

COUNTY COOPERATIVE AGREEMENT WITH N.C. FOREST SERVICE

On motion made by Benjamin C. Hobbs, seconded by Matthew Peeler, the Board unanimously approved the County Cooperative Agreement with Division of Forest Resources for FY 2014-2015 and authorized the Chairman and County Staff to sign the Agreement. The costs will be \$138,577 being divided between the State at \$90,075 (65%) and the County at \$48,502 (35%).

2014 LEGISLATIVE REVIEW WEBINAR

Chair Cole asked if any of the Board members would like to view the two 2014 Legislative Review Webinars in September. Several of the commissioners were interested so the Chair asked County Manager Heath to purchase the webinars so that they can be viewed by others at a later date.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 7:45 p.m. on motion made by Edward R. Muzzulin, seconded by Matthew Peeler.

Janice McKenzie Cole, Chair

Clerk to the Board

REGULAR MEETING
September 2, 2014
6:45 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Tuesday, September 2, 2014, at 6:45 p.m. in the Commissioners' Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Janice McKenzie Cole, Chair Edward R. Muzzulin, Vice Chairman
Benjamin Hobbs Kyle Jones
Tammy Miller-White Matthew Peeler

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager Mary Hunnicutt, Clerk to the Board
Will Crowe, County Attorney

After the Chair called the meeting to order, she gave a short devotion in memory of former Commissioner, Charles Ward. She then led in the Pledge of Allegiance. Ms. Cole said that the first item of business was to hold two public hearings.

PUBLIC HEARINGS

Recombination Application No. NZV-14-03, requested by James & Sara Fairchild

Chair Cole opened the first Public Hearing stating that the purpose of the public hearing was to receive citizens' comments to consider the Recombination Application No. NZV-14-03, requested by James and Sara Fairchild, to combine into one single lot a 0.25-acre portion of Tax Parcel No. 5-0051-0012 (zoned HA) with Tax Parcel No. 5-D051-0016-CH (zoned RA-25) and known as 195 Ainsley Road [Lot 16 of Chesterfield Heights]]. There were twenty-five (25) people present. The Chair recognized Donna Godfrey, County Planner, who gave an overview of the Recombination Request. At their August 12, 2014 meeting, the Planning Board recommended approval of the Recombination Request No. NZV-14-02 requested by James & Sara Fairchild conditioned upon the re-establishment of an external easement as described, for the future use of the property to not interfere with the existing easement. The applicants complied with the conditioned requirement by the Planning Board. Ms. Godfrey said that the applicants were present if they needed to ask any questions. Chair Cole asked if anyone would like to speak. Since neither the Fairchild's nor the Board had any questions or comments. Chair Cole closed the first Public Hearing and proceeded with the second Public Hearing at 6:55 p.m.

Subdivision Application No. NZV-14-04, requested by Corey Wallace Matthews

Chair Cole opened the second Public Hearing stating that the purpose of the public hearing was to receive citizens' comments to consider the Subdivision Application No. NZV-14-04, requested by Corey Wallace Matthews, to divide Tax Parcel No. 2-D061-0049-HB, a 2.18-acre property known as 122 Hertford Beach Road into two lots, one with access from Lawrence Lane (private drive). There were thirty-four plus (34+) people present. The Chair recognized Donna Godfrey, County Planner, who gave an overview of the Subdivision Application Request. At their August 12, 2014 meeting, the Planning Board recommended approval of the Subdivision Application Request No. NZV-14-04 requested by Corey Wallace Matthews conditioned upon the lot left behind would be in excess of 43,000 square feet if they cut out 43,000 square feet for the lot on Lawrence Lane. County Manager Heath stated that the reason it was coming before the Board tonight was because of the access width and Ms. Godfrey added that Lawrence Lane does not qualify to be a State Maintained Road. Ms. Godfrey said that the applicants were present if they needed to ask any questions. Commissioner Hobbs said that he noticed that there were other lots on that road and were wondering if anyone was using those lots. Ms. Godfrey said that there were at least four to six houses down that road. Mr. Hobbs asked if this predates all the current rules and regulations. Ms. Godfrey said that it does. Chair Cole asked if anyone would like to speak. Mr. Matthews talked about the current deed of easement and not using the neighbor's driveway for the easement. There being no further comments or questions, Chair Cole closed the second Public Hearing and proceeded with the Regular Meeting at 7:00 p.m.

