

A G E N D A
Perquimans County Board of Commissioners
SPECIAL CALLED MEETING / WORK SESSION
Commissioners' Room - Courthouse Annex
June 20, 2016
7:00 p.m.

- I. **Call to Order**
- II. **Prayer / Pledge**
- III. **Public Hearing: FY 2016-17 Budget..... 7:00 p.m.**
The purpose of this meeting is to receive public comments on the proposed FY 2016-2017 Budget.
 - A. Judi Bugniazet, Pettigrew Regional Library Director, Letter
 - B.
 - C.
 - D.
- IV. **Approval of Agenda**
- V. **Consent Agenda**
 - A. **Personnel Matters**
 - 1. Appointment: Full-Time Telecommunicators (2)
 - 2. Appointment: Part-Time Fill-In Telecommunicators (2)
 - 3. Resignation: Deputy
 - B. Change Name on Babe Ruth Account for Recreation Department
- VI. **New Business**
 - A. FY 2015-2016 Year End Budget Amendments
 - B. FY 2016-2017 Budget
 - C. Library Bid Approval
 - D.
 - E.
- VII. **Special Called Meeting Adjournment**
- VIII. **Work Session**
 - A. Bill Ross, Local Library Board
 - B.
 - C.
- IX. **Adjournment**

ACTION
TAKEN
LATER

ACTION
REQUIRED

ACTION
REQUIRED

COUNTY MANAGER NOTES
 Perquimans County Board of Commissioners
SPECIAL CALLED MEETING / WORK SESSION
 Commissioners' Room - Courthouse Annex
 June 20, 2016
 7:00 p.m.

- III. **Enclosures.** The purpose of this Public Hearing is to receive public comments on the proposed FY 2016-2017 Budget.
- III.A. **Enclosure.** Ms. Bugnizet is requesting that the Board reconsider the Perquimans County Library Budget and explains why in her letter.
- V. **Enclosures.** Items included on the Consent Agenda are enclosed. ***If you wish to discuss any of these items, please make that request during the meeting.***
- VI.A. **Enclosures.** County Manager Heath will present the FY 2015-16 year end budget amendments for Board action.
- VI.B. County Manager Heath will request that the Board take action on the FY 2016-17.
- VI.C. After a meeting with the architect and contractor for the Library Project, County Manager Heath is recommending the Board to take action on the acceptance of the low bid..
- VII.A. Bill Ross will come before the Board to discuss the New Library Facility Project.

CONSENT AGENDA NOTES

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner)

A. Enclosure: Personnel Matters

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Emily Harrell	Full-Time Telecommunicator	Appointment	60/5	\$28,017	7/1/2016
Keely Cartwright	Full-Time Telecommunicator	Appointment	60/1	\$25,412	7/1/2016
Jacqueline Downing	Part-Time Fill-In Telecommunicator	Appointment	60/1	\$12.21/hr.	7/1/2016
Sue Ann Cestaro	Part-Time Fill-In Telecommunicator	Appointment	60/1	\$12.21/hr.	7/1/2016
Danielle Griffith	Deputy	Resignation			6/10/2016

- B. **Enclosure:** Amanda Layden was hired as a full-time Administrative Assistant in the Recreation Department effective May 31, 2016. Ms. Layden will need to be added to the Babe Ruth account at PNC Bank to replace Katie Williams. Board action is being requested.

**NOTICE OF PUBLIC HEARING
FOR PROPOSED FY 2016-2017
BUDGET**

The proposed FY 2016-2017 Budget for Perquimans County was submitted to the Perquimans County Board of Commissioners on June 6, 2016 and is available for public inspection at the Clerk to the Board of Commissioners' Office in the Courthouse, Hertford, North Carolina and at the Perquimans County Library during regular business hours. A summary of the proposed budget is available on the County's website at www.perquimanscountync.gov. A Public Hearing on the proposed Budget for FY 2016-2017 will be held on June 20, 2016 at 7:00 p.m. in the Commissioners' Room located in the Perquimans County Courthouse Annex.

All citizens attending the hearing shall have the right to provide written and oral comments and ask questions concerning the entire Budget for FY 2016-2017.

Perquimans Weekly:

Run in June 8, 2016 newspaper
Account No. 1134

I WILL NEED AN AFFIDAVIT OF PUBLICATION.

PERQUIMANS COUNTY III. - Page 2
 BUDGET ORDINANCE
 FY 2016-2017

BE IT ORDAINED THIS 20th DAY OF JUNE, 2016, BY THE BOARD OF
 COMMISSIONERS OF PERQUIMANS COUNTY, NORTH CAROLINA:

I. GENERAL FUND

Section 1: **APPROPRIATIONS** - The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2016, and ending June 30, 2017, in accordance with the chart of account heretofore established of this County:

