
SPECIAL CALLED MEETING
 June 16, 2014
 6:55 p.m.

The Perquimans County Board of Commissioners met in a Special Called Meeting on Monday, June 16, 2014, at 6:55 p.m. in the Commissioners' Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Janice McKenzie Cole, Chair Edward R. Muzzulin, Vice Chair
 Benjamin Hobbs Kyle Jones
 Tammy Miller-White Matthew Peeler

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager Mary Hunnicutt, Clerk to the Board

After the Chair called the meeting to order, Commissioner Peeler gave the invocation and the Chair led the Pledge of Allegiance.

AGENDA

The Agenda was unanimously approved on motion made by Tammy Miller-White, seconded by Edward R. Muzzulin.

PUBLIC HEARINGS

Amendment to 2012 CDBG Funding

Chair Cole opened the first Public Hearing stating that the purpose of the public hearing was to receive public comments concerning amending the budget for the 2012 Scattered Site Housing Project funded in the amount of \$225,000 through the Department of Commerce, Division of Community Assistance. There were eighteen (18) people present. The Chair recognized Carolyn Morris, Administrator for the CDBG Funds. Ms. Morris explained the circumstances regarding the property located at 383 Pender Road, Hertford, NC and said that they were going to have to relocate the family instead of rehab their current home. She said that there was \$122,449 remaining in the budget and that would leave sufficient funds to cover administration, attorney fees, the relocation and completing the three emergency repairs. Chair Cole asked if there were any comments/questions from the Board or from the public. Commissioner Peeler asked if the residents of 383 Pender Road, Hertford, NC were in agreement with this relocation. Ms. Morris said that they were. Sharon Ward, Finance Officer, asked Ms. Morris about the figure of \$122,449 and that this figure did not agree with her figure on the Capital Projects Ordinance for FY 2014-15. Ms. Ward and Ms. Morris will need to meet to reconcile this difference. Ms. Morris stated that there was some paperwork that the Chair needed to sign. There being no further questions/comments, Chair Cole closed the first Public Hearing and opened the second Public Hearing.

Prior to opening the second Public Hearing, Chair Cole stated that we needed to amend the Agenda. She asked for an amended motion to approve the amended Agenda adding the CDBG Amendment as Agenda Item VI.D. Commissioner Miller-White agreed to amend her motion to add Agenda Item VI.D. Commissioner Muzzulin seconded the amended motion which was unanimously approved by the Board. Chair Cole proceeded with second Public Hearing.

FY 2014-2015 Budget

Chair Cole opened the Public Hearing stating that the purpose of the public hearing was to receive public comments on the proposed FY 2014-2015 Budget. There were eighteen (18) people present. The Chair recognized County Manager Frank Heath who explained that a copy of the proposed budget had been forwarded to each Commissioner in their Agenda Packets, had been placed in the Library, and was available in the Clerk to the Board's Office since he presented it on June 2, 2014. Chair Cole asked if there were any comments/questions from the Board or from the public.

There being no questions or comments from the Board and/or public, Chair Cole closed the Public Hearings at 7:10 p.m. and proceeded with the Special Called Meeting.

TRAVIS BURKE & JEWEL WINSLOW

Chair Cole recognized Dr. Travis Burke, Interim Extension Director, to present the new Extension Director for Perquimans County, Jewel Winslow. Ms. Winslow was appointed effective June 2, 2014 and has been doing a great job. The Board thanked Mr. Burke for making this appointment in a timely manner and not combining Perquimans County with another County Extension office. Ms. Winslow said that she was looking forward to working with the Board and appreciated this opportunity. The Board welcomed Ms. Winslow as the new Extension Director.

