

AGENDA

All items are for discussion and possible action.
Perquimans County Board of Commissioners
Meeting Room at Perquimans County Library
October 3, 2022
7:00 p.m.

- I. Call to Order
- II. Prayer & Pledge
- III. Approval of Agenda
- IV. Consent Agenda
(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)
 - A. Approval of Minutes September 6, 2022 Regular Meeting and September 19, 2022 Work Session
 - B. Tax Refund & Release Approvals
 - C. Personnel Matters
 - 1. Promotion: Social Worker II
 - 2. Resignation: Certified Telecommunicator
 - 3. Job Reclassification: Part-Time/Fill-In Certified Telecommunicator
 - 4. Resignation: Part-Time/Fill-In Certified Telecommunicator
 - 5. Retirement: Water Clerk
 - 6. Retirement: Social Worker II
 - 7. Retirement: Social Services Director
 - D. Step Increases
 - 1. Telecommunications (1)
 - 2. Social Services (1)
 - 3. EMS (1)
 - 4. Water Department ~ Performance Bonus (1)
 - E. Budget Amendment No. 15 - 20
 - F. Board Reappointments/Resignation
 - 1. Reappointments: Board of Trustees for Volunteer Fire Departments (8)
 - 2. Resignation: Planning Board
 - 3. Resignation: Senior Tarheel Delegate
 - 4. Resignation: Senior Tarheel Regional Legislature & Advisory Board
 - G. Miscellaneous Documents
 - 1. Trillium ABC Annual Report for FY 2021-2022
 - 2. Resolutions:
 - a. Surplus Vehicle
 - b. Operation Green Light
 - 3. 2023 Holiday Schedule
 - 4. Letter of Support to Establish MRI Services in Elizabeth City, NC
- V. Presentations & Introduction of New Employees
 - A. Presentations
 - 1. Plaque – Retiring Planning Board Member
 - 2. Recognition of Service
 - B. Introduction of New Employees
 - 1. Susan Chaney, Social Services
- VI. Scheduled Appointments
 - A. Janice Cole 7:00 p.m.
 - B. 7:05 p.m.
- VII. Commissioner's Concerns/Committee Reports
 - A.

ACTION
REQUIRED

NO
ACTION
REQUIRED

NO
ACTION
REQUIRED

- NO ACTION REQUIRED VIII. B. **Old Business**
- A. Updates from County Manager
- B. Agreement for Lobbying Services
- C. Board Vacancies
 - 1. Northern Regional Advisory Board
 - 2. Planning Board
- ACTION REQUIRED IX. **New Business**
- A. Assistance to Firefighter's Grant Award, Documentation, & Budget Amendment No. 21
- B.
- C.
- X. **Unscheduled Appointments/Public Comments**
(If you wish to address the Board, please state your name for the record prior to speaking)
- NO ACTION REQUIRED A.
- B.
- C.
- ACTION REQUIRED XI. **Adjournment**

FOR INFORMATION ONLY:



DEPARTMENT HEAD REPORT:

- Plat Log
- Tax Department Report
- Building Inspector's Reports
- Code Enforcement Reports
- CFS Reports for the Following Quarters *(e-mailed to Commissioners on September 26, 2022)*
 - a. 1st Quarter ending March 31, 2022
 - b. 2nd Quarter ending June 30, 2022
- EMS Report for August, 2022 *(e-mailed to Commissioners on September 15, 2022)*

COMMITTEE WRITTEN REPORTS:

- 911 Communications Division Advisory Board Minutes *(e-mailed to Commissioners on September 26, 2022)*

NOTES FROM THE COUNTY MANAGER

October 3, 2022

7:00 p.m.

IV. **Enclosures:** Items included on the Consent Agenda are enclosed. *If you wish to discuss any of these items, please make that request during the meeting.*

V. The following presentations and introduction of new employees will be done:

A. **Presentations:**

1. **Plaque:** Chairman Nelson will present a plaque to A.O. Robert who retired from the Planning Board after serving on it for ten years.
2. **Recognition of Employees' Years of Service with the County:** Beginning June 1, 2022, the Board will be recognizing the employees who have been working with the County for 5, 10, 15, 20, etc. years. This month, we will be recognizing the following employees for their years of service with the County:

Employee Name	Department	Employee Job Title	No. of Years	Effective Date
Diane Murray	Social Services	IMS II	5 yrs.	10/01/2022
Angela Jordan	Social Services	Social Work Supervisor III	15 yrs.	10/01/2022
Mary Hammett	County Manager	Clerk to the Board	25 yrs.	10/01/2022

B. **Introduction of New Employees:**

1. **Susan Chaney:** Susan Chaney, Social Services Director, will introduce Kaitlyn Brower, IMC I Working Toward IMC II and Cayla Butler, IMC I Working Toward IMC II. Both were appointed effective September 1, 2022.

VI.A. Janice Cole will discuss a possible Justice Center Complex for the Board to consider.

VIII.A. County Manager Heath will present several updates to the Board.

VIII.B. **Enclosures.** At their September 19, 2022 Work Session, Mr. Bob Steinburg presented the two enclosed proposed agreements for lobbying services with WolfeStein, LLC & Jones Street Consulting. Board action is being requested.

VIII.C. The following two Board vacancies will be discussed:

1. **Enclosures. Trillium Northern Regional Advisory Board:** At the Board's request, the vacancy on this Board was advertised. We have received one application which is enclosed. It is from Terry Tatman. A copy of his e-mail along with his Statement of Interest to Service is enclosed for your review. Board action will be requested.
2. **Planning Board:** At the September 19, 2022 Work Session, County Manager Heath informed the Board that A.O. Roberts had resigned from the Planning Board effective immediately. The Chairman asked the Board to think about a replacement from Mr. Roberts. If any recommendations are presented, Board action may be taken.

IX.A. **Enclosure.** The Emergency Management Department has applied for the Department of Homeland Security's Assistance to Firefighters Grant (AFG) for FY 2021. The grant was approved and the County has been awarded \$180,917.04 in Federal funding. The County is required to provide non-Federal funds equal to or greater than 5.0% or \$9,045.86 making a total amount of the grant to be \$189,962.90. The Board will need to accept the funds and authorize the County Chairman & Staff to sign the required documentation. Board action is being requested.

CONSENT AGENDA NOTES

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner)

- A. **Enclosures:** September 6, 2022 Regular Meeting and September 19, 2022 Work Session
- B. **Enclosure:** Tax Refund & Release Approvals – see attached listing.
- C. **Enclosure:** Personnel Matters

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Kanisha Walston	Social Worker II	Promotion	67/1	\$40,086	10/01/2022
Fantasia Saunders	Certified Telecommunicator	Resignation			09/13/2022
Fantasia Saunders	Part-Time/Fill-In Certified Telecommunicator	Job Reclassification	62/2	\$15.85/hr.	10/01/2022
Anthony Johnson	Part-Time/Fill-In Certified Telecommunicator	Resignation			09/20/2022
Valerie Price	Water Clerk	Retirement			01/01/2023
Joe Ann White	Social Worker III	Retirement			01/01/2023
Susan Chaney	Social Services Director	Retirement			01/01/2023

D. **Enclosures:** During the Budget process, the following step/merit increases were approved for these employees. The following individuals are being recommended by their supervisor for these step/merit increases:

Department	Employee Name	Employee Job Title	Grade/ Step	New Salary	Effective Date
Dispatch	Amanda Ward	Certified PT/FI Telecommunicator	62/4	\$16.64/hr.	10/01/2022
DSS	Sandi Lorenson	IMC II	63/2	\$34,456	10/01/2022
EMS	Celia McLennan	Paramedic	68/2	\$20.67/hr.	10/01/2022
Water	Steven Stallings	Water Plant Operator	"	\$1,299	10/01/2022

*one-time performance bonus

E. **Enclosures:** Budget Amendment Nos. 15 – 21 are enclosed for your review and action.

F. **Enclosure.** The following board reappointment was presented for Board action:

Name	Board/Committee	Action Taken	Term	Effective Date
Winslow, Wade	Board Trustees for Belvidere/Chappell Hill Fire Dept.	Reappointment	1 yr.	10/01/2022
Baker, Julian	Board Trustees for Belvidere/Chappell Hill Fire Dept.	Reappointment	1 yr.	10/01/2022
Hobbs, Benjamin	Board Trustees for Bethel Fire Dept.	Reappointment	1 yr.	10/01/2022
Mathews, Chad	Board Trustees for Bethel Fire Dept.	Reappointment	1 yr.	10/01/2022
Chappell, Laurence	Board Trustees for Duran's Neck	Reappointment	1 yr.	10/01/2022
Nixon, Mack E.	Board Trustees for Duran's Neck	Reappointment	1 yr.	10/01/2022
Boyce, Jonathan	Board Trustees for Inter-County Fire Dept.	Reappointment	1 yr.	10/01/2022
Swayne, Robert D.	Board Trustees for Inter-County Fire Dept.	Reappointment	1 yr.	10/01/2022
Roberts, A.O.	Planning Board	Resignation		09/14/2022
Harrell, Darlene	Senior Tarheel Delegate	Resignation		09/22/2022
Harrell, Darlene	Senior Tarheel Regional Legislature & Advisory Board	Resignation		09/22/2022

G. **Enclosures:** The following miscellaneous document will need Board consideration and action:

1. **Trillium ABC Annual Report for FY 2021-2022:** Since Trillium Health Resources received Alcoholism (ABC) Funds from Perquimans County, GS 18B-805(h) requires Trillium to provide an annual report to the Board of County Commissioners describing how funds were spent. This report is provided for information only.
2. **Resolutions:**
 - a. **Surplus Vehicle:** The Board will need to consider the enclosed Resolution requesting the Board to declare a motorcycle in Sheriff's Office as surplus vehicles to be sold on GovDeals. Board action is being requested.
 - b. **Operation Green Light:** This coming Veterans Day, NACo & the National Association of County Veteran Service Officers is asking that the County's support the Operation Green Light for Veterans. The enclosed Resolution encourages the public to show their support for the veterans by lighting our buildings green from November 7 to November 13. By shining a green light, county governments and our residents will let veterans know that they are seen, appreciated, and supported. Board action is being requested.
3. **2023 Holiday Schedule:** Each year, the Board needs to approve the State Holiday Schedule for Social Services Department. Board action is requested for the approval of the 2023 State Holiday Schedule. Board action is being requested.
4. **Letter of Support to Establish MRI Services in Elizabeth City, NC:** At their September 19, 2022 Work Session, Chairman Nelson presented a letter of support for Chesapeake Regional Healthcare & Chesapeake Diagnostic Imaging Centers LLC Certificate of Need to Establish MRI Services in Elizabeth City, NC. Since the letter had to be forwarded to them by September 9, 2022, the Chairman signed the letter which is added to tonight's Agenda for official approval from the Board. Board action is being requested.

County Manager Heath asked the Board if they had any questions or comments. Chairman Nelson asked whether or not we should add the following to Section VI, Rule 14(a): 2/3 thirds vote of members present in order to pass. County Attorney High said that we could add that to clarify it more. County Manager Heath explained that we have to have two-thirds of the members present in order to have a quorum. It was the consensus to add this to Section VI, Rule 14(a). There being no further questions or comments on this matter, Vice Chair Leigh asked if there was any other items of discussion. County Manager Heath said that had a couple of matters he wanted to bring up to the Board.

COUNTY MANAGER UPDATES

County Manager Heath presented the following updates to the Board:

- > **Perquimans County High School Baseball Team:** Mr. Heath explained that the Perquimans County Baseball Team are the IA N.C. High School Athletic Association's state champions again this year. This makes them back to back champions. Chairman Nelson and Mr. Heath have been approached again by members in the community wondering if the County could make a donation like they did last year to assist with the purchasing of their championship rings. He just wanted to present this to the Board so that they could take action on it in September. Mr. Heath explained that last year the school raised some funds and the County gave them \$5,000. They have received a quote for the costs this year to be \$7,500. It was the consensus of the Board to proceed with taking action at the September meeting.
- > **Joint Work Session with Planning Board:** Mr. Heath explained that at the September 19, 2022 Work Session, we will hold a Joint Meeting with the Planning Board to talk about the work that they have been doing on several text amendments.

ADJOURNMENT

Vice Chair Leigh asked if there were any other items to discuss. The following items were discussed:

- > **Commissioner Hoffer** asked why a deputy is present tonight. He said that he has noticed that they have been present at the last couple of meetings. County Manager Heath explained that he and Sheriff White decided to have them present. We had them present in the past but, during COVID, we stopped it. County Attorney High stated that every public meeting that he has attended has had law enforcement present.
- > **Commissioner Hoffer** said that in a recent Perquimans Weekly article, Vice Chair Fondella A. Leigh was named to the NC African-American Heritage Commission. Mr. Hoffer wanted to congratulate her and make this a part of our Board's records. The Board congratulated her for this appointment.
- > **Commissioner Woodard** said that at the NCACC Annual Conference last week, Chairman Nelson was elected 2nd Vice President of the NCACC Board. After serving three years as 2nd Vice President, he will become the President of NCACC Board. It is Mr. Woodard's understanding that Perquimans County has never had a president on the NCACC Board of Trustees. Mr. Heath agreed. The Board congratulated Mr. Nelson. Chairman Nelson made a few comments.

There being no further comments or business to discuss, the Regular Meeting was adjourned at 7:30 p.m.

Fondella A. Leigh, Vice Chair

Clerk to the Board

REGULAR MEETING
September 6, 2022
7:00 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Tuesday, September 6, 2022, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT:	Wallace E. Nelson, Chairman Thelma Finch-Copeland Charles Woodard	Fondella A. Leigh, Vice Chair Joseph W. Hoffer
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MEMBERS ABSENT: T. Kyle Jones

OTHERS PRESENT:	Frank Heath, County Manager Hackney High, County Attorney	Mary Hunnicutt, Clerk to the Board
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Chairman Nelson called the meeting to order. Commissioner Hoffer gave the invocation and Chairman Nelson led the Pledge of Allegiance.

AGENDA

Chairman Nelson stated that a copy of the Agenda was at their seats tonight. Fondella A. Leigh made a motion to approve the Agenda as presented. The motion was seconded by Charles Woodard and unanimously approved by the Board.

CONSENT AGENDA

Chairman Nelson asked if there were any items that the Board wished to remove from the Consent Agenda to discuss. There being none, the following items were considered to be routine and were unanimously approved on motion made by Charles Woodard, seconded by Joseph W. Hoffer.

1. **Approval of Minutes:** August 1, 2022 Regular Meeting and August 15, 2022 Work Session were approved.
2. **Tax Refund Approvals:**

Huber, Laura Jeanette	\$276.99
Vehicle sold; 10-month refund. Account No. 60920107.	
Smith, Charlee	\$106.39
Vehicle sold; 8-month refund. Account No. 60680487.	

Bunch, Wendy Leanna\$128.39
 Vehicle sold; 7-month refund. Account No. 52354648.

Yerger, Robert Arlan\$144.16
 Vehicle sold; 9-month refund. Account No. 37416194.

3. **Personnel Matters:**

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Kerry Lahr	Part-Time/Fill-In EMT	Appointment	63/1	\$16.16/hr	09/01/2022
Sophia Wright	Part-Time/Fill-In EMT	Appointment	63/1	\$16.16/hr	09/01/2022
Tabitha Martin	Part-Time/Fill-In EMT	Appointment	63/1	\$16.16/hr	09/01/2022
Emily Sawyer	Part-Time/Fill-In EMT	Appointment	63/1	\$16.16/hr	09/01/2022
Robert Martin Watkins	Full-Time Paramedic	Appointment	68/2	\$20/64/hr	09/01/2022
Kaitlyn Brower	IMC I Working Against IMC II	Appointment	61/3	\$32.321	09/01/2022
Cayla Butler	IMC I Working Against IMC II	Appointment	61/3	\$32.321	09/01/2022
Jared Turner	Full-Time AEMT	Promotion	66/3	\$19.37/hr	09/01/2022

4. **Step Increases:**

Employee Name	Employee Job Title	Grade/Step	New Salary	Effective Date
Casey Winn	Human Resources Technician - Administrative Assistant	61/2	\$31,552	09/01/22
William Word	Certified Telecommunicator	62/2	\$32,970	09/01/22
Kathleen Conner	Social Worker III - Adult Services	69/4	\$47,115	09/01/22
Samantha Farrer	IMC II	63/3	\$35,294	09/01/22
Nicole Anderson	Paramedic	68/3	\$43,985	09/01/22
Rebecca Cullipher	Paramedic	68/2	\$42,938	09/01/22
C J Wilson	Paramedic	68/6	\$47,339	09/01/22
Brett Dameron	EMT	63/3	\$16.97/hr	09/01/22
Kristen Myers	Deputy Register of Deeds	58/5	\$29,741	09/01/22

5. **Budget Amendments:**

BUDGET AMENDMENT NO. 13
 GENERAL FUNDS

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	DSS - State Grants	2,904	
10-610-192	DSS - Crisis Intervention	2,904	

EXPLANATION: To amend FY 22/23 budget to include the additional funds as awarded by the State for DSS/Crisis Intervention.

6. **Board Reappointment:** The following board reappointment was approved by the Board:

Name	Board/Committee	Action Taken	Term	Effective Date
Thompson, Bethany	Animal Control Board (SPCA Representative)	Reappointment	1 yr.	10/01/2022

7. **Enclosures:** The following miscellaneous document was approved by the Board:

- a. **MOU for Fire House Subs Public Safety Grant & Budget Amendment No. 14:** The following MOU for Firehouse Subs Public Safety Grant & Budget Amendment No. 14 were presented and approved by the Board:



Perquimans Subs Public Safety Foundation, Inc.
 12735 Gran Bay Pkwy., Suite 150, Jacksonville, Florida 32258

MEMO OF UNDERSTANDING- FUNDING AGREEMENT
 August 9, 2022

Failure to adhere to the requirements of this Funding Agreement will jeopardize your grant award. All purchases must match the quantities and equipment approved in the original grant request and approved quote.

Firehouse Subs Public Safety Foundation Responsibilities

- Perquimans Subs Public Safety Foundation will award funding to Perquimans County, on behalf of Perquimans County Emergency Services, Hertford, NC for \$24,103.60 to be used toward the direct purchase of Twelve Stryker LifePac CR2 AEDs & Accessorflex One LifePac 1000 with Graphical Display & Accessories.

Perquimans County, on behalf of Perquimans County Emergency Services Responsibilities

- An ACH transfer will be remitted to the organization name as stated in this memo of understanding and must match the EIN number submitted on the grant request and bank account information listed on the ACH Authorization. If there is a change in either information, you must submit a W-9.
- Purchase the equipment on Approved Quote #10426438 from Stryker
 - NOTE: DO NOT PREPAY for the equipment order at the time of purchase
- Confirm Receipt of ACH Transfer by emailing perquimansfoundation@firehousesubs.com
- Verify Purchase and Delivery by providing Firehouse Subs Public Safety Foundation with the following:
 - All signed and dated packing slips
 - Copies of paid invoices, verifying your organization's name as the customer and matching the vendor quote(s)
 - A copy of the cleared check(s), verifying the payee and payment amount matches the vendor quote(s)
- In the event that the purchased equipment costs less than the dollar amount awarded, all excess funds must be returned to Firehouse Subs Public Safety Foundation.
 - Email perquimansfoundation@firehousesubs.com with notification of excess funds within 30 days of purchase
 - Return Excess Funds within 30 days of receipt of excess funds invoice to Firehouse Subs Public Safety Foundation, Attention: Gina Brown, 12735 Gran Bay Parkway, Suite 150, Jacksonville, 32258
- If purchases exceed funding, Perquimans County, on behalf of Perquimans County Emergency Services is responsible for the additional amount.

VERY IMPORTANT: Deadline for submitted documentation is December 31, 2022.

Perquimans Subs Public Safety Foundation _____ Date _____
 Perquimans County, on behalf of Perquimans County Emergency Services Representative Signature _____ Date _____
 Perquimans County, on behalf of Perquimans County Emergency Services Representative Name (Print) _____ Title _____

BUDGET AMENDMENT NO. 14
GENERAL FUNDS

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-005	Fire House Sub Grant/EMS	24,103	
10-592-746	Fire House Sub Grant/EMS	24,103	
EXPLANATION: To amend FY 22/23 budget to include the additional funds as awarded by the Fire House Sub Grant to purchase 13 AEDs.			

- b. Fall Litter Sweep 2022 Resolution: The following Fall Litter Sweep 2022 Resolution was approved proclaiming September 10 - 24, 2022 as Fall Litter Sweep in Perquimans County:

RESOLUTION
LITTER SWEEP FALL 2022
IN PERQUIMANS COUNTY

WHEREAS, the North Carolina Department of Transportation organizes an annual Fall statewide roadside cleanup to ensure clean and beautiful roads in North Carolina; and

WHEREAS, the Fall 2022 "Litter Sweep" roadside cleanup will take place September 10 - 24, 2022, and encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate in the Department of Transportation cleanup by sponsoring and organizing local roadside cleanups; and

WHEREAS, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Correction inmates and community service workers, local government agencies, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct annual local cleanups during "Litter Sweep" and may receive certificates of appreciation for their participation; and

WHEREAS, the great natural beauty of our State and a clean environment are sources of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

WHEREAS, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

WHEREAS, the 2022 LITTER SWEEP cleanup will celebrate the 34th Anniversary of the North Carolina Adopt-A-Highway program and its approximate 120,000 participants that donate their labor and time year round to keep our roadsides clean.

WHEREAS, the LITTER SWEEP cleanup will be a part of educating the children of this Great State regarding the importance of a clean environment to the quality of life in North Carolina;

NOW, THEREFORE, BE IT RESOLVED that the Perquimans County Board of Commissioners do hereby proclaim September 10 - 24, 2022, as "FALL LITTER SWEEP" time in Perquimans County and encourage its citizens to take an active role in making our community cleaner and more beautiful.

ADOPTED the 6th day of September, 2022.

(SEAL)

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

ATTESTED:

Mary P. Hummelt, Clerk to the Board
Perquimans County Board of Commissioners

PRESENTATIONS & INTRODUCTION OF NEW EMPLOYEES

- A. Introduction of New Employees: The following new employees were introduced to the Board:
1. Susan Chaney: Susan Chaney, Social Services Director, introduced Tiffany Mumpin, IMC I Working toward IMC II (Family & Children's Medicaid) and Corinne Brinkley, IMC I Working toward IMC II (FNC Unit). Both were appointed effective August 1, 2022. Each one made a few comments and thanked them for the opportunity to work for Perquimans County. Chairman Nelson asked if they had any comments. There being none, Mr. Nelson welcomed to Perquimans County.
 2. Shelby White: Shelby White, Sheriff, introduced William Wright, Non-Certified Deputy, appointed August 1, 2022. Mr. Wright made a few comments thanking them for the opportunity to work for his home town of Perquimans County.
 3. Jared Harrell: Jared Harrell, Extension Director, introduced Ashton Smith, 4-H Agent, who began work on July 1, 2022. Ms. Smith made a few comments and thanked them for the opportunity to work for Perquimans County.

