

Specified Members (G.S. 147-33.61)	Name	Title	Designee	Race	Gender
2) District Attorney or designee	n/a		<input type="checkbox"/>		
3) Chief Court Counselor or designee	Sherri Ellington	Chief	<input type="checkbox"/>	w	F
4) Director, AMH/DD/SA, or designee	Tracey Webster	SOC Coordinator	<input type="checkbox"/>	b	F
5) Director DSS or designee	Susan Chaney	Director	<input type="checkbox"/>	w	F
6) County Manager or designee	Frank Heath	County Manager	<input type="checkbox"/>	w	M
7) Substance Abuse Professional	n/a		<input type="checkbox"/>		
8) Member of Faith Community	Rev. Ann Vaughn	Minister	<input type="checkbox"/>	b	F
9) County Commissioner	Kyle Jones	Commissioner & Ass't DA	<input type="checkbox"/>	w	M
10) Two persons under age 18 (State Youth Council Representative, if available)	tbd		<input type="checkbox"/>		
	tbd		<input type="checkbox"/>		
11) Juvenile Defense Attorney	n/a		<input type="checkbox"/>		
12) Chief District Judge or designee	Hon. Meader Harriss	District Court Judge	<input type="checkbox"/>	w	M
13) Member of Business Community	Deb Burroughs	APRC	<input type="checkbox"/>	w	F
14) Local Health Director or designee	Trey Wright	Triple P	<input type="checkbox"/>	w	M
15) Rep. United Way/other non-profit	Latonia Johnson	Hopeline	<input type="checkbox"/>	w	F
16) Representative/Parks and Rec.	Howard Williams	Director	<input type="checkbox"/>	w	M
17) County Commissioner appointee	Gail White	Housing Authority Director	<input type="checkbox"/>	w	F
18) County Commissioner appointee	Wonder Lewis	Library	<input type="checkbox"/>	b	F
21) County Commissioner appointee	Anisha Spellman	STOP Coordinator	<input type="checkbox"/>	b	F
22) County Commissioner appointee	Clayton Griffin	Mentoring Focus Director	<input type="checkbox"/>	b	M
23) County Commissioner appointee	Anita Bennett	Library	<input type="checkbox"/>	w	F
24) County Commissioner appointee	Ed Hall	DJJ	<input type="checkbox"/>	b	M
25) County Commissioner appointee			<input type="checkbox"/>		

On motion made by Matthew Peeler, seconded by Wallace E. Nelson, the Board unanimously approved the FY 2015-2016 JCPC Certification and the Juvenile Crime Prevention Council Members.

BOARD RESIGNATION/APPOINTMENT: CHOWAN/PERQUIMANS SMART START PARTNERSHIP

County Manager Heath explained that Terissa Blanchard has resigned effective June 30, 2015 from the Chowan/Perquimans Smart Start Partnership. Chair Cole asked Mary Hunnicutt, Clerk to the Board, if anyone had applied to replace her. Ms. Hunnicutt said that no one had. Therefore, she tabled the matter until next month.

INTRODUCTION OF ELIJAH WHITE

County Manager Heath introduced Elijah White who was the Intern that the Board approved to work with the County this summer.

ALBEMARLE PLANTATION FIREWORKS

Ms. Hodges had brought in copies of the contract for fireworks in Albemarle Plantation on July 3rd. On motion made by Edward R. Muzzulin, seconded by Matthew Peeler, the Board unanimously approved them to have Albemarle Plantation Fireworks on July 3rd.

PUBLIC COMMENTS

Chair Cole asked if there were any public comments. There were no public comments.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:10 p.m. on motion made by Matthew Peeler, seconded by Edward R. Muzzulin.

 Janice McKenzie Cole, Chair

 Clerk to the Board

SPECIAL CALLED MEETING
 June 15, 2015
 7:00 p.m.

The Perquimans County Board of Commissioners met in a Special Called Meeting on Monday, June 15, 2015, at 7:00 p.m. in the Commissioners’ Room located on the first floor of the Perquimans County Courthouse Annex.

- MEMBERS PRESENT: Janice McKenzie Cole, Chair Edward R. Muzzulin, Vice Chairman
- Kyle Jones Fondella Leigh
- Wallace Nelson Matthew Peeler
- MEMBERS ABSENT: None
- OTHERS PRESENT: Frank Heath, County Manager Mary Hunnicutt, Clerk to the Board

After the Chair called the meeting to order, Commissioner Leigh led in prayer and the Chair led the Pledge of Allegiance. Chair Cole explained that this Special Called Meeting was scheduled to hold a Public Hearing on the FY 2015-16 Budget.

