

A G E N D A
All items are for discussion and possible action.
Perquimans County Board of Commissioners
Meeting Room at Perquimans County Library
October 4, 2021
7:00 p.m.

- I. **Call to Order**
- II. **Prayer & Pledge**
- III. **Approval of Agenda**
- IV. **Consent Agenda**
(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)
 - A. Approval of Minutes: September 7, 2021 Regular Meeting and September 20, 2021 Work Session *(cancelled)*
 - B. Tax Refund/Release Approvals
 - C. Personnel Matters
 - 1. Appointment: Administrative Assistant – Sheriff's Department
 - 2. Appointment: Water Clerk I
 - 3. Termination: Housekeeping Assistant
 - 4. Resignation: Part-Time/Fill-In Paramedic (2)
 - 5. Removed from Roster: Part-Time/Fill-In AEMT
 - 6. Appointment: Income Maintenance Tech (Part-Time Temporary Position)
 - D. Step/Merit Increases & Performance Bonus
 - 1. Telecommunications (1)
 - 2. Social Services (3)
 - 3. Emergency Medical Services (1)
 - E. Budget Amendment Nos. 5 - 8
 - F. Board Appointments:
 - 1. Tourism Development Authority (Hertford appointee)
 - 2. Reappointments: Board Trustees for Volunteer Fire Departments (8)
 - G. Miscellaneous Documents:
 - 1. 2022 Holiday Schedule
 - 2. Perquimans County Board of Elections Resolution #2021-02
 - 3. Memorandum of Participation – 2021 GASB 74 Actuarial Valuation of Employer's OPEB Plan
 - 4. Cleaning Contracts: Social Services Building & EMS Building
- V. **Introduction of New Employees**
 - 1. County Manager's Office
 - 2. Tourism Director
- VI. **Scheduled Appointments**
 - A. Bland Baker, Trillium 7:00 p.m.
 - B.
 - C. 7:10 p.m.
- VII. **Commissioner's Concerns/Committee Reports**
 - A.
 - B. 7:15 p.m.
- VIII. **Old Business**
 - A. Updates from County Manager
 - B. Board Appointment: Trillium Northern Regional Advisory Board
 - C.
- IX. **New Business**
 - A. Sale of Surplus Vehicle
 - B.

**ACTION
REQUIRED**

**NO
ACTION
REQUIRED**

**ACTION
REQUIRED**

X.

NO
ACTION
REQUIRED

Unscheduled Appointments/Public Comments

(if you wish to address the Board, please state your name for the record prior to speaking)

A.
B.
C.

XI.

ACTION
REQUIRED

Adjournment

FOR INFORMATION ONLY:

- Thank You Note from Perquimans County Schools

DEPARTMENT HEAD REPORT:

- Plat Log
- Tax Department Reports
- Building Inspector's Reports
- Code Enforcement's Report -- no report for the month of September
- Sheriff's Office Report

COMMITTEE WRITTEN REPORTS:

- Albemarle RC&D E-News Summer 2021

NOTES FROM THE COUNTY MANAGER

October 4, 2021

7:00 p.m.

- IV. **Enclosures:** Items included on the Consent Agenda are enclosed. *If you wish to discuss any of these items, please make that request during the meeting.*
- V. The following new employees will be introduced to the Commissioners:
 - 1. **Frank Heath:** County Manager Heath will introduce Casey Winn, Human Resources & Administrative Assistant for the County Manager's Office, who was hired on September 1, 2021.
 - 2. **Alan Lennon:** Commissioner Lennon will introduce Stacey Layden, Tourism Director, who was contracted with on September 1, 2021.
- VI.A. **Enclosures:** Bland Baker will be provided his annual Trillium report. A copy of his PowerPoint presentation is attached.
- VIII.A. County Manager Heath will present several updates to the Board.
- VIII.B. **Enclosure.** We still have not received any applications for this Board. The Board will need to direct the County Manager and Clerk on what the next step would be.
- IX.A. The County has adopted a resolution proclaiming the following County vehicle as surplus equipment and to proceed to sell it on GovDeals. The bid period for the following surplus item with GovDeals will close on October 4, 2021 at 11:00 a.m. The Board will need to consider the sale of the following item which has been listed with GovDeals:

BUYER	ITEM	DATE SURPLUSED	START BID	SOLD AMOUNT
	2010 Ford Explorer VIN 1FMEU7DE6AU65756	9/7/2021	\$500	

CONSENT AGENDA NOTES

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner)

- A. **Enclosures:** Approval of Minutes September 7, 2021 Regular Meeting and September 20, 2021 Work Session (cancelled)
- B. **Enclosure:** Tax Refund/Release Approvals – see attached listing.
- C. **Enclosure:** Personnel Matters

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Sharon Linette Twine-Croodwin	Administrative Assistant – Sheriff's Office	Appointment	60/1	\$28,599	09/20/2021
Maribeth Harris	Water Clerk I	Appointment	61/9	\$36,327	10/01/2021
Virginia White	Housekeeping Assistant	Termination			09/10/2021
Tyler Watson	Part-Time/Fill-In Paramedic	Resignation			09/30/2021
Jerry Newell	Part-Time/Fill-In Paramedic	Resignation			09/01/2021
Tiffany Haynes	Part-Time/Fill-In AEMT	Removed from Roster			09/20/2021
Denise Stallings	PT/Temporary Income Maintenance Tech	Appointment	59	\$13,00/hr.	10/27/2021

- D. **Enclosures:** During the Budget process, the following step or merit increases were approved for the employee. The following individuals are being recommended by their supervisor for step or merit increases:

Employee Name	Employee Job Title	Grade/Step	New Salary	Effective Date
Amanda Ward	Certified P/T/FI Telecommunicator	62/3	\$15,76/hr.	10/01/2021
Sandi Lorenson	IMC II	63/4	\$32,636	10/01/2021
Diane Murray	BMS II	67/5	\$42,908	10/01/2021
Denise Stallings	IMC II	63/2	\$33,453	10/01/2021
William Tutwiler	EMS Shift Supervisor (Paramedic)	70/5	\$23,54/hr.	10/01/2021

- E. **Enclosures:** Budget Amendment Nos. 5 – 8 are enclosed for your review and action.
- F. **Enclosures:** The following Board reappointments will need Board consideration and action:

Name	Board/Committee	Action Taken	Term	Effective Date
Miramitisch, Jerry	Tourism Development Authority (Hertford appointee)	Reappointment	2 yrs.	11/01/2021



Name	Board/Committee	Action Taken	Term	Effective Date
Winslow, Wade	Board Trustees for Belvidere/Chappell Hill Fire Dept.	Reappointment	1 yr.	10/01/2021
Baker, Julian	Board Trustees for Belvidere/Chappell Hill Fire Dept.	Reappointment	1 yr.	10/01/2021
Hobbs, Benjamin	Board Trustees for Bethel Fire Dept.	Reappointment	1 yr.	10/01/2021
Mathews, Chad	Board Trustees for Bethel Fire Dept.	Reappointment	1 yr.	10/01/2021
Chappell, Laurence	Board Trustees for Durant's Neck	Reappointment	1 yr.	10/01/2021
Nixon, Mack E.	Board Trustees for Durant's Neck	Reappointment	1 yr.	10/01/2021
Boyce, Jonathan	Board Trustees for Inter-County Fire Dept.	Reappointment	1 yr.	10/01/2021
Swayne, Robert D.	Board Trustees for Inter-County Fire Dept.	Reappointment	1 yr.	10/01/2021

G. Enclosures: The following miscellaneous documents will need Board consideration:

1. **2022 Holiday Schedule:** Each year, the Board needs to approve the State Holiday Schedule for Social Services Department. Board action is requested for the approval of the 2022 State Holiday Schedule. Board action is being requested.
2. **Perquimans County Board of Elections Resolution #2021-02:** The Perquimans County Board of Elections adopted the enclosed resolution establishing procedures for counting of absentee ballots for the municipal elections. This is for information only.
3. **Memorandum of Participation (MOE) -- 2021 GASB 74 Actuarial Valuation of Employer's OPFB Plan:** County Manager Heath & Finance Officer Mathews recommends the approval of the contract with Cavanagh Macdonald Consulting, LLC to perform a GASB 74 actuarial valuation of the County's OPFB Plan. Board action is being request.
4. **Cleaning Contracts:** The Board will need to consider the enclosed contracts between Perquimans County and FK & Associates, LLC for custodial cleaning services at the Social Services Building and the EMS Building at a monthly cost of \$750.00 -- Social Services Building & \$1,150.00 -- EMS Building for cleaning the facilities five times per week. Board action is being requested.

ATTACHMENT E

The Army of the Confederacy had, by most accounts, 900,000 men under arms. Over 400,000 were draftees.

I'm here tonight in Memory of Pvt. Alexander B. Bell Company C, 5th Virginia Regiment. Alex was born in 1840 in Staunton VA and grew up on a farm with his brothers and sisters.

Alex was drafted into the Confederate Army in 1862 with his 3 older brothers (Hendren, David and John). His oldest brother, John, was doctor but Alex, Hendren, and David were just soldiers. David was wounded at the Battle of Chancellorsville but died from disease shortly after. Alex was captured by Union forces and died of starvation in a POW camp in Delaware in 1863. He was 23 years old. His remains are buried in an unmarked grave somewhere in Delaware.

Alex and his brothers were my Great-Great Uncles.

My family has fought and served this great country for over 250 years. The American Revolution, War of 1812, the War Between the States (WITH BOTH THE NORTH AND SOUTH), the good Lord spared us the Spanish American War, but we were there for WW1, WW2, Korean War, Vietnam, Invasion of Grenada, 1st Gulf War, Iraq and Afghanistan.

I ask you to leave the monument "as is" as a memorial for Alex and all the other soldiers who never came home from that war.

Thank you.

Rod Bowman

Pvt. Hendren Van Lear Bell of Company I, 5th Reg Virginia (Stonewalls Brigade)

Pvt. David F. Bell born 1831-1863 Company C, 5th Reg Virginia (Stonewalls Brigade) Wounded at Chancellorsville, died from disease.

Dr. John B. Bell 1836-1891 Confederate Surgeon

Pvt. Alexander B. Bell 1840-1863 Company C, 5th Reg Virginia (Stonewalls Brigade) Died from starvation in POW Camp in Delaware.

WORK SESSION

August 16, 2021

7:00 p.m.

The Perquimans County Board of Commissioners Work Session on August 16, 2021 was cancelled.

REGULAR MEETING

September 7, 2021

6:45 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Tuesday, September 7, 2021, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT:

Wallace E. Nelson, Chairman
Joseph W. Hoffer
Alan Lennon

Fondella A. Leigh, Vice Chair
T. Kyle Jones
Charles Woodard

MEMBERS ABSENT:

None

OTHERS PRESENT:

Frank Heath, County Manager
Hackney High, County Attorney

Mary Hurnicutt, Clerk to the Board

The meeting was called to order by Chairman Nelson. Commissioner Hoffer gave the invocation and the Chairman led the Pledge of Allegiance.

PUBLIC HEARING

Amendment of the County's Land Development Regulations

Chairman Nelson opened the Public Hearing stating that the purpose of this public hearing is to receive public comments and to discuss amendments to Ordinance No. 47-Manufactured Home and Manufactured Home Park Ordinance, Ordinance No. 91-Subdivision Regulations, and Ordinance No. 98-Zoning Ordinance. The reason for the amendments is to ensure compliance with NCGS Chapter 160D, correct minor typographical errors with the ordinances, and supplemental regulations for swimming pools, and add regulations for a new RA-32 zoning district. There were eighteen (18) people present. Chairman Nelson recognized Rhonda Repanshek, County Planner, who made the following comments:

Thank you Chairman Nelson.

Notice of this legislative public hearing was provided per County Zoning Ordinance section 2303(d) and NC General Statutes Chapter 160D-601. Notice was also posted online on the County homepage and on the County Facebook website. 1 County residents made requests to the Planning Office to get copies of the proposed edits of all 11 documents.

Our subcontractor, Insight Planning & Development, advised the 2 ordinances previously mentioned and our subdivision regulations to reflect and comply with new State General Statutes titled Chapter 160D. Ms. Cindy Anderson is here tonight representing insight if you have any questions for her later. She was and still is instrumental in this process. She's worth her weight in gold.

A joint work session between Planning Board and County Commissioners was held July 13th in which these 3 documents were reviewed.

In the Zoning Ordinances General Statute references were updated, along with terminology and definitions. Planning Board members are required to take an oath of office now. Conditional Use Districts have been eliminated and will now become Conditional Zoning Districts which have purely legislative public hearings. Additional definitions and uses relating to health care structures were included. Typographical errors were corrected, swimming pool regulations were added, and a new name RA-32 zoning district was created.

In the Subdivision Regulations and Manufactured Home Park Ordinance, definitions and terminology were updated and synchronized with each other, with the zoning ordinance and the State.

In relation to our CAMA Land Use Plan, 160D changes instigated by State law amendments were mainly a reorganization and clarification of existing regulations, however terminology changes and the addition of zoning district RA-32 do affect the Land Use Plan (LUP). RA-32 criteria are identical to existing RA-45 except for requiring slightly less square footage, specifically 16,500 sq. ft. less. Zoning districts are designated under chapter 9(F)(2) Perquimans County Future Land Use page IX-28 and the Future Land Use Compatibility Matrix on page IX-35.

Planning Board unanimously recommended approval of Text Amendment TXT-21-01 as presented, to edit Perquimans County Manufactured Home and Manufactured Home Park Ordinance, Subdivision Regulations, and Zoning Ordinance to ensure compliance with North Carolina General Statute Chapter 160D, correct minor typographical errors in the ordinances, add supplemental regulations for swimming pools, and add regulations for a new RA-32 zoning district and to decline the text amendments to be consistent with the Perquimans County CAMA Land Use Plan because the amendments maintain the same county-wide characteristics and functions of the current ordinances and regulations.

In deciding whether to adopt a proposed ordinance text amendment, the central issue before the Board of Commissioners is whether the proposed amendment advances the public health, safety or welfare and is consistent with any adopted County Land Use Plan documents, the CAMA Land Use Plan, and the specific intent of the zoning ordinance.

Staff reminds you that a Land Use Plan consistency statement is needed when you get to the voting part.

Are there any questions for myself or Ms. Anderson?

There being no questions from the Board, Chairman Nelson asked if anyone had signed up for public comments. There being none Chairman Nelson closed the Public Hearing at 6:55 p.m.

AGENDA

Chairman Nelson stated that a copy of the amended Agenda was at their seats tonight. Fondella Woodard and unanimously approved by the Board.

CONSENT AGENDA

Chairman Nelson asked if there were any items that the Board wished to remove from the Consent Agenda to discuss. There being none, the following items were considered to be routine and were unanimously approved on motion made by Charles Woodard, seconded by Joseph W. Hoffer.

1. **Approval of Minutes:** August 2, 2021 Regular Meeting, August 16, 2021 Special Called Meeting, and August 16, 2021 Work Session (cancelled) were approved.
2. **Tax Refund Approvals:**
 Barack Joseph Alkai ----- \$125,76
 Vehicle sold; 11-month refund. Account No. 61411935
 Lyons, Mark Anthony ----- \$188,56
 Active military. Paid bill in error. Account No. 57852294
 Breibend, Bruce ----- \$201,84
 Customer was given a new plate. 12-month refund. Account No. 47113442
3. **Personnel Matters:**

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Lindsay Whitlow	Part-Time/Fill-In GMD	Appointment	65A	\$15,690/yr	09/01/2021
Kristen Jennings	Part-Time/Fill-In A/GMT	Appointment	66A	\$17,917/yr	09/01/2021
Brian Brown	Part-Time/Fill-In Paramedic	Appointment	68A	\$19,565/yr	09/01/2021
Nicole Anderson	Full-Time Paramedic	Appointment	68B	\$20,041/yr	09/01/2021
Rebecca Cullipher	Full-Time Paramedic	Appointment	68B	\$20,041/yr	09/01/2021
Cristy Wiant	Administrative Assistant/Human Resource Tech	Appointment	68B	\$19,565/yr	09/01/2021
Daniel Turner	Certified Deputy	Appointment	61H	\$29,286	09/01/2021
Joshua Steel	Certified Deputy	Appointment	65B	\$40,276	09/01/2021
James Burkett, Jr.	Part-Time/Fill-In Certified Deputy	Appointment	65H	\$35,638	09/01/2021
Brian Gregory	Certified Deputy	Appointment	65H	\$35,638	09/01/2021
William Ward	Part-Time Certified Telecommunicator	Promotion from PT	65B	\$39,293	09/01/2021
Janice Brashers	Part-Time/Fill-In Paramedic	Promotion from PT	62H	\$31,231	09/01/2021
		Resignation			09/01/2021

4. **Step/Merit Increases:**

Employee Name	Employee Job Title	Grade/ Step	New Salary	Effective Date
Jackie Friesen	Register of Deeds	70/9	\$35,984	09/01/2021
Brendon Melton	Certified Telecommunicator Fill-In	62/2	\$15,348/yr	09/01/2021
Kathleen Conner	Social Worker III - Adult Services	69/3	\$44,621	09/01/2021
Samantha Farar	IMC II	63/2	\$33,453	09/01/2021
Kay Hall	Social Worker II	67/8	\$46,180	09/01/2021
Patricia Midgott	IMS II	67/5	\$42,903	09/01/2021
Alicia White	IMC II	63/2	\$33,453	09/01/2021
Kristen Myers	Exputy Register of Deeds	58/4	\$28,186	09/01/2021
Christoffer Wilkum	Water Plant Operator	*	\$1,260	09/01/2021

*one-time performance bonus

5. **Budget Amendment:**

BUDGET AMENDMENT NO. 4
 GENERAL FUNDS / ECONOMIC DEVELOPMENT FUNDS

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT
10-339-000	Fund Balance Appropriated	INCREASE 15,000
10-600-720	Transfer to Industrial Development	DECREASE 15,000
10-600-720	Transfer to Industrial Development	15,000

BUDGET AMENDMENT NO. 4 (CONTINUED)
GENERAL FUNDS / ECONOMIC DEVELOPMENT FUNDS

10-120-000	ERMS Foundation Grant Expense	15,000
40-120-000	Treasury	
30-397-000	Transfer from General Fund	15,000
30-397-000	Transfer from General Fund	15,000
40-660-720	Matching Grants	15,000

EXPLANATION: To amend FY 2122 budget to include matching grants in Industrial Development budget.