AGENDA

The Agenda, as amended, was unanimously approved on motion made by Benjamin C. Hobbs, seconded by Tammy Miller-White.

CONSENT AGENDA

The following items were considered to be routine and were unanimously approved on motion made by Edward R. Muzzulin, seconded by Tammy Miller-White.

- 1. **Approval of Minutes:** August 4, 2014 Regular Meeting
- 2. **Personnel Matters:**

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Kaye Long	Full-Time Telecommunicator	Appointment	60/1	\$24,672	8/18/14
Cheryl Green	Fill-In Telecommunicator	Appointment	60/1	\$11.86/hour	8/18/14
Chris Murray	Deputy (uncertified)	Appointment	64/1	\$29,421	9/1/14
Hannah M. Spear	Part-Time Animal Control Officer	Appointment	58/1	\$10.86/hour	9/1/14

3. **Step & Merit Increases:**

Employee Name	Employee Job Title	Grade/Step	New Salary	Effective Date
Jackie Frierson	Register of Deeds	70/6	43,298	9/1/14
Howard Williams	Director	70/8	45,463	9/1/14
Krystal Agosto	Telecommunicator Fill-In	60/2	12.16	9/1/14
Anthony Johnson	Lead Telecommunicator	62/7	31,190	9/1/14
Esther Jordan	Telecommunicator Fill-In	60/2	12.16	9/1/14

4. **Board Appointments:**

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Thompson, Bethany	Animal Control Board (SPCA Representative)	Reappointment	1 yr.	10/1/2014
Gesler, Al	Board of Adjustments	Reappointment	3 yrs.	10/1/2014
Knight, Marshall	Board of Adjustments	Reappointment	3 yrs.	10/1/2014
Corprew, Johnny	Board of Adjustments (alternate)	Reappointment	3 yrs.	10/1/2014
Lassiter, Brenda	Planning Board	Reappointment	3 yrs.	10/1/2014
Sharpe, Hattie	Adult Care Home Advisory Committee	Remove*		10/1/2014
Boyce, H. Gene	Nursing Home Advisory Committee	Reappointment	3 yrs.	10/1/2014
Davenport, Mettha	Nursing Home Advisory Committee	Reappointment	3 yrs.	10/1/2014

***Per Ms. Sheard's letter, Ms. Sharpe has not been able to attend the meetings and the Committee feels that Ms. Sharpe does not need to be reappointed. Her replacement will be appointed at a later date.**

5. **Budget Amendments:**

**BUDGET AMENDMENT NO. 5
CDBG FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
58-500-040	Administration/Planning		923
58-500-720	Relocation		1,921
58-500-741	Rehabilitation		156
58-500-730	Clearance	3,000	

EXPLANATION: To budget \$3,000 in clearance line for FY 2014-15.

**BUDGET AMENDMENT NO. 6
REVALUATION RESERVE FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	State Grants - Social Services	3,397	
10-610-192	Crisis Intervention	3,397	
10-348-000	State Grants - Social Services	21,216	
10-610-454	Child/Day Care	21,216	

EXPLANATION: To budget additional Crisis Funds and Daycare Funds for FY 2014-15 approved by State.

6. **Resolution:** The following Resolution was approved by the Board:

**RESOLUTION
LITTER SWEEP FALL 2014
IN PERQUIMANS COUNTY**

WHEREAS, the North Carolina Department of Transportation organizes an annual fall statewide roadside cleanup to ensure clean and beautiful roads across North Carolina; and

WHEREAS, the FALL LITTER SWEEP roadside cleanup encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate by sponsoring and organizing local roadside cleanups; and

WHEREAS, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Public Safety – Division of Adult Correction inmates, community service workers, and interested citizens conduct annual local cleanups during FALL LITTER SWEEP, and may receive certificates of appreciation for their participation; and

WHEREAS, the great natural beauty of our state and a clean environment are sources of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

WHEREAS, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

WHEREAS, the FALL LITTER SWEEP will celebrate the 26th anniversary of the North Carolina Adopt-A-Highway program and its 4,400 volunteer groups that donate their labor and time year round to keep our roadsides clean; and

WHEREAS, the FALL LITTER SWEEP cleanup will be a part of educating the children of this great state regarding the importance of a clean environment to the quality of life in North Carolina; and

WHEREAS, the State of North Carolina encourages citizens in all 100 counties to take an active role in making their communities cleaner;

NOW, THEREFORE, BE IT RESOLVED that the Perquimans County Board of Commissioners do hereby proclaim September 20 through October 4, 2014, as **"FALL LITTER SWEEP"** time in Perquimans County, and commend its observance to all citizens.