PUBLIC HEARING – FY 2015-2016 Budget

Chair Cole opened the Public Hearing stating that the purpose of the public hearing was to receive public comments on the proposed FY 2015-2016 Budget. There were sixteen (16) people present. The

Chair asked if there were any comments or questions on the Budget. There being none, she closed the Public Hearing at 7:10 p.m.

AGENDA

Chair Cole asked for a motion to approve the Agenda. Matthew Peeler made a motion to approve the Agenda. The motion was seconded by Wallace E. Nelson. Commissioner Muzzulin asked to amend the Agenda to add an item about the High School Sports Complex before the FY 2015-16 Budget was approved. Chair Cole asked if this was to add this to the Budget. Mr. Muzzulin said that it was not but just wanted to get a commitment from the Board to proceed with the High School Complex Project. After some thought and deliberation, Chair Cole said that it would be okay to add the item as Item III.B. and then move the current Item III.B. to III.C. Chair Cole asked Mr. Peeler and Mr. Nelson if they would be willing to amend their motion. Both were willing to do so. The Board unanimously approved the motion to accept the Agenda as amended.

CONSENT AGENDA

The following items were considered to be routine and were unanimously approved on motion made by Edward R. Muzzulin, seconded by Matthew Peeler.

1. Personnel Matters:

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Sherry Schrodt	Social Worker II working against Social Worker III	Appointment	67/4	\$36,137	6/8/2015
Joanne Avery	IMC I working against IMC II	Promotion	61/4	\$27,748	7/1/2015
Krystal Dozier-Bass	Public Information Officer	Promotion	59/1	\$23,610	7/1/2015
Christopher Murray	Deputy (completed BLET in May)	Certification	65/1	\$30,745	6/1/2015

FY 2014-2015 YEAR-END BUDGET AMENDMENTS

Mr. Heath explained that Budget Amendment numbers 27 thru 30 have been prepared to balance the current year's budget. On motion made by Kyle Jones, seconded by Matthew Peeler, the Board unanimously approved the following Year-End Budget Amendments:

**BUDGET AMENDMENT NO. 27
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-450-450	Tax & Management Entity Fees	700	
10-348-029	Management Entity Funds	700	
10-450-451	Tax - Drainage Fees	500	
10-348-026	Drainage Fees - Tax Department	500	
10-450-452	State Services - NCVTS	20,500	
10-301-011	DMV Taxes - Current	20,500	
10-607-332	Veterans Brick	50	
10-335-002	Veterans Monument Contribution	50	
10-690-931	Health Department - Electronics	157	
10-348-006	Electronic Recycling	157	
10-690-941	Mental Health Alcohol	900	
10-347-000	ABC Bottle Rehab Tax Revenue	900	
10-511-030	Dispatch - Part-Time Salaries	18,000	
10-301-002	Ad Valorem Taxes - Prior Year	18,000	
10-592-050	EMS - FICA	4,000	
10-301-002	Ad Valorem Taxes - Prior Year	4,000	
10-592-050	EMS - FICA	4,000	
10-317-000	Interest & Advertising	4,000	
10-592-030	EMS - Part-Time Salaries	15,000	
10-317-000	Interest & Advertising	15,000	
10-592-030	EMS - Part-Time Salaries	23,429	
10-301-000	Ad Valorem Taxes - Budget Year	23,429	
10-500-020	Building - Salaries		1,000
10-500-150	Building Maintenance/Repair	1,000	
10-430-032	Elections - Part-Time Salaries		1,800
10-430-020	Salaries/Clerk	1,800	
10-511-020	Dispatch - Salaries		20,000
10-511-030	Dispatch - Part-Time Salaries	18,263	
10-511-050	Dispatch - FICA	6,000	
10-511-080	Unemployment Reserve		1,263
10-511-060	Group Insurance		3,000
10-592-080	EMS - Unemployment Reserve		5,571
10-592-020	EMS - Salaries		10,000
10-592-060	Group Insurance		4,000
10-592-030	EMS - Part-Time Salaries	19,571	
10-685-080	Recreation - Unemployment Reserve		976
10-685-030	Recreation - Part-Time Salaries	976	
10-592-460	EMS - Medical Supplies	6,000	
10-592-461	EMS - Oxygen	600	
10-301-002	Ad Valorem Taxes - Prior Year	6,600	
10-410-030	Governing Body - Salaries	300	
10-410-140	Governing Body - Travel	500	
10-410-530	Governing Body - Dues & Subscriptions		400
10-410-570	Governing Body - Capital Outlay/Miscellaneous		400
EXPLANATION: General Fund year-end entry			