FY 2013-2014 YEAR-END BUDGET AMENDMENTS

Mr. Heath explained that Budget Amendment numbers 27 and 28 have been prepared to balance the current year's budget. On motion made by Matthew Peeler, seconded by Tammy Miller-White, the Board unanimously approved the following Year-End Budget Amendments:

**BUDGET AMENDMENT NO. 27
 GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-450-450	Tax & Management Entity Fees	1,600	
10-348-029	Management Entity Funds	1,600	
10-450-451	Tax - Drainage Fees	200	
10-348-026	Drainage Fees - Tax Department	200	
10-450-452	State Services - NCVTS	17,500	
10-301-010	DMV Taxes - Budget Year	17,500	
10-480-452	Register of Deeds - Conveyance Tax	5,500	
10-301-010	DMV Taxes - Budget Year	5,500	
10-510-020	Sheriff - Salaries	3,065	
10-510-070	Sheriff - Retirement	545	
10-510-050	Sheriff - FICA		1,410
10-510-450	Sheriff - Concealed Gun Permits	2,000	
10-301-010	DMV Taxes - Budget Year	4,200	

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-511-020	Communications - Full-Time Salaries		2,200
10-511-030	Communications - Part-Time Salaries	1,500	
10-511-080	Communications - Unemployment Reserve	700	
10-500-150	Buildings - Maintenance & Repair	10,000	
10-500-080	Unemployment Reserve	800	
10-500-540	Buildings - Insurance & Bonds		10,000
10-500-130	Buildings - Utilities		800
10-530-020	Emergency Management - Salaries	3,255	
10-530-050	Emergency Management - FICA	250	
10-530-040	Emergency Management - Prof.	120	
10-301-010	DMV Taxes - Budget Year	3,625	
10-592-020	EMS - Full-Time Salaries		19,000
10-592-030	EMS - Part-Time Salaries	19,000	
10-592-030	EMS - Part-Time Salaries	44,400	
10-592-050	EMS - FICA	2,256	
10-592-060	EMS - Group Insurance		2,700
10-592-070	EMS - Retirement		1,300
10-592-080	EMS - Unemployment Reserve	2,900	
10-301-010	DMV Taxes - Budget Year	45,556	
10-607-080	Veterans - Unemployment Reserve	65	
10-607-110	Veterans - Telephone/Postage		65
10-690-931	Health Dept. - Electronic Fees	106	
10-348-006	Electronic Recycling Fees	106	
10-690-941	Mental Health - Alcohol Rehab	600	
10-347-000	ABC Bottle Revenue	600	
10-690-991	Albemarle Rural Planning Organization	216	
10-850-860	Interest - Emerg. Services Building	200	
10-500-130	Building - Utilities		416
10-592-041	EMS - Professional Billing	5,100	
10-592-460	EMS - Medical Supplies	1,600	
10-592-170	EMS - Maintenance & Repair (Vehicles)	2,000	
10-301-010	DMV Taxes - Budget Year	8,700	
10-450-453	HB 1779 Refund to Towns	2,150	
10-317-000	Interest & Advertising	2,150	

EXPLANATION: General Fund year-end entry / To appropriate funds to send to towns for HB 1779 fund received from State (Total amount \$14,331.01).

**BUDGET AMENDMENT NO. 28
WATER FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
35-660-020	Water Plant - Salaries	1,980	
35-660-050	Water Plant - FICA	100	
35-660-070	Water Plant - Retirement	140	
35-660-130	Water Plant - Utilities		2,220
35-720-850	Principal - RO Project		505
35-720-860	Interest - RO Project	505	

EXPLANATION: General Fund year-end entry

FY 2014-2015 BUDGET

On motion made by Benjamin C. Hobbs, seconded by Edward R. Muzzulin, the Board unanimously approved the FY 2014-2015 Budget as presented (*See Attachment A*). Commissioner Hobbs thanked the County Staff for their diligent efforts to keep the tax rate down.

CDBG Funding Amendment

On motion made by Edward R. Muzzulin, seconded by Kyle Jones, the Board unanimously approved the amendment to the CDBG Funds as presented with County Staff working with Ms. Morris to obtain the correct figures for the CDBG Capital Ordinance to include the relocation expense.