ADOPTED the 2nd day of September, 2014.

(SEAL)

Janice McKenzie Cole, Chair
Perquimans County Board of Commissioners

ATTESTED:

Mary P. Hunnicutt, Clerk to the Board
Perquimans County Board of Commissioners

PRESENTATIONS

- Chair Cole presented a plaque to Eula Mae Forbes for her sixteen (16) years (full-time) of service with Perquimans County as their Director of Elections. She had worked part-time prior to being made full-time. Ms. Forbes retired effective August 31, 2014. Ms. Cole thanked Ms. Forbes for her dedicated service to the County and their residents.
- The following employees will be introduced to the Board:

- **Tax Clerk-Collections:** Bill Jennings, Tax Administrator, introduced Rebecca Waterfield to the Board. Ms. Waterfield started with the Tax Department in August.
- **IMC II:** Susan Chaney, Social Services Director, introduced Carolyn Lewis to the Board. Ms. Lewis started with the Social Services Department in August.
- **Part-Time Secretary:** Delphine Madre thanked the Board for allowing them to have some additional part-time help and introduced Nettie (Bert) Gordon to the Board. Ms. Gordon has been working and volunteering at the Senior Center for some time now and began her official part-time status in August.

DR. DWAYNE STALLINGS, PERQUIMANS COUNTY SCHOOLS

Dr. Dwayne Stallings appeared before the Board to update them on the One-to-One Initiative through the Golden Leaf Grant. He introduced Victor Eure who was going to give information on what devices they have chosen and why. He also reported that the Board of Education has approved this proposal. They are very excited about getting these devices into the hands of the students. Mr. Eure thanked the Board for supporting this program and that it means a lot to the children of Perquimans County. He distributed a copy of a comparison chart. Apple has always committed itself to serving education a long time before other companies have. He reviewed the chart with the Board. They are looking at the Apple iPad 4th Generation. They have twice the educational apps in their library than other devices that he listed on the chart. One important thing is Apple's Professional Development Catalog that goes along with every device they sell. To date, they have invested \$80,000 in Professional Development with Apple. They also have invested a substantial amount of money in hardware (\$841,000) which includes tablets, iPads, MacBooks, etc. This is why we have chosen to use Tablets for this grant which Apple exceeds in. This will open many doors of education for teachers and students. They sell directly to the schools. They are buying at a good time since the Apple iPad 5th Generation has been released. The residual value of these devices is another factor. It retains its resale value which is beneficial to the program. They are funding tablets for students and teachers from grades 3 to 12. Apple also has an identity program to prevent theft of devices. Parents and students will be trained on the devices and will be required to sign a document when they receive the tablets. He said that they provided Nooks for the freshman class and at the end of the year they received 100% of Nooks back with some having minor damage which Barnes & Noble took care of. They are buying military cases that will protect the device. At the Board of Education meeting, they approved a fee schedule for any losses. The first loss will cost the parent \$50; the second loss will cost the parent \$100; and the third loss would require that the student be a day user unless the parent wanted to replace the cost of the tablet in full. There will be no upfront costs because they do not want to detour any child from having one. This is great opportunity for the students and hope that it will be a positive experience for the school system. Mr. Eure wanted to share one last thing with the Board. He distributed a copy of the proposed lease agreement. They will be financing \$690,009.58 with an annual payment of \$231,815.44 for a three year period. The lease rate is .79% making it a total of \$5,500 interest over the three years. Golden Leaf is providing the funds for this program and they are working with them to meet all their requirements. Commissioner Hobbs asked if the grant was for more than \$690,000 so why not pay for it outright and not pay the \$5,500 in interest. Mr. Eure explained the grant includes the staff development and upgrades. Commissioner Peeler asked the following questions:

- Will the \$231,000 annual advance payment be a recurring payment? Mr. Eure said that it would be for three years. Mr. Peeler asked that, after the three years, is the price going to continue to be there. Mr. Eure said that it depends on the costs of the devices. In most cases the price comes down. They will continue to retain their retail value.
- With regard to the software, you have keynotes, pages, and numbers which are clones to the Microsoft Office software. Will this be useable enough that it would not be a hindrance to the students using the Microsoft Office software? Mr. Eure said that keynote has been found to be better presentation than PowerPoint. He feels that it would not hinder the students. Mr. Peeler asked if this software is becoming the industry standard. Mr. Eure feels that it is becoming the norm for users not necessarily working in an office. Mr. Eure said that Apple used to charge for the keynotes, pages, and numbers software but over the past year or so they have been giving them the software.
- Mr. Peeler is still concerned about the little girl packing up in her book bag. This does not show that we are putting our books on the tablets. What are we going to be doing for that? Mr. Eure said that, in the School Year 16 or 17, the State is going to require digital textbooks so there is going to be a big push for textbook publishers to digitally prepare textbooks. He further stated that currently they can put the Kindle Fire and Nook application on the current tablets. Plus, Apple has a program of its own that have some of the highest quality textbooks out there.
- Mr. Peeler asked Dr. Stallings if we have a projected cost for out years after this program. If not, that will be another tax hit for our residents. Dr. Stallings said that each year they are putting money aside for this project. Education across the county is changing through technology. Many students receive two years of college on line. Currently, the students only have a few hours available to them to use the computers. This will open up more hours to them.
- County Manager Heath asked about the warranty available on these leased devices. Mr. Eure said that there is a standard warranty and that they chose not to purchase the extended warranty because it was so expensive. They chose to lease overages in case they need one.
- Commissioner Muzzulin asked if all the devices work on Wi-Fi. Mr. Eure they did. Mr. Muzzulin then asked what would happen if the homeowner does not have Wi-Fi. Mr. Eure said that there are a number of places throughout the county that have WiFi connections and they are working very hard to make sure that there are more hotspots available. They are also seeing about extending the hours at the schools so that they can use the Wi-Fi there. He further stated that many of the apps allow you to download books that you do not have to be on Wi-Fi to read them. Mr. Muzzulin asked about where some of these hotspots are located. Mr. Eure said the Library, many churches, and through the eCommunities Initiative. Mr. Muzzulin wanted to know if he had a list of these hot spots. Mr. Eure said that he did not have one.

Chair Cole asked if there were any other questions. There being none, Dr. Stallings thanked Mr. Eure and other representatives for coming to support this program. With regard to the hot spots in the community, he wished that there was something that could be done to get Wi-Fi available throughout the County and NE North Carolina. In addition to informing the Board of the progress of the One-to-One Initiative, Dr. Stallings presented a Resolution that is required by Golden Leaf from the County Commissioners to support this initiative. County Attorney Crowe and the Board of Education's attorney have been working on this Resolution and he just received the copy. He apologized for the tardiness in providing a copy to County Manager Heath. He explained that this for the three year period they have been talking about. Through some of the General Statutes, a contract has to be approved from the County Commissioners stating that, if the Board of Education defaults on this contract, the County will be responsible for these payments. Commissioner Hobbs asked how the Board of Education can default if Golden Leaf is giving you the money. Dr. Stallings agreed but stated that this is a legal requirement for the contract. County Manager Heath asked what their scheduled drawn down was going to be. Dr. Stallings said that he would do that each year. Mr. Eure said that they had not set up a draw down schedule. Mr. Heath encouraged them to verify with Golden Leaf because he understands that there is usually a limited timeframe to receive the funds. For instance, for our Golden Leaf Grant, there is an 18 month time frame. Commissioner Peeler made a motion to table this