Chairman Nelson and the Board welcomed them to Perquimans County.

BILL JENNINGS, TAX ADMINISTRATOR

Mr. Jennings introduced Ms. Renee McGinnis who will be the acting Project Manager for Finer Appraisal during the 2024 County revaluation. Ms. McGinnis thanked the Board for allowing them to handle their 2024 County revaluation. She looks forward to working with them and is available for them if they have any questions or concerns and explained the process and timeframe for the revaluation.

COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

There being no commissioner's concerns or committee reports, Chairman Nelson moved forward with the meeting.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following update:

- Indian Summer Festival: Mr. Heath informed the Board of the Indian Summer Festival which will be held this weekend, September 9-10, 2022 in the Town of Hertford. He gave some background on the vendors and activities that will be held this weekend and explained that he would be in the dunking booth at 11:40 a.m. on Saturday.
- Perquimans County Festival of Lights: Mr. Heath and Sheriff White have been working on an event during Christmastime entitled, Perquimans Festival of Lights. This will upgrade the current Grand Illumination Program that will last throughout the month of December. There will be a coordinated light show with music and the Grinch (played by Frank Heath) may even make an appearance. This will be a fund raiser to help with purchasing additional lights, etc. It has the potential to be a big tourism program.
- GREAT Grant: Mr. Heath stated that Perquimans County did receive the Great Grant during the second round of awards in the amount of \$4 million that will be used to bring Broadband services to the County. This first phase will cover the Durant's Neck, Woodville, & Chapanoke areas. The County will apply for a second phase of the Great Grant. The amount will be \$4 million. This second phase will cover West Hertford and Belvidere area.
- Joint Work Session with Planning Board: Mr. Heath informed the Board that the scheduled joint work session with the Planning Board has been rescheduled to October 17, 2022 due to scheduling conflicts.
- Town of Hertford: Mr. Heath said that he has been working with the Town of Hertford on a couple of matters:

- **Purchasing Water from the County:** He explained that the Town of Hertford will need to purchase water from the County for a few days sometime this month to replace the media that they use to operate their Water System. The County is working on determining the location of the connectors to our system. It should not impact our Water System in excess. They will purchase the water from the County at the bulk water rate.
- **CODE Red System:** Mr. Heath has worked out a plan to add the Town of Hertford onto our emergency notification system, CODE Red. We will be able to move to an unlimited plan where we can make emergency announcements that will not be on a minute time limit. Also, the Town of Hertford can make announcements specific to their area. The Town of Hertford will be paying 20% of the costs which should make up for the unlimited plan costs.

MARINE PARK MEMORANDUM OF UNDERSTANDING

At their August 15, 2022 Work Session, County Manager Heath presented the Marine Park Memorandum of Understanding (MOU) between Perquimans County and the North Carolina Marine Industrial Park Authority (NCMIPA). The Board has had an opportunity to review the MOU and asked if they had any questions or concerns. There being no questions or concerns, Mr. Heath recommended that the Board approve the MOU pending the review and approval of the attorneys for each entity. On motion made by Fondella A. Leigh, seconded by Thelma Finch-Copeland, the Board unanimously approved the MOU between Perquimans County and the North Carolina Marine Industrial Park Authority to assist with marketing our Marine Park pending review and pending approval of the attorney for each entity.

BOARD OF COMMISSIONERS RULES OF PROCEDURE

Chairman Nelson said that the next item of business was the revisions to the Board of Commissioners Rules of Procedure. The Board had been talking about these changes some time ago to fine tune them. At their August 15, 2022 Work Session, County Manager Heath presented the proposed changes to the Board Rules of Procedure. He reviewed the changes below and recommended the approval of the revised Board Rules of Procedure:

1. Add the following sentence to the end of Section I Rule 1: *In case of any conflict or inconsistency between these rules and the statutes of the State of North Carolina, no decision made by the Perquimans County Board of Commissioners based on these rules shall be invalidated. In addition, if any of the provisions of these rules are deemed unenforceable then the remaining provisions herein shall remain in full force and effect.*
2. Replace Section VI, Rule 12 Item (b) with the following: *To determine whether a speaker or Board member has become disruptive or has gone beyond the reasonable standards of courtesy in his or her remarks and/or behavior.*
3. Add the following to Section VI, Rule 12 Item(s) (e) & (f):
 - (e) *In the case of any member of the public who becomes so disruptive that the ability to conduct a meeting is impaired or whose behavior has gone beyond the reasonable standards of courtesy in his or her remarks and/or behavior, the Chair shall have the authority to ask the member of the public to vacate the premises. In the event the offending member of the general public refuses to vacate the premises, the Chair shall have the authority to request law enforcement to assist in removing the offending member of the public from the premises.*
 - (f) *In the case of any Board member who becomes so disruptive that the ability to conduct a meeting is impaired or whose behavior has gone beyond the reasonable standards of courtesy in his or her remarks and/or behavior, the Chair shall first remind the offending Board member of the rules of debate; explain to the offending Board member which aspects of his remarks and/or behavior are deemed so disruptive that the ability to conduct the meeting is impaired and/or have gone beyond the reasonable standards of courtesy and request the offending Board member to cease and desist in engaging in such remarks and/or behavior. In the event the offending Board member does not cease and desist in engaging in such remarks and/or behavior which have been deemed by the Chair to be so disruptive that the ability to conduct the meeting is impaired or which have gone beyond the reasonable standards of courtesy, the Chair shall have the authority to request a motion and second on the question of whether the offending Board member shall be asked to vacate the premises. In the event the Board votes in the affirmative to have the offending Board member vacate the premises, the Chair shall first ask the offending Board member to vacate the premises and if the offending Board member refuses to do so, the Chair shall have the authority to request law enforcement to assist in removing the offending Board member from the premises.*
4. Add the following to Section VI, Rule 14(a):

Rule 14(a). To Limit or Close Debate

A motion to limit or close debate may be made to limit debate to a specified time frame after a reasonable amount of time has already been spent on a specific topic. Provided, however, such a motion shall require a 2/3 thirds vote of members present in order to pass.
5. Add the following to Section VI, Rule 35:

Rule 35. Code of Ethics

The Perquimans County Board of Commissioners follows the NACo Code of Ethics which is on file with the Clerk to the Board of Commissioners. The NACo Code of Ethics is made a part hereof the same as if it were set forth verbatim.

Added at 8/15/2022
Work Session.

Chairman Nelson asked if there were any other changes that the Board wanted since they have had time to review them. There being no further comments or questions about this matter, Charles Woodard made a motion to approve the Board Rules of Procedure as presented. The motion was seconded by Joseph W. Hoffer and unanimously approved by the Board.

REQUESTS FROM BEVERLY GREGORY, SENIOR CITIZENS COORDINATOR

Chairman Nelson explained that at the Board's August 1, 2022 meeting, Beverly Gregory, Senior Citizens Coordinator, requested that the Board discuss the following matters: (1) changing the age limit from 55+ to 50+; and (2) changing the name from Senior Citizens to another name to reflect the change in the age requirements. During the August 15, 2022 Work Session, the Board discussed these matters and, since then, Ms. Gregory polled the participants at the Senior Center to narrow the list down to two names. The results of that poll is as follows: Perquimans County 50+ Activity Center or Perquimans Center for Active Living. County Manager Heath asked the Board if they had any more suggestions to consider. Chairman Nelson added that Ms. Gregory had discussed this with the changing of the age requirement and changing their name and they were all in agreement. Mr. Nelson asked if there were any comments or questions. There were several questions and concerns that the Board discussed. With regard to changing the age limit requirements from 55+ to 50+, Chairman Nelson asked if the Board had any objections. There being none, Fondella A. Leigh, made a motion to approve the changing of the age limit from 55+ to 50+. The motion was seconded by Joseph W. Hoffer and Board unanimously approved by the Board. With regard to changing their name from Senior Citizens, the Board discussed the following matters:

- **Commissioner Hoffer:** Mr. Hoffer feels that the age limit should be included in the title to keep other individuals younger than 50+ from participating in the activities at the Center.

- Commissioner Leigh: Ms. Leigh asked if the second suggestion was Perquimans Center for Active Living or Perquimans Center for 50+ Active Living. Mr. Heath said that Ms. Gregory just penciled in 50+ and that it should be Perquimans Center for Active Living.
- Commissioner Finch-Copeland: Ms. Finch-Copeland asked that, in order for you to participate in activities at the Center, are the individuals required to complete an application. Mr. Heath said that it was not as such. Ms. Finch-Copeland asked if any individual could come in and participate without knowing their age. Mr. Heath explained that, when you enter the center, you will be met by Ms. Burke will greet you and she or Ms. Gregory will strike up a conversation with the individual to determine their age. They do require you to sign in when you enter the building. Commissioner Hoffer stated that there is an application that they have to complete. Clerk to the Board Hunnicutt confirmed that there is an application required. Ms. Finch-Copeland stated that would eliminate individuals under 50 from participating in the events at the Center.
- Commissioner Woodard: Mr. Woodard said that the County would advertise that this facility was for 50+ individuals only. Mr. Heath said yes that would be the case.
- Chairman Nelson: Mr. Nelson asked Mr. Hoffer if he had heard anything about problems with individuals coming into the Center under 50+. Mr. Hoffer said that he had heard anything but was looking at the possibility of someone trying.

There being no further discussion, Chairman Nelson asked for a motion to approve the name change. On motion made by Thelma Finch-Copeland, seconded by Charles Woodard, the Board approved changing the name from Senior Citizens to Perquimans Center for Active Living. The vote was four (4) to one (1) with Joseph W. Hoffer voting against the motion. Mr. Heath said that he would handle notifying the public of the changes.

BOARD VACANCY: NORTHERN REGIONAL ADVISORY BOARD

Chairman Nelson explained that Perquimans County is responsible for appointing two members to the Trillium Northern Regional Advisory Board – one Commissioner and one non-commissioner. Currently, we have a vacancy with the non-commissioner appointee. He asked if any of the Board members knew of someone that may qualify to serve on this Board. Commissioner Leigh asked when and how often they meet. Mary Hunnicutt asked the Chairman is he would like for her to forward information about the Board and the requirements for the appointee to the Commissioners. He said that would be a good idea. She also explained that the last time we had a vacancy we advertised it on the County's website, the County's Facebook page, and in the newspaper. Did they want her to do the same thing this time? Chairman Nelson said that it probably would be a good idea. He further stated that, should they find someone interested in serving on this Board, have them contact Mary Hunnicutt to obtain the application to complete. No action was taken at this time.

REQUEST FOR CONTRIBUTION FOR PERQUIMANS COUNTY HS BASEBALL TEAM'S CHAMPIONSHIP RINGS

Chairman Nelson said that they discussed County's contribution toward the purchase of these rings as we did last year. He said that he thought that we contributed about \$5,000 last year. On motion made by Joseph W. Hoffer, seconded by Charles Woodard, the Board unanimously approved to contribute up to \$5,000 toward the purchase of these championship rings.

COUNTY COOPERATIVE AGREEMENT WITH N.C. FOREST SERVICE

County Manager Heath presented the County Cooperative Agreement with N.C. Forest Services for FY 2022-2023. The Board unanimously approved the County Cooperative Agreement with Division of Forest Services for FY 2022-2023 and authorized the County Staff to sign the Agreement. The costs will be \$183,201 being divided between the State at \$119,081 (65%) and the County at \$64,120 (35%).

PUBLIC COMMENTS

The following public comment was made:

- Fete Perry: Mr. Perry made a few comments regarding the Board Rules & Procedures. Several months ago, the Chairman asked the Board to review the Rules & Procedures that we currently have so that we can make it more open and allow the citizens to participate better. Recently they had a Work Session on the matter and tonight they voted to suppress speech. Any way you look at it, you are going to suppress speech. At the Work Session, you are not allowed to say anything. Before anything happens, you are not allowed to say anything. He was standing there on the battleship again. He would like to see the rules changed a little bit anyway you see fit. The citizens need to be able to talk about an item on the agenda before the Board votes not after the Board votes. Chairman Nelson thanked Mr. Perry for his comments.

CLOSED SESSION: TO CONSULT WITH OUR ATTORNEY REGARDING REAL PROPERTY AND CLOSED SESSION MINUTES

Chairman Nelson stated that, pursuant to NC General Statute 143-318.11(5), the Board went into Closed Session to consult with our attorney regarding real property and approval of closed session minutes. On motion made by Fondella A. Leigh, seconded by Charles Woodard, the Board unanimously voted to go into Closed Session.

The Closed Session was adjourned and the Regular Called Meeting reconvened on motion made by Charles Woodard, seconded by Fondella A. Leigh, and unanimously approved by the Board.

No action was required from the Closed Session

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 7:50 p.m. on motion made by Charles Woodard, seconded by Fondella A. Leigh.

Wallace E. Nelson, Chairman

Clerk to the Board

WORK SESSION
September 19, 2022
7:00 p.m.

The Perquimans County Board of Commissioners met in a regular Work Session on Monday, September 19, 2022, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT: Wallace E. Nelson, Chairman
Thelma Finch-Copeland
Charles Woodard
Fondella A. Leigh, Vice Chair
T. Kyle Jones

MEMBERS ABSENT: Joseph W. Hoffler

OTHERS PRESENT: Frank Heath, County Manager
Mary Hunnicutt, Clerk to the Board

After Chairman Nelson called the meeting to order, Commissioner Finch-Copeland gave the invocation and they recited the Pledge of Allegiance. The following matters were discussed.

LETTER OF SUPPORT TO ESTABLISH MRI SERVICES IN ELIZABETH CITY, NC

Chairman Nelson explained that this was a letter of support for a funding request to establish another MRI Facility in Elizabeth City, NC. This will be in partnership with Chesapeake Regional Healthcare (CRH) & Chesapeake Diagnostic Imaging Centers (CDIC), LLC. Because of time constraints, Chairman Nelson had to sign the letter and forward it to CRH and CDIC. A copy of the letter is provided below and was included in their Agenda Packet. He asked if any Commissioner had any questions or comments. County Manager Heath also explained that Dr. Lane's office contacted the County to request this letter of support. The letter is as follows:

September 16, 2022

Ms. Michaela Mitchell
Chief, Health Care Planning and Certificate of Need
NC Division of Health Services Regulation
809 Ruggles Drive
Raleigh, North Carolina 27603

RE: Support for Chesapeake Regional Healthcare and Chesapeake Diagnostic Imaging Centers LLC
Certificate of Need to Establish MRI Services in Elizabeth City, NC

Dear Ms. Mitchell:

On behalf of the Perquimans County Board of Commissioners (the "Perquimans Board"), I am pleased to have this opportunity to submit a letter in support of Chesapeake Regional Healthcare ("CRH") and Chesapeake Diagnostic Imaging Centers LLC's ("CDIC") (together, "Chesapeake") application for a Certificate of Need ("CON Application") to develop a new fixed magnetic resonance imaging scanner ("MRI Scanner") in the Pasquotank, Camden, Currituck, and Perquimans service area (the "Pasquotank Service Area").

We are aware of Chesapeake's history of providing quality, necessary healthcare services in the northeastern area of North Carolina for more than two decades, as well as their commitment to further expanding access in this area of the State. Because of that commitment, this CON review is of particular interest to the Perquimans Board as we remain engaged in planning for not only the economic growth and development of our County but also in ensuring our constituents are afforded the best possible healthcare resources, provider choice and affordable access to healthcare.

We are also informed that it has been many years since a need determination for a new MRI Scanner has been included in a final State Medical Facilities Plan. Thus, the Perquimans Board is excited about the potential for the introduction of an alternate provider of MRI services in this area. As you know, the Pasquotank Service Area has been recognized as a medically underserved area of North Carolina for many years and the North Carolina Office of Rural Health has designated the counties in the Pasquotank Service Area as Health Professional Shortage Areas. This acknowledgment by the State serves as a recognition of the need for additional healthcare resources to serve this population and we support Chesapeake's application to meet this need. As of the time of this filing, the only MRI services located in the Pasquotank Service Area are at Sentara Albemarle Medical Center. Thus, patients seeking MRI services must go to this hospital-based location to receive their scans.

We understand that the proposal by Chesapeake is for a state-of-the-art, freestanding fixed MRI Scanner, to be located in Elizabeth City, which will provide a convenient, accessible and lower cost alternative for our citizens while expanding their choice of provider and location for this important service. We are certainly cognizant of the importance of access and choice to improved health outcomes, particularly for the population in our underserved area. The location of this MRI Scanner will serve to improve travel times and access.

We are excited to see an additional healthcare provider serve Perquimans County, and we welcome Chesapeake. Thank you for the opportunity to reach out in support of this important project by Chesapeake. We hope that the CON Section will approve Chesapeake's CON Application.

Sincerely,

Wallace Nelson
Chairman

WN/njh

There being no comments or questions, Chairman Nelson proceeded with the Work Session.

AGREEMENTS FOR LOBBYING SERVICES

Chairman Nelson welcomed Bob Steinburg to the meeting tonight. He is here to let you know about the lobbying services he has to offer. Mr. Steinburg explained that he is part of a consulting firm, The WolfeStein Group, LLC. He provided an overview of their mission. He explained that he wanted to keep the momentum moving that he had for northeast North Carolina while serving in the General Assembly. With the redistricting, he failed to win the recent primary election. Even though he is no longer in the General Assembly, he feels that all the counties he served before should continue to be served and this is the best way that he could accomplish it. There are 50 members in the Senate and 120 members in House of Representatives in the NC General Assembly. Of that 170 members, there is only 17 legislators that represent the area east of Interstate 95. Northeast North Carolina needs to have a strong advocacy at the General Assembly. In order for individuals to represent the counties, they need to know the counties and have a relationship with the counties and this is how he feels that he can continue to serve the needs of Perquimans County. That is why they have formed a team with Jackson Stancil of Jones Street Consulting. Mr. Jones is from Jackson County and is considered one of the top 25 lobbyist out of 750 lobbyists in Raleigh. Their arrangement is very unique in that Mr. Jones has an office within two blocks of the General Assembly and he is at the General Assembly every day that they are in session. Mr. Steinburg will continue to reside in Edenton, NC. When needed,

Mr. Steinburg will go the Raleigh to assist Mr. Jones in pleading our case for whatever Perquimans County is seeking into the budget. So, in many cases, both lobbyist will not be in Raleigh, but he feels, for Perquimans County, many of the cases would involve both lobbyists. Mr. Steinburg asked if the Board has a Board Retreat. If so, he would like to attend to find out more about what Perquimans County needs. He said that the way things are in the General Assembly now, it very difficult to fight for the needs of small counties like Perquimans. The law requires that he wait at least six months after his term has ended in the General Assembly before actually doing any lobbying. The contracts will be for two years at \$1,500 per year for both lobbyists making it a total cost of \$3,000. A copy of the contracts are provided below:

AGREEMENT FOR LOBBYING SERVICES

This AGREEMENT, dated _____ is made and entered into by and between Perquimans County, a body politic of the State of North Carolina, and WolfeStein, LLC:

WHEREAS, Perquimans County desires to hire a contracted government relations professional to represent its interests in North Carolina; and

WHEREAS, WolfeStein, LLC is desirous of performing said government relations work for Perquimans County;

NOW, THEREFORE, in consideration of the mutual promises and Covenants of the parties hereafter set forth, the parties agree as follows:

1. TERM. This Agreement shall commence February 1, 2023 and terminate on December 31, 2024.
2. SERVICES. During the term of this Agreement, WolfeStein, LLC agrees to provide the following services to Perquimans County:
 - Lobby the General Assembly on all issues concerning Perquimans County.
3. COMPENSATION. Perquimans County will compensate WolfeStein, LLC for the contracted lobbying services and payments will be made to WolfeStein, LLC, rendered pursuant to this Agreement as follows:
 - \$1500 per month for the entire contract period.
4. COMPLIANCE. In connection with the performance of services under this Agreement, WolfeStein, LLC at all times will comply with all applicable Federal, State and local laws and regulations including those applicable to lobbying and political contributions. If at any time during the term of this agreement WolfeStein, LLC intentionally or materially violates applicable Federal, State or local laws and regulations this Agreement immediately becomes null and void.
5. LOBBYIST REGISTRATION. WolfeStein, LLC will register as a Lobbyist in the State of North Carolina for Perquimans County when lawfully required to do so, and will comply with all rules and regulations of N.C. Lobbying Law. WolfeStein, LLC will pay the \$252.00 Lobbyist Registration Fee, made payable to the North Carolina Office of Secretary of State.
6. ENTIRE AGREEMENT. This shall be the entire agreement between the parties.
7. CHOICE OF LAW. If any legal dispute arises under this contract, the laws of North Carolina shall apply and any such matter will be heard before a Court located in the State of North Carolina.

Signed and executed between the two parties, this _____ day of _____, 2022.

Bob Steinburg
President of WolfeStein, LLC

Wallace E. Nelson
Chairman, Perquimans County Board of Commissioners

Attested by Mary Hunnicutt, Clerk to the Board

AGREEMENT FOR LOBBYING SERVICES

This AGREEMENT, dated _____ is made and entered into by and between Perquimans County, a body politic of the State of North Carolina, and Jones Street Consulting;

WHEREAS, Perquimans County desires to hire a contracted government relations professional to represent its interests in North Carolina; and

WHEREAS, Jones Street Consulting is desirous of performing said government relations work for Perquimans County;

NOW, THEREFORE, in consideration of the mutual promises and Covenants of the parties hereafter set forth, the parties agree as follows:

8. TERM. This Agreement shall commence January 1, 2023 and terminate on December 31, 2024.
9. SERVICES. During the term of this Agreement, Jones Street Consulting agrees to provide the following services to Perquimans County:
 - Lobby the General Assembly on all issues concerning Perquimans County.
10. COMPENSATION. Perquimans County will compensate Jones Street Consulting for the contracted lobbying services and payments will be made to Jones Street Consulting, rendered pursuant to this Agreement as follows:
 - \$1500 per month for the entire contract period.
11. COMPLIANCE. In connection with the performance of services under this Agreement, Jones Street Consulting at all times will comply with all applicable Federal, State and local laws and regulations including those applicable to lobbying and political contributions. If at any time during the term of this agreement Jones Street Consulting intentionally or materially violates applicable Federal, State or local laws and regulations this Agreement immediately becomes null and void.
12. LOBBYIST REGISTRATION. Jones Street Consulting will register as a Lobbyist in the State of North Carolina for Perquimans County when lawfully required to do so, and will comply with all rules and regulations of N.C. Lobbying Law. Jones Street Consulting will pay the \$252.00 Lobbyist Registration Fee, made payable to the North Carolina Office of Secretary of State.
13. ENTIRE AGREEMENT. This shall be the entire agreement between the parties.

14. CHOICE OF LAW. If any legal dispute arises under this contract, the laws of North Carolina shall apply and any such matter will be heard before a Court located in the State of North Carolina.

Signed and executed between the two parties, this _____ day of _____, 2022.