Governing Body	\$ 69,300
County Manager/Finance/Planning	407,884
Elections	132,327
Tax Department	472,126
Legal	27,500
Register of Deeds	241,577
Public Buildings	689,509
Albemarle Commission	9,274
Sheriff	1,122,159
Communications	523,896
Jail - Operations	650,782
Jail - Debt Service	240,935
Juvenile Detention	10,000
Jury Commission	2,200
Fire Departments/Emergency Management	524,266
Medical Examiner	3,000
Inspections	220,217
Forestry Services	45,537
Emergency Medical Services	1,382,817
Natural Resource Conservation Service	50,251
NRCS - Cost Share Program	12,500
Extension Services	199,495
Veterans Services	8,814
Social Services	2,638,318
Albemarle Regional Health Services	50,310
Mental Health	29,908
Schools - Current Expense	2,775,000
Schools - Capital Outlay	363,805
Schools - Debt Service	836,603
Inter County Public Transportation Authority	5,978
Pettigrew Regional Library	165,000
Recreation	298,856
Albemarle RC&D	750
Various Non-Profit Contributions	30,000
Revaluation Reserve	35,000
Mentoring Focus Group/Restitution	36,500
Transportation/Scrap Tires/White Goods	22,565
Emergency Services Building Debt Service	110,817
Aquatic Weed Control	1,169
Albemarle Regional Planning	2,283
Education - OJJ Programs	32,646
College of the Albemarle	32,500
Senior Citizens	134,079
Animal Shelter Operations	60,000
Economic Development	54,800
County Drainage Study	15,000
Senior Center Outdoor Expansion	10,000
TOTAL GENERAL FUND	\$ 14,788,251

PERQUIMANS COUNTY

BUDGET ORDINANCE
FY 2016-2017

Section 2: **REVENUES** - It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Ad Valorem Taxes:

Budget Year	\$ 7,651,688
Current Year	120,000
Prior Years Summary	92,000
Penalties & Interest	97,500

Other Taxes & Licenses:

Wine & Beer License	\$ 450
Local Option Sales Tax	390,000
Local Option Sales Tax	800,000
Local Option Sales Tax	325,000
Local Option Sales Tax	307,080

Unrestricted Intergovernmental:

Tax Collections - Municipalities	\$ 14,500
ABC Bottle Revenue	3,000
Beer & Wine	45,000
Utility Franchise Distribution	15,000
Medicaid Hold Harmless	394,000

Restricted Intergovernmental:

State Grants:	
Social Services	\$ 1,881,236
Soil Conservation - Operating	3,600
Soil Conservation - Technician	16,000
Management Entity Funds	7,000
OJJ	64,160
Register of Deeds - A.E. & P.F.	6,684
Health Department - T/ST/WG	21,500
School Resource Officer - Board of Education	75,000
Senior Programs	4,938
Electronic Recycling Fees	1,000
Drainage Fees	9,500
Emergency Management Grant	43,830
DWI - DMV License Revocation	750
Nutrition	8,818
Floodplain Mapping - Register of Deeds	5,600
Register of Deeds - Dept. of Cultural Resources	2,500
Register of Deeds - State General Fund	2,000

Permits & Fees:

Building Permits	\$ 110,000
Register of Deeds	115,000
Recreation Fees	17,000
Ambulance Fees	575,000

BUDGET ORDINANCE
FY 2016-2017

Sales & Services:

Officer-Sheriff Fees	\$ 50,000
Jail Fees	7,000
Rents:	
Farm	4,100
Tower	14,000
Building Leases	62,884
Recreation/Senior Center	8,000
Investment Earnings	10,000
Miscellaneous	25,000
Mentoring Focus Group - Local Funds	2,000
Subdivision Fees	1,000
Zoning Fees	3,500
Tower Consulting Fees	5,000
Interest - Law Enforcement	
Veterans Monument Contributions	100
State Funds - Drug Tax	10,840
DSS IV-D Fees	1,000
Federal Drug Funds	14,925

Transfer from Other Funds:

Water System	\$ 100,000
Municipal Dispatch Fees	80,000
Other Revenues:	
Land Transfer Tax Proceeds	400,000
E-911 Funds	11,900

Fund Balance Appropriated \$ 750,668

TOTAL GENERAL FUND: \$ 14,788,251

II. WATER DEPARTMENT

Section 1: **APPROPRIATIONS** - The following amounts are hereby appropriated in the Water System Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Administration & Operations	\$ 1,966,219
Loan Principal	369,092
Loan Interest	51,282
Contribution to General Fund	100,000

TOTAL WATER SYSTEM FUND \$ 2,486,593

Section 2: **REVENUES** - It is estimated that the following revenues will be available in the Water System Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Investment Earnings	\$ 2,300
Sale of Water	2,000,000
Taps & Connections	50,000
Reconnections	12,000
Penalties & Interest	42,500
Rent: Towers	8,100
Miscellaneous	2,000
Water Improvement Fund	1,500
DOT Reimbursement - Waterline	0
Fund Balance Appropriated	368,193

TOTAL WATER SYSTEM FUND \$ 2,486,593

PERQUIMANS COUNTY

BUDGET ORDINANCE
FY 2016-2017

III. SOLID WASTE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Administration & Operations	\$ 921,727
Recycling Centers Maintenance	5,000
Solid Waste Refunds	3,500
TOTAL SOLID WASTE FUND	\$ 930,227

Section 2: REVENUES - (Solid Waste Fee: \$130.00 per Household). It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Solid Waste Fees	\$ 885,000
Investment Earnings	150
Disposal Tax	6,500
Fund Balance Appropriated	38,577
TOTAL SOLID WASTE FUND	\$ 930,227

IV. REVALUATION RESERVE FUND

1. **Section 1: APPROPRIATIONS** - The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Reserve for Revaluation	\$ 35,100
TOTAL REVALUATION FUND	\$ 35,100

