

A G E N D A
All items are for discussion and possible action.
Perquimans County Board of Commissioners
Meeting Room at Perquimans County Library
September 7, 2021
6:55 p.m.

Note that the meeting will be held on Tuesday, September 7, 2021 due to holiday on Monday.

I. Call to Order

II. Prayer & Pledge

III. Public Hearing

**ACTION
TAKEN
LATER**

- A. Amendment of the County's Land Development Regulations 6:45 p.m.**
- To receive public comments and to discuss amendments to Ordinance No. 47-Manufactured Home and Manufactured Home Park Ordinance, Ordinance No. 91-Subdivision Regulations, and Ordinance No. 98-Zoning Ordinance. The reason for the amendments is to ensure compliance with NCGS Chapter 160D, correct minor typographical errors with the ordinances, add supplemental regulations for swimming pools, and add regulations for a new RA-32 zoning district.

IV. Approval of Agenda

V. Consent Agenda

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)

- A. Approval of Minutes:** June 7, 2021 Regular Meeting; June 21, 2021 Special Called Meeting, and June 21, 2021 Work Session *(cancelled)*
- B. Tax Refund Approvals**
- C. Personnel Matters**
 - 1. Appointment: Part-Time/Fill-In EMT
 - 2. Appointment: Part-Time/Fill-In AEMT
 - 3. Appointment: Part-Time/Fill-In Paramedic
 - 4. Appointment: Full-Time Paramedic (2)
 - 5. Appointment: Administrative Assistant / Human Resource Tech
 - 6. Appointment: Certified Deputies (2)
 - 7. Appointment: Part-Time Certified Deputy
 - 8. Promotion: Full-Time Certified Deputy
 - 9. Promotion: Full-Time Certified Telecommunicator
 - 10. Resignation: Part-Time/Fill-In Paramedic
- D. Step/Merit Increases & Performance Bonus**
 - 1. Department Heads (1)
 - 2. Telecommunications (1)
 - 3. Social Services (5)
 - 4. Register of Deeds (1)
 - 5. Water Department (1)
- E. Budget Amendment No. 4**
- F. Board Appointments:**
 - 1. Pettigrew Regional Library Board (2)
 - 2. Animal Control Board (2)
 - 3. Jury Commission
 - 4. Planning Board (2)
- G. Miscellaneous Documents:**
 - 1. Resolution: Surplus Equipment
 - 2. Perquimans County Board of Elections Resolution #2021-01

**ACTION
REQUIRED**

VI. Presentation & Introduction of New Employees

**NO
ACTION
REQUIRED**

- 1. Presentation to Jewel Winslow
- 2. Tax Department
- 3. Social Services
- 4. Sheriff's Office
- 5. Telecommunications

- VII. **Scheduled Appointments**
 - A. Art Bradley, District Director of NC Cooperative Extension 7:00 p.m.
 - B. Bland Baker, Trillium 7:10 p.m.
 - C. Jonathan Nixon, Emergency Services 7:20 p.m.

VIII. **Commissioner's Concerns/Committee Reports**

- A.
- B.

IX. **Old Business**

- A. Updates from County Manager
- B. Board Appointment: Trillium Northern Regional Advisory Board
- C. Monument to the Confederate Dead

X. **New Business**

- A. Planning Items: Amendment of the County's Land Development Regulations
- B. Easement for Piedmont Natural Gas – Winfall Ballpark
- C.

XI. **Unscheduled Appointments/Public Comments**
(If you wish to address the Board, please state your name for the record prior to speaking)

- A.
- B.
- C.

XII. **Adjournment**

FOR INFORMATION ONLY:

DEPARTMENT HEAD REPORT:

- Plat Log
- Tax Department Reports
- Building Inspector's Reports
- Code Enforcement's Report
- Sheriff's Report
- EMS Reports

COMMITTEE WRITTEN REPORTS:

- Albemarle RC&D 2020-2021 Annual Report

NOTES FROM THE COUNTY MANAGER
September 7, 2021
6:45 p.m.

- III. **Enclosures:** Public Hearing is being held regarding the following matter:
- A. **Amendment of the County's Land Development Regulations** 6:45 p.m.
- To receive public comments and to discuss amendments to Ordinance No. 47-Manufactured Home and Manufactured Home Park Ordinance, Ordinance No. 91-Subdivision Regulations, and Ordinance No. 98-Zoning Ordinance. The reason for the amendments is to ensure compliance with NCGS Chapter 160D, correct minor typographical errors with the ordinances, add supplemental regulations for swimming pools, and add regulations for a new RA-32 zoning district.
- V. **Enclosures:** Items included on the Consent Agenda are enclosed. *If you wish to discuss any of these items, please make that request during the meeting.*
- VI. The following new employees will be introduced to the Commissioners:
1. **Chairman Nelson:** Chairman Nelson will present a plaque to Jewel Winslow honoring her for her 26 years of service with the Perquimans County NC Cooperative Extension Office. Her retirement date is scheduled for August 31, 2021.
 2. **Bill Jennings:** Mr. Jennings will introduce Casey Forward, Business Personal Property Tax Clerk, who was hired on August 1, 2021.
 3. **Susan Chaney:** Ms. Chaney, Social Services Director, will introduce Alyssa Sylvester, IMC I Working Against the IMC II Position who was hired on July 1, 2021.
 4. **Sheriff Shelby White:** Mr. White will introduce: Certified Deputies - Daniel Turner, Joshua Reed, and Brian Gregory (promoted from part-time) who were appointed tonight effective September 1, 2021.
 5. **Jonathan Nixon:** Mr. Nixon, Emergency Services Director, will introduce William Ward who was promoted to Full-Time Certified Telecommunication on September 1, 2021.
- VII.A. **Art Bradley, District Director of NC Cooperative Extension, will update the Board on the NC Cooperative Extension Office.**
- VII.B. **Enclosures:** Bland Baker will be provided his annual Trillium report. A copy of his PowerPoint presentation is attached.
- VII.C. **Enclosure:** Jonathan Nixon, Emergency Services Director, will discuss a proposed donation of two water rescue vessels to the Perquimans County Water Rescue Team. Board action will be requested.
- IX.A. **County Manager Heath will present several updates to the Board.**
- IX.B. **Enclosure.** We placed a notice on the County's website and Facebook page about needing a volunteer to serve on the Trillium Northern Regional Advisory Board. We still have not received any applications for this Board. The Board will need to direct the County Manager and Clerk on what the next step would be.
- IX.C. **A Public Hearing was held on August 16, 2021 to receive public comments on the Monument to the Confederate Dead. The Board will discuss and take action, if needed, on the monument.**
- X.A. **Enclosure.** A Public Hearing was held earlier in tonight's meeting to receive public comments on the proposed amendments to the County's Land Development Regulations in compliance with NCGS Chapter 160D. Board action is being requested.
- X.B. **Enclosure.** Piedmont Natural Gas has requested an easement at the Winfall ballpark. Board action will be requested.

CONSENT AGENDA NOTES

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner)

- A. **Enclosures:** Approval of Minutes August 2, 2021 Regular Meeting, August 16, 2021 Special Called Meeting, and August 16, 2021 Work Session (cancelled)
- B. **Enclosure:** Tax Refund Approvals – see attached listing.
- C. **Enclosure:** Personnel Matters

| Employee Name | Employee Job Title | Action Required | Grade/Step | New Salary | Effective Date |
|-------------------|--|-----------------|------------|-------------|----------------|
| Lindsay Winslow | Part-Time/Fill-in EMT | Appointment | 63/1 | \$15.69/hr. | 09/01/2021 |
| Kristin Jennings | Part-Time/Fill-in AEMT | Appointment | 66/1 | \$17.91/hr. | 09/01/2021 |
| Brian Brown | Part-Time/Fill-In Paramedic | Appointment | 68/1 | \$19.56/hr. | 09/01/2021 |
| Nicole Anderson | Full-Time Paramedic | Appointment | 68/2 | \$20.04/hr. | 09/01/2021 |
| Rebecca Cullipher | Full-Time Paramedic | Appointment | 68/1 | \$19.55/hr. | 09/01/2021 |
| Cassy Winn | Administrative Assistant/Human Resource Tech | Appointment | 61/1 | \$29.886 | 09/01/2021 |

| Employee Name | Employee Job Title | Action Required | Grade/Step | New Salary | Effective Date |
|--------------------|--------------------------------------|-------------------|------------|-------------|----------------|
| Daniel Turner | Certified Deputy | Appointment | 65/6 | \$40,276 | 09/01/2021 |
| Joshua Reed | Certified Deputy | Appointment | 65/1 | \$35,638 | 09/01/2021 |
| James Burkett, Jr. | Part-Time Certified Deputy | Appointment | 65/5 | \$18,89/hr. | 09/01/2021 |
| Brian Gregory | Certified Deputy | Promotion from PT | 65/5 | \$39,293 | 09/01/2021 |
| William Ward | Full-Time Certified Telecommunicator | Promotion from PT | 62/1 | \$31,231 | 09/01/2021 |
| Janice Brickhouse | Part-Time/Fill-In Paramedic | Resignation | | | 09/01/2021 |

D. **Enclosures:** During the Budget process, the following step or merit increases were approved for the employee. The following individuals are being recommended by their supervisor for step or merit increases:

| Employee Name | Employee Job Title | Grade/Step | New Salary | Effective Date |
|---------------------|------------------------------------|------------|------------|----------------|
| Jackie Frison | Register of Deeds | 70/9 | 53,984 | 09/01/2021 |
| Brandon Melton | Certified Telecommunicator Fill-In | 62/2 | 15,38 | 09/01/2021 |
| Kathleen Cooner | Social Worker III - Adult Services | 69/3 | 44,627 | 09/01/2021 |
| Samantha Parier | IMC II | 63/2 | 33,453 | 09/01/2021 |
| Kay Hall | Social Worker II | 67/8 | 46,180 | 09/01/2021 |
| Pamela Midgett | IMS II | 67/5 | 42,908 | 09/01/2021 |
| Aliecia White | IMC II | 63/2 | 33,453 | 09/01/2021 |
| Kristen Myers | Deputy Register of Deeds | 58/4 | 28,186 | 09/01/2021 |
| Christopher Wharton | Water Plant Operator | * | 1,260 | 09/01/2021 |

*one-time performance bonus

E. **Enclosures:** Budget Amendment Nos. 4 is enclosed for your review and action.

F. **Enclosures:** The following Board reappointments will need Board consideration and action. In addition, there are two appointments from the Local Library Board to the Pettigrew Regional Library Board that Ms. Lawrence wanted to inform the Board of Commissioners:

| Name | Board/Committee | Action Taken | Term | Effective Date |
|-------------------------|--|----------------|--------|----------------|
| Robert Martin | Pettigrew Regional Library Board | For Info Only | | |
| Ruth McNaught | Pettigrew Regional Library Board | For Info Only | | |
| Hobbs, Donald | Animal Control Board (at-large Comm. Appt) | Reappointment. | 2 yrs. | 10/01/2021 |
| Thompson, Bethany | Animal Control Board (SPCA Representative) | 1 yr. | 1 yr. | 10/01/2021 |
| Stallings, Dianne White | Jury Commission - County Appointee | 2 yrs. | 2 yrs. | 10/01/2021 |
| Skinner, John | Planning Board | 3 yrs. | 3 yrs. | 10/01/2021 |
| Roberts, A.O. | Planning Board * | 3 yrs. | 3 yrs. | 10/01/2021 |

*This is A.O. Roberts' last term. The Board can reappoint him for another term if they choose to but this will be his last term. Mr. Roberts is willing to continue to serve should the Board agree. Therefore, the Board will need to begin a search for his replacement in 3 years.

G. **Enclosures:** The following miscellaneous documents will need Board consideration:

1. **Resolution:** The Board will need to consider the enclosed Resolution requesting the Board to declare vehicle from the Sheriff's Office as surplus to be sold on GovDeals. Board action is being requested.
2. **Perquimans County Board of Elections Resolution #2021-01:** The Perquimans County Board of Elections adopted the enclosed resolution setting the buffer zone to be at least 112 feet from the main voting entrance and shall be duly marked to allow parking and traffic to move freely and to insure the safety and wellbeing of all who will be utilizing the One-Stop Voting site at 601 S. Edenton Road Street, Hertford, NC. This is for information only.

PERQUIMANS COUNTY

**NOTICE OF PUBLIC HEARING
ON AMENDMENT OF THE COUNTY'S LAND DEVELOPMENT
REGULATIONS**

Notice is hereby given that the Perquimans County Board of Commissioners will conduct a public hearing on Tuesday, September 7, 2021, at 6:45 p.m., in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC, to receive public comment and discuss amendments to Ordinance No. 47-Manufactured Home and Manufactured Home Park Ordinance, Ordinance No. 91-Subdivision Regulations, and Ordinance No. 98-Zoning Ordinance. The reason for the amendments is to ensure compliance with NCGS Chapter 160D, correct minor typographical errors with the ordinances, add supplemental regulations for swimming pools, and add regulations for a new RA-32 zoning district. Following the public hearing, the Board of Commissioners will consider adoption of the amendments. All interested citizens are encouraged to attend.

Copies of the amended land development regulations are available for public review at the Planning and Zoning Office, 104 Dobbs Street, Hertford, NC, during regular office hours. The public is encouraged to review the draft amendments.

For more information, contact the Planning and Zoning Office via email at rhondarep@perquimanscountync.gov or call 252-426-2027.

PERQUIMANS COUNTY



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**Perquimans County Planning & Zoning Staff Report
by Rhonda Repanshek, County Planner
September 7, 2021 County Commissioner Meeting**

Review of NCGS Chapter 160-D Text Amendments and Restructuring of Perquimans County Manufactured Home and Manufactured Home Park Ordinance, Subdivision Regulations, and Zoning Ordinance. The reason for the amendments is to ensure compliance with North Carolina General Statute Chapter 160D, correct minor typographical errors with the ordinances, add supplemental regulations for swimming pools, and add regulations for a new RA-32 zoning district.

PROCEDURAL ISSUES

Potential Schedule for Review: Per current County Zoning Ordinance sections 13 and 23, the Planning Board's Review on August 10, 2021 allows the text amendments to advance to the Board of County Commissioners for review September 7, 2021.

Public notice of the Legislative Public Hearing was issued per County Zoning Ordinance section 2302(d) and NC General Statutes Chapter 160D-601. Notice was also displayed via the County webpage and County Facebook page.

PROJECT REVIEW

Where to Look: Proposed edits of Perquimans County Manufactured Home and Manufactured Home Park Ordinance, Subdivision Regulations, and Zoning Ordinance

- Yellow highlights are additions and strikethroughs are deletions
- Chapter 160D went into full effect at the State level on July 1, 2021

CAMA Land Use Plan Relevance:

160D changes instigated by State law amendments were a reorganization and clarification of existing regulations, therefore terminology changes and the addition of zoning district RA-32 affect the Land Use Plan (LUP). RA-32 criteria are identical to existing RA-43 except for requiring slightly less square footage, specifically 10,500 sq. ft. less. Zoning districts are designated under chapter 9(F)(2) *Perquimans County Future Land Use* page IX-28 and the Future Land Use Compatibility Matrix on page IX-35.

Planning Board Recommendation: Planning Board recommended approval of Text Amendment TXT-21-01 as presented, to edit Perquimans County Manufactured Home and Manufactured Home Park Ordinance, Subdivision Regulations, and Zoning Ordinance to ensure compliance with North Carolina General Statute Chapter 160D, correct minor typographical errors in the ordinances, add supplemental regulations for swimming pools, and add regulations for a new RA-32 zoning district and to declare the text amendments to be consistent with the Perquimans County CAMA Land Use Plan because the amendments maintain the same county-wide characteristics and functions of the current ordinances and regulations, including promoting open space to improve the quality of life and encourage economic development through planned growth, while arranging document sections in a more logical manner. Motion passed unanimously.

In deciding whether to adopt a proposed ordinance text amendment, the central issue before the Board of Commissioners is whether the proposed amendment advances the public health, safety or welfare and is consistent with any adopted County Land Use Plan documents, the CAMA Land Use Plan, and the specific intent of the zoning ordinance.