John Stencil
President of Jones Street Consulting

Wallace E. Nelson
Chairman, Perquimans County Board of Commissioners

Attested by Mary Hunicutt, Clerk to the Board

He opened the floor for questions or comments. The following questions/comments were made:

- > Commissioner Leigh: Ms. Leigh asked if it had to be a two year contract. Mr. Steinburg said that it did because of the way the General Assembly session works. If you don't make it in the first session of the budget you might be able to get the funds in the second session.
- > Commissioner Jones: Mr. Jones asked if any of our surrounding counties had signed with them. He said that Elizabeth City has signed a contract with them. He expects a significant number of clients in the area. In addition to governmental agencies, they will serve several large businesses in the area that have approached him about his consulting services.
- > County Manager Heath: Mr. Heath explained to Mr. Steinburg that they do hold a Board Retreat every couple of years. During that meeting, the Board sets their goals for various items they discussed.
- > Commissioner Woodard: Mr. Woodard asked if they would help the county apply for grants. Mr. Steinburg said that he knew a man in Raleigh that does seek and apply for grants for governmental agencies. He will have to be paid by the County. They will keep an eye on the budget appropriations and steer the County in the right direction.
- > Bob Steinburg: Mr. Steinburg asked the Board if they knew when the new bridge will be opened. He has had many people come up and ask him. He has tried to get an answer but had not been able to get one. County Manager Heath said that they have not given them a date. He further stated that the bridge is beautiful. He also said that he was very impressed how the facades on the buildings in downtown Hertford are really looking nice. He also mentioned the reopening of the theater in Hertford. Chairman Nelson mentioned about the waterfront project for the Town of Hertford.
- > Commissioner Jones: Mr. Jones stated that his first impression was to disagree with this because that is why we have people in the legislature. He has some skepticism on this but will have to think about it more before voting on it. He explained why he was feeling this way was because of our previous representation before Mr. Steinburg. Now with the change in representation, he feels that we may fall through the cracks again. He will continue to ponder the question.

Chairman Nelson thanked Mr. Steinburg for coming to explain this to the Board. Mr. Steinburg thanked them for the opportunity and let them know that, after a discussion with County Manager Heath and Chairman Nelson, they decided not to request Mr. Jones to come from Raleigh. They felt that Mr. Steinburg could fully explain the process. There being no further questions or comments, Chairman Nelson said that they will be placing it on the October Agenda for action.

VACANCY ON PLANNING BOARD

Chairman Nelson explained that A.O. Roberts had resigned effective immediately from the Planning Board. Therefore, we have an opening on the Planning Board. Tonight what Mr. Nelson and Mr. Heath were asking the Board to do is to think about someone who they know might be interested in serving on the Planning Board. If they know of someone, please let Mr. Nelson or Mr. Heath know and we will place their names on the October Agenda for action. They asked Rhonda Repanshak, Planner, when the Planning Board's next meeting will be and she said that Joint Work Session with the Commissioners at their Work Session on October 17, 2022. Commissioner Leigh said that she thought of someone but has not approached him/her to ask if interested. Mary Hunicutt, Clerk to the Board, said that, if they have someone interested in serving, please have them complete the Statement of Interest to Serve Application which can be found on the County's website.

MISCELLANEOUS ITEM

Commissioner Jones asked County Manager Heath if he could update the Board on the case where a person assaulted one of our EMS personnel. The person was placed in jail and we had to cover her medical costs of approximately \$200,000. Then, we received a bill from Department of Public Safety when she was in Raleigh stating we owed \$140,000 custody costs. There was a legislative bill passed in 2019 that allows them to bill counties for custody costs. This is something that the Board cannot budget for because we do not know who will be jailed from our county. The Albemarle District Jail Board asked the Jail Administrator to reach out to his contacts in the prison system to see what could be done to assist with that process. We still do not know if we owe that bill. They were thinking what he could do or someone like him could reach out to the sponsors of the bill to see if there could be some changes to the bill to assist counties who cannot afford to pay these large sums of money. This one case impacted the county's budget by 2-3 cents on our tax rate. Mr. Heath said that she assaulted our employee but we have to pay for it. Commissioner Jones stated that this has happened in Pasquotank County and could possibly happen to Camden County too. Mr. Heath said that it was for three weeks of custody. Commissioner Jones wanted to make sure that the Board was aware of what was happening in the system.

There being no further comments or business to discuss, the Regular Meeting was adjourned at 7:45 p.m.

Wallace E. Nelson, Chairman

Clerk to the Board

September 26, 2022

Tax Refunds: (Perquimans County)

Jarvis Wilford Winslow \$100.97
 Carolyn Morgan Winslow
 Vehicle sold; 4-month refund
 Account#: 64242425

Thomas Allen Houlroyd \$109.43
 Vehicle sold; 11-month refund
 Account#: 65168600

Cody John Wharton \$194.35
 Vehicle sold; 9-month refund
 Account#: 65996610

Tax Releases: (Perquimans County)

Martin Kent Sawyer \$1,440.00
 Solid Waste Fees for nine singlewides were
 put on a new account by taxpayer.
 Account#: 520098

SOLNCPOWER1 Owner LLC \$61,258.20
 Did not receive their 80% discount in error.
 Account#: 528957

David & Dawn Winslow \$130.54
 Doublewide was never deleted from
 leasehold card. It was being double billed
 for 2022.
 Account#: 427316

David & Dawn Winslow \$157.95
 Doublewide was never deleted from
 leasehold card. It was being double billed
 for 2021.
 Account#: 427316

Steven & Zarina Sparling \$468.48
 No constructed had been started.
 Account#: 265871

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Sept 14, 2022

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Kanisha Walston
POSITION: Social Worker II

SOC.: SEC. NO.:
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE: October 1, 2022

GRADE: 67 STEP: 1 SALARY: \$ 40,086.00

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND

Date
GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP

RAISE. (YEAR 2 3 4)
GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE RESIGNATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP/MERIT RAISE:

Date: GRADE: STEP: SALARY: \$

DEPARTMENT RECOMMENDATION

Suzanne M Chaney

DATE: September 14, 2022

COUNTY MANAGER APPROVAL

Frank Heath

DATE: 9/14/22

FINANCE OFFICER

DATE: _____

COPY

Revised 7/05

EMPLOYMENT ACTION FORM

DATE SUBMITTED: September 13, 2022

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Fantasia Saunders

SOC. SEC. NO.: _____

POSITION: Certified Telecommunicator FULL-TIME

DEPT.: 911 Communications

NEW EMPLOYEE EFFECTIVE DATE: _____

GRADE: _____ STEP: _____ SALARY: _____

ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS. GRADE: _____ STEP: _____ SALARY: _____
Date

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4) GRADE: _____ STEP: _____ SALARY: _____
Date

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date

9/13/2022 DATE OF EMPLOYEE RESIGNATION
Date

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE. GRADE: _____ STEP: _____ SALARY: _____
Date

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

[Signature]
DATE: September 13, 2022

[Signature]
DATE: 9/14/22

FINANCE OFFICER

DATE: _____

COPY

Fantasia Saunders
1216 Beech Springs Rd.
Tyner NC 27980

September 12, 2022

To: Jonathan Nixon, Director

Perquimans County is a great place to work. I am so thankful for the opportunity to work as a full time tele-communicator. As you know, I am a new mother and still a newlywed. The full time position that I currently have is for an evening/night shift. I am aware that a full time position for the day shift is not likely to come available any time soon. Working at night is possible, but not easy for our little family. My husband and I feel that our family will benefit from a daytime position.

I have accepted a full time position with Pasquotank County in the Sheriff's Office. My last day as a full time tele-communicator with Perquimans County is September 26, 2022. However, I would like to continue to serve part-time when you need someone to fill in. I hope that if the opportunity arises, you may consider me for a future full time position. Thank you for working with me during COVID and the birth of my daughter and for providing a safe and productive work environment.

Sincerely,



COPY

EMPLOYMENT ACTION FORM

DATE SUBMITTED: September 13, 2022

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Fantasia Saunders SOC. SEC. NO.: _____

POSITION: Certified Telecommunicator PART-TIME DEPT.: 911 Communications

NEW EMPLOYEE EFFECTIVE DATE: October 1, 2022

GRADE: 62 STEP: 2 SALARY: \$15.85 per hour

ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS. GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4) GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

_____ DATE OF EMPLOYEE RESIGNATION

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE. GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION
[Signature]
DATE: September 13, 2022

COUNTY MANAGER APPROVAL
W. Anne Yeath
DATE: 9/22/22

FINANCE OFFICER

DATE: _____

COPY Revised 7/05

EMPLOYMENT ACTION FORM

DATE SUBMITTED: September 20, 2022

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Anthony Johnson SOC. SEC. NO.:

POSITION: Certified Telecommunicator - Part time DEPT.: 911 Communications

NEW EMPLOYEE EFFECTIVE DATE: GRADE: STEP: SALARY: ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS. GRADE: STEP: SALARY:

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4) GRADE: STEP: SALARY:

DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

09-20-2022 DATE OF EMPLOYEE RESIGNATION

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE. GRADE: STEP: SALARY:

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION DATE: September 20, 2022

COUNTY MANAGER APPROVAL DATE: 9/21/22

FINANCE OFFICER DATE:

COPY

I Anthony Johnson has officially
resign from part-time effective now

Sept: 20, 2022

Anthony Johnson --

COPY

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 9.16.22

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Valerie Price

SEC. NO.: _____

POSITION: Water Clerk

DEPT.: Water Department

NEW EMPLOYEE EFFECTIVE DATE: _____
 GRADE: _____ STEP: _____ SALARY: _____
 ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
 Date RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
 GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP
 Date RAISE. (YEAR 2 3 4)
 GRADE: _____ STEP: _____ SALARY: _____

1/1/2023 DATE OF EMPLOYEE RETIREMENT.
 Date

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
 Date GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

[Signature]
 DATE: 9/14/2022

[Signature: Frank Heath]
 DATE: 9/16/2022

FINANCE OFFICER

DATE: _____

COPY

September 12, 2022

To: Nick Lofies

Perquimans County Water Supervisor

P.O. Box 7

Hertford, NC 27944

From: Valerie Price

P. O. Box 3

Winfall, NC 27985

Dear Nick,

Thank you for allowing me the opportunity to work and flourish at Perquimans County Water and Tax department for more than 40 years.

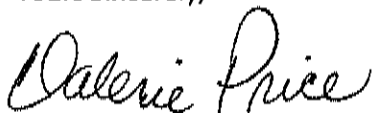
A lot of changes have taken place through the years, which was necessary for the growth of the county.

After much consideration, I will be retiring on January 1, 2023, with a termination date of December 31, 2022.

While I look forward to enjoying my retirement, I will miss being a part of our team and company. I trust that the friendships, I have developed here will last well into the future.

If I can be of any assistance after my departure, please let me know.

Yours Sincerely,



Valerie Price,

Perquimans Water Clerk

COPY

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 9-27-2022

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Joe Ann White
POSITION: Social Worker III

SOC. SEC. NO.:
DEPT.: Social Services

NEW EMPLOYEE EFFECTIVE DATE: _____
GRADE: _____ STEP: _____ SALARY: _____
ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
Date RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP
Date RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date

X 1/1/2023 DATE OF EMPLOYEE RESIGNATION/RETIREMENT.
Date

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

Suzan M Chaney
DATE: 9-27-2022

COUNTY MANAGER APPROVAL

Frank Heath
DATE: 9/20/22

FINANCE OFFICER

DATE: _____

COPY

PERQUIMANS COUNTY
DEPARTMENT OF SOCIAL SERVICES
P.O. BOX 107
Hertford, North Carolina 27944

SOCIAL SERVICES BOARD
Teresa Blanchard, Chair
Brenda Dillard
Charles Woodard

252-426-7373 - Fax 426-1240

DIRECTOR
Susan M. Chaney

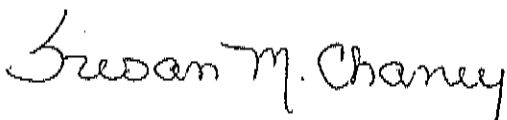
September 27, 2022

Ms. Joe Ann White
P. O. Box 52
Hertford, NC 27944

Dear Ms. White,

It is with mixed emotions that I write this letter accepting your letter of retirement with Perquimans County Department of Social Services effective January 1, 2023. Twenty-Five years in an office is quite an accomplishment and you have been a faithful employee, both in Income Maintenance and Social Work. I have enjoyed our time working together and hope that the next chapter in your life is everything that you want it to be.

Sincerely,



Susan M. Chaney
Director

COPY

26 September 2022 (Monday)

Susan Chaney, Director
Perquimans County Department of Social Services
P O Box 107
Hertford, NC 27944

Dear Mrs. Chaney:

During my 312 months (*1/4 century*) of employment at The Department of Social Services: I have fought a good fight; I have finished my course; I have kept the faith.

The opportunities in making differences in the lives of all people I have encountered has been rewarding (*genuinely going above and beyond my call of duty*) regardless of cultural socio-economic status or backgrounds. Thanks to the agency for that opportunity.

I am requesting to work on third shift at the agency (*a little humor*). Please accept this letter for the voyage to third shift (*retirement*) effective 01st January 2023 with last working day 31st December 2022.

I wish you and all my co-workers / counterparts nothing but the best for future endeavors.

Respectfully,


Joe Ann White

COPY

PERQUIMANS COUNTY
DEPARTMENT OF SOCIAL SERVICES

P.O. BOX 107
Hertford, North Carolina 27944

SOCIAL SERVICES BOARD

Terissa J. Blanchard, Chair
Brenda Dillard
Charles Woodard

252-426-7373 -- FAX 426-1240

DIRECTOR

Susan M. Chaney

MEMORANDUM

Date: September 27, 2022

To: Frank Heath, County Manager
Tracy Mathews, County Finance
Casey Winn, Human Resources
Mary Hunnicutt, Clerk to the Board
Rebecca Corprew, Fiscal Officer

From: Susan Chaney, Social Services Director *Susan Chaney*

Subject: Employee Retirement

Perquimans County Department of Social Services has received a letter from Ms. Joe Ann White submitting her letter of retirement effective January 1, 2023. Ms. White has been with the Department for 26 years and her last day of employment with Social Services will be December 31, 2022. She as well as her contributions to the agency and the county will be missed.

If you have any questions, please do not hesitate to contact me at 426-7373, ext. 128.

Perquimans County's Vision

To be a community of opportunity in which to live, learn, work, prosper and play.

COPY

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 9-27-2022

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Susan M. Chaney
POSITION: Director

SOC. SEC. NO.:
DEPT.: Social Services

NEW EMPLOYEE EFFECTIVE DATE: _____
GRADE: _____ STEP: _____ SALARY: _____
ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
Date RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP
Date RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date

× 1/1/2023 DATE OF EMPLOYEE RESIGNATION / RETIREMENT
Date

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

Susan M Chaney
DATE: 9-27-2022

COUNTY MANAGER APPROVAL

Frank Heath
DATE: 9/28/22

FINANCE OFFICER

DATE: _____

COPY

PERQUIMANS COUNTY
DEPARTMENT OF SOCIAL SERVICES
P.O. BOX 107
Hertford, North Carolina 27944

SOCIAL SERVICES BOARD
Teresa Blanchard, Chair
Brenda Dillard
Charles Woodard

252-426-7373 - Fax 426-1240

DIRECTOR
Susan M. Chaney

September 26, 2022

Mr. W. Frank Heath, III
Perquimans County Manager
P.O. Box 45
Hertford, NC 27944

Dear Mr. Heath,

It is with a great deal of mixed emotions that I am submitting this letter of my intent to retire effective January 1, 2023 as the Director of Perquimans County Department of Social Services.

Perquimans County Department of Social Services has been an important part of my life for the past 30 years. I began employment with Perquimans Social Services in May 1992 as an unproven Social Worker with a great deal of determination and drive. I was appointed as the Social Work Supervisor and became Director in June 2004. As Director in a County Department of Social Services, there have been many challenges, demands and difficulties but this journey has also held the most rewarding life experiences. Knowing that many Perquimans residents have not suffered from food insufficiency; have received necessary medical services and the most vulnerable populations of adults and children have been protected from abuse, neglect, exploitation, or dependency made the challenges worthwhile and the joys much brighter. While I will miss serving my county as Social Services Director, I look forward to other opportunities in the next chapter of my life.

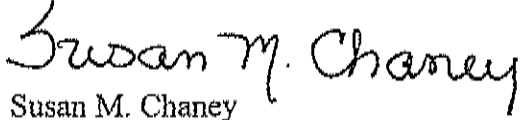
It has been an honor working with you as the Perquimans County Manager. Your listening ear, guidance, and most importantly support has been essential in my guiding the Perquimans County Department of Social Services to the agency it has become. The County staff and the staff of Perquimans County Department of Social Services have been my home, work family, and a true blessing in my life.

COPY

Perquimans County's Vision
To be a community of opportunity in which to live, learn, work, prosper and play.

It has been an honor working with the County and the Social Services Board, and it is my intention to support the Board in ensuring a smooth transition. It has indeed been an amazing journey and I truly thank you for the opportunity.

Sincerely,



Susan M. Chaney
Director

COPY

EMPLOYMENT ACTION FORM

DATE SUBMITTED: September 8, 2022

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Amanda Ward

SOC. SEC. NO.:

POSITION: Certified Telecommunicator PERMANENT PART-TIME

DEPT.: 911 Communications

NEW EMPLOYEE EFFECTIVE DATE: October 1, 2022

GRADE: 62 STEP: 4 SALARY: \$16.64 per hour

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS. GRADE: STEP: SALARY:

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4) GRADE: STEP: SALARY:

DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

DATE OF EMPLOYEE RESIGNATION

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE. Date GRADE: STEP: SALARY:

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION
[Signature]
DATE: 9/27/22

COUNTY MANAGER APPROVAL
[Signature]
DATE: 9/27/22

FINANCE OFFICER

DATE: _____

COPY

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Sept 9, 2022

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Sandi Lorenson
POSITION: IMC II (Adult Medicaid)

SOC.: SEC. NO.:
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE:

GRADE: STEP: SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND

^{Date}
GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP

RAISE. (YEAR 2 3 4)
GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE RESIGNATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP MERIT RAISE:
Date: 10/1/2022 GRADE: 63 STEP: 2 SALARY: \$ 34,456.00

DEPARTMENT RECOMMENDATION

Suzan M Chamey

DATE: September 9, 2022

COUNTY MANAGER APPROVAL

Frank Heath

DATE: 9/14/22

FINANCE OFFICER

DATE:

COPY

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 9/1/2022

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Celia McLennan

SOC. SEC. NO.: _____

POSITION: Paramedic

DEPT.: EMS

NEW EMPLOYEE EFFECTIVE DATE: _____

GRADE: _____ STEP: _____ SALARY: _____

ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
Date RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
 GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP
Date RAISE. (YEAR 2 3 4)
 GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date

_____ DATE OF EMPLOYEE RESIGNATION
Date

X 10/1/2022 RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: 68 STEP: 2 SALARY: \$20.64 Hourly

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

[Signature]
 DATE: 9/7/22

COUNTY MANAGER APPROVAL

[Signature]
 DATE: 9/14/22

FINANCE OFFICER

 DATE: _____

COPY

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 9/23/2022

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Steven Stallings SOC. SEC. NO.: _____

POSITION: Water Plant Operator DEPT.: Water Department

NEW EMPLOYEE EFFECTIVE DATE: _____

GRADE: _____ STEP: _____ SALARY: _____

ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS. GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4) GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

10-1-2022 RECOMMENDATION FOR A ONE-TIME PERFORMANCE BONUS OF \$1,299.

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: 2021 PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

DATE: 9/23/2022

COUNTY MANAGER APPROVAL

DATE: 9/26/22

FINANCE OFFICER

DATE: _____

COPY

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 15

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 3rd DAY OF OCTOBER, 2022, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2022 - 2023 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-360-001	EMS Donations	2,100	
10-592-140	EMS - Travel and Training	1,000	
10-592-020	EMS - FT Salaries	1,100	
EXPLANATION: To amend FY 22/23 budget to include an EMS donation from COA to be used for training and payroll.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 3rd DAY OF OCTOBER, 2022.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 3rd DAY OF OCTOBER, 2022.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
E-911 FUNDS
NO. 16

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 3rd DAY OF OCTOBER, 2022, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2022 - 2023 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
78-348-000	E-911 State Grants	864,003	
78-500-161	E-911 - Hardware Maintenance	864,003	
EXPLANATION: To amend FY 22/23 budget to include the additional funds as awarded by the PSAP Board for the FY23 grant cycle.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 3rd DAY OF OCTOBER, 2022.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 3rd DAY OF OCTOBER, 2022.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 17

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 3rd DAY OF OCTOBER, 2022, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2022 - 2023 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-362-002	Extension - 4H Donations	1,000	
10-615-142	Extension - 4H Donations	1,000	
EXPLANATION: To amend FY 22/23 budget to include the additional funds received from donation for the 4-H Program.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 3rd DAY OF OCTOBER, 2022.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 3rd DAY OF OCTOBER, 2022.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUND
NO. 18

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 3rd DAY OF OCTOBER, 2022, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2022 - 2023 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-025	VFD Grant	50,000	
10-530-463	Belvidere VFD One-Time Grant	50,000	
EXPLANATION: To amend FY 22/23 budget to include the additional funds as awarded by the State for Belvidere Fire Department.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 3rd DAY OF OCTOBER, 2022.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 3rd DAY OF OCTOBER, 2022.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
REVALUATION RESERVE FUNDS
NO. 19

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 3rd DAY OF OCTOBER, 2022, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2022 - 2023 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
70-399-000	Fund Balance Appropriated	171,597	
70-680-450	Revaluation Reserve Contracted Services	171,597	
EXPLANATION: To amend FY 22/23 budget to include the funds for starting the Tax Revaluation Process.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 3rd DAY OF OCTOBER, 2022.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 3rd DAY OF OCTOBER, 2022.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
OPIOID SETTLEMENT FUNDS
NO. 20

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 3rd DAY OF OCTOBER, 2022, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2022 - 2023 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
58-648-001	Opioid Settlement Fund	88,623	
58-329-000	Opioid Settlement Fund Investment Earnings	2,000	
58-500-041	Opioid Settlement Fund	90,523	
<p>EXPLANATION: To amend FY 22/23 budget to include National Opioid Settlement Funds in a special fund as outlined in the financial guidelines - this amendment will replace BA#5 which was approved in July placing these funds into the general fund.</p>			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 3rd DAY OF OCTOBER, 2022.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 3rd DAY OF OCTOBER, 2022.

 Chairman, Board of Commissioners

 Finance Officer

Fw: Planning Board

Rhonda Repanshek <RhondaRep@perquimanscountync.gov>

Wed 9/14/2022 8:19 AM

To: Frank Heath <frankheath@perquimanscountync.gov>

Cc: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>

Frank,

With much regret, I notify you that Mr. A.O. Roberts informed me at last night's meeting that he is retiring himself from the Planning Board, effective immediately. Commissioners will need to contemplate a new candidate. See the email below.