**BUDGET AMENDMENT NO. 28
WATER FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
35-720-080	Water Dept. - Unemployment Reserve		438
35-660-740	Water Plant - Capital Outlay		7,000
35-660-333	Water Plant - Water Sample Test		2,628
35-660-020	Water Plant - Salaries	15,000	
35-660-050	Water Plant - FICA	1,100	
35-660-070	Water Plant - Retirement	950	
35-373-000	Taps & Connections Revenue	6,984	
35-720-080	Water Dept. - Unemployment Reserve		550
35-720-061	Water Dept. - Retiree Hospitalization	550	
EXPLANATION: General Fund year-end entry			

**BUDGET AMENDMENT NO. 29
SCHOOL CONSTRUCTION FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
65-500-740	School - Capital Outlay		3,292
65-500-721	School - Capital - Hertford Grammar	3,292	
EXPLANATION: General Fund year-end entry			

**BUDGET AMENDMENT NO. 30
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
58-500-040	CDBG - Administration		157
58-500-741	CDBG - Rehabilitation	157	
EXPLANATION: General Fund year-end entry			

HIGH SCHOOL SPORTS COMPLEX

Edward R. Muzzulin made a motion to have all the monies from the Charles Ward bequest be for the Perquimans County High School Athletic Complex. He further stated that the County will start funding the library in the current budget and the plan is to borrow the balance of the funds to complete the Library Project. Mr. Muzzulin said that, for over five (5) years, the County has not made a commitment to fund the project and he felt that it is time to take a leadership position and make the commitment. He felt that the County should start this process now so that when the Library Project is nearly completed, we can have the shovel ready for the Athletic Complex. The motion was seconded by Matthew Peeler. Chair Cole made the following comments regarding the motion:

- She asked the Board to keep in mind that, as Mr. Muzzulin stated in his motion, that the County has agreed to proceed with the Library Project by using funds from the General Fund and financing the balance needed to complete the project. Therefore, there has been no statement that the bequest funds would be used for the Library Project. Because the funds are to be used for the Library or Athletic Complex and we have not mentioned using any of those funds for the Library, the County has left those funds available for the Athletic Complex. She feels that it is premature for the County to commit these funds even when we haven't received them.
- She also indicated that after the Board had originally discussed this matter and how the bequest might be used as leverage to get Dr. Nixon to extend the contract, she received a call from the attorney for the estate who was concerned that the County was already making plans for this money and would create a public pressure on the estate to make this payment prematurely. She said that she assured him that was not our intention. In addition a family member also commented to another Board member that he thought the Board was insensitive making plans for this money already.

Chair Cole asked if there were any other comments or questions from the Board. Commissioner Jones said that somebody contacted him and he feels that it would be best to wait. Commissioner Peeler said that, he understands the family's concerns but does not feel that this motion is saying to hurry up and give us the money. All that we are trying to say is that we are committed to the Library with this year's budget and that we are committing to the Athletic Complex. He further feels that this will help with the fund raising efforts. Ms. Cole said that, at this time, she was not ready to commit to funding the project since there is a big difference between \$600,000 and the \$6 million dollars to complete the Athletic Complex. Commissioner Nelson said that he had not realize that the family had said anything and understands that it is a sensitive issue. Because of that, he feels that we need to wait on this even though he is in agreement with this project. Chair Cole said that she did not hear directly from the family but she did hear from the attorney handling the estate. Mr. Jones heard from the family. Mr. Nelson suggested that maybe they could table the motion. Therefore, he made a motion to table the matter until such a time as the funds have been received. The motion died due to a lack of second. Chair Cole called for a vote on Mr. Muzzulin's motion. The motion failed by a vote of two (2) to four (4) with the votes being as follows: yeas – Edward R. Muzzulin & Matthew Peeler; nays – Fondella Leigh, Janice McKenzie Cole, Wallace E. Nelson, and Kyle Jones.

FY 2015-2016 BUDGET

On motion made by Kyle Jones, seconded by Wallace E. Nelson, the Board unanimously approved the FY 2015-2016 Budget as presented (*See Attachment A*).

ADJOURNMENT

There being no further comments or business to discuss, the Special Called Meeting was adjourned at 7:17 p.m. on motion made by Matthew Peeler, seconded by Wallace E. Nelson.