SUGGESTED MOTION TO APPROVE: Motion to approve Text Amendment TXT-21-01, as presented, to edit Perquimans County Manufactured Home and Manufactured Home Park Ordinance, Subdivision Regulations, and Zoning Ordinance to ensure compliance with North Carolina General Statute Chapter 160D, correct minor typographical errors with the ordinances, add supplemental regulations for swimming pools, and add regulations for a new RA-32 zoning district.

Consistency Statement: Motion to declare the text amendments to be consistent with the Perquimans County CAMA Land Use Plan because the amendments maintain the same county-wide characteristics and functions of the current ordinances and regulations, including promoting open space to improve the quality of life and encourage economic development through planned growth, while arranging document sections in a more logical manner.

SUGGESTED MOTION TO DENY: Motion to deny Text Amendment TXT-21-01, (explain why).

IF INCONSISTENT WITH LAND USE PLAN: Proposed amendments are inconsistent with CAMA Land Use Plan because....

- ATTACHMENTS:
- 1) Zoning Ordinance with proposed text amendments,
 - 2) Subdivision Regulations with proposed text amendments,
 - 3) Perquimans County Manufactured Home and Manufactured Home Park Ordinance with proposed text amendments

Highlights of N.C.G.S. Chapter 160-D Changes to Perquimans County Ordinance/Regulations

1. Conditional Use *Districts* , which required a legislative public hearing for the rezoning part and a quasi-judicial public hearing for the Conditional Use *Permit* part, will be replaced with a Conditional Zoning District which requires only a legislative hearing.
2. Planned Unit Developments (PUD) will automatically become Conditional Zoning Districts. A Conditional Zoning District (section 605 of proposed zoning ordinance) allows a site to be developed with a mixture of land uses according to an approved overall site plan. Uses are limited to those in Article VIII Table of Uses.
3. 'Tiny House' has been added to our zoning ordinance Article VIII Table of Uses, section 911.31 and a definition has been added to Article XIX. The definition is partially based on the 2018 International Residential Code. Tiny House -- a single-family detached home that is 400 sq. ft. or less in size (not including loft space) and complies with the North Carolina State Building Code.
4. Subdivision Variances were heard by the Planning Board in our old Subdivision Regulations; now they will be heard by the Board of Adjustment, just like zoning variances.
5. Minimum square footage of an RA zone (rural agriculture zone) lot is proposed to be reduced from 43,000 ft² to 32,500 ft² which instigates the addition of an RA-32 designation.
6. Conditional Use Permits will now be called Special Use Permits and Zoning Permits will be called Development Permits, but they are only terminology changes, not changes in procedure or substance.
7. 'Food Trucks, Mobile' is added to the zoning ordinance Article VIII Table of Uses and section 911.20.
8. Definitions have been added and revised in each of the three documents to synchronize and clarify terms.
9. A swimming pool regulation section has been added as section 911.30.

The following ordinances are sent under separate cover:

Zoning Ordinance
With text amendments

Subdivision Regulations
With text amendments

Perquimans County Manufactured Home and
Manufactured Home Park Ordinance
With text amendments

PLANNING BOARD PRESENT:

Antoine (A.J.) Moore, Chair
Teresa Blanchard

Lewis Smith, Vice Chair

PLANNING BOARD ABSENT:

A.O. Roberts

John Skinner

OTHERS PRESENT:

Frank Heath, County Manager/Deputy Clerk to the Board
Rhonda Repanshek, Planner
Dale Holland, Insight Planning & Development
Cindy Anderson, Insight Planning & Development

Chairman Nelson called the meeting to order. Commissioner Jones gave the invocation and the Chairman led the Pledge of Allegiance.

The Board heard the proposed changes and discussed how the NC General Statutes Chapter 160-D would affect our Manufactured Home Park Ordinance, Subdivision Regulations, and Zoning Ordinance.

ADJOURNMENT

There being no further comments or business to discuss, the Joint Work Session was adjourned.

Deputy Clerk to the Board

Wallace E. Nelson, Chairman

WORK SESSION

July 19, 2021
7:00 p.m.

The Perquimans County Board of Commissioners Work Session on July 19, 2021 was cancelled.

REGULAR MEETING

August 2, 2021
7:00 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, August 2, 2021 at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT:

Wallace E. Nelson, Chairman
T. Kyle Jones
Charles Woodard

Joseph W. Hoffler
Alan Lennon

MEMBERS ABSENT:

Fondella A. Leigh, Vice Chair

OTHERS PRESENT:

Frank Heath, County Manager
Hackney High, County Attorney

Mary Hunnicutt, Clerk to the Board

The meeting was called to order by Chairman Nelson. Commissioner Woodard gave the invocation and the Chairman led the Pledge of Allegiance.

AGENDA

Chairman Nelson stated that a copy of the amended Agenda was at their seats tonight. Joseph W. Hoffler made a motion to approve the Agenda, as amended. The motion was seconded by Charles Woodard and unanimously approved by the Board.

CONSENT AGENDA

Chairman Nelson asked if there were any items that the Board wished to remove from the Consent Agenda to discuss. There being none, the following items were considered to be routine and were unanimously approved on motion made by Charles Woodard, seconded by Joseph W. Hoffler.

- Approval of Minutes:** July 6, 2021 Regular Meeting, July 13, 2021 Joint Meeting with Planning Board, and July 19, 2021 Work Session (cancelled) were approved.
- Tax Refund Approvals:**
Christensen, John Dardea
Vehicle sold; 8-month refund. Account No. 52448317\$400.18
Selvo, Jr., Edgar Earle
Sold vehicle; tag turned in to transfer handicapped plac from a different vehicle. 12-month refund. Account No. 59923391\$113.52
Easterwood, Joseph Anthony
Sold vehicle to dealership. 18-month refund. Account No.: 54611935\$638.50
- Personnel Matters:**

| Employee Name | Employer Job Title | Action Required | Grade/Step | New Salary | Effective Date |
|-------------------|--|-----------------|------------|--------------|----------------|
| Cassy Forward | Business Personal Property Tax Clerk | Appointment | 6175 | \$31,360. | 08/01/2021 |
| Lacy Robeson, III | Investigator | Promotion | 6653 | \$44,339 | 08/01/2021 |
| Micreleth Wood | 4-E Extension Agent | Resignation | | | 07/30/2021 |
| Sharril Kennedy | IMC II - Family & Children's Medicaid Extension Director | Resignation | | | 07/30/2021 |
| Jewel Winslow | Certified Part-Time/Fill-in Telecommunicator | Retirement | 6211 | \$14,024/yr. | 08/31/2021 |
| Jennifer Ayers | Non-Certified Part-Time/Fill-in Telecommunicator | Appointment | 6081 | \$13,751/yr. | 07/01/2021 |
| Kelly Johnson | Non-Certified Part-Time/Fill-in Telecommunicator | Appointment | 6081 | \$13,751/yr. | 07/01/2021 |
| William Ward | Non-Certified Part-Time/Fill-in Telecommunicator | Appointment | 6081 | \$13,751/yr. | 07/01/2021 |

4. Step/Merit Increases:

| Employee Name | Employee Job Title | Grade/Step | New Salary | Effective Date |
|------------------|------------------------------|------------|--------------|----------------|
| Sonia Davernport | AEMT | 669 | \$45,269 | 08/01/2021 |
| Kenie Garrison | Secretary - Senior Center | 5616 | \$13,011/cr. | 08/01/2021 |
| Leroya Banks | Certified Deputy-SRO-Officer | 657 | \$36,531 | 08/01/2021 |
| Brian O'Steury | Deputy Sheriff | 653 | \$18,891/cr. | 08/01/2021 |
| Damon Sizemore | Deputy Sheriff (Certified) | 654 | \$38,358 | 08/01/2021 |

5. Budget Amendment:

BUDGET AMENDMENT NO. 2
GENERAL FUNDS

| CODE NUMBER | DESCRIPTION OF CODE | AMOUNT | |
|---|------------------------------|----------|----------|
| | | INCREASE | DECREASE |
| 10-348-014 | EMS Foundation Grant | 6,050 | |
| 10-592-142 | EMS Foundation Grant Expense | | 6,050 |
| EXPLANATION: To amend FY 21/22 budget to include Viriant Health Foundation Grant. | | | |

BUDGET AMENDMENT NO. 3
GENERAL FUNDS

| CODE NUMBER | DESCRIPTION OF CODE | AMOUNT | |
|---|-------------------------|----------|----------|
| | | INCREASE | DECREASE |
| 10-360-003 | ARRS Community Response | 6,400 | |
| 10-592-343 | ARRS Community Response | | 6,400 |
| EXPLANATION: To amend FY 21/22 budget to include ARHS Community Response Funds to be used to off-set EMS salary lines as they relate to PORT calls. | | | |

6. Enclosures: The following miscellaneous documents were approved by the Board:

- a. Resolution authorizing the Removal of Certain Public Record Books: The following Resolution to authorize the removal of certain public record books from the Register of Deeds' Office was unanimously approved by the Board.

RESOLUTION AUTHORIZING
REMOVAL OF CERTAIN PUBLIC RECORD BOOKS
KEPT BY THE REGISTER OF DEEDS FOR
THE PURPOSE OF REPAIR, RESTORATION
AND REBINDING

WHEREAS, NCGS 132-7 provides that books of public records should be copied or repaired, renovated or rebound if worn, mutilated, damaged or difficult to read; and

WHEREAS, there is identified certain books of public records maintained by the Register of Deeds in need of repair, restoration and re-binding; and

WHEREAS, Koffie Technologies is under contract to provide repair, restoration and re-binding of those certain books of public records;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR PERQUIMANS COUNTY, NORTH CAROLINA, that:

Section 1. The Register of Deeds is authorized to remove or cause to be removed to the care and custody of Koffie Technologies for repair, restoration and re-binding the following books of public records:

Vital Statistics Marriage Licenses 1899-1902

Section 2. The books of public records listed in Section 1 of this resolution to be removed to the care and custody of Koffie Technologies for the length of time required to repair, restore and rebind them.

Section 3. This resolution is effective upon its adoption.

ADOPTED the 2nd day of August, 2021.

Wallace Nelson, Chairman
Board of Commissioners

ATTEST:

Mary P. Himmitt, Clerk to the Board

- b. NC Division of Aging & Adult Services: The County received additional funding for provisions of home delivered meals. There is no county match for this award. The Board authorized the Chairman and county staff to sign their documentation to receive these additional funds.

- c. County Cooperative Agreement with the N.C. Forest Service: The Board unanimously approved the County Cooperative Agreement with Division of Forest Resources for FY 2021-2022 and authorized the Chairman and County Staff to sign the Agreement. The costs will be \$169,315 being divided between the State at \$110,055 (65%) and the County at \$59,260 (35%).

7. Board Resignation: The following Board resignation was approved by the Board:

| Name | Board/Committee | Action Taken | Term | Effective Date |
|---------------|---|--------------|------|----------------|
| Saudi Sheehan | Tourism Development Authority - Industrial Representative | Resignation | | 08/31/2021 |

INTRODUCTION OF NEW EMPLOYEES

The following employees were introduced to the Board:

1. Susan Chaney: Ms. Chaney, Social Services Director, introduced Margarita Foreman, Public Information Assistant IV (hired 6/21/2021), and Marteny Garcia, Public Information Assistant IV (hired on 7/1/2021).
2. Jonathan Nixon: Jonathan Nixon, Emergency Services Director, introduced Wayne Jordan who was promoted to EMS Shift Supervisor (Paramedic) on 7/1/2021.
3. Sheriff Shelby White: Mr. White introduced Dean Polumbo, Jr. & Jacob Sikes, Certified Deputies, who were hired on July 1, 2021.

After each introduction, the new employee made a few comments. On behalf of the Commissioners, Chairman Nelson welcomed the new employees to Perquimans County.

ATLANTIC TELEPHONE MEMBERSHIP CORPORATION (ATMC)

Jody Huestess & Jeremy Noble, representatives from Atlantic Telephone Membership Corporation (ATMC) presented information on their plan to seek grant funds to bring fiber-optic broadband to the rural areas in Perquimans and Chowan Counties. Mr. Huestess explained that they need a partnership with a government entity to apply for a \$28,865,500 project which will provide broadband services to 5,515 addresses. Of those 5,515 addresses, there are 5,099 unserved homes, 62 businesses, and a few 100 homes that would have the service available and would possibly change from their current service to this service. ATMC will be the primary applicant and the counties will be the secondary applicant. Even though it is not required for this grant, ATMC is providing a 10% match (\$2,886,550) which, they hope, will help secure this grant for the counties. The funds will be split between Perquimans (2,300 households) and Chowan (2,200 households). Mr. Heath asked Mr. Huestess to provide information about their programs that they will be offering and their costs for each program. Mr. Huestess provided the following information:

ATMC will bury fiber optics along the highway and to the homes.

\$77.95 - GB

\$67.95 - 500/300 Meg

\$57.95 - 250/250 Meg

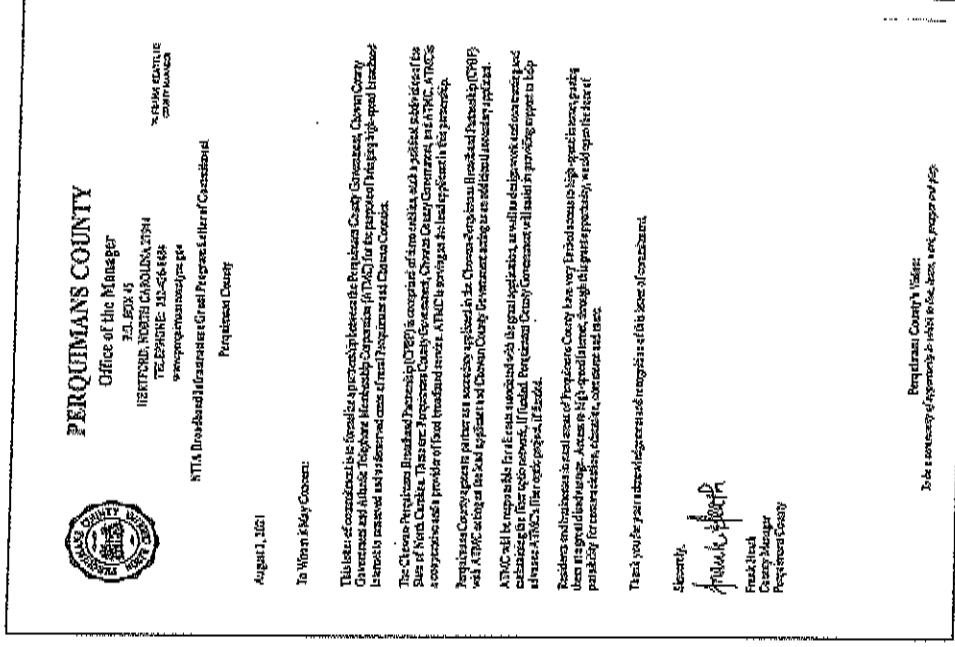
\$49.95 - 50/50 Meg

People who qualify for the Federal Lifeline program for low income homes will be eligible for discounts which can be used on their phone service, cell phone service, or broadband service. If they choose to use the lifeline program for their broadband service, they will provide a \$9.25 monthly discount. In addition, ATMC will match this discount making a total discount of \$18.50 each month.

Mr. Huestess explained that this is only a proposal and what they have done so far are some environmental studies and are preparing the application for this grant. What they will do is establish a presence here in the county. They will open up an office, hire some local people, and operate a state of the art fiber optic network for decades in the future. County Manager Heath explained that the following areas will be where they will be working with Perquimans County: Durant's Neck, Chapanoke, and the western part of Bethel and Belvidere. What they are requesting tonight is for Perquimans County to approve a letter of support for them to apply for the grant. County Manager Heath explained that Chowan County had approved the letter of support and that there is no financial assistance required from the counties. Mr. Huestess further explained that, if the grant is approved, ATMC has asked the county to provide a 60 x 60 parcel out in the rural area so that they can place an OLC site. This is not a requirement but it would be beneficial to ATMC if the County would donate it. Chairman Nelson thanked them for their presentation and asked if there were any questions from the Board. The following questions were asked:

- > Commissioner Woodard: Mr. Woodard asked how long does it take if the grant is approved. Mr. Huestess said that the grant gives them twelve months but there is no way ATMC could lay 77 miles of fiber in twelve months. Therefore, they would have to request extensions. One cause for a delay would be the shortage in fiber optic supplies. He anticipates that it will take about three years and that an announcement of the grant award should start around Thanksgiving.
- > Chairman Nelson: Mr. Nelson asked that, once the work has started, how much involvement will be required by the counties. He also said that the school systems would be good partners with them.