2. **Section 2: REVENUES** - It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Investment Earnings	\$ 100
Transfer from General Fund	35,000
TOTAL REVALUATION FUND	\$ 35,100

V. COURT FACILITIES FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Court Facilities Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Administration & Maintenance	\$ 35,971
District Attorney Office Expense	14,140
Fine & Forfeitures	70,000
TOTAL COURT FACILITIES	\$ 120,111

PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2016-2017

Section 2: REVENUES - It is estimated that the following revenues will be available in the Court Facilities Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Investment Earnings	\$	75
Facility Fees		25,000
Fines & Forfeiture Fees		70,000
Fund Balance Appropriated		25,036
TOTAL COURT FACILITIES	\$	120,111

VI. ECONOMIC DEVELOPMENT FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Economic Development Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Professional Services & Expenses	\$	27,330
Other Expenses		27,500
TOTAL ECONOMIC DEVELOPMENT	\$	54,830

Section 2: REVENUES - It is estimated that the following revenues will be available in the Economic Development Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Transfer from General Fund	\$	54,800
Fund Balance Appropriated		0
Investment Earnings	\$	30
TOTAL ECONOMIC DEVELOPMENT	\$	54,830

VII. TOURISM DEVELOPMENT FUND - OCCUPANCY TAX

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Tourism Development Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Promotions, Marketing, Operating Expenses	\$	15,700
Fireworks Contribution		1,500
TOTAL TOURISM DEVELOPMENT	\$	17,200

Section 2: REVENUES - It is estimated that the following revenues will be available in the Tourism Development Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Transfer from General Fund	\$	10,000
Occupancy Tax		4,900
Fund Balance Appropriated		2,260
Interest		40
TOTAL TOURISM DEVELOPMENT	\$	17,200

PERQUIMANS COUNTY

BUDGET ORDINANCE
FY 2016-2017

VIII. EMERGENCY TELEPHONE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Emergency Telephone Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Operating Expenses	\$ 136,453
Capital Outlay	0
TOTAL EMERGENCY TELEPHONE FUND	\$ 136,453

Section 2: REVENUES - It is estimated that the following revenues will be available in the Emergency Telephone Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Emergency 911 Fee	\$ 136,353
Investment Earnings	100
TOTAL EMERGENCY TELEPHONE FUND	\$ 136,453

IX. COUNTY CONSTRUCTION FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the County Construction Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017.

Professional Services	\$ 0
Capital - Library Construction	309,689
TOTAL COUNTY CONSTRUCTION FUND	\$ 309,689

Section 2: REVENUES - It is estimated that the following revenues will be available in the County Construction Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

General Fund Transfer	\$ 0
Fund Balance Appropriated	309,689
TOTAL SCHOOL CONSTRUCTION FUND	\$ 309,689

X. OTHER PROVISIONS

Section 1: The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- a) The Budget Officer may transfer amounts between objects of expenditures within a department except salary amounts without limitation.
- b) The Budget Officer may not transfer any amount between funds nor from any contingency appropriations within any fund.

Section 2: The Board of Commissioners hereby authorizes the attached Fee Schedule for FY 2016-2017.

PERQUIMANS COUNTY

BUDGET ORDINANCE

FY 2016-2017

XI. TAX LEVY

Section 1: There is hereby levied a tax at the rate of 57¢ (fifty-seven) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016 for the purpose of raising the revenue listed as "Budget Year's Taxes" in the General Fund - Part I, Section 2 of this Ordinance.

Section 2: This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,295,330,502 and an estimated collection rate of 96.96%.

This Budget was approved with a vote of ____ () to ____ () on June 20, 2016 by a quorum of the Perquimans County Board of Commissioners being present and all present casting a vote.

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

There is hereby established, for the fiscal year beginning July 1, 2016, and ending June 30, 2017, the following fees for services as indicated:

Building Inspections

Construction Fees

Square Foot	\$.25/SF
Minimum Fee	\$50.00
State Fee	\$10.00
In-ground pool (Residential)	\$50.00
In-ground pool (Commercial)	\$125.00
Carports (open all 4 sides)	\$.125/SF
Daycare & ABC	\$75.00
Storage Building 12 x 12 or less	\$25.00

Electrical Fees

Minimum Fee	\$30.00
Square Foot	\$.10/SF
Temporary Service	\$30.00
Service Repair	\$30.00
Service Charge	\$.30/amp
Swimming Pools	\$30.00
Sub panel	\$10.00
Generators	\$10.00
Baseboard Heat (per thermostat)	\$10.00
Photovoltaic/Solar	\$50 per POD

Plumbing Fees

Minimum Fee	\$40.00
Per Fixture	\$5.00
Sprinklers	\$50.00
Per Head	\$5.00

Mechanical Fees

Central Heating/Air Conditioning	\$55.00
Central - Additional Unit	\$55.00
Minimum Fee	\$30.00
Hood System	\$50.00

Insulation Fees

Insulation	\$50.00
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L.P. & Natural Gas Fees

Minimum Fee	\$30.00
Per Gas Outlet	\$5.00

Sign Fees

Free Standing	\$50.00
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Renovation Fees

1/2 New Construction	
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Fire Inspection Fees

Mandatory Fire Code Permits	\$50.00
Group/ Foster Homes	\$50.00

Manufactured Homes

Single Section	\$115.00
Multi Section	\$165.00
Electrical	\$30.00
Mechanical	\$35.00
Plumbing	\$20.00