6. Enclosures: The following board appointments were approved by the Board. In addition, there are two appointments from the Local Library Board to the Petigrew Regional Library Board that Ms. Lawrence wanted to inform the Board of Commissioners:

Name	Board/Committee	Action Taken	Term	Effective Date
Robert Martin	Petigrew Regional Library Board	For Info Only		
Ruth McNaught	Petigrew Regional Library Board	For Info Only		
Hobbs, Donnie	Mutual Control of Board (at-Large Comm. App)	Reappointment	2 yrs.	10/01/2021
Thompson, Robyn	Mutual Control of Board (SICA Representative)	1 yr.	1 yr.	10/01/2021
Stallings, Dianne White	Jury Commission - County Appointment	2 yrs.	2 yrs.	10/01/2021
Skinner, John	Planning Board	3 yrs.	3 yrs.	10/01/2021
Roberts, A.O.	Planning Board	3 yrs.	3 yrs.	10/01/2021

*This is *not* Robert's last term. The Board can reappoint him for another term if they choose to do this will be his last term. Mr. Roberts is willing to continue to serve should the Board agree. Therefore, the Board will need to begin a search for his replacement in 3 years.

7. Enclosures: The following miscellaneous documents were approved by the Board:

a. Resolution Authorizing Sale of Certain Surplus County Equipment: The following Resolution to declare certain vehicle as surplus equipment and authorize the sale of this vehicle on GovDeals:

RESOLUTION AUTHORIZING SALE
OF CERTAIN SURPLUS COUNTY PROPERTY

WHEREAS, the Perquimans County Board of Commissioners desires to dispose of certain surplus property of the County;

NOW, THEREFORE, BE IT RESOLVED by the Perquimans County Board of Commissioners that:

Model Year	Make	Model	Year	VIN
2010	Ford	Explorer	1	FMEU7E8BAU663756

2. The County Manager is hereby authorized and directed to proceed on behalf of the Perquimans County Board of Commissioners to sell these vehicles on GovDeals.

3. The County reserves the right to reject any or all bids and decide not to sell the vehicles at any time during this process.

4. The County Manager, in accordance with State law, shall cause a summary of this resolution to be posted on bulletin board at Courthouse and place it on the County's website and Facebook page. After not less than ten (10) days from the date of publication, the County Manager is authorized to sell the above-described property to the highest bidder.

Adopted this 7th day of September, 2021.

ATTEST:

Mary P. Humeauit, Clerk to the Board

b. Perquimans County Board of Elections Resolution #2021-01: For informational purposes only, the Board of Elections presented the following copy of Resolution #2021-01 establishing a buffer zone during One-Stop Voting at 601 South Education Road Street, Hertford:



Perquimans County Board of Elections

601 A South Education Road Street

Hertford, N.C. 27944

Phone: 252-426-5598

Fax: 252-426-5068

Perquimans County Board of Elections Resolution #2021-01

WHEREAS, the Perquimans County Board of Elections (BOE) is responsible for ensuring that adequate procedures are in place at each voting place for a safe, secure, fair, and honest election, and has established a voting site for early voting at 601 South Education Road Street, Hertford;

AND WHEREAS, the Perquimans County Board of Elections must maintain a voting place and a buffer zone where no person or group of persons shall hinder, harass, or otherwise engage in election related activity;

BE IT RESOLVED that the Perquimans County Board of Elections has set the buffer zone to be at least 112 feet from the main voting entrance and shall be duly marked to allow parking and traffic to move freely, and to assure the safety and well being of all who will be utilizing the ONE-STOP VOTING site at 601 South Education Road Street, Hertford.

Approved: August 17, 2021

Walter E. Nilsen, Board Chair

Ellen F. Humeauit, Secretary

John J. Miller, Member

Walter E. Nilsen, Member

Victoria Butler, Member

Walter E. Nilsen, Chairman
Perquimans County Board of Commissioners

SEAL

INTRODUCTION OF NEW EMPLOYEES

The following presentation was made and employees were introduced to the Board:

1. Presentations to Jewel Winslow: Chairman Nelson recognized Jewel Winslow. Ms. Winslow made a few comments thanking the Board for their continued support of the NC Cooperative Extension and as a personal resident of Perquimans County. She thanked the Board for their sacrifices and for the Extension Office. She said that Perquimans County was a great place to live. After her comments, Chairman Nelson presented Ms. Winslow with a plaque from Perquimans County for her 28 years of service with Perquimans County Cooperative Extension. County Manager Heath made comments on how she had served the youth, senior citizens, help children to learn how to cook, and helped the farmers of Perquimans County. He wished her the best in her new endeavors and thanked her for all of her service to Perquimans County. Ms. Winslow thanked her staff for their support and appreciated that they were present tonight to celebrate with her. Ms. Winslow wanted to introduce Mr. Art Bradley, District Director of NC Cooperative Extension. Mr. Heath said that we had a few more introductions and Mr. Bradley would be under scheduled appointments. He further stated that the spotlight was on Ms. Winslow. Chairman Nelson asked if any there were any other comments from the Board. Mr. Nelson asked Mr. Bradley to make his presentation. Mr. Bradley explained that Ms. Winslow had worked with Cooperative Extension for 33 years with the last seven years being County Director at the Perquimans County Cooperative Extension. After thanking the Board for their continued support of NC State University, NC A&T University, and Cooperative Extension, he presented Ms. Winslow with her official retirement certificate. He then introduced Mary Moore who will be acting as interim director for Perquimans County Cooperative Extension. They have advertised for a new director for Perquimans County Extension. Chairman Nelson thanked Ms. Winslow for her service and her outstanding jobs and that she had touched many lives. He thanked Mr. Bradley Commissioner Woodard thanked Ms. Winslow for her work with Medicant D and all the senior citizens and all the other agricultural programs.
2. Bill Jennings introduced Casey Forward, Business Personal Property Clerk, who was hired on August 1, 2021. Ms. Forward made a few comments thanking the Board for this opportunity.
3. Susan Chancy introduced Alicia Sylvester, RMC working toward the IMC II – Family Medicinal Services, who was hired on July 1, 2021. Ms. Sylvester made a few comments thanking the Board for this opportunity.
4. Sheriff Shelby White introduced Brian Gregory, Joshua Reed, Daniel Turner, all certified deputies who were appointed tonight effective September 1, 2021 and Brian Baker, Animal Control Officer, who was promoted from part-time Animal Control Officer to full-time Animal Control Officer effective July 1, 2021. They all made a few comments and thanked the Board for this opportunity. Mr. White gave an update on how the transition of the Hertford Police Department was going.
5. Jonathan Nixon introduced William "Matt" Ward who was hired as a full-time certified telecommunicator. Mr. Ward made a few comments and thanked the Board for this opportunity.

On behalf of the Commissioners, Chairman Nelson welcomed the new employees to Perquimans County.

JONATHAN NIXON, EMERGENCY SERVICES DIRECTOR

Mr. Nixon explained the commitment of the federal partners in the County. They have assisted with many of our training events and now wants to donate a 27' Boston Whaler Boat and a 17' Boston Whaler Boat. He further explained what repairs needed to be made. He also explained that this 27' boat replaces the 25' boat which they plan to sell on GovDeals to help pay for the repairs to the 27' boat. He is asking that the Board authorize the County Manager and himself to accept this equipment and to approve the following two funding requests:

1. Once the new 27' Boston Whaler is in service, he is asking that he be allowed to sell the 25' Boston Whaler on GovDeals with a minimum starting bid of \$10,000.
2. In FY 2021, the Emergency Management Division received \$38,904.03 in Emergency Management Performance Grant (EMPG) funds. This year, we are slated to receive a minimum of \$51,825.00 in EMPG funds. This is an unanticipated increase of \$12,920.00

What Mr. Nixon is asking the Board to do tonight is: (1) accept this donation and authorize County Manager Heath and Emergency Services Director to take receipt of this equipment on behalf of the Volunteer Water Rescue Team; and (2) allocate the needed \$23,875.03 in the Emergency Management Water Rescue line now, recognizing the anticipated increase in EMPG funds as well as the revenue generated by the sale of the 25' Boston Whaler be deposited into the General Fund. On motion made by Fondeila A. Leigh, seconded by Joseph W. Hoffer, the Board unanimously approved to accept this equipment and Mr. Nixon's two funding requests.

COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

There were no commissioner concerns or reports.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following updates:

- > School System Funding: Mr. Heath reported that through a discussion with Superintendent Terry Turner, the district is that there is COVID grant funds available that was in relation to health and physical activities for students that could pay for the resurfacing of the track at the high school athletic field. The amount of the grant is \$1,080,000. That is what we have talked about for many years and it looks like it is going to be built.
- > Lighting at the Boat Ramp: Mr. Heath explained that the problem with the lighting at the boat ramp has been solved. This project was funded by the Division of Wildlife and the State of North Carolina at no cost to Perquimans County.
- > Tourism Development Authority (TDA): Mr. Heath informed the Board that TDA met in a special called meeting on August 31, 2021 and hired Stacy Layden as the new Tourism Director. She will have offices at the 104 Dobbis Street Building and, in addition to the Tourism Development programs, she will be facilitating the Perquimans County Museum which includes the Captain Hunter items that were moved from the Chamber of Commerce Building in August. Commissioner Leinson, TDA's Chairman, is excited about having Stacy on board and it is a great opportunity for Perquimans County. Ms. Layden has already begun her work and is excited about this opportunity. Mr. Heath also mentioned that the County was going to update the lighting and do some painting in the offices.
- > COVID Updates: Mr. Heath gave an update on the DELTA COVID Variant. He said that currently Perquimans County has 62 active cases. From a staffing perspective, this variant is worse than what we originally had. He further stated that there has been no serious report cases for county employees. The county has had more positive cases with their employees and it seems that this variant is more contagious. He feels that, since we have had no serious cases, we will continue to move forward and weather this storm.
- > High School Baseball LA State Championship: Chairman Nelson and County Manager Heath have been discussing what the County could do to show their appreciation for this accomplishment. They have discussed purchasing their State Championship rings at \$250 each. There are 25 players and six coaches making the total cost \$16,250. Mr. Heath asked if the Chairman had any comments. Mr. Nelson explained that the school had raised some funds for these rings. Commissioner Jones said that, since we will not be paying

for a track, he was in agreement with their proposal. Commissioner Hoffer agrees with Commissioners Jones and Leck that they need to be honored. Commissioner Woodard agreed also. Alan Lennon made a motion to take the funds from the General Fund to finish paying for these 33 signs. The motion was seconded by Joseph W. Hoffer. Chairman Nelson recognized Commissioner Leigh for a comment. Commissioner Leigh explained that the track team was to be like some Championship but they did not win. She feels that we need to recognize them for this accomplishment. Chairman Nelson said that the trail County Manager Healy would discuss this with Superintendent Turner and get back with the Commissioners. This motion was unanimously approved by the Board.

BOARD APPOINTMENT: TRILLIUM NORTHERN REGION ADVISORY BOARD

Chairman Nelson asked Mary Hunicutt if we had received any applications to fill this vacancy on the Trillium Northern Region Advisory Board. Ms. Hunicutt said that we had not. There is no deadline for the appointment and if anyone has an idea of a person willing to serve on this board to please let Mary Hunicutt know.

MONUMENT TO THE CONFEDERATE DEAD

Chairman Nelson gave a summary of the events that the Board has done to receive all the information that we have received to help them make a decision on the recommendations that the Work Group made. He further thanked the individuals who attended and spoke at the meetings. He assured the public that the e-mails and letters that were received on the monument were forwarded to the commissioners and were provided to them in one document at tonight's meeting. He asked Mr. Heath to make a comment. Mr. Heath explained that, as part of this process, a petition was presented to the Board of Commissioners by citizens who were not in favor of the relocation of the monument. He further explained that, at the August 2nd regular meeting of the Board of Commissioners, a petition against removal of the monument was presented to the Board. After examination by the Board and staff, some irregularities were discovered. An investigation by the County Manager's Office found that about 30 of the over 1200 names on the petition were forged. With the help of the organizers of the petition, the person responsible was identified. As a result, the petition organizers have asked that the document be withdrawn from the Board's consideration. Any further legal action will be determined by those individuals whose names were forged. Chairman Nelson then opened the floor for Board comments on the following two recommendations:

1. Recommend that the Commissioners add signage which contextualizes the monument to provide the whole story of that era.
2. Recommend that the Commissioners approach the private owners of the King Street Memorial for relocation to the Courthouse green in a location of equal stature and prominence.

The following comment was made regarding the monument:

- > Commissioner Hoffer: Mr. Hoffer made the following statement:

When I spoke about growing up in the Jim Crow era in Hartford, with the white and colored signs on the courthouse grounds and having to receive my sandwich from a side window at Captain Bob's, a person in the audience yelled that he did not want to hear that mess from the 30's. He was so descriptive that people sitting beside him had to restrain him. And Chairman Wallace had to ask for order in the room. Wanting to maintain peace at the meeting, I stopped my comments.

Since that time months ago, I have sat quietly in many meetings and listened to loads of untruths and erroneous statements from the same speaker who interrupted my comments and 23/24 of his speeches; to include a petition that may contain some forged names and false description of events invalidating the Confederate monument. Well tonight, is my night to complete my comments, if someone is disorderly, I am sure the chairman will have his/her outword. Sometimes the truth hurts.

My comments are to my fellow commissioners, who will be voting tonight on the situation surrounding the Confederate monument which is erected on public property in front of the Perquimans County courthouse.

The Confederate monuments in North Carolina did not spontaneously pop up like mushrooms. The installation of more than 200 Confederate monuments across the state was a result of the orchestrated efforts of white southerners with clear objectives. We may be tempted to assume that the monuments honor the men who died fighting during the Civil War. Some monuments to the Confederate dead were indeed erected, especially in the first decades after the Civil War. These monuments were often located in graveyards and were adorned with conventional Christian symbols associated with death and mourning. But many Confederate monuments in North Carolina are not memorials to war dead located in cemeteries. Instead, they are monuments that glorify the Confederacy.

Confederate monuments did not become commonplace until the turn of the 20th century. Then in a frenzy of monument building, white organizations like the United Daughters of the Confederacy, founded, erected, and dedicated such monuments in many of the most conspicuous public spaces in the state. Instead of memorials in graveyards, Confederate memorialists intentionally located monuments in front of the most important civic buildings, especially courthouses, and along the most important thoroughfares in their communities.

The location and timing of the Confederate monument boom from 1880 to 1928 was directly tied to the political objectives of the sponsors of the monuments. Instead of monuments that express contrition for waging the bloodiest war in American history, Confederate memorialist erected monuments of defiance. It was not by chance that the monuments were erected while white North Carolinians were working to deprive black Americans of the rights that they had secured following the defeat of the Confederacy.

Confederate monuments, then, were the result of private white groups colonizing public space. Few if any of these monuments went through any of the approval procedures that we now commonly apply to public art. Contentious, especially African Americans, who objected to the erection of Confederate monuments had no realistic opportunity to voice their opposition. The fact that the monuments were erected in public spaces was one measure of the grip of white elites on all the levers of power in this county.

If you really want to know the meaning of a monument and why it was erected, listen to the dedication speeches. One historian tracked down 30 dedication speeches that were given at Confederate soldier monuments across North Carolina and they supported two conclusions:

1. White nationalists was a fixture of Confederate memorialization
2. Confederate soldier monuments honored veterans for their postwar success in eroding black equality as much as for their failed wartime sacrifices.

THE MONUMENT IN HERTFORD

Was erected on June 12, 1912 during the Jim Crow era, has really nothing to do with the Civil War, but is instead an offensive commemoration of white supremacy that never should have been erected. At its dedication ceremony, the speaker related the history of Perquimans County's troops in the war. And then..... And the war was fought not to just protect slavery and all its evils, but to enable its expansion as well.

This monument itself wasn't installed until nearly half-a-century after the war was over, it was put up by white people as a reminder to Perquimans' Black citizens who then couldn't vote where they wanted to, attend school where they wanted to, work, or socialize where they wanted to, and more importantly couldn't vote in elections.

If the present day supporters of the monument are so keen on preserving Confederate heritage and paying tribute to Confederate soldiers, now that it has been confirmed that the site is not a grave or grave like site, they should look for private land where they can have the monument off of the court house grounds, which is a public place

Or why not support signs at the monuments explaining the truth about the issue the Confederate soldiers were fighting for?

FALSE STATEMENTS

1. in the PO, the monument was described as a grave marker. Of course, no one wants to move a grave marker. The truth is you cannot have a grave marker, without having a grave. To the best of my research no one is buried under that spot.
2. Nationalized American citizen from England
3. Viet Nam War Commenters
4. Don't look at it.

Commissioners, the historical landscape we have inherited is not sacred. Just as it was created by design and by means of grass-roots mobilization, it can be reimagined and rebuilt through the same means. And whereas the existing monuments were intended to conserve political and racial ideology that is wholly incompatible with our constitutional and governing principles, we could reimagine and build a memorial landscape that is inclusive, democratic, and consistent.

The goal is not the erasure of history, but the removal of discriminatory symbols from the most important public spaces of our county, especially courthouses and other spaces essential to the creation and maintenance of a just and inclusive democracy.

Charlottesville, VA, and Seema, AL, Pasquotank, Hertford and Chowan Counties,....