Resolution until the Board has an opportunity to review the General Statutes and various other documents referenced in this. Chair Cole asked if there is a time restraint on this. Dr. Stallings said that they want to try to get them out this fall or early winter. This has to be approved before they move forward with the lease agreement. Ms. Cole asked for a second to Mr. Peeler's motion. The motion died due to lack of a second. County Manager Heath asked if there was a penalty to the lease agreement if the devices are turned back in before the end of the three years. Mr. Eure did not know. Dr. Stallings said that, if they are getting the Golden Leaf Grant, he could not see how they could default on the lease agreement. Mr. Heath said, that if they did not comply with the Golden Leaf time restraints, Golden Leaf could request the funds back. This would be the worst scenario. Commissioner Miller-White asked if they could add the name of the grant, Golden Leaf, on the last recital of the Resolution. County Attorney Crowe said that the Resolution basically states everything that is legally required. Chair Cole asked them to break things down by looking at each paragraph. Commissioner Peeler asked if we could discuss this at their Work Session. Chair Cole said that they could if we called a Special Called Meeting prior to the Work Session. Commissioner Muzzulin would like to know about the time schedule. Commissioner Hobbs still states that they should just buy them outright. Mr. Eure did not think that would be a good idea. Mr. Hobbs further added that they could get the entire amount of the grant, deposit it into their bank account, and pay the funds out each year as desired. Mr. Eure said that he did not think that they would allow a withdrawal of that size. Chair Cole asked them to get some clarification on that. Chair Cole asked what they meant by the recital, "*Whereas, the Perquimans County Board of Education is currently negotiating certain non-price terms in the proposed contract and anticipates approving the contract in its final form during the month of September, 2014.*" Dr. Stallings said that it is some wording that needs to be updated and their attorneys are negotiating. Chair Cole also asked if they are asking that the Board of Commissioners will be obligated if they did not get the funds from Golden Leaf. Dr. Stallings said that this was for the first three years only. After that, they would be eligible to negotiate with other companies and licenses. Commissioner Muzzulin feels that Golden Leaf needs to be mentioned in the Resolution. Chair Cole and Commissioner Miller-White agree. County Attorney Crowe asked Dr. Stallings that, if the School System did not receive the Golden Leaf Grant, are there any other source of funds that the School System could use to cover the lease. Dr. Stallings said that it would have to come through Capital Outlay and they did not have sufficient Fund Balance to cover it. Commissioner Miller-White stated that, if it is Capital Outlay, it would come from the County. County Finance Officer, Sharon Ward, asked how the Golden Leaf Grant was written, for a three-year lease or for a lump sum, to purchase these computers. Mr. Eure said that they moved forward with the three-year lease plan since other districts are following this procedure. It was awarded for a lump sum amount. Chair Cole asked if the Board would like to reconsider the motion. Commissioner Muzzulin made a motion to table the Resolution to discuss it at Special Called Meeting on September 15th and allow the School System to obtain answers to their questions by then. Commissioner Peeler seconded the motion. Commissioner Hobbs did not understand why do the lease agreement instead of taking the lump sum and paying it off. Chair Cole said that this was one of the questions that we will try to get an answer to. Dr. Stallings asked if someone would provide him a list of these questions prior to the meeting so that they can get the answers for the Board. Motion carried.

JEWEL WINSLOW, COOPERATIVE EXTENSION DIRECTOR

Ms. Winslow came before the Board to present the following two requests for Board action:

- **Special Leave Provision for Cooperative Extension Employees:** Ms. Winslow presented the request for Special Leave Provision for Cooperative Extension Employees that was exactly like they had approved last year. The Special Leave provision has the following characteristics:

- It is awarded only to those leave-earning employees employed on September 1, 2014.
- May be used for absences due to illness, but is not required.
- It is paid out to employees who separate or retire.

Ms. Winslow explained that each County must notify N.C. Cooperative Extension in writing whether or not they agree to award their portion of the State's Special Leave award. Commissioner Hobbs asked if any other employees received the special leave. County Manager Heath answered Mr. Hobbs' question. He further wanted to know if it was State or County money. Mr. Heath said that it would be both. On motion made by Edward R. Muzzulin, seconded by Matthew Peeler, the Board unanimously approved the request and authorized the Chair and County Staff to sign the required documentation.

- **SHIPP Grant Contract:** Ms. Winslow presented the contract for the SHIP Grant. This year, the County has been approved to receive \$3,857 which is more than what we received last year. Edward R. Muzzulin made a motion to approve the receipt of the \$3,857 and authorized the County Chair and Staff to sign the contract. The motion was seconded by Tammy Miller-White. Commissioner Peeler asked that the "County of Wake" be changed to "County of Perquimans". County Manager Heath explained that the document was prepared in Wake County and executed in Wake County so that is why it was listed as County of Wake. Mr. Peeler said okay. The motion was unanimously approved by the Board.

