
REGULAR MEETING

August 1, 2022
7:00 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, August 1, 2022, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT: Wallace E. Nelson, Chairman
Joseph W. Hoffer
Charles Woodard
Fondella A. Leigh, Vice Chair
T. Kyle Jones

MEMBERS ABSENT: Thelma Finch-Copeland

OTHERS PRESENT: Frank Heath, County Manager
Hackney High, County Attorney
Mary Hunnicutt, Clerk to the Board

Chairman Nelson called the meeting to order. Commissioner Hoffer gave the invocation and Chairman Nelson led the Pledge of Allegiance.

AGENDA

Chairman Nelson stated that a copy of the Agenda was at their seats tonight. Fondella A. Leigh made a motion to approve the Agenda as presented. The motion was seconded by Charles Woodard and unanimously approved by the Board.

CONSENT AGENDA

Chairman Nelson asked if there were any items that the Board wished to remove from the Consent Agenda to discuss. There being none, the following items were considered to be routine and were unanimously approved on motion made by T. Kyle Jones, seconded by Joseph W. Hoffer.

- Approval of Minutes:** Minutes July 5, 2022 Regular Meeting, July 18, 2022 Work Session (cancelled) were approved.
- Tax Refund Approvals:**

Stallings, Emmett Ronald -----	\$150.00
Vehicle sold; 10-month refund. Account No. 50954393.	
Wharton, Gina Marie -----	\$202.67
Vehicle sold; 10-month refund. Account No. 64672968.	

3. Personnel Matters:

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Tiffany Maupin	IMC I Working Toward IMC II (Family & Children's Medicaid)	Appointment	61/3	\$32,321	08/01/2022
Corinne Brinkley	IMC I Working Toward IMC II (FNC Unit)	Appointment	61/3	\$32,321	08/01/2022
LuRee Sawyer	Data Entry Mgr. /Senior Center Ass't.	Appointment	n/g	\$17.00/hr.	07/01/2022
William T. Wright	Non-Certified Deputy	Appointment	64/1	\$35,127	08/01/2022
Julie Shreckengast	IMC III - Lead Worker (Family & Children's Medicaid)	Promotion	65/1	\$36,707	08/01/2022
Glenn Cunningham	Part-Time/Fill-In Building Inspector	Job Reclassification	67/6	\$21.78/hr.	07/01/2022
Lindsey Stevens	PT/FI Certified Telecommunicator	Job Reclassification	62/4	\$16.64/hr.	08/17/2022
Sandi Lorenson	IMC II	Leave Without Pay	40 hrs.		07/01/2022
Erica Critcher	Deputy Director	Salary Correction	58/4	\$29,031	07/01/2022
Anthony Johnson	PT/FI Certified Telecommunicator	Retirement			09/01/2022
Amanda Richardson	PT/FI Certified Telecommunicator	Resignation			11/01/2019
Lindsey Stevens	Permanent PT Certified Telecommunicator	Resignation			08/16/2022

4. Step Increases:

Employee Name	Employee Job Title	Grade/ Step	New Salary	Effective Date
Brett Damron	Part-Time/Fill-In EMT	63/4	\$17.39/hr.	08/01/2022
Lisa Whidbee	Part-Time/Fill-In AEMT	66/4	\$19.85/hr.	08/01/2022
Damon Sizemore	Deputy Sheriff	65/5	\$40,472	08/01/2022

5. Budget Amendments:

**BUDGET AMENDMENT NO. 9
TOURISM DEVELOPMENT FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
45-385-003	TDA - Local Funds	7,500	
45-682-144	TDA - Local Funds	7,500	
EXPLANATION: To amend the FY 22/23 budget to include the local funds collected (sponsorships and vendor fees) which are to be used for the Indian Summer Festival that is planned for September, 2022.			

**BUDGET AMENDMENT NO. 10
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	DSS - State Grants	21,751	
10-610-202	DSS - Low Income Water Assistance	21,751	
EXPLANATION: To amend FY 22/23 budget to include the additional funds as awarded by the State.			

**BUDGET AMENDMENT NO. 11
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-007	Emergency Management - 2021 HMEP	20,020	
10-530-345	Emergency Management - 2021 HMEP	20,020	
EXPLANATION: To amend FY 22/23 budget to include the additional funds as awarded for a HazMat Transportation Exercise.			