For clarification purposes, T. Kyle Jones felt that the Board should consider each recommendation separately if that is approved by the Board. T. Kyle Jones made a motion to ask that the Chairman, Vice Chair, and County Manager to discuss the wording for the signage, location of the signage, and to determine the estimated costs to install this signage. Fondella A. Leigh seconded the motion adding that they talk to a professor of social science at Elizabeth City State University and the College of the Albemarle to assist with the correct wording. Chairman Neilson opened the floor for discussion on this motion. The following comments were made regarding the first recommendation:

- > **Commissioner Woodard:** Mr. Woodard does not agree with adding signage to the monuments. He also made comments about the blacks owning slaves and about the black soldiers fighting for the Confederacy. He cited several articles that studies had shown what he said but that he was not going to argue the issue. He does not agree with the signage and asked what we are trying to prove. He would not mind if things were done appropriately.
- > **Commissioner Lemons:** Mr. Lemons said that he has been quiet about the matter. He did not even know that the monument was there until all this surfaced. He understands the situation but he does not feel the monument offensive. He has travelled all around the area but he feels that we have the most non-offensive monument and that it is not tarnishing the county.
- > **Commissioner Woodard:** Mr. Woodard made comments about the delay in building the monument and how the blacks had to feed the whites because the whites had lost everything they had. He concluded with the statement that he felt the controversy was closer to the 60's than it is now. It depends on how you want to read history and we as a board need to take all matters in to consideration.
- > **Commissioner Hoffler:** Mr. Hoffler stated that his objection has to be with the fact that the monument is located on public property. Why not put it on private property. He does not want to pay to maintain the monument.
- > **Commissioner Jones:** Mr. Jones asked if the Work Group recommended that the signage be placed on the monuments herself by the monument. Chairman Neilson said that it would not be on the monument but beside the monument. Mr. Jones further stated that the wording would have to be approved by a 2/3's majority of the Board.
- > **Chairman Neilson:** The role of Chairman makes it difficult because you want to make sure you have an open discussion about any issue. Mr. Neilson is now speaking as a commissioner and not as the chairman. We have allowed everyone to speak their mind and that there was misinformation presented at the work group meetings. He shared his vision as to what he feels we can do and shared some pictures what he has observed in his travels in Beaufort, SC. He read the statement from the Board of Commissioners when they approved the placing a monument to the Confederate dead on courthouse lawn. He does not know what was in their minds at that time but feels that it was merely placing a monument for the Confederate dead. He concluded by saying that there is a story to be told here and we should take this opportunity to try to develop a more inclusive and peaceful situation.
- > **Commissioner Woodard:** Mr. Woodard recommended that the Board read Proverbs 22:28 - "Remove not the ancient landmark, which thy fathers have set."

There being no further comments on the motion, Chairman Neilson called for a vote. T. Kyle Jones restated the motion on the floor. The motion was unanimously approved by the Board. Chairman Neilson stated that County Manager Heath had reached out to the King Street monument owner but has not received any comments yet. The following comments were made for recommendation No. 2:

- > **Commissioner Hoffler:** Mr. Hoffler was not in favor of moving the King Street monument.
- T. Kyle Jones made a motion to have a representation from the Board to approach the owner of the King Street monument asking if they would be willing to move their monument to the courthouse green next to the Monument to the Confederate Dead. Charles Woodard seconded the motion. Chairman Neilson opened floor for any comments from the Board. The following comments were made:
 - > **Commissioner Hoffler:** Mr. Hoffler stated that he was not in favor of moving the monument but was okay to approach them and ask them if they would be willing to do so.
 - > **Commissioner Leigh:** Ms. Leigh asked that she had been hearing all night about the "position of prominence". She wanted to know what it meant. Commissioner Jones said that it meant to be in a place that was more visible to the public.
 - > **Commissioner Woodard:** Mr. Woodard stated that he could not drive by the King Street monument was offensive to him but he does appreciate history and feels it is great that the monument is there.
 - > **Commissioner Hoffler:** Mr. Hoffler said that he had no problem with the Board approaching the owner but he just does not want it moved. Mr. Hoffler stated that, when he met with them as requested by the Work Group, he felt that the spirit of the church was that the Board formally approach them and ask them if they would be willing to relocate the monument.
 - > **Commissioner Leigh:** Ms. Leigh explained that, in her position as Presiding Elder and Pastor at AME Zion Church, she oversees 19 churches which includes the First Baptist Church across from the King Street Monument and St. Paul Church on the corner of DuBois Street and Edenton Road Street. The pastor of that church told her that they had the deed to that property. She recommended that they talk to both churches to verify who actually owns the property. Mr. Hoffler stated that they would need to verify the ownership of the King Street monument.

Commissioner Leigh asked who was going to approach them. Chairman Neilson said that they would have to talk about that. She expressed some concerns about how it would be affected with her position as Presiding Elder at AME Churches. There being no further comments on the motion, Chairman Neilson called for a vote. The motion was unanimously approved by the Board.

PLANNING ITEMS: AMENDMENT OF THE COUNTY'S LAND DEVELOPMENT REGULATIONS

County Manager Heath presented the information on the amendment to the county's land development regulations. Fondella A. Leigh made a motion to approve text Amendment TXT-21-01, as presented, to edit Perquimans County Manufactured Home & Manufactured Home Park Ordinance, Subdivision Regulations, and Zoning Ordinance to ensure compliance with North Carolina General Statute Chapter 160D, correct minor typographical errors with the ordinances, add supplemental regulations for swimming pools, and add regulations for a new RA-32 zoning district and to declare that

the text amendments to be consistent with the Perquimans County CAMA Land Use Plan because the amendments maintain the same countywide characteristics and functions of the current ordinances and regulations including promoting pen space to improve the quality of life and encourage economic development through planned growth, while arranging document sections in a more logical manner. The motion was seconded by Charles Woodard and unanimously approved by the Board. The following Ordinance was adopted approving the text amendments to Ordinance #47, #91, & #98:

ORDINANCE #188
AN ORDINANCE AMENDING
ORDINANCE NO. 47-MANUFACTURED HOME AND MANUFACTURED
HOME PARK ORDINANCE, ORDINANCE NO. 91-SUBDIVISION REGULATIONS
AND ORDINANCE NO. 98-ZONING ORDINANCE

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF PERQUIMANS COUNTY:

- Section 1: Articles 1 through XII of the County's Ordinance No. 47-Manufactured Home and Manufactured Home Park Ordinance is AMENDED in accordance with the revisions provided in Attachment A.
- Section 2: Articles 1 through VIII of the County's Ordinance No. 91-Subdivision Regulations is AMENDED in accordance with the revisions provided in Attachment B.
- Section 3: Articles 1 through XIX of the County's Ordinance No. 98-Zoning Ordinance is AMENDED in accordance with the revisions provided in Attachment C.
- Section 4: This ordinance shall be in full force on and after the date of its adoption.

ADOPTED this 7th day of September, 2021.

Wallace Nelson, Chairman

Clerk to the Board

EASEMENT FOR PIEDMONT NATURAL GAS -- WINFALL BALLPARK

County Manager Heath presented the information on Piedmont Natural Gas request for an easement along the planned installation route for the Juvenile Detention Center near the Winfall Ballpark. On motion made by Alan Lennon, seconded by Joseph W. Hoffer and unanimously approved by the Board to authorize the Chairman and staff to sign the following easement for Piedmont Natural Gas (See Attachment A).

PUBLIC COMMENTS

The following public comment was made:

- > Terry Swigg: Mr. Swigg read the following statement:

My name is Terry Swigg and I live in Perquimans County. I wanted to speak to the issue of signage around the Monument to Confederate War Dead.

Back in February, the Board opted to create a "Work Group" for the purpose of "Examining all possibilities related to the location of the Monument to the Confederate Dead, currently situated on the courthouse green. Accordingly, develop a recommendation to the Board of Commissioners which will be considered at a future Public Hearing."

On June 16th, the "Work Group" held its final meeting. In the end, they came up with two recommendations:

1) Commissioners add signage which "Contextualizes" the Monument to provide the "Whole Story" of that era.

2) Commissioners approach the private owners of the Colored Union Troops Monument for relocation to the Courthouse green in a location of equal stature and prominence.

50 some odd people attended the Public Hearing that was held on August 14th, 2021. The Public Hearing was well attended and 25 people spoke and/or gave written statements. Seems like the makings of a good Public Hearing and the opportunity for the Board to hear directly from the Public on what may be a contentious issue. Do they want signs to CONTEXTUALIZE the Monument? Do they want to move the private Monument to public property? Do they want to do both?

Turns out, it wasn't really very contentious at all. Literally NO ONE spoke positively for adding signs; in fact 24 of the 25 very specifically called out against signs. That's right, not a soul said, or even hinted, that adding signs was a good idea, and 24 actually said "No".

Tonight, three weeks after the Public Hearing, the Board flasey rejected every single voice that spoke that night, and has voted to put up the signs that no one at the Public Hearing said they wanted.

Was the Public Hearing under advertised and show only anti-sign folks got the word and attended? Was there a deluge of calls after the hearing from folks who just couldn't make it there but they really, really wanted those signs erected?

I can't help but wonder, what was the purpose of the Public Hearing? I would guess that rarely is such a hearing attended by so many people completely in sync with their wishes (56% said they opposed signs) and yet completely out of sync with the Board.

"Public voices" or "Commissioner voices" tonight was an example of whose voice carries loudest. Perhaps that is why so many are apathetic when it comes to local politics.

---Terry---

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:35 p.m. on motion made by Fondella A. Leigh, seconded by Joseph W. Hoffer.

Clerk to the Board

Wallace E. Nelson, Chairman

ATTACHMENT A

GRANT OF EASEMENT
DISTRIBUTION

Return Recorded Document To:
Land Services, Natural Gas,
Piedmont Natural Gas Company, Inc.
4720 Piedmont Row Drive
Charlotte, NC 28210
Pleasest Use
Parcel ID: 235

STATE OF NC
COUNTY OF PERQUIMANS

THIS GRANT OF EASEMENT made this 5th day of August, 2021, from (hereinafter designated as "GRANTOR"), to Piedmont Natural Gas Company, Inc., (hereinafter designated as "PIEDMONT").

WITNESSETH

That GRANTOR, for and in consideration of the sum of 0 Dollars (\$0.00), and other valuable consideration, the receipt of which is hereby acknowledged, hereby expressly bargain, sell, and grants unto PIEDMONT, its successors and assigns, a perpetual right of way and easement for the purpose of laying, constructing, installing, maintaining, operating, inspecting, repairing, altering, adding to, upgrading, replacing, relocating, removing, and protecting pipelines and appurtenances for the transportation of natural gas under, upon, over, through, and across the land of GRANTOR (or in which GRANTOR has interest) situated in the County of Perquimans, NC, as described in deed(s) recorded in Book 176, Page 268, Office of the Register of Deeds for Perquimans County, NC, ("Property").


The right of way herein granted is ten (10) feet wide, extending ~~to the centerline~~ ^{to the centerline} (5) feet on each side of the centerline of the pipeline, the location of which has been mutually agreed upon between GRANTOR and PIEDMONT. The pipeline as actually installed shall determine the centerline of said right of way. Subject to all rights granted to PIEDMONT herein, such right of way shall be the portion of the Property encumbered by this GRANT OF EASEMENT.

PIEDMONT shall have all rights reasonably necessary for the full use and enjoyment of the rights herein granted, including, without limitation, the free and full right of ingress and egress over and across the aforesaid property and the right, but not the obligation, to keep said right of way cleared of trees, vegetation, underground utilities, structures, and any other obstructions. GRANTOR shall not construct, nor permit to be constructed, any house, structure, or other obstruction on or over said right of way.

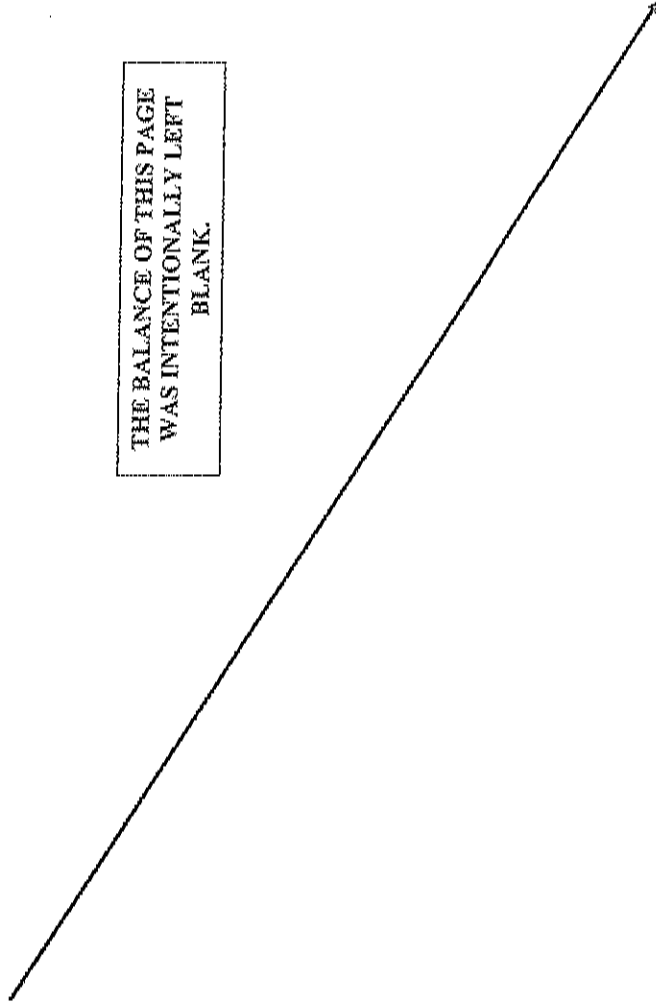
GRANTOR hereby binds GRANTOR and GRANTOR'S heirs, representatives, successors, and assigns to warrant and forever defend all and singular said premises unto PIEDMONT, its successors and assigns, against the claims of all persons whatsoever.

To have and to hold said right of way and easement unto PIEDMONT, its successors and assigns, perpetually and continuously, GRANTOR expressly gives PIEDMONT, its successors and assigns, the right to assign, license, lease, or otherwise transfer, in whole or part, this GRANT OF EASEMENT or any rights given herein, to any person or entity, including but not limited to, any affiliated parent or subsidiary entity of PIEDMONT, for the uses and purposes expressly stated herein.

IN WITNESS WHEREOF, this GRANT OF EASEMENT has been signed under seal by GRANTOR, as of the date first above written.

GRANTOR:
Sign: 
Print: Wallace E. Solomon
Title: Chairman, Perquimans County Board of Commissioners
Sign: _____
Print: _____
Title: _____

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STANDARD ACKNOWLEDGEMENT

Notary Certification for Individual / Government

STATE OF Nc
COUNTY OF Perquimans

I, William C. Heath, Jr a Notary Public for Perquimans County, Nc do hereby certify that Wallace E. Nelson personally appeared before me this day and acknowledged the due execution of the foregoing Grant of Easement. Witness my hand and official seal this the 9th day of September, 2021.



Sign: William C. Heath, Jr
Print: William C. Heath, Jr
My commission expires: 4/4/23

[Notary Certification for Corporations]

STATE OF _____
COUNTY OF _____

I, _____ a Notary Public of _____ County, State of _____ do hereby certify that _____ (Manager / Member / Managing Member) of _____ LLC, a limited liability company, personally appeared before me this day and acknowledged that by authority duly given and as the act of the limited liability company the foregoing Grant of Easement was signed in its name by him or her in such capacity.

Witness my hand and official seal this the 9th day of August, 2021.
[NOTARY SEAL]

Sign: _____
Print: _____
My commission expires: _____

[Notary Certification for LLC]

