
SPECIAL CALLED MEETING

September 15, 2025
 7:00 p.m.

The Perquimans County Board of Commissioners met in a special called meeting on Monday, September 15, 2025, at 7:00 p.m. in the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT: Charles Woodard, Vice Chairman James W. Ward
 Timothy J. Corprew
 Joseph W. Hoffler

MEMBERS ABSENT: Wallace E. Nelson, Chairman Kathryn M. Treiber

OTHERS PRESENT: Brandon Shoaf, Assistant County Manager Frank Heath, County Manager
 Rebecca T. Corprew, Clerk to the Board

Vice Chairman Woodard called the meeting to order. Timothy J. Corprew gave the invocation, and the Vice Chairman led the Pledge of Allegiance.

AGENDA

Vice Chairman Woodard stated that the Agenda was at their seats and asked if there were any additions or corrections to the Agenda. There being none, Vice Chairman Woodard asked for a motion to approve the Agenda as presented. Timothy J. Corprew made a motion to approve the Agenda as presented. The motion was seconded by James W. Ward and unanimously approved by the Board.

NEW BUSINESS

A. Emergency Management Director Jonathan Nixon requested the Boards approval for a Resolution to obtain additional Opioid Settlement Funding. Purdue Pharma and the Sackler Family reached a nationwide settlement related to their role in the opioid epidemic which will allow local governments to receive direct payments if they choose to participate. Mr. Nixon stated the funds are one-hundred sixty-thousand dollars (\$160,000.00) over a 15-year period from 2026-2041. These funds are intended to address the public health crisis caused by opioids and are restricted to use or opioid remediation efforts. Timothy J. Corprew made a motion to approve the Resolution as presented. The motion was seconded by Joseph W. Hoffler and unanimously approved by the Board

B. Personnel Matters: A motion was made by James W. Ward to approve the following Personnel Matters as listed. The motion was seconded by Joseph W. Hoffler and unanimously approved by the Board.

Dept	Employee Name	Employee Status	Employee Job Title	Grade/ Step	New Salary	Effective Date
CM	W. Frank Heath,III	Resignation	County Manager			01/01/2026
911	Sue Ann Cestaro	Resignation	Certified Telecommunicator II			09/03/2025
DSS	Elena Howell	FT Hire	Administrative Officer	67/1	\$43,353	10/01/2025
ROD	Jaqueline Frierson	Corrected Merit	Register of Deeds	70/11	\$63,143	09/01/2025
Tax	Katelyn Moody	Corrected Step	Business/Personal Prop.	61/4	\$34,955	09/01/2025

ADJOURNMENT

Vice Chairman Woodard asked if there were any further comments or business to discuss. There being none, the Regular Meeting was adjourned at 7:09 p.m. on motion made by Timothy J. Corprew, seconded by James W. Ward and unanimously approved by the Board.

 Wallace E. Nelson, Chairman

 Clerk to the Board