6. **Board Reappointment/Resignation:** The following board reappointment and resignation was approved by the Board:

Name	Board/Committee	Action Taken	Term	Effective Date
Neal, Robert	Local Library Board	Resignation		07/11/2022
High, Hackney	County Attorney	Reappointment	2 yrs.	09/01/2022

7. **Enclosures:** The following miscellaneous document was approved by the Board:
 a. **Proclamation:** The following Proclamation for August Child Support Month – August, 2022 was presented and approved by the Board:

**State of North Carolina
 County of Perquimans
 Proclamation Child Support Awareness Month
 August, 2022**

WHEREAS Perquimans County is recognizing August as Child Support Awareness Month, and reaffirms its commitment to strengthening Perquimans Counties families by providing child support services to improve the economic stability and well-being of children; and

WHEREAS, in State Fiscal Year 2021-22, more than \$1.1 million in child support was collected from parents of Perquimans Counties children, and

WHEREAS, there are nearly 507 child support orders in place, working to ensure that more than 591 children receive financial support from their parents; and

WHEREAS, the court must order either parent to obtain and maintain medical health insurance coverage for a child if it is actually and currently available to the parent at a reasonable cost.

WHEREAS Child Support Awareness Month salutes the diligent working parents who spend time with their child and who make regular child support payments, to safeguard their children's future; and

WHEREAS, strengthening individuals and families promotes the safety and well-being of children, provides stability, improves the lives of children, and provides opportunities for families to be able to enhance their children’s futures; and

WHEREAS, children who do not receive adequate financial and emotional support from their parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

WHEREAS, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs’ personnel, and child support professionals work to establish and enforce child support orders for Perquimans County children, one of our counties most vital resources.

NOW, THEREFORE, We, the Perquimans County Board of Commissioners, do hereby proclaim August 2022, as “CHILD SUPPORT AWARENESS MONTH” in Perquimans County, and commend its observance to all citizens.

IN WITNESS WHEREOF,

 Wallace E. Nelson, Chairman
 Perquimans County Board of Commissioners

ATTEST:

 Mary P. Hunnicutt, Clerk to Board

SEAL

PRESENTATIONS & INTRODUCTION OF NEW EMPLOYEES

- A. The following presentation was made:

1. **Recognition of Service:** Beginning last month, the Board recognized employees that have reached their 5th, 10th, 15th, etc. year with the County. Tonight, Mr. Heath recognized the following individuals:

Employee Name	Department	Employee Job Title	No. of Years	Effective Date
Sharon Cooper	Inspections	Office Manager	5 yrs.	08/01/2022
Damon Sizemore	Sheriff’s Office	Certified Deputy	5 yrs.	08/01/2022
Valerie Price	Water Department	Water Clerk	40 yrs.	08/01/2022

- B. Introduction of New Employees: The following new employees were introduced to the Board:

1. **Jackie Greene:** Jackie Greene, Elections Director, introduced Erica Critcher, Elections Deputy Director (appointed 7/1/2022). Ms. Critcher made a few comments to the Board thanking them for the opportunity to work in Perquimans County.
2. **Jonathan Nixon:** Jonathan Nixon, Emergency Services Director, introduced Zackery Hudgins, promoted to Full-Time Paramedic, Heather Miller, promoted to Paramedic Shift Supervisor, and Sean Tripp, appointed Full-Time Paramedic, effective 7/1/2022. Each one of the new employees made comments to the Board and thanked them for the opportunity to work for Perquimans County.

Chairman Nelson and the Board welcomed them to Perquimans County.

NICK LOLIES, WATER DEPARTMENT SUPERVISOR

Mr. Lolies presented the following Resolution by Governing Body of Applicant for Board action. He explained to the Board what “distressed county” meant within the Resolution. What this resolution allows the State to do is to add Perquimans County onto the State list of distressed water systems. What this permits the State to do is to make more grant funds available to Perquimans County. Mr. Lolies also stated that the County Water System will probably be added to that list automatically next year but this allows for us to be added this year and have grant funds available earlier. He recommends approval. County Manager Heath also made a few comments and recommended the approval of the following Resolution:

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government; the Viable Utility Reserve was established in the Water Infrastructure fund to be used for grants to include the study of rates, asset inventory and assessment and/or merger and regionalization options as well as construction projects which may include rehabilitation of existing utility assets, interconnections/extensions to provide regional service, decentralize an existing system, and/or other options deemed feasible to support financial, organizational, and operational viability; and

