

STANDARD #2 - Organization

- A. Does the JCPC have written Bylaws? Yes
- B. Bylaws are attached or on file (Select one.) Yes
- C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. Yes
- D. Does the JCPC have written policies and procedures for funding and review? Yes
- E. These policies and procedures attached or on file. (Select one.)
- F. Does the JCPC have officers and are they elected annual? Yes
JCPC has: Chair; Vice-Chair; Secretary; Treasurer.

STANDARD #3 - Meetings

- A. JCPC meetings are considered open and public notice of meetings is provided. Yes
- B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? Yes
- C. Does the JCPC meeting bi-monthly at a minimum? Yes
- D. Are minutes taken at all official meetings? Yes
- E. Are minutes distributed prior to or during subsequent meetings Yes

STANDARD #4 - Planning

- A. Does the JCPC conduct an annual planning process which includes a needs assessment, monitoring of programs and funding allocation process? Yes
- B. Is this Annual Plan presented to the Board of County Commissioners and to the Division of Juvenile Justice? Yes
- C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? Yes

STANDARD #5 - Public Awareness

- A. Does the JCPC communicate the availability of funds to all public and private nonprofit agencies which serve children or their families and to other interested community members? REP, distribution list, and article attached) Yes
- B. Does the JCPC complete an annual needs assessment and make that information available to agencies which serve children or their families, and to interested community members? Yes

STANDARD #6 — No Overdue Tax Debt

- A. As recipient of the county DJJ allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243 (1), at the Federal, State, or local level? Yes

Briefly outline the plan for correcting any areas of standards non-compliance.

The JCPC did not hold any funds aside for Certification for 2013-14. All JCPC funds have been allocated to programs.

Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. Attach Line Item Budget Information and Budget Narrative sheets detailing the expenditure budget. The JCPC Certification **must be received by June 30, 2012.**

**JCPC Administrative Funds
SOURCES OF REVENUE**

DJJ	0
Local	0
Other	0
Total	0

Gail White 7/2/2013

 JCPC Chairperson Date

 Chairman, Board of County Commissioners Date

 Chief Deputy Secretary or Designee, Division of Juvenile Justice Date

Juvenile Crime Prevention Council Certification (cont'd)

Perquimans County FY 2013-14

Instructions: N.C.G.S. § 14313-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members (G.S. 147-33.61)	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Dr. Dwayne Stallings	Superintendent	<input type="checkbox"/>	w	m
2) Chief of Police	n/a		<input type="checkbox"/>		
3) Local Sheriff or designee	Eric Tilley	Sheriff	<input type="checkbox"/>	w	m
4) District Attorney or designee	Vacant		<input type="checkbox"/>		
5) Chief Court Counselor or designee	Sherri Ellington	Chief	<input type="checkbox"/>	w	f
6) Director, AMH/DD/SA, or designee	Tracey Webster	SOC	<input checked="" type="checkbox"/>	b	f
7) Director DSS or designee	Susan Chaney	Director	<input type="checkbox"/>	w	f
8) County Manager or designee	Frank Heath	County Manager	<input type="checkbox"/>	w	m
9) Substance Abuse Professional	n/a		<input type="checkbox"/>		
10) Member of Faith Community	Rev. Ann Vaughn	HOPE CDC	<input type="checkbox"/>	b	f
11) County Commissioner	Kyle Jones	Commissioner	<input type="checkbox"/>	w	m
12) Two persons under age 18 (State Youth Council Representative, if available)	tbd		<input type="checkbox"/>		
	tbd		<input type="checkbox"/>		
13) Juvenile Defense Attorney	Vacant		<input type="checkbox"/>		
14) Chief District Judge or designee	Hon. Robert Trivette	District Court Judge	<input checked="" type="checkbox"/>	w	m
15) Member of Business Community	Hattie Sharp	RHEMA Director	<input type="checkbox"/>	b	f
16) Local Health Director or designee	Jessica Wilson	Child Services	<input type="checkbox"/>	w	f
17) Rep. United Way/other non-profit	Janet Stone- Nielson	Albemarle Hope Line	<input type="checkbox"/>	w	f
18) Representative/Parks and Rec.	Howard Williams	Director	<input type="checkbox"/>	w	m
19) County Commissioner appointee	Gail White	Dir. Perquimans H/A	<input type="checkbox"/>	w	f
20) County Commissioner appointee	Catherine Harris	School Social Worker	<input type="checkbox"/>	b	f
21) County Commissioner appointee	Leo Higgins	Perquimans 20/20	<input type="checkbox"/>	w	m

Specified Members (G.S. 147-33.61)	Name	Title	Designee	Race	Gender
22) County Commissioner appointee	Clayton Griffin	Director, Restitution/MF	<input type="checkbox"/>	b	m
23) County Commissioner appointee	Peter Leroy	Chairman, Perquimans 20/20	<input type="checkbox"/>	w	m
24) County Commissioner appointee	Eva Anderson	Court Counselor	<input type="checkbox"/>	b	f
25) County Commissioner appointee			<input type="checkbox"/>		

On motion made by Benjamin C. Hobbs, seconded by Edward R. Muzzulin, the Board unanimously approved the FY 2013-2014 JCPC Certification and the Juvenile Crime Prevention Council Members.

ECONOMIC IMPROVEMENT COUNCIL (EIC) BOARD MEMBER RESIGNATION

County Manager Heath presented the letter of resignation from Virgie Whitehurst effective July 18, 2013. Ms. Whitehurst's three-year term is due to expire on August 31, 2014. The Board will need to accept her resignation and, if possible, appoint someone else to her seat. On motion made by Benjamin C. Hobbs, seconded by Edward R. Muzzulin, the Board unanimously accepted Ms. Whitehurst's resignation from EIC and appointed Tammy Miller-White to complete her term which expires on August 31, 2014.

ADJOURNMENT

There being no further comments or business to discuss, the Special Called Meeting was adjourned and the Regular Work Session began on motion made by Edward R. Muzzulin, seconded by Matthew Peeler.

Janice McKenzie Cole, Chair

Deputy Clerk to the Board