Modular Homes

All set-up	\$.25/SF
Electrical	\$.30/amp
Plumbing	\$40.00
Mechanical	\$55.00

Administrative, Negligence & Reinspections

Administrative	\$50.00
Negligence	\$50.00
Re-Inspection	\$50.00

Junk Car & Trash Administration

Sheriff Department Fees

Fingerprints	\$5.00/card
Gun Purchase Permits	\$5.00 each
Concealed Handgun Permits	\$90.00
Concealed Handgun Permit Renewals	\$85.00
Service Fees (civil papers)	\$15.00/service
Out of State Service Fees (civil papers)	\$100.00
False Alarm Charge	\$50.00

EMS Fees

ALS-I Emergency A0427	\$536.22
ALS-II Emergency A0433	\$776.11
ALS-I or II Treatment / No Transport A0999 (including Helo)	\$300.00
ALS-I Non Emergency A0426	\$338.66
BLS-Emergency A0429	\$451.56
BLS-Non Emergency A0428	\$282.22
Transports to Funeral Homes	\$225.00
Drag Strip Standby - 1st 2 hours	\$100.00
Drag Strip Standby - additional hours	\$40.00/hour
Attorney's Fees (patient's records)	\$12.00
Ground Mileage - ALS or BLS	\$14.33/Loaded Mileage
Specialty Care A0434	\$917.22

Recreation Fees

Rental Fees:

Meeting Room	\$40.00/hr (3 hr minimum)
Meeting Room/Kitchen	\$60.00/hr (3 hr minimum)
Gymnasium (1/2 day)	\$250.00
Gymnasium (full day)	\$400.00
Tennis Courts (1/2 day)	\$50.00
Tennis Courts (full day)	\$100.00
Outside Basketball (1/2 day)	\$50.00
Outside Basketball (full day)	\$100.00
Field Rental (1/2 day)	\$75.00/field
Field Rental (full day)	\$150.00/field
Lights additional	\$25.00/hour
Field Rental for practices	
Non Rec. teams	\$15.00/hour
with lights	\$25.00/hour

Deposit in addition to any rental fees. All fees are refundable if cancelled at least 72 hrs before scheduled rental day.

Registration Fees

Youth Soccer	\$20.00
Youth Basketball	\$20.00
Volleyball	\$20.00
Softball (9-16)	\$20.00
Babe Ruth (13-15)	\$20.00
Football	\$30.00
Cheerleading	\$20.00
T-Ball (4-6)	\$20.00
Coach Pitch (7-8)	\$20.00
Adult Softball	\$200.00/team
Adult Basketball	\$200.00/team
Open Gym	No charge
Skate Park	No charge

There is a maximum of \$50 per family for each activity.

Register of Deeds

All Instruments (Except Deeds of Trust)

Pages 1-15	\$26.00
Each additional page thereafter	\$4.00
Multi-instrument	\$10.00

Deed of Trust 1st thru 15th Page

Each additional page	\$4.00
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UCC

1 to 2 pages	\$38.00
3 to 10 pages	\$45.00

Over 10 pages (Plus \$2 per page over 10)

Search per name \$30.00

Copy per page \$1.00

Plats

1st page \$21.00

Each additional page \$21.00

DOT Highway Maps

1st page \$21.00

Each additional page thereafter \$5.00

Copies

Plat copies \$3.00 each

Regular copies (per page) \$0.25

Certified copies (instruments & plats)

1st page \$5.00

Each additional page \$2.00

Notary

Oath \$10.00

Commission verification \$5.00

Marriage License

Issuance of license \$50.00

Vital Records

Certified copy (birth, death, marriage) \$10.00

Delayed birth applications \$20.00

Amendments \$10.00

Records search from Vital Records \$15.00

Plus payable to Vital Records \$15.00

Legitimations \$10.00

Plus payable to Vital Records \$15.00

Tax Department

Copies \$0.25

Non-aerial maps \$0.50

Aerial maps \$1.20

GIS Mapping Price List

Plotter

Size	Black & White	Image Color
8.5 x 11	\$1.00	\$2.00
11 x 17	\$2.00	\$3.00
16 x 20	\$3.00	\$5.00
22 x 34	\$5.00	\$8.00
34 x 46	\$8.00	\$10.00

Desk printer

Size	Black & White	Image Color
8.5 x 11	\$0.50	\$1.25
8.5 x 14	\$0.75	\$1.50
11 x 17	\$1.00	\$1.75

Data Layers

Entire County parcels with aerial images and ownership information \$200.00
(Available on CD & ZIP drive)

Individual Layers \$50.00 first layer
\$25.00 each additional layer

Individual Plotter Maps

Township & Municipality Street Maps Price based on size/color

Zoning Maps per Township/Municipality Price based on size/color

Full County Zoning Map \$12.00

County street maps, subdivision maps, and other maps created without image and little color same as listed under Plotter Black & White

Flood maps, soil maps, census maps and others created with full color same as listed under Plotter Image/Color

Availability

Requests can be made Monday through Friday from 8 am to 5 pm except holidays. All efforts will be made to provide information within 5 working days

Payment

Payment is required prior to preparation of CD's, extensive copying requests, maps to be sent by mail and ftp uploads

Custom Work

A fee of \$25.00 per hour will be charged for requests for maps that we do not have the data layers for. For instance, having to go on the internet to download information.

