

Services per NC DHHS. The motion was seconded by Kathryn M. Treiber and unanimously approved by the Board.

PERSONNEL MATTERS

Chairman Nelson presented the first personnel matter which was the appointment of Brandon Shoaf as the new Assistant County Manager. Frank Heath, County Manager, presented the other personnel matters below:

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Brandon Shoaf	Assistant County Manager	Appointment	81/15	\$112,978	03/01/2025
Rebecca Corprew	Clerk to the Board	Reclassification	65/16	\$57,257	04/01/2025
Mary P. Hunnicutt	Part-Time/Fill-In Deputy Clerk to the Board	Reclassification	65/15	\$26.86/hr.	04/01/2025
Elena R. Howell	Processing Assistant V	Leave Without Pay	6 hrs.		2/2025

BUDGET AMENDMENTS NOS. 20-21

County Manager Heath presented the following budget amendments for the Intermediate School Project. On motion made by Timothy J. Corprew, seconded by Charles Woodard, the Board unanimously approved the following budget amendments:

**BUDGET AMENDMENT NO. 20
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-380-007	911 Center Expansion	4,800,000	
10-511-349	911 Center Expansion	4,800,000	
EXPLANATION: To amend the FY 24/25 Budget to include funding as awarded for the 911 Center Expansion Project.			

**BUDGET AMENDMENT NO. 21
SCHOOL CONSTRUCTION FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
65-348-001	State School Funds - Lottery	4,524,659	
65-500-711	NB Lottery Intermediate School	4,524,659	
EXPLANATION: To amend the FY 24/25 Budget to include lottery fund drawdown for Intermediate School Project.			

ADJOURNMENT

There being no further comments or business to discuss, the Special Called Meeting was adjourned at 7:18 p.m. on motion made by Timothy J. Corprew, seconded by James W. Ward.

Wallace E. Nelson, Chairman

Clerk to the Board

**WORK SESSION
February 17, 2025
7:00 p.m.**

The Perquimans County Board of Commissioners met in a Work Session on Monday, January 17, 2025, at 7:00 p.m. in the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT: Wallace E. Nelson, Chairman Charles Woodard, Vice Chairman
Timothy J. Corprew Joseph W. Hoffler
Kathryn M. Treiber James W. Ward

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager Mary Hunnicutt, Clerk to the Board
Hackney High, County Attorney

Chairman Nelson proceeded with the Work Session following the adjournment of the Special Called Meeting. The following matters were discussed.

BALLOON RELEASE ORDINANCE

County Manager Heath reminded the Board that, at their February 3, 2025 meeting, Debbie Swink came before them requesting that the Board adopt a Balloon Release Ordinance banning the intentional release of balloons for times of celebrations, etc. During her presentation, she explained the harm that it was to wildlife, humans, and to the earth. Since her presentation, she has reported to the County that Senator Bobby Hanig has presented North Carolina SB 20 that will address this issue on the State level. After some discussion, it was the consensus of the Board to send a letter of support for SB No. 20 - Releasing of Helium Balloons.

MIXED BEVERAGE ELECTION UPDATE

County Manager Heath updated the Board on the mixed beverage election and the merging of the Hertford ABC Board with the County. Mr. Heath and Mr. High will continue to work on this matter and keep the board updated.

ADJOURNMENT

There being no further comments or business to discuss, the Work Session was adjourned at 7:30 p.m. on motion made by Timothy C. Corprew, seconded by James W. Ward.

Wallace E. Nelson, Chairman

Clerk to the Board