Janice McKenzie Cole, Chair

Clerk to the Board

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ATTACHMENT A**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2015-2016****BE IT ORDAINED THIS 15th DAY OF JUNE, 2015, BY THE BOARD OF
COMMISSIONERS OF PERQUIMANS COUNTY, NORTH CAROLINA:****I. GENERAL FUND****Section 1: APPROPRIATIONS** - The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of account heretofore established of this County:

Governing Body	\$ 69,300
County Manager/Finance/Planning	403,293
Elections	136,058
Tax Department	475,774
Legal	25,000
Register of Deeds	233,614
Public Buildings	713,980
Albemarle Commission	8,951
Sheriff	1,126,964
Communications	486,339
Jail - Operations	646,627
Jail - Debt Service	244,107
Juvenile Detention	10,000
Jury Commission	1,783
Fire Departments/Emergency Management	469,701
Medical Examiner	3,000
Inspections	265,595
Forestry Services	48,502
Emergency Medical Services	1,140,835
Natural Resource Conservation Service	50,301
NRCS - Cost Share Program	12,500
Extension Services	160,389
Veterans Services	8,387
Social Services	2,565,538
Albemarle Regional Health Services	60,510
Mental Health	29,906
Schools - Current Expense	2,375,000
Schools - Capital Outlay	264,500
Schools - Debt Service	836,603
Inter County Public Transportation Authority	5,978
Pettigrew Regional Library	160,000
Recreation	310,391
Albemarle RC&D	750
Various Non-Profit Contributions	20,500
Revaluation Reserve	55,000
Mentoring Focus Group/Restitution	61,314
Transportation/Scrap Tires/White Goods	22,565
Emergency Services Building Debt Service	113,297
Aquatic Weed Control	1,169
Albemarle Regional Planning	2,294
Education - OJJ Programs	32,646
Newbold-White House (PCRA)	11,000
College of the Albemarle	32,500
Senior Citizens	135,904
Land Use Plan Update	5,000
Animal Shelter Operations	60,000
Economic Development	26,670
County Drainage Study	15,000
County Construction/Library	500,000
Senior Center Outdoor Expansion	30,000
Emergency Services Generator	120,000
Courthouse Security Improvements	40,000
TOTAL GENERAL FUND	\$ 14,635,035

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2015-2016**

Section 2: REVENUES - It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Ad Valorem Taxes:

Budget Year	\$ 7,575,500
Current Year	130,000
Prior Years Summary	72,000
Penalties & Interest	80,000

Other Taxes & Licenses:

Wine & Beer License	\$ 450
Local Option Sales Tax	385,000
Local Option Sales Tax	765,000
Local Option Sales Tax	315,000

Unrestricted Intergovernmental:

Tax Collections - Municipalities	\$ 14,000
ABC Bottle Revenue	3,000
Beer & Wine	45,000
Utility Franchise Distribution	10,000
Medicaid Hold Harmless	500,000

Restricted Intergovernmental:

State Grants:	
Social Services	\$ 1,876,865
Soil Conservation - Operating	3,600
Soil Conservation - Technician	16,000
Management Entity Funds	6,000
OJJ	64,160
Register of Deeds - A.E. & P.F.	6,300
Health Department - T/ST/WG	21,500
School Resource Officer - Board of Education	86,700
Senior Programs	4,938
Electronic Recycling Fees	1,000
Drainage Fees	9,000
Emergency Management Grant	34,125
DWI - DMV License Revocation	750
Nutrition	8,818
Senior Medicare	4,357
Floodplain Mapping - Register of Deeds	5,600
Register of Deeds - Dept. of Cultural Resources	2,500
Register of Deeds - State General Fund	2,000

Permits & Fees:

Building Permits	\$ 100,000
Register of Deeds	110,000
Recreation Fees	17,000
Ambulance Fees	575,000

Sales & Services:

Officer-Sheriff Fees	\$ 48,500
Jail Fees	7,000
Rents:	
Farm	4,100
Tower	14,400
Building Leases	62,884
Recreation/Senior Center	8,500
Investment Earnings	11,500
Miscellaneous	35,000
Mentoring Focus Group - Local Funds	6,000
Subdivision Fees	1,000
Zoning Fees	3,500
Tower Consulting Fees	5,000
Interest - Law Enforcement	5
Veterans Monument Contributions	100
State Funds - Drug Tax	7,370
DSS IV-D Fees	1,000
Federal Drug Funds	14,892

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2015-2016**

Transfer from Other Funds:

Water System	\$ 100,000
Municipal Dispatch Fees	70,000
Other Revenues:	
Land Transfer Tax Proceeds	400,000
E-911 Funds	11,900