CHRIS LANE, HERTFORD S-BRIDGE REPLACEMENT

Ms. Lane came before the Board to discuss the NC Department of Transportation's plan to replace the Hertford S-Bridge. She stated that it is a Hertford issue, a County issue, and a Winfall issue. It is an issue for all the residents of Perquimans County. She was very concerned after the meeting that NCDOT held in July. Because of those concerns, she has called NCDOT and asked if there was another way to explore. It was suggested to her to have them consider the Option B. This was brushed under the table and not fully explained. She was told that, if the whole community would come together to request more information on Option B, they would be happy to provide additional information and consider this model and not force "D-Mod". Ms. Lane is asking the Board to consider signing a Resolution with the Town of Hertford and the Town of Winfall, which their Town Council has already approved, to just give us additional information on Option B so we can make a better decision. Commissioner Miller-White stated that she feels that all the Commissioners have been attending most of the meetings with NCDOT to discuss this issue. She is concerned that the wrong message is being sent regarding the support of the Board of Commissioners on this issue. Ms. Lane said that what she was saying was the Board was reluctant to make a decision and wanting the Town of Hertford to take the lead on this issue. She knows that the Board is concerned about this issue and that she was not implying that they weren't but she was just asking the Board to make a decision on the matter and work together on the issue.

SUSAN BECKWITH, HERTFORD S-BRIDGE REPLACEMENT

Ms. Beckwith is a full-time resident of Hertford and expressed her desire that the community come together. She is very concerned about our children having access to the Library and the upcoming Boys & Girls Club, and Senior Activities. This proposed bridge, which is twice as steep as the current high rise bridge, will make it more difficult for these individuals to ride bicycles or walk to these places. She further stated that there are grants available to provide services to our youth and seniors. When these services become available, it will be difficult for the residents to get there. She also requested the Board to sign a document with the Town of Hertford and the Town of Winfall to obtain additional information on Option B. Chair Cole asked if the Town of Hertford had received the same information and request. Ms. Beckwith said that they had people at their Work Session tonight to discuss the matter but have not heard if they have made a decision yet.

Ms. Lane further stated that NCDOT has given them a deadline of September 15th to get this Resolution to them or D-Mod will be what they chose. She said that is why she is encouraging the Board to make a decision as soon as possible. When Ms. Lane and Ms. Beckwith began to leave, Chair Cole explained that they would take action on this matter under Old Business.

BILL JENNINGS, TAX ADMINISTRATOR

Mr. Jennings stated that he did not have his normal monthly report since this is on the 2nd day of the month. The tax bills were mailed last Thursday. He had two foreclosures sales on August 7th, which have been completed and the deeds have been transferred to new owners, and one on August 28th, only one bid was made which requires a 10-day upset period before that deed is recorded. He introduced the staff for the Revaluation. They thanked the County for providing them a nice place to work and look forward to studying the market and see what will happen.

HOMERIA JENNETTE, TELECOMMUNICATIONS

The Board had no questions for Ms. Jennette.

SUSAN CHANEY, SOCIAL SERVICES

Ms. Chaney asked if the Board had any questions for her. There being none, the Chair continued with the Agenda.

There being no Commissioner's Concerns/Committee Reports, Chair Cole asked for an amendment to the Agenda to add the issue of signing a Resolution with the Town of Hertford and the Town of Winfall for more information on Option B for the Hertford S-Bridge. Matthew Peeler made the motion and Edward R. Muzzulin seconded the motion. The motion was unanimously approved by the Board.

HERTFORD S-BRIDGE REPLACEMENT

Edward R. Muzzulin made a motion to ask NCDOT to provide additional information on Option B. Matthew Peeler seconded the motion which was unanimously approved by the Board. County Manager Heath asked if the Chair would like for that to be in a form of a letter to be signed by her. Chair Cole said to wait and see what the two Councils will prepare. Commissioner Miller-White wants the people to understand that they are concerned about all issues. When an issue is brought before the Board, they take an interest in that issue and try to do what they can. She further stated that we are partners together. Ms. Beckwith is very thankful for what the Board has done tonight. Chair Cole said that a lack of official action from the Board of Commissioners should not be misread as lack of interest. Mayor Yates expressed the same comment on speaking for the Town of Winfall.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following updates:

- **Manley Well Site:** The Water Department has completed the testing of the Manley Well Site that services the Bethel Water Treatment Plant but we do not have the results yet.
- **NCDOT:** County Manager Heath reported that we are still in a battle with NCDOT regarding the relocation of our waterlines on the bridge replacement projects throughout the County. We have several meetings scheduled with them to discuss these matters.
- **NCDOT:** We are still working with NCDOT on the Perquimans County Comprehensive Transportation Plan. Commissioner Muzzulin serves on this committee. It will be at least a year process from this date and they are having regular meetings on this.
- **Parking Lots at Senior Center & Recreation Center:** Mr. Heath reported that they will start the end of this week or the first of next week depending on the weather.
- **Boat Ramp Project:** We will be meeting with NC Wildlife later this week. We are still in the permitted phase. Looking to begin construction in 2015. Mr. Muzzulin wanted to know how this coincides with the Golden Leaf Grant requirements. Mr. Heath said that we are okay with that.