WHEREAS, The State Water Infrastructure Authority (SWIA) and the Local Government Commission (LGC) have developed criteria to assess local government units and identify distressed units, and

WHEREAS, Perquimans County has been identified through the process approved by SWIA and the LGC as being potentially distressed, based on the financial, managerial, and technical challenges faced by Perquimans County and which affect the long-term sustainability of the utility, as supported by the most recent assessment score which is above the designation threshold for the first time, and

WHEREAS, Perquimans County has need for state grant assistance for study and/or construction project(s), training and education, and other related assistance in support of becoming a viable utility.

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF PERQUIMANS COUNTY:

That Perquimans County, if designated as distressed, will complete the viable utility requirements in §159G-45(b) by:

1. Conducting an asset assessment and rate study. (Recently completed asset assessment or rate studies may be sufficient to meet this requirement.)
2. Participate in a training and educational program.
3. Develop a short-term and long-term action plan considering all of the following:
 - a. Infrastructure repair, maintenance, and management.
 - b. Continuing education of the governing board and system operating staff.
 - c. Long-term financial management plan.

That Perquimans County acknowledges that the State Water Infrastructure Authority and Local Government Commission can impose specific conditions on grants from the Viable Utility Reserve.

That Perquimans County will provide adequate access to staff, documents, equipment, and other resources pertinent to complete any future Viable Utility Reserve projects, and upon completion of the projects provide good faith effort to implement their short-term and long-term plans to achieve system viability.

That Wallace E. Nelson, Chairman, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file these materials for consideration on behalf of the Perquimans County with the State of North Carolina for a distressed designation to aid in the completion of projects in support of system viability.

That the **Authorized Official** and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such process: to make the assurances as contained above; and to execute such other documents as may be required in connection with the designation process.

That Perquimans County has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants pertaining thereto.

Adopted this the 1st day of August, 2022, at Perquimans County, North Carolina.

(Signature of Chief Executive Officer)

Chairman, Perquimans County Board of Commissioners
(Title)

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Clerk to the Board of the Perquimans County Board of Commissioners does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Perquimans County Board of Commissioners duly held on the 1st day of August, 2022; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this --- 1st day of August, 2022.

(Signature of Recording Officer)

Clerk to the Board

(Title of Recording Officer)

On motion made by T. Kyle Jones, seconded by Fondella A. Leigh, the Board unanimously approved the Resolution by Governing Body of Applicant.

BEVERLY GREGORY, SENIOR CITIZENS COORDINATOR

After Ms. Gregory introduced Penny Trueblood, Assistant Senior Citizen Coordinator, Ms. Gregory allowed a couple of the Seniors to demonstrate an exercise routine and then she presented a PowerPoint that presented pictures of all their activities over the last year. After her presentations, Ms. Gregory thanked the Board for all that they do for the Senior Citizens and requested that they consider the following two items:

1. Ms. Gregory explained that, currently the Senior Games included participants of the age of 50+ and many of the surrounding Senior Citizen groups are for 50+ years of age. She is requesting that the Board consider lowering the eligibility age at Perquimans County Senior Center from 55+ to 50+ years of age.
2. Her second request comes from the Senior Citizen participants. They are asking if the Board would consider having their name changed from Senior Citizens. Commissioner Hoffler asked what name they wanted to change it to. Ms. Gregory provided a few samples. She also explained that she thought that it would be a good idea to have the members of the center to give suggestions to the Board with the Board making the final selection.

It was the consensus of the Board to consider the items and present it for Board action in the near future.

COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

There being no commissioner's concerns or committee reports, Chairman Nelson moved forward with the meeting.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following update:

- **GREAT Grant:** Mr. Heath explained that recently it was reported in the newspaper that two of our surrounding counties (Bertie & Chowan Counties) had received funding from the GREAT Grant to extend broadband services in their rural areas. He stated that this was the grant that the County had three companies apply for on our behalf. The awarding of these funds does not mean that Perquimans County will not get any grant funds. Because we had three companies applying for it on our behalf, the decision for our award will come at a later date. He will keep the Board posted.
- **Joint Work Session with Planning Board:** Mr. Heath reported that the Planning Board would like to have a joint work session with the Board on September 19, 2022 during our usually Work Session. There have several text amendments that they want to talk about including the highway corridor and the changes that the Board has asked them to look at.
- **August Work Session:** Mr. Heath reported that, at their August 15, 2022 Work Session, they will need to review the proposed Memorandum of Understanding (MOU) with the NC Seafood Industrial Park at Wanchese to assist Perquimans County in marketing our Marine Park. A copy of the draft MOU was sent to Bob Peele, Executive Director of the NC Seafood Industrial Park, for review. The Chairman and Mr. Heath have discussed this and will have a copy available for review on August 15th.
- **Board Rules of Procedure:** The Board requested that the Chairman, Vice Chairman, and County Manager review our current Board Rules of Procedure. They were to look at them to see if they are current and to make sure that we have items it safeguard and insure proper conduct of members making public comments during our meetings. A draft has been forwarded to County Attorney High and will be provided to the members prior to the August 15th meeting.
- **Monument to the Confederate Dead:** Mr. Heath said that the two granite tablets that are to be placed at the Monument to the Confederate Dead has been ordered and they should be received within three to six months.
- **National Night Out:** Mr. Heath invited the Board and the public to attend that National Night Out on August 2nd from 5:00 p.m. to 8:00 p.m. This is an event where the public can meet the first responders and enjoy some great food, fun, and fellowship.

RESPONSE – SMITH ACRES ROAD ADDITIONS

In January, 2022, 2017, the Board approved to forward a request to add the Smith Acres Road and Mullen Court to the State NCDOT Maintenance System. We received notification from NCDOT that, on June 8, 2022, their NCDOT Board approved their request. This is for information purposes only so no action is required by the Board.

PETTIGREW REGIONAL LIBRARY 2022 REGIONAL AGREEMENT

County Manager Heath presented this 2022 Regional Agreement between Pettigrew Regional Library System and Perquimans County. This is a ten-year agreement. He recommends the approval of the Agreement. On motion made by T. Kyle Jones, seconded by Charles Woodard, the Board unanimously approved the following Pettigrew Regional Library 2022 Regional Agreement with Perquimans County:

**PETTIGREW REGIONAL LIBRARY
Plymouth, North Carolina 27962
REGIONAL AGREEMENT**

The Boards of County Commissioners of Chowan, Perquimans, Tyrrell and Washington Counties, pursuant to G.S. 153A-270 and G.S. 160A, Article 20, Part 1, hereby enter into this Agreement for the joint operation of the Pettigrew Regional Library, a multicounty library system, to provide public library service to the residents of said counties by unifying the administration of the participating libraries, providing professional library specialists, cooperating in the selection of books and other materials and crossing county lines for the benefit of all.

Pursuant to resolutions duly adopted by their governing boards, the participating counties identified below renew their commitment to the Pettigrew Regional Library based upon the terms set forth below for a term extending from July 1, 2022 through June 30, 2032.

Participating Counties

The Pettigrew Regional Library will operate the following county libraries:

Shepard-Pruden Memorial Library, Edenton	Chowan County
Perquimans County Library, Hertford	Perquimans County
Tyrrell County Public Library, Columbia	Tyrrell County
Washington County Library, Plymouth	Washington County

Board of Trustees

The Pettigrew Regional Library will be governed by a library board of trustees composed of twelve members, three from each participating county.

Members of the Pettigrew Regional Library Board will be appointed from the membership of the local advisory library boards by each Board of County Commissioners.

Members will be appointed in staggered terms to promote consistency as well as to accommodate change. No member will be appointed to more than two consecutive terms, and no single term will be longer than six years.

Trustees missing three consecutive board meetings without reasons acceptable to Board of Trustees will be considered to have resigned and will be replaced. Vacancies on the board of trustees will be filled by appointment from the local library board in the county from which the vacancies occur.

