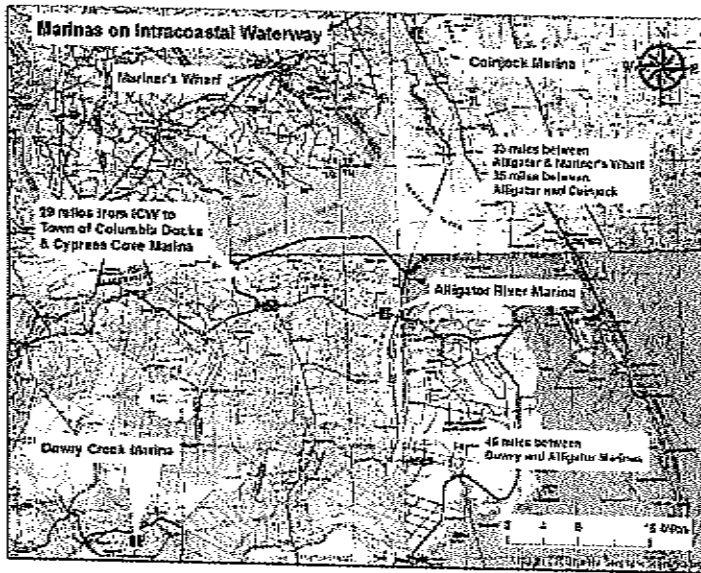
Project updates from across the Council's 10-county area

New Projects

Chowan County
Pembroke Creek Park Phase II,
CAMA Public Access,
\$57,566

Chowan County
Edenton Stormwater
Wetland Renovation, APNEP,
\$2,500

Tyrrell County
Scuppernon River Park
Phase II,
CAMA Public Access,
\$110,930



The marina will use the \$149,723 grant and \$49,907 in matching funds to stabilize the boat basin's eroding shoreline with vinyl sheet pile bulkhead, and replace the decking on docks and walkways. The channel entrance will be dredged to 8' depth in the third year of the project to allow continued access by boats up to 120' in length.

The Albemarle RC&D Council provided project design and grant writing assistance.

Edenton Stormwater Wetland Improvements

The blue-green algal blooms on the Chowan River and western Albemarle Sound in 2015 and 2016--the first major blooms in about 25 years--generated wide-spread public concern and questions about water quality. The Town of Edenton is using a grant from the Albemarle-Pamlico National Estuary Program (APNEP) to renovate a constructed wetland and increase public awareness about the importance of wetlands for treating stormwater and protecting water quality.



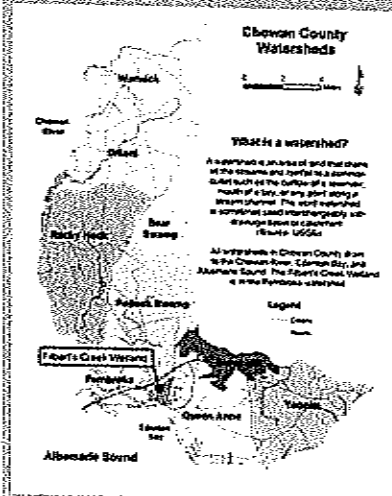
The Town of Edenton partnered with NC State University, Natural Resources Conservation Service, Albemarle RC&D Council and Chowan Soil and Water Conservation District in the late 1990s to

Tyrrell County
Alligator River Marina Dockage
Improvement Project,
Boating Infrastructure Grant,
\$199,630

Dare County
Kitty Hawk Landing Association
Harbor Jetty and
Breakwater Repair and
Channel Maintenance
Dredging Project,
NCDEQ Water Resources,
\$230,000

New Grant Applications

Regional - Albemarle Water
Quality Protection and
Water Management,
NCDEQ Water Resources,
\$47,500