There being no further questions or comments from the Board, T. Kyle Jones made a motion to approve the following letter of support to have ATMC apply for the grant to bring fiber-optic broadband to Perquimans County rural areas. The motion was seconded by Alan Lennon and unanimously approved by the Board:



COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

The following commissioner concerns/committee report was given:

- > **Chaitraava Nelson:** Chairman Nelson explained that the public hearing for the Monument to the Confederate Dead has been scheduled for Monday, August 16, 2021 at 7:00 p.m. in the meeting room of the Perquimans County Library. He further provided the following ground rules for the meeting:
 - The comments will focus on the following two recommendations of the Work Group:
 1. Recommendation that the Commissioners add signage which contextualizes the monument to provide the whole story of that era.
 2. Recommendation that the Commissioners approach the private owners of the King Street Memorial for relocation to the Courthouse green in a location of equal stature and prominence.
 - Each individual will be given three minutes to speak.
 - Written comments are welcomed.
 - He asked that the participants be respectful to the opposing comments.

There being no further comments or reports, Mr. Nelson proceeded with the rest of the meeting.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following updates:

- > **National Night Out:** Mr. Heath invited the public to attend the National Night Out tomorrow night from 5:00 – 8:30 p.m.
- > **CDC New Mask Mandates:** Mr. Heath explained that the CDC has issued new recommendations for wearing masks in County facilities. Allernant Regional Health Services has provided recommendations for the counties to follow; should they elect to do so. After researching the matter, Mr. Heath recommends that no masks will be required for those individuals coming into the County facilities that have been vaccinated.
- > **Vivian Leung Retirement:** Mr. Heath presented a picture of the presentation to Vivian Leung who retired after 29 years of service in the Perquimans County Communications Center on July 31, 2021.
- > **Cadfish Hunter Museum Contests:** Mr. Heath notified that Board that the Perquimans County Chamber of Commerce will surrender all the old contents of the Cadfish Hunter's Museum to the Tourism Development Authority prior to August 22nd to store until we find a relocation for it. Commissioner Lennon asked if it was a climate control location. Mr. Heath said that it was.
- > **Woodville Road Project:** Mr. Heath reported that he had received notification from NCDOT today that they will begin the Woodville Road Project on August 16, 2021. The road will be closed from August 16th through December 14th. Commissioner Lennon asked if that was the time that the Water Department would be making improvements to the waterlines. Mr. Heath said that it was.
- > **Chamber of Commerce Building:** Commissioner Woodard asked Mr. Heath if the County could purchase the Chamber of Commerce Building. Commissioner Hofter also asked about pursuing this purchase. Commissioner Lennon feels that it would be good for new offices, especially if we appoint another Tourism Director. Commissioner Jones asked if any other the surrounding communities have done this and what was the condition of the building. After some discussion, it was the recommendation of the Board to leave County Manager Heath make inquiries about the potential purchase of the building.

BOARD APPOINTMENT: TRILLIUM NORTHERN REGION ADVISORY BOARD

Chairman Nelson explained that the Board needed to appoint a replacement for Freida Bonner for the Trillium Northern Region Advisory Board. Since the Board had no recommendations and Mary Hunicutt said that she had received no applications for this vacancy, Chairman Nelson asked Ms. Hunicutt to place a notice on the County's Website and Facebook page to see if we get any response. At this time, no action was necessary.

BOARD OF ADJUSTMENT

County Manager Heath explained that, due to the 160D changes discussed at the July 13th joint Work Session with the Planning Board, the Board discussed the reconfiguration of the Board of Adjustment. The consultant that was appointed to handle these changes recommends that the Board dissolve the current Board of Adjustment and make the Board of Commissioners the new Board of Adjustment. On motion made by T. Kyle Jones, seconded by Alan Lennon, the Board unanimously approved to dissolve the current Board of Adjustment and make the Board of Commissioners the new Board of Adjustment.

PERSONNEL MATTER -- APPOINTMENT OF HOUSEKEEPING ASSISTANT

County Manager Heath reported that this matter was received after the Agenda Packets were distributed so they are adding it to tonight's new business. On motion made by Alan Lennon, seconded by Charles Woodard, the Board unanimously appointed Virginia White as the Housekeeping Assistant at Grade 54/Step 3 at a salary of \$23,060 effective August 1, 2021.

PUBLIC COMMENTS

The following public comments were made:

- > **Marie Colson:** Ms. Colson read the following petition for the Board's consideration:

PETITION AGAINST REMOVAL OF COURTHOUSE MONUMENT

This petition is in response to the discussion concerning the removal of the Monument on the Perquimans County Courthouse grounds. The Monument commemorates those who died in the war Between the States, 1861 - 1865. These brothers, sons, fathers, grandfathers, husbands and loved ones who never came back, who were buried in mass graves. It has honored the dead for well over one-hundred years without objection from one-hundred fifty previous County Commissioners. This monument serves as a grave marker also symbolizing the war is over. Therefore, we the undersigned strongly oppose the removal of the Monument.

After reading the petition, Ms. Colson explained that 1,283 people had signed the petition. She then made several personal remarks about why we needed to keep the monument as it on the courthouse lawn.

- > **Pete Perry:** Mr. Perry yielded his time.
- > **Terry Swager:** Mr. Swager read the following statement (go to next page):

The balance of this page was intentionally left blank.

I was actively involved in the Petition Mrs. Colson just submitted. Of paramount importance is that these 1200 plus names were all CONFEDERATE FACE TO FACE right here in Perquimans County. Every name on there either lives, works or plays in Perquimans County and has an economic interest here, they spend money here!

I personally have knocked on hundreds of doors and been invited into scores of homes. As a relative newcomer to the County, 90% of these are the homes of folks I never met, complete strangers to me. They are a random sampling of the people of Perquimans. ALMOST ALL OF THEM signed my Petition.

I began my portion of the drive in mid April, but by late April when I saw all the various forms of desecration the "Work Group" was considering, I quickly made it known to any potential signatory that I was requesting their signature as OPPOSITION to ANY CHANGE to the Monument or where it currently stands. While certainly not all, MOST of the signatories you have been presented with are persons opposed to any change of any kind to the Monument and its surroundings including new signs around it.

After seeking permission, I have stood in parking lots, raised swap meets, but mostly bicycled or walked door to door and the overwhelming majority feel changes are unnecessary and an overreach by a Board considering action on a non-existent problem. In fact, most of these folks feel the Board's actions ARE FUELING divisiveness in the County as the Board searches for ways to explain away their history and rob locals of their heritage.

Having walked many miles and spoken to hundreds of residents I say this with an extremely high level of confidence, the Monument, that so few even give a thought to in day to day life, has a very strong popularity when threatened by folks like you. The people do NOT want you messing with it!

As a military veteran myself, I take great offense to those that cast aside the ones that made the ultimate sacrifice when asked to do their duty. This State, this County, asked these men to do their duty and they responded as requested. Many of these men never came home and some forty years after the war ended, as the last survivors of that costly war died off, the UDC raised the funds necessary to build a Memorial to "Our Soldiers".

They asked the County for a piece of honor on the Courthouse lot so it would prominently displayed, and on 4 March 1912, as recorded in the minute's book "On motion, the Board of County Commissioners grant unto the Daughters of Confederacy the right to erect a Monument to Confederate dead upon the Court House lot, "

The so-called "Confederate Monument" is not a monument to the Confederacy, it is a Monument to soldiers, men we would normally call "Heroes" or "First responders" in today's vernacular.

Myself, and most of the folks that signed that Petition don't feel comfortable with you "Modernizing" their sacrifice.

Terry

> John Lange: Mr. Long supported the petition that was just presented. He further explained the process and how they obtained the signatures. He supports the petition and requests that the Board consider what the residents of Perquimans County truly feel about this matter. He further explained that this is a monument not a statue. It is a place where people can go to remember those who sacrificed their lives.

> Kate Johnson: Mr. Jackson stated that he supports the monument and does not want to have it moved or changed in any way. He talked about his Indian heritage and the struggles that his ancestors went through. He also served in the U.S. Army.

> Edana Sidwell: Ms. Sidwell stated that she is a citizen of the United States and she has history. She supports the petition and wishes no changes to the monument.

> Angela Burkett & Janet Owens did not want to speak.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:15 p.m. on motion made by Charles Woodard, seconded by Joseph W. Hoffer.

Clerk to the Board

Wallace E. Nelson, Chairman

***** SPECIAL CALLED MEETING / PUBLIC HEARING

August 16, 2021
7:00 p.m.

The Perquimans County Board of Commissioners met in a SPECIAL CALLED MEETING on Monday, August 16, 2021 at 7:00 p.m. in the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT: Wallace E. Nelson, Chairman
Joseph W. Hoffer
Alan Lennon

Fondella A. Leigh, Vice Chair
Kyle Jones
Charles Woodard

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager

Mary Hunnicutt, Clerk to the Board

Chairman Nelson called the meeting to order. Commissioner Leigh gave the invocation and the Chairman led the Pledge of Allegiance. Chairman Nelson explained that this Special Called Meeting was scheduled to hold a Public Hearing to receive public comments on the recommendations of the "Monument to the Confederate Dead" Work Group.

PUBLIC HEARING – "MONUMENT TO THE CONFEDERATE DEAD"

Chairman Nelson opened the Public Hearing stating that the purpose of the public hearing was to receive public comments on the following recommendations of the "Monument to the Confederate Dead" Work Group:

1. Recommend that the Commissioners add signage which contextualizes the monument to provide the whole story of that era.
 2. Recommend that the Commissioners approach the private owners of the King Street Memorial for relocation to the Courthouse green in a location of equal stature and prominence.
- There were 44 people present. Chairman Nelson explained the process that each speaker would have three minutes and that the Clerk to the Board would be the timekeeper. He asked that everyone be respectful of each person speaking and that the individuals would speak in the order that they signed up. The following public comments were made:
- > Brenda Radloffston: Ms. Huddleston wanted the monument to remain as is and read the statement that is printed as Attachment A.
 - > M. Ivey: Ms. Ivey agreed with M. Huddleston's comments. She further stated that she like historical things and this monument is part of our history and she would like for it to remain as is.
 - > Ms. Tammy Miller-White: After Ms. Miller-White explained that she served on the Work Group for the Monument for the Confederate Dead, she explained that she came tonight because she believes that there was a third option. She distributed copies of what her third option would be - Attachment B. She thanked the Board for allowing the public to express their opinions tonight and asked that they consider all options when making their final decision.
 - > Terry Swopes: Mr. Swopes wants the monument left as is and read the comments that is printed as Attachment C.
 - > Chuck White: Mr. White talked about the fact that he had talked with the Board at an earlier meeting and compared this situation to the Vietnam War Memorial. After explaining his comparison, he asked the Board to leave the monument as is.
 - > John Long: Mr. Long reviewed the history of the monument and how people wanted to remember those soldiers that gave their lives for this country and never returned home. He did not feel that the facilitator for the Work Group did his job. He recommends that they leave the monument as is. He referred to the position that was signed by 1,384 citizens of Perquimans County not to change anything on the monument. Leave it as it stands.
 - > Earl Owens: Mr. Owens said that the monument has been where it is all his lifetime and feels that it needs to remain as is without extra signage.
 - > Danny Priovett: Mr. Priovett explained that he had attended all the Work Group meetings and heard their recommendations that we are considering tonight. He wants the monument to remain as is. To review his complete comments, go to Attachment D.
 - > Rod Bowman: Mr. Bowman explained his family history of individuals that served in the Confederate War and did not return home. His family has served this country for over 250 years. He feels that this monument needs to remain as is to commemorate the soldiers that have died for our country and did not return home. To view his entire comments, go to Attachment E.
 - > Phyllis Madree: Mr. Madree explained that his family has been here in Perquimans County for over 300 years. He is opposed to any changes to the monument.
 - > Peter Messing: Mr. Messina has been in Perquimans County for seven years. He is opposed to making any changes to the monument and hopes that the souls of the fallen soldiers would come back to haunt us for thinking about changing or removing the monument.
 - > Dave Berger: Mr. Berger said that he agrees with everyone that has spoken before him. He said that he does not feel that the monument needs to be changed and that it does not exemplify slavery. It is a sign of how the North did the South wrong. Those soldiers were fighting for their freedoms. He wants everything to remain the same.
 - > Karen Wright: Ms. Wright explained that her great-great grandfather fought in the war and never returned. She did not feel that he would fight for slavery but for all people. When she looks at the monument, she thinks of her great-great grandfather. Please leave the monument as is. She has no problem with the movement of the other monument on King Street to the Courthouse Lawn.
 - > William Stevenson: Mr. Stevenson is here to request that the monument be left as is and add no signage. He is a Vietnam Veteran and understands the importance of remembering those fallen soldiers who fought a war that was less. He has no problem moving the other monument to the Courthouse lawn but leave this monument as is.
 - > Roberta Stevenson: Ms. Stevenson wanted the Board to know that she wants the monument to stay as is and no signage added. With regard to moving the other monument to the Courthouse lawn, she said that would be up to the owners of the other monument to make that decision.
 - > Gene Dail: Mr. Dail began by saying that God is good and He know all things. He went on to explain that he was a veteran and a lot of people complain about a lot of things but he stands for the monument and wants to keep it as it is. Clean it up and make it pretty and let us live together in harmony in Jesus' name.
 - > Gerald Flaughter: Mr. Flaughter explained that he was a new resident to Perquimans County and thanked the Board for the opportunity to speak tonight. He also thanked the community for welcoming him to Perquimans County. He is a retired US Air Force pilot and has commissioned many monuments as a memorial to soldiers who have died while serving this country. If you want to protest the monument, stand outside like at the Arlington National Cemetery. Do not desecrate the monument. These monuments mean something to someone. Leave it as is.
 - > Dennis Ray: Mr. Ray said that he had prepared a long speech on how he felt but the bottom line is that the monument is a memorial to those soldiers who died in service for their country. These people were from all ethnic backgrounds. He hopes that the Board will decide to keep the monument as it is and where it is.
 - > Philip Telfey: Mr. Telfey strongly believes that the monument needs to stay where it is and place no signage on it.
 - > Abby Ownley: Mr. Ownley thanked the Board for allowing him to come speak tonight and thanked the public for coming tonight to discuss this monument. He further explained that he likes history and Perquimans County is rich in history. When we erect a monument to the soldiers who died during a war, we should leave the monument as is. He also said that he would like to see the County embellish the King Street monument if the community wishes. He wants this confederate monument to stay where it is. This represents Perquimans County. It is a very humble monument and feels that it was placed there to honor our dead soldiers and for no other reason. Therefore, he requests that the Board decided to keep the monument as is.
 - > Kos Jackson: Mr. Jackson stated that he was not a native North Carolinian but he is here by choice. He is a veteran and has served the country. This is a monument for soldiers that died and did not return home. He feels that the

monument needs to remain as is and without any additional signage. It has been there for over 160 years and the facts that it needs to remain as is.

- Angela Barlett: Ms. Burkett explained that she was from England and she is proud of her English and American history. There are a lot of English history that may need to have been changed as is in American history. We cannot change our history but we can learn from it. She requests that the monument remain as it is.
- Edna Sidwell: Ms. Sidwell said that what she has heard tonight has truly broken her heart. Just the fact that people want to deface the monument because it doesn't satisfy some part of their history. She further explained that she has had many family members served the country. Just thinking about how they would feel that people will want to remove or deface the monument. She just does not feel that there needs to be any changes and no signage added.
- Corey "Bobby" McCreery: Mr. McCreery does not think that the monument should be changed in any way. They fought for what they believed and it should stand as it is.
- Pete Perry: Mr. Perry displayed a picture of how things should be. The picture displayed the Monument to the Confederate Dead and the Colored Soldiers Monument from King Street side by side on the Courthouse lawn. This displays unity and that is what we need to do. He discussed how they obtained the signatures on the petition. He also mentioned that he had reached out to the President of the NAACP twice but received no reply. He talked about how Connie Brothers held a forum group meeting where the individuals discussed things calmly and rationally. No one was shouting at each other or calling each other unusual names. There are two items on the agenda tonight: signage and approach the First Church to move their monument to the Courthouse square. The last item is his position. He further stated that, if you do not do the second one, you don't need to do the first. The monument needs to stay where it is. Some people will look at it and like it and others will look at it and dislike it. It doesn't mean that adding signage will make any difference. We need to unify the county. He asked the Board to vote their conscience.