County Manager

Zoning Ordinance	\$15.00
Subdivision Ordinance	\$10.00
Junk Ordinance	\$10.00
Junkyard Ordinance	\$10.00
Manufactured Home Park Ordinance	\$5.00
Minimum charge for copy of any other Ordinance	\$5.00
Copies	\$0.25

Water Department

Rate Schedule

WATER RATES- There is a min. charge of \$15 for the first 1000 gallons; each additional thousand gallons will be \$7.00/1000 gal.

Tap-on Fees

Size Meter	Cost of Tap
¾"	\$1,500.00
1"	\$2,500.00
2"	\$5,000.00
Late Payment Charge	10% of bill
Renter's Deposit	\$75.00
Reconnection Fee	\$25.00
Water Meter Test Fee	\$100.00

Seasonal Water Conservation Rates

\$9/1000 gallons for usage more than 8000 gallons per month from May 1 through October 31

Water Facility Fee

\$500 per lot for up to and including four lots on main roads, 6 lots on secondary roads

\$2,500 per lot for any lots over four on main roads, 6 lots on secondary roads

Water Facility Fee must be paid before the Final Subdivision Plat is recorded in the Perquimans County Register of Deeds' Office.

Planning/Zoning

Zoning Permit (Residential/Home Occupation)	\$0.00
Zoning Permit (for Commercial/Industrial)	\$100.00
Certificate of Compliance (after first site visit)	\$100.00
Sign Permit	\$50.00
Certificate of Compliance (after first site visit)	\$50.00
Zoning Map Change (Re-Zoning)	\$450.00
Zoning Text Change	\$500.00
Planned Unit Development	\$600.00 + atty. & eng. Fees, i/a
Conditional Use District	\$300.00 + atty. & eng. Fees, i/a
Conditional Use Permit	\$300.00 + atty. & eng. Fees, i/a
Appeal or Interpretation	\$300.00
Zoning Variance Request	\$300.00
Variance to Subdivision Regulations	\$100.00
Subdivision Sketch Plat	\$100.00
Minor or Abbreviated Subdivision Plan	\$60.00
Preliminary Plat	\$100.00 + \$15.00 per lot
Final Plat	\$100.00 + \$15.00 per lot
Wireless Telecommunication Facility	\$500.00 County fee
	+Minimum consultant cost of \$6,500.00
	+Certificate of Zoning Compliance (after first visit): \$100.00 County Fee
Wireless Telecommunication Facility	
(eligible facilities request applications processed per NCGS 153A-349.53)	County fee of \$500.00
	+Minimum consultant cost of \$500.00
	+Certificate of Zoning Compliance (after first visit): \$100.00 County Fee
	+Certificate of Zoning Compliance (Consultant fee for verification): \$3,000.00
Wind Energy Facilities	+Initial Escrow Deposit (Medium Facility) \$50,000.00
	+Initial Escrow Deposit (Large Facility) \$50,000.00

Effective 2-1-16, Zoning Permit Fees and Escrow Deposits to be paid at the time Zoning Permit Application, Fees and detailed Site Plans are submitted for review. If Escrow Account drops below \$10,000, Applicant shall replenish to the original amount before any further action or consideration is taken on any County Permit. Remaining balance will be refunded after issuance of the Certificate of Zoning Compliance for the last remaining development component and upon approval of As-Built Drawings or if Applicant fails to complete project.

**Fees denoted for a given application do not include fees for subsequent applications and stages of review. Separate fees will apply for building and other permits.*

PERQUIMANS COUNTY
 CAPITAL PROJECTS ORDINANCE
 FOR CONSTRUCTION OF
 WATER SYSTEM IMPROVEMENTS
 "PHASE III"

This Capital Projects Ordinance is being authorized for the Water System Improvements.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2016, and ending June 30, 2017.

<u>Capital Outlay</u>	\$	70,000
<u>Professional Services</u>		30,000
TOTAL CAPITAL PROJECTS FUND	\$	100,000

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Ordinance beginning July 1, 2016, and ending June 30, 2017.

<u>Investment Earnings</u>	\$	350
<u>Fund Balance Appropriated</u>		99,650
TOTAL CAPITAL PROJECTS FUND	\$	100,000

Janice McKenzie Cole, Chair
 Perquimans Co. Board of Commissioners

PERQUIMANS COUNTY
 CAPITAL PROJECTS ORDINANCE
 COUNTY CONSTRUCTION FUND

This Capital Projects Ordinance is being authorized for the Perquimans Senior Center Building Renovation Project.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this County Construction Fund beginning July 1, 2016, and ending June 30, 2017

Professional Services	\$	0
Capital - Library Construction		309,689
TOTAL COUNTY CONSTRUCTION FUND	\$	309,689

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the County Construction Fund beginning July 1, 2016, and ending June 30, 2017.

General Fund Transfer	\$	0
Fund Balance Appropriated		309,689
TOTAL COUNTY CONSTRUCTION FUND	\$	309,689

Janice McKenzie Cole, Chair
 Perquimans Co. Board of Commissioners

PERQUIMANS COUNTY
 CAPITAL PROJECTS RESERVE ORDINANCE
 LAND TRANSFER TAX
 FOR
 CAPITAL PROJECTS

This Capital Projects Ordinance is being authorized to provide a portion of the required funds needed for the School Construction Project and for the other Capital Projects deemed appropriate by the Board of Commissioners.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2016, and ending June 30, 2017

<u>Transfer to General Fund</u>	\$ 400,000
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	\$ 400,000

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Reserve Ordinance beginning July 1, 2016, and ending June 30, 2017.

