
SPECIAL CALLED MEETING

May 18, 2026
7:00 p.m.

The Perquimans County Board of Commissioners met in a Special Called Meeting on Monday, May 18, 2026, at 7:00 p.m. in the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT: Wallace E. Nelson, Chairman Charles Woodard, Vice Chairman
 Timothy J. Corprew James W. Ward
 Joseph W. Hoffler Kathryn M. Treiber

MEMBERS ABSENT:

OTHERS PRESENT: Brandon Shoaf, County Manager
 Rebecca T. Corprew, Clerk to the Board

Chairman Nelson called the meeting to order. Joseph W. Hoffler gave the invocation, and the Chairman led the Pledge of Allegiance.

AGENDA

Chairman Nelson stated that the Agenda was at their seats and asked if there were any additions or corrections to the Agenda. There were none. Chairman Nelson asked for a motion to approve the Agenda as presented for the stated purpose. Charles Woodard made a motion to approve the Agenda. The motion was seconded by Tim Corprew and unanimously approved by the Board.

NEW BUSINESS

- A. STASEY WHICHEL – EVERGREEN SOLUTIONS - SALARY STUDY RESULTS – Stasey Whichel presented the Salary Study results. Ms. Whichel presented an Executive Summary Report for the Perquimans County Classification and Compensation Study. The Board will review the recommendations presented by Ms. Whichel during the budget work session.

- B. ALBEMARLE PLANTATION – BRIC GRANT INTEREST PRESENTATION – Mary Cassidy, AP Resident addressed the Board about a potential private/public partnership in applying for the BRIC Grant through FEMA. The grant would be used for wave attenuation and fuel line replacement. There would be no county funds requested for this grant. No action taken tonight; however, the Board has instructed County Manager to contact the county attorney and have a conversation about this project.

- C. BILL JENNINGS – TAX LIENS – ORDER TO ADVERTISE: Tax Administrator, Bill Jennings presented a list of properties requiring a tax lien before auction. Under N.C.G.S. §105-369 (a), the Perquimans County Board of County Commissioners must order the Tax Collector to advertise these tax liens. Timothy J. Corprew made a motion to order the Tax Collector to advertise presented tax liens in the Perquimans Weekly at the earliest available date. The motion was seconded by James W. Ward and unanimously approved by the Board.

- D. JONATHAN NIXON – EMERGENCY SERVICES – NCOEMS GRANT APPLICATION SUBMISSION: Mr. Nixon requested authorization to submit an application to the North Carolina Office of Emergency Medical Services (NCOEMS) for funding under the 2026

Rural Health Transformation Program to expand Mobile Integrated Healthcare (MIH) program services in Perquimans County. Perquimans EMS is seeking funding (estimated \$250,000 – \$300,000 for the first year) with no local match required to support two full-time MIH providers, MIH workforce recruitment and retention incentives, enhanced behavioral health response, improved care coordination, and strengthened partnerships with a goal of reducing emergency department visits and reducing EMS system burden, and staff training in trauma-informed care and substance use disorder treatment. The enhanced services will address behavioral health and substance use challenges in our community while strengthening local capacity with no cost to county taxpayers, and conserve opioid settlement funding. Timothy J. Corprew made a motion to allow Perquimans Emergency Services to apply for the NCOEMS Grant. The motion was seconded by Charles Woodard and unanimously approved by the Board.

- E. CLEANING CONTRACTS FOR EMERGENCY SERVICES, WATER, EXTENSION, AND ELECTION BUILDINGS: County Manager Brandon Shoaf reported that the current contractors for these buildings have given appropriate notice to end the contracts. Mr. Shoaf presented a contract for cleaning services at Emergency Services, Water Department, Extension Office, and the Board of Elections with Kimberly White. The contract amount is \$2,800.00 per month. James W. Ward made a motion to approve the contract. The motion was seconded by Kathryn Treiber and unanimously approved by the Board.

- F. BUDGET AMENDMENT NO. 29: Finance Officer Tracy Mathews requested approval of Budget Amendment No. 29 to amend the FY25/26 budget to allow for the purchase of a 2026 Ford Bronco for the Inspections Office. Timothy J. Corprew made a motion to approve the budget amendment. The motion was seconded by Kathryn Treiber and unanimously approved by the Board.

- G. BOARD APPOINTMENT – COA BOARD OF TRUSTEES: Judge Meader Harriss has submitted an application for the COA – Board of Trustees. Dr. Tanya Turner has resigned from her seat. Mr. Harriss will fill the seat effective 07/01/2026 – 06/30/2028, finishing Dr. Turner’s appointment term. Timothy J. Corprew made a motion to fill the seat, seconded by Charles Woodard.

ADJOURNMENT OF SPECIAL CALLED MEETING

Chairman Nelson asked if there were any further comments or business to discuss. There being none, the Special Called Meeting was adjourned at 8:26 pm on motion made by Timothy J. Corprew, seconded by James Ward and unanimously approved by the Board.

The Work Session has been cancelled.

Wallace E. Nelson, Chairman

Clerk to the Board