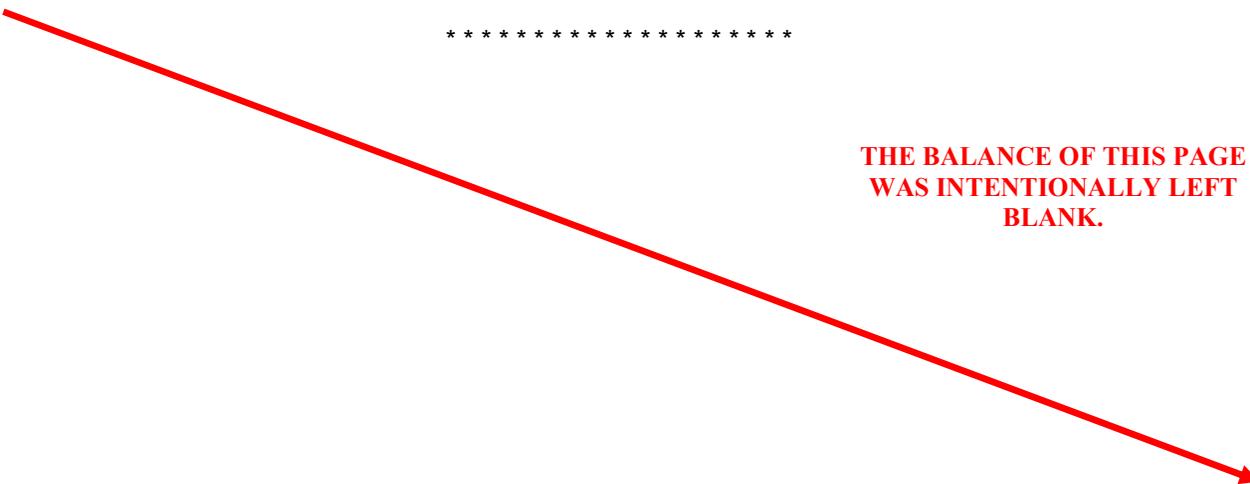
ADJOURNMENT

There being no further comments or business to discuss, the Special Called Meeting was adjourned and the Regular Work Session began at 7:12 p.m.

Janice McKenzie Cole, Chair

Clerk to the Board

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ATTACHMENT A

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2014-2015**

**BE IT ORDAINED THIS 16th DAY OF JUNE, 2014, BY THE BOARD OF
COMMISSIONERS OF PERQUIMANS COUNTY, NORTH CAROLINA:**

I. GENERAL FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2014, and ending June 30, 2015, in accordance with the chart of account heretofore established of this County:

Governing Body	\$ 69,300
County Manager/Finance/Planning	423,518
Elections	129,672
Tax Department	442,439
Legal	25,000
Register of Deeds	220,599
Public Buildings	714,950
Albemarle Commission	8,900
Sheriff	1,092,031
Communications	452,752
Jail - Operations	646,627
Jail - Debt Service	247,282
Juvenile Detention	15,000
Jury Commission	1,116
Fire Departments/Emergency Management	452,236
Medical Examiner	3,500
Inspections	196,895
Forestry Services	48,502
Emergency Medical Services	1,110,831
Natural Resource Conservation Service	48,526
NRCS - Cost Share Program	12,500
Extension Services	155,327
Veterans Services	8,452
Social Services	2,429,074
Albemarle Regional Health Services	50,310
Mental Health	29,406
Schools - Current Expense	2,300,000
Schools - Capital Outlay	215,000
Schools - Debt Service	836,604
Inter County Public Transportation Authority	5,978
Pettigrew Regional Library	160,000
Recreation	278,876
Various Non-Profit Contributions	19,099
Revaluation Reserve	25,000
Mentoring Focus Group/Restitution	51,314
Transportation/Scrap Tires/White Goods	21,500
Emergency Services Building Debt Service	115,698
Aquatic Weed Control	1,169
Albemarle Regional Planning	2,294
Education - OJJ Programs	32,646
Newbold-White House (PCRA)	11,000
College of the Albemarle	32,500
Senior Citizens	136,510
Land Use Plan Update	10,000
Animal Shelter Operations	60,000
Economic Development	25,940
County Drainage Study	7,500
Narrow Band Conversion	70,000
Health Department - Electronic Fees	905
TOTAL GENERAL FUND	\$ 13,454,278

PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2014-2015

Section 2: REVENUES - It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015:

Ad Valorem Taxes:

Budget Year	\$ 7,467,449
Current Year	150,000
Prior Years Summary	62,000
Penalties & Interest	70,000

Other Taxes & Licenses:

Wine & Beer License	\$ 450
Local Option Sales Tax	350,000
Local Option Sales Tax	675,000
Local Option Sales Tax	280,000

Unrestricted Intergovernmental:

Tax Collections - Municipalities	\$ 14,000
ABC Bottle Revenue	2,500
Beer & Wine	45,000
Utility Franchise Distribution	5,000
Medicaid Hold Harmless	500,000

Restricted Intergovernmental:

State Grants:	
Social Services	\$ 1,614,410
Soil Conservation - Operating	3,600
VA Officer	1,452
Soil Conservation - Technician	16,000
Management Entity Funds	6,000
OJJ	64,160
Register of Deeds - A.E. & P.F.	6,500
Health Department - T/ST/WG	21,500
School Resource Officer - Board of Education	86,700
Senior Programs	4,938
Electronic Recycling Fees	905
Drainage Fees	8,600
Emergency Management Grant	34,125
DWI - DMV License Revocation	1,000
Nutrition	8,818
Senior Medicare	2,646
Floodplain Mapping - Register of Deeds	6,000
Register of Deeds - Dept. of Cultural Resources	2,900
Register of Deeds - State General Fund	2,500

Permits & Fees:

Building Permits	\$ 95,000
Register of Deeds	130,000
Recreation Fees	17,000
Ambulance Fees	575,000

Sales & Services:

Officer-Sheriff Fees	\$ 52,000
Jail Fees	7,000
Rents:	
Farm	4,100
Tower	14,400
Building Leases	62,884
Recreation/Senior Center	8,500
Investment Earnings	11,000
Miscellaneous	35,000
Mentoring Focus Group - Local Funds	6,000
Subdivision Fees	750
Zoning Fees	4,000
Tower Consulting Fees	5,000
Interest - Law Enforcement	10
Veterans Monument Contributions	100
State Funds - Drug Tax	750
DSS IV-D Fees	1,000

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2014-2015**

Transfer from Other Funds:

Water System	\$ 100,000
Municipal Dispatch Fees	70,231
Other Revenues:	
Land Transfer Tax Proceeds	400,000
E-911 Funds	11,900
Fund Balance Appropriated	\$ 328,500
TOTAL GENERAL FUND:	\$ 13,454,278

II. WATER DEPARTMENT

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Water System Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

Administration & Operations	\$ 1,599,892
Loan Principal	357,019
Loan Interest	63,358
Contribution to General Fund	100,000
TOTAL WATER SYSTEM FUND	\$ 2,120,269

Section 2: REVENUES - It is estimated that the following revenues will be available in the Water System Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

Investment Earnings	\$ 3,500
Sale of Water	1,960,000
Taps & Connections	40,000
Reconnections	9,000
Penalties & Interest	35,000
Rent: Towers	8,100
Miscellaneous	2,000
Water Improvement Fund	2,500
DOT Reimbursement - Waterline	27,565
Fund Balance Appropriated	32,604
TOTAL WATER SYSTEM FUND	\$ 2,120,269

III. SOLID WASTE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

Administration & Operations	\$ 871,480
Recycling Centers Maintenance	6,000
Solid Waste Refunds	2,000
TOTAL SOLID WASTE FUND	\$ 879,480

Section 2: REVENUES - (Solid Waste Fee: \$130.00 per Household). It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

Solid Waste Fees	\$ 870,580
Investment Earnings	400
Disposal Tax	8,500
TOTAL SOLID WASTE FUND	\$ 879,480

IV. REVALUATION RESERVE FUND

1. Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

Reserve for Revaluation	\$ 25,350
Contracted Services	145,000
TOTAL REVALUATION FUND	\$ 170,350

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2014-2015**

2. **Section 2: REVENUES** - It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

Investment Earnings	\$ 350
Transfer from General Fund	25,000
Fund Balance Appropriated	145,000
TOTAL REVALUATION FUND	\$ 170,350