Rhonda Repanshek, Perquimans County Planner

104 Dobbs St. / P.O. Box 45

Hertford, NC 27944

(252) 426-2027

Perquimans County's Vision: To be a community of opportunity in which to live, learn, work, prosper and play.

From: A.O. Roberts <eureseedfarms@yahoo.com>

Sent: Wednesday, September 14, 2022 7:08 AM

To: Rhonda Repanshek <RhondaRep@perquimanscountync.gov>

Subject: Planning Board

I am stepping down from the Planning Board effective September 13, 2022. I appreciate the time I was allowed to serve and it was a learning experience. I've had some great people to work with over the years. Thanking you in advance for your consideration on this.,

A. O. Roberts

Eure Seed Farms 1565 New Hope Road Hertford, No. Carolina 27944 252.264.3326

RAC/ STHL

Jasmine Wilson <jwilson@accog.org>

Thu 9/29/2022 1:53 PM

To: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>

Please see the resignation email from Darlene Harrell. She's resigning from both STHL and RAC. Please let me know if you have any questions!

Jasmine S. Wilson

Aging Program and Contracts Specialist &

Perquimans County SHIP Coordinator

jwilson@accog.org

Albemarle Commission Area Agency on Aging

512 South Church Street

Hertford, NC 27944

Direct Phone Line: (252)426-8244

Fax: (252)426-8482

www.albemarlecommission.org

"The best way to find yourself is to lose yourself in the service of others" ~ Mahatma Gandhi

~*~ Need Medicare Assistance? Ask ME!! ~*~

From: Darlene Harrell <leneharrell@yahoo.com>

Sent: Thursday, September 22, 2022 1:41 PM

To: Jasmine Wilson <jwilson@accog.org>

Subject: Re: RAC/ STHL Meeting

Dear Jasmine,

It is with much regret to inform you I will have to resign my position on the RAC/STHL. I feel I have not been effective in my position due to family matters which comes first for me. Hope you will be able to find someone in Perquimans County who has the time to devote to this very important position.

Will miss seeing all of you!

Sincerely,

Darlene Harrell

Sent from Yahoo Mail for iPhone

Fw: ABC Annual Report

From: Bland Baker <Bland.Baker@trilliumnc.org>
Sent: Thursday, September 22, 2022 4:03 PM
To: Tracy Mathews <tracymathews@perquimanscountync.gov>; Frank Heath <frankheath@perquimanscountync.gov>
Subject: ABC Annual Report

Good afternoon,

Per GS 18B-805(h) since Trillium Health Resources received Alcoholism (ABC) Funds from your county, we are required to provide an annual report to the Board of County Commissioners describing how funds were spent. Please find attached a brief description of the expenditures that were paid from July 1, 2021 – June 30, 2022. If you have any questions please let us know.

Take care,
Bland

Bland Baker, BA
Northern Regional Director
Trillium Health Resources
www.trilliumhealthresources.org
Bland.Baker@trilliumnc.org
1-866-998-2597

24-hour Access to Care Line
1-877-685-2415

Like us on Facebook
Trillium Health Resources
Trillium Direct Connect Recovery
Trillium Direct Connect Enrichment

Public Records Law Statement: Please be advised that any e-mail sent to and from this e-mail account is subject to the NC Public Records Law and may be disclosed to third parties. Confidentiality Statement: This e-mail transmission and any documents, files or previous e-mail messages attached to it may contain confidential health information. Such documents are legally privileged. The authorized recipient of this information is prohibited from disclosing this information to any other party unless required to do so by law or regulation. Recipients are required to destroy such information after its stated need has been fulfilled. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or action taken in reliance on the contents of these documents is strictly prohibited. If you have received this information in error, please notify the sender immediately and delete the e-mail and accompanying file attachment.

ABC Funds Report for FY 21

County: Perquimans

Amount of ABC Funds Budgeted \$ 4,853.01

ABC Funds Restrictions per County Allocation: None

Per GS 18B-805(h) since Trillium Health Resources received Alcoholism (ABC) Funds from your county, we are required to provide an annual report to the board of county commissioners describing how the funds were spent. Please find below to a brief description of the expenditures that were paid from July 1, 2021 to June 30, 2022.

Healing Transitions in Wake County: \$ 2,250.00 was paid for 50 days for individuals from your county to the Healing Transitions in Wake County for substance abuse treatment and specifically for detoxification services and recovery treatment.

Purchase of Naloxone Kits: Trillium purchased and distributed in Perquimans County 26 Naloxone kits at \$1950.00 to Perquimans County Sheriff.

*Substance Abuse Treatment Services: \$ 185,173 was paid for 59 individuals from your county to providers for substance abuse treatment.

These Substance abuse treatment expenditures were spent for the treatment of alcoholism or substance abuse. These funds were paid to providers who contracted with Trillium to provide substance abuse treatment to consumers with an address in your county. Services provided include but are not limited to the below:

- Assessment/evaluation
- Outpatient treatment and counseling, including face to face and telepsychiatry and both individual and group
- Mobile Crisis
- Substance Abuse Intensive Outpatient Therapy
- Facility Based Crisis
- Opioid Treatment

*Denotes State and ABC funds paid for services for consumers residing in Perquimans County with substance abuse diagnosis. This does NOT include Medicaid funds paid for the same.



**PERQUIMANS COUNTY
BOARD OF COMMISSIONERS**

P.O. BOX 45
HERTFORD, NORTH CAROLINA 27944
TELEPHONE: 1-252-426-7550

WALLACE E. NELSON
CHAIRMAN
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JOSEPH W. HOFFLER
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W. HACKNEY HIGH, JR.
COUNTY ATTORNEY

MARY P. HUNNICUTT
CLERK TO BOARD
W. FRANK HEATH, III
COUNTY MANAGER

**RESOLUTION AUTHORIZING SALE
OF CERTAIN SURPLUS COUNTY PROPERTY**

WHEREAS, the Perquimans County Board of Commissioners desires to dispose of certain surplus property of the County:

NOW, THEREFORE, BE IT RESOLVED by the Perquimans County Board of Commissioners that:

1. The following described vehicle is hereby declared to be surplus to the needs of the County:

<u>Model Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN</u>
2004	Harley Davidson	Motorcycle	1HD4CJM154K453668

2. The County Manager is hereby authorized and directed to proceed on behalf of the Perquimans County Board of Commissioners to sell these vehicles on GovDeals.

3. The County reserves the right to reject any or all bids and decide not to sell the vehicles at any time during this process.

4. The County Manager, in accordance with State law, shall cause a summary of this resolution to be posted on bulletin board at Courthouse and place it on the County's website and Facebook page. After not less than ten (10) days from the date of publication, the County Manager is authorized to sell the above-described property to the highest bidder.

Adopted this the 3rd day of October, 2022.

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

ATTEST:

Mary P. Hunnicutt, Clerk to the Board

SEAL



PERQUIMANS COUNTY BOARD OF COMMISSIONERS

P.O. BOX 45
HERTFORD, NORTH CAROLINA 27944
TELEPHONE: 1-252-426-7550

WALLACE E. NELSON
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CHARLES WOODARD
W. HACKNEY HIGH, JR.
COUNTY ATTORNEY

MARY P. HUNNICUTT
CLERK TO BOARD

W. FRANK HEATH, III
COUNTY MANAGER

Supporting Operation Green Light for Veterans

WHEREAS, the residents of Perquimans County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Perquimans County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the residents of Perquimans County appreciate the sacrifices of our United States Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Perquimans County hereby declares from October through Veterans Day, November 11th 2022, a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Perquimans County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

Adopted this 3rd day of October, 2022.

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

ATTEST:

Mary P. Hunnicutt, Clerk to Board

COPY

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.

Fw: READ!!! OPERATION GREEN LIGHT ! FW: Featured resources and info from NACo – August 4, 2022

Mon 8/15/2022 10:49 AM

From: Frank Heath
To: Mary Hunnicutt

We can include the sample below in our November consent agenda. Thanks,

W. Frank Heath, III MPA
Perquimans County Manager
128 N. Church Street
Hertford, NC 27944
(252)426-8484

Perquimans County's Vision: To be a community of opportunity in which to live, learn, work, prosper and play.

From: Preston Spear <pspear@perquimanscountync.gov>
Sent: Monday, August 15, 2022 9:15 AM
To: Frank Heath <frankheath@perquimanscountync.gov>
Subject: Fw: READ!!! OPERATION GREEN LIGHT ! FW: Featured resources and info from NACo – August 4, 2022

This includes more than Green Light but I couldn't figure out how to separate.

Preston

From: Harvin-Ravin, Lois <lharvin-ravin@dconc.gov>
Sent: Friday, August 5, 2022 9:50 AM
Subject: READ!!! OPERATION GREEN LIGHT ! FW: Featured resources and info from NACo – August 4, 2022

IF YOU ARE NOT ON NACo MAILING LIST. PLEASE CONSIDER BEING ADDED.
IT IS MY UNDERSTANDING THAT THE COUNTIES GENERALLY PROVIDE ALL COUNTY EMPLOYEES EMAIL ADDRESS TO NACo AS A MATTER OF STANDARD PRACTICE

**THIS MONTH POINT OF INTEREST – ~~OPERATION GREENLIGHT~~ ENDORSED BY THE NACVSO
~~CONSIDER THE RESOLUTION TEMPLATE AND OTHERS FOR THE MONTH OF NOVEMBER IN HONOR OF VETERANS DAY~~**

This coming Veterans Day, join NACo and the National Association of County Veteran Service Officers for Operation Green Light for Veterans. We encourage you to show support for veterans by lighting our buildings green from November 7 to November 13. By shining a green light, county governments and our residents will let veterans know that they are seen, appreciated and supported.

Explore our participation toolkit for counties, including a resolution/proclamation template, a sample press release, social media resources and more.

- **ACCESS THE PARTICIPATION TOOLKIT**
- **WATCH THE ANNOUNCEMENT AT #NACoANN**
- **READ MORE VIA COUNTY NEWS**

[Operation Green Light for Veterans: County Toolkit \(naco.org\)](#)

LOIS HARVIN-RAVIN | DIRECTOR

Interim-President NC Association of County Veteran Service Officers

“Served and Still Serving Those Who Served”

Office: 919. 560.8387 | Mobile: 984. 260.5976 | Fax: 919. 560.7229

Rightfax: 919.328.6279 | Email: lharvin-ravin@dconc.gov
USDVA Email: lois.harvin-ravin318@va.gov

From: NACo <naco@naco.org>
Sent: Thursday, August 4, 2022 5:44 PM
To: Harvin-Ravin, Lois <lharvin-ravin@dconc.gov>
Subject: Featured resources and info from NACo – August 4, 2022

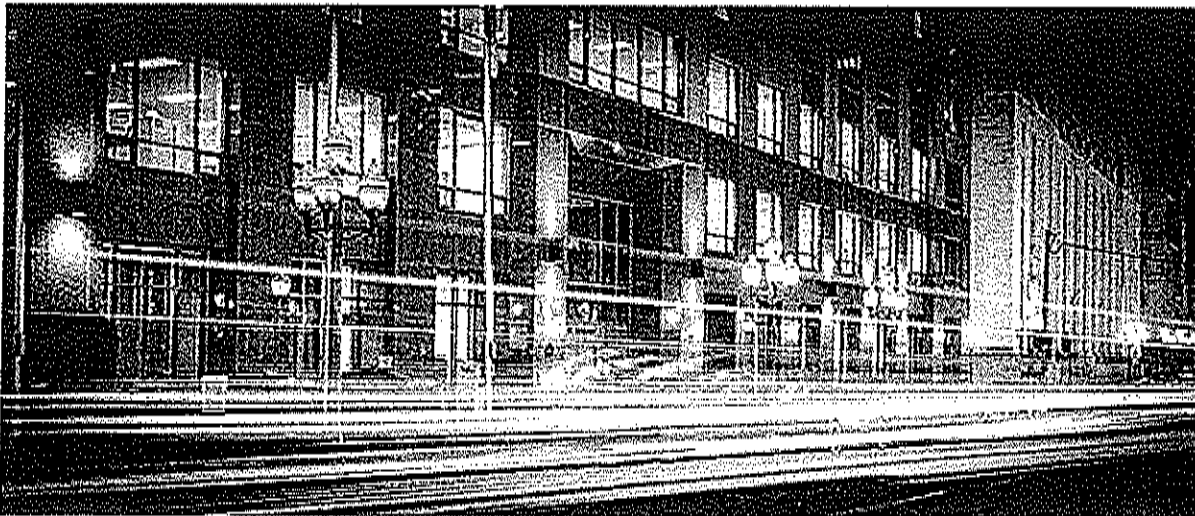
This coming Veterans Day, join NACo and the National Association of County Veteran Service Officers
Having trouble viewing this email? [Click Here](#)



NATIONAL ASSOCIATION OF COUNTIES

August 4, 2022

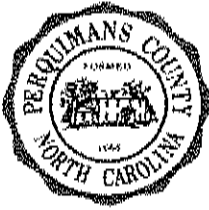
PARTICIPATE IN OPERATION GREEN LIGHT FOR VETERANS



This coming Veterans Day, join NACo and the National Association of County Veteran Service Officers for Operation Green Light for Veterans. We encourage you to show support for veterans by lighting our buildings green from November 7 to November 13. By shining a green light, county governments and our residents will let veterans know that they are seen, appreciated and supported.

Explore our participation toolkit for counties, including a resolution/proclamation template, a sample press release, social media resources and more.

- **ACCESS THE PARTICIPATION TOOLKIT**
- **WATCH THE ANNOUNCEMENT AT #NACoANN**
- **READ MORE VIA *COUNTY NEWS***



**PERQUIMANS COUNTY
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CLERK TO BOARD
W. FRANK HEATH, III
COUNTY MANAGER

P.O. BOX 45
HERTFORD, NORTH CAROLINA 27944
TELEPHONE: 1-252-426-7550

MEMORANDUM

TO: County Commissioners
Hackney High, Jr., County Attorney
All Department Heads:

Tax	Veterans Services	Emergency Medical Services
Finance	Inspections	Senior Citizens
Register of Deeds	Board of Elections	Water Department
Sheriff	Extension	Buildings & Grounds
Social Services	County Manager	
Soil Conservation	Recreation	

FROM: Casey Winn, Human Resources

DATE: September 27, 2022

RE: 2023 HOLIDAY SCHEDULE

Below is the holiday schedule for the year 2023. Please distribute to your department. If you have any questions, please let me know.

2023 HOLIDAY SCHEDULE		
HOLIDAY	OBSERVANCE DATE	DAY OF THE WEEK
New Year's Day	January 2, 2023	Monday
Dr. Martin Luther King, Jr. Day	January 16, 2023	Monday
Good Friday	April 7, 2023	Friday
Memorial Day	May 29, 2023	Monday
Independence Day	July 4, 2023	Tuesday
Labor Day	September 4, 2023	Monday
Veterans Day	November 10, 2023	Friday
Thanksgiving	November 23 & 24, 2023	Thursday & Friday
Christmas	December 25, 26 & 27, 2023	Monday, Tuesday & Wednesday

Perquimans County's Vision:
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W. HACKNEY HIGH, JR.
COUNTY ATTORNEY

MARY P. HUNNICUTT
CLERK TO BOARD

W. FRANK HEATH, III
COUNTY MANAGER

September 8, 2022

Ms. Michaela Mitchell
Chief, Health Care Planning and Certificate of Need
NC Division of Health Services Regulation
809 Ruggles Drive
Raleigh, North Carolina 27603

**RE: *Support for Chesapeake Regional Healthcare and Chesapeake Diagnostic Imaging Centers LLC
Certificate of Need to Establish MRI Services in Elizabeth City, NC***

Dear Ms. Mitchell:

On behalf of the Perquimans County Board of Commissioners (the "Perquimans Board"), I am pleased to have this opportunity to submit a letter in support of Chesapeake Regional Healthcare ("CRH") and Chesapeake Diagnostic Imaging Centers LLC's ("CDIC") (together, "Chesapeake") application for a Certificate of Need ("CON Application") to develop a new fixed magnetic resonance imaging scanner ("MRI Scanner") in the Pasquotank, Camden, Currituck, and Perquimans service area (the "Pasquotank Service Area").

We are aware of Chesapeake's history of providing quality, necessary healthcare services in the northeastern area of North Carolina for more than two decades, as well as their commitment to further expanding access in this area of the State. Because of that commitment, this CON review is of particular interest to the Perquimans Board as we remain engaged in planning for not only the economic growth and development of our County but also in ensuring our constituents are afforded the best possible healthcare resources, provider choice and affordable access to healthcare.

We are also informed that it has been many years since a need determination for a new MRI Scanner has been included in a final State Medical Facilities Plan. Thus, the Perquimans Board is excited about the potential for the introduction of an alternate provider of MRI services in this area. As you know, the Pasquotank Service Area has been recognized as a medically underserved area of North Carolina for many years and the North Carolina Office of Rural Health has designated the counties in the Pasquotank Service Area as Health Professional Shortage Areas. This acknowledgment by the State serves as a recognition of the need for additional healthcare resources to serve this population and we support Chesapeake's application to meet this need. As of the time of this filing, the only MRI services located in the Pasquotank Service Area are at Sentara Albemarle Medical Center. Thus, patients seeking MRI services must go to this hospital-based location to receive their scans.

We understand that the proposal by Chesapeake is for a state-of-the-art, freestanding fixed MRI Scanner, to be located in Elizabeth City, which will provide a convenient, accessible and lower cost alternative for our citizens while expanding their choice of provider and location for this important service. We are certainly cognizant of the importance of access and choice to improved health outcomes, particularly for the population in our underserved area. The location of this MRI Scanner will serve to improve travel times and access.

We are excited to see an additional healthcare provider serve Perquimans County, and we welcome Chesapeake. Thank you for the opportunity to reach out in support of this important project by Chesapeake. We hope that the CON Section will approve Chesapeake's CON Application.

Sincerely,

 Wallace Nelson
 Chairman

WN/mh

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.

PRESENTED
TO
A.O. ROBERTS
IN
RECOGNITION OF HIS
TEN YEARS
OF OUTSTANDING SERVICE AS A
MEMBER OF THE PLANNING BOARD
BY
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
OCTOBER, 2022

AGREEMENT FOR LOBBYING SERVICES

This AGREEMENT, dated _____ is made and entered into by and between Perquimans County, a body politic of the State of North Carolina, and WolfeStein, LLC;

WHEREAS, Perquimans County desires to hire a contracted government relations professional to represent its interests in North Carolina; and

WHEREAS, WolfeStein, LLC is desirous of performing said government relations work for Perquimans County;

NOW, THEREFORE, in consideration of the mutual promises and Covenants of the parties hereafter set forth, the parties agree as follows:

1. TERM. This Agreement shall commence February 1, 2023 and terminate on December 31, 2024.
2. SERVICES. During the term of this Agreement, WolfeStein, LLC agrees to provide the following services to Perquimans County:
 - Lobby the General Assembly on all issues concerning Perquimans County.
3. COMPENSATION. Perquimans County will compensate WolfeStein, LLC for the contracted lobbying services and payments will be made to Jones Street Consulting, rendered pursuant to this Agreement as follows:
 - \$1500 per month for the entire contract period.
4. COMPLIANCE. In connection with the performance of services under this Agreement, WolfeStein, LLC at all times will comply with all applicable

Federal, State and local laws and regulations including those applicable to lobbying and political contributions. If at any time during the term of this agreement WolfeStein, LLC intentionally or materially violates applicable Federal, State or local laws and regulations this Agreement immediately becomes null and void.

5. LOBBYIST REGISTRATION. WolfeStein, LLC will register as a Lobbyist in the State of North Carolina for Perquimans County when lawfully required to do so, and will comply with all rules and regulations of N.C. Lobbying Law. WolfeStein, LLC will pay the \$252.00 Lobbyist Registration Fee, made payable to the North Carolina Office of Secretary of State.
6. ENTIRE AGREEMENT. This shall be the entire agreement between the parties.
7. CHOICE OF LAW. If any legal dispute arises under this contract, the laws of North Carolina shall apply and any such matter will be heard before a Court located in the State of North Carolina.

Signed and executed between the two parties, this _____ day of _____,
2022.

Bob Steinburg
President of WolfeStein, LLC

Wallace E. Nelson
Chairman, Perquimans County Board of Commissioners

Attested by Mary Hunnicutt, Clerk to the Board

AGREEMENT FOR LOBBYING SERVICES

This AGREEMENT, dated _____ is made and entered into by and between Perquimans County, a body politic of the State of North Carolina, and Jones Street Consulting;

WHEREAS, Perquimans County desires to hire a contracted government relations professional to represent its interests in North Carolina; and

WHEREAS, Jones Street Consulting is desirous of performing said government relations work for Perquimans County;

NOW, THEREFORE, in consideration of the mutual promises and Covenants of the parties hereafter set forth, the parties agree as follows:

1. TERM. This Agreement shall commence January 1, 2023 and terminate on December 31, 2024.
2. SERVICES. During the term of this Agreement, Jones Street Consulting agrees to provide the following services to Perquimans County:
 - Lobby the General Assembly on all issues concerning Perquimans County.
3. COMPENSATION. Perquimans County will compensate Jones Street Consulting for the contracted lobbying services and payments will be made to Jones Street Consulting, rendered pursuant to this Agreement as follows:
 - \$1500 per month for the entire contract period.
4. COMPLIANCE. In connection with the performance of services under this Agreement, Jones Street Consulting at all times will comply with all applicable

Federal, State and local laws and regulations including those applicable to lobbying and political contributions. If at any time during the term of this agreement Jones Street Consulting intentionally or materially violates applicable Federal, State or local laws and regulations this Agreement immediately becomes null and void.

5. LOBBYIST REGISTRATION. Jones Street Consulting will register as a Lobbyist in the State of North Carolina for Perquimans County when lawfully required to do so, and will comply with all rules and regulations of N.C. Lobbying Law. Jones Street Consulting will pay the \$252.00 Lobbyist Registration Fee, made payable to the North Carolina Office of Secretary of State.
6. ENTIRE AGREEMENT. This shall be the entire agreement between the parties.
7. CHOICE OF LAW. If any legal dispute arises under this contract, the laws of North Carolina shall apply and any such matter will be heard before a Court located in the State of North Carolina.

Signed and executed between the two parties, this _____ day of _____, 2022.

Jackson Stancil
President of Jones Street Consulting

Wallace E. Nelson
Chairman, Perquimans County Board of Commissioners

Attested by Mary Hunnicutt, Clerk to the Board

Advisory Board Vacancy (Statement of Interest to Serve)

terry tatman <tltpmt@gmail.com>

Thu 9/22/2022 6:29 PM

To: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>

Ms. Hunnicutt,

Please find attached my completed Statement of Interest for the Advisory Board Vacancy at the Northern Regional Advisory Board serving Trillium Health Resources.

Regards,

Terry Tatman

STATEMENT OF INTEREST TO SERVE

If you are a Perquimans County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Perquimans County Board of Commissioners
c/o Clerk to the Board
P.O. Box 45
Hertford, NC 27944

E-mail: mhunnicult@perquimanscountync.gov

Fax Number: (252) 426-4034

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

- 1. Tribunal NRAB 3. Planning Board
2. Senior Citizens Advisory Board 4. Rural Planning Org Steering Comm.