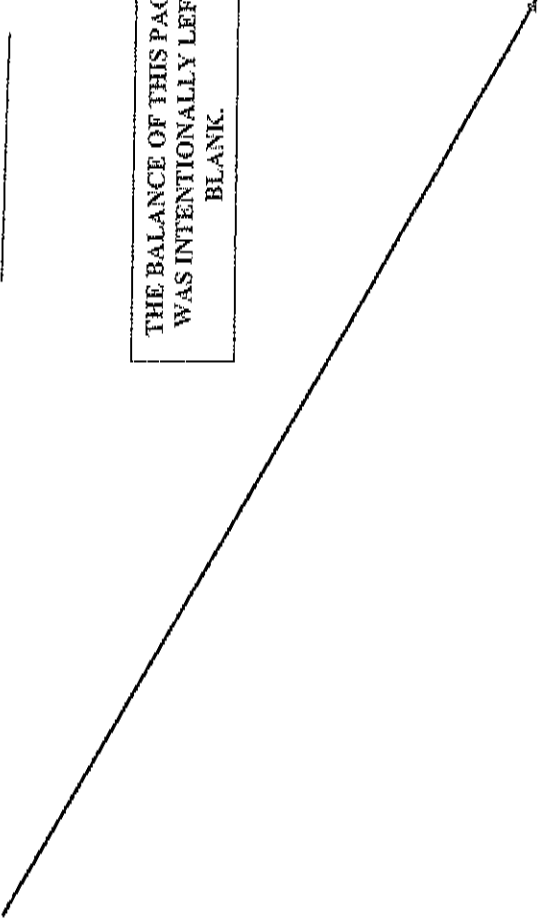
STATE OF _____
COUNTY OF _____

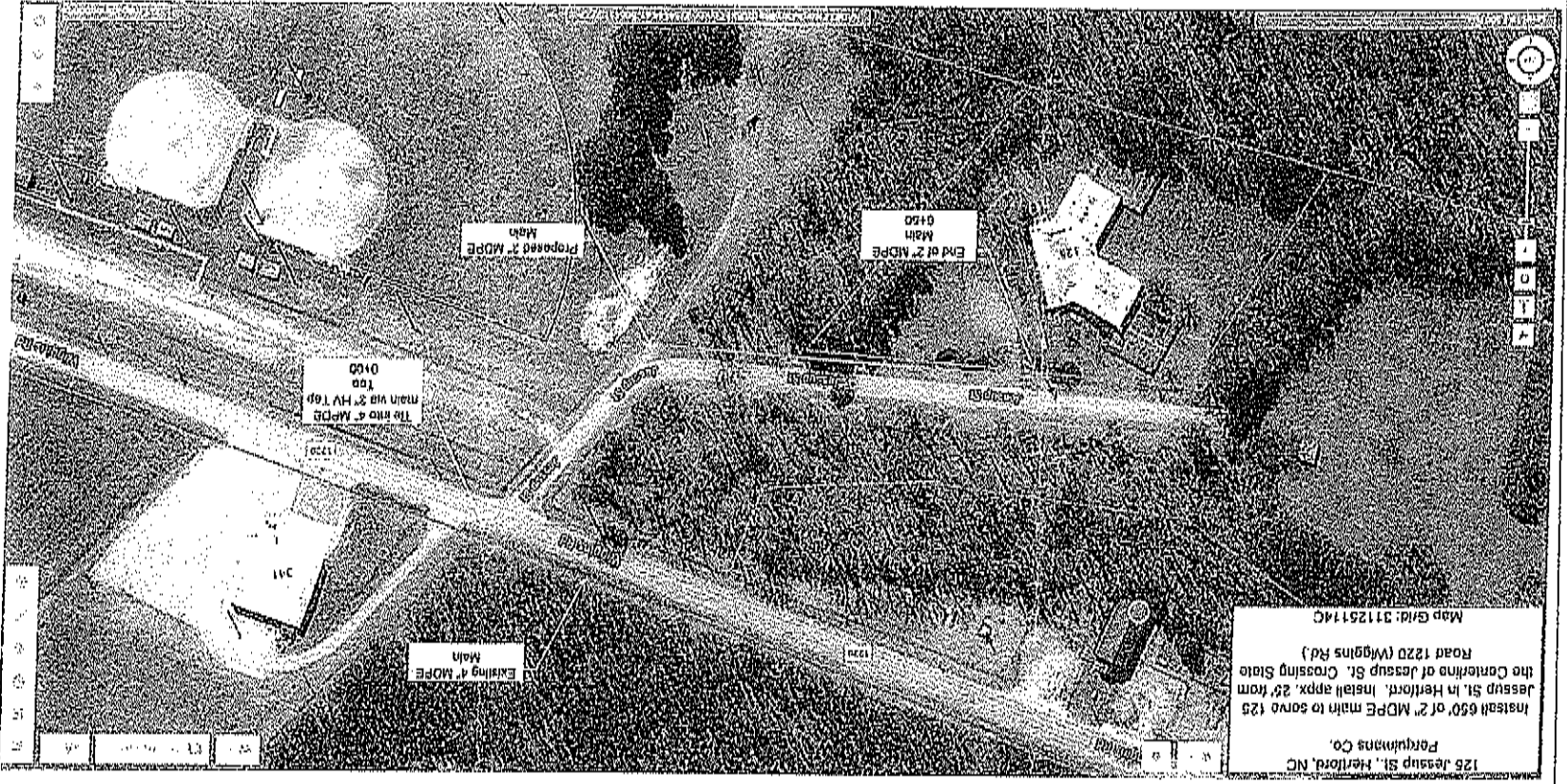
I, _____ a Notary Public of _____ County, State of _____ do hereby certify that _____ (Manager / Member / Managing Member) of _____ LLC, a limited liability company, personally appeared before me this day and acknowledged that by authority duly given and as the act of the limited liability company the foregoing Grant of Easement was signed in its name by him or her in such capacity.

Witness my hand and official seal this the 9th day of August, 2021.
[NOTARY SEAL]

Sign: _____
Print: _____
My commission expires: _____

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WORK SESSION

September 20, 2021

7:00 p.m.

The Perquimans County Board of Commissioners Work Session on September 20, 2021 was cancelled.

September 27, 2021

Tax Refunds: (Perquimans County)

Scott Charles Gray \$115.45
Vehicle sold; 8-month refund.
Account#: 52844608

Faye Nicholas \$308.51
Over payment of prepayments.
Account#: 208565

Martha Lamb \$204.21
Over payment of prepayments.
Account#: 312760

Tax Releases: (Perquimans County)

Elliott & Grace Overman \$214.27
Boat & motor listed in error.
Account#: 229120

John & Regina Mosher \$913.48
Senior discount was applied to the
wrong parcel. Has been applied to the
owner's correct parcel.
Account#: 430175

James & Mary Bennett \$197.33
Did not receive the senior discount.
Account#: 0256761

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 9-7-21

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Sharon Linette Twine-Goodwin SOC. SEC. NO.:
POSITION: Admin. Assistant DEPT.: Sheriff's Office

◆ NEW EMPLOYEE EFFECTIVE DATE: 9/20/2021
GRADE: 60 STEP: 1 SALARY: \$28,599
ENDING DATE OF PROBATIONARY PERIOD: 9/19/2021

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
Date _____ GRADE: _____ STEP: _____ SALARY: _____

DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date _____

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date _____ GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

Sharon Goodwin

COUNTY MANAGER APPROVAL

Frank Death

DATE: 9-7-21

DATE: 9/26/21

FINANCE OFFICER

DATE: _____

EMPLOYMENT ACTION FORM DATE SUBMITTED: _____

COUNTY OF PERQUIMANS
STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Maribeth Harris SEC. NO.: _____
POSITION: Water Clerk I DEPT.: Water Department

NEW EMPLOYEE EFFECTIVE DATE: 10/01/2021
GRADE: 61 STEP: 9 SALARY: \$36,327
ENDING DATE OF PROBATIONARY PERIOD: 10/01/2022

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION
YEAR 1 2 3 4 (CIRCLE)

 Date DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

 Date DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

 Date DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

 Date RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION COUNTY MANAGER APPROVAL
[Signature] *[Signature]*
DATE: 9/13/21 DATE: 9/20/21

FINANCE OFFICER _____
DATE: _____

EMPLOYMENT ACTION FORM _____ DATE SUBMITTED: _____

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Virginia White SOC. SEC. NO.: _____
POSITION: Housekeeping Assistant DEPT.: Buildings & Grounds

NEW EMPLOYEE EFFECTIVE DATE: _____
GRADE: _____ STEP: _____ SALARY: _____
ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: 54 STEP: 3 SALARY: \$23,060

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
Date GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
Date GRADE: _____ STEP: _____ SALARY: _____

9/10/2021 DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Mark Heath

DATE: _____ DATE: 9/28/21

FINANCE OFFICER _____

DATE: _____

RE: Resignation

Jonathan Nixon <jnixon@perquimanscountync.gov>

Fri 9/10/2021 5:14 PM

To: tyler.spruce@gmail.com <tyler.spruce@gmail.com>

Cc: Frank Heath <frankheath@perquimanscountync.gov>; Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>; AdminEMS <adminems@perquimanscountync.gov>

Tyler,

We are unfortunately in receipt of your resignation and can only wish you the best in your new role as a mother. If you decide later to return to EMS, please think of us first.

Have a great weekend,

Jonathan A. Nixon, Director
Perquimans County Emergency Services
911 Communications – EMS - Emergency Management
159 Creek Drive - PO Box 563
Hertford, NC 27944
252-426-5646 Ext 105
252-426-1875 Fax
252-331-9817 Cell

Perquimans County's Vision: To be a community of opportunity in which to live, learn, work, prosper, and play.

-----Original Message-----

From: Tyler Spruce <tyler.spruce@gmail.com>

Sent: Wednesday, September 8, 2021 7:57 PM

To: Jonathan Nixon <jnixon@perquimanscountync.gov>

Subject: Resignation

Jonathan,

Per our conversation on August 30, 2021 I will be stepping into my role as a mother and stepping back from EMS. Please accept this letter as my formal notice of resignation from Perquimans County EMS effective September 30, 2021. I look forward to serving the citizens of Perquimans County again in the future, but family comes first at this time. Thank you for the opportunity to serve under great leadership and beside amazing technicians!

Mrs. Tyler L. Watson BSN, RN, CEN, Medic
252-312-1043

tyler.spruce@gmail.com

Jerry Newell
101 Flint Trail
Elizabeth City, NC 27909

September 22, 2021

Jonathan Nixon, Director
Perquimans County Emergency Services
P.O. Box 563
Hertford, NC 27944

Dear Director Nixon,

It has been with great honor that I have served with Perquimans County Emergency Services over the past several years. It is with regret though, that I must tender my resignation from its EMS Division effective August 31, 2021. Limited available time has made it difficult for me to find the time to dedicate to your part time roster; therefore, I feel that this tough decision is in my best interest.

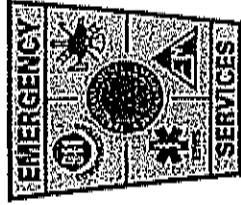
Again, thank you and Perquimans County for the opportunity to serve!

Sincerely,



Jerry Newell

Jerry Newell



PERQUIMANS COUNTY EMERGENCY SERVICES

P.O. Box 563 - 159 Creek Drive - Hertford, NC 27944
(252) 426-5646 Phone - (252) 426-3306 Fax

Jonathan A. Nixon, Emergency Services Director

Tiffany Haynes
110 Hope Drive
Hertford, NC 27944

September 20, 2021

Ms. Haynes,

This letter is to inform you that according to employee expectations as outlined in Perquimans County Emergency Services SOG 001- Employee and Volunteer Expectations you have not met the following:

Section 2. Scheduling

E. Part-time staff members are in integral and important component of Perquimans County Emergency Services. For this reason, part-time staff are required to work a minimum of 6 shifts every 90 days. Some of these shifts can be substituted for volunteer work with the Perquimans Water Rescue Team or other volunteer opportunities as approved by the Emergency Services Director.

According to our records you have not submitted any time for scheduling with the 911 Communications Division since May 2021. You have failed to communicate with us regarding your intentions, therefore we are removing you from Perquimans 911 Communications roster. Your past service to the 911 Communications Division is appreciated. At this time, you will remain on the roster with the Perquimans EMS Division. Your 911 Communications uniforms and headset, and ID badge should be returned immediately.

Regards,


Jonathan Nixon, Director
Perquimans Emergency Services

- c. Frank Heath, County Manager
911 Shift Supervisors
EMS Shift Supervisors/Compliance Officer
Mary Hunnicutt, Human Resources

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Sept 30, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Denise Stallings
POSITION: Income Maintenance Tech
SOC.: SEC. NO.: 5515
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE: October 27, 2021

GRADE: 59 STEP: SALARY: \$ 13.00 per hour
THIS IS A PART TIME TEMPORARY POSITION.

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
Date

GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP
RAISE. (YEAR 2 3 4)

GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP/MERIT RAISE:

Date: GRADE: STEP: SALARY: \$

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Suzan Chaney

Mark Heath

DATE: SEPTEMBER 30, 2021

DATE: 9/30/21

FINANCE OFFICER

DATE: _____

PERQUIMANS COUNTY
DEPARTMENT OF SOCIAL SERVICES

P.O. BOX 107
Hertford, North Carolina 27944

SOCIAL SERVICES BOARD

Terissa J. Blanchard, Chair
Brenda Dillard
Charles Woodard

252-426-7373 – FAX 426-1240

DIRECTOR
Susan M. Chaney

MEMORANDUM

Date: September 30, 2021

To: Frank Heath, County Manager
Tracy Mathews, County Finance

From: Susan Chaney, Social Services Director *Susan Chaney*

Subject: Energy Worker

Ms. Denise Stallings will return to work with the Perquimans County Department of Social Services again this year as a Part-Time Temporary Employee. She will be in the Energy unit, working with the Low Income Energy Assistance Program, Crisis Intervention Program and Low Income Household Water Assistance Program. She will begin employment on October 27, 2021 and end on or about January 18, 2021.

If you have any questions, please don't hesitate to contact me.

Perquimans County's Vision
To be a community of opportunity in which to live, learn, work, prosper and play.

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Sept 22, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Sandi Lorensen SOC.: SEC. NO.:
POSITION: Income Maintenance Caseworker II DEPT.: Social Services
Adult Medicaid

EMPLOYEE EFFECTIVE DATE:

GRADE: STEP: SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
Date

GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP
RAISE: (YEAR 2 3 4)

GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP/MERIT RAISE:

Date: OCTOBER 1, 2021 GRADE: 63 STEP: 1 SALARY: \$ 32,636.00

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN GRADE AND SALARY LISTED ABOVE BASED ON HER COMPLETION OF THE WORK AGAINST REQUIREMENT PER OFFICE OF STATE HUMAN RESOURCES. SHE IS FULLY QUALIFIED AS AN INCOME MAINTENANCE CASEWORKER II.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Suzanne Chaney

Mark Scott

DATE: SEPTEMBER 22, 2021

DATE: 9/23/21

FINANCE OFFICER

DATE:

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Sept 22 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Diane Murray
POSITION: Income Maintenance Supervisor II
Family & Children's Medicaid
SOC.: SEC. NO.:
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE:

GRADE: STEP: SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
Date

GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP
RAISE. (YEAR 2 3 4)

GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP/MERIT RAISE:
Date: OCTOBER 1, 2021 GRADE: 67 STEP: 5 SALARY: \$ 42,908.00

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Suzan M Chaney

March Heath

DATE: SEPTEMBER 22, 2021

DATE: 9/23/21

FINANCE OFFICER

DATE:

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Sept 22, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Denise Stallings
POSITION: Income Maintenance Caseworker II
Family & Children's Medicaid
SOC.: SEC. NO.:
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE:

GRADE: STEP: SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
Date

GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP

RAISE: (YEAR 2 3 4)

GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP/MERIT RAISE:
Date: OCTOBER 1, 2021 GRADE: 63 STEP: 2 SALARY: \$ 33,453.00

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Suzan M Chaney

Frank Heath

DATE: SEPTEMBER 22, 2021

DATE: 9/23/21

FINANCE OFFICER

DATE:

EMPLOYMENT ACTION FORM

DATE SUBMITTED: September 27, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: William Tutwiler SOC. SEC. NO.: _____

POSITION: EMS Full-Time Paramedic DEPT.: EMS

NEW EMPLOYEE EFFECTIVE DATE: _____

GRADE: _____ STEP: _____ SALARY: _____

ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
Date _____ GRADE: _____ STEP: _____ SALARY: _____

DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date _____

X 10/1/2021 RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.

Date _____ GRADE: 70 STEP: 5 SALARY: \$23.54 / hour

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION _____ COUNTY MANAGER APPROVAL _____

[Signature] *[Signature]*

DATE: 9/27/21 DATE: 9/28/21

FINANCE OFFICER _____

DATE: _____

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS

GENERAL FUNDS

NO. 5

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 4th DAY OF OCTOBER, 2021, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2021 - 2022 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	State Grants - Social Services	17,540	
10-610-201	DSS-FNS CAA-ARPA	17,540	
EXPLANATION: To amend FY 21/22 budget to include additional FNS funding as awarded to be used for FNS salaries.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 4th DAY OF OCTOBER, 2021.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 4th DAY OF OCTOBER, 2021.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS

NO. 6

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 4th DAY OF OCTOBER, 2021, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2021 - 2022 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	State Grants - Social Services	14,020	
10-610-198	Low Income Energy Ass't (LIEAP)	14,020	
EXPLANATION: To amend FY 21/22 budget to include additional LIEAP funds as awarded by the state.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 4th DAY OF OCTOBER, 2021.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 4th DAY OF OCTOBER, 2021.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS

NO. 7

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 4th DAY OF OCTOBER, 2021, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2021 - 2022 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	State Grants - Emergency Management	12,920	
10-530-333	Performance Grant - Emergency Management	12,920	
EXPLANATION: To amend FY 21/22 budget to include additional EMPG funds as awarded by the state.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 4th DAY OF OCTOBER, 2021.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 4th DAY OF OCTOBER, 2021.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS

NO. 8

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 4th DAY OF OCTOBER, 2021, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2021 - 2022 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-335-000	Miscellaneous Revenue	1,000	
10-530-332	Supplies - EM and FM	1,000	
EXPLANATION: To amend FY 21/22 budget to include additional FM funding as awarded in FY20/21 to be used for FM supplies for Fire Prevention Week.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 4th DAY OF OCTOBER, 2021.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 4th DAY OF OCTOBER, 2021.

 Chairman, Board of Commissioners

 Finance Officer

RE: Tourism Development Authority - Hertford Representative

Manager <manager@townofhertfordnc.com>

Sat 9/25/2021 12:42 PM

To: Mary Hunnicutt

The Council re-appointed Jerry Mimplitsch at their special call meeting on September 23, 2021.

Pamela Hurdle

Town Manager

114 W. Grubb Street ~PO Box 32 ~ Hertford, NC 27944

P(252) 426-1969 ~ F(252) 426-7060

manager@townofhertfordnc.com

www.townofhertfordnc.com

Perquimans County, NC

From: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>

Sent: Friday, September 24, 2021 4:30 PM

To: Manager <manager@townofhertfordnc.com>

Subject: Re: Tourism Development Authority - Hertford Representative

Pam, were you able to get this reappointment approved? I will need some letter of recommendation by Tuesday, September 28th, so that I can place it on my October agenda.

Thanks and have a great weekend!

Mary

From: Manager <manager@townofhertfordnc.com>

Sent: Friday, August 27, 2021 10:56 AM

To: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>

Subject: RE: Tourism Development Authority - Hertford Representative

Ok I'll put it on our September agenda

Pamela Hurdle

Town Manager

114 W. Grubb Street ~PO Box 32 ~ Hertford, NC 27944

P(252) 426-1969 ~ F(252) 426-7060

manager@townofhertfordnc.com

www.townofhertfordnc.com

Perquimans County, NC

From: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>

Sent: Friday, August 27, 2021 10:41 AM

To: Manager <manager@townofhertfordnc.com>

Subject: Tourism Development Authority - Hertford Representative

Pam, I am giving you a heads up so that you can cover this during your September meeting. The following individual's term is due to expire on 9/30/2021:

NAME	COMMITTEE	TERM	EXP DATE
Mimplitsch, Jerry	Tourism Development Authority (Hertford appointee)	2 yrs.	10/31/2021

As soon as you get direction from your Town Council as to his appointment, please let me know so that I can add it to my October agenda.

Thank you for your assistance in this matter.

Mary P. Hunnicutt, Clerk to the Board

Perquimans County

P.O. Box 45

Hertford, NC 27944

Phone: (252) 426-8484

Fax: (252) 426-4034

E-Mail: mary@perquimanscountync.gov

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.