Commissioner Peeler asked Mr. Heath how many roads that NCDOT owns in Perquimans County are not paved. Mr. Peeler was disappointed that they were doing Belvidere Road and passed Longs Loop Road and did not pave it. Mr. Heath did not know what kind of issues they are having with Longs Loop Road. Chair Cole stated that they used to get a listing from NCDOT when we had our annual Secondary Road Improvement Program Public Hearings. Mr. Heath said that the formula for paving roads has changed since the Governor instituted the Strategic Mobility Program. The result will be on a regional level instead of a division level. We only received two projects that may be funded this year: (1) completion of 2nd Phase of New Hope Road project; and (2) 2nd Phase of Woodville Road. Mr. Peeler feels that, when County Manager Heath attends some of these meetings with NCDOT, mention these State roads that really need to be paved. Mr. Heath said that he would be happy to and, if any other Commissioner has a road that they are concerned about, please let him know so he would forward that information to Gretchen Byrum of NCDOT.

PLANNING BOARD ITEMS

Donna Godfrey, County Planner, presented the following items for Board action:

Recombination Application No. NZV-14-03 – James & Sara Fairchild: A Public Hearing was held earlier in the meeting to receive citizens' comments to consider the Recombination Application No. NZV-14-03, requested by James and Sara Fairchild, to combine into one single lot a 0.25-acre portion of Tax Parcel No. 5-0051-0012 (zoned HA) with Tax Parcel No. 5-D051-0016-CH (zoned RA-25) and known as 195 Ainsley Road [Lot 16 of Chesterfield Heights]. Chair Cole asked if there were any questions or concerns about the Recombination request. There being none, Chair Cole asked for a motion.

Considering the following Section 206 Findings and Section 701(A) exemption criteria, Matthew Peeler made a motion to approve Recombination Application No. NZV-14-03, requested by James and Sara Fairchild, to combine into one single lot a 0.25-acre portion of Tax Parcel No. 5-0051-0012 (zoned HA) with Tax Parcel No. 5-D051-0016-CH (zoned RA-25) and known as 195 Ainsley Road [Lot 16 of Chesterfield Heights]), conditioned upon certification that there are no existing drainage, utility, or similar structures or improvements within the easement which was previously established by Restrictive Covenant No. 9 at Deed Book 128, Page 675 (which is located along the property line to be abandoned); and (a) the establishment of a new easement along with the new lot lines to replace the existing unused easement; or (b) the future use of the property to not interfere with the existing easement:

- a) That there are special circumstances or conditions affecting said property such that the strict application of the provisions of this ordinance would deprive the applicant of the reasonable use of his land.
- b) That the variance is necessary for the preservation and enjoyment of a substantial property right of the petitioner.
- c) That the circumstances giving rise to the need for the variance are peculiar to the parcel and are not generally characteristic of other parcels in the jurisdiction of this ordinance, and
- d) That the granting of the variance will not be detrimental to the public health, safety, and welfare or injurious to other property in the territory in which said property is situated.

The motion was seconded by Edward R. Muzzulin. Commissioner Peeler asked if the County can combine two non-compatible zoning districts. Mr. Godfrey did not think the Board would be required to do a rezoning request. She further explained the differences between the Historic Agriculture and Residential Agricultural. Mr. Peeler asked again could the Board legally recombine two non-compatible zoning districts. County Attorney Will Crowe stated that we could. With Mr. Peeler’s question being answered, Chair Cole called for a vote. The motion was unanimously approved by the Board.

Subdivision Application No. NZV-14-04 – Corey Wallace Matthews: A Public Hearing was held earlier in the meeting to receive citizens’ comments to consider the Subdivision Application No. NZV-14-04, requested by Corey Wallace Matthews, to divide Tax Parcel No. 2-D061-0049-HB, a 2.18-acre property known as 122 Hertford Beach Road into two lots, one with access from Lawrence Lane (private drive). Ms. Godfrey asked that, if the Board uses the suggested motions, it should be to state that the applicant would be cutting out one lot to facing Lawrence Lane without the requirement to surveying the entire area. Chair Cole asked if there were any questions or concerns about the Subdivision Application request. There being none, Chair Cole asked for a motion.