Powers and Duties of the Board

The Boards of County Commissioners hereby delegate to the Regional Library Board of Trustees the following powers and duties:

- 1) to adopt such bylaws and rules for its own governance as may be necessary and in conformity with the law;
- 2) to adopt policies for the regional library system's administration and operation;
- 3) to appoint a Regional Library Director. Such Library Director will have a valid North Carolina Public Librarian Certificate. The Board will delegate to the Library Director executive powers and all library personnel will be under the administration of the Library Director;
- 4) to designate a Regional Library Finance Officer to serve as prescribed by G.S. 159-24. Such Finance Officer may be a person or a firm and will report to the Regional Director and the Regional Library Board of Trustees. The Finance Officer will ensure expenditure of funds consistent with the budget adopted by the Board;
- 5) to prepare the annual budget of the Regional Library in line with the needs of each unit and the grants anticipated from the State Aid to Public Libraries Funds, and to present such budgets for approval and to be included in the budgets of the participating local governmental units;
- 6) to have its accounts audited as soon as possible after the close of each fiscal year as prescribed by G.S. 159-34. Copies of this audit will be submitted to the State Library and to the four county managers when accepted by the North Carolina Local Government Commission;
- 7) to assure compliance with all applicable State and Federal law and eligibility requirements for the receipt of State and Federal funds.
- 8) to make recommendations to the Boards of Commissioners of the counties concerning the construction and improvement of physical facilities of the libraries in the region;
- 9) to report quarterly to the participating counties and to report annually to the State Library as required by G.S. 125-5.

Finances

Monies from both State and local governments paid into the Pettigrew Regional Library as a public authority will be administered in compliance with provisions of the Local Government Finance Act (G.S. 159).

Each county will pay into the Regional Library account the amount of money necessary for operation of its facilities, including, but not limited to rent, utilities, custodial services, maintenance and repair of building interiors and exteriors, parking lots, grounds, and landscaping unless otherwise furnished; for salaries and employer share of benefits for personnel working exclusively in the county; and for materials or equipment exclusively for that county. Each county may also contribute to joint operations as mutually agreed on.

All State funds will be used according to current Rules and Regulations for the allocation of State Aid to Public Libraries as issued by the North Carolina Department of Cultural Resources. The Finance Officer will account for all expenditures by source of funds.

Property Ownership

All buildings, grounds, facilities, furniture, equipment, books, materials, technology, resources, or other library assets owned or purchased by or for each participating county will remain the property of that county.

All furniture, equipment, books, materials, technology, resources or other library assets directly paid for or purchased with State, Federal or shared local funds will remain the joint property of the Pettigrew Regional Library, as included under G.S. 160A, Article 20, Part 1. No real property will be owned by or titled in the name of the Pettigrew Regional Library. Regional Library offices will be located at a site suitable to the Regional Board of Trustees and by mutual agreement of the Boards of County Commissioners; the benefits of the proximity of the Regional staff will be deemed proper compensation.

If one county should withdraw from the Regional Library, it forfeits any rights to the joint property except as set out under the Provisions for Withdrawal and Dissolution. If the Agreement is terminated, the joint property will be divided equitably or sold and the receipts divided equitably among the counties.

Insurance and Indemnification

Each county will maintain insurance coverage for the building and grounds and other library facilities located within that county and for the contents of said building and library facilities.

Pettigrew Regional Library will maintain insurance coverage for the Regional Office and vehicles used to provide service.

The Pettigrew Regional Library will, to the extent legally permissible, indemnify each person who may serve or who has served at any time as an officer, director, board member, or employee against all expenses and liabilities, including, without limitation, counsel fees, judgments, fines, excise taxes, penalties and settlement payments, reasonably incurred by or imposed upon such person in connection with any threatened,

pending or completed action, suit or proceeding in which he or she may become involved by reason of his or her service in such capacity; provided that no indemnification will be provided for any such person with respect to any matter as to which he or she will have been finally adjudicated in any proceeding not to have acted in good faith or in the reasonable belief that such action was in the best interests of the Pettigrew Regional Library and further provided that any compromise or settlement payment will be approved by a majority vote of a quorum of directors who are not at that time parties to the proceeding.

Provisions for Withdrawal and Dissolution

If any county, or counties, participating in the Regional Library wishes to withdraw from the Region, it must give written notice on or before July 1 to the Regional Library Board, the other participating counties and the State Library of North Carolina that it wishes to withdraw from the Regional Library on June 30 of the following year. If the withdrawal does not result in the dissolution of the Regional Library, the Regional Library Board will give the withdrawing library its portion of books and other materials when the loss of these materials to the Region will not impoverish the regional collection. The Library Director’s opinion may be used to determine which materials can be spared.

If the withdrawal results in dissolution of the Regional Library or the Regional Agreement is otherwise terminated for any reason, the books and other materials purchased jointly by the Region will be divided equitably among the counties. All other property, such as vehicles and equipment, will be sold by sealed bids and the proceeds equitably divided among the counties.