Your full name Terry Lee Tatman

Date of Birth 17 MARCH 1947

Mailing Address 129 Royal Fern Way

City and Zip Code Hertford 27944

Home Phone N/A Work Phone N/A Cell Phone 540-664-3193

Current Job Title Retired

Company or Agency

Email Address ttpmt@gmail.com

Do you live in the county? Yes [X] No []

Please list the name of your Township New Hope
(This information can be obtained from the Tax Office at (252) 426-7010)

Educational Background BS Healthcare Admin; Masters Public Admin

Work Experience Retired NAVAL OFFICER 30 years
HealthCare Admin, Medical Logistics and Comptroller

Prior Board/Committee Experience ALF during active duty

This "Statement of Interest to Serve" will remain active for two (2) years from date received in the County Manager's Office.

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences as set forth by the by-laws or rules for that Board.

Signature [Handwritten Signature]

Date 9/22/22

Please feel free to attach a resume or additional information if so desired.

From: Bland Baker <Bland.Baker@trilliumnc.org>
Sent: Tuesday, August 2, 2022 3:23 PM
To: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>
Subject: Northern Regional Advisory Board

Hey Mary,

Hope you are doing well. Just wanted to reach out as a friendly reminder that we are still in need of a non-commissioner appointee from Perquimans County. I realize how hard it is to get people to serve on boards and committees these days. I just wanted to add if I may, that when you are looking for someone, if you could focus on their willingness and interest in serving on the board. At times we struggle with not having a quorum and as you know that prevents any real action from the board. It is also very important for Perquimans County to have a voice at the table.

Just wanted to add these thoughts as you continue to look for someone. I have attached the criteria again for your convenience.

Thanks so much for your help.

Bland

Bland Baker, BA
Northern Regional Director
Trillium Health Resources
www.trilliumhealthresources.org
Bland.Baker@trilliumnc.org
1-866-998-2597

24-hour Access to Care Line
1-877-685-2415

Like us on Facebook
Trillium Health Resources
Trillium Direct Connect Recovery
Trillium Direct Connect Enrichment

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Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 09/06/2022



Julie Solesbee
PERQUIMANS, COUNTY OF
P.O. BOX 45
HERTFORD, NC 27944

EMW-2021-FG-10204

Dear Julie Solesbee,

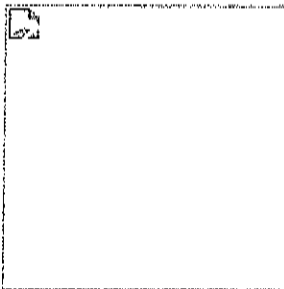
Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2021 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$180,917.04 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$9,045.86 for a total approved budget of \$189,962.90. Please see the FY 2021 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2021 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,



PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2021 Assistance to Firefighters Grant

Recipient: PERQUIMANS, COUNTY OF

UEI-EFT: MBXQSJ2NMCK9

DUNS number: 927155200

Award number: EMW-2021-FG-10204

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2021 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$189,962.90
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$180,917.04
Non-federal	\$9,045.86
Total	\$189,962.90
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2021 AFG NOFO.

Approved request details:

Equipment

Portable Radios (must be P-25 Compliant, limited to number of AFG approved seated positions)

DESCRIPTION

APX 800 All Band Portable Radios with 7/800MHZ and VHF capabilities, encryption, programming, charger, and a microphone

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	18	\$7,895.00	\$142,110.00	Equipment

CHANGE FROM APPLICATION

Quantity from 22 to 18

JUSTIFICATION

This reduction is because the number of SCBA requested exceeds the number of seated riding positions in your department.

Mobile Radios (must be P-25 Compliant)

DESCRIPTION

APX6500 Enhanced 7/800MHZ Mobile Radio for the quick response vehicle and the community paramedic response vehicle. This will include encryption, programming, and installation.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	2	\$6,211.75	\$12,423.50	Equipment

Mobile Radios (must be P-25 Compliant)

DESCRIPTION

APX6500 Enhanced 7/800MHZ Dual Head Mobile Radio including encryption, programming, and installation.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	5	\$7,085.88	\$35,429.40	Equipment

Agreement Articles

Program: Fiscal Year 2021 Assistance to Firefighters Grant

Recipient: PERQUIMANS, COUNTY OF

UEI-EFT: MBXQSJ2NMCK9

DUNS number: 927155200

Award number: EMW-2021-FG-10204

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Article 1**Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency. II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002. III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. § 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

Article 2**General Acknowledgements and Assurances**

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance. V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3	Acknowledgement of Federal Funding from DHS Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.
Article 4	Activities Conducted Abroad Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
Article 5	Age Discrimination Act of 1975 Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
Article 6	Americans with Disabilities Act of 1990 Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
Article 7	Best Practices for Collection and Use of Personally Identifiable Information Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
Article 8	Civil Rights Act of 1964 – Title VI Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article 9	Civil Rights Act of 1968 Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)
Article 10	Copyright Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.
Article 11	Debarment and Suspension Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.
Article 12	Drug-Free Workplace Regulations Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).
Article 13	Duplication of Benefits Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article 14	Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX
	Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.
Article 15	Energy Policy and Conservation Act
	Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
Article 16	False Claims Act and Program Fraud Civil Remedies
	Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)
Article 17	Federal Debt Status
	All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
Article 18	Federal Leadership on Reducing Text Messaging while Driving
	Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.
Article 19	Fly America Act of 1974
	Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 20	<p>Hotel and Motel Fire Safety Act of 1990 Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a</p>
Article 21	<p>John S. McCain National Defense Authorization Act of Fiscal Year 2019 Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons</p>
Article 22	<p>Limited English Proficiency (Civil Rights Act of 1964, Title VI) Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited and additional resources on http://www.lep.gov.</p>
Article 23	<p>Lobbying Prohibitions Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.</p>
Article 24	<p>National Environmental Policy Act Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq. and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans</p>

Article 25	Nondiscrimination in Matters Pertaining to Faith-Based Organizations
	It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.
Article 26	Non-Supplanting Requirement
	Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
Article 27	Notice of Funding Opportunity Requirements
	All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.
Article 28	Patents and Intellectual Property Rights
	Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.
Article 29	Procurement of Recovered Materials
	States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
Article 30	Rehabilitation Act of 1973
	Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 31 Reporting of Matters Related to Recipient Integrity and Performance
General Reporting Requirements: If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article 32 Reporting Subawards and Executive Compensation
Reporting of first tier subawards. Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article 33 Required Use of American Iron, Steel, Manufactured Products, and Construction Materials
Recipients and subrecipients must comply with the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act §§ 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers. See also Office of Management and Budget (OMB), Memorandum M-22-11, Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure. Recipients and subrecipients of federal financial assistance programs for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States--this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States--this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or

permanently affixed to the infrastructure project. When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements.

(a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the OMB Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described. For awards by the Federal Emergency Management Agency (FEMA), existing waivers are available and the waiver process is described at 'Buy America' Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. For awards by other DHS components, please contact the applicable DHS FAO. To see whether a particular DHS federal financial assistance program is considered an infrastructure program and thus required to include a Buy America preference, please either contact the applicable DHS FAO, or for FEMA awards, please see Programs and Definitions: Build America, Buy America Act | FEMA.gov.

Article 34 SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article 35 Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article 36 Trafficking Victims Protection Act of 2000 (TVPA)

Trafficking in Persons. Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

Article 37	Universal Identifier and System of Award Management Requirements for System for Award Management and Unique Entity Identifier Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.
Article 38	USA PATRIOT Act of 2001 Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c.
Article 39	Use of DHS Seal, Logo and Flags Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
Article 40	Whistleblower Protection Act Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.
Article 41	Environmental Planning and Historic Preservation (EHP) Review DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. To access the FEMA EHP screening form and instructions, go to the DHS/FEMA website. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article 42 **Applicability of DHS Standard Terms and Conditions to Tribes**
The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article 43 **Acceptance of Post Award Changes**
In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@fema.dhs.gov if you have any questions.

Article 44 **Disposition of Equipment Acquired Under the Federal Award**
For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state subrecipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state subrecipients must follow the disposition requirements in accordance with state laws and procedures.

Article 45**Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 46**Indirect Cost Rate**

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 47**Award Performance Goals**

FEMA will measure the recipient's performance of the grant by comparing the number of items requested in its application, the numbers acquired (ordered, paid, and received) within the period of performance. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the recipients compliance with the applicable industry, local, state and national standards described in the NOFO.

Obligating document

1. Agreement No. EMW-2021-FG- 10204	2. Amendment No. N/A	3. Recipient No. 566000330	4. Type of Action AWARD	5. Control No. WX00671N2022T		
6. Recipient Name and Address PERQUIMANS, COUNTY OF 128 N CHURCH ST HERTFORD, NC 27944		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Julie Solesbee		9a. Phone No. 252- 4265646	10. Name of FEMA Project Coordinator Assistance to Firefighters Grant Program		10a. Phone No. 1-866-274- 0960	
11. Effective Date of This Action 09/06/2022	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING		14. Performance Period 09/13/2022 to 09/12/2024 Budget Period 09/13/2022 to 09/12/2024		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
AFG	97.044	2022-F1- GB01 - P410-xxxx- 4101-D	\$0.00	\$180,917.04	\$180,917.04	\$9,045.86
Totals			\$0.00	\$180,917.04	\$180,917.04	\$9,045.86
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
Julie Solesbee	09/20/2022
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
PAMELA WILLIAMS, Assistant Administrator, Grant Programs	09/06/2022

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 21

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 3rd DAY OF OCTOBER, 2022, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2022 - 2023 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-004	Assistance to Fire Fighter's Grant	180,917	
10-592-747	Assistance to Fire Figher's Grant	180,917	
EXPLANATION: To amend FY 22/23 budget to include the additional funds with the Assisance to Fire Figher's Grant - to be used for 18 portable radios and 7 mobile radios.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 3rd DAY OF OCTOBER, 2022.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 3rd DAY OF OCTOBER, 2022.

Chairman, Board of Commissioners

Finance Officer

FOR
INFORMATION
ONLY
ITEMS

DEPARTMENT HEAD REPORTS

SURVEYOR'S NAME PLAT TITLE	SURVEYOR'S PHONE # ADDRESS	DATE IN DATE OUT	APPROVAL YES/NO	COMMENTS
CHARLES E BROWN II LEROY LIGHTFOOT	X	9-1-2022	X	BOUNDARY SURVEY 5-0031-0010 / 5.52 ACRES
J H MILLER JR TRACY NIXON EVANS	X	9-1-2022	X	RECOMBINATION 5-0041-0003 / 5-0041-0003B 3.74 ACRES & 3.00 ACRES
JOSIAH A WEBB SANDRA W WINSLOW	X	9-20-2022	X	RECOMBINATION / SUBDIVISION 1-0017-0071 / 2.19 ACRES & 2.44 ACRES

Bissell PO Box 1068 Kitty Hawk, NC 27949 1252) 261-3266	S. L. Cardwell Surveying 1206 Francis Street Elizabeth City, NC 27909 338-6328	Pat McDowell PO Box 391 Elizabeth City, NC 27909 338-4161	Mark Pruden 146 Oak Grove Road Edenton, NC 27932 482-7804	Saunders Surveying 510 Avena Road Black Mountain, NC 28711 (828) 668-2777
Bowman Consulting Paul J Toti 131 Main Street Gatesville, NC 27938 367-1581	E.T. Hyman Surveying 133 US Hwy 158 West Site E Camden, NC 27921 335-2913	McKim & Creed 504 E Elizabeth St Ste1 Elizabeth City, NC 27909 338-2929	Gloria Rogers 215 B Street Camden, NC 27921 338-1415/333-8781	Scott Temple PO Box 422 Elizabeth City, NC 27907 330-4016
Charles E Brown, III 2005 Johnson Road Elizabeth City, NC 27909 335-0928	Eugene Jordan 402 Sign Pine Road Tyner, NC 27980 221-4795	J H Miller Jr. 166 Cottonwood Drive Hertford, NC 27944 339-6932	Robey 150 US Hwy 158 W East Camden, NC 27921 335-1888	Tony Webb PO Box 381 Edenton, NC 27932 482-3066

TIMMONS GROUP 1805 WEST CITY DRIVE ELIZABETH CITY, NC 27909 (252)621-5030

PLAT REVIEW LOG - PERQUIMANS COUNTY AUGUST

SURVEYOR'S NAME PLAT TITLE	SURVEYOR'S PHONE # ADDRESS	DATE IN DATE OUT	APPROVAL YES/NO	COMMENTS
TA STOKELY REED MIDGETT	X	8-16-2022	X	SUBDIVISION 5-0033-0079C / 1.00 ACRE
SL CARDWELL ANITA T LANE & TANYA T SAUNDERS	X	8-22-2022	X	SUBDIVISION 1-0030-00006 / .75 ACRES
GLORIA J ROGERS THE STEPHEN G BORLESKE	X	8-30-2022	X	VACANT LOT SURVEY 2-D081-0015-HSP LOT 15
TIMMONS GROUP WILLIAMSON & KING LLC	X	8-30-2022	X	BOUNDARY SURVEY 4-0036-0157 5.90 ACRES
Bissell PO Box 1068 Kitty Hawk, NC 27949 (252) 261-3266	S. L. Cardwell Surveying 1206 Francis Street Elizabeth City, NC 27909 338-6328	Pat McDowell PO Box 391 Elizabeth City, NC 27909 338-4161		Mark Pruden 146 Oak Grove Road Edenton, NC 27932 482-7804
Bowman Consulting Paul J Toit 131 Main Street Gatesville, NC 27938 357-1581	E.T. Hyman Surveying 133 US Hwy 158 West Ste E Camden, NC 27921 335-2913	McKim & Creed 504 E Elizabeth St Ste1 Elizabeth City, NC 27909 338-2929		Gloria Rogers 215 B Street Camden, NC 27921 338-1415/333-8781
Charles E Brown, III 2005 Johnson Road Elizabeth City, NC 27909 335-0928	Eugene Jordan 402 Sign Pine Road Tyner, NC 27980 221-4795	J H Miller Jr. 166 Cottonwood Drive Hertford, NC 27944 339-6932		Robey 150 US Hwy 158 W East Camden, NC 27921 335-1888
TIMMONS GROUP 1805 WEST CITY DRIVE ELIZABETH CITY, NC 27909 (252)621-5030				Saunders Surveying 510 Avena Road Black Mountain, NC 28711 (828) 669-2777
				Scott Temple PO Box 422 Elizabeth City, NC 27907 330-4016
				Tony Webb PO Box 381 Edenton, NC 27932 482-3066



107 N. Front Street
Post Office Box 7
Hertford, NC 27944

Phone: (252) 426-7010
(252) 426-5564
Fax: (252) 426-3624

**PERQUIMANS COUNTY
TAX DEPARTMENT**

Enforced Collections-September 2022

GARNISHMENTS: \$1,036.94

PAYMENT AGREEMENTS: \$9,750.96

DEBT SETOFFS: \$0

PERQUIMANS COUNTY
OFFICIAL REPORT

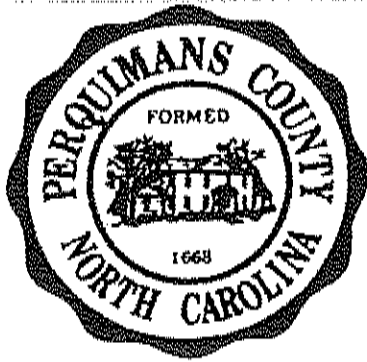
Board of Commissioners:
Finance Officer.

Date: SEPTEMBER 2022

I wish to report that during September 2022 I received the following funds which were duly deposited in the County's depository on the dates and in the amounts as shown.

DATE	BUILDING PERMITS	#	ELECTRICAL PERMITS	#	PLUMBING PERMITS	#	INSULATION PERMITS	#	MECHANICAL PERMITS	#	MOBILE HOME	#	STATE TAX	MISC	TOTAL DEPOSITED	CREDIT CARD PAYMENT
9/1/2022	\$283	1	\$833	6	\$70	1			\$75	1					\$1,241	\$606
9/2/2022	\$400	4	\$30	1					\$500	4					\$950	\$925
9/3/2022															\$0	
9/4/2022															\$0	
9/5/2022															\$0	
9/6/2022	\$75	1	\$531	2	\$160	1			\$415	4					\$1,181	\$425
9/7/2022									\$205	2					\$205	\$125
9/8/2022															\$0	
9/9/2022															\$0	
9/10/2022															\$0	
9/11/2022	\$781	2													\$0	
9/12/2022	\$150	1			\$295	3	\$75	1	\$150	2					\$0	
9/13/2022	\$250	2	\$824	3	\$50	1			\$130	2					\$1,301	\$668
9/14/2022	\$75	1													\$1,154	
9/15/2022	\$75	1	\$291	2	\$235	2			\$150	2					\$250	\$250
9/16/2022	\$75	1	\$514	1	\$220	2			\$130	2					\$751	\$190
9/17/2022															\$939	\$125
9/18/2022	\$474	2	\$50	1	\$100	2									\$0	\$0
9/19/2022	\$1,035	3	\$50	1					\$185	3					\$0	\$0
9/20/2022	\$150	1	\$170	1			\$75	1	\$130	1					\$819	\$524
9/21/2022															\$1,300	\$130
9/22/2022															\$170	\$170
9/23/2022									\$75	1					\$455	\$155
9/24/2022									\$225	2					\$335	
9/25/2022															\$0	
9/26/2022															\$0	
9/27/2022															\$0	
9/28/2022															\$0	
9/29/2022															\$0	
9/30/2022															\$0	
TOTAL	\$3,728	19	\$3,608	22	\$1,390	16	\$150	2	\$2,370	26	\$0	0	\$10	\$0	\$11,256	\$3,893

Signed: _____ Building Inspector



Case Activity Report

08/25/2022 - 09/25/2022

Activity Date	Activity Type	Scheduled Date	Description	Completed Date	Activity Status	Case Date	Action
9/23/2022	Send Letter	9/23/2022	prepare and send letter.	9/23/2022	Completed	9/21/2022	
9/23/2022	Send Letter	9/23/2022	prepare and mail letters.	9/23/2022	Completed	9/20/2022	
9/22/2022	Inspection	9/22/2022	Inspection	9/22/2022	Completed	9/22/2022	inspection
9/22/2022	Re-Inspection	9/22/2022	re-inspection (notes)		Completed	9/9/2022	
9/22/2022	Inspection	9/22/2022	Inspection based off previous complaint		Completed	3/24/2022	
9/21/2022	Re-Inspection	9/21/2022	re inspection after work order and verbally ordering property owner to cease and desist all work. (see attached notes for further)	9/21/2022	Completed	9/9/2022	
9/20/2022	Inspection		Inspection - dilapidated structure on property. Will be contacting property owner.	9/20/2022	Completed	9/21/2022	
9/20/2022	Re-Inspection		re inspected. Several vehicles on the property but all appear to be outside the scope of Ordinance.	9/20/2022	Completed	3/12/2021	
9/20/2022	Re-Inspection		Progress being made on		Completed	3/19/2021	

			property. Will continue to monitor			
9/19/2022	Inspection	9/19/2022	inspection - 3 camper trailers (all solid waste issue) - 1 single wide directly next to it. Will be preparing letter to send.	9/19/2022	Assigned	2/4/2020
9/19/2022	Re-Inspection		re inspection - vehicle still on property. will be preparing NOH to send.	9/19/2022	Completed	10/6/2021
9/16/2022	Send Letter		prepare and mail letter		Assigned	2/28/2022
9/16/2022	Verbal Warning		Permit obtained . Case closed.		Completed	8/17/2022
9/16/2022	Send Letter		prepare and send letter		Completed	8/22/2022
9/15/2022	Re-Inspection	9/15/2022	met with property owner and explained violations/ remedies. Will monitor for progress.	9/15/2022	Assigned	8/26/2022
9/15/2022	Re-Inspection		re inspection. approximately 20 vehicles removed. Will continue to monitor progress.		Assigned	8/16/2022
9/15/2022	Re-Inspection	9/15/2022	re inspect - no change in property.		Completed	2/28/2022
9/15/2022	Re-Inspection	9/15/2022	re inspect. trailer debris still on site. Will make contact with property owners.	9/15/2022	Completed	5/2/2022
9/15/2022	Re-Inspection		vehicle still on property (waiting on certified mail)	9/15/2022	Completed	10/6/2021
9/14/2022	Re-Inspection		progress ongoing will		Completed	3/6/2020

			continue to monitor			
9/14/2022	Re-Inspection	9/14/2022	progress ongoing will continue to monitor		Completed	3/6/2020
9/14/2022	Inspection	9/14/2022	progress ongoing will continue to monitor		Completed	3/23/2022
9/14/2022	Verbal Warning		property owner obtained proper permits. case closed.		Assigned	7/11/2022
9/14/2022	Re-Inspection		progress ongoing will continue to monitor	9/14/2022	Assigned	7/21/2022
9/14/2022	Re-Inspection	9/14/2022	progress ongoing will continue to monitor (see notes for further)		Completed	8/1/2022
9/14/2022	Re-Inspection	9/14/2022	progress ongoing will continue to monitor		Completed	7/1/2022
9/12/2022	Inspection	9/9/2022	property has been cleaned up. case closed.	9/9/2022	Completed	7/1/2022
9/12/2022	Re-Inspection	9/12/2022	two vehicles removed. progress being made. will continue to monitor.	9/12/2022	Completed	7/8/2022
9/12/2022	Re-Inspection	9/12/2022	one vehicle removed. progress being made. will continue to monitor.	9/12/2022	Completed	3/21/2022
9/9/2022	Inspection	9/9/2022	inspection based off complaint	9/9/2022	Completed	8/26/2022
9/9/2022	Inspection	9/9/2022	re inspection based off previous complaint	9/9/2022	Completed	9/9/2022
8/26/2022	Send Letter	8/31/2022	Notice of violation	8/31/2022	Completed	8/16/2022
8/26/2022	Re-Inspection	8/26/2022	re inspect property for	8/26/2022	Completed	4/1/2022

			solid waste after demo of trailer. Property has been cleaned up. case closed.				
8/26/2022	Re-Inspection	8/26/2022	re-inspect and made contact with property owner. See notes for further. will monitor future progress.	8/26/2022	Completed	8/3/2022	inspection
8/26/2022	Send Letter		Notice of Violation	8/26/2022	Assigned	8/9/2022	
8/26/2022	Re-Inspection	8/26/2022	re inspection , one vehicle removed , one remaining. will continue to monitor	8/26/2022	Completed	7/1/2022	

Total Records: 36

9/27/2022

Page: 1 of 1

PERQUIMANS COUNTY COMMUNICATIONS
159 Creek Dr PO Box 112 Hertford , NC 27944

CFS By Department - Select Department By Date
For *FIRE MUTUAL AID* 1/1/2022 - 3/31/2022