Chairman Nelson thanked everyone for their comments and their attendance tonight. He further explained that no action would be taken tonight to allow the commissioners to study the information that has been provided to them through e-mails, phone calls, public comments at other meetings, Work Group recommendations, and the public comments tonight. This item will be added to the September 7th Agenda for action to be taken. He asked the Commissioners if they have comments. There being none, he closed the Public Hearing at 7:52 p.m. and explained that the Board needed to go into Closed Session.

AGENDA

After the public had left, Chairman Nelson asked for approval of the Agenda. On motion made by T. Kyle Jones, seconded by Charles Woodard, the Board unanimously approved the Agenda.

CLOSED SESSION: TO DISCUSS AN ECONOMIC DEVELOPMENT MATTER AND CLOSED SESSION MINUTES

Chairman Nelson stated that, pursuant to NC General Statute 143-318.11(5), the Board will need to go into Closed Session to discuss an economic development matter and closed session minute approval. On motion made by Alan Lennon, seconded by Charles Woodard, the Board unanimously voted to go into Closed Session.

The Closed Session was adjourned and the Special Called Meeting reconvened on motion made by Fondella A. Leigh, seconded by Charles Woodard, and unanimously approved by the Board.

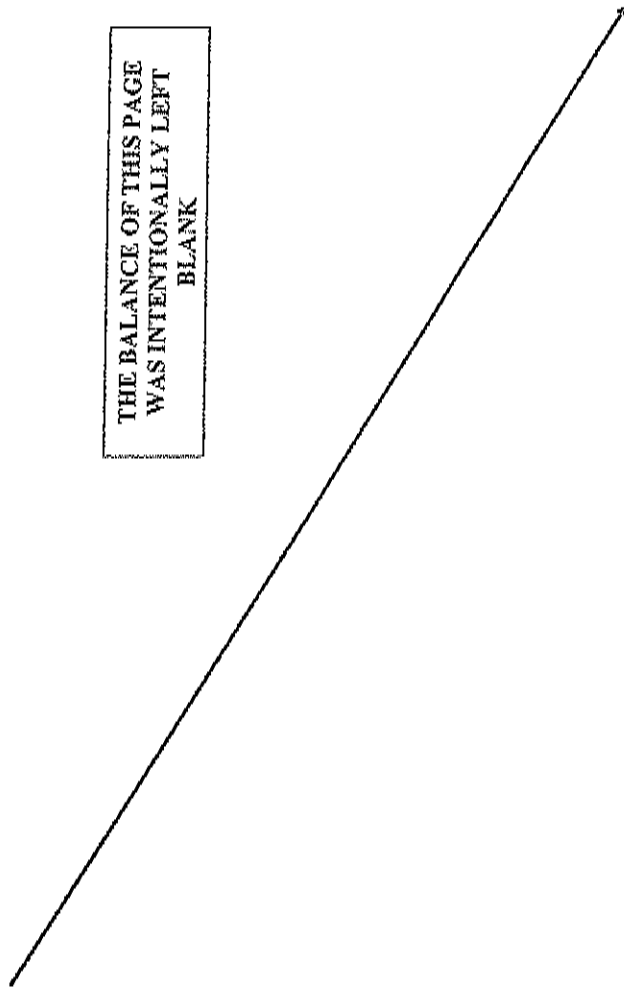
No action was required from the Closed Session.

ADJOURNMENT

There being no further comments or business to discuss, the Special Called Meeting was adjourned at 8:20 p.m. on motion made by Charles Woodard, seconded by Joseph W. Hoffler.

Wallace E. Nelson, Chairman

Clerk to the Board



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ATTACHMENT A

Hello, my name is Brenda Huddleston, and I am a proud resident of Perquimans County.

Thank you for the opportunity to speak this evening about the Perquimans County Confederate Monument.

This monument was unveiled on June 12, 1912, and has remained a part of our county's history since then.

I do not wish to discount the feelings of anyone on either side of this debate.

My great-great-grandfather Jacob A. Whetzel was a Sergeant in the Union Army serving under General Sheridan. He was present at the surrender of Lee.

I have thought long and hard about this issue, but I must strongly disagree with placing signage around the monument.

I do not want us to disparage its true purpose, a marker for the Confederate war dead.

There are other settings for contextualizations of the Civil War, museums and books, for instance, but a monument to the dead is not the right place. This monument does not celebrate the civil war and is not a declaration of approval of the war.

America was not perfect then, and it is not perfect now, but God is very clear. He is our only judge. Unlike Him, we do not know what was in our fellow man's hearts and minds. He does not grant us the right to judge them.

To me, this is comparable to the Viet Nam War Memorial. People still have very different viewpoints about the correctness of that war. Many of our military men and women were treated horribly by their own country when they returned. Many still suffer today, but it has not prevented us from erecting a remembrance to those war dead.

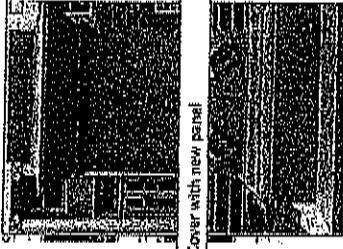
ATTACHMENT B

Date: August 16, 2021

Janney Fiddle White

If The Monument is Not Removed

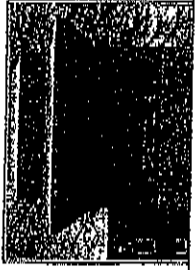
If the monument remains in its current location, the following recommendation is offered for consideration and hopefully implementation: Encase a portion of the existing monument's base in 4 marble/granite panels. Thus, the original base will be untouched and covered by the new panels.



New Panel - Draft Wording
Ex. In 20, PCBC rededicated this monument to accurately reflect the history and sacrifices made by those of Perquimans County during 1862-1865.



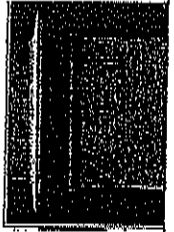
New Panel
Ex. 1862-1865

ATTACHMENT B CONTINUED

Cover with new panel

New Panel

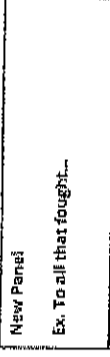
Ex. This monument was originally erected in 1912 by the _____ to honor Confederate Soldiers.



Cover with new panel

New Panel

Ex. To all that fought...



Photos - <https://www.waymarking.com/gallery/default.aspx?fid=1&aid=26590fe-50e2-4936-b0b4-5824b004f5ad&id=2>

ATTACHMENT C

Having attended nearly every official public discussion on this issue for over a year now, I have seen and learned much.

The discussion began in June of 2020 with the request for removal. Since that time, this BOARD has seen fit to spend thousands of taxpayer dollars and hundreds of man-hours on this. Resources we can ill afford here in Perquimans.

One would think this was a crisis in the County as large as Covid itself, yet nothing could be further from the truth. No one actually believes that changes around the Monument are going to end any bigotries a few folks may possess towards one another. Those are issues you six Commissioners simply cannot resolve. In fact, I will take that a step further and say your attempts have made matters worse. Perquimans is unique in that it has two Monuments, but the attempts to denigrate one Monument has fostered a one team vs the other team attitude in a few residents. This process has NOT been good for the County.

The selectively chosen "Work Group" submitted two suggestions, both of which are controversial and if exercised, expensive. Moving the other Monument to the Courthouse would be expensive in both dollars and heritage lost. That Monument stands, as has been said, "On sacred ground" and relocating it would cost us dearly. That Monument stands there because the folks who erected it had limited choices. Today, they can take it anywhere they wish, but preserving that heritage means leaving it where it stands now.

The other idea, placing signage around the Courthouse Monument would cost us just as much. The suggestion was the hiring of history professors, and as one work group member put it "...Clean the thing up and make it appropriate for today's standards".

"1861-1865 OUR SOLDIERS" "They fought for what they believed to be right and sealed their faith in blood" Make it appropriate to today's standards huh?

I do not wield the influence of the work group, but I am willing to offer a third suggestion and this one doesn't cost anyone any money or any heritage. The bills have already been paid; the Monument is already there. It was erected by folks WHO ACTUALLY KNEW the people they were honoring. They SPOKE TO, LIVED WITH, and WERE DIRECT KIN TO these very soldiers, not some college professors 160 years later offering their interpretation of what the "whole story" is. The Board of Commissioners of 1912 authorized this "Monument to Confederate dead" and contemporary accounts described it as a "Memorial ceremony" with the military honors of playing of taps and a gun salute; this needs no cleaning up!

Why don't we just thank the work group for their efforts, but respectfully reject their suggestions and leave everything EXACTLY as it has been for the last 109 years, rather than surround this Memorial to Soldiers with signs that belittle their sacrifice.

— Terry —

ATTACHMENT D

PAGE 1

August 16th, 2021
County Commissioner's public meeting for open
comments on the Monument at Courthouse.

My name is Danny Privott and I am a resident of
Perquimans County. I attended all the meetings held by
the volunteer "work group" that was created to make
recommendations to the County Commissioners as a
result of a formal written letter asking for the removal of
the Monument which stands at the courthouse as a tribute
to "Our Soldiers 1861-1865", that's what is inscribed on
this Monument.

During the first work group discussion, the attorney
addressed each of them and went over in detail a NC law,
adopted in 2015 and codified as North Carolina General
Statute (G.S.) 100-2.1, requires that objects of
remembrance on public property cannot be removed or
relocated except in certain circumstances. **He followed
this comment with and this letter does not meet the
requirements of either of these circumstances.**

During this same meeting, this work group was given
results of actions taken and/or pending by other North
Carolina counties faced with similar circumstances by
person or persons asking for the removal of their like
monuments. Some counties elected to keep as is, some to
remove and /or relocate. The group was told that there
were law suits pending in some of the counties that voted
to remove. **There is a legal course of action that can be**

PAGE 2

**taken by any group that does not agree with the law
as written; this is to petition the legislators to change
the law. Unless and until the law is changed, asking
the County Commissioners to do anything to this
monument would in effect be unlawful.**

The brave Soldiers that fought and died deserve the
Monument they have had for 109 years. They
answered the call when they were asked to fight, they did
not shy away from their sworn duty and they died as a
result.....it is absolutely wrong to desecrate their memory
NOW.

Please read the inscriptions on the Monument, it is simply
a war memorial honoring brave soldiers that answered the
call and died as a result, they did what was asked of them,
they are buried, none of us knows where, but with this
Monument which was erected in their memory, they are
not forgotten.

**I urge the Commissioners to adhere to the law, to do
nothing to this Monument, do not move it, don't
change it if it is exactly what it says it is, a tribute to "Our
Soldiers 1861-1865"**

Thank you for listening!!!

ATTACHMENT E

The Army of the Confederacy had, by most accounts, 900,000 men under arms. Over 400,000 were draftees.

I'm here tonight in Memory of Pvt. Alexander B. Bell Company C, 5th Virginia Regiment. Alex was born in 1840 in Staunton VA and grew up on a farm with his brothers and sisters.

Alex was drafted into the Confederate Army in 1862 with his 3 older brothers (Hendren, David and John). His oldest brother, John, was doctor but Alex, Hendren, and David were just soldiers. David was wounded at the Battle of Chancellorsville but died from disease shortly after. Alex was captured by Union forces and died of starvation in a POW camp in Delaware in 1863. He was 23 years old. His remains are buried in an unmarked grave somewhere in Delaware.

Alex and his brothers were my Great-Great uncles.

My family has fought and served this great country for over 250 years. The American Revolution, War of 1812, the War Between the States (WITH BOTH THE NORTH AND SOUTH), the good Lord spared us the Spanish American War, but we were there for WW1, WW2, Korean War, Vietnam, invasion of Grenada, 1st Gulf War, Iraq and Afghanistan.

I ask you to leave the monument "as is" as a memorial for Alex and all the other soldiers who never came home from that war.

Thank you,

Rod Bowman

Pvt. Hendren Van Lear Bell of Company I, 5th Reg Virginia (Stonewalls Brigade)

Pvt. David F. Bell born 1831-1863 Company C, 5th Reg Virginia (Stonewalls Brigade) Wounded at Chancellorsville, died from disease.

Dr. John B. Bell 1836-1891 Confederate Surgeon

Pvt. Alexander B. Bell 1840-1863 Company C, 5th Reg Virginia (Stonewalls Brigade) Died from starvation in POW Camp in Delaware."

WORK SESSION

August 16, 2021

7:00 p.m.

The Perquimans County Board of Commissioners Work Session on August 16, 2021 was cancelled.

August 30, 2021

Tax Refunds: (Perquimans County)

Joseph Allen Burch \$125.76
Vehicle sold; 11-month refund.
Account#: 61411955

Mark Anthony Lyons \$188.56
Active military. Paid bill in error.
Account#: 57852294

Bruce Brehend \$201.84
Customer was given a new plate.
12-month refund.
Account#: 47113442

EMPLOYMENT ACTION FORM

DATE SUBMITTED: August 25, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Lindsay Marie Winslow SOC. SEC. NO.: ---
POSITION: Part-Time EMT DEPT.: EMS

X NEW EMPLOYEE EFFECTIVE DATE: September 1, 2021
GRADE: 63 STEP: 1 SALARY: \$15.69 Per hour
ENDING DATE OF PROBATIONARY PERIOD: September 1, 2022

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

| YEAR | 1 | 2 | 3 | 4 | (CIRCLE) |
|------|---|---|---|---|----------|
| | | | | | |

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____
Date _____

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____
Date _____

DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date _____

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date _____ GRADE: _____ STEP: _____ SALARY: _____ \$

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION _____ COUNTY MANAGER APPROVAL _____
[Signature] *[Signature]*
DATE: 8/13/21 DATE: 9/1/21

FINANCE OFFICER _____
DATE: _____

EMPLOYMENT ACTION FORM

DATE SUBMITTED: August 25, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Kristin Lianna Jennings SOC. SEC. NO.: _____
POSITION: Part-Time EMT DEPT.: EMS

NEW EMPLOYEE EFFECTIVE DATE: September 1, 2021
GRADE: 66 STEP: 1 SALARY: \$17.91 Per hour
ENDING DATE OF PROBATIONARY PERIOD: September 1, 2022

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

| YEAR | 1 | 2 | 3 | 4 | (CIRCLE) |
|--------------------------|---|---|---|---|----------|
| <input type="checkbox"/> | | | | | |

_____ Date _____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

_____ Date _____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

_____ Date _____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: _____ STEP: _____ SALARY: \$ _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION _____ COUNTY MANAGER APPROVAL
[Signature] Frank Heath
DATE: 8/13/21 DATE: 9/1/21

FINANCE OFFICER _____
DATE: _____

EMPLOYMENT ACTION FORM

DATE SUBMITTED: August 25, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Brian Nicholas Brown SOC. SEC. NO.: _____
POSITION: EMS Part-Time, Paramedic DEPT.: EMS

NEW EMPLOYEE EFFECTIVE DATE: September 1, 2021
GRADE: 68 STEP: 1 SALARY: \$19.56 Per hour
ENDING DATE OF PROBATIONARY PERIOD: September 1, 2022

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

| YEAR | 1 | 2 | 3 | 4 | (CIRCLE) |
|------|---|---|---|---|----------|
| | | | | | |

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: _____ STEP: _____ SALARY: \$ _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION _____ COUNTY MANAGER APPROVAL _____
[Signature] *[Signature]*
DATE: 8/13/21 DATE: 9/1/21

FINANCE OFFICER _____
DATE: _____

EMPLOYMENT ACTION FORM

DATE SUBMITTED: August 10, 2021

COUNTY OF PERQUIMANS

STATUS: **NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE**

NAME: Nicole Anderson SOC. SEC. NO.: _____

POSITION: EMS Full-Time Paramedic DEPT.: EMS

X NEW EMPLOYEE EFFECTIVE DATE: September 1, 2021

GRADE: 68 STEP: 2 SALARY: \$20.04 per hour

ENDING DATE OF PROBATIONARY PERIOD: September 1, 2022

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

| YEAR | 1 | 2 | 3 | 4 | (CIRCLE) |
|------|---|---|---|---|----------|
| | | | | | |

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date _____

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date _____ GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION _____ COUNTY MANAGER APPROVAL _____