V. COURT FACILITIES FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Court Facilities Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

Administration & Maintenance	\$ 37,971
District Attorney Office Expense	13,140
Fine & Forfeitures	80,000
TOTAL COURT FACILITIES	\$ 131,111

Section 2: REVENUES - It is estimated that the following revenues will be available in the Court Facilities Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

Investment Earnings	\$ 150
Facility Fees	30,000
Fines & Forfeiture Fees	80,000
Fund Balance Appropriated	20,961
TOTAL COURT FACILITIES	\$ 131,111

VI. ECONOMIC DEVELOPMENT FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Economic Development Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

Professional Services & Expenses	\$ 23,800
Other Expenses	\$ 2,210
TOTAL ECONOMIC DEVELOPMENT	\$ 26,010

Section 2: REVENUES - It is estimated that the following revenues will be available in the Economic Development Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Transfer from General Fund	\$ 25,940
Fund Balance Appropriated	0
Investment Earnings	\$ 70
TOTAL ECONOMIC DEVELOPMENT	\$ 26,010

VII. TOURISM DEVELOPMENT FUND - OCCUPANCY TAX

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Tourism Development Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

Promotions, Marketing, Operating Expenses	\$ 6,500
Fireworks Contribution	1,500
TOTAL TOURISM DEVELOPMENT	\$ 8,000

Section 2: REVENUES - It is estimated that the following revenues will be available in the Tourism Development Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

Occupancy Tax	\$ 4,300
Fund Balance Appropriated	3,630
Interest	70
TOTAL TOURISM DEVELOPMENT	\$ 8,000

PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2014-2015

VIII. EMERGENCY TELEPHONE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Emergency Telephone Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

<u>Operating Expenses</u>	\$ 124,900
<u>Capital Outlay</u>	22,768
TOTAL EMERGENCY TELEPHONE FUND	\$ 147,668

Section 2: REVENUES - It is estimated that the following revenues will be available in the Emergency Telephone Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

<u>Emergency 911 Fee</u>	\$ 147,518
<u>Investment Earnings</u>	150
TOTAL EMERGENCY TELEPHONE FUND	\$ 147,668

IX. SCHOOL CONSTRUCTION FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the School Construction Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015.

<u>Capital Outlay - Middle School</u>	\$ 0
<u>Capital Outlay - Hertford Grammar</u>	244,129
<u>Capital Outlay - Central School</u>	0
<u>Capital Outlay - Equipment</u>	24,720
<u>Capital Outlay - High School</u>	0
TOTAL SCHOOL CONSTRUCTION FUND	\$ 268,849

Section 2: REVENUES - It is estimated that the following revenues will be available in the School Construction Fund for the fiscal year beginning July 1, 2014 and ending June 30, 2015.

<u>State School Funds - Lottery</u>	\$ 244,129
<u>Fund Balance Appropriated</u>	24,720
TOTAL SCHOOL CONSTRUCTION FUND	\$ 268,849

X. OTHER PROVISIONS

Section 1: The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- a) The Budget Officer may transfer amounts between objects of expenditures within a department except salary amounts without limitation.
- b) The Budget Officer may not transfer any amount between funds nor from any contingency appropriations within any fund.

Section 2: The Board of Commissioners hereby authorizes the attached Fee Schedule for FY 2014-2015.

XI. TAX LEVY

Section 1: There is hereby levied a tax at the rate of 44¢ (forty-four) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2014 for the purpose of raising the revenue listed as "Budget Year's Taxes" in the General Fund - Part I, Section 2 of this Ordinance.

Section 2: This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,657,012,860 and an estimated collection rate of 96.25%.

This Budget was approved with a vote of six (6) to zero (0) on June 16, 2014 by a quorum of the Perquimans County Board of Commissioners being present and all present casting a vote.