Provisions for Amendment

This Agreement may be amended by resolution of each Board of County Commissioners and recorded in its minutes. The amendment will be in effect after the last county has approved it, or at the time specified in the amendment. Requests for amendment may come from either a Board of County Commissioners or from the Regional Library Board of Trustees.

Disagreements related to this Agreement will be resolved by a committee of representatives from each county and the Pettigrew Regional Library

Provisions for Termination

This Agreement will become effective on _____, 2012 and continue to be in effect for a period of ten (10) years unless sooner terminated as set forth in this section.

The participating counties may, either by amendment to this Agreement or by approval of a new interlocal agreement, extend the term of this Agreement for such period as they may mutually agree upon.

The Agreement may be terminated if reasonable cause is presented in writing by a participating county to other members of the region, the Pettigrew Regional Library Board and the State Library of North Carolina.

Effective dates for termination will be the same as a withdrawal from the Pettigrew Regional Library.

If the Agreement terminates, and no successor agreement is to be executed, the Pettigrew Regional Library will be dissolved and joint assets distributed as described under Provisions for Withdrawal and Dissolution.

IN WITNESS WHEREOF, this Agreement has been executed by the principal official of the governing body of each party hereto, pursuant to authority of each respective governing body.

Attest:

CHOWAN COUNTY

Clerk to the Board Board of Commissioners, Chair Date

PERQUIMANS COUNTY

Clerk to the Board Board of Commissioners, Chair Date

TYRRELL COUNTY

Clerk to the Board Board of Commissioners, Chair Date

WASHINGTON COUNTY

Clerk to the Board Board of Commissioners, Chair Date

In addition to the above Agreement, the following list of seven attachments was included in the Agreement: (1) Pettigrew Regional Library Grants History; (2) E-Rate; (3) Other Benefits of Having a Regional Library; (4) Awards; (5) Poverty Rate for each library in the Pettigrew Regional Library System; (6) Pettigrew Regional Library Outline of Services for 2022; list of Pettigrew Regional Library Services; Pie Charts of Pettigrew Regional Library; Pettigrew Regional Library Fund Balances for last seven years; and PRL Board Windows 10/Server Replacement Project for Pettigrew Regional Library March 2021.

RECREATION ADVISORY BOARD – TOWN OF WINFALL REPRESENTATIVE APPOINTMENT

County Manager Heath explained that this matter came after the Agenda Packets were distributed. The Town Council of Winfall is recommending the appointment of Valery McDonald to serve as their representative on the Recreation Advisory Board. She will be replacing Virginia Harvey. Her term will be for three years effective July 1, 2022. On motion made by Fondella A. Leigh, seconded by Joseph W. Hoffler, the Board unanimously confirmed the appointment of Valery McDonald to the

BUDGET AMENDMENT NO. 12

County Manager Heath explained that this item also was received after the Agenda Packets were distributed. He explained that this was for additional funds received in the Emergency Telephone System Fund. Mr. Heath also asked Jonathan Nixon, Emergency Services Director, to make comments. There is no county match required. On motion made by Joseph W. Hoffler, seconded by Charles Woodard, the Board unanimously approved the following Budget Amendment No. 12:

**BUDGET AMENDMENT NO. 12
EMERGENCY TELEPHONE SYSTEM FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
78-350-001	Emergency 911 Fees	151,556	
78-500-110	E-911 - Telephone & Furniture	23,198	
78-500-160	E-911 - Software Maintenance	88,065	
78-500-161	E-911 - Hardware Maintenance	40,293	
EXPLANATION: To amend FY 22/23 budget to include the additional funds in the Emergency Telephone System Fund as awarded with the funding reconsideration.			

COMMISSIONER’S CONCERNS/COMMITTEE REPORTS

Chairman Nelson said that he failed to give this report under Commissioner’s Concern/Committee Reports. As everyone was aware, Battle Betts resigned as Director of Albemarle Regional Health Services (ARHS) on July 29, 2022. They have appointed Ashley Stoop as his replacement. We are

very proud of Ms. Stoop and look forward to working with her. Ms. Stoop is a Perquimans County resident.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 7:45 p.m. on motion made by Charles Woodard, seconded by Joseph W. Hoffler.

Wallace E. Nelson, Chairman

Clerk to the Board