[Signature] *[Signature]*

DATE: 8/10/21 DATE: 9/1/21

FINANCE OFFICER _____
DATE: _____

EMPLOYMENT ACTION FORM DATE SUBMITTED: August 10, 2021

COUNTY OF PERQUIMANS
STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Rebecca Cullipher SOC. SEC. NO.: _____
POSITION: EMS Full-Time Paramedic DEPT.: EMS

NEW EMPLOYEE EFFECTIVE DATE: September 1, 2021
GRADE: 68 STEP: 1 SALARY: \$19.55 per hour
ENDING DATE OF PROBATIONARY PERIOD: September 1, 2022

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

| | | | | | |
|------|---|---|---|---|----------|
| YEAR | 1 | 2 | 3 | 4 | (CIRCLE) |
|------|---|---|---|---|----------|

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION COUNTY MANAGER APPROVAL

[Signature] [Signature]
DATE: 8/10/21 DATE: 9/1/21

FINANCE OFFICER _____
DATE: _____

EMPLOYMENT ACTION FORM

DATE SUBMITTED: _____

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Casey Winn SOC. SEC. NO.: _____
Administrative Assistant /
POSITION: Human Resource Tech DEPT.: County Manager

NEW EMPLOYEE EFFECTIVE DATE: 9/1/2021
GRADE: 61 STEP: 1 SALARY: \$29,886
ENDING DATE OF PROBATIONARY PERIOD: 9/1/2022

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION _____ COUNTY MANAGER APPROVAL

Mandy Heath
DATE: 8/24/21

FINANCE OFFICER _____
DATE: _____

EMPLOYMENT ACTION FORM DATE SUBMITTED: 8-19-21

COUNTY OF PERQUIMANS
STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Daniel Lee Turner SOC. SEC. NO.: _____
POSITION: Deputy DEPT.: Sheriff's Office

NEW EMPLOYEE EFFECTIVE DATE: 9-1-2021
GRADE: 65 STEP: 6 SALARY: \$40,276
ENDING DATE OF PROBATIONARY PERIOD: 8-31-2022

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
Date _____ GRADE: _____ STEP: _____ SALARY: _____

DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date _____

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date _____ GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION COUNTY MANAGER APPROVAL

Shelton Whit Frank Heath

DATE: 8-19-21 DATE: 9/1/21

FINANCE OFFICER _____

DATE: _____

EMPLOYMENT ACTION FORM DATE SUBMITTED: 8-19-21

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Joshua Blackburn Reed SOC. SEC. NO.:
POSITION: Deputy DEPT.: Sheriff's Office

NEW EMPLOYEE EFFECTIVE DATE: 9-1-2021
GRADE: 65 STEP: 1 SALARY: \$35,638
ENDING DATE OF PROBATIONARY PERIOD: 8-31-2022

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

| | | | | | |
|------|---|---|---|---|----------|
| YEAR | 1 | 2 | 3 | 4 | (CIRCLE) |
|------|---|---|---|---|----------|

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date _____

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date _____ GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION COUNTY MANAGER APPROVAL

Joshua Reed

Frank Heath

DATE: 8-19-21

DATE: 9/1/21

FINANCE OFFICER

DATE: _____

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 8-19-21

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: James M. Burkett Jr
POSITION: PT Deputy

SOC. SEC. NO.: _____
DEPT.: Sheriff's Office

NEW EMPLOYEE EFFECTIVE DATE: 9-1-2021
GRADE: 65 STEP: 5 SALARY: \$18.89 per hour
ENDING DATE OF PROBATIONARY PERIOD: 8-31-2022

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

| YEAR | 1 | 2 | 3 | 4 |
|------|---|---|---|----------|
| | | | | (CIRCLE) |

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION _____ COUNTY MANAGER APPROVAL _____

Akella M. Holt Anna Heath

DATE: 8-19-21 DATE: 9/1/21

FINANCE OFFICER _____

DATE: _____

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 8-19-21

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Brian Gregory SOC. SEC. NO.: _____
POSITION: Full Time Deputy DEPT.: Sheriff's Office

NEW EMPLOYEE EFFECTIVE DATE: 9-1-2021 from part time
GRADE: 6.5 STEP: 5 SALARY: \$39,293
ENDING DATE OF PROBATIONARY PERIOD: N/A

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

| YEAR | 1 | 2 | 3 | 4 | (CIRCLE) |
|--------------------------|---|---|---|---|----------|
| <input type="checkbox"/> | | | | | |

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____
Date _____

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____
Date _____

DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date _____

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date _____ GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION COUNTY MANAGER APPROVAL

[Signature] [Signature]

DATE: 8-19-21 DATE: 9/1/21

FINANCE OFFICER _____

DATE: _____

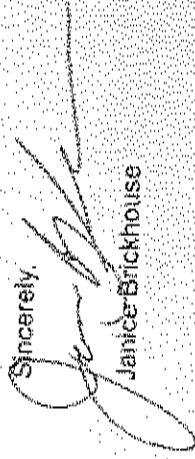
9/1/21

Jonathan Nixon
Director of EMS
Perquimans County

Dear Mr Nixon,

I am writing to inform you that I am resigning my part time position with perquimans EMS. I am resigning due to the full time position at Pasquotank-Camden EMS. I currently work 8-5 everyday. I feel I can not provide Perquimans the hours needed for the position. I want to thank you for the opportunity to work at Perquimans EMS

Sincerely,



Janice Brickhouse

EMPLOYMENT ACTION FORM DATE SUBMITTED: _____

COUNTY OF PERQUIMANS
STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Jacqueline S. Frierson SOC. SEC. NO.: _____
POSITION: Register of Deeds DEPT.: Register of Deeds

NEW EMPLOYEE EFFECTIVE DATE: _____
GRADE: _____ STEP: _____ SALARY: _____
ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: 70 STEP: 8 SALARY: \$52,699

JOB PERFORMANCE EVALUATION

| YEAR | 1 | 2 | 3 | 4 | (CIRCLE) |
|------|---|---|---|---|----------|
| | | | | | |

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

 9/1/21 RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: 70 STEP: 9 SALARY: \$53,984

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION _____ COUNTY MANAGER APPROVAL
 Manw/Heath
DATE: 6/25/24

FINANCE OFFICER _____
DATE: _____

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Aug 25, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Kathleen Conner
POSITION: Social Worker III

SOC.: SEC. NO.:
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE:

GRADE: STEP: SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
Date

GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP
RAISE. (YEAR 2 3 4)

GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP RAISE:

Date: SEPTEMBER 1, 2021 GRADE: 69 STEP: 3 SALARY: \$ 44,627.00

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN GRADE AND SALARY LISTED ABOVE BASED ON HER COMPLETION OF THE WORK AGAINST REQUIREMENT PER OFFICE OF STATE HUMAN RESOURCES. SHE IS FULLY QUALIFIED AS AN INCOME MAINTENANCE CASEWORKER II.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Susan M Charney

Mark Heath

DATE: August 24, 2021

DATE: 8/26/21

FINANCE OFFICER

DATE:

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Aug 25, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Samantha Farrar
POSITION: Income Maintenance Caseworker II
Family & Children's Medicaid
SOC.: SEC. NO.: -
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE:

GRADE: STEP: SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
Date

GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP
RAISE. (YEAR 2 3 4)

GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP RAISE:

Date: SEPTEMBER 1, 2021 GRADE: 63 STEP: 2 SALARY: \$ 33,453.00

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN GRADE AND SALARY LISTED ABOVE BASED ON HER COMPLETION OF THE WORK AGAINST REQUIREMENT PER OFFICE OF STATE HUMAN RESOURCES. SHE IS FULLY QUALIFIED AS AN INCOME MAINTENANCE CASEWORKER II.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Suzanne M Cheney

Frank Heath

DATE: August 24, 2021

DATE: 8/26/21

FINANCE OFFICER

DATE:

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Aug 25, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Kay Hall
POSITION: Social Worker II

SOC.: SEC. NO.
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE:

GRADE: STEP: SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
Date

GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP
RAISE. (YEAR 2 3 4)

GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE:

Date: SEPTEMBER 1, 2021 GRADE: 67 STEP: 8 SALARY: \$ 46,180.00

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN GRADE AND SALARY LISTED ABOVE BASED ON HER COMPLETION OF THE WORK AGAINST REQUIREMENT PER OFFICE OF STATE HUMAN RESOURCES. SHE IS FULLY QUALIFIED AS AN INCOME MAINTENANCE CASEWORKER II.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Suzanne M Charney

Frank Yeath

DATE: August 24, 2021

DATE: 8/26/21

FINANCE OFFICER

DATE:

EMPLOYMENT ACTION FORM DATE SUBMITTED: Aug 25, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Pamela Midgett SOC.: SEC. NO.
POSITION: Income Maintenance Supervisor II DEPT.: Social Services
Adult Medicaid

EMPLOYEE EFFECTIVE DATE: GRADE: STEP: SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD: CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND

Grade: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4) GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP/MERIT RAISE:

Date: SEPTEMBER 1, 2021 GRADE: 67 STEP: 5 SALARY: \$ 42,908.00

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN GRADE AND SALARY LISTED ABOVE BASED ON HER COMPLETION OF THE WORK AGAINST REQUIREMENT PER OFFICE OF STATE HUMAN RESOURCES. SHE IS FULLY QUALIFIED AS AN INCOME MAINTENANCE CASEWORKER II.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Suzanne M Chaney

Mark Heath

DATE: August 24, 2021

DATE: 8/26/21

FINANCE OFFICER

DATE:

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Aug 25, 2021

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Alicia White
POSITION: Income Maintenance Caseworker II
Adult Medicaid
SOC.: SEC. NO.:
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE:

GRADE: STEP: SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND

Date

GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)

GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP RAISE:

Date: SEPTEMBER 1, 2021 GRADE: 63 STEP: 2 SALARY: \$ 33,453.00

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN GRADE AND SALARY LISTED ABOVE BASED ON HER COMPLETION OF THE WORK AGAINST REQUIREMENT PER OFFICE OF STATE HUMAN RESOURCES. SHE IS FULLY QUALIFIED AS AN INCOME MAINTENANCE CASEWORKER II.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Suzan M Charney

Frank Heath

DATE: August 24, 2021

DATE: 8/26/21

FINANCE OFFICER

DATE:

EMPLOYMENT ACTION FORM August 25, 2021 DATE SUBMITTED:

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Kristen S. Myers SOC. SEC. NO. _____
POSITION: Deputy DEPT.: Register of Deeds

NEW EMPLOYEE EFFECTIVE DATE: _____
GRADE: _____ STEP: _____ SALARY: _____
ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: 58 STEP: 3 SALARY: \$27,499.00

JOB PERFORMANCE EVALUATION
YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

8/25/2021 DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date _____

8/25/2021 RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date _____ GRADE: 58 STEP: 4 SALARY: \$28,186.00

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION _____ COUNTY MANAGER APPROVAL _____
Carrie L. Lawson *Mark Heath*
DATE: 8/25/2021 DATE: 9/1/21

FINANCE OFFICER _____
DATE: _____

EMPLOYMENT ACTION FORM _____ DATE SUBMITTED: _____

COUNTY OF PERQUIMANS
STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Christopher Wharton SOC. SEC. NO.: _____
POSITION: Water Plant Operator DEPT.: Water Department

NEW EMPLOYEE EFFECTIVE DATE: _____
GRADE: _____ STEP: _____ SALARY: _____
ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION
YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
GRADE: _____ STEP: _____ SALARY: _____

DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

9-1-2021 RECOMMENDATION FOR A ONE-TIME PERFORMANCE BONUS OF \$1,260.

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: 2019 PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION _____ COUNTY MANAGER APPROVAL
[Signature] Mark Heath
DATE: 8/31/2021 DATE: 9/1/21

FINANCE OFFICER _____
DATE: _____

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS / ECONOMIC DEVELOPMENT FUNDS

NO. 4

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 7th DAY OF SEPTEMBER, 2021, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2021 - 2022 BUDGET.

| CODE NUMBER | DESCRIPTION OF CODE | AMOUNT | |
|---|------------------------------------|----------|----------|
| | | INCREASE | DECREASE |
| 10-339-000 | Fund Balance Appropriated | 15,000 | |
| 10-690-720 | Transfer to Industrial Development | 15,000 | |
| 10-690-720 | Transfer to Industrial Development | | 15,000 |
| 10-120-000 | Treasurer | 15,000 | |
| 40-120-000 | Treasurer | | 15,000 |
| 30-397-000 | Transfer from General Fund | 15,000 | |
| 30-397-000 | Transfer from General Fund | | 15,000 |
| 40-660-720 | Matching Grants | 15,000 | |
| EXPLANATION: To amend FY 20/21 budget to include matching grants in Industrial Development budget. | | | |

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 7th DAY OF SEPTEMBER, 2021.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 7th DAY OF SEPTEMBER, 2021.

 Chairman, Board of Commissioners

 Finance Officer

Robert Martin - Pettigrew Regional Library Board

Michelle Lawrence <mlawrence@pettigrewlibraries.org>

Wed 8/25/2021 11:45 AM

To: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>

Hi Mrs. Hunnicutt,

One of our new board members, Robert Martin, has volunteered to be one of our representatives on the Pettigrew Regional Library Board. Judi thought we needed to inform the commissioners of this. I apologize for not knowing or thinking about this for our other representatives. Currently, Ruth McNaught is also on the Regional Board, leaving us with one vacant position on the Regional Board (and, coincidentally, we still have a vacancy on the local board that we haven't filled yet).

Thank you,
Michele

Michele Lawrence
Librarian
Perquimans County Library
514 S Church Street
Hertford, NC 27944
(252) 426-5319

Re: Animal Control Board Reappointments

Shelby White

Mon 8/30/2021 11:44 AM

To: Mary Hunnicutt

Donald is good to go and I can't get in touch with Bethany yet but I would say go ahead and out her down based on the conversations I have had in the past with her. If I am able to get in touch with her before end of day tomorrow and it's any different then I will let you know.

Thank you,

Shelby

From: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>

Sent: Friday, August 27, 2021 1:20 PM

To: Shelby White <swwhite@perquimanscountync.gov>

Subject: Animal Control Board Reappointments

Shelby, it is time to reappoint the two representatives on the Animal Control Board. Please let me know if the following two individuals are still eligible to serve and if they desire to continue to serve:

| NAME | BOARD | TERM | EXP DATE |
|-------------------|--|--------|-----------|
| Hobbs, Donald | Animal Control Board (at-large Comm. Appt) | 2 yrs. | 9/30/2021 |
| Thompson, Bethany | Animal Control Board (SPCA Representative) | 1 yr. | 9/30/2021 |

If you could let me know if they need to be reappointed by Tuesday, August 31st, I would greatly appreciate it.

Thanks.

Mary P. Hunnicutt

Clerk to the Board

Perquimans County

P.O. Box 45

Hertford, NC 27944

Phone: (252) 426-8484

Fax: (252) 426-4034

E-Mail: mary@perquimanscountync.gov

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.

RE: Jury Commission Reappointment

Tilley, Todd W. <Todd.W.Tilley@nccourts.org>
Wed 9/1/2021 9:34 AM
To: Mary Hunnicutt

She is eligible for reappointment and is willing to serve.

Thanks!

From: Mary Hunnicutt <mhunnicuttt@perquimanscountync.gov>
Sent: Friday, August 27, 2021 10:28 AM
To: Tilley, Todd W. <Todd.W.Tilley@nccourts.org>
Subject: Jury Commission Reappointment

Todd, the following individual is due to be reappointment next month:

| NAME | BOARD | TERM | EXP DATE |
|-------------------------|------------------------------------|--------|-----------|
| Stallings, Dianne White | Jury Commission - County Appointee | 2 yrs. | 9/30/2021 |

Please let me know by Tuesday, August 31st, if she is eligible to be reappointed and if she wished to continue to serve on the Jury Commission.

Thanks.

Mary P. Hunnicutt
Clerk to the Board
Perquimans County
P.O. Box 45
Hertford, NC 27944
Phone: (252) 426-8484
Fax: (252) 426-4034
E-Mail: mary@perquimanscountync.gov

*Perquimans County's Vision:
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Planning Board member renewals

Rhonda Repanshek <RhondaRep@perquimanscountync.gov>

Thu 9/2/2021 9:05 AM

To: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>

Dear Mary,

Mr. John Skinner has agreed to serve on the Planning Board a 2nd term starting Oct. 1, 2021.