Janice McKenzie Cole, Chair
Perquimans County Board of Commissioners

**FEE SCHEDULE
FY 2014-2015**

There is hereby established, for the fiscal year beginning July 1, 2014, and ending
June 30, 2015, the following fees for services as indicated:

Building InspectionsConstruction Fees

Square Foot	\$.25/SF
Minimum Fee	\$50.00
State Fee	\$10.00
In-ground pool (Residential)	\$50.00
In-ground pool (Commercial)	\$125.00
Carports (open all 4 sides)	\$.125/SF
Daycare & ABC	\$75.00
Storage Building 12 x 12 or less	\$25.00

Electrical Fees

Minimum Fee	\$30.00
Square Foot	\$.10/SF
Temporary Service	\$30.00
Service Repair	\$30.00
Service Charge	\$.30/amp
Swimming Pools	\$30.00
Sub panel	\$10.00
Generators	\$10.00
Baseboard Heat (per thermostat)	\$10.00
Photovoltaic/Solar	\$50 per POD

Plumbing Fees

Minimum Fee	\$40.00
Per Fixture	\$5.00
Sprinklers	\$50.00
Per Head	\$5.00

Mechanical Fees

Central Heating/Air Conditioning	\$55.00
Central - Additional Unit	\$55.00
Minimum Fee	\$30.00
Hood System	\$50.00

Insulation Fees

Insulation	\$50.00
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L.P. & Natural Gas Fees

Minimum Fee	\$30.00
Per Gas Outlet	\$5.00

Sign Fees

Free Standing	\$50.00
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Renovation Fees

1/2 New Construction	
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Fire Inspection Fees

Mandatory Fire Code Permits	\$50.00
Group/ Foster Homes	\$50.00

Manufactured Homes

Single Section	\$115.00
Multi Section	\$165.00
Electrical	\$30.00
Mechanical	\$35.00
Plumbing	\$20.00

Modular Homes

All set-up	\$.25/SF
Electrical	\$.30/amp
Plumbing	\$40.00
Mechanical	\$55.00

Administrative, Negligence & Reinspections

Administrative	\$50.00
Negligence	\$50.00
Re-Inspection	\$50.00

Junk Car & Trash Administration

	\$75.00
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Sheriff Department Fees

Fingerprints	\$5.00/card
Gun Purchase Permits	\$5.00 each
Concealed Handgun Permits	\$90.00
Concealed Handgun Permit Renewals	\$85.00
Service Fees (civil papers)	\$15.00/service
Out of State Service Fees (civil papers)	\$100.00
False Alarm Charge	\$50.00

EMS Fees

ALS-I Emergency A0427	\$527.90
ALS-II Emergency A0433	\$764.06
ALS-I or II Treatment / No Transport A0999 (including Helo)	\$300.00
ALS-I Non Emergency A0426	\$333.41
BLS-Emergency A0429	\$444.54
BLS-Non Emergency A0428	\$277.84
Transports to Funeral Homes	\$225.00
Drag Strip Standby - 1st 2 hours	\$100.00
Drag Strip Standby - additional hours	\$40.00/hour
Attorney's Fees (patient's records)	\$10.00
Ground Mileage - ALS or BLS	\$14.11/Loaded Mileage
Specialty Care A0434	\$902.98

Recreation FeesRental Fees:

Meeting Room	\$40.00/hr (3 hr minimum)
Meeting Room/Kitchen	\$60.00/hr (3 hr minimum)
Gymnasium (1/2 day)	\$250.00
Gymnasium (full day)	\$400.00
Tennis Courts (1/2 day)	\$50.00
Tennis Courts (full day)	\$100.00
Outside Basketball (1/2 day)	\$50.00
Outside Basketball (full day)	\$100.00
Field Rental (1/2 day)	\$75.00/field
Field Rental (full day)	\$150.00/field
Lights additional	\$25.00/hour
Field Rental for practices	
Non Rec. teams	\$15.00/hour
with lights	\$25.00/hour

Deposit in addition to any rental fees. All fees are refundable if cancelled at least 72 hrs before scheduled rental day.

Registration Fees

Youth Soccer	\$20.00
Youth Basketball	\$20.00
Volleyball	\$20.00
Softball (9-16)	\$20.00
Babe Ruth (13-15)	\$20.00
Football	\$30.00
Cheerleading	\$20.00
T-Ball (4-6)	\$20.00
Coach Pitch (7-8)	\$20.00
Adult Softball	\$200.00/team
Adult Basketball	\$200.00/team
Open Gym	No charge
Skate Park	No charge

There is a maximum of \$50 per family for each activity.