Fund Balance Appropriated \$ 971,221

TOTAL GENERAL FUND: \$ 14,635,035

II. WATER DEPARTMENT

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Water System Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Administration & Operations	\$ 1,623,398
Loan Principal	362,991
Loan Interest	57,383
Contribution to General Fund	<u>100,000</u>

TOTAL WATER SYSTEM FUND \$ 2,143,772

Section 2: REVENUES - It is estimated that the following revenues will be available in the Water System Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Investment Earnings	\$ 3,250
Sale of Water	2,000,000
Taps & Connections	45,000
Reconnections	10,000
Penalties & Interest	40,000
Rent: Towers	8,100
Miscellaneous	2,000
Water Improvement Fund	2,500
DOT Reimbursement - Waterline	5,565
Fund Balance Appropriated	<u>27,357</u>

TOTAL WATER SYSTEM FUND \$ 2,143,772

III. SOLID WASTE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Administration & Operations	\$ 873,830
Recycling Centers Maintenance	5,000
Solid Waste Refunds	<u>3,500</u>

TOTAL SOLID WASTE FUND \$ 882,330

Section 2: REVENUES - (Solid Waste Fee: \$130.00 per Household). It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Solid Waste Fees	\$ 875,580
Investment Earnings	250
Disposal Tax	<u>6,500</u>

TOTAL SOLID WASTE FUND \$ 882,330

IV. REVALUATION RESERVE FUND

1. **Section 1: APPROPRIATIONS** - The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Inventory Item	\$ 3,000
Reserve for Revaluation	25,400
Contracted Services	<u>290,000</u>

TOTAL REVALUATION FUND \$ 318,400

2. **Section 2: REVENUES** - It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Investment Earnings	\$ 400
Transfer from General Fund	55,000
Fund Balance Appropriated	<u>263,000</u>

TOTAL REVALUATION FUND \$ 318,400

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2015-2016**

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Court Facilities Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Administration & Maintenance	\$ 37,971
District Attorney Office Expense	14,140
Fine & Forfeitures	80,000
TOTAL COURT FACILITIES	\$ 132,111

Section 2: REVENUES - It is estimated that the following revenues will be available in the Court Facilities Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Investment Earnings	\$ 100
Facility Fees	25,000
Fines & Forfeiture Fees	80,000
Fund Balance Appropriated	27,011
TOTAL COURT FACILITIES	\$ 132,111

VI. ECONOMIC DEVELOPMENT FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Economic Development Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Professional Services & Expenses	\$ 24,000
Other Expenses	2,700
TOTAL ECONOMIC DEVELOPMENT	\$ 26,700

Section 2: REVENUES - It is estimated that the following revenues will be available in the Economic Development Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Transfer from General Fund	\$ 26,670
Fund Balance Appropriated	0
Investment Earnings	30
TOTAL ECONOMIC DEVELOPMENT	\$ 26,700

VII. TOURISM DEVELOPMENT FUND - OCCUPANCY TAX

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Tourism Development Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Promotions, Marketing, Operating Expenses	\$ 8,500
Fireworks Contribution	1,500
TOTAL TOURISM DEVELOPMENT	\$ 10,000

Section 2: REVENUES - It is estimated that the following revenues will be available in the Tourism Development Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Occupancy Tax	\$ 4,300
Fund Balance Appropriated	70
Interest	5,630
TOTAL TOURISM DEVELOPMENT	\$ 10,000

VIII. EMERGENCY TELEPHONE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Emergency Telephone Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Operating Expenses	\$ 124,900
Capital Outlay	9,684
TOTAL EMERGENCY TELEPHONE FUND	\$ 134,584

Section 2: REVENUES - It is estimated that the following revenues will be available in the Emergency Telephone Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Emergency 911 Fee	\$ 134,434
Investment Earnings	150
TOTAL EMERGENCY TELEPHONE FUND	\$ 134,584

IX. COUNTY CONSTRUCTION FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the County Construction Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Professional Services	\$ 50,000
Capital - Library Construction	459,689
TOTAL COUNTY CONSTRUCTION FUND	\$ 509,689

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2015-2016**

Section 2: REVENUES - It is estimated that the following revenues will be available in the County Construction Fund for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

General Fund Transfer	\$ 500,000
Fund Balance Appropriated	9,689
TOTAL SCHOOL CONSTRUCTION FUND	\$ 509,689

X. OTHER PROVISIONS

Section 1: The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- a) The Budget Officer may transfer amounts between objects of expenditures within a department except salary amounts without limitation.
- b) The Budget Officer may not transfer any amount between funds nor from any contingency appropriations within any fund.