**PERQUIMANS COUNTY
BOARD OF COMMISSIONERS**

WALLACE E. NELSON
CHAIRMAN
FONDELLA A. LEIGH
VICE CHAIR
JOSEPH W. HOFFLER
T. KYLE JONES
ALAN LENNON
CHARLES WOODARD
W. HACKNEY HIGH, JR.
COUNTY ATTORNEY

P.O. BOX 45
HERTFORD, NORTH CAROLINA 27944
TELEPHONE: 1-252-426-7550

MARY P. HUNNICUTT
CLERK TO BOARD
W. FRANK HEATH, III
COUNTY MANAGER

MEMORANDUM

TO: County Commissioners
Hackney High, Jr., County Attorney
All Department Heads:

Tax	Veterans Services	Emergency Medical Services
Finance	Inspections	Senior Citizens
Register of Deeds	Board of Elections	Water Department
Sheriff	Extension	Buildings & Grounds
Social Services	County Manager	
Soil Conservation	Recreation	

FROM: Casey Winn, Human Resources

DATE: September 16, 2021

RE: 2022 HOLIDAY SCHEDULE

Below is the holiday schedule for the year 2022. Please distribute to your department. If you have any questions, please let me know.

2022 HOLIDAY SCHEDULE		
HOLIDAY	OBSERVANCE DATE	DAY OF THE WEEK
New Year's Day	December 31, 2021	Friday
Dr. Martin Luther King, Jr. Day	January 17, 2022	Monday
Good Friday	April 15, 2022	Friday
Memorial Day	May 30, 2022	Monday
Independence Day	July 4, 2022	Monday
Labor Day	September 5, 2022	Monday
Veterans Day	November 11, 2022	Friday
Thanksgiving	November 24 & 25, 2022	Thursday & Friday
Christmas	December 23, 26, & 27, 2022	Friday, Monday & Tuesday

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.



Perquimans County Board of Elections

601 A South Edenton Road Street

PO Box 336

Hertford, N.C. 27944

Phone: 252.426.5598

Fax: 252.426.5068

Perquimans County Board of Elections Resolution #2021-02

WHEREAS, the Perquimans County Board of Elections (BOE) is responsible for ensuring all absentee ballots are counted;

BE IT RESOLVED that the Perquimans County Board of Elections shall meet on Tuesday, November 2, 2021, Election Day at 2:00 p.m. at **601 South Edenton Road Street, Hertford** to count absentee ballots received by the county board of elections pursuant to G.S. 163-232(b)(1).

BE IT ALSO RESOLVED that the Perquimans County Board of Elections shall meet on Monday, November 8, 2021 at 5:00 p.m. at **601 South Edenton Road Street, Hertford** if additional absentee ballots are received by the county board of elections pursuant to G.S. 163-232(b)(2).

Approved: September 7, 2021

Vera R. Marshall, Board Chair

_____, Secretary

Bobby S. Ailler, Member

Quincy B. ..., Member

Victoria Butler, Member

**2021 MEMORANDUM OF PARTICIPATION (MOP)
FOR A FULL VALUATION OF THE
OTHER POSTEMPLOYMENT BENEFITS (OPEB)**

EMPLOYER NAME: Perquimans County

UNIT'S LGERS I.D. NUMBER(S) (for pension purposes – not LEO SSA): 97201

MAILING ADDRESS: P.O. Box 45

CITY: Hertford ZIP CODE: 27944

NAME OF REPORT RECEIPT: Mr. & Ms. (choose one) Tracy Mathews

PHONE #: (252) 426-8484 TITLE: Finance Officer

E-MAIL ADDRESS: tracymathews@perquimanscountync.gov

On behalf of the employer noted above, we have agreed to engage Cavanaugh Macdonald Consulting, LLC to perform a GASB 74 actuarial valuation of the employer's OPEB Plan. I understand that *we will be billed directly by Cavanaugh Macdonald Consulting, LLC* and a copy of the actuarial report will be e-mailed to the person listed above by Cavanaugh Macdonald Consulting. I understand the fee structure is as follows:

GASB No. 74/75 Valuations	
Base Fee	Base Fee
▪ Less than 20 total active and retired participants	\$5,000
▪ 20-49 total active and retired participants	\$6,500
▪ 50-99 total active and retired participants	\$7,800
▪ 100 or more total active and retired participants	\$8,500
▪	+ Plus +
Per Participant Fee	
▪ Less than 50 total active and retired participants	\$5.00
▪ 50-99 total active and retired participants	\$4.50
▪ 100-249 total active and retired participants	\$3.25
▪ 250-499 total active and retired participants	\$2.75
▪ 500 or more total active and retired participants	\$2.50

Interested employers must return this 2021 Memorandum of Participation indicating their desire to participate along with all requested data as outlined on the following page. In order to complete the report in advance of your June 30, 2022 financial report, we need to receive **all requested information no later than October 31, 2021.**

If (1) your plan is not a single employer, defined benefit plan or (2) if your plan has discretely presented component units or (3) if your plan has a special funding situation, additional fees will apply. Please contact us for a fee quote.

Additional fees may also apply if information is not provided in the requested format and/or time is accrued answering auditor questions.

Authorized Signature _____ Signed this _____ day of _____, 20__

Should you have questions regarding the information requested in this letter, please contact the OPEB Team via email at NCOPEB@CavMacConsulting.com or via phone at (678) 388-1700.

INFORMATION COLLECTION CHECKLIST FOR OPEB REQUEST

EMPLOYER NAME: Perquimans County
 UNIT'S RETIREMENT SYSTEM (LGRS) I.D. NUMBER(S): 97201

The June 30, 2021 OPEB valuation will be the basis for June 30, 2022 financial disclosure.

Please provide a completed copy of this checklist to indicate the items being sent and the work being requested. This will help us verify receipt of all information and to be sure nothing was lost in transit. Check the boxes below to indicate which items are included in this submission. If multiple submissions are needed because some of the information is not immediately available, please provide an updated checklist with each submission.

Will you need additional information related to a split of the liabilities, OPEB expense or proportionate share amounts for the component units. Additional fees will apply based on our hourly rates.

- Yes – Be sure to provide the fund for each member (active and retired) on the census data.
 No – No additional information is needed.

Executed 2021 Memorandum of Participation (MOP)

Details regarding the required items listed below can be found in the “Memorandum and Explanation of Items Requested” document.

- (1a) Active Data as of June 30, 2021 (including SSN for each record or NCLGERS Person ID for each record) in an encrypted/protected Excel file. Note that the NCLGERS data file will be used to supplement the information you provide.
- (1b) Retiree Data as of June 30, 2021 (including SSN for each record or NCLGERS Person ID for each record) in an encrypted/protected Excel file
- (2a) A copy of the OPEB plan provisions related to the plan is included with the submission.
- (2b) Have the OPEB plan provisions changed since the prior valuation?
 Yes – Please provide the new plan provision information detailing the new OPEB plan benefit eligibility conditions and/or cost-sharing information.
 No – We will use the same OPEB plan provisions summarized in your last report.
- (3) Medical coverage summaries (co-pays, deductibles, etc.) for the most recent 2 years
- (4) Premium rates and the effective dates for the most recent 2 years for each benefit, coverage tier and group
- (5) Please refer to item 5 in the “Memorandum and Explanation of Items Requested” document for an explanation of fully-insured and self-insured benefits. Check the appropriate boxes below for your plan.
- For Pre-Medicare: Fully Insured Self-insured
 Other, please explain: _____
- For Medicare: Fully Insured Self-insured
 Other, please explain: _____

INFORMATION COLLECTION CHECKLIST FOR OPEB REQUEST
(CONTINUED)

- (6) Plans with self-insured benefits must provide claims experience, enrollment counts by coverage tier, administrative fees and other fixed fee information. We provided a template for your use in collecting the claims experience information as an attachment in the data request email. Email us at NCOPEB@CavMacConsulting.com if you need another copy. If the template is not fully completed, additional information may be requested and delays may occur. Also provide a copy of the most recent Administrative Service Only (ASO) funding rates for each plan option. An example of the ASO rates is included on the template. The ASO rates are usually provided by your administrator.
- (7a) Claims and/or premiums paid for the measurement period July 1, 2020 - June 30, 2021. We provided a template for your use in collecting the claims experience information as an attachment in the data request email. Email us at NCOPEB@CavMacConsulting.com if you need another copy. If the template is not fully completed, additional information may be requested and delays may occur.
- (7b) The calculation of OPEB Expense includes the "Administrative Cost" for the year. The Administrative Cost reported for this item, if you choose to report any, should be those costs not associated with the direct payment of benefits and not paid from an OPEB trust. Administrative Costs may include professional fees (trust fees, audit fees, actuarial fees, etc.), associated with the administration of the OPEB plan. Note that expenses booked elsewhere or paid from an OPEB trust should not be included below (to avoid double counting of such expenses). What amount should be included in the OPEB expense?
\$ 0 (enter \$0 or the amount we should use -- if left blank, we will assume \$0)
- (7c) Do you have or plan to have OPEB assets?
- Does the Employer have assets in a qualified GASB OPEB funding vehicle (i.e., a Trust or Trust like arrangement for the sole purpose of providing OPEB benefits for retirees that cannot be used to pay active health care costs or any other benefits) as of June 30, 2021? Yes No (choose one)
 - If there were no OPEB assets as of June 30, 2021, does the Employer plan to establish OPEB assets in a qualified GASB OPEB funding vehicle by June 30, 2022? Yes No N/A (choose one)
- (8a) Provide a copy of the most recent actuarial report for the OPEB plan if it was not prepared by Cavanaugh Macdonald Consulting.
- (8b) Provide most recent Audited Financial Report (or CAFR) providing OPEB disclosure information
 Our fiscal year end is 6/30 (i.e., 6/30)
- (8c) Provide the name, phone number and email address of the person to contact should any questions arise regarding the data submitted.

Name: Tracy Mathews Phone: (252) 426-8484

E-mail: tracymathews@perquimanscountync.gov

FK
&
Associates, LLC

PO Box 30872

Greenville, NC 27833

Tel. 252-215-0655

Fax 252-215-0755

E-mail: fkassociatesnc@gmail.com

**PROVIDERS OF COST-EFFECTIVE, FOCUSED CUSTOMER SERVICE,
COMMERICAL CLEANING AND FACILITY MAINTENANCE SERVICES**

**A FACILITY MAINTENANCE SERVICES
CONTRACT PROPOSAL
For The
PERQUIMANS COUNTY
Department of Social Services**

Hertford, North Carolina

TABLE OF CONTENTS

1.0 COMPANY PROFILE
2.0 MANAGEMENT TEAM
3.0 SPECIFICATIONS
4.0 PRICING
5.0 SERVICE AGREEMENT

1.0) COMPANY PROFILE

MISSION STATEMENT

To provide cost-effective janitorial service and facility maintenance for commercial clients by creating a partnership that provides optimal value to our customers while promoting organizational growth and financial stability.

BACKGROUND

FK & Associates was established in August 2002. The company has maintained a positive net profit with an excellent credit history for many years.

WHAT MAKES FK & ASSOCIATES UNIQUE?

FK & Associates provides values not offered by other companies:

- A talented, experienced, cross functional management team
- Consistent programs with a single point of contact that create time and task efficiency for our customers
- Financial strength, commitment, experience, and expertise to support programs
- A true partnership with each client to ensure goals and standards are met
- Commercial Customer experience across North Carolina

It is important that you know the primary values that we encourage within the company:

- A close relationship with our customers. Customer satisfaction is our primary focus, the top priority of every employee, and the purpose of every job. Attentiveness, initiative, proactive effort, quick response, and teamwork applied to service and the resolution of problems is mandatory and fully supported throughout the company.
- A positive relationship with our suppliers and our employee service partners. This relationship is based on respect and fair treatment encouraging personal and professional growth and enabling them to support our commitments.
- Commitment to a high level of ethical conduct and moral standards.
- Recruitment and retention of "best in class" employees that have a solid work history.
- Our expanded capability, our people, and our commitment to service excellence are FK & Associates platform for continued stability and profitable growth in the commercial cleaning and facility maintenance business.

QUALITY MEASUREMENTS

Our system of evaluation has been developed to monitor the quality and professionalism of our cleaning, our service workers, and our management.

Management will conduct scheduled and un-scheduled visits of the work site in an effort to:

- Perform Site Survey
- Meet with key contacts to establish and maintain continuous improvement initiatives
- Address concerns and training issues on-site and put plans in motion within a 24-hour time frame to correct more urgent concerns
- Assess the condition of cleaning equipment and the supply of cleaning products and conduct mechanical, electrical, and chemical safety inspections.
- Discuss and schedule requested project work in a timely manner and at the convenience of the customer
- Assess building security procedures and compliance

EMPLOYEE SERVICE PARTNERS

Our employees will conform to all policies and expectations agreed upon by our customers and FK & Associates. These issues include staffing specifications and job-specific procedures, **liability and worker's compensation insurance, bonding, chemical use, provisions for expendable products and equipment, alcohol and drug testing, criminal background checks**, and any other policies and procedures as outlined in the customer contract with FK & Associates

2.0) MANAGEMENT TEAM

KEY MANAGEMENT PERSONNEL

FK & Associates is proud of our Management Team. The team is a fine example of the concepts that we stress in our customer service philosophy.

In providing top level service, the need for prompt and professional service cannot be underestimated. At FK & Associates our entire team is structured to deliver that kind of response- this delivery system is called Total Management Response. To help support and maintain a focused and effective delivery team for our clients, FK provides a number we can be reached 24/7. The customer will speak with a management specialist who can answer questions and respond to problems quickly. Total Management Response is more than a phone number; it is a company-wide philosophy reinforced by our entire group - from our service delivery teams to our president.

A short synopsis of our key management personnel is as follows:

ANNE DALE

PRESIDENT/OWNER

Mrs. Dale has enjoyed success in the business world with operations in farming, real estate development, timber sales, private sales, private security and of course custodial cleaning services at an operational level.

Mrs. Dale is the President and principal owner of FK & Associates, LLC a woman owned and operated business in the State of North Carolina.

SYLVIA THOMAS

VICE PRESIDENT OF OPERATIONS

Ms. Thomas has over 38 years of professional experience including several years in the judicial court system and 23 years of management experience involving the sales and service of timber harvesting equipment. Responsibilities included human resources, purchasing, sales and customer service which covered areas of Virginia, South Carolina and North Carolina. Sylvia has a degree in Business Management.

Misty R. Leary

ACCOUNT MANAGER

Ms. Leary has 18 years of extensive sales & service experience. She has a broad knowledge of maintenance products and maintenance services. FK considers it a privilege to have Ms. Leary as a team member and provide our clients with the attention and support required to maintain a well-established relationship.

SPECIFICATIONS:

3.1) Daily Services

3.1.1 Floors:

Hard Surface: sweep and mop as needed.

Carpets: Vacuum as needed.

Break Room – Kitchen - Bathrooms: mop daily.

3.1.2 Rest Rooms

Fixtures: Clean and sanitize.

Mirrors: Clean with a glass cleaner.

Pipes and Fittings: Clean and Polish

Partitions and Walls: Clean as required.

Towel, Tissue, Soap Dispensers: Refill and clean as required

3.1.3 Waste Receptacles:

All trash cans emptied and replace with trash can liner.

3.1.4 Dusting:

Desk, filing cabinets, bookcases, chairs, tables as needed.

3.1.5 Break Room: (Or Kitchen Area)

Kitchen Sink: Clean as required (if free of dishes)

Countertop, Tables, and Chairs: Damp wipe with prescribed cleaner.

3.1.6 Glass:

Entrance Doors: Clean daily

3.2) Monthly Services

3.2.1 Dusting: Baseboards, chair rails, picture frames, windowsills

3.3) Security

3.5.1) Access Times: Cleaning is to begin after hours Monday through Friday. Friday clean will be Friday night or over the weekend which allows for more detailing time.

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4.0) PRICING

This monthly charge is based on the contractor, FK & Associates, providing the labor, chemicals, and equipment to perform the custodial services.

Pricing as follows:

<u>Physical Address</u>	<u>Monthly Service Rate</u>
103 Charles St.	\$750.00 for 5x per week service

4.1) Additional Services-Extra Work, REQUEST ONLY.

1. Strip and Wax VCT - Quoted Upon Request
2. Machine Scrubbing of Hard Surface Tile - Quoted Upon Request
3. Clean Carpets - Quoted Upon Request
4. Window Cleaning Exterior and/or Interior - Quoted Upon Request
5. Emergency Services - Quoted Upon Request
6. Upholstery Cleaning - Quoted Upon Request

5.0) SERVICE AGREEMENT

This agreement entered into between **FK & ASSOCIATES, LLC, Greenville, NC** and the **PERQUIMANS COUNTY DEPARTMENT OF SOCIAL SERVICES, HERTFORD, NC** in consideration of mutual promises and covenants contained herein and for other good and valuable considerations, it is agreed as follows:

That beginning _____, **FK & ASSOCIATES, LLC** agrees to:

- Provide services as defined in attached cleaning specification.
- Perform all work on schedule except when prevented by strike, ACT OF GOD, accident or other circumstances beyond their control.
- Furnish labor, equipment and chemicals necessary to satisfactorily fulfill this agreement.
- **Maintain Worker's Compensation, Bodily Injury and Property Damage Liability Insurance for the duration of this agreement.**

And PERQUIMANS COUNTY DEPARTMENT OF SOCIAL SERVICES agrees to:

- Pay for the monthly service rendered at the rate of **\$750.00 per month for 5 X per week** custodial cleaning service.
- Pay for any additional service beyond the agreed specifications.
- Notify FK & ASSOCIATES, LLC of any additions to or changes in furnishings or floor coverings.
- Provide FK & ASSOCIATES, LLC with sufficient storage space, adequate water, trash disposal facilities, plumbing and electrical facilities for use in completing the service.
- Provide all paper products, trash can liners, hand soap.
- Not to solicit FK & ASSOCIATES, LLC employees for employment during the term of the agreement.
- Payment terms, NET 10 days.