Register of DeedsAll Instruments (Except Deeds of Trust)

Pages 1-15	\$26.00
Each additional page thereafter	\$4.00
Multi-instrument	\$10.00

Deed of Trust 1st thru 15th Page

Each additional page	\$4.00
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UCC

1 to 2 pages	\$38.00
3 to 10 pages	\$45.00
Over 10 pages (Plus \$2 per page over 10)	
Search per name	\$30.00
Copy per page	\$1.00

Plats

1st page	\$21.00
Each additional page	\$21.00

DOT Highway Maps

1st page	\$21.00
Each additional page thereafter	\$5.00

Copies

Plat copies	\$3.00 each
Regular copies (per page)	\$0.25

Certified copies (instruments & plats)

1st page	\$5.00
Each additional page	\$2.00

Notary

Oath	\$10.00
Commission verification	\$5.00

Marriage License

Issuance of license \$50.00

Vital Records

Certified copy (birth, death, marriage) \$10.00
 Delayed birth applications \$20.00
 Amendments \$10.00
 Records search from Vital Records \$15.00
 Plus payable to Vital Records \$15.00
 Legitimations \$10.00
 Plus payable to Vital Records \$15.00

Tax Department

Copies \$0.25
 Non-aerial maps \$0.50
 Aerial maps \$1.20
GIS Mapping Price List

Plotter

Size	Black & White	Image Color
8.5 x 11	\$1.00	\$2.00
11 x 17	\$2.00	\$3.00
16 x 20	\$3.00	\$5.00
22 x 34	\$5.00	\$8.00
34 x 46	\$8.00	\$10.00

Desk printer

Size	Black & White	Image Color
8.5 x 11	\$0.50	\$1.25
8.5 x 14	\$0.75	\$1.50
11 x 17	\$1.00	\$1.75

Data Layers

Entire County parcels with aerial images and ownership information \$200.00
 (Available on CD & ZIP drive)
 Individual Layers \$50.00 first layer
 \$25.00 each additional layer

Individual Plotter Maps

Township & Municipality Street Maps Price based on size/color
 Zoning Maps per Township/Municipality Price based on size/color
 Full County Zoning Map \$12.00
 County street maps, subdivision maps, and other maps created without image and little color same as listed under Plotter Black & White
 Flood maps, soil maps, census maps and others created with full color same as listed under Plotter Image/Color

Availability

Requests can be made Monday through Friday from 8 am to 5 pm except holidays. All efforts will be made to provide information within 5 working days

Payment

Payment is required prior to preparation of CD's, extensive copying requests, maps to be sent by mail and ftp uploads

Custom Work

A fee of \$25.00 per hour will be charged for requests for maps that we do not have the data layers for. For instance, having to go on the internet to download information.

County Manager

Zoning Ordinance \$30.00
 Subdivision Ordinance \$10.00
 Junk Ordinance \$10.00
 Junkyard Ordinance \$10.00
 Manufactured Home Park Ordinance \$5.00
 Minimum charge for copy of any other Ordinance \$5.00
 Copies \$0.25

Water Department

Rate Schedule

WATER RATES- There is a min. charge of \$15 for the first 1000 gallons; each additional thousand gallons will be \$7.00/1000 gal.*

Tap-on Fees

Size Meter	Cost of Tap
3/4"	\$1,500.00
1"	\$2,500.00
2"	\$3,000.00
Late Payment Charge	10% of bill
Renter's Deposit	\$75.00
Reconnection Fee	\$25.00
Water Meter Test Fee	\$100.00

*Seasonal Water Conservation Rates

\$9/1000 gallons for usage more than 8000 gallons per month from May 1 through October 31

Water Facility Fee

\$500 per lot for up to and including four lots on main roads, 6 lots on secondary roads

\$2,500 per lot for any lots over four on main roads, 6 lots on secondary roads

Water Facility Fee must be paid before the Final Subdivision Plat is recorded in the Perquimans County Register of Deeds' Office.