Mr. A.O. Roberts has agreed to serve on the Planning Board a 4th and final term, if the Board of County Commissioners feels special circumstances warrant it, however, if they have someone else in mind to place on the Board then he is okay with leaving it. He'll be happy either way.

Rhonda Repanshek, County Planner

104 Dobbs St. / P.O. Box 45

Hertford, NC 27944

(252) 426-2027

Perquimans County's Vision: To be a community of opportunity in which to live, learn, work, prosper and play.



PERQUIMANS COUNTY BOARD OF COMMISSIONERS

WALLACE E. NELSON
CHAIRMAN
FONDELLA A. LEIGH
VICE CHAIR
JOSEPH W. HOFFLER
T. KYLE JONES
ALAN LENNON
CHARLES WOODARD
W. HACKNEY HIGH, JR.
COUNTY ATTORNEY

P.O. BOX 45
HERTFORD, NORTH CAROLINA 27944
TELEPHONE: 1-252-426-7550

MARY P. HUNNICUTT
CLERK TO BOARD

W. FRANK HEATH, III
COUNTY MANAGER

RESOLUTION AUTHORIZING SALE OF CERTAIN SURPLUS COUNTY PROPERTY

WHEREAS, the Perquimans County Board of Commissioners desires to dispose of certain surplus property of the County:

NOW, THEREFORE, BE IT RESOLVED by the Perquimans County Board of Commissioners that:

1. The following described vehicle is hereby declared to be surplus to the needs of the County:

| <u>Model Year</u> | <u>Make</u> | <u>Model</u> | <u>VIN</u> |
|-------------------|-------------|--------------|-------------------|
| 2010 | Ford | Explorer | 1FMEU7DE6AUA65756 |

2. The County Manager is hereby authorized and directed to proceed on behalf of the Perquimans County Board of Commissioners to sell these vehicles on GovDeals.
3. The County reserves the right to reject any or all bids and decide not to sell the vehicles at any time during this process.
4. The County Manager, in accordance with State law, shall cause a summary of this resolution to be posted on bulletin board at Courthouse and place it on the County's website and Facebook page. After not less than ten (10) days from the date of publication, the County Manager is authorized to sell the above-described property to the highest bidder.

Adopted this the 7th day of September, 2021.

ATTEST:

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

SEAL

Mary P. Hunnicutt, Clerk to the Board

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.



Perquimans County Board of Elections

601 A South Edenton Road Street

PO Box 336

Hertford, N.C. 27944

Phone: 252.426.5598

Fax: 252.426.5068

Perquimans County Board of Elections Resolution #2021-01

WHEREAS, the Perquimans County Board of Elections (BOE) is responsible for ensuring that adequate procedures are in place at each voting place for a safe, secure, fair, and honest election, and has established a voting site for early voting at 601 South Edenton Road Street, Hertford;

AND WHEREAS, the Perquimans County Board of Elections must maintain a voting place and a buffer zone where no person or group of persons shall hinder access, harass others, distribute campaign literature, place political advertising, solicit votes, or otherwise engage in election related activity;

BE IT RESOLVED that the Perquimans County Board of Elections has set the buffer zone to be at least **112 feet** from the main voting entrance and shall be duly marked to allow parking and traffic to move freely, and to assure the safety and well being of all who will be utilizing the **ONE-STOP VOTING site at 601 South Edenton Road Street, Hertford.**

Approved: August 17, 2021

Debra R. Upmire, Board Chair

Ellen Tuley Burdette, Secretary

John S. Miller, Member

Shirley A. Wood, Member

Victoria Butler, Member

PRESENTED
TO
JEWEL WINSLOW
IN
RECOGNITION OF HER TWENTY-SIX YEARS
OF SERVICE WITH THE
PERQUIMANS COUNTY NC COOPERATIVE
EXTENSION OFFICE
BY
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
EFFECTIVE AUGUST 31, 2021

TRILLIUM HEALTH RESOURCES ANNUAL REPORT PERQUIMANS COUNTY



BLAND BAKER, BA
NORTHERN REGIONAL DIRECTOR

TRILLIUM UPDATE

Trillium's mission: Transforming lives and building community well-being through partnership and proven solutions.

- Who We Are
- Medicaid Transformation Changes
- Organizational changes- Call centers, Contracts, Care Management
- COVID-19 Response
- County Data

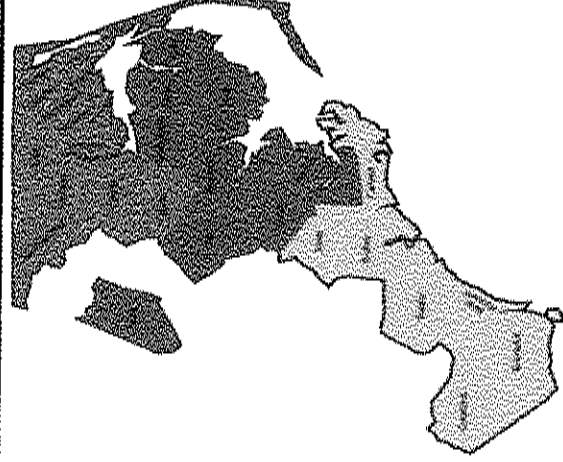


Who We Are - Numbers

- 26 Counties
- 1,469,101 total population
- 266,000 Medicaid Eligible
- Served 58,452 individuals from mild to severe mental health needs
 - 70% with MH needs
 - 20% with SUD
 - 10% with IDD
- Approximately 500 Providers
- \$475,921,857.00 spent on services last year
- Smallest County- Tyrrell 3,665- Largest County -New Hanover 232,274
- Cover over 12,000 square miles



Trillium Map per Region



| REGION | POPULATION | SQUARE MILES | # OF COUNTIES |
|----------|------------|--------------|---------------|
| Northern | 301,869 | 3,531 | 10 |
| Central | 673,210 | 6,311 | 13 |
| Southern | 772,071 | 4,176 | 7 |



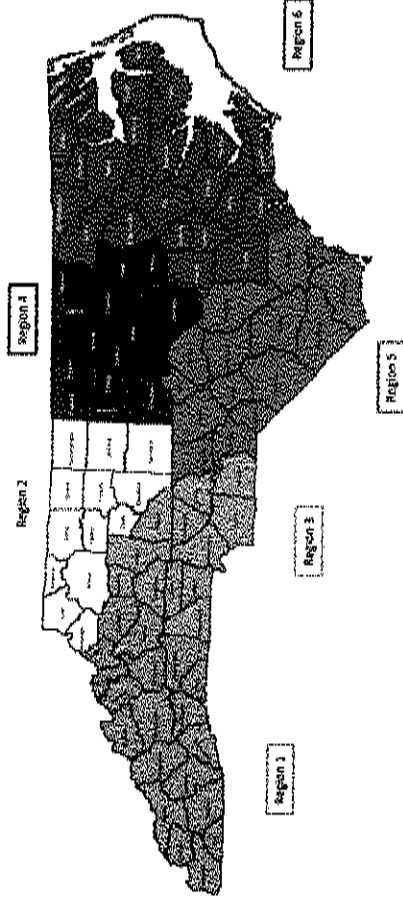
Medicaid Transformation- Standard Plans

- Standard Plan- 5 companies were awarded
 - Amerihealth Caritas NC Inc.
 - Blue Cross Blue Shield of NC
 - UnitedHealthcare of NC Inc.
 - WellCare of NC Inc.
 - Carolina Complete Health- covers regions 3, 4 and 5
- ❖ These Plans will be managing the mild to moderate Medicaid behavioral health recipients



Map of Standard Plan Regions

Managed Medicaid Coverage Regions



Medicaid Transformation Standard Plans

continued:

- Standard Plan Insurance Companies Timeline:
- March 15th through May 14th - Open Enrollment
- May 15th- Auto enrollment
- July 1st 2021- Standard Plans begin to serve Medicaid individuals with Low to Moderate needs

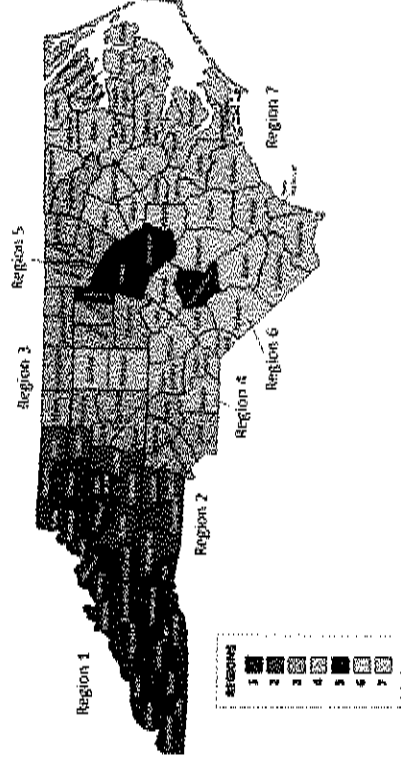


Medicaid Transformation Tailored Plan:

- 5-7 Managed Care Organizations- NCACC recommended the current LME/MCO map
- Managing the high risk/high cost individuals with mental health, developmental disabilities and substance use
- DHHS released the RFA on November 13th 2020
- Managing the whole person- both physical health and behavioral health



Behavioral Health I/DD Tailored Plan Regions



Medicaid Transformation Tailored Plan Continued

- Applications were due back to the state on Feb 2nd 2021 and we submitted ours on time
- DHHS will award the contracts on June 11th, 2021 to 5-7 MCO's
- We will have a readiness review late fall
- July 1st 2022- Begin the Tailored Plan the more Severe behavioral Health, Substance use and IDD population like we do today



What will it Look like

- Manage the whole person both Behavioral and Physical health
- Focus on the Social Determinants of Health-
 1. Transportation
 2. Housing
 3. Food Insecurities
 4. Employment
 5. Personal Safety
- Contract with every pharmacy in our 26 counties
- Contract with all primary care physicians that provide services to Medicaid consumers
- Provide Tailored Care Management



Organizational changes

- Call Centers**
 - Pharmacy
 - Provider
 - Nurse
 - Current Call Center
- Contracts**
 - Pharmacy
 - Primary Care Offices
- Care Management**
 - Whole Person Care



Impact today

- Consumers will remain with the same services with their MCO
- We will still move forward with developing the infrastructure to serve the whole person
- Work towards contracting with pharmacies and primary care services



COVID - 19 IMPACT

- Setup a separate webpage for all of our information regarding COVID-19
- Some rate increases extended ranging from 5% - 30% to Network Providers
- Waiving Prior Authorizations
- Supplying COVID Kits to providers/consumers
- Respite for Children with IDD increased to 30 hours
- Telehealth continues to be provided when needed
- Food Delivery



COVID-19 Impact continued...

- Promoting Hope4NC
- Trillium continues remote status with office usage limited to 15% of allowed capacity
- Access to Care continues to be in operation 24 hours per day.
- <https://www.trilliumhealthresources.org/news-events-training/coronavirus-information>



Project Updates

- DSS Respite Homes
- 1200 Naloxone kits
- Hand Sanitizer stations at Playgrounds
- Racial Equity Projects- internal and external
- Safe Schools/Health Kids- online training on a variety of topics
- Crisis and Disaster Response Department



Consumers served in Perquimans County

Total Consumers served - 514

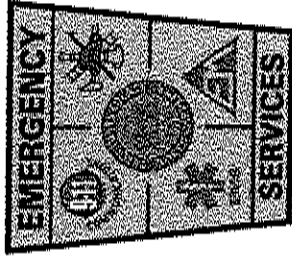
- Mental Health - 366
- Substance Use - 95
- I/DD - 62

Total is unduplicated, since a single individual may receive services in more than one category



QUESTIONS?





PERQUIMANS COUNTY EMERGENCY SERVICES

P.O. Box 563 - 159 Creek Drive - Hertford, NC 27944
 (252) 426-5646 Phone - (252) 426-1875 Fax

Jonathan A. Nixon, Director

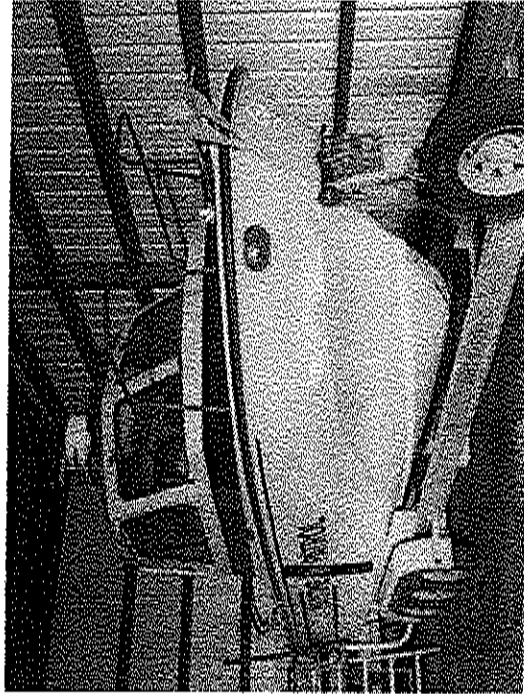
To: Frank Heath, County Manager
 From: Jonathan Nixon, Emergency Services Director *JAN*
 Date: September 1, 2021

Re: Receipt of Donated Water Rescue Vessels

Emergency Services was notified in August that Harvey Point Defense Testing Activity would like to donate two water rescue vessels to the Perquimans County Water Rescue Team. Below is some basic info regarding these vessels:

- 27' Boston Whaler Challenger (2003)
 - This vessel would replace our current 25' Boston Whaler (1982)
 - Commercial vessel
 - Equipped with marine radio equipment and some navigational equipment
 - Twin 300hp Yamaha 4-stroke outboard motors
 - The starboard motor was rebuilt a few years ago and the port motor is in need of repairs
 - Cost to rebuilding port side motor with new block/heads, add lighting, and emergency service lettering estimated at \$22,275.00
- 17' Boston Whaler (1985)
 - Low profile, simple vessel currently ready for use
 - Can easily access the waterway from Winfall to Belvidere and fits under the railroad trestle
 - Cost to add Depth Finder/Sonar and emergency services lettering estimated at \$1,600.00
- Funding Options
 - Once the new 27' Boston Whaler is in service, sell the existing 25' Boston Whaler on GovDeals, with a minimum starting bid of \$10,000.00.
 - In FY 2021 the Emergency Management Division received \$38,904.03 in Emergency Management Performance Grant (EMPG) funds. This year, we are slated to receive a minimum of \$51,825.00 in EMPG funds. This is an unanticipated increase of \$12,920.00.

I am requesting that the Board of County Commissioners accept this donation and authorize the County Manager and Emergency Services Director to take receipt of this equipment on behalf of the Volunteer Water Rescue Team. In addition, I am requesting the Commissioners allocate the needed \$23,875.00 in the Emergency Management Water Rescue line now, recognizing the anticipated increase in EMPG funds as well as the revenue generated by the sale of the 25' Boston Whaler will be deposited to the General Fund.