ARC&D Calendar

January 19
Executive Committee
6:00

February 7
Quarterly Council
7:00

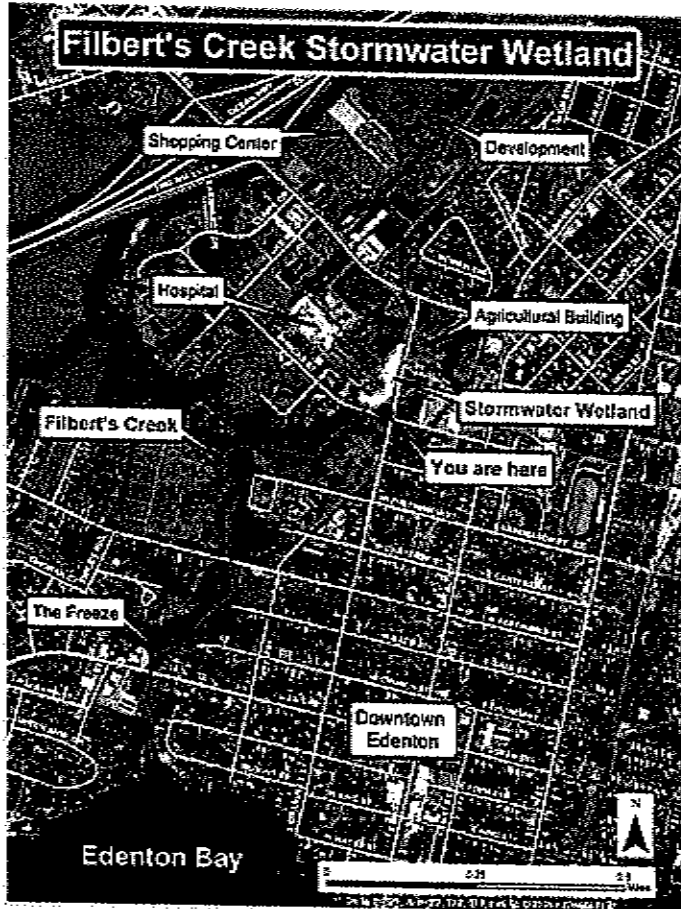
April 20
Executive Committee
6:00

May 2
Quarterly Council
7:00

August 17
Executive Committee
6:00

construct the wetland on Filbert's Creek in Edenton. The creek had been channelized for many years and as a result carried stormwater from 400 acres of commercial and residential development directly to Edenton Bay and the Albemarle Sound.

The stormwater project restored the channelized creek to its natural width, installed a structure to hold water at a controlled depth, and planted native wetland plants. The project also installed educational signage at the busy intersection of North Granville St and West Hicks St. NC State University monitored water quality and determined the two-acre wetland effectively reduces nitrogen, phosphorus and sediment carried by stormwater. In addition, the wetland captures debris and trash carried by storm events.



The Town of Edenton Public Works Department maintains the wetland. Over the years, various civic clubs, including the Chowan Edenton Environmental Group and the Boys Scouts have participated in "clean up" days by removing embedded trash in the Creek. Science and environmental teachers from the school system often bring students to the site for hands-on activities. The success of this demonstration project prompted other communities in the region to construct stormwater wetlands.

The Town will use the APNEP grant to renovate the wetland and install new educational signage. The Albemarle RC&D Council provided grant writing and technical support to the Town of Edenton.

The Albemarle RC&D Council is a 501c3 private non-

September 5
Quarterly Council
7:00

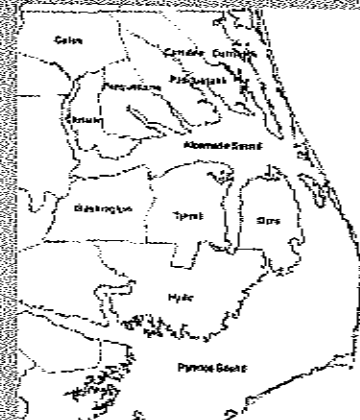
October 19
Executive Committee
6:00

December 5
Quarterly Council
7:00

The Executive Committee usually meets every August, October, January & April on the 3rd Thursday at 6:00 pm.

The full Council usually meets every September, December, February & May on the 1st Tuesday at 7:00 pm.

All meetings are held at the RC&D office:
730 N. Granville Street,
Edenton (Suite B)



Contact Us:

Albemarle RC&D Council
730 N. Granville St., Suite B
Edenton, NC 27932

Phone: (252) 368-3266

albemarlercandd@yahoo.com

[facebook.com/albemarlercd](https://www.facebook.com/albemarlercd)

profit organization that serves the people of Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell & Washington Counties.

All programs and services of the Albemarle RC&D Council are offered on a non-discriminatory basis, without regard to race, color, national origin, religion, sexual orientation age, marital or family status, disability or political beliefs.

For more information on the council's programs and projects please contact us at albemarlercandd@yahoo.com or visit us at

www.albemarlercd.org

[facebook.com/albemarlercd](https://www.facebook.com/albemarlercd)

This message was sent to mhunnicut@perquimanscountync.gov from:

Albemarle RC&D Council | albemarlercandd@yahoo.com | Albemarle RC&D Council | 730 N. Granville Street Ste. B | Edenton, NC 27932

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