<u>Land Transfer Tax</u>	\$ 250,000
<u>Investment Earnings</u>	1,000
<u>Fund Balance Appropriated</u>	149,000
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	\$ 400,000

Janice McKenzie Cole, Chair
 Perquimans Co. Board of Commissioners

PERQUIMANS COUNTY
 CAPITAL PROJECTS ORDINANCE
 FOR
 NC HOUSING FINANCE AGENCY
 SINGLE FAMILY REHABILITATION PROGRAM

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2016, and ending June 30, 2017

<u>Rehabilitation</u>	\$	134,030
<u>Program Costs</u>		24,199
TOTAL CAPITAL RESERVE/NC HOUSING FINANCE AGENCY		<u>\$ 158,229</u>

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Ordinance beginning July 1, 2016 and ending June 30, 2017.

<u>Single Family Rehab</u>	\$	158,229
TOTAL CAPITAL RESERVE/NC HOUSING FINANCE AGENCY		<u>\$ 158,229</u>

Janice McKenzie Cole, Chair
 Perquimans Co. Board of Commissioners

To: Frank Heath, Perquimans County Manager and the Perquimans Board of Commissioners

From: Judi Bugniacet, Pettigrew Regional Library Director
cc: Michele Lawrence

Re: Budget Request for fiscal year 2016-2017

Date: June 7, 2016

Please reconsider the Perquimans County Library budget for the fiscal year 2016-2017. Most of our costs are fixed costs, while others are driven by the community's expectations for materials, computer access, programming, and services.

As you know, our funding basically comes from two sources: the county and the state. The county funds provide for our utilities and for library technicians salaries. The counties share the cost of expenses such as NC LIVE, the library automation system, licensing, and the e-book consortium (E-inc). The computer licenses are divided on the basis of the number of computers in each library. The cost of the printer leasing agreement is also determined by the number of printers in each library.

The state funding goes toward the regional services that have not been assigned on a library-by-library basis. This includes the staff at the Regional headquarters and the courier service. The Regional staff orders and processes all materials and handles billing and budgeting. The salaries of the Library Director, the regional staff and the four county librarians are paid for by state funds. The last staff increase was 0.7%, three years ago. We are asking for a 3% increase in salaries from each county in the Pettigrew Library System. While the county employees have received salary increases, the libraries have not been able to give their employees a salary increase because the past increases from our counties have not been enough to cover them. In a library system, I have to request this from all counties so the staff can be treated equally. This year, the other counties in our library system are covering this additional expense and I would hate to have your county keep the staff from this 3% increase. This increase is past due and very important for staff morale. You have a dedicated, hard-working staff in your library, but if you don't give them raises they may seek employment elsewhere, quit or retire. That would be a tragedy for your county as the library employees make the library. The starting full-time wage for a library assistant is about \$17,000 – residents of Perquimans County rely on the paraprofessionals in the library to help them do any number of services that require a high level of technical skill.

For the last few years, Perquimans County funding has remained static with no increases in the last two years. Without an increase in our budget during this past fiscal year, we had to reduce the number of books that we received as standing orders and we curtailed ordering materials in duplicate formats (ex. audio/large print), and were unable to purchase books that the public requested. Without help from the Friends of the Library, we wouldn't have had enough money to purchase our standing orders last year. The standing orders are the most popular books that we receive automatically due to their popularity. The Friends are not going to help us again this year. E-book service continues to grow but it's not inexpensive. This service costs the four libraries \$6,000.00 per year (\$1,500.00 per library). This gave each library a \$500 budget for selecting e-books and the opportunity to have some additional copies of popular titles automatically re-ordered. I have requested an increase in the materials budget to cover the costs of books, and to provide for our popular e-book service which has created an incentive for residents to obtain library cards. This service is particularly popular among patrons that are unable to come to the library on a regular basis.

I also just found out that health care is expected to increase 4-5% this year. I found this out after the budget had been sent in. This would make it impossible to give our staff an increase with only \$5,000 being added into the budget.

Perquimans County, as of June 30, 2015, had an available fund balance of \$5,937,528 or 44.83 of General Fund expenditures. The Pettigrew Regional Library, as of June 30, 2015 had an available fund balance of \$100,671 or 9.23%.

Tyrrell County, with the smallest county has the best support, with regular, yearly, increases in their budget. Perquimans County has 9,495 more residents than Tyrrell County, but their county appreciates their library, by funding them with the money needed. The library will not be able to function, as it has been, with a budget of \$165,000.00.

The Regional Director has procured a number of grants for books, technology and programs but that also cannot replace the support of the county. Without that support, and with services cut back, you would be letting down the community that counts on library services.

In the past we've received federal money, through E-rate, to supplement our local phone and fax service. E-rate has undergone a complete revision and fax service has been dropped from the supplemental funding. Telecommunications are being phased out, and will decrease by 20% each year until the funding discontinues. The request for telecommunications reflects the 20% more that the county will need to pay, since the federal government is phasing this grant out. The new emphasis will be on Wi-Fi and broadband services.