IT IS AGREED that this service agreement shall continue for a period of one year, but may be terminated by either party giving 30 days written notice to the other; that this agreement contains all understandings and confirms all promises and stipulations.

FK & ASSOCIATES LLC
PO Box 30872
Greenville, NC 27833

PERQUIMANS COUNTY DEPT. OF
SOCIAL SERVICES
103 Charles St.
Hertford, NC 27944

By: _____

By: _____

FK
&
Associates, LLC

PO Box 30872

Greenville, NC 27833

Tel. 252-215-0655

Fax 252-215-0755

E-mail: fkassociatesnc@gmail.com

**PROVIDERS OF COST-EFFECTIVE, FOCUSED CUSTOMER SERVICE,
COMMERICAL CLEANING AND FACILITY MAINTENANCE SERVICES**

**A FACILITY MAINTENANCE SERVICES
CONTRACT PROPOSAL**
For The
**PERQUIMANS COUNTY
E.M.S. Building**

Hertford, North Carolina

TABLE OF CONTENTS

1.0 COMPANY PROFILE

2.0 MANAGEMENT TEAM

3.0 SPECIFICATIONS

4.0 PRICING

5.0 SERVICE AGREEMENT

1.0) COMPANY PROFILE

MISSION STATEMENT

To provide cost-effective janitorial service and facility maintenance for commercial clients by creating a partnership that provides optimal value to our customers while promoting organizational growth and financial stability.

BACKGROUND

FK & Associates was established in August 2002. The company has maintained a positive net profit with an excellent credit history for many years.

WHAT MAKES FK & ASSOCIATES UNIQUE?

FK & Associates provides values not offered by other companies:

- A talented, experienced, cross functional management team
- Consistent programs with a single point of contact that create time and task efficiency for our customers
- Financial strength, commitment, experience, and expertise to support programs
- A true partnership with each client to ensure goals and standards are met
- Commercial Customer experience across North Carolina

It is important that you know the primary values that we encourage within the company:

- A close relationship with our customers. Customer satisfaction is our primary focus, the top priority of every employee, and the purpose of every job. Attentiveness, initiative, proactive effort, quick response, and teamwork applied to service and the resolution of problems is mandatory and fully supported throughout the company.
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And PERQUIMANS COUNTY EMS agrees to:

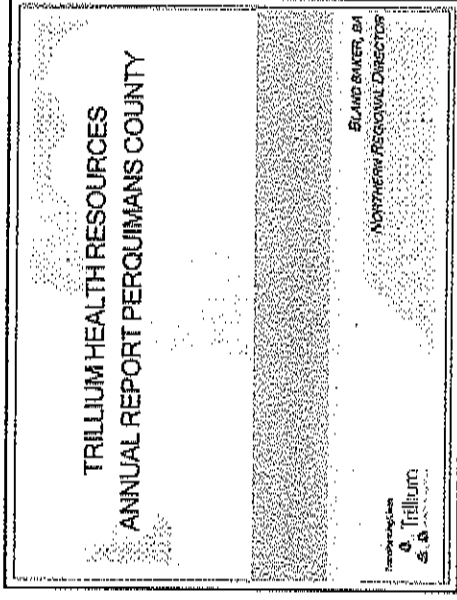
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FK & ASSOCIATES LLC
PO Box 30872
Greenville, NC 27833

PERQUIMANS COUNTY EMS
159 Creek Dr.
Hertford, NC 27944

By: _____ By: _____



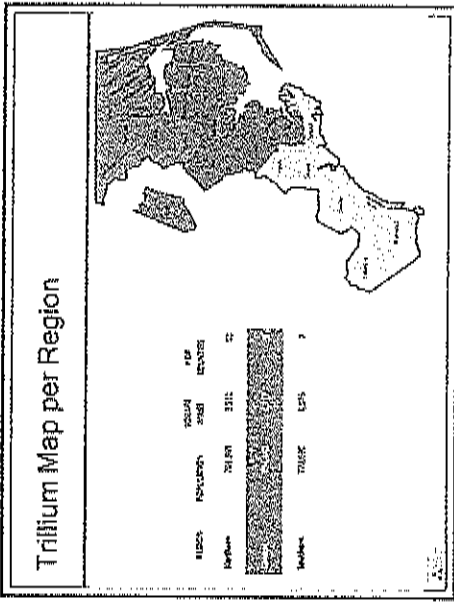
TRILLIUM UPDATE

Trillium's mission: Transforming lives and building community well-being through partnership and proven solutions.

- Who We Are
- Medicaid Transformation Changes
- Organizational changes- Call centers, Contracts, Care Management
- COVID-19 Response
- County Data

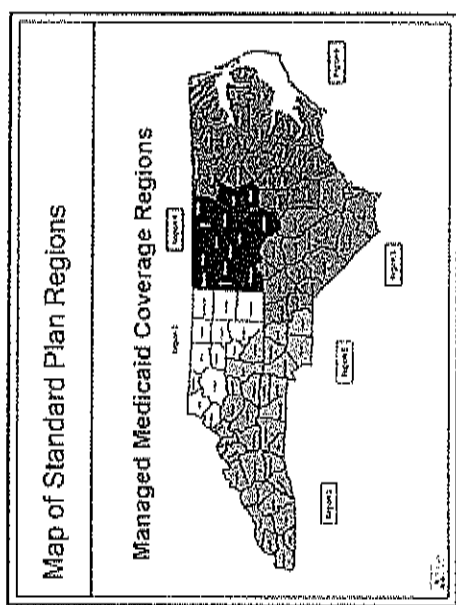
Who We Are - Numbers

- 26 Counties
- 1,469,101 total population
- 266,000 Medicaid Eligible
- Served 58,452 individuals from mild to severe mental health needs
 - 70% with MH needs
 - 20% with SUD
 - 10% with IDD
- Approximately 500 Providers
- \$475,921,857.00 spent on services last year
- Smallest County- Tyrrell 3,665- Largest County -New Hanover 232,274
- Cover over 12,000 square miles



Medicaid Transformation- Standard Plans

- Standard Plan- 5 companies were awarded
 - Amerihealth Caritas NC Inc.
 - Blue Cross Blue Shield of NC
 - UnitedHealthcare of NC Inc.
 - WellCare of NC Inc.
 - Carolina Complete Health- covers regions 3, 4 and 5
- These Plans will be managing the mild to moderate Medicaid behavioral health recipients



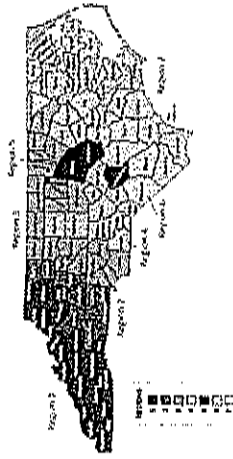
Medicaid Transformation Standard Plans
continued:

- Standard Plan Insurance Companies Timeline:
 - March 15th through May 14th - Open Enrollment
 - May 15th - Auto enrollment
 - July 1st 2021- Standard Plans begin to serve Medicaid individuals with Low to Moderate needs

Medicaid Transformation Tailored Plan:

- 5-7 Managed Care Organizations- NCACC recommended the current LME/MCO map
- Managing the high risk/high cost individuals with mental health, developmental disabilities and substance use
- DHHS released the RFA on November 13th 2020
- Managing the whole person- both physical health and behavioral health

Behavioral Health I/DD Tailored Plan Regions



The map displays the state of Virginia divided into several regions: Region 1 (Northwest), Region 2 (Northern Piedmont), Region 3 (Central Piedmont), Region 4 (Southwest Piedmont), Region 5 (Southwest), Region 6 (Southwest), Region 7 (Southwest), Region 8 (Southwest), Region 9 (Southwest), Region 10 (Southwest), Region 11 (Southwest), Region 12 (Southwest), Region 13 (Southwest), Region 14 (Southwest), Region 15 (Southwest), Region 16 (Southwest), Region 17 (Southwest), Region 18 (Southwest), Region 19 (Southwest), Region 20 (Southwest), Region 21 (Southwest), Region 22 (Southwest), Region 23 (Southwest), Region 24 (Southwest), Region 25 (Southwest), Region 26 (Southwest), Region 27 (Southwest), Region 28 (Southwest), Region 29 (Southwest), Region 30 (Southwest), Region 31 (Southwest), Region 32 (Southwest), Region 33 (Southwest), Region 34 (Southwest), Region 35 (Southwest), Region 36 (Southwest), Region 37 (Southwest), Region 38 (Southwest), Region 39 (Southwest), Region 40 (Southwest), Region 41 (Southwest), Region 42 (Southwest), Region 43 (Southwest), Region 44 (Southwest), Region 45 (Southwest), Region 46 (Southwest), Region 47 (Southwest), Region 48 (Southwest), Region 49 (Southwest), Region 50 (Southwest), Region 51 (Southwest), Region 52 (Southwest), Region 53 (Southwest), Region 54 (Southwest), Region 55 (Southwest), Region 56 (Southwest), Region 57 (Southwest), Region 58 (Southwest), Region 59 (Southwest), Region 60 (Southwest), Region 61 (Southwest), Region 62 (Southwest), Region 63 (Southwest), Region 64 (Southwest), Region 65 (Southwest), Region 66 (Southwest), Region 67 (Southwest), Region 68 (Southwest), Region 69 (Southwest), Region 70 (Southwest), Region 71 (Southwest), Region 72 (Southwest), Region 73 (Southwest), Region 74 (Southwest), Region 75 (Southwest), Region 76 (Southwest), Region 77 (Southwest), Region 78 (Southwest), Region 79 (Southwest), Region 80 (Southwest), Region 81 (Southwest), Region 82 (Southwest), Region 83 (Southwest), Region 84 (Southwest), Region 85 (Southwest), Region 86 (Southwest), Region 87 (Southwest), Region 88 (Southwest), Region 89 (Southwest), Region 90 (Southwest), Region 91 (Southwest), Region 92 (Southwest), Region 93 (Southwest), Region 94 (Southwest), Region 95 (Southwest), Region 96 (Southwest), Region 97 (Southwest), Region 98 (Southwest), Region 99 (Southwest), Region 100 (Southwest).

Medicaid Transformation Tailored Plan
Continued

- Applications were due back to the state on Feb 2nd 2021 and we submitted ours on time
- DHHS will award the contracts on June 11th, 2021 to 5-7 MCO's
- We will have a readiness review late fall
- July 1st 2022- Begin the Tailored Plan the more Severe behavioral Health, Substance use and IDD population like we do today

What will it Look like

- Manage the whole person both Behavioral and Physical health
- Focus on the Social Determinants of Health-
 1. Transportation
 2. Housing
 3. Food Insecurity
 4. Employment
 5. Personal Safety
- Contract with every pharmacy in our 26 counties
- Contract with all primary care physicians that provide services to Medicaid consumers
- Provide Tailored Care Management

Organizational changes

- Call Centers**
 - Pharmacy
 - Provider
 - Nurse
 - Customer Call Center
- Contracts**
 - Pharmacy
 - Primary Care Offices
- Care Management**
 - Whole Person Care

Impact today

- Consumers will remain with the same services with their MCO
- We will still move forward with developing the infrastructure to serve the whole person
- Work towards contracting with pharmacies and primary care services

COVID - 19 IMPACT

- Setup a separate webpage for all of our information regarding COVID-19
- Some rate increases extended ranging from 5% - 30% to Network Providers
- Waiving Prior Authorizations
- Supplying COVID Kits to providers/consumers
- Respite for Children with IDD increased to 30 hours
- Telehealth continues to be provided when needed
- Food Delivery

COVID-19 Impact continued...

- Promoting Hope4NC
- Trillium continues remote status with office usage limited to 15% of allowed capacity
- Access to Care continues to be in operation 24 hours per day.
- <https://www.trilliumhealthresources.org/news-events-training/coronavirus-information>

Project Updates

- DSS Respite Homes
- 1200 Naloxone kits
- Hand Sanitizer stations at Playgrounds
- Racial Equity Projects- internal and external
- Safe Schools/Health Kids- online training on a variety of topics
- Crisis and Disaster Response Department

Consumers served in Perquimans County

Total Consumers served - 514

- Mental Health - 366
- Substance Use - 95
- IDD - 62

Total is unduplicated, since a single individual may receive services in more than one category

QUESTIONS?



DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
8/28/19	Deborah Black	100 Brace Avenue Apt 04	Hertford	NC	27944	(252) 455-4820	1. Community Advisory Comm. 2. Economic Improvement 3. Smart Start Board 4. Social Services Board	8/28/21
10/3/19	Guy John Simmons	105 Wando Circle Guysimmons@aol.com	Hertford	NC	27944	(978) 976-3895	1. Local Library Board	10/3/21
10/4/19	Cynthia N. Stallings	161 Wiggins Road ray_yaf@yahoo.com	Hertford	NC	27944	(252) 426-5785	1. Local Library Board	10/4/21
2/27/20	Gary Kurt Kellman	109 Christine Court gkollmann@gmail.com	Hertford	NC	27944	(201) 693-8968	1. Any where we can use him 2. he just wants to help	2/27/22
3/31/20	Dean Engelhardt	113 Christine Court dean-engelhardt@gmail.com	Hertford	NC	27944	(571) 319-2275	1. Community Advisory Comm.	3/31/22
5/20/20	Robert Neal	201 Winfall Boulevard neal.robert@mchsi.com	Hertford	NC	27944	(252) 457-5207	1. Albemarle Commission 2. Board of Adjustments 3. Citizens Advisory Board 4. Local Library Board	5/20/22
5/28/20	Amy Cooper	646 New Hope Road thespouseandi@gmail.com	Hertford	NC	27944	(252) 340-1543	1. Local Library Board	5/28/22
6/3/20	Debbie Jean Parker	304 Winfall Blvd whebeebbie@yahoo.com	Hertford	NC	27944	(252) 619-3132	1. Local Library Board	6/3/22
6/3/20	Anisha N Spellman	113 Smith Acres Road anishaspellman@pqschools.org	Hertford	NC	27944	(252) 426-5778 (252) 339-2548	1. Local Library Board	6/3/22

by Expiration Date

LIST OF VOLUNTEER APPLICATIONS

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by Expiration Date

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9/15/16	Blanchard, Tenssa J.	228 Bethany Church Road	Belvidere	NC	27919	(252) 297-2561 (252) 426-7355 (252) 339-5973	1. Social Services Board 2. Albe Hosp Board of Trustees 3. COA - Board of Trustees 4. Smart Start Board 5. Local Library Board 6. Planning Board	6/8/22
6-8-2020 - rec'd new application Keep on list	Rodney D. Lyons, Sr.	407 King Street P.O. Box 27 rlyons@pqschools.org	Hertford	NC	27944	(252) 426-7166 (252) 339-0671	1. Local Library Board	6/9/22
7/27/20	George W. Long, Jr.	436 Pender Road george19650401@gmail.com	Hertford	NC	27944	(252) 333-5125	1. Recreation Advisory Board	7/27/22
12/23/20	Connie T. Brothers	1782 Harvey Point Road ctbrothers2003@yanoo.com	Hertford	NC	27944	(252) 333-8959	1. Albemarle Commission 2. Economic Development Commission 3. Senior Citizens Advisory Board 4. Northeastern Workforce	12/23/22
12/19/18	Martina McClenney	212 Crescent Drive tonyetta_2000@hotmail.com	Hertford	NC	27944	(252) 340-6999	1. Recreation Adv Board	1/8/23
8/1/16	Harrell, Darlene G.	384 Woodland Church Rd.	Hertford	NC	27944	(252) 340-0880	1. Sr Tarheel Del. Leg.	2/19/23
12/18/14	Smith, Jr., Lewis W.	127 Smith Cove Road lewis_smith@ncsu.edu	Hertford	NC	27944	(252) 426-7347 (252) 426-7164 (252) 331-3362	1. Planning Board 2. Agri Adv Board	2/18/23
7/18/16	Simpson, Ernestine E.	398 Chapanoke Road ernestine_simpson@yahoo.com	Hertford	NC	27944	(252) 264-3284 (252) 435-7769	1. Comm. Adv. Committee 2. Planning Board 3. Citizen Advisory Board 4. Sr Citizen Adv. Board	2/19/23
8/26/14	Knight, Marshall	751 Body Road marshallknight751@centurylink.net	Hertford	NC	27944	(252) 264-3201	1. Board of Adjustments 2. Planning Board	2/16/23
2/16/21	Info correct							
2/19/21	Info correct							
2-16-21 - info still correct								
2/19/21	Info correct							
1/8/21	Info correct							