GATES CO FIRE DEPTS	Count	Percent
FIRE STRUCTURE FIRE	1	16.67%
TRANSFERRED (911) CALL	2	33.33%
TRANSFERRED 911 CALL	3	50.00%
Total Records For *GATES CO FIRE DEPTS*	6 Dept Calls/Total Calls	0.10%
INCIDENT COMMAND	Count	Percent
FIRE BRUSH / WOODS FIRE	1	33.33%
FIRE STRUCTURE FIRE	2	66.67%
Total Records For *INCIDENT COMMAND*	3 Dept Calls/Total Calls	0.05%
911 MAINTENANCE	Count	Percent
FIRE ELECTRICAL FIRE	1	5.00%
MAINTENANCE REPORT	18	90.00%
POWER OUTAGE/LINES/POLES DOWN (CABLE/POWER/ETC.)	1	5.00%
Total Records For 911 MAINTENANCE	20 Dept Calls/Total Calls	0.33%
CHOWAN CO EMS	Count	Percent
BACK PAIN (NON-TRAUMATIC OR NON-RECENT TRAUMA)	1	16.67%
CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	1	16.67%
CONVULSIONS/SEIZURES	1	16.67%
FALLS	1	16.67%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	1	16.67%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	1	16.67%
Total Records For CHOWAN CO EMS	6 Dept Calls/Total Calls	0.10%
EASTCARE HELICOPTER	Count	Percent
CARDIAC OR RESPIRATORY ARREST/DEATH	1	25.00%
FALLS	1	25.00%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	2	50.00%
Total Records For EASTCARE HELICOPTER	4 Dept Calls/Total Calls	0.07%
EMERGENCY MANAGEMENT	Count	Percent
ASSISTANCE	1	2.94%
BOATING INCIDENT	1	2.94%
BREATHING PROBLEMS	2	5.88%
DEBRIS IN THE ROADWAY	1	2.94%
DRILL (FIRE / TORNADO / ETC.)	1	2.94%
FALLS	3	8.82%
FIRE NEAR A STRUCTURE	2	5.88%
FIRE SERVICE ASSIGNMENT	1	2.94%
FIRE SMELL OF GAS	2	5.88%
FIRE STRUCTURE FIRE	3	8.82%
FIRE TRAINING/TESTING	1	2.94%
FIRE VEHICLE FIRE	1	2.94%

EMERGENCY MANAGEMENT	Count	Percent
MAINTENANCE REPORT	2	5.88%
MIH FOLLOW-UP	1	2.94%
MOTORIST ASSIST / DISABLED MOTORIST	1	2.94%
OVERDOSE/POISONING (INGESTION)	1	2.94%
SERVICE CALL	1	2.94%
TEST	1	2.94%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	1	2.94%
TRAINING	2	5.88%
TRAUMATIC INJURIES (SPECIFIC)	1	2.94%
UNCONSCIOUS/FAINTING (NEAR)	2	5.88%
UNKNOWN PROBLEM (PERSON DOWN) - MEDICAL ALARM	1	2.94%
WELL BEING CHECK	1	2.94%
Total Records For EMERGENCY MANAGEMENT	34	Dept Calls/Total Calls 0.57%
GATES CO EM	Count	Percent
FIRE STRUCTURE FIRE	1	50.00%
TRANSFERRED 911 CALL	1	50.00%
Total Records For GATES CO EM	2	Dept Calls/Total Calls 0.03%
GATES CO EMS	Count	Percent
CARDIAC OR RESPIRATORY ARREST/DEATH	1	1.67%
FIRE STRUCTURE FIRE	1	1.67%
NON-EMERGENCY TRANSPORT	2	3.33%
PREGNANCY/CHILDBIRTH/MISCARRIAGE	1	1.67%
TRANSFERRED (911) CALL	46	76.67%
TRANSFERRED 911 CALL	6	10.00%
TRAUMATIC INJURIES (SPECIFIC)	1	1.67%
UNCONSCIOUS/FAINTING (NEAR)	1	1.67%
UNKNOWN PROBLEM (PERSON DOWN) - MEDICAL ALARM	1	1.67%
Total Records For GATES CO EMS	60	Dept Calls/Total Calls 1.00%
GATES CO SO	Count	Percent
ALARM RESIDENTIAL	1	3.57%
ANIMAL CONTROL	1	3.57%
ASSAULT/SEXUAL ASSAULT/STUN GUN	1	3.57%
DCI ENTRY / TRANSACTION	1	3.57%
DOMESTIC	1	3.57%
DRIVERS LICENSE / REGISTRATION	5	17.86%
FIRE STRUCTURE FIRE	1	3.57%
PUBLIC SERVICE CALL	1	3.57%
SUSPICIOUS ACTIVITY (VEHICLE / PERSON)	1	3.57%
TRAFFIC STOP	2	7.14%
TRANSFERRED (911) CALL	8	28.57%
TRANSFERRED 911 CALL	4	14.29%
UNKNOWN PROBLEM (PERSON DOWN) - MEDICAL ALARM	1	3.57%
Total Records For GATES CO SO	28	Dept Calls/Total Calls 0.47%
HERTFORD PUBLIC WORKS	Count	Percent
TRAFFIC ISSUES (SIGNS DOWN / LIGHTS OUT / ETC.)	1	9.09%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	1	9.09%

HERTFORD PUBLIC WORKS	Count	Percent
UTILITIES REQUEST (WATER / ELECTRICAL)	9	81.82%
Total Records For HERTFORD PUBLIC WORKS	11	Dept Calls/Total Calls 0.18%

MAGISTRATE OFFICE	Count	Percent
ASSAULT/SEXUAL ASSAULT/STUN GUN	1	0.55%
ASSIST OFFICER	1	0.55%
B&E (BREAKING&ENTERING) ATTEMPTED / OLD	1	0.55%
CARELESS & RECKLESS	1	0.55%
CHASE	1	0.55%
CIVIL PROCESS	1	0.55%
DOMESTIC	3	1.65%
ESCORT	1	0.55%
HANG-UP 911 CALL	1	0.55%
HARASSMENT	1	0.55%
INFO ONLY	1	0.55%
IVC / MENTAL SUBJECT	6	3.30%
LARCENY	1	0.55%
MAGISTRATE REQUEST	111	60.99%
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	1	0.55%
PUBLIC SERVICE CALL	7	3.85%
REPORT	1	0.55%
SERVE PAPERS	4	2.20%
SERVE WARRANTS FOR ARREST	11	6.04%
SUBJECT IN CUSTODY	8	4.40%
SUSPICIOUS ACTIVITY (VEHICLE / PERSON)	1	0.55%
TRAFFIC STOP	13	7.14%
TRANSFERRED (911) CALL	1	0.55%
TRANSPORT SUBJECT	2	1.10%
TRESPASSING	2	1.10%
Total Records For MAGISTRATE OFFICE	182	Dept Calls/Total Calls 3.04%

NC DOT	Count	Percent
DEBRIS IN THE ROADWAY	3	33.33%
FIRE VEHICLE FIRE	1	11.11%
INFO ONLY	1	11.11%
TRAFFIC ISSUES (SIGNS DOWN / LIGHTS OUT / ETC.)	3	33.33%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	1	11.11%
Total Records For NC DOT	9	Dept Calls/Total Calls 0.15%

NC FORESTRY	Count	Percent
FIRE BRUSH / WOODS FIRE	12	80.00%
FIRE NEAR A STRUCTURE	2	13.33%
FIRE VEHICLE FIRE	1	6.67%
Total Records For NC FORESTRY	15	Dept Calls/Total Calls 0.25%

NC PROBATION/PAROLE	Count	Percent
MAGISTRATE REQUEST	1	100.00%
Total Records For NC PROBATION/PAROLE	1	Dept Calls/Total Calls 0.02%

NC SHP	Count	Percent
--------	-------	---------

NC SHP	Count	Percent
ASSIST OFFICER	2	1.69%
ASSISTANCE	1	0.85%
BLOOD DRAWS	1	0.85%
CARELESS & RECKLESS	24	20.34%
CHASE	1	0.85%
DRIVERS LICENSE / REGISTRATION	1	0.85%
FIGHT	1	0.85%
FIRE STRUCTURE FIRE	1	0.85%
GOKART / ATV / 4-WHEELER ON ROADWAY	1	0.85%
ILLEGALLY PARKED VEHICLE	1	0.85%
INTOXICATED DRIVER	2	1.69%
MAGISTRATE REQUEST	5	4.24%
MOTORIST ASSIST / DISABLED MOTORIST	1	0.85%
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	1	0.85%
TRAFFIC STOP	4	3.39%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	66	55.93%
TRANSFERRED (911) CALL	3	2.54%
TRAUMATIC INJURIES (SPECIFIC)	1	0.85%
WELL BEING CHECK	1	0.85%
Total Records For NC SHP	118	Dept Calls/Total Calls 1.97%
NC WILDLIFE	Count	Percent
GUNSHOTS REPORTED	1	20.00%
LIVESTOCK (IN THE ROADWAY / YARD)	1	20.00%
TRANSFERRED (911) CALL	1	20.00%
TRESPASSING	1	20.00%
WILDLIFE / HUNTING VIOLATION	1	20.00%
Total Records For NC WILDLIFE	5	Dept Calls/Total Calls 0.08%
NIGHTINGALE HELICOPTER	Count	Percent
FALLS	1	33.33%
STROKE (CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)	1	33.33%
TRANSFERRED (911) CALL	1	33.33%
Total Records For NIGHTINGALE HELICOPTER	3	Dept Calls/Total Calls 0.05%
PASQUOTANK-CAMDEN EMS	Count	Percent
BREATHING PROBLEMS	1	12.50%
FALLS	2	25.00%
HEART PROBLEMS/A.I.C.D	1	12.50%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	2	25.00%
TEST	1	12.50%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	1	12.50%
Total Records For PASQUOTANK-CAMDEN EMS	8	Dept Calls/Total Calls 0.13%
PERQUIMANS CO 911	Count	Percent
ACCIDENTAL 911 CALL	145	12.04%
ALARM BUSINESS	2	0.17%
ALARM RESIDENTIAL	4	0.33%
ALARM VEHICLE	1	0.08%
ALARM WATER DEPT	1	0.08%

PERQUIMANS CO 911	Count	Percent
ANIMAL CONTROL	2	0.17%
ASSAULT/SEXUAL ASSAULT/STUN GUN	1	0.08%
BREATHING PROBLEMS	1	0.08%
CARDIAC OR RESPIRATORY ARREST/DEATH	1	0.08%
CARELESS & RECKLESS	1	0.08%
CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	1	0.08%
CLEAR RADIOS / WEEKLY PAGER TEST	99	8.22%
DAILY/WEEKLY MAINTENANCE	39	3.24%
DCI ENTRY / TRANSACTION	6	0.50%
DISTURBANCE	1	0.08%
DOMESTIC	1	0.08%
DRILL (FIRE / TORNADO / ETC.)	5	0.42%
DRIVERS LICENSE / REGISTRATION	11	0.91%
DUPPLICATE CALL	3	0.25%
FALLS	1	0.08%
FIRE ACTIVATED ALARM	1	0.08%
FIRE ELECTRICAL FIRE	1	0.08%
FIRE MISCELLANEOUS FIRE	1	0.08%
FUNERAL ESCORT	2	0.17%
GUNSHOTS REPORTED	1	0.08%
HANG-UP 911 CALL	174	14.45%
HEADACHE	1	0.08%
INFO ONLY	26	2.18%
IVC / MENTAL SUBJECT	1	0.08%
LARCENY	1	0.08%
MAGISTRATE REQUEST	2	0.17%
MAINTENANCE REPORT	17	1.41%
MISUSE OF 911	10	0.83%
MUTUAL AID	2	0.17%
NON-EMERGENCY TRANSPORT	1	0.08%
OTHER	7	0.58%
PUBLIC SERVICE CALL	8	0.66%
REPORT	37	3.07%
REPOSESSION	8	0.66%
SECURITY CHECK	1	0.08%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	3	0.25%
TEST	42	3.49%
THREATS	1	0.08%
TRANSFERRED (911) CALL	443	36.79%
TRANSFERRED 911 CALL	79	6.56%
TRAUMATIC INJURIES (SPECIFIC)	1	0.08%
UNCONSCIOUS/FAINTING (NEAR)	2	0.17%
UNKNOWN PROBLEM (PERSON DOWN) - MEDICAL ALARM	1	0.08%
UTILITIES REQUEST (WATER / ELECTRICAL)	1	0.08%
WEATHER EVENTS	1	0.08%
WELL BEING CHECK	2	0.17%
Total Records For PERQUIMANS CO 911	1204	Dept Calls/Total Calls 20.10%

PERQUIMANS CO DSS	Count	Percent
DISTURBANCE	1	5.26%
DSS / SOCIAL SERVICES REQUEST	9	47.37%
ESCORT	1	5.26%
HEART PROBLEMS/A.I.C.D	1	5.26%
INFO ONLY	1	5.26%
PUBLIC SERVICE CALL	6	31.58%
Total Records For PERQUIMANS CO DSS	19	Dept Calls/Total Calls 0.32%

PERQUIMANS CO EMS	Count	Percent
ABDOMINAL PAIN/PROBLEMS	14	1.96%
ALARM BUSINESS	1	0.14%
ALLERGIES (REACTIONS)/ENVENOMATIONS (STINGS/BITES)	4	0.56%
ASSAULT/SEXUAL ASSAULT/STUN GUN	2	0.28%
ASSISTANCE	5	0.70%
BACK PAIN (NON-TRAUMATIC OR NON-RECENT TRAUMA)	7	0.98%
BLOOD DRAWS	2	0.28%
BREATHING PROBLEMS	98	13.71%
CARBON MONOXIDE/INHALATION/HAZMAT/CBRN	2	0.28%
CARDIAC OR RESPIRATORY ARREST/DEATH	10	1.40%
CARELESS & RECKLESS	1	0.14%
CHASE	1	0.14%
CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	53	7.41%
CHOKING	3	0.42%
CONVULSIONS/SEIZURES	10	1.40%
DIABETIC PROBLEMS	6	0.84%
DISTURBANCE	1	0.14%
DOMESTIC	3	0.42%
DRILL (FIRE / TORNADO / ETC.)	1	0.14%
EMS MUTUAL AID	4	0.56%
ESCORT	1	0.14%
FALLS	77	10.77%
FIGHT	1	0.14%
FIRE ACTIVATED ALARM	1	0.14%
FIRE BRUSH / WOODS FIRE	1	0.14%
FIRE NEAR A STRUCTURE	2	0.28%
FIRE SMELL OF GAS	6	0.84%
FIRE SMELL OF SMOKE / BURNING	2	0.28%
FIRE STRUCTURE FIRE	6	0.84%
FIRE TRAINING/TESTING	1	0.14%
FIRE VEHICLE FIRE	2	0.28%
HANG-UP 911 CALL	1	0.14%
HEADACHE	2	0.28%
HEART PROBLEMS/A.I.C.D	8	1.12%
HEMORRHAGE/LACERATIONS	22	3.08%
MAGISTRATE REQUEST	1	0.14%
MIH FOLLOW-UP	7	0.98%
MISSING PERSON / RUNAWAY	1	0.14%
MOTORIST ASSIST / DISABLED MOTORIST	1	0.14%

PERQUIMANS CO EMS	Count	Percent
MUTUAL AID	1	0.14%
OVERDOSE/POISONING (INGESTION)	8	1.12%
PREGNANCY/CHILDBIRTH/MISCARRIAGE	2	0.28%
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	19	2.66%
PUBLIC SERVICE CALL	2	0.28%
REQUEST FOR OFFICER	1	0.14%
SERVICE CALL	1	0.14%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	171	23.92%
SPECIAL ASSIGNMENT	6	0.84%
STAB/GUNSHOT/PENETRATING TRAUMA	1	0.14%
STROKE (CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)	17	2.38%
SUSPICIOUS ACTIVITY (VEHICLE / PERSON)	3	0.42%
TEST	1	0.14%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	45	6.29%
TRAINING	2	0.28%
TRAUMATIC INJURIES (SPECIFIC)	6	0.84%
UNCONSCIOUS/FAINTING (NEAR)	38	5.31%
UNKNOWN PROBLEM (PERSON DOWN) - MEDICAL ALARM	12	1.68%
VANDALISM	1	0.14%
WELL BEING CHECK	7	0.98%
Total Records For PERQUIMANS CO EMS	716	Dept Calls/Total Calls 11.94%

PERQUIMANS CO SO	Count	Percent
ABDOMINAL PAIN/PROBLEMS	1	0.03%
ACCIDENTAL 911 CALL	2	0.06%
ALARM BANK	2	0.06%
ALARM BUSINESS	57	1.74%
ALARM RESIDENTIAL	40	1.22%
ALARM SCHOOL	4	0.12%
ANIMAL BITES/ATTACKS	8	0.24%
ANIMAL CONTROL	337	10.28%
ASSAULT/SEXUAL ASSAULT/STUN GUN	7	0.21%
ASSIST OFFICER	12	0.37%
ASSISTANCE	3	0.09%
B&E (BREAKING&ENTERING) ATTEMPTED / OLD	7	0.21%
B&E (BREAKING&ENTERING) IN PROGRESS	4	0.12%
BOATING INCIDENT	1	0.03%
BOLO / ATL (ATTEMPT TO LOCATE)	5	0.15%
BREATHING PROBLEMS	9	0.27%
CARBON MONOXIDE/INHALATION/HAZMAT/CBRN	1	0.03%
CARDIAC OR RESPIRATORY ARREST/DEATH	9	0.27%
CARELESS & RECKLESS	43	1.31%
CHASE	1	0.03%
CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	7	0.21%
CIVIL PROCESS	209	6.38%
CONVULSIONS/SEIZURES	2	0.06%
CRIMINAL SUMMONS	5	0.15%
DAMAGE TO PROPERTY	8	0.24%

PERQUIMANS CO SO	Count	Percent
DCI ENTRY / TRANSACTION	1	0.03%
DEBRIS IN THE ROADWAY	12	0.37%
DISTURBANCE	49	1.49%
DOMESTIC	33	1.01%
DOMESTIC VIOLENCE ORDER	3	0.09%
DRILL (FIRE / TORNADO / ETC.)	1	0.03%
DRIVERS LICENSE / REGISTRATION	46	1.40%
DSS / SOCIAL SERVICES REQUEST	2	0.06%
ESCORT	122	3.72%
FALLS	9	0.27%
FIGHT	5	0.15%
FIRE ACTIVATED ALARM	5	0.15%
FIRE BRUSH / WOODS FIRE	7	0.21%
FIRE ELECTRICAL FIRE	1	0.03%
FIRE FUEL SPILL	1	0.03%
FIRE ILLEGAL BURN	1	0.03%
FIRE MUTUAL AID/OUT OF COUNTY RESPONSE	1	0.03%
FIRE NEAR A STRUCTURE	2	0.06%
FIRE SMELL OF GAS	5	0.15%
FIRE SMELL OF SMOKE / BURNING	3	0.09%
FIRE STRUCTURE FIRE	6	0.18%
FIRE VEHICLE FIRE	1	0.03%
FOLLOW-UP	7	0.21%
FOOT PATROL	1	0.03%
FRAUD / SCAM BY ANY MEANS	6	0.18%
FUNERAL ESCORT	18	0.55%
GOKART / ATV / 4-WHEELER ON ROADWAY	6	0.18%
GUNSHOTS REPORTED	24	0.73%
HANG-UP 911 CALL	24	0.73%
HARASSMENT	3	0.09%
HEART PROBLEMS/A.I.C.D	1	0.03%
HEMORRHAGE/LACERATIONS	3	0.09%
HIT AND RUN	3	0.09%
HOSTAGE SITUATION / KIDNAPPING	1	0.03%
ILLEGALLY PARKED VEHICLE	5	0.15%
INDECENT EXPOSURE	1	0.03%
INFO ONLY	10	0.31%
INTOXICATED DRIVER	3	0.09%
INTOXICATED PEDESTRIAN	1	0.03%
INVESTIGATION	25	0.76%
IVC / MENTAL SUBJECT	27	0.82%
LARCENY	17	0.52%
LITTERING	3	0.09%
LIVESTOCK (IN THE ROADWAY / YARD)	7	0.21%
MAGISTRATE REQUEST	41	1.25%
MAINTENANCE REPORT	1	0.03%
MISSING PERSON / RUNAWAY	9	0.27%
MISUSE OF 911	3	0.09%

PERQUIMANS CO SO	Count	Percent
MOTORIST ASSIST / DISABLED MOTORIST	45	1.37%
MUTUAL AID	1	0.03%
NEIGHBORHOOD PATROL	2	0.06%
NOISE COMPLAINT	23	0.70%
OPEN DOOR	2	0.06%
OTHER	45	1.37%
OVERDOSE/POISONING (INGESTION)	8	0.24%
POWER OUTAGE/LINES/POLES DOWN (CABLE/POWER/ETC.)	3	0.09%
PREGNANCY/CHILDBIRTH/MISCARRIAGE	1	0.03%
PROWLER	3	0.09%
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	18	0.55%
PUBLIC SERVICE CALL	130	3.97%
RECOVER PROPERTY	5	0.15%
REPORT	12	0.37%
REQUEST FOR OFFICER	12	0.37%
SECURITY CHECK	687	20.96%
SERVE PAPERS	195	5.95%
SERVE WARRANTS FOR ARREST	49	1.49%
SERVICE CALL	15	0.46%
SHOP LIFTER	1	0.03%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	6	0.18%
SPECIAL ASSIGNMENT	13	0.40%
STAB/GUNSHOT/PENETRATING TRAUMA	3	0.09%
STANDBY BALL GAME	36	1.10%
STROKE (CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)	2	0.06%
SUBJECT IN CUSTODY	13	0.40%
SUSPICIOUS ACTIVITY (VEHICLE / PERSON)	138	4.21%
TEST	4	0.12%
THREATS	4	0.12%
TRAFFIC CONTROL	5	0.15%
TRAFFIC ISSUES (SIGNS DOWN / LIGHTS OUT / ETC.)	2	0.06%
TRAFFIC STOP	176	5.37%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	91	2.78%
TRAINING	2	0.06%
TRANSPORT SUBJECT	38	1.16%
TRAUMATIC INJURIES (SPECIFIC)	3	0.09%
TRESPASSING	17	0.52%
UNAUTHORIZED USE	2	0.06%
UNCONSCIOUS/FAINTING (NEAR)	5	0.15%
UNKNOWN PROBLEM (PERSON DOWN) - MEDICAL ALARM	7	0.21%
UNLOCK VEHICLE/HOUSE	54	1.65%
VANDALISM	5	0.15%
WANTED / STOLEN INQUIRY	2	0.06%
WELL BEING CHECK	43	1.31%
Total Records For PERQUIMANS CO SO	3278	Dept Calls/Total Calls 54.73%