Section 2: The Board of Commissioners hereby authorizes the attached Fee Schedule for FY 2015-2016.

XI. TAX LEVY

Section 1: There is hereby levied a tax at the rate of 44¢ (forty-four) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2015 for the purpose of raising the revenue listed as "Budget Year's Taxes" in the General Fund - Part I, Section 2 of this Ordinance.

Section 2: This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,677,803,970 and an estimated collection rate of 96.25%.

This Budget was approved with a vote of six (6) to zero (0) on June 15, 2015 by a quorum of the Perquimans County Board of Commissioners being present and all present casting a vote.

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**FEE SCHEDULE
FY 2015-2016**

There is hereby established, for the fiscal year beginning July 1, 2015, and ending June 30, 2016, the following fees for services as indicated:

Building Inspections

<u>Construction Fees</u>	
Square Foot	\$.25/SF
Minimum Fee	\$50.00
State Fee	\$10.00
In-ground pool (Residential)	\$50.00
In-ground pool (Commercial)	\$125.00
Carports (open all 4 sides)	\$.125/SF
Daycare & ABC	\$75.00
Storage Building 12 x 12 or less	\$25.00
<u>Electrical Fees</u>	
Minimum Fee	\$30.00
Square Foot	\$.10/SF
Temporary Service	\$30.00
Service Repair	\$30.00
Service Charge	\$.30/amp
Swimming Pools	\$30.00
Sub panel	\$10.00
Generators	\$10.00
Baseboard Heat (per thermostat)	\$10.00
Photovoltaic/Solar	\$50 per POD
<u>Plumbing Fees</u>	
Minimum Fee	\$40.00
Per Fixture	\$5.00
Sprinklers	\$50.00
Per Head	\$5.00
<u>Mechanical Fees</u>	
Central Heating/Air Conditioning	\$55.00
Central - Additional Unit	\$55.00
Minimum Fee	\$30.00
Hood System	\$50.00
<u>Insulation Fees</u>	
Insulation	\$50.00
<u>L.P. & Natural Gas Fees</u>	
Minimum Fee	\$30.00
Per Gas Outlet	\$5.00

Sign Fees

Free Standing \$50.00

Renovation Fees

1/2 New Construction

Fire Inspection Fees

Mandatory Fire Code Permits \$50.00

Group/ Foster Homes \$50.00

Manufactured Homes

Single Section \$115.00

Multi Section \$165.00

Electrical \$30.00

Mechanical \$35.00

Plumbing \$20.00

Modular Homes

All set-up \$.25/SF

Electrical \$.30/amp

Plumbing \$40.00

Mechanical \$55.00

Administrative, Negligence & Reinspections

Administrative \$50.00

Negligence \$50.00

Re-Inspection \$50.00

Junk Car & Trash Administration

\$75.00

Sheriff Department Fees

Fingerprints \$5.00/card

Gun Purchase Permits \$5.00 each

Concealed Handgun Permits \$90.00

Concealed Handgun Permit Renewals \$85.00

Service Fees (civil papers) \$15.00/service

Out of State Service Fees (civil papers) \$100.00

False Alarm Charge \$50.00

EMS Fees

ALS-I Emergency A0427 \$536.22

ALS-II Emergency A0433 \$776.11

ALS-I or II Treatment / No Transport A0999 (including Helo) \$300.00

ALS-I Non Emergency A0426 \$338.66

BLS-Emergency A0429 \$451.56

BLS-Non Emergency A0428 \$282.22

Transports to Funeral Homes \$225.00

Drag Strip Standby - 1st 2 hours \$100.00

Drag Strip Standby - additional hours \$40.00/hour

Attorney's Fees (patient's records) \$12.00

Ground Mileage - ALS or BLS \$14.33/Loaded Mileage

Specialty Care A0434 \$917.22

Recreation Fees

Rental Fees:

Meeting Room \$40.00/hr (3 hr minimum)

Meeting Room/Kitchen \$60.00/hr (3 hr minimum)

Gymnasium (1/2 day) \$250.00

Gymnasium (full day) \$400.00

Tennis Courts (1/2 day) \$50.00

Tennis Courts (full day) \$100.00

Outside Basketball (1/2 day) \$50.00

Outside Basketball (full day) \$100.00

Field Rental (1/2 day) \$75.00/field

Field Rental (full day) \$150.00/field

Lights additional \$25.00/hour

Field Rental for practices

Non Rec. teams \$15.00/hour

with lights \$25.00/hour

Deposit in addition to any rental fees. All fees are refundable if cancelled at least 72 hrs before scheduled rental day.