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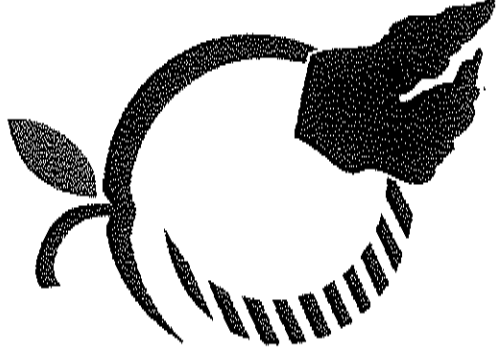
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9/5/16	Lassiter, Brenda	725 Sandy Cross Road	Belvidere	NC	27919	(252) 297-2740	1. Planning Board 2. Board of Commissioners	2/22/23
9/4/16	Roberts, III, A.O.	1632 New Hope Road	Hertford	NC	27944	(252) 464-2037 (252) 264-3326 (252) 333-9575	1. Planning Board 2. Vol Ag District Committee 3. Water Mgmt Committee	2/25/23
7/30/14	Burket, Stephen G.	111 Shady Circle	Hertford	NC	27944	(252) 426-3817 (252) 337-4303	1. Sr Citizen Adv. Board	2/25/23
2/22/21								2/22/21
2/21/17	Reed, Deborah S.	P.O. Box 144	Hertford	NC	27944	(252) 331-5426	1. Board of Adjustment 2. Recreation Adv Board	2/27/23
2/22/21								2/22/21
9/23/15	Layden, Dianne M.	177 Perrys Bridge Road	Belvidere	NC	27919	(252) 297-2596	1. Board of Elections 2. Social Services Board 3. Board of Adjustment 4. Northern Reg Adv Bd - Trillium	2/27/23
11/16/15	Mathis, Lynn W.	178 Sue Lane	Hertford	NC	27944	(252) 264-3901 (252) 333-6619	1. Planning Board 2. RC&D 3. Albemarle Commission	3/1/23
3/17/21	Robert R. Martin, Jr.	1604 New Hope Road	Hertford	NC	27944	(252) 264-5446 (252) 331-9433	1. Local Library Board	3/17/24
9/24/16	Page, Frank	147 Explorer Arch	Hertford	NC	27944	(252) 426-1149 (757) 376-2001	1. Minzies Creek Utility District	3/26/23
8/30/12	Winslow, III, Lynwood	1209 Belvidere Road	Belvidere	NC	27919	(252) 297-6532	1. Planning Board 2. Board of Adjustments	3/27/23
9/5/16	Lassiter, Brenda	725 Sandy Cross Road	Belvidere	NC	27919	(252) 297-2740	1. Planning Board 2. Board of Commissioners	2/22/23
9/4/16	Roberts, III, A.O.	1632 New Hope Road	Hertford	NC	27944	(252) 464-2037 (252) 264-3326 (252) 333-9575	1. Planning Board 2. Vol Ag District Committee 3. Water Mgmt Committee	2/25/23
7/30/14	Burket, Stephen G.	111 Shady Circle	Hertford	NC	27944	(252) 426-3817 (252) 337-4303	1. Sr Citizen Adv. Board	2/25/23
2/22/21								2/22/21
2/21/17	Reed, Deborah S.	P.O. Box 144	Hertford	NC	27944	(252) 331-5426	1. Board of Adjustment 2. Recreation Adv Board	2/27/23
2/22/21								2/22/21
9/23/15	Layden, Dianne M.	177 Perrys Bridge Road	Belvidere	NC	27919	(252) 297-2596	1. Board of Elections 2. Social Services Board 3. Board of Adjustment 4. Northern Reg Adv Bd - Trillium	2/27/23
11/16/15	Mathis, Lynn W.	178 Sue Lane	Hertford	NC	27944	(252) 264-3901 (252) 333-6619	1. Planning Board 2. RC&D 3. Albemarle Commission	3/1/23
3/17/21	Robert R. Martin, Jr.	1604 New Hope Road	Hertford	NC	27944	(252) 264-5446 (252) 331-9433	1. Local Library Board	3/17/24
9/24/16	Page, Frank	147 Explorer Arch	Hertford	NC	27944	(252) 426-1149 (757) 376-2001	1. Minzies Creek Utility District	3/26/23
8/30/12	Winslow, III, Lynwood	1209 Belvidere Road	Belvidere	NC	27919	(252) 297-6532	1. Planning Board 2. Board of Adjustments	3/27/23

LIST OF VOLUNTEER APPLICATIONS

by Expiration Date

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
10/12/16	Antoine J. Moore	518 Woodville Road	Hertford	NC	27944	(252) 335-0582 (252) 339-1505	1. Planning Board	3/29/23
4/28/21	Drew Woodard	1596 Center Hill Highway	Hertford	NC	27944	(252) 404-5019 (252) 562-2070	1. Any and all boards	4/1/23
2/14/17	Juanita T. Bailey	P. O. Box 3057	Eliz. City	NC	27906	(252) 562-3049	1. Sr Citizen Adv. Board	6/1/23
6/5/17	April Smith	800 Lake Road	Hertford	NC	27944	(252) 426-3182 (252) 384-4977 (252) 312-7959	1. Recreation Adv Board	6/16/23

FOR
INFORMATION
ONLY
ITEMS



Perquimans County Schools

Dear Commissioners and Mr. Heath:

On behalf of Perquimans County Schools and the Board of Education, I would like to thank you for your generous gift to be used for the purchase of the championship rings for the Perquimans County High School 2021 1A Baseball State Champions.

We appreciate your support of our student athletes and the impact that your gift will have on these young men for years to come.

Sincerely,

A handwritten signature in black ink, appearing to read "Tanya Turner". The signature is fluid and cursive, with a large initial "T" and a long, sweeping underline.

Tanya Turner
Superintendent

DEPARTMENT HEAD REPORTS

PLAT REVIEW LOG - PERQUIMANS COUNTY

SEPTEMBER

SURVEYOR'S NAME	SURVEYOR'S PHONE #	DATE IN	DATE OUT	APPROVAL YES/NO	COMMENTS
JOSIAH A WEBB III		9-1-2021		X	2-0061-0068 / 2-D061-B001-CC 10 ACRES
COUNTY OF PERQUIMANS					RECOMBINATION CONVEYED TO EAST COAST
ALBEMARLE LAND		9-21-2021		X	SURVEY / RECOMBINATION
VINNIE & LAYLA CESTARO					5-0051-0015K / 5-0051-0015F .46 ACRES
TIMMONS GROUP		9-21-2021		X	SUBDIVISION 4-0064-0029 INTO 6 1.00 ACRE LOTS
DOE ACRES					
TIMMONS GROUP		9-21-2021		X	SUBDIVISION 4-0064-0032 INTO 6 1.00 ACRE LOTS
BUCK ACRES					
ALBEMARLE LAND		9-27-2021		X	SURVEY 4-0043-0031 & 4-0043-0027 .93 ACRES
SALLIE ANN BENTON ESTATE					
TIMMONS GROUP		9-27-2021		X	EASEMENT 2-0082-0012 / 2-0082-0014K
ALBEMARLE PLANTATION					
PROPERTY OWNERS					

BISSSEL SURVEYING
PO BOX 168
KITTY HAWK, NC 27949
(252)261-3266

BOWMAN CONSULTING
PAUL J TOTI
131 MAIN STREET
GATESVILLE, NC 279
357-1581

CHARLES E BROWN, III
2005 JOHNSON ROAD
ELIZABETH CITY, NC 27909
336-0928

TONY WEBB PO BOX 381 EDENTON, NC 27932 (252)482-3066

J H MILLER JR.
168 COTTONWOOD DRIVE
HERTFORD, NC 27944
339-6932

EUGENE JORDAN
402 SIGN PINE ROAD
TYNER, NC 27980
221-4795

PAT MCDOWELL
PO BOX 391
ELIZABETH CITY, NC 27909
338-4161

MCKIM & CREED
504 E ELIZABETH ST STE 1
ELIZABETH CITY, NC 2790
338-2929

MARK PRUDEN
146 OAK GROVE ROAD
EDENTON, NC 27932
482-7804

RACKLEY SURVEYING
1015 MACEY JO COURT
ELIZABETH CITY, NC 27909
(252)679-7670

ROBEY
215 B STREET
CAMDEN, NC 27921
335-1888

GORIA ROGERS
215 B STREET
CAMDEN, NC 27921
338-1415/333-8781

SAUNDERS SURVEYING
510 AVENURE ROAD
BLACK MOUNTAIN, NC 28711
(828) 669-2777

SCOTT TEMPLE
PO BOX 422
ELIZABETH CITY, NC 27907
303-4016

SL CARDWELL SURVEYING
1206 FRANCIS STREET
ELIZABETH CITY, NC 27909
338-6328

TIMMONS GROUP
1805 W CITY DR UNIT E
ELIZABETH CITY, NC 27909
(252)621-5030



107 N. Front Street
Post Office Box 7
Hertford, NC 27944

Phone: (252) 426-7010
Fax: (252) 426-3624

**PERQUIMANS COUNTY
TAX DEPARTMENT**

Enforced Collections-September 2021

GARNISHMENTS: \$1,542.90

PAYMENT AGREEMENTS: \$10,596.15

DEBT SETOFFS: \$0



Permit Report

09/01/2021 - 09/30/2021

Permit Date	Permit #	Permit Type	Location	Project Cost	Total Fees
9/1/2021	1652	Plumbing	County	9,600	\$130.00
9/1/2021	1651	Electrical	County	3,323	\$75.00
9/1/2021	1649	Electrical	County	87,000	\$1,384.00
9/1/2021	1593	Building	County	0	
9/1/2021	1460	Building	County	102,160	\$185.00
9/2/2021	1657	Plumbing	County	18,000	\$230.00
9/2/2021	1654	Plumbing	County	16,000	\$180.00
9/2/2021	1653	Plumbing	County	5,000	\$50.00
9/3/2021	1658	Building	County	5,000	\$270.00
9/7/2021	1661	Building	County	156,900	\$185.00
9/7/2021	1660	Building	County	106,857	\$150.00
9/7/2021	1659	Building	County	177,500	\$185.00
9/8/2021	1665	Mechanical	County	3,000	\$75.00
9/8/2021	1664	Electrical	County	5,000	\$144.00
9/8/2021	1663	Electrical	Winfall	600	\$50.00
9/8/2021	1662	Electrical	County	15,000	\$120.00
9/9/2021	1671	Building	County	17,500	\$195.00
9/9/2021	1670	Mechanical	County	7,645	\$75.00
9/9/2021	1669	Mechanical	County	2,260	\$75.00
9/9/2021	1668	Mechanical	County	12,530	\$130.00
9/9/2021	1667	Electrical	County	0	
9/9/2021	1666	Plumbing	County	500	\$55.00
9/10/2021	1674	Building	County	15,000	\$145.00
9/10/2021	1673	Building	Winfall	0	
9/10/2021	1672	Electrical	County	20,000	\$655.00
9/15/2021	1675	Building	County	16,000	\$100.00
9/16/2021	1680	Mechanical	County	15,000	\$150.00
9/16/2021	1677	Building	County	1,500	\$65.00
9/16/2021	1676	Building	County	29,800	\$110.00
9/17/2021	1682	Plumbing	County	4,500	\$150.00
9/17/2021	1681	Electrical	County	3,000	\$260.00
9/20/2021	1684	Building	County	0	
9/20/2021	1683	Building	County	200,000	\$974.00
9/21/2021	1687	Building	County	365,000	\$1,309.00
9/21/2021	1686	Electrical	County	5,000	\$210.00
9/21/2021	1685	Electrical	County	10,000	\$556.00
9/22/2021	1689	Plumbing	Winfall	1,000	\$50.00
9/22/2021	1688	Mechanical	County	7,400	\$75.00
9/23/2021	1691	Building	County	6,000	\$75.00
9/23/2021	1690	Electrical	County	1,000	\$210.00
9/24/2021	1692	Building	County	250,000	\$1,013.00
9/27/2021	1702	Electrical	County	10,000	\$328.00
9/27/2021	1701	Plumbing	County	6,000	\$130.00
9/27/2021	1700	Plumbing	County	12,800	\$220.00
9/27/2021	1699	Plumbing	County	300	\$50.00
9/27/2021	1698	Mechanical	County	1,100	\$55.00
9/27/2021	1697	Electrical	County	350	\$50.00

9/27/2021	1696	Plumbing	County	950	\$50.00
9/27/2021	1695	Mechanical	County	1,200	\$55.00
9/27/2021	1694	Electrical	County	900	\$60.00
9/27/2021	1693	Electrical	Hertford	500	
9/28/2021	1704	Building		0	
9/28/2021	1703	Mechanical	County	4,494	\$75.00
9/29/2021	1705	Plumbing	County	1,500	\$65.00
9/30/2021	1712			0	\$210.00
9/30/2021	1711	Mechanical	County	10,000	\$150.00
9/30/2021	1709	Building	County	500	\$75.00
9/30/2021	1708	Mechanical	County	14,250	\$225.00
9/30/2021	1707	Mechanical	County	5,650	\$75.00
9/30/2021	1706	Mechanical	County	11,895	\$75.00
				1,783,964	\$11,998.00

Total Records: 60

10/1/2021

Permit Report

09/01/2021 - 09/30/2021

Permit Type	Permit #	Permit Date	Applicant Name	Description	Type of Improvement	Project Cost	Total Fees	Parcel Address
Plumbing	1652	9/1/2021	Kenwell Plumbing Inc.	Plumbing for Dollar General	New Building	9,600	\$130.00	1609 OCEAN HWY N
Electrical	1651	9/1/2021	B&M Contractors, Inc.	HVAC Change Out - 1 system		3,323	\$75.00	190 WEIGHT STATION RD
Electrical	1649	9/1/2021	Moseley Electric Inc.	New Dollar General Store	New Building	87,000	\$1,384.00	1609 OCEAN HWY N
Building	1593	9/1/2021	Stevenson Sand, Inc	Demolition of Fire Damaged Doublewide	Other	0		2231 NEW HOPE RD
Building	1460	9/1/2021	CMH Homes, Inc.	New Dwelling double wide	New Building	102,160	\$185.00	315 BAY BRANCH RD
Plumbing	1657	9/2/2021	S.E. Brabbie & Sons Plumbing Co.	Plumb New Dwelling	New Building	18,000	\$230.00	348 Old Hickory Road
Plumbing	1654	9/2/2021	S.E. Brabbie & Son Plumbing	Plumbing new modular	New Building	16,000	\$180.00	130 DOCKERY DR
Plumbing	1653	9/2/2021	S.E. Brabbie & Son Plumbing	Plumbing new modular	New Building	5,000	\$50.00	348 CHINQUAPIN RD
Building	1658	9/3/2021	Michael Spivey	Addition under house	Alteration	5,000	\$270.00	102 TUSCARORA TRL
Building	1661	9/7/2021	Down East Homes of Greenville	New Dwelling Double wide 30x64	New Building	156,900	\$185.00	146 BAY BRANCH RD
Building	1660	9/7/2021	Down East of Elizabeth City	New Dwelling single wide 75x16	New Building	106,857	\$150.00	854 WOODVILLE RD
Building	1659	9/7/2021	Down East of Elizabeth City	New Dwelling double wide 30x76	New Building	177,500	\$185.00	2231 NEW HOPE RD
Mechanical	1665	9/8/2021	Comfort Zone	install mini-split	Other	3,000	\$75.00	156 SUE LN
Electrical	1664	9/8/2021	J&N Electric	200 amp service to modular and wire garage		5,000	\$144.00	348 CHINQUAPIN RD
Electrical	1663	9/8/2021	Garrett Electric	Wiring single wide mobile home		600	\$50.00	111 HOWELL ST
Electrical	1662	9/8/2021	Garrett Electric	Generator		15,000	\$120.00	173 WEBB ST
Building	1671	9/9/2021	Jeremy Carder	Metal garage 26x30	New Building	17,500	\$195.00	124 JOSHUA CIR
Mechanical	1670	9/9/2021	George & Co	CHANGE OUT HEAT PUMP AND AIR HANDLER	Repair, replacement	7,645	\$75.00	101 POTECASTI CREEK CT
Mechanical	1669	9/9/2021	George & Co	CHANGE OUT AIR HANDLER	Repair, replacement	2,260	\$75.00	2635 HARVEY POINT RD

Mechanical	1668	9/9/2021	George & Co	INSTALL 2 HEAT PUMPS & DUCT WORK	Repair, replacement	12,530	\$130.00	348	CHINQUAPIN RD
Electrical	1667	9/9/2021	Bitting Electric	Installing a 14kw generator, 100 Amp ATS, service change	Addition	0			1956 HARVEY POINT RD
Plumbing	1666	9/9/2021	Reed Oil	1 gas hookup	Other	500	\$55.00	559	WINSLOW RD
Building	1674	9/10/2021	Morris Construction	Finish room over garage 12x20	Alteration	15,000	\$145.00	634	NEW HOPE RD
Building	1673	9/10/2021	Preston White	1200 sq ft open carpet	New Building	0			
Electrical	1672	9/10/2021	River City Electric	wiring new dwelling	New Building	20,000	\$655.00	122	Anchor Court
Building	1675	9/15/2021	Steven Harrell	Boat House Top	Alteration	16,000	\$100.00	113	IOWA TRL
Mechanical	1680	9/16/2021	R.A. Anderson & Son Enterprises, LLC	HVAC and mini split for new dwelling	Repair, replacement	15,000	\$150.00	122	Anchor Court
Building	1677	9/16/2021	River City Electric	Wiring 15 x 10 Golf Cart Garage	Other	1,500	\$65.00	102	ASHPOO CIR
Building	1676	9/16/2021	Edward Campbell	240 sq ft sunroom enclosure	Alteration	29,800	\$110.00	333	SUTTONS LANDING RD
Plumbing	1682	9/17/2021	Cassandra McLean	Plumb New Dwelling	Other	4,500	\$150.00	134	W ISLAND TRL
Electrical	1681	9/17/2021	Cassandra McLean	wire a new dwelling	Other	3,000	\$260.00	134	W ISLAND TRL
Building	1684	9/20/2021	Devon Lewis	Replace main beam "like for like" to stabilize foundation		0			1513 HARVEY POINT RD
Building	1683	9/20/2021	Kerry G. Roberts	New Dwelling	New Building	200,000	\$974.00	152	LONG BRANCH CT
Building	1687	9/21/2021	Purser Design/Build LLC	New Dwelling	New Building	365,000	\$1,309.00	220	Sterling Colson Way
Electrical	1686	9/21/2021	J&N Electric	upgrading from 200 to 400 amp	Other	5,000	\$210.00	1208	SANDY CROSS RD
Electrical	1685	9/21/2021	J&N Electric	Wire New Dwelling	Other	10,000	\$556.00	348	Old Hickory Road
Plumbing	1689	9/22/2021	Steve Brabble	Single wide plumbing hook up	New Building	1,000	\$50.00	111	HOWELL ST
Mechanical	1688	9/22/2021	George & Company	HVAC CHANGE OUT	Repair, replacement	7,400	\$75.00	144	LONGBEACH DR
Building	1691	9/23/2021	John Woodard Woodard Construction of Hertford NC - # 69393	Remove and replace front porch due to Water / Rot damage	Repair, replacement	6,000	\$75.00	225	MARKET ST