PERQUIMANS CO WATER	Count	Percent
UTILITIES REQUEST (WATER / ELECTRICAL)	2	100.00%

Total Records For PERQUIMANS CO WATER		2 Dept Calls/Total Calls	0.03%
PERQUIMANS CO WATER RESCUE TEAM		Count	Percent
TRAINING		3	100.00%
Total Records For PERQUIMANS CO WATER RESCUE TEAM		3 Dept Calls/Total Calls	0.05%
STATION 2 - BETHEL FD		Count	Percent
CARDIAC OR RESPIRATORY ARREST/DEATH		2	6.67%
DRILL (FIRE / TORNADO / ETC.)		1	3.33%
FIRE ACTIVATED ALARM		2	6.67%
FIRE BRUSH / WOODS FIRE		2	6.67%
FIRE CONTROLLED BURN		1	3.33%
FIRE NEAR A STRUCTURE		1	3.33%
FIRE SMELL OF SMOKE / BURNING		2	6.67%
FIRE STRUCTURE FIRE		1	3.33%
FIRE TRAINING/TESTING		2	6.67%
POWER OUTAGE/LINES/POLES DOWN (CABLE/POWER/ETC.)		1	3.33%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)		13	43.33%
TRAUMATIC INJURIES (SPECIFIC)		1	3.33%
UNCONSCIOUS/FAINTING (NEAR)		1	3.33%
Total Records For STATION 2 - BETHEL FD		30 Dept Calls/Total Calls	0.50%
STATION 3 - HERTFORD FD		Count	Percent
ASSIST OFFICER		1	1.45%
CHASE		1	1.45%
FALLS		2	2.90%
FIRE ACTIVATED ALARM		9	13.04%
FIRE BRUSH / WOODS FIRE		7	10.14%
FIRE CONTROLLED BURN		1	1.45%
FIRE FUEL SPILL		1	1.45%
FIRE NEAR A STRUCTURE		1	1.45%
FIRE SMELL OF GAS		6	8.70%
FIRE SMELL OF SMOKE / BURNING		2	2.90%
FIRE STRUCTURE FIRE		3	4.35%
FIRE TRAINING/TESTING		15	21.74%
FIRE VEHICLE FIRE		1	1.45%
PUBLIC SERVICE CALL		1	1.45%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)		15	21.74%
TRAINING		2	2.90%
UNCONSCIOUS/FAINTING (NEAR)		1	1.45%
Total Records For STATION 3 - HERTFORD FD		69 Dept Calls/Total Calls	1.15%
STATION 4 - BELVIDERE CHAPEL HILL FD		Count	Percent
CARBON MONOXIDE/INHALATION/HAZMAT/CBRN		1	2.78%
DRILL (FIRE / TORNADO / ETC.)		1	2.78%
FALLS		1	2.78%
FIRE BRUSH / WOODS FIRE		1	2.78%
FIRE CONTROLLED BURN		1	2.78%
FIRE ELECTRICAL FIRE		1	2.78%
FIRE MUTUAL AID/OUT OF COUNTY RESPONSE		8	22.22%

STATION 4 - BELVIDERE CHAPEL HILL FD	Count	Percent
FIRE SMELL OF SMOKE / BURNING	1	2.78%
FIRE STRUCTURE FIRE	3	8.33%
FIRE TRAINING/TESTING	7	19.44%
FIRE VEHICLE FIRE	2	5.56%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	1	2.78%
SPECIAL ASSIGNMENT	1	2.78%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	6	16.67%
TRANSFERRED (911) CALL	1	2.78%
Total Records For STATION 4 - BELVIDERE CHAPEL HILL FD	36	Dept Calls/Total Calls 0.60%

STATION 6 - WINFALL FD	Count	Percent
ASSIST OFFICER	1	2.86%
DRILL (FIRE / TORNADO / ETC.)	1	2.86%
FIRE ACTIVATED ALARM	1	2.86%
FIRE MISCELLANEOUS FIRE	1	2.86%
FIRE SMELL OF GAS	6	17.14%
FIRE SMELL OF SMOKE / BURNING	3	8.57%
FIRE STRUCTURE FIRE	6	17.14%
FIRE TRAINING/TESTING	8	22.86%
FIRE VEHICLE FIRE	1	2.86%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	7	20.00%
Total Records For STATION 6 - WINFALL FD	35	Dept Calls/Total Calls 0.58%

STATION 7 - INTERCOUNTY FD	Count	Percent
CARBON MONOXIDE/INHALATION/HAZMAT/CBRN	1	2.17%
CARELESS & RECKLESS	1	2.17%
DRILL (FIRE / TORNADO / ETC.)	1	2.17%
FIRE BRUSH / WOODS FIRE	1	2.17%
FIRE ELECTRICAL FIRE	1	2.17%
FIRE MUTUAL AID/OUT OF COUNTY RESPONSE	27	58.70%
FIRE NEAR A STRUCTURE	1	2.17%
FIRE SMELL OF SMOKE / BURNING	1	2.17%
FIRE STRUCTURE FIRE	4	8.70%
FIRE TRAINING/TESTING	3	6.52%
MUTUAL AID	1	2.17%
OVERDOSE/POISONING (INGESTION)	1	2.17%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	1	2.17%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	2	4.35%
Total Records For STATION 7 - INTERCOUNTY FD	46	Dept Calls/Total Calls 0.77%

STATION 8 - DURANTS NECK FD	Count	Percent
ANIMAL BITES/ATTACKS	1	4.35%
DRILL (FIRE / TORNADO / ETC.)	1	4.35%
FIRE ACTIVATED ALARM	1	4.35%
FIRE BRUSH / WOODS FIRE	4	17.39%
FIRE MISCELLANEOUS FIRE	1	4.35%
FIRE NEAR A STRUCTURE	1	4.35%
FIRE SMELL OF SMOKE / BURNING	1	4.35%
FIRE STRUCTURE FIRE	4	17.39%

STATION 8 - DURANTS NECK FD	Count	Percent
FIRE TRAINING/TESTING	2	8.70%
FOLLOW-UP	1	4.35%
STROKE (CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)	2	8.70%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	4	17.39%
Total Records For STATION 8 - DURANTS NECK FD	23	Dept Calls/Total Calls 0.38%
WINFALL PD	Count	Percent
DRIVERS LICENSE / REGISTRATION	3	25.00%
ESCORT	1	8.33%
HEMORRHAGE/LACERATIONS	1	8.33%
LARCENY	1	8.33%
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	1	8.33%
PUBLIC SERVICE CALL	1	8.33%
REQUEST FOR OFFICER	1	8.33%
TRAFFIC CONTROL	1	8.33%
TRAFFIC STOP	2	16.67%
Total Records For WINFALL PD	12	Dept Calls/Total Calls 0.20%
WINFALL PUBLIC WORKS	Count	Percent
ALARM WATER DEPT	1	50.00%
UTILITIES REQUEST (WATER / ELECTRICAL)	1	50.00%
Total Records For WINFALL PUBLIC WORKS	2	Dept Calls/Total Calls 0.03%
Total Records		5989

PERQUIMANS COUNTY COMMUNICATIONS
159 Creek Dr PO Box 112 Hertford , NC 27944

CFS By Department - Select Department By Date
For *FIRE MUTUAL AID* 4/1/2022 - 6/30/2022

FIRE MUTUAL AID	Count	Percent
FIRE STRUCTURE FIRE	1	100.00%
Total Records For *FIRE MUTUAL AID*	1 Dept Calls/Total Calls	0.02%
INCIDENT COMMAND	Count	Percent
FIRE BRUSH / WOODS FIRE	1	50.00%
FIRE STRUCTURE FIRE	1	50.00%
Total Records For *INCIDENT COMMAND*	2 Dept Calls/Total Calls	0.04%
911 MAINTENANCE	Count	Percent
FIRE STRUCTURE FIRE	1	5.00%
MAINTENANCE REPORT	17	85.00%
POWER OUTAGE/LINES/POLES DOWN (CABLE/POWER/ETC.)	1	5.00%
UTILITIES REQUEST (WATER / ELECTRICAL)	1	5.00%
Total Records For 911 MAINTENANCE	20 Dept Calls/Total Calls	0.37%
CHOWAN CO EMS	Count	Percent
ALLERGIES (REACTIONS)/ENVENOMATIONS (STINGS/BITES)	1	25.00%
CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	1	25.00%
FALLS	1	25.00%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	1	25.00%
Total Records For CHOWAN CO EMS	4 Dept Calls/Total Calls	0.07%
EASTCARE HELICOPTER	Count	Percent
BURNS (SCALDS)/EXPLOSION (BLAST)	1	50.00%
FALLS	1	50.00%
Total Records For EASTCARE HELICOPTER	2 Dept Calls/Total Calls	0.04%
EMERGENCY MANAGEMENT	Count	Percent
BOATING INCIDENT	1	2.00%
BREATHING PROBLEMS	1	2.00%
CARBON MONOXIDE/INHALATION/HAZMAT/CBRN	2	4.00%
CARDIAC OR RESPIRATORY ARREST/DEATH	1	2.00%
DOMESTIC	1	2.00%
DRILL (FIRE / TORNADO / ETC.)	1	2.00%
FALLS	1	2.00%
FIRE BRUSH / WOODS FIRE	1	2.00%
FIRE NEAR A STRUCTURE	1	2.00%
FIRE SMELL OF GAS	1	2.00%
FIRE STRUCTURE FIRE	7	14.00%
FIRE TRAINING/TESTING	2	4.00%
INFO ONLY	1	2.00%
MAINTENANCE REPORT	2	4.00%
MISUSE OF 911	1	2.00%

EMERGENCY MANAGEMENT	Count	Percent
MOTORIST ASSIST / DISABLED MOTORIST	1	2.00%
OTHER	1	2.00%
PUBLIC SERVICE CALL	2	4.00%
SERVICE CALL	2	4.00%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	1	2.00%
SPECIAL ASSIGNMENT	5	10.00%
SUSPICIOUS ACTIVITY (VEHICLE / PERSON)	1	2.00%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	5	10.00%
TRAINING	4	8.00%
UNCONSCIOUS/FAINTING (NEAR)	1	2.00%
UNKNOWN PROBLEM (PERSON DOWN) - MEDICAL ALARM	1	2.00%
WEATHER EVENTS	1	2.00%
WELL BEING CHECK	1	2.00%
Total Records For EMERGENCY MANAGEMENT	50	Dept Calls/Total Calls 0.92%

HERTFORD PUBLIC WORKS	Count	Percent
INFO ONLY	1	9.09%
MOTORIST ASSIST / DISABLED MOTORIST	1	9.09%
POWER OUTAGE/LINES/POLES DOWN (CABLE/POWER/ETC.)	2	18.18%
ROAD CLOSURE	5	45.45%
UTILITIES REQUEST (WATER / ELECTRICAL)	2	18.18%
Total Records For HERTFORD PUBLIC WORKS	11	Dept Calls/Total Calls 0.20%

MAGISTRATE OFFICE	Count	Percent
ANIMAL BITES/ATTACKS	1	0.56%
ASSAULT/SEXUAL ASSAULT/STUN GUN	2	1.12%
ASSIST OFFICER	1	0.56%
B&E (BREAKING&ENTERING) IN PROGRESS	1	0.56%
BLOOD DRAWS	1	0.56%
CARELESS & RECKLESS	2	1.12%
CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	1	0.56%
CIVIL PROCESS	1	0.56%
DAMAGE TO PROPERTY	1	0.56%
DISTURBANCE	4	2.23%
DOMESTIC	4	2.23%
GOKART / ATV / 4-WHEELER ON ROADWAY	1	0.56%
HARASSMENT	1	0.56%
IVC / MENTAL SUBJECT	1	0.56%
LARCENY	1	0.56%
MAGISTRATE REQUEST	105	58.66%
OTHER	1	0.56%
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	1	0.56%
PUBLIC SERVICE CALL	7	3.91%
SERVE WARRANTS FOR ARREST	16	8.94%
SERVICE CALL	1	0.56%
STAB/GUNSHOT/PENETRATING TRAUMA	1	0.56%
SUBJECT IN CUSTODY	7	3.91%
SUSPICIOUS ACTIVITY (VEHICLE / PERSON)	3	1.68%

MAGISTRATE OFFICE	Count	Percent
THREATS	1	0.56%
TRAFFIC STOP	4	2.23%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	3	1.68%
TRANSPORT SUBJECT	2	1.12%
TRAUMATIC INJURIES (SPECIFIC)	1	0.56%
TRESPASSING	2	1.12%
UNAUTHORIZED USE	1	0.56%
Total Records For MAGISTRATE OFFICE	179	Dept Calls/Total Calls 3.31%
NC DOT	Count	Percent
DEBRIS IN THE ROADWAY	8	36.36%
LIVESTOCK (IN THE ROADWAY / YARD)	3	13.64%
OTHER	1	4.55%
ROAD CLOSURE	1	4.55%
TRAFFIC ISSUES (SIGNS DOWN / LIGHTS OUT / ETC.)	6	27.27%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	2	9.09%
WILDLIFE / HUNTING VIOLATION	1	4.55%
Total Records For NC DOT	22	Dept Calls/Total Calls 0.41%
NC FORESTRY	Count	Percent
FIRE BRUSH / WOODS FIRE	24	80.00%
FIRE MUTUAL AID/OUT OF COUNTY RESPONSE	1	3.33%
FIRE SMELL OF SMOKE / BURNING	2	6.67%
FIRE STRUCTURE FIRE	1	3.33%
FOLLOW-UP	1	3.33%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	1	3.33%
Total Records For NC FORESTRY	30	Dept Calls/Total Calls 0.55%
NC PROBATION/PAROLE	Count	Percent
MAGISTRATE REQUEST	2	66.67%
PUBLIC SERVICE CALL	1	33.33%
Total Records For NC PROBATION/PAROLE	3	Dept Calls/Total Calls 0.06%
NC SHP	Count	Percent
ASSIST OFFICER	5	3.55%
BLOOD DRAWS	1	0.71%
CARDIAC OR RESPIRATORY ARREST/DEATH	1	0.71%
CARELESS & RECKLESS	30	21.28%
DAMAGE TO PROPERTY	1	0.71%
DCI ENTRY / TRANSACTION	1	0.71%
DEBRIS IN THE ROADWAY	1	0.71%
DIABETIC PROBLEMS	1	0.71%
DISTURBANCE	1	0.71%
DOMESTIC	2	1.42%
DRIVERS LICENSE / REGISTRATION	2	1.42%
GOKART / ATV / 4-WHEELER ON ROADWAY	4	2.84%
ILLEGALLY PARKED VEHICLE	1	0.71%
INTOXICATED DRIVER	1	0.71%
MAGISTRATE REQUEST	3	2.13%
MAINTENANCE REPORT	1	0.71%

NC SHP	Count	Percent
MOTORIST ASSIST / DISABLED MOTORIST	4	2.84%
SUSPICIOUS ACTIVITY (VEHICLE / PERSON)	3	2.13%
TRAFFIC CONTROL	1	0.71%
TRAFFIC STOP	5	3.55%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	68	48.23%
TRANSFERRED (911) CALL	1	0.71%
UNCONSCIOUS/FAINTING (NEAR)	1	0.71%
WELL BEING CHECK	1	0.71%
WILDLIFE / HUNTING VIOLATION	1	0.71%
Total Records For NC SHP	141	Dept Calls/Total Calls 2.61%
NC WILDLIFE	Count	Percent
BOATING INCIDENT	1	33.33%
OTHER	1	33.33%
WILDLIFE / HUNTING VIOLATION	1	33.33%
Total Records For NC WILDLIFE	3	Dept Calls/Total Calls 0.06%
NIGHTINGALE HELICOPTER	Count	Percent
CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	2	40.00%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	1	20.00%
STROKE (CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)	1	20.00%
TRAUMATIC INJURIES (SPECIFIC)	1	20.00%
Total Records For NIGHTINGALE HELICOPTER	5	Dept Calls/Total Calls 0.09%
PASQUOTANK-CAMDEN EMS	Count	Percent
CONVULSIONS/SEIZURES	1	16.67%
FALLS	1	16.67%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	2	33.33%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	1	16.67%
UNCONSCIOUS/FAINTING (NEAR)	1	16.67%
Total Records For PASQUOTANK-CAMDEN EMS	6	Dept Calls/Total Calls 0.11%
PERQUIMANS CO 911	Count	Percent
ACCIDENTAL 911 CALL	101	15.26%
ALARM BUSINESS	1	0.15%
ALARM RESIDENTIAL	1	0.15%
ANIMAL CONTROL	9	1.36%
BREATHING PROBLEMS	1	0.15%
CARDIAC OR RESPIRATORY ARREST/DEATH	1	0.15%
CARELESS & RECKLESS	3	0.45%
CLEAR RADIOS / WEEKLY PAGER TEST	102	15.41%
CONVULSIONS/SEIZURES	1	0.15%
DAILY/WEEKLY MAINTENANCE	36	5.44%
DCI ENTRY / TRANSACTION	8	1.21%
DRILL (FIRE / TORNADO / ETC.)	4	0.60%
DSS / SOCIAL SERVICES REQUEST	1	0.15%
FIRE ACTIVATED ALARM	2	0.30%
FIRE CONTROLLED BURN	3	0.45%
FIRE MUTUAL AID/OUT OF COUNTY RESPONSE	1	0.15%
HANG-UP 911 CALL	110	16.62%

PERQUIMANS CO 911	Count	Percent
INFO ONLY	22	3.32%
IVC / MENTAL SUBJECT	1	0.15%
MAGISTRATE REQUEST	2	0.30%
MAINTENANCE REPORT	8	1.21%
MISUSE OF 911	12	1.81%
OTHER	8	1.21%
POWER OUTAGE/LINES/POLES DOWN (CABLE/POWER/ETC.)	1	0.15%
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	1	0.15%
PUBLIC SERVICE CALL	3	0.45%
REPOSESSION	3	0.45%
ROAD CLOSURE	3	0.45%
SERVE WARRANTS FOR ARREST	1	0.15%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	1	0.15%
TEST	25	3.78%
TRAFFIC ISSUES (SIGNS DOWN / LIGHTS OUT / ETC.)	1	0.15%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	2	0.30%
TRANSFERRED (911) CALL	178	26.89%
TRESPASSING	1	0.15%
UNKNOWN PROBLEM (PERSON DOWN) - MEDICAL ALARM	1	0.15%
WELL BEING CHECK	3	0.45%
Total Records For PERQUIMANS CO 911	662	Dept Calls/Total Calls 12.24%

PERQUIMANS CO DSS	Count	Percent
BREATHING PROBLEMS	1	6.25%
DISTURBANCE	1	6.25%
DOMESTIC	1	6.25%
DSS / SOCIAL SERVICES REQUEST	7	43.75%
MH FOLLOW-UP	1	6.25%
PUBLIC SERVICE CALL	5	31.25%
Total Records For PERQUIMANS CO DSS	16	Dept Calls/Total Calls 0.30%

PERQUIMANS CO EMS	Count	Percent
ABDOMINAL PAIN/PROBLEMS	14	1.97%
ALLERGIES (REACTIONS)/ENVENOMATIONS (STINGS/BITES)	9	1.26%
ANIMAL CONTROL	1	0.14%
ASSAULT/SEXUAL ASSAULT/STUN GUN	4	0.56%
ASSIST OFFICER	1	0.14%
ASSISTANCE	2	0.28%
BACK PAIN (NON-TRAUMATIC OR NON-RECENT TRAUMA)	8	1.12%
BLOOD DRAWS	1	0.14%
BREATHING PROBLEMS	69	9.69%
BURNS (SCALDS)/EXPLOSION (BLAST)	1	0.14%
CARBON MONOXIDE/INHALATION/HAZMAT/CBRN	4	0.56%
CARDIAC OR RESPIRATORY ARREST/DEATH	16	2.25%
CARELESS & RECKLESS	1	0.14%
CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	51	7.16%
CHOKING	1	0.14%
CLEAR RADIOS / WEEKLY PAGER TEST	1	0.14%

PERQUIMANS CO EMS	Count	Percent
CONVULSIONS/SEIZURES	27	3.79%
DIABETIC PROBLEMS	12	1.69%
DISTURBANCE	3	0.42%
DOMESTIC	3	0.42%
EMS MUTUAL AID	3	0.42%
FALLS	85	11.94%
FIGHT	1	0.14%
FIRE ACTIVATED ALARM	1	0.14%
FIRE BRUSH / WOODS FIRE	1	0.14%
FIRE ELECTRICAL FIRE	1	0.14%
FIRE NEAR A STRUCTURE	2	0.28%
FIRE SMELL OF GAS	1	0.14%
FIRE STRUCTURE FIRE	9	1.26%
FIRE TRAINING/TESTING	4	0.56%
FIRE VEHICLE FIRE	1	0.14%
HEADACHE	6	0.84%
HEART PROBLEMS/A.I.C.D	9	1.26%
HEMORRHAGE/LACERATIONS	21	2.95%
MAINTENANCE REPORT	1	0.14%
MIH FOLLOW-UP	4	0.56%
OVERDOSE/POISONING (INGESTION)	8	1.12%
PREGNANCY/CHILDBIRTH/MISCARRIAGE	3	0.42%
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	17	2.39%
SERVE WARRANTS FOR ARREST	1	0.14%
SERVICE CALL	2	0.28%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	140	19.66%
SPECIAL ASSIGNMENT	17	2.39%
STAB/GUNSHOT/PENETRATING TRAUMA	4	0.56%
STROKE (CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)	17	2.39%
SUSPICIOUS ACTIVITY (VEHICLE / PERSON)	2	0.28%
TRAFFIC STOP	1	0.14%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	34	4.78%
TRAINING	3	0.42%
TRANSFERRED (911) CALL	1	0.14%
TRAUMATIC INJURIES (SPECIFIC)	8	1.12%
TRESPASSING	1	0.14%
UNCONSCIOUS/FAINTING (NEAR)	47	6.60%
UNKNOWN PROBLEM (PERSON DOWN) - MEDICAL ALARM	23	3.23%
WELL BEING CHECK	4	0.56%
Total Records For PERQUIMANS CO EMS	712	Dept Calls/Total Calls 13.16%

PERQUIMANS CO SO	Count	Percent
ABDOMINAL PAIN/PROBLEMS	1	0.03%
ACCIDENTAL 911 CALL	3	0.09%
ALARM BUSINESS	54	1.64%
ALARM RESIDENTIAL	39	1.19%
ALARM SCHOOL	9	0.27%
ALLERGIES (REACTIONS)/ENVENOMATIONS (STINGS/BITES)	2	0.06%