Registration Fees

Youth Soccer \$20.00

Youth Basketball \$20.00

Volleyball \$20.00

Softball (9-16) \$20.00

Babe Ruth (13-15) \$20.00

Football \$30.00

Cheerleading \$20.00

T-Ball (4-6) \$20.00

Coach Pitch (7-8) \$20.00

Adult Softball \$200.00/team

Adult Basketball \$200.00/team

Open Gym No charge

Skate Park No charge

There is a maximum of \$50 per family for each activity.

Register of Deeds

All Instruments (Except Deeds of Trust)

Pages 1-15	\$26.00
Each additional page thereafter	\$4.00
Multi-instrument	\$10.00
<u>Deed of Trust 1st thru 15th Page</u>	\$56.00
Each additional page	\$4.00

UCC

1 to 2 pages	\$38.00
3 to 10 pages	\$45.00
Over 10 pages <i>(Plus \$2 per page over 10)</i>	
Search per name	\$30.00
<i>Copy per page</i>	\$1.00

Plats

1st page	\$21.00
Each additional page	\$21.00

DOT Highway Maps

1st page	\$21.00
Each additional page thereafter	\$5.00

Copies

Plat copies	\$3.00 each
Regular copies (per page)	\$0.25

Certified copies (instruments & plats)

1st page	\$5.00
Each additional page	\$2.00

Notary

Oath	\$10.00
Commission verification	\$5.00

Marriage License

Issuance of license	\$50.00
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Vital Records

Certified copy (birth, death, marriage)	\$10.00
Delayed birth applications	\$20.00
Amendments	\$10.00
Records search from Vital Records	\$15.00
Plus payable to Vital Records	\$15.00
Legitimations	\$10.00
Plus payable to Vital Records	\$15.00

Tax Department

Copies	\$0.25
Non-aerial maps	\$0.50
Aerial maps	\$1.20
<u>GIS Mapping Price List</u>	
Plotter	

Size	Black & White	Image Color
8.5 x 11	\$1.00	\$2.00
11 x 17	\$2.00	\$3.00
16 x 20	\$3.00	\$5.00
22 x 34	\$5.00	\$8.00
34 x 46	\$8.00	\$10.00

Desk printer

Size	Black & White	Image Color
8.5 x 11	\$0.50	\$1.25
8.5 x 14	\$0.75	\$1.50
11 x 17	\$1.00	\$1.75

Data Layers

Entire County parcels with aerial images and ownership information <i>(Available on CD & ZIP drive)</i>	\$200.00
Individual Layers	\$50.00 first layer \$25.00 each additional layer

Individual Plotter Maps

Township & Municipality Street Maps	Price based on size/color
Zoning Maps per Township/Municipality	Price based on size/color
Full County Zoning Map	\$12.00
County street maps, subdivision maps, and other maps created without image and little color same as listed under Plotter Black & White	
Flood maps, soil maps, census maps and others created with full color same as listed under Plotter Image/Color	

Availability

Requests can be made Monday through Friday from 8 am to 5 pm except holidays. All efforts will be made to provide information within 5 working days

Payment

Payment is required prior to preparation of CD's, extensive copying requests, maps to be sent by mail and ftp uploads

Custom Work

A fee of \$25.00 per hour will be charged for requests for maps that we do not have the data layers for. For instance, having to go on the internet to download information.

County Manager

Zoning Ordinance	\$15.00
Subdivision Ordinance	\$10.00
Junk Ordinance	\$10.00
Junkyard Ordinance	\$10.00
Manufactured Home Park Ordinance	\$5.00
Minimum charge for copy of any other Ordinance	\$5.00
Copies	\$0.25

Water Department

Rate Schedule

WATER RATES- There is a min. charge of \$15 for the first 1000 gallons; each additional thousand gallons will be \$7.00/1000 gal.

Tap-on Fees

Size Meter	Cost of Tap
3/4"	\$1,500.00
1"	\$2,500.00
2"	\$5,000.00
Late Payment Charge	10% of bill
Renter's Deposit	\$75.00
Reconnection Fee	\$25.00
Water Meter Test Fee	\$100.00

Seasonal Water Conservation Rates

\$9/1000 gallons for usage more than 8000 gallons per month from May 1 through October 31

Water Facility Fee

\$500 per lot for up to and including four lots on main roads, 6 lots on secondary roads

\$2,500 per lot for any lots over four on main roads, 6 lots on secondary roads

Water Facility Fee must be paid before the Final Subdivision Plat is recorded in the Perquimans County Register of Deeds' Office.

Planning/Zoning

Zoning Permit (Residential/Home Occupation)	\$0.00
Zoning Permit (for Commercial/Industrial)	\$100.00
Certificate of Compliance (after first site visit)	\$100.00
Sign Permit	\$50.00
Certificate of Compliance (after first site visit)	\$50.00
Zoning Map Change (Re-Zoning)	\$450.00
Zoning Text Change	\$500.00
Planned Unit Development	\$600.00 + atty. & eng. Fees, i/a
Conditional Use District	\$300.00 + atty. & eng. Fees, i/a
Appeal or Interpretation	\$300.00
Zoning Variance Request	\$300.00
Variance to Subdivision Regulations	\$100.00
Subdivision Sketch Plat	\$100.00
Minor or Abbreviated Subdivision Plan	\$50.00
Preliminary Plat	\$100.00 + \$15.00 per lot
Final Plat	\$100.00 + \$15.00 per lot
Wireless Telecommunication Facility	\$500.00 County fee
	+Minimum consultant cost of \$6,500.00
	+Certificate of Zoning Compliance (after first visit): \$100.00
Wireless Telecommunication Facility (eligible facilities request applications processed per NCGS 153A-349.53)	County fee of \$500.00
	+Minimum consultant cost of \$500.00
	+Certificate of Zoning Compliance (after first visit): \$100.00 County Fee
	+Certificate of Zoning Compliance (Consultant fee for verification): \$3,000.00

**Fees denoted for a given application do not include fees for subsequent applications and stages of review.*

* Additional public notices in the newspaper or re-notification letters to adjacent and nearby property owners required for continued or additional public meetings and/or hearings will be made at the Applicant's expense.

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**PERQUIMANS COUNTY
AMENDED CAPITAL PROJECTS ORDINANCE
FOR CONSTRUCTION OF
WATER SYSTEM IMPROVEMENTS
"PHASE III"**

This Amended Capital Projects Ordinance is being authorized for the Water System Improvements. The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Amended Capital Projects Ordinance beginning July 1, 2015, and ending June 30, 2016

Capital Outlay	\$	45,000
Professional Services		40,000
TOTAL AMENDED CAPITAL PROJECTS FUND	\$	85,000

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Amended Capital Projects Ordinance beginning July 1, 2015, and ending June 30, 2016.

Investment Earnings	\$	500
Fund Balance Appropriated		84,500
TOTAL AMENDED CAPITAL PROJECTS FUND	\$	85,000

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
COUNTY CONSTRUCTION FUND**

This Capital Projects Ordinance is being authorized for the Perquimans Library Project.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this County Construction Fund beginning July 1, 2015, and ending June 30, 2016.

Professional Services	\$	50,000
Capital - Library Construction		459,689
TOTAL COUNTY CONSTRUCTION FUND	\$	509,689

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the County Construction Fund beginning July 1, 2015, and ending June 30, 2016.

General Fund Transfer	\$	500,000
Fund Balance Appropriated		9,689
TOTAL COUNTY CONSTRUCTION FUND	\$	509,689

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS RESERVE ORDINANCE
LAND TRANSFER TAX
FOR
CAPITAL PROJECTS**

This Capital Projects Ordinance is being authorized to provide a portion of the required funds needed for the School Construction Project and for the other Capital Projects deemed appropriate by the Board of Commissioners.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2015, and ending June 30, 2016.

Transfer to General Fund	\$	400,000
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	\$	400,000

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Reserve Ordinance beginning July 1, 2015, and ending June 30, 2016.

Land Transfer Tax	\$	210,000
Investment Earnings		2,000
Fund Balance Appropriated		188,000
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	\$	400,000

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
FOR
NC HOUSING FINANCE AGENCY
SINGLE FAMILY REHABILITATION PROGRAM**

Section 1: APPROPRIATIONS – The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2015, and ending June 30, 2016.

Rehabilitation	\$ 134,030
Program Costs	<u>29,879</u>
TOTAL CAPITAL RESERVE/NC HOUSING FINANCE AGENCY	<u>\$ 163,909</u>

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Ordinance beginning July 1, 2015 and ending June 30, 2016.

Single Family Rehab	<u>\$ 163,909</u>
TOTAL CAPITAL RESERVE/NC HOUSING FINANCE AGENCY	<u>\$ 163,909</u>

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

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