Library use remains high in this county, as well as in the nation, as patrons struggle with their own finances, look for jobs, take online classes and attend programs. Residents no longer have the money to purchase books, DVDs and computers. They rely heavily on our services for education, entertainment, and lifelong learning.

Please reconsider my budget request as my original request was a bare bones request for what we need to keep Perquimans County Library running with the staff and hours we presently have.

Thank you for your support and kind consideration of our budget request. Please call me if you have any questions.

Sincerely,

Judi

Judi Bugniazet
Director, Pettigrew Regional Library
201 East Third Street
Plymouth, N.C. 27962
252-793-2875

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Emily R. Harrell

SOC. SEC. NO.: _____

POSITION: Telecommunicator

DEPT.: 911 Communicatians

NEW EMPLOYEE EFFECTIVE DATE: July 1, 2016

GRADE: 60 STEP: 5 SALARY: \$28,017

ENDING DATE OF PROBATIONARY PERIOD: July 1, 2017

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
Date GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
Date GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION



DATE: 6-16-16

COUNTY MANAGER APPROVAL



DATE: 6/16/16

FINANCE OFFICER

DATE: _____

EMPLOYMENT ACTION FORM

DATE SUBMITTED: June 16, 2016

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Keely S. Cartwright

SOC. SEC. NO.: _____

POSITION: Telecommunicator

DEPT.: 911 Communicatians

NEW EMPLOYEE EFFECTIVE DATE: July 1, 2016

GRADE: 60 STEP: 1 SALARY: \$25,412

ENDING DATE OF PROBATIONARY PERIOD: July 1, 2017

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS. GRADE: _____ STEP: _____ SALARY: _____
Date

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4) GRADE: _____ STEP: _____ SALARY: _____
Date

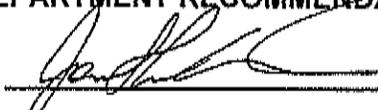
_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date

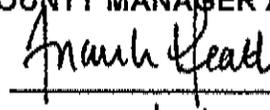
_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE. GRADE: _____ STEP: _____ SALARY: _____
Date

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL


DATE: 6-16-16


DATE: 6/16/16

FINANCE OFFICER

DATE: _____

COUNTY OF PERQUIMANS
PART-TIME TELECOMMUNICATIONS EMPLOYEES

NAME: Jacqueline Viola Downing SOC. SEC. NO.: _____

POSITION: Part-Time Fill-In Telecommunicator 911 COMMUNICATIONS: X

NEW EMPLOYEE EFFECTIVE DATE: July 1, 2016

GRADE: 60 STEP: 1 SALARY: \$12.21 per hour

Complete following information only if for new employee.

ADDRESS: 501 Sandy Ridge Road

CITY/STATE/ZIP: Edenton, NC 27932

PHONE NUMBER: 252-370-8497

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE RAISE DUE TO
Date CERTIFICATION (PER ATTACHED STATE CERTIFICATE OF COMPLETION).

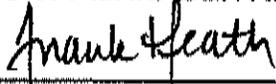
GRADE: _____ STEP: _____ SALARY: _____

ES DEPARTMENT RECOMMENDATION
MANAGER APPROVAL



DATE: 6-16-16

COUNTY MANAGER APPROVAL



DATE: 6/16/16

FINANCE OFFICER

DATE: _____

COUNTY OF PERQUIMANS
PART-TIME TELECOMMUNICATIONS EMPLOYEES

NAME: Sue Ann Cestaro SOC. SEC. NO.: _____

POSITION: Part-Time Fill-In Telecommunicator 911 COMMUNICATIONS: X

NEW EMPLOYEE EFFECTIVE DATE: July 1, 2016

GRADE: 60 STEP: 1 SALARY: \$12.21 per hour

Complete following information only if for new employee.

ADDRESS: 119 Poplar Street

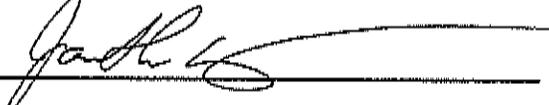
CITY/STATE/ZIP: Hertford, NC 27944

PHONE NUMBER: 252-426-5021 or 252-455-7739

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE RAISE DUE TO
Date CERTIFICATION (PER ATTACHED STATE CERTIFICATE OF COMPLETION).

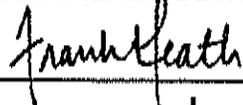
GRADE: _____ STEP: _____ SALARY: _____

ES DEPARTMENT RECOMMENDATION
MANAGER APPROVAL



DATE: 6-16-16

COUNTY MANAGER APPROVAL



DATE: 6/16/16

FINANCE OFFICER

DATE: _____

6/7/2016

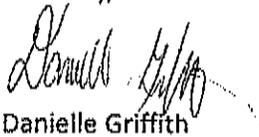
Sheriff Tilley,

The purpose of this resignation letter is to inform you that I will be leaving my position with Perquimans County Sheriff Office effective June 10th. I will be going back to school as an opportunity to change career paths.

I have appreciated both being part of the Sheriff's Office and the opportunities that have been provided to me during the last few years.

Please let me know if I can be of assistance during the transition.

Sincerely,

A handwritten signature in black ink, appearing to read 'Danielle Griffith', with a decorative flourish extending from the end of the signature.