Planning/Zoning

Zoning Permit(Residential/Home Occupation)	\$0.00
Zoning Permit (for Commercial/Industrial)	\$100.00
Certificate of Compliance (after first site visit)	\$100.00
Sign Permit	\$50.00
Certificate of Compliance (after first site visit)	\$50.00
Zoning Map Change (Re-Zoning)	\$450.00
Zoning Text Change	\$500.00
Conditional Use Permit	\$300 + atty. & eng. Fees, i/a
Planned Unit Development	\$600.00 + atty. & eng. Fees, i/a
Each periodic inspection after first site visit for PUD	\$50.00
Each annual report to explain delay/request ext.-PUD	\$150.00
Conditional Use District	\$300 + atty. & eng. Fees, i/a
Appeal or Interpretation	\$300.00
Zoning Variance Request	\$300.00
Variance to Subdivision Regulations	\$100.00
Subdivision Sketch Plat	\$100.00
Minor or Abbreviated Subdivision Plat	\$50.00
Preliminary Plat	\$100 + \$15 per lot
Final Plat	\$100 + \$15 per lot
Wireless Telecommunication Facility	\$500 + cost of consultant* (\$3500 minimum)

**Fees denoted for a given application do not include fees for subsequent applications and stages of review.*

* Additional public notices in the newspaper or re-notification letters to adjacent and nearby property owners required for continued or additional public meetings and/or hearings will be made at the Applicant's expense.

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
FOR CONSTRUCTION OF
WATER SYSTEM IMPROVEMENTS**

"PHASE III"

This Capital Projects Ordinance is being authorized for the Water System Improvements.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2014, and ending June 30, 2015

<u>Capital Outlay</u>	\$	75,000
<u>Professional Services</u>		40,000
TOTAL CAPITAL PROJECTS FUND	\$	115,000

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Ordinance beginning July 1, 2014, and ending June 30, 2015.

<u>Investment Earnings</u>	\$	500
<u>Fund Balance Appropriated</u>		114,500
TOTAL CAPITAL PROJECTS FUND	\$	115,000

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
COUNTY CONSTRUCTION FUND**

This Capital Projects Ordinance is being authorized for the Perquimans Senior Center Building Renovation Project.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this County Construction Fund beginning July 1, 2014, and ending June 30, 2015

<u>Building Renovations - Senior Center</u>	\$ 8,465
TOTAL COUNTY CONSTRUCTION FUND	\$ 8,465

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the County Construction Fund beginning July 1, 2014, and ending June 30, 2015.

<u>Transfer from General Fund</u>	\$ 8,465
TOTAL COUNTY CONSTRUCTION FUND	\$ 8,465

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS RESERVE ORDINANCE
LAND TRANSFER TAX
FOR
CAPITAL PROJECTS**

This Capital Projects Ordinance is being authorized to provide a portion of the required funds needed for the School Construction Project and for the other Capital Projects deemed appropriate by the Board of Commissioners.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2014, and ending June 30, 2015

<u>Reserve for Capital Projects</u>	\$ 400,000
TOTAL CAPITAL RESERVE	\$ 400,000

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Reserve Ordinance beginning July 1, 2014, and ending June 30, 2015.

<u>Land Transfer Tax</u>	\$ 250,000
<u>Investment Earnings</u>	2,500
<u>Fund Balance Appropriated</u>	147,500
TOTAL CAPITAL RESERVE	\$ 400,000

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
FOR
COMMUNITY DEVELOPMENT BLOCK GRANT
NORTH CAROLINA DEPARTMENT OF COMMERCE
"SCATTERED SITES IMPROVEMENT PROGRAM"**

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2014, and ending June 30, 2015

<u>Administration/Planning</u>	\$ 9,225
<u>Relocation</u>	105,361
<u>Rehabilitation</u>	14,863
TOTAL CAPITAL RESERVE	\$ 129,449

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Ordinance beginning July 1, 2014 and ending June 30, 2015.

<u>State Grants</u>	\$ 129,449
TOTAL CAPITAL PROJECTS FUND	\$ 129,449

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

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