PERQUIMANS CO SO	Count	Percent
ANIMAL BITES/ATTACKS	13	0.40%
ANIMAL CONTROL	339	10.32%
ASSAULT/SEXUAL ASSAULT/STUN GUN	13	0.40%
ASSIST OFFICER	11	0.33%
ASSISTANCE	9	0.27%
B&E (BREAKING&ENTERING) ATTEMPTED / OLD	10	0.30%
B&E (BREAKING&ENTERING) IN PROGRESS	6	0.18%
BLOOD DRAWS	1	0.03%
BOATING INCIDENT	1	0.03%
BOLO / ATL (ATTEMPT TO LOCATE)	5	0.15%
BREATHING PROBLEMS	2	0.06%
CARBON MONOXIDE/INHALATION/HAZMAT/CBRN	3	0.09%
CARDIAC OR RESPIRATORY ARREST/DEATH	13	0.40%
CARELESS & RECKLESS	56	1.70%
CHAPTER 90 - DRUG ACTIVITY	4	0.12%
CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	4	0.12%
CIVIL PROCESS	154	4.69%
CONVULSIONS/SEIZURES	3	0.09%
CRIMINAL SUMMONS	3	0.09%
DAMAGE TO PROPERTY	8	0.24%
DCI ENTRY / TRANSACTION	2	0.06%
DEBRIS IN THE ROADWAY	17	0.52%
DIABETIC PROBLEMS	4	0.12%
DISTURBANCE	69	2.10%
DOMESTIC	43	1.31%
DOMESTIC VIOLENCE ORDER	6	0.18%
DRILL (FIRE / TORNADO / ETC.)	1	0.03%
DRIVERS LICENSE / REGISTRATION	42	1.28%
DUPLICATE CALL	1	0.03%
ESCORT	78	2.37%
EVICTON	1	0.03%
FALLS	6	0.18%
FIGHT	9	0.27%
FIRE ACTIVATED ALARM	2	0.06%
FIRE BRUSH / WOODS FIRE	10	0.30%
FIRE ELECTRICAL FIRE	1	0.03%
FIRE ILLEGAL BURN	1	0.03%
FIRE NEAR A STRUCTURE	2	0.08%
FIRE SMELL OF GAS	1	0.03%
FIRE SMELL OF SMOKE / BURNING	1	0.03%
FIRE STRUCTURE FIRE	10	0.30%
FIRE TRAINING/TESTING	2	0.06%
FIRE VEHICLE FIRE	1	0.03%
FOLLOW-UP	10	0.30%
FOOT PATROL	1	0.03%
FRAUD / SCAM BY ANY MEANS	4	0.12%
FUNERAL ESCORT	20	0.61%
GOKART / ATV / 4-WHEELER ON ROADWAY	21	0.64%

PERQUIMANS CO SO	Count	Percent
GUNSHOTS REPORTED	22	0.67%
HANG-UP 911 CALL	26	0.79%
HARASSMENT	6	0.18%
HEART PROBLEMS/A.I.C.D	1	0.03%
HOSTAGE SITUATION / KIDNAPPING	1	0.03%
ILLEGALLY PARKED VEHICLE	8	0.24%
INFO ONLY	6	0.18%
INTOXICATED DRIVER	1	0.03%
INTOXICATED PEDESTRIAN	1	0.03%
INVESTIGATION	21	0.64%
IVC / MENTAL SUBJECT	22	0.67%
LARCENY	24	0.73%
LITTERING	1	0.03%
LIVESTOCK (IN THE ROADWAY / YARD)	5	0.15%
LOITERING	2	0.06%
MAGISTRATE REQUEST	36	1.10%
MAINTENANCE REPORT	1	0.03%
MISSING PERSON / RUNAWAY	5	0.15%
MISUSE OF 911	3	0.09%
MOTORIST ASSIST / DISABLED MOTORIST	52	1.58%
MUTUAL AID	1	0.03%
NEIGHBORHOOD PATROL	2	0.06%
NO OPER LICENSE/NOL	1	0.03%
NOISE COMPLAINT	17	0.52%
OPEN DOOR	1	0.03%
OTHER	57	1.73%
OVERDOSE/POISONING (INGESTION)	5	0.15%
POWER OUTAGE/LINES/POLES DOWN (CABLE/POWER/ETC.)	1	0.03%
PROWLER	3	0.09%
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	13	0.40%
PUBLIC SERVICE CALL	148	4.50%
RECOVER PROPERTY	7	0.21%
REPORT	6	0.18%
REQUEST FOR OFFICER	6	0.18%
SECURITY CHECK	704	21.42%
SERVE PAPERS	150	4.56%
SERVE WARRANTS FOR ARREST	43	1.31%
SERVICE CALL	27	0.82%
SHOP LIFTER	2	0.06%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	5	0.15%
SPECIAL ASSIGNMENT	29	0.88%
STAB/GUNSHOT/PENETRATING TRAUMA	4	0.12%
STANDBY BALL GAME	19	0.58%
STROKE (CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)	1	0.03%
SUBJECT IN CUSTODY	10	0.30%
SUSPICIOUS ACTIVITY (VEHICLE / PERSON)	143	4.35%
THREATS	15	0.46%

PERQUIMANS CO SO	Count	Percent
TRAFFIC CONTROL	7	0.21%
TRAFFIC ISSUES (SIGNS DOWN / LIGHTS OUT / ETC.)	6	0.18%
TRAFFIC STOP	160	4.87%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	83	2.53%
TRAINING	16	0.49%
TRANSFERRED (911) CALL	2	0.06%
TRANSPORT SUBJECT	39	1.19%
TRAUMATIC INJURIES (SPECIFIC)	2	0.06%
TRESPASSING	19	0.58%
UNAUTHORIZED USE	3	0.09%
UNCONSCIOUS/FAINTING (NEAR)	10	0.30%
UNKNOWN PROBLEM (PERSON DOWN) - MEDICAL ALARM	13	0.40%
UNLOCK VEHICLE/HOUSE	54	1.64%
VANDALISM	5	0.15%
WANTED / STOLEN INQUIRY	6	0.18%
WEATHER EVENTS	2	0.06%
WELL BEING CHECK	60	1.83%
WILDLIFE / HUNTING VIOLATION	1	0.03%
WRECKER REQUEST	2	0.06%
Total Records For PERQUIMANS CO SO	3286	Dept Calls/Total Calls 60.75%
PERQUIMANS CO WATER	Count	Percent
INFO ONLY	1	25.00%
UTILITIES REQUEST (WATER / ELECTRICAL)	3	75.00%
Total Records For PERQUIMANS CO WATER	4	Dept Calls/Total Calls 0.07%
PERQUIMANS CO WATER RESCUE TEAM	Count	Percent
SERVICE CALL	1	25.00%
SPECIAL ASSIGNMENT	1	25.00%
TRAINING	2	50.00%
Total Records For PERQUIMANS CO WATER RESCUE TEAM	4	Dept Calls/Total Calls 0.07%
RAILROADS	Count	Percent
FIRE SMELL OF SMOKE / BURNING	1	33.33%
TRAFFIC CONTROL	1	33.33%
TRAFFIC ISSUES (SIGNS DOWN / LIGHTS OUT / ETC.)	1	33.33%
Total Records For RAILROADS	3	Dept Calls/Total Calls 0.06%
STATION 2 - BETHEL FD	Count	Percent
CHEST PAIN/CHEST DISCOMFORT (NON-TRAUMATIC)	1	2.22%
CONVULSIONS/SEIZURES	1	2.22%
ESCORT	1	2.22%
FIRE ACTIVATED ALARM	3	6.67%
FIRE BRUSH / WOODS FIRE	3	6.67%
FIRE ELECTRICAL FIRE	1	2.22%
FIRE MUTUAL AID/OUT OF COUNTY RESPONSE	1	2.22%
FIRE SMELL OF SMOKE / BURNING	1	2.22%
FIRE STRUCTURE FIRE	4	8.89%
FIRE TRAINING/TESTING	6	13.33%
FIRE VEHICLE FIRE	1	2.22%

STATION 2 - BETHEL FD	Count	Percent
OTHER	1	2.22%
SERVICE CALL	2	4.44%
SICK PERSON (SPECIFIC DIAGNOSIS) (MISC ILLNESS)	1	2.22%
SPECIAL ASSIGNMENT	1	2.22%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	13	28.89%
TRAINING	3	6.67%
TRAUMATIC INJURIES (SPECIFIC)	1	2.22%
Total Records For STATION 2 - BETHEL FD	45	Dept Calls/Total Calls 0.83%
STATION 3 - HERTFORD FD	Count	Percent
ANIMAL CONTROL	1	1.75%
BURNS (SCALDS)/EXPLOSION (BLAST)	1	1.75%
CARBON MONOXIDE/INHALATION/HAZMAT/CBRN	2	3.51%
CARDIAC OR RESPIRATORY ARREST/DEATH	4	7.02%
DRILL (FIRE / TORNADO / ETC.)	1	1.75%
ESCORT	1	1.75%
FIRE ACTIVATED ALARM	5	8.77%
FIRE BRUSH / WOODS FIRE	5	8.77%
FIRE ELECTRICAL FIRE	2	3.51%
FIRE SMELL OF GAS	1	1.75%
FIRE SMELL OF SMOKE / BURNING	2	3.51%
FIRE STRUCTURE FIRE	6	10.53%
FIRE TRAINING/TESTING	5	8.77%
INFO ONLY	1	1.75%
OTHER	1	1.75%
POWER OUTAGE/LINES/POLES DOWN (CABLE/POWER/ETC.)	1	1.75%
PUBLIC SERVICE CALL	4	7.02%
SPECIAL ASSIGNMENT	3	5.26%
STROKE (CVA)/TRANSIENT ISCHEMIC ATTACK (TIA)	1	1.75%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	9	15.79%
TRAINING	1	1.75%
Total Records For STATION 3 - HERTFORD FD	57	Dept Calls/Total Calls 1.05%
STATION 4 - BELVIDERE CHAPEL HILL FD	Count	Percent
CONVULSIONS/SEIZURES	1	4.00%
ESCORT	1	4.00%
FALLS	1	4.00%
FIRE BRUSH / WOODS FIRE	3	12.00%
FIRE MUTUAL AID/OUT OF COUNTY RESPONSE	1	4.00%
FIRE NEAR A STRUCTURE	2	8.00%
FIRE SERVICE ASSIGNMENT	1	4.00%
FIRE STRUCTURE FIRE	3	12.00%
FIRE TRAINING/TESTING	7	28.00%
SPECIAL ASSIGNMENT	2	8.00%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	3	12.00%
Total Records For STATION 4 - BELVIDERE CHAPEL HILL FD	25	Dept Calls/Total Calls 0.46%
STATION 6 - WINFALL FD	Count	Percent
CARDIAC OR RESPIRATORY ARREST/DEATH	2	5.71%

STATION 6 - WINFALL FD	Count	Percent
ESCORT	1	2.86%
FIRE ACTIVATED ALARM	3	8.57%
FIRE BRUSH / WOODS FIRE	5	14.29%
FIRE ELECTRICAL FIRE	1	2.86%
FIRE NEAR A STRUCTURE	2	5.71%
FIRE SERVICE ASSIGNMENT	1	2.86%
FIRE SMELL OF GAS	1	2.86%
FIRE SMELL OF SMOKE / BURNING	1	2.86%
FIRE STRUCTURE FIRE	7	20.00%
FIRE TRAINING/TESTING	3	8.57%
PUBLIC SERVICE CALL	1	2.86%
SPECIAL ASSIGNMENT	2	5.71%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	5	14.29%
Total Records For STATION 6 - WINFALL FD	35 Dept Calls/Total Calls	0.65%

STATION 7 - INTERCOUNTY FD	Count	Percent
CARBON MONOXIDE/INHALATION/HAZMAT/CBRN	1	2.27%
ESCORT	1	2.27%
FIRE ACTIVATED ALARM	1	2.27%
FIRE BRUSH / WOODS FIRE	7	15.91%
FIRE MUTUAL AID/OUT OF COUNTY RESPONSE	23	52.27%
FIRE STRUCTURE FIRE	2	4.55%
FIRE TRAINING/TESTING	4	9.09%
PUBLIC SERVICE CALL	1	2.27%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	3	6.82%
UNCONSCIOUS/FAINTING (NEAR)	1	2.27%
Total Records For STATION 7 - INTERCOUNTY FD	44 Dept Calls/Total Calls	0.81%

STATION 8 - DURANTS NECK FD	Count	Percent
CARBON MONOXIDE/INHALATION/HAZMAT/CBRN	1	3.57%
CARDIAC OR RESPIRATORY ARREST/DEATH	2	7.14%
DAILY/WEEKLY MAINTENANCE	1	3.57%
ESCORT	1	3.57%
FIRE BRUSH / WOODS FIRE	5	17.86%
FIRE ELECTRICAL FIRE	1	3.57%
FIRE MISCELLANEOUS FIRE	2	7.14%
FIRE SMELL OF SMOKE / BURNING	2	7.14%
FIRE STRUCTURE FIRE	2	7.14%
FIRE TRAINING/TESTING	7	25.00%
FOLLOW-UP	1	3.57%
TRAFFIC/TRANSPORTATION INCIDENTS (ACCIDENT)	3	10.71%
Total Records For STATION 8 - DURANTS NECK FD	28 Dept Calls/Total Calls	0.52%

WINFALL PD	Count	Percent
DRIVERS LICENSE /REGISTRATION	4	80.00%
FIRE SMELL OF GAS	1	20.00%
Total Records For WINFALL PD	5 Dept Calls/Total Calls	0.09%

WINFALL PUBLIC WORKS	Count	Percent
ALARM WATER DEPT	1	25.00%

WINFALL PUBLIC WORKS	Count	Percent
INFO ONLY	1	25.00%
OTHER	1	25.00%
UTILITIES REQUEST (WATER / ELECTRICAL)	1	25.00%
Total Records For WINFALL PUBLIC WORKS	4 Dept Calls/Total Calls	0.07%
Total Records	5409	



PERQUIMANS COUNTY EMERGENCY SERVICES

P.O. Box 563 - 159 Creek Drive - Hertford, NC 27944

(252) 426-5646 Phone - (252) 426-1875 Fax

Jonathan A. Nixon, Director

Emergency Services Update - August 2022

Call Volume by Department - August 2022			
Department	# of Calls	Department	# of Calls
911 CALLS RECEIVED	606	NC State Highway Patrol	42
Belvidere Fire Dept.	12	NC Wildlife	3
Bethel Fire Dept.	11	Nightingale	0
Chowan EMS	0	Pasquotank-Camden EMS	1
Durants Neck Fire Dept.	8	Perq. Dept. of Social Services	1
Eastcare	1	Perq. Emergency Management	11
Gates EMS	0	Perq. EMS	233
Hertford Fire Dept.	17	Perq. Fire Marshal	0
Hertford Public Works	7	Perq. Sheriff's Office	1,133
Inter-County Fire Dept.	8	Perq. Water Department	0
Magistrate	60	Perq. Volunteer Water Rescue Team	0
NC Dept. of Transportation	7	Winfall Fire Dept.	11
NC Forestry	2	Winfall Police Dept.	0
NC Probation	1	Winfall Public Works	1

Welcome

Martin Watkins – Full-Time Paramedic

Kerry Lahr – Part-Time EMT

Sophia Wright – Part-Time EMT

Congratulations

Jared Turner – Transitioning from Part-Time to Full-Time AEMT

September Birthdays

Zack Hudgins – September 4th

Kristin Jennings – September 7th

Alyssa Polumbo – September 9th
 Dustin Winslow – September 14th
 Steve Pyle – September 15th
 Sophia Wright – September 16th
 Mark Symons – September 19th
 Brian Pauli – September 28th

Completed Projects / Trainings / Community Preparedness Activities

- Albemarle Overdose Prevention Coalition – August 2, 2022
- National Night Out – August 2, 2022
- ECU Health Chowan Hospital Community Benefits Grant Program – August 3, 2022
- Two Vehicle Transportation HazMat Exercise – August 3, 2022
- Meeting with Duke Endowment Staff and ECU Vidant Health – August 4, 2022
- CPR Class – August 5, 2022
- CPR Class for Foster and Adoptive parents through DSS – August 9, 2022
- North Carolina Emergency Management Summer Forum – August 10, 2022
- Department of Defense Summit – August 10, 2022
- First Responders and Perquimans Schools Athletic Training Collaboration – August 11, 2022
- Community Day at Hertford Fire Department – August 13, 2022
- “4” Life Training at the Perquimans County Library – August 15, 2022
- Albemarle Regional Stakeholder Meeting – August 17, 2022
- “4” Life Training at Up River Friends Church – August 17, 2022
- “4” Life Training at New Hope United Methodist Church – August 18, 2022
- Command Post Workshop – August 19, 2022
- Perquimans County Schools Convocation – August 22, 2022
- CAD to CAD Webinar – August 23, 2022
- Two Vehicle Full Scale Hazmat Exercise – August 23, 2022
- Public Safety Answering Point Manager’s Meeting – August 25 – 26, 2022
- “4” Life Training at Seeds of Success – August 25, 2022
- Hertford Bridge Community Day – August 26, 2022
- Disaster Preparedness Regional Meeting – August 29, 2022
- Mental Telehealth Service Discussion – August 30, 2022
- SAP Virtual Fireside Chat – August 30, 2022
- Meeting with the Salvation Army – August 30, 2022
- Meeting with Non-Profit Organizations Active in Disaster for Mass Feeding Plan – August 30, 2022
- ES Admin Team Meeting – August 31, 2022
- Albemarle Stakeholder Meeting – August 31, 2022

Pending Projects / Trainings / Community Preparedness Activities

- Indian Summer Festival – September 9 – 10, 2022
- The Landings of Albemarle Block Party – September 14, 2022
- Perquimans County Library Community Resource Fair – September 22, 2022
- Bethel Fire Department Community Day – October 2, 2022
- “4” Life Training at Mt. Sinai Baptist Church – October 6, 2022
- Snug Harbor Public Safety Day – October 22, 2022
- CPR & “4” Life Training at The Landings of Albemarle – October 27, 2022

- Perquimans County Chamber of Commerce Trunk or Treat – October 28, 2022
- Perquimans Central School Trunk or Treat – October 28, 2022
- 10th Annual Belvidere Day – October 29, 2022
- Grand Illumination – December 2, 2022
- 2022 Perquimans County Christmas Parade – December 3, 2022

Press Releases / Public Service Announcements

- “4” Life Training offered at the Perquimans County Library – August 6, 2022
- Call 811 before you dig! – August 11, 2022
- Press Release – Fatal Shooting in the Snug Harbor Community – August 13, 2022
- Hertford Bridge Community Day – August 17, 2022

COMMITTEE REPORTS



PERQUIMANS COUNTY EMERGENCY SERVICES

P.O. Box 563 - 159 Creek Drive - Hertford, NC 27944

(252) 426-5646 Phone - (252) 426-3306 Fax

911 Communications Division Advisory Board

Thursday, July 28, 2022 – 7:00 P.M. - Perquimans Emergency Services Building

MINUTES

Welcome – Provided by Jonathan Nixon, followed by the blessing by Sheriff White.

Host – Perquimans County Sheriff’s Office

Minutes from January 28 2022 Meeting – via email.

Introductions (see sign-in sheet for attendance)

Presentation – RISE Disaster Relief & Recovery Inc.

Reports:

❖ 911 Communication Division – Jonathan Nixon provided the following report:

911 Communications Division Advisory Board

- Purpose - The purpose of the 911 Communications Division Advisory Board is to analyze and evaluate community expectations for 911 service delivery, assess and recommend new strategies to improve public safety, identify and advocate for needed resources to achieve public safety objectives, and serve as a communication forum for public safety matters. The 911 Communications Division Advisory Board serves at the pleasure of the Perquimans County Board of Commissioners.
- Members:

<ul style="list-style-type: none"> -County Commissioner -Town of Hertford -Town of Winfall -County Manager -Emergency Services Director -911 Shift Supervisors -EMS Shift Supervisor -Emergency Management -Emergency Services PIO -Fire Marshal -Law Enforcement <ul style="list-style-type: none"> *Sheriff’s Office *Winfall PD 	<ul style="list-style-type: none"> -Volunteer Rescue Squad -Fire Service <ul style="list-style-type: none"> *Fire Chief’s Association *Bethel Fire Dept *Belvidere Fire Dept *Durants Neck *Hertford Fire Dept *Inter-County Fire Dept *Winfall Fire Dept *NC Forestry
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- Meeting Schedule - The 911 Communications Division Board meets on the 4th Thursday in January, April, July, and October, unless rescheduled.

- Oversight - The Emergency Services Director is tasked with organizing and conducting the quarterly meetings to include producing an agenda and meeting minutes for each meeting. Meeting correspondence is relayed via email to members.

EQUIPMENT

- Radio upgrades in the Communications Center
- Applied for and presented NC 911 Board Grant

PERSONNEL & TRAINING

- Currently advertising for part-time telecommunicators
- Communications Training Officer classes scheduled for August 19th – 21st and September 30th – October 2nd
- DCI Module 6 is tentatively scheduled for September 13th

Law Enforcement

- ❖ Sheriff's Office -- Currently have one position open, update regarding Sheriffs' Standards. Discussion regarding Fire Departments requiring members to be fingerprinted. A recent Memo from OSFM was discussed regarding the new requirement for background checks on new firefighters. Sheriff White noted that there would be no charge to the Fire Departments for this service and that he would be willing to schedule one or two evenings for volunteers to come to the Sheriff's Office for the initial checks. Jonathan noted that the County would be working with the Attorney and the Fire Departments to iron out how best to document this requirement is being met, but that the request would be to have everyone background checked, as it would mean that all disciplines of first responders would have been through a background process.
- ❖ Winfall PD – Chief Spellman retired. No replacement as of right now.
- ❖ N.C. Wildlife – Absent.

Volunteer Rescue Squad - No report.

Fire Departments

- Chief's Association – No report.
- Bethel Fire Dept -- Will be selling tickets for gun raffle. Discussion regarding the boat, numbering, substation, pickup, and numbering.
- Belvidere Fire Dept -- 6 Dual Band Radios, 5 Mobile Radios in trucks. There is also a change in the Lto Belvidere Fire Station.
- Durants Neck Fire Dept – Absent. Coming along on the station.
- Hertford Fire Dept – Sportsmans raffle, October 22nd. August 14th - Community Day. Discussion regarding volume of TCs on the radio. Please call and let them know they are weak/low.
- Inter-County Fire Dept – No report.
- Winfall Fire Dept – Thanks for coming out and doing CPR class. October 1st will be the last race at the drage strip. Pancake supper, October 27th.
- N.C. Forestry – Absent.
- ❖ Town of Hertford – Absent.
- ❖ Town of Winfall – Absent.
- ❖ County Commissioner – Trying to keep tax rate down, several grant opportunities. Goal is extra money for the Fire Departments. Also, thanks for getting ratings lowered.
- ❖ County Manager – Absent.
- ❖ Emergency Services Director – Jonathan Nixon provided the following report: (See attached PowerPoint).

Old Business: Public Safety Radio System Update

New Business: 1st & 2nd Quarter 2022 Report by Agency (via email)
 Texting Update - Agency Rosters Distributed
 Special Events - 8/2/22 – National Night Out
 8/12/22 – Friday Night Stroll

9/9-9/10/22 -- Summer Indian Festival
2nd & 4th Saturdays in August – Saturday Morning Live Flea Market
Additional Comments / Concerns
Host for October 27, 2022 – Perquimans County Emergency Services

Meeting Schedule: ~~January 27, 2022, April 22, 2022, July 22, 2022,~~ October 27, 2022

Adjournment Respectfully Submitted – Krystal Tutwiler, Shift Supervisor & Jonathan Nixon, Emergency Services Director