Considering the following Section 206(a) through (d) Variance Procedures, Section 303.1A Qualifications, and 402A Street Standards, Matthew Peeler made a motion to approve the subdivision of Tax Parcel No. 2-D06-1-0049-HB (known as 122 Hertford Beach Road), into two lots, one with access from Lawrence Lane (private drive), conditioned upon each lot containing no less than 43,000 square feet and otherwise compliant with Abbreviated Subdivision requirements and any other conditions, if any, noted herein:

- a) That there are special circumstances or conditions affecting said property such that the strict application of the provisions of this ordinance would deprive the applicant of the reasonable use of his land.
- b) That the variance is necessary for the preservation and enjoyment of a substantial property right of the petitioner.
- c) That the circumstances giving rise to the need for the variance are peculiar to the parcel and are not generally characteristic of other parcels in the jurisdiction of this ordinance, and
- d) That the granting of the variance will not be detrimental to the public health, safety, and welfare or injurious to other property in the territory in which said property is situated.

The motion was seconded by Edward R. Muzzulin. Commissioner Hobbs asked about the resale value of having a house on a lot facing Lawrence Lane that is not a State Road. Mr. Heath said that he did not think it would be a problem with financing. Commissioner Muzzulin asked that, with other parcels available along Lawrence Lane, will we be seeing more of these requests. Some of the topography in the area may be a deterrent to other applications like this. Chair Cole asked if there were any other questions. There being none, she called for a vote. The motion was unanimously approved by the Board.

TREASURY MANAGEMENT AGREEMENT – PNC BANK

County Manager Heath explained that this is the working agreement for FY 2014-15 with PNC Bank. Basically, this says that the fees will be increased which appears on the fee schedule on the last page. Chair Cole asked that, with the upcoming merger of Yadkin Bank and VantageSouth Bank, would it be advantageous for us to wait on signing the Agreement to see what they will offer. Mr. Heath said that we would probably continue with PNC Bank now and maybe make a change toward the end of the fiscal year. Commissioner Muzzulin asked if we can get out of this Agreement. Mr. Heath said that all we would need to do is give them a 30-day written notice to opt out of the Agreement. On motion made by Edward R. Muzzulin, seconded by Benjamin C. Hobbs, the Board unanimously approved the Treasury Management Agreement with PNC Bank.

2014 NCACC LEGISLATIVE GOALS

Chair Cole stated that NCACC has requested any Legislative Goals that the Board had to present it to them prior to September 19th. She asked if the Board has any in mind. County Manager Heath explained that the Library had submitted a request to add to the Goals list. Ms. Godfrey said that there had been some monies that go to the restoration of Historical properties. She said that the Planners around the State are requesting that the Board support the continuing funding for these projects. Chair Cole said that we could discuss this during the September Work Session.

HCCBG GRANT AGREEMENT & BUDGET

The Board has been approved to receive \$148,999 in Home & Community Care Block Grant (HCCBG) funds. On motion made by Tammy Miller-White, seconded by Matthew Peeler, the Board unanimously authorized the Chair and County Staff to sign the required documentation to receive these funds.

COAT, SHOES, & SOCK DRIVE, PERQUIMANS COUNTY SCHOOL BOARD

Ms. Arlene Yates, Vice Chair of the Perquimans School Board, presented information on the Coat, Shoes, & Sock Drive from Head Start to the 12th grade. She is not asking for any funding but is requesting that the Board support this effort. They will be having a meeting this Thursday night at 7:00 p.m. at the Town of Winfall’s Town Hall. Tammy Miller-White asked if they wanted them to bring slightly used coats, etc. Ms. Yates said that anything that they could do would be appreciated.

PUBLIC COMMENTS

Imerson Cullins stated that they still have an unpaved State Road in Snug Harbor. It is State Road #1468, Sassafras Street. He asked if the Board could put some pressure on NCDOT to get it paved.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:30 p.m. on motion made by Edward R. Muzzulin, seconded by Matthew Peeler.

Janice McKenzie Cole, Chair

Clerk to the Board