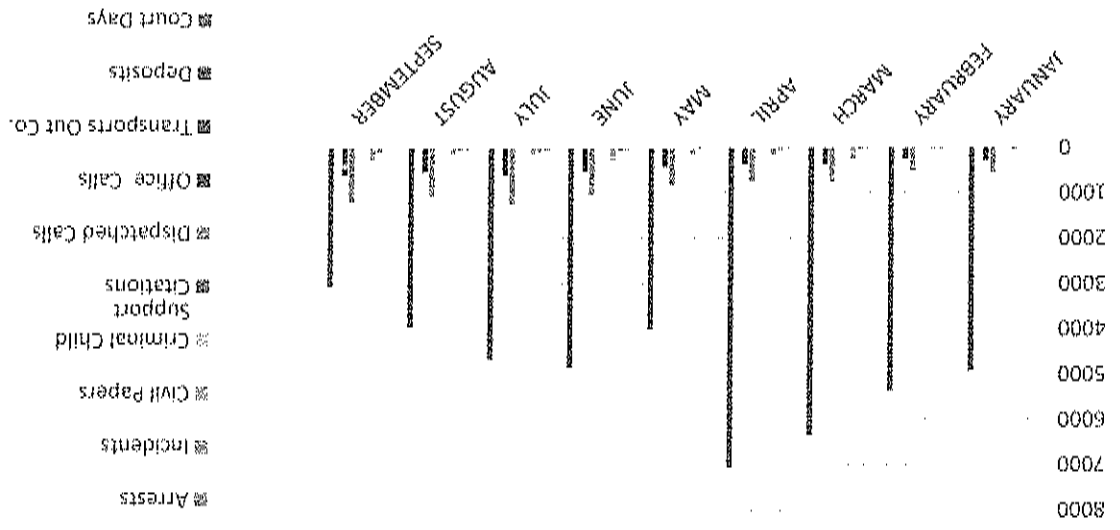
Electrical	1690	9/23/2021	Chris Garrett Electric	Moving meter base and upgrading from 200 to 400 amp installing two disconnects	Repair, replacement	1,000	\$210.00	111 YEOPIM DR
Building	1692	9/24/2021	Scott Winslow	New Dwelling home 1800sq ft& Barn 3902sq ft	New Building	250,000	\$1,013.00	576 Up River Road
Electrical	1702	9/27/2021	T. L. Riggs	wire new dwelling		10,000	\$328.00	173 MULBERRY LN
Plumbing	1701	9/27/2021	S. E. Brabble	Plumb New Dwelling home 1800sq ft& Barn 3902sq ft	New Building	6,000	\$130.00	576 Up River Road
Plumbing	1700	9/27/2021	S. E. Brabble	Plumb New Dwelling	New Building	12,800	\$220.00	101 Yeopim Creek Circle
Plumbing	1699	9/27/2021	Advanced Modular Services	plumb new dwmh		300	\$50.00	2231 NEW HOPE RD
Mechanical	1698	9/27/2021	Advanced Modular Services	hvac for new dwmh		1,100	\$55.00	2231 NEW HOPE RD
Electrical	1697	9/27/2021	Advanced Modular Services	wire new dwmh		350	\$50.00	2231 NEW HOPE RD
Plumbing	1696	9/27/2021	Advanced Modular Services	plumbing for new modular		950	\$50.00	247 OLD HICKORY RD
Mechanical	1695	9/27/2021	Advanced Modular Services	HVAC for new modular		1,200	\$55.00	247 OLD HICKORY RD
Electrical	1694	9/27/2021	Advanced Modular Services	wire new modular		900	\$60.00	247 OLD HICKORY RD
Electrical	1693	9/27/2021	Garrett Electric	wire room remodel		500		110 CHURCH ST
Building	1704	9/28/2021	Heather S English - Permit Solutions	Wall Attached Signs for Family Dollar Tree	Other	0		210 OCEAN HWY S
Mechanical	1703	9/28/2021	B&M Contractors, Inc	HVAC Change Out - 1 system	Repair, replacement	4,494	\$75.00	199 PIRATE COVE WAY
Plumbing	1705	9/29/2021	Reed Oil	gas lines for New Dwelling	New Building	1,500	\$65.00	348 Old Hickory Road
	1712	9/30/2021				0	\$210.00	135 Highland Pony Drive
Mechanical	1711	9/30/2021	Doug Williams/Rick Gilbert			10,000	\$150.00	135 Highland Pony Drive
Building	1709	9/30/2021	Michael Waslicki	200 sq ft shed	Moving	500	\$75.00	756 CHAPANOKE RD
Mechanical	1708	9/30/2021	George & Company	Heat pump and two mini splits	Repair, replacement	14,250	\$225.00	508 OCEAN HWY N

Mechanical	1707	9/30/2021	George & Company	Heat pump C/O	Repair, replacement	5,650	\$75.00	518 WOODVILLE RD 127 MULBERRY LN	
Mechanical	1706	9/30/2021	George & Company	New Dwelling HVAC	New Building	11,895	\$75.00		
Total Records: 59							1,783,964	\$11,998.00	

Total Records: 59

10/1/2021

Perquimans County Sheriff's Office --- September 2021 Activity Report										
	Arrests	Incidents	Civil	Criminal	Citations	Dispatched	Office	Transports	Deposits	Court
			Papers	Child Support		Calls	Calls	Out Co.	Days	
JANUARY	22	26	57	1	9	564	282	3	\$4,925.00	5
FEBRUARY	14	30	46	1	8	518	259	5	\$5,360.00	8
MARCH	24	42	250	2	12	749	375	4	\$6,337.00	13
APRIL	34	51	155	1	12	735	368	4	\$7,055.25	9
MAY	19	42	142	0	6	842	421	5	\$4,005.00	9
JUNE	50	73	266	0	4	1044	522	2	\$4,849.50	8
JULY	54	93	152	0	15	1250	625	6	\$4,650.00	9
AUGUST	39	69	152	1	14	1077	539	1	\$3,946.50	13
SEPTEMBER	27	86	278	0	19	1218	609	7	\$3,068.50	9



COMMITTEE REPORTS

Albemarle RC&D Council E-News Summer 2021

Albemarle RC&D Council <emailsntby@contactmail.com>

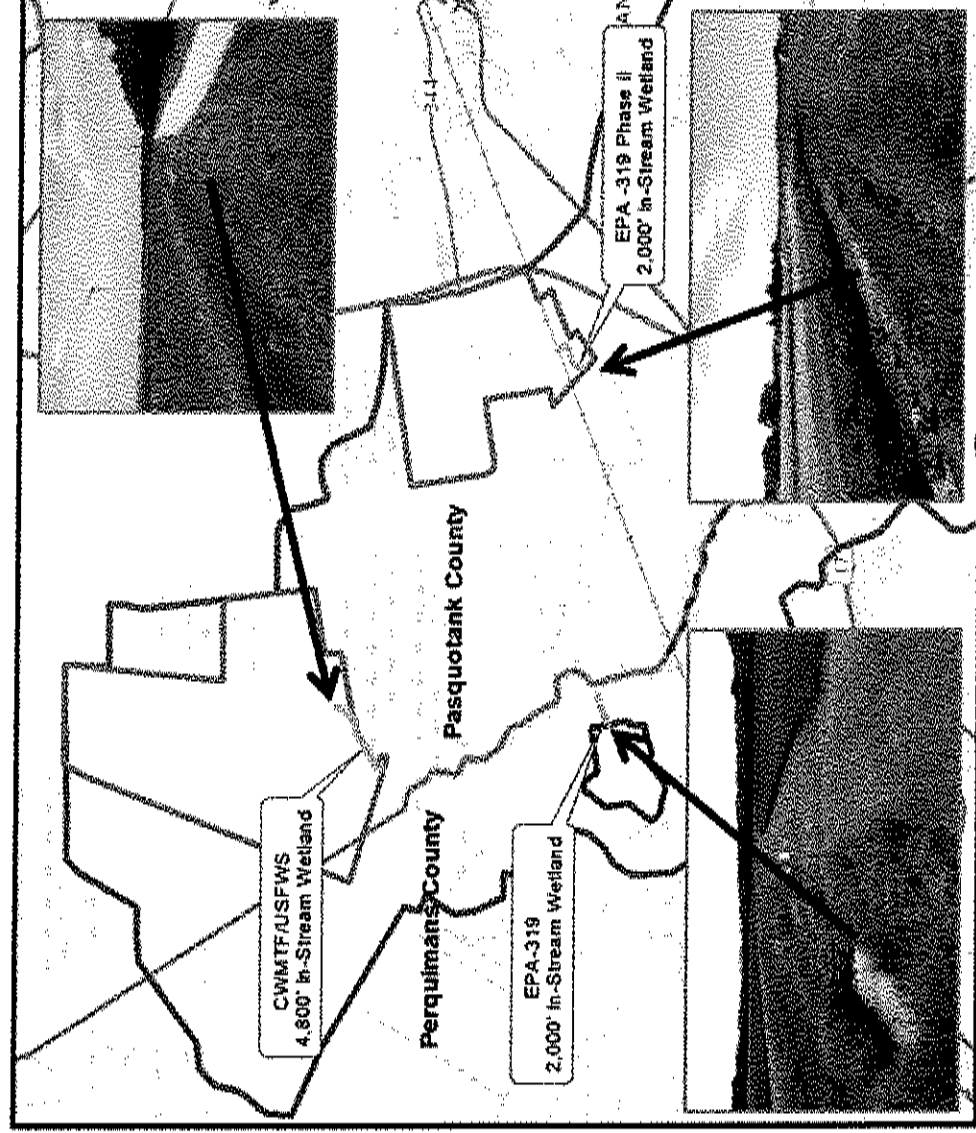
Wed 9/8/2021 10:02 AM

To: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>

Albemarle Resource Conservation & Development Council

Conserving Natural Resources * Creating Jobs * Strengthening Communities

E-News Summer 2021



Partnership to Restore the Little River Watershed

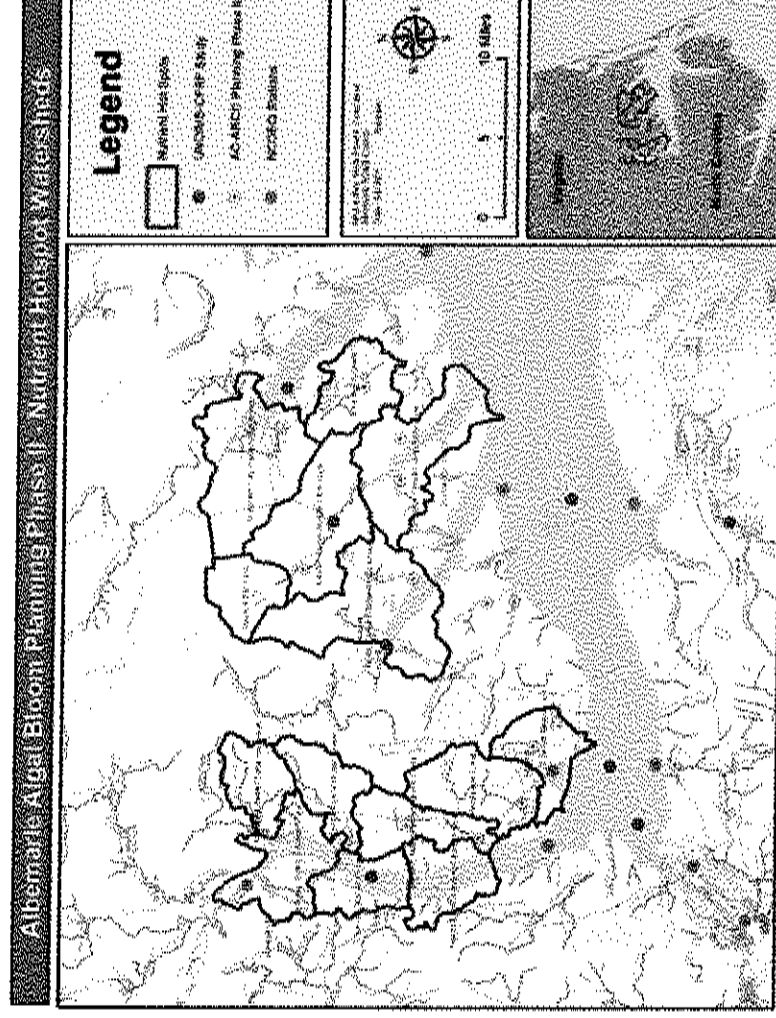
Farmers, ARC&D, Pasquotank and Perquimans Soil and Water Conservation Districts (SWCD), and Perquimans and Pasquotank counties have partnered on three projects since 2016 to construct 8,800 ft. of in-stream wetlands on main drainage canals above the impaired section of the Little River. These wetlands are filtering nutrients and sediment that are contributing to poor water quality and algal blooms in the river. The partnership leveraged over \$700,000 including grants from the Clean Water Management Trust Fund, US Fish and Wildlife Service Partners for Fish and Wildlife, and EPA 319 Program.

Read more – PDF 2-page fact sheet

CWMTF/USFWS 4,800 ft. instream wetland final report

EPA 319 Phase I 2,000 ft. in-stream wetland final report

EPA 319 Phase II 2,000 ft. in-stream wetland final report



Studying & Addressing Algal Blooms

A broad partnership of the ARC&D, Albemarle Commission (AC), Chowan-Edenton Environmental Group, Green Saves Green, Perquimans County Waterway Watch, Soil and Water Conservation Districts (SWCD), state agencies, local governments, UNC Institute of Marine Sciences, and NC State University is monitoring water quality in rivers and creeks in the

region to determine and address the sources of nutrients, mainly nitrogen (N) and phosphorus (P), that are contributing to the algal blooms. Key findings from the 2017-2020 regional algal bloom planning project are summarized below.

Chowan River Basin

- Chlorophyll-a is increasing—nutrient loading from VA is low, but is high in the main stem of the Chowan River in NC.
- Organic N is generally increasing; nitrates are lower; ammonium is low and stable.

Pasquotank River Basin

- Total phosphorus and organic N are increasing in the Little River.
- Many tributary creeks in the region are showing relatively high Total P.

Region Wide

- Small, unassessed coastal streams could contribute up to 40% of the nutrients to the Chowan River and Albemarle Sound.
- Cyanobacterial N₂ fixation may be a significant source of internal N loading and hence should be considered in parallel with N loading from tributaries.

The phase I regional planning and research effort was funded by a grant from the Clean Water Management Trust Fund, and matching funds from the AC, Chowan, Pasquotank, and Perquimans SWCDs, and the many volunteer citizen scientists who donated time to collect water samples.

The next phase of research will build on the 2017-2020 findings by focusing on tributary creeks and rivers, for which there is little water quality data, but are possibly a large source of nutrients. These small watersheds are where local actions--Best Management Practices and other load reduction efforts--could make a large and measurable difference.

The water quality data collected and analyzed from 2017 to 2020 may be viewed in ArcGIS Online: [Click here to go to the map.](#)

Follow the link below to read more about the research in a 2-page PDF.

[Click here for more information >](#)



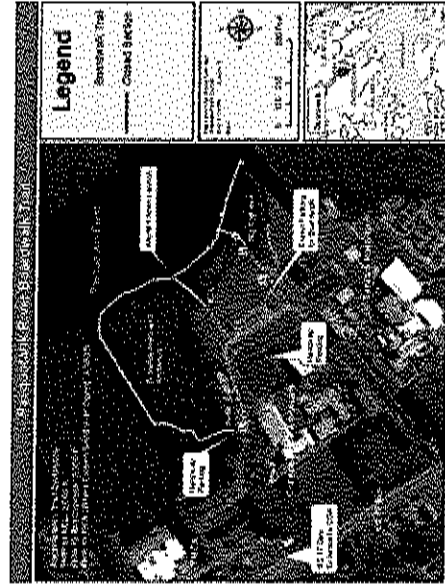
Renovation

Pasquotank County recently completed renovation of 1,500 ft. of boardwalk trail along the Pasquotank River behind the College of the Albemarle (COA) and Sentara Hospital in Elizabeth City.



The boardwalk trail is a great place to exercise, birdwatch, and enjoy the natural beauty of the river and coastal wetlands.

The county is preparing to renovate a 750 ft. of boardwalk trail behind the hospital this Fall.



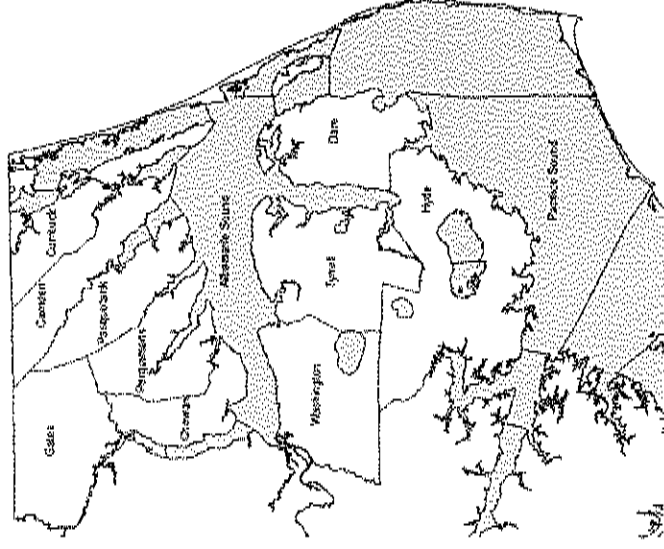
The four-phase renovation project is funded by grants from the CAMA Public Beach and Waterfront Access Program and matching funds from the COA Foundation and county. The ARC&D Council has provided grant writing and technical support for the project.

**Special thanks to Green Saves
Green for adopting the river
boardwalk trail!**

[Click here for more information >>](#)

***Each \$1.00 invested by local governments or communities in ARCD-
assisted projects has returned an average \$4.93 in value!***





The Albemarle Resource Conservation and Development Council, Inc. (ARCD) is a 501c3 non-profit organization that assists local governments and community groups in Northeast NC with projects that protect land and water resources while promoting economic development.

Since 1972, ARCD has partnered with our 10 counties to complete over 525 projects that continue to make the Albemarle Region a great place to live and work. Click here to see a map of projects.

www.albemarlecd.org

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Albemarle RC&D Council
730 N. Granville Street Ste. B
Edenton, NC 27932