Danielle Griffith

From: Amanda Layden [mailto:alayden@perquimanscountync.gov]
Sent: Wednesday, June 08, 2016 3:34 PM
To: 'Mary Hunnicutt'
Cc: 'Tracy Mathews'
Subject: Letter to the Board

June 10, 2016

Board of Commissioners:

Amanda Layden was hired full-time as Administrative Assistant on May 31, 2016. I am requesting Amanda be added to the Babe Ruth account at PNC bank. Amanda will be replacing Katie Williams which is no longer employed with Perquimans County.

Thank you for handling this matter.

Howard Williams, Director
Perquimans County Rec Dept

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUND
NO. 17

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE THIS 20TH DAY OF JUNE, 2016, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2015 - 2016 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-480-452	ROD - Conveyance Tax	9,200	
10-356-000	ROD Fees	9,200	
10-510-450	Sheriff - Gun Permits	2,200	
10-351-000	Sheriff Fees	2,200	
10-514-030	Jury Commission - Contract Work	1	
10-301-000	Ad Valorem Taxes	1	
10-615-060	Extension - Group Insurance	3,090	
10-615-070	Extention - Retirement	3,600	
10-615-260	Extension - Advertising	1	
10-615-050	Extension - FICA	130	
10-301-002	Ad Valorem Taxes/Prior Year	6,821	
10-670-020	Soil & Water - Salaries	566	
10-670-050	Soil & Water - FICA	44	
10-301-002	Ad Valorem Taxes/Prior Year	610	
EXPLANATION: General Fund year-end entry			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 20TH DAY OF JUNE, 2016.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS THIS 20TH DAY OF JUNE, 2016.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUND
NO. 17 (CONTINUED)

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE THIS 20TH DAY OF JUNE, 2016, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2015 - 2016 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-682-020	School - Capital (30% of 1/2 Tax)	25,000	
10-345-001	Local Option Sales Tax 1/2%A	25,000	
10-690-931	Health Dept. - Electronics	250	
10-348-006	Electronic Recycling	250	
10-690-941	Mental Health/Alcohol Rehab	650	
10-347-000	ABC Bottle Revenue	650	
10-470-040	Legal Fees	3,000	
10-301-002	Ad Valorem Taxes/Prior Year	3,000	
10-450-720	Tax - Capital Outlay		3,420
10-450-060	Tax - Group Insurance		300
10-450-280	Tax - Tax Refunds	1,200	
10-450-110	Tax - Telephone/Postage	600	
10-450-030	Tax - Listing/Temp. Clerk	220	
10-450-452	Tax - State Services/NCVTS	1,700	
10-510-310	Sheriff - Automotive Supplies		2,406
10-510-740	Sheriff - Capital Outlay	2,406	
EXPLANATION: General Fund year-end entry			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 20TH DAY OF JUNE, 2016.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS THIS 20TH DAY OF JUNE, 2016.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUND
NO. 17 (CONTINUED)

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE THIS 20TH DAY OF JUNE, 2016, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2015 - 2016 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-511-020	Communications - Salaries		5,000
10-511-060	Communications - Group Insurance		5,800
10-511-061	Communications - Retirees Hospitalization		2,500
10-511-140	Communications - Travel		1,800
10-511-530	Communications - Dues/Subscriptions		900
10-511-030	Communications - Part-Time Salaries	16,000	
10-610-060	Social Services - Group Insurance		2,600
10-610-740	Social Services - Capital Outlay	2,600	
10-685-310	Recreation - Automotive Supplies		1,100
10-685-030	Recreation - Part-Time Salaries	1,100	
10-592-020	EMS - Salaries		15,000
10-592-060	EMS - Group Insurance		12,000
10-592-030	EMS - Part-Time Salaries	27,000	
EXPLANATION: General Fund year-end entry			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 20TH DAY OF JUNE, 2016.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS THIS 20TH DAY OF JUNE, 2016.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
WATER FUND
NO. 18

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE THIS 20TH DAY OF JUNE, 2016, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2015 - 2016 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
35-720-020	Water - Salaries		500
35-720-060	Water - Group Insurance		4,300
35-720-061	Water - Retiree Hospitalization	4,300	
35-720-070	Water - Retirement	500	
EXPLANATION: Water Fund year-end entry			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 20TH DAY OF JUNE, 2016.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS THIS 20TH DAY OF JUNE, 2016.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
SOLID WASTE FUND
NO. 19

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE THIS 20TH DAY OF JUNE, 2016, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2015 - 2016 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
38-301-001	Landfill Fee - Budget Year	10,000	
38-399-000	Fund Balance Appropriated	58,000	
38-750-710	Health Dept. - Landfill	68,000	
EXPLANATION: Solid Waste Fund year-end entry			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 20TH DAY OF JUNE, 2016.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS THIS 20TH DAY OF JUNE, 2016.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
EMERGENCY TELEPHONE SYSTEM FUND
NO. 20

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE THIS 15TH DAY OF JUNE, 2015, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2014 - 2015 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
78-500-161	Hardware Maintenance	13,000	
78-500-140	Travel/Training		8,000
78-399-000	Fund Balance Appropriated	5,000	
EXPLANATION: Emergency Telephone System Fund year-end entry			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 15TH DAY OF JUNE, 2015.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS THIS 15TH DAY OF JUNE, 2015.

 Chairman, Board of Commissioners

 Finance Officer