LIST OF VOLUNTEER APPLICATIONS
by Expiration Date

| DATE OF APPLICATION | NAME | ADDRESS | CITY | STATE | ZIP | PHONE | COMMITTEES | EXPIRATION DATE |
|---------------------|----------------------|-------------------------|----------|-------|-------|----------------|--|-----------------|
| 8/28/19 | Deborah Black | 100 Brace Avenue Apt 04 | Hertford | NC | 27944 | (252) 455-4820 | 1. Community Advisory Comm. 2. Economic Improvement 3. Smart Start Board 4. Social Services Board | 8/28/21 |
| 9/10/19 | Vanora B. Brothers | 1782 Harvey Point Road | Hertford | NC | 27944 | (252) 426-5956 | 1. Local Library Board | 9/10/21 |
| 10/3/19 | Guy John Simmons | 105 Wando Circle | Hertford | NC | 27944 | (978) 976-3895 | 1. Local Library Board | 10/3/21 |
| 10/4/19 | Cynthia N. Stallings | 161 Wiggins Road | Hertford | NC | 27944 | (252) 426-5785 | 1. Local Library Board | 10/4/21 |
| 2/27/20 | Gary Kurt Kellman | 109 Christine Court | Hertford | NC | 27944 | (201) 693-8968 | 1. any where we can use him 2. he just wants to help | 2/27/22 |
| 3/31/20 | Dean Engelhardt | 113 Christine Court | Hertford | NC | 27944 | (571) 319-2275 | 1. Community Advisory Comm. | 3/31/22 |
| 5/20/20 | Robert Neal | 201 Wintail Boulevard | Hertford | NC | 27944 | (252) 457-5207 | 1. Albemarle Commission 2. Board of Adjustments 3. Citizens Advisory Board 4. Local Library Board | 5/20/22 |
| 5/28/20 | Amy Cooper | 646 New Hope Road | Hertford | NC | 27944 | (252) 340-1543 | 1. Local Library Board | 5/28/22 |
| 6/3/20 | Debbie Jean Parker | 304 Wintail Blvd | Hertford | NC | 27944 | (252) 619-3132 | 1. Local Library Board | 6/3/22 |

LIST OF VOLUNTEER APPLICATIONS
by Expiration Date

| DATE OF APPLICATION | NAME | ADDRESS | CITY | STATE | ZIP | PHONE | COMMITTEES | EXPIRATION DATE |
|--|----------------------|--------------------------------|-----------|-------|-------|--|---|-----------------|
| 6/3/20 | Anisha N Spellman | 113 Smith Acres Road | Hertford | NC | 27944 | (252) 426-5778 (252) 339-2548 | 1 Local Library Board | 6/3/22 |
| 9/15/16 | Blanchard, Teressa J | 228 Bethany Church Road | Belvidere | NC | 27919 | (252) 297-2561 (252) 426-7355 (252) 339-5973 | 1 Social Services Board 2 Albe Hosp Board of Trustees 3 COA - Board of Trustees 4 Smart Start Board 5 Local Library Board 6 Planning Board | 6/8/22 |
| 6-8-2020 - rec'd new application Keep on list | | | | | | | | |
| 6/9/20 | Rodney D. Lyons, Sr | 407 King Street P.O. Box 27 | Hertford | NC | 27944 | (252) 426-7166 (252) 339-0671 | 1 Local Library Board | 6/9/22 |
| 7/27/20 | George W. Long, Jr. | 436 Pender Road | Hertford | NC | 27944 | (252) 333-5125 | 1 Recreation Advisory Board | 7/27/22 |
| 12/23/20 | Connie T. Brothers | 1782 Harvey Point Road | Hertford | NC | 27944 | (252) 333-8959 | 1 Albemarle Commission 2 Economic Development Commission 3 Senior Citizens Advisory Board 4 Northeastern Workforce | 12/23/22 |
| 12/19/18 | Martina McClenney | 212 Crescent Drive | Hertford | NC | 27944 | (252) 340-6999 | 1 Recreation Adv Board | 1/8/23 |
| 8/1/16 | Harrell, Darlene G. | 384 Woodland Church Rd. | Hertford | NC | 27944 | (252) 340-0880 | 1 Sr Tarheel Del. Leg | 2/19/23 |
| 12/18/14 | Smith, Jr., Lewis W. | 127 Smith Cove Road | Hertford | NC | 27944 | (252) 426-7347 (252) 426-7164 (252) 331-3362 | 1 Planning Board 2 Agri Adv Board | 2/18/23 |
| 7/18/16 | Simpson, Ernestine E | 398 Chapanoke Road | Hertford | NC | 27944 | (252) 264-3284 (252) 435-7769 | 1 Comm. Adv. Committee 2 Planning Board 3 Citizen Advisory Board 4 Sr Citizen Adv. Board | 2/19/23 |

LIST OF VOLUNTEER APPLICATIONS

by Expiration Date

| DATE OF APPLICATION | NAME | ADDRESS | CITY | STATE | ZIP | PHONE | COMMITTEES | EXPIRATION DATE |
|--|-----------------------|----------------------------------|-----------|-------|-------|----------------|-----------------------------------|-----------------|
| 8/26/14 | Knight, Marshall | 751 Body Road | Hertford | NC | 27944 | (252) 264-3201 | 1. Board of Adjustments | 2/16/23 |
| Rec'd e-mail 2/16/21 Info correct | | marshalknight751@centurylink.net | | | | | 2. Planning Board | |
| 9/5/16 | Lassiter, Brenda | 725 Sandy Cross Road | Belvidere | NC | 27919 | (252) 297-2740 | 1. Planning Board | 2/22/23 |
| Rec'd e-mail 9/5/16 Info correct | | blassiter@pdschools.org | | | | | 2. Board of Commissioners | |
| 2/19/21 | | | | | | | 4. | |
| 9/4/16 | Roberts, III, A.O. | 1632 New Hope Road | Hertford | NC | 27944 | (252) 464-2037 | 1. Planning Board | 2/25/23 |
| Rec'd e-mail 9/4/16 correct/keep on file | | euresedfarms@yahoo.com | | | | | 2. Vol Ag District Committee | |
| | | | | | | | 3. Water Mgmt Committee | |
| 7/30/14 | Burket, Stephen G. | 111 Shady Circle | Hertford | NC | 27944 | (252) 426-3817 | 1. Sr Citizen Adv. Board | 2/25/23 |
| Rec'd e-mail 7/30/14 Info correct | | sburket@lx.netcom.com | | | | | 2. | |
| | | | | | | | 4. | |
| 2/21/17 | Reed, Deborah S. | P.O. Box 144 | Hertford | NC | 27944 | (252) 331-5426 | 1. Board of Adjustment | 2/27/23 |
| Change of Address 2/22/21 Keep on list | | deborahreed74@gmail.com | | | | | 2. Recreation Adv Board | |
| | | | | | | | 4. | |
| 9/23/15 | Layden, Dianne M. | 177 Ferrys Bridge Road | Belvidere | NC | 27919 | (252) 297-2596 | 1. Board of Elections | 2/27/23 |
| rec'd e-mail 9/23/15 Info correct | | diannelayden@hughes.net | | | | | 2. Social Services Board | |
| | | | | | | | 3. Board of Adjustment | |
| | | | | | | | 4. Northern Reg Adv Bd - Trillium | |
| 11/16/15 | Mathis, Lynn W. | 178 Sue Lane | Hertford | NC | 27944 | (252) 264-3901 | 1. Planning Board | 3/1/23 |
| 4/14/21 - rec'd new appl. Keep on list | | mahitabell@gmail.com | | | | | 2. RC&D | |
| | | | | | | | 3. Albemarle Commission | |
| | | | | | | | 4. | |
| 3/17/21 | Robert R. Martin, Jr. | 1604 New Hope Road | Hertford | NC | 27944 | (252) 264-5446 | 1. Local Library Board | 3/17/24 |
| | | randymartin47@hotmail.com | | | | | 2. | |
| | | | | | | | 3. | |
| | | | | | | | 4. | |
| 9/24/16 | Page, Frank | 147 Explorer Arch | Hertford | NC | 27944 | (252) 426-1149 | 1. Minzies Creek Utility District | 3/26/23 |
| Rec'd call - 3/26/19 | | pages3@embarqmail.com | | | | | 2. | |
| | | | | | | | 3. | |
| | | | | | | | 4. | |
| | | | | | | | | |

LIST OF VOLUNTEER APPLICATIONS
by Expiration Date

| DATE OF APPLICATION | NAME | ADDRESS | CITY | STATE | ZIP | PHONE | COMMITTEES | EXPIRATION DATE |
|---|-----------------------|--------------------------|------------|-------|-------|----------------|--|-----------------|
| 8/30/12 | Winslow, III, Lynwood | 1209 Belvidere Road | Belvidere | NC | 27919 | (252) 297-6532 | 1. Planning Board 2. Board of Adjustments | 3/27/23 |
| Info correct Keep on list | | | | | | | | |
| 10/12/16 | Antoine J. Moore | 518 Woodville Road | Hertford | NC | 27944 | (252) 335-0582 | 1. Planning Board | 3/29/23 |
| Rec'd e-mail 5-24-2021 Wishes to stay and send verified address | | | | | | | | |
| 4/28/21 | Drew Woodard | 1596 Center Hill Highway | Hertford | NC | 27944 | (252) 404-5019 | 1. Any and all boards | 4/1/23 |
| | | cawoodard0305@gmail.com | | | | (252) 562-2070 | | |
| 2/14/17 | Juanita T. Bailey | P.O. Box 3057 | Eliz. City | NC | 27906 | (252) 562-3049 | 1. Sr Citizen Adv. Board | 6/1/23 |
| Rec'd call - 6/1/2021 Info same Keep on list | | | | | | | | |
| 6/5/17 | April Smith | 800 Lake Road | Hertford | NC | 27944 | (252) 426-3182 | 1. Recreation Adv Board | 6/16/23 |
| Rec'd e-mail - 6/19/19 Information correct Keep on list | | | | | | | | |
| | | | | | | (252) 384-4977 | | |
| | | | | | | (252) 312-7959 | | |
| | | | | | | | | |

Planning Board Recommendation: Planning Board recommended approval of Text Amendment TXT-21-01 as presented, to edit Perquimans County Manufactured Home and Manufactured Home Park Ordinance, Subdivision Regulations, and Zoning Ordinance to ensure compliance with North Carolina General Statute Chapter 160D, correct minor typographical errors in the ordinances, add supplemental regulations for swimming pools, and add regulations for a new RA-32 zoning district and to declare the text amendments to be consistent with the Perquimans County CAMA Land Use Plan because the amendments maintain the same county-wide characteristics and functions of the current ordinances and regulations, including promoting open space to improve the quality of life and encourage economic development through planned growth, while arranging document sections in a more logical manner. Motion passed unanimously.

In deciding whether to adopt a proposed ordinance text amendment, the central issue before the Board of Commissioners is whether the proposed amendment advances the public health, safety or welfare and is consistent with any adopted County Land Use Plan documents, the CAMA Land Use Plan, and the specific intent of the zoning ordinance.

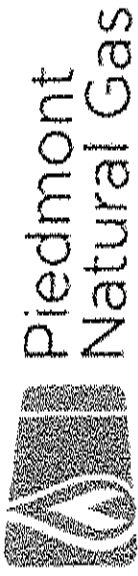
SUGGESTED MOTION TO APPROVE: Motion to approve Text Amendment TXT-21-01, as presented, to edit Perquimans County Manufactured Home and Manufactured Home Park Ordinance, Subdivision Regulations, and Zoning Ordinance to ensure compliance with North Carolina General Statute Chapter 160D, correct minor typographical errors with the ordinances, add supplemental regulations for swimming pools, and add regulations for a new RA-32 zoning district.

Consistency Statement: Motion to declare the text amendments to be **consistent with** the Perquimans County CAMA Land Use Plan because the amendments maintain the same county-wide characteristics and functions of the current ordinances and regulations, including promoting open space to improve the quality of life and encourage economic development through planned growth, while arranging document sections in a more logical manner.

SUGGESTED MOTION TO DENY: Motion to deny Text Amendment TXT-21-01, (explain why).

IF INCONSISTENT WITH LAND USE PLAN: Proposed amendments are inconsistent with CAMA Land Use Plan because....

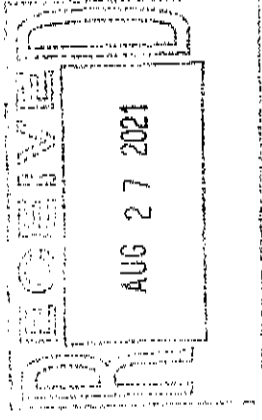
- ATTACHMENTS:
- 1) Zoning Ordinance with proposed text amendments,
 - 2) Subdivision Regulations with proposed text amendments,
 - 3) Perquimans County Manufactured Home and Manufactured Home Park Ordinance with proposed text amendments



August 24, 2021

W. Frank Heath, III MPA
Perquimans County Manager
128 N. Church Street
Hertford, NC 27944

Dear Frank,



Attached is the updated easement that you requested along with a map detailing the planned installation route for the Juvenile Detention Center. Once approved and signed, please return in the attached envelope.

Sincerely,

A handwritten signature in cursive script that reads "Lauren Spruill".

A printed version of the signature "Lauren Spruill" in a cursive font.

Comm./Res. Energy Specialist with Piedmont Natural Gas
252-264-7006 Office 252-312-9945 Cell

GRANT OF EASEMENT
DISTRIBUTION

Return Recorded Document To:
Land Services, Natural Gas,
Piedmont Natural Gas Company, Inc.
4720 Piedmont Row Drive
Charlotte, NC 28210

STATE OF NC
COUNTY OF PERQUIMANS

Project No:
Parcel ID / Tax:

THIS GRANT OF EASEMENT made this 9th day of August, 2021, from (hereinafter designated as "GRANTOR"), to **Piedmont Natural Gas Company, Inc.**, (hereinafter designated as "PIEDMONT").

WITNESSETH

That GRANTOR, for and in consideration of the sum of 0 Dollars (\$0.00), and other valuable consideration, the receipt of which is hereby acknowledged, hereby expressly bargains, sells, and grants unto PIEDMONT, its successors and assigns, a perpetual right of way and easement for the purpose of laying, constructing, installing, maintaining, operating, inspecting, repairing, altering, adding to, upgrading, replacing, relocating, removing, and protecting pipelines and appurtenances for the transportation of natural gas under, upon, over, through, and across the land of GRANTOR (or in which GRANTOR has interest) situated in the County of Perquimans, NC, as described in deed(s) recorded in Book 176, Page 268, Office of the Register of Deeds for Perquimans County, NC, ("Property").

The right of way herein granted is ten (10) feet wide, extending two and one half (5) feet on each side of the centerline of the pipeline, the location of which has been mutually agreed upon between GRANTOR and PIEDMONT. The pipeline as actually installed shall determine the centerline of said right of way. Subject to all rights granted to PIEDMONT herein, such right of way shall be the portion of the Property encumbered by this GRANT OF EASEMENT.

PIEDMONT shall have all rights reasonably necessary for the full use and enjoyment of the rights herein granted, including, without limitation, the free and full right of ingress and egress over and across the aforesaid Property and the right, but not the obligation, to keep said right of way cleared of trees, vegetation, undergrowth, buildings, structures, and any other obstructions. GRANTOR shall not construct, nor permit to be constructed, any house, structure, or other obstruction on or over said right of way.

GRANTOR hereby binds GRANTOR and GRANTOR'S heirs, representatives, successors, and assigns to warrant and forever defend all and singular said premises unto PIEDMONT, its successors and assigns, against the claims of all persons whomsoever.

To have and to hold said right of way and easement unto PIEDMONT, its successors and assigns, perpetually and continuously. GRANTOR expressly gives PIEDMONT, its successors and assigns, the right to assign, license, lease, or otherwise transfer, in whole or part, this GRANT OF EASEMENT or any rights given herein, to any person or entity, including but not limited to, any affiliated parent or subsidiary entity of PIEDMONT, for the uses and purposes expressly stated herein.

IN WITNESS WHEREOF, this GRANT OF EASEMENT has been signed under seal by GRANTOR, as of the date first above written.

GRANTOR:

Sign: _____

Print: _____

Title: _____

Sign: _____

Print: _____

Title: _____

STANDARD ACKNOWLEDGMENT

[Notary Certification for Individual]

STATE OF _____
COUNTY OF _____

I, _____, a Notary Public for _____ County, _____ do hereby certify that _____ personally appeared before me this day and acknowledged the due execution of the foregoing Grant of Easement. Witness my hand and official seal this the _____ day of _____, 20____.

[NOTARY SEAL]

Sign: _____

Print: _____

My commission expires: _____

[Notary Certification for Corporation]

STATE OF _____
COUNTY OF _____

I, _____, a Notary Public of _____ County, State of _____, do hereby certify that _____ [Manager / Member / Managing Member] of _____, LLC, a limited liability company, personally appeared before me this day and acknowledged that by authority duly given and as the act of the limited liability company the foregoing Grant of Easement was signed in its name by him or her in such capacity.

Witness my hand and official seal this the 9th day of August, 2021.

[NOTARY SEAL]

Sign: _____

Print: _____

My commission expires: _____

[Notary Certification for LLC]

STATE OF _____
COUNTY OF _____

I, _____, a Notary Public of _____ County, State of _____, do hereby certify that _____ [Manager / Member / Managing Member] of _____, LLC, a limited liability company, personally appeared before me this day and acknowledged that by authority duly given and as the act of the limited liability company the foregoing Grant of Easement was signed in its name by him or her in such capacity.

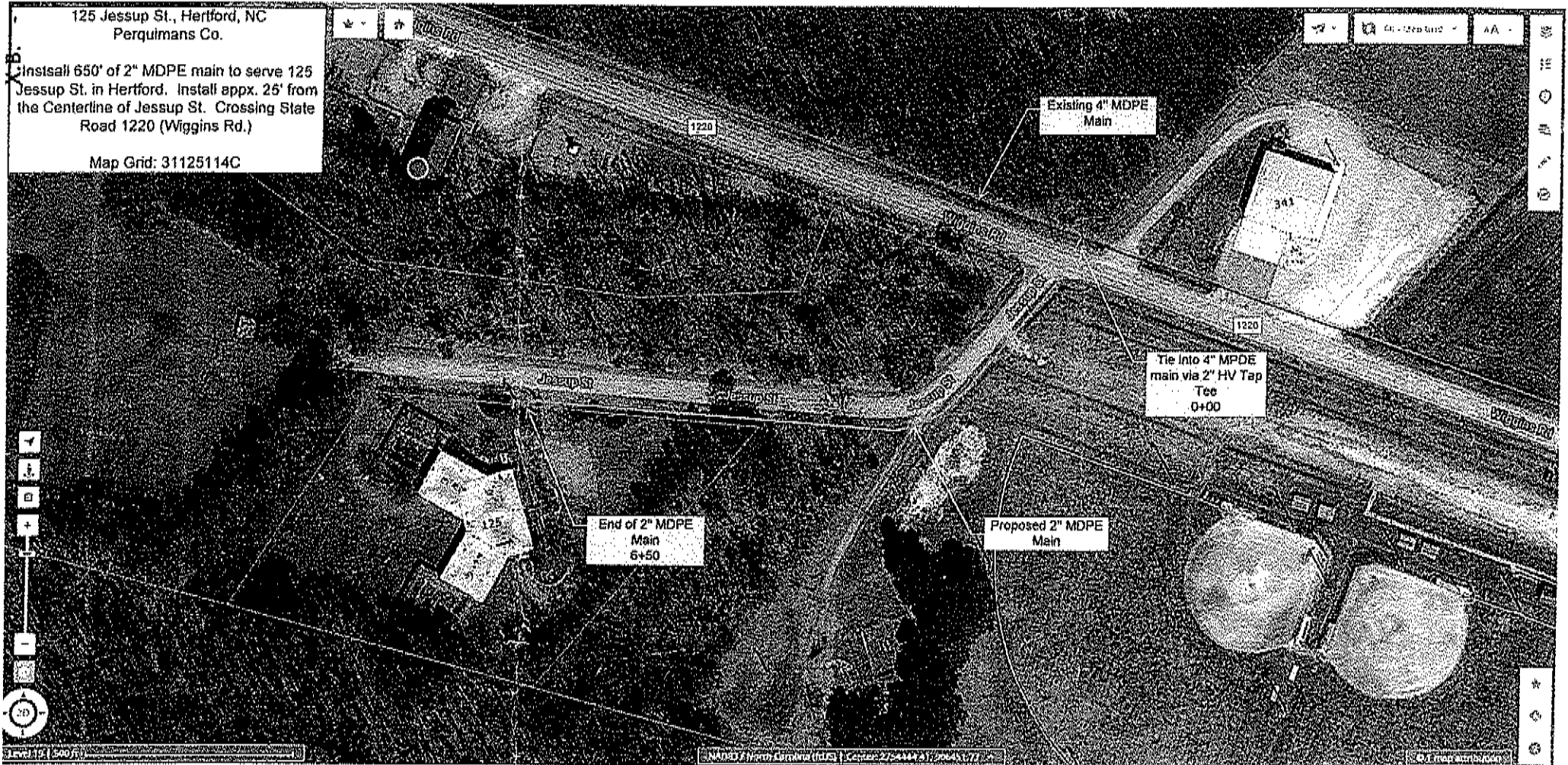
Witness my hand and official seal this the 9th day of August, 2021.

[NOTARY SEAL]

Sign: _____

Print: _____

My commission expires: _____



FOR
INFORMATION
ONLY
ITEMS

DEPARTMENT HEAD REPORTS

PLAT REVIEW LOG - PERQUIMANS COUNTY

AUGUST

| SURVEYOR'S NAME | PLAT TITLE | SURVEYOR'S PHONE # | DATE IN | DATE OUT | APPROVAL | YES/NO | COMMENTS |
|-------------------------|------------|--------------------|-----------|----------|----------|--------|--|
| JOSHUA A WEBB III | | | 8-04-2021 | | X | | SURVEY PLAT |
| TODD ESTES & JAMES | | | | | | | 4-064-0026 62.56 ACRES |
| WATSON | | | | | | | |
| TIMMONS GROUP | | | 8-16-2021 | | X | | SUBDIVISION INTO 5 LOTS/5-0033-0059 |
| ALEXANDER J JR & GLENDA | | | | | | | LOT 1-1.00AC, LOT 2-1.03AC, LOT 3 -1.01 AC, LOT 4 - |
| D TUNNELL | | | | | | | 1.00AC, LOT 5-1.04 AC |
| TIMMONS GROUP | | | 8-16-2021 | | X | | SUBDIVISION INTO 5 LOTS /5-0033-0059 |
| ALEXANDER J JR & GLENDA | | | | | | | LOT 6-11.21 AC, LOT 7-11.40AC, LOT 8-11.80AC, LOT 9- |
| D TUNNELL | | | | | | | 11.80AC, LOT 10-12.50AC |
| J H MILLER JR | | | 8-17-2021 | | X | | RECOMBINATION 4-D055-0002-DCS & 4-D055-0003-DCS |
| | | | | | | | 2.37 ACRES COMBINED |
| ALBEMARLE LAND SURVEY | | | 8-17-2021 | | X | | RECOMBINATION 4-0044-0060 & 4-0044-0065 |
| ROGER LEE JR & THELMA J | | | | | | | 6.00 ACRES COMBINED |
| TRUEBLOOD | | | | | | | |
| EDWARD HYMAN JR | | | 8-26-2021 | | X | | PLAT FOR 5-D051-0008-MA |
| DANIEL & RHONDA | | | | | | | RECORDED WITH DEED |
| GREGORY | | | | | | | |

BISSELL SURVEYING
PO BOX 168
KITTY HAWK, NC 27944
(252)261-3266

J H MILLER JR,
166 COTTONWOOD DRIVE
HERTFORD, NC 27944
339-6932

EUGENE JORDAN
402 SIGN PINE ROAD
TYNER, NC 27980
221-4795

PAT MCDOWELL
2005 JOHNSON ROAD
ELIZABETH CITY, NC 27909
335-0928

MCKIM & CREED
504 E ELIZABETH ST STE 1
ELIZABETH CITY, NC 2790
338-2929

MARK PRUDEN
146 OAK GROVE ROAD
EDENTON, NC 27932
482-7804

GORIA ROGERS
215 B STREET
CAMDEN, NC 27921
335-1888

SCOTT TEMPLE
PO BOX 422
ELIZABETH CITY, NC 27907
303-4016

SL CARDWELL SURVEYING
1206 FRANCIS STREET
ELIZABETH CITY, NC 27909
338-6328

PAT MCDOWELL
PO BOX 391
ELIZABETH CITY, NC 27909
338-4161

MCKIM & CREED
504 E ELIZABETH ST STE 1
ELIZABETH CITY, NC 2790
338-2929

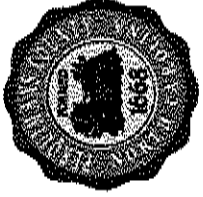
MARK PRUDEN
146 OAK GROVE ROAD
EDENTON, NC 27932
482-7804

GORIA ROGERS
215 B STREET
CAMDEN, NC 27921
335-1888

SAUNDERS SURVEYING
510 AVENURE ROAD
BLACK MOUNTAIN, NC 28711
(828) 669-2777

TIMMONS GROUP
1805 W CITY DR UNIT E
ELIZABETH CITY, NC 27909
(252)621-5030

TIMMY WEBB PO BOX 391 EDENTON NC 27932 (252)679-2670



107 N. Front Street
Post Office Box 7
Hertford, NC 27944

Phone: (252) 426-7010
(252) 426-5564
Fax: (252) 426-3624

PERQUIMANS COUNTY TAX DEPARTMENT

8/30/2021

Perquimans County Board of Commissioners:

Tax bills were mailed on Friday, August 27th.

I will be present at the meeting to introduce Casey Forward. Ms. Forward started in the Tax Department on August 2nd.

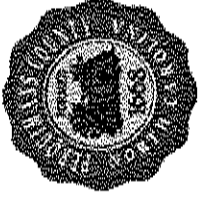
Thank you.

Sincerely,

Bill Jennings
Perquimans County
Tax Administrator

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper, and play.



107 N. Front Street
Post Office Box 7
Hertford, NC 27944

Phone: (252) 426-7010
Fax: (252) 426-3624

**PERQUIMANS COUNTY
TAX DEPARTMENT**

Enforced Collections-August 2021

GARNISHMENTS: \$2,899.43

PAYMENT AGREEMENTS: \$15,277.70

DEBT SETOFFS: \$0



Case Activity Report

8/1/2021 - 8/30/2021

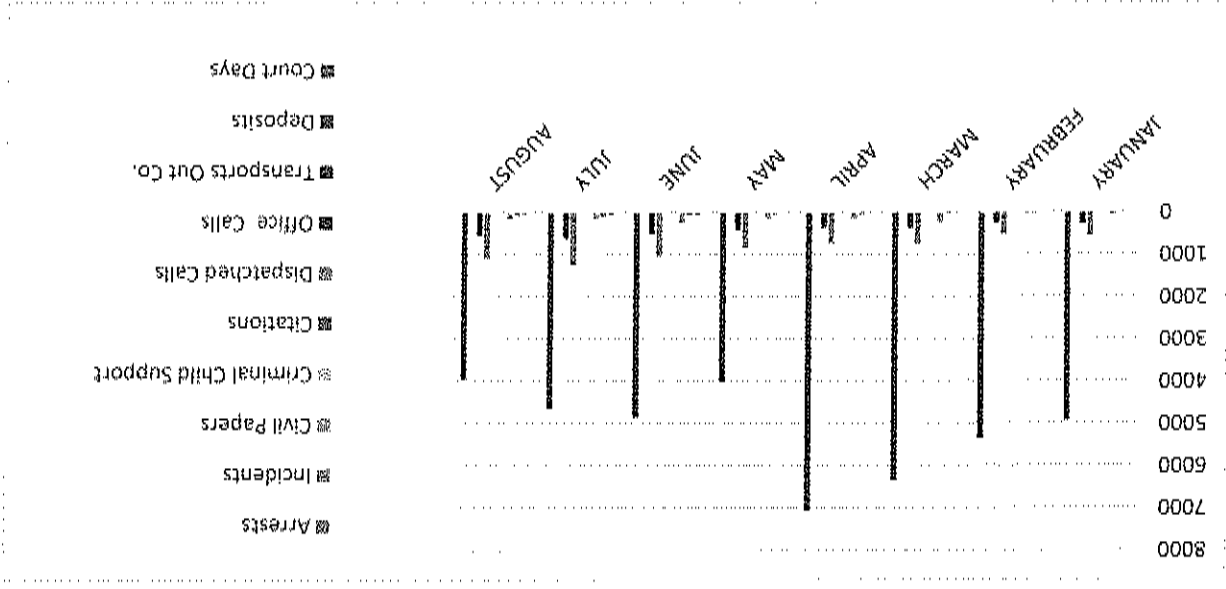
| Activity Date | Case # | Parcel Address | Violation | Description | Activity Type | Description |
|---------------|--------|-------------------|-----------------------|-----------------------|---------------|---|
| 8/30/2021 | 36 | 483 DEEP CREEK RD | junk vehicle | junk vehicle | Inspection | Blue car removed. RV and van still on site. |
| 8/30/2021 | 71 | 105 N CHEROKEE DR | Nuisance vehicle | Nuisance vehicle | Inspection | Vehicles have been removed from property. Case closed. |
| 8/26/2021 | 65 | 249 DOGWOOD DR | Solid Waste | Solid Waste | Inspection | Trash has been cleaned up, dryer is still in yard |
| 8/24/2021 | 36 | 483 DEEP CREEK RD | junk vehicle | junk vehicle | Inspection | Army truck gone, RV and van still on site. New blue car now on site with no tags and rear damage to vehicle |
| 8/20/2021 | 68 | 1136 BELVIDERE RD | Abandoned Mobile Home | Abandoned Mobile Home | Re-Inspection | Property has been demoed |
| 8/20/2021 | 69 | 406 BELVIDERE RD | Abandoned Mobile Home | Abandoned Mobile Home | Re-Inspection | Property has been demoed. |
| 8/20/2021 | 70 | 410 BELVIDERE RD | Abandoned Mobile Home | Abandoned Mobile Home | Re-Inspection | Property has been demoed. |

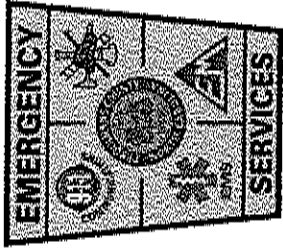
| Activity Date | Case # | Parcel Address | Violation | Description | Activity Type | Description |
|---------------|--------|--------------------|-----------------------|-----------------------|---------------|--|
| 8/19/2021 | 67 | 219 MUDDY CREEK RD | Abandoned Mobile Home | Abandoned Mobile Home | Re-Inspection | Property has been demoed |
| 8/17/2021 | 36 | 483 DEEP CREEK RD | junk vehicle | junk vehicle | Inspection | Truck on right of way referred to Sheriffs Office. Truck pulled out by SO and tow company this date. Spoke with Rocky on site and advised him RV and other vehicles must be removed ASAP |
| 8/13/2021 | 36 | 483 DEEP CREEK RD | junk vehicle | junk vehicle | Inspection | Received new complaint about property, army truck now stuck in ditch. Confirmed Truck in ditch on the state right of way. |
| 8/12/2021 | 49 | 136 RED MAPLE AVE | Unauthorized junkyard | Unauthorized junkyard | Inspection | Vehicles continue to be removed from property |
| 8/6/2021 | 65 | 249 DOGWOOD DR | Solid Waste | Solid Waste | Inspection | Property has trash piled up around dryer again. Spoke with resident about the issue |

Total Records: 12

8/30/2021

| Perquimans County Sheriff's Office - August 2021 Activity Report | | | | | | | | | | |
|--|---------|-----------|--------|---------------|-----------|------------|--------|------------|------------|-------|
| | Arrests | Incidents | Civil | Criminal | Citations | Dispatched | Office | Transports | Deposits | Court |
| | | | Papers | Child Support | | Calls | Calls | Out Co. | | Days |
| JANUARY | 22 | 26 | 57 | 1 | 9 | 564 | 282 | 3 | \$4,925.00 | 5 |
| FEBRUARY | 14 | 30 | 46 | 1 | 8 | 518 | 259 | 5 | \$5,360.00 | 8 |
| MARCH | 24 | 42 | 250 | 2 | 12 | 749 | 375 | 4 | \$6,337.00 | 13 |
| APRIL | 34 | 51 | 155 | 1 | 12 | 735 | 368 | 4 | \$7,055.25 | 9 |
| MAY | 19 | 42 | 142 | 0 | 6 | 842 | 421 | 5 | \$4,005.00 | 9 |
| JUNE | 50 | 73 | 266 | 0 | 4 | 1044 | 522 | 2 | \$4,849.50 | 8 |
| JULY | 54 | 93 | 152 | 0 | 15 | 1250 | 625 | 6 | \$4,650.00 | 9 |
| AUGUST | 39 | 69 | 152 | 1 | 14 | 1077 | 539 | 1 | \$3,946.50 | 13 |





PERQUIMANS COUNTY EMERGENCY SERVICES

P.O. Box 563 - 159 Creek Drive - Hertford, NC 27944

(252) 426-5646 Phone - (252) 426-1875 Fax

Jonathan A. Nixon, Director

Emergency Services Update - August 2021

| Call Volume by Department - August 2021 | | |
|---|------------|------------|
| Department | # of Calls | # of Calls |
| 911 CALLS RECEIVED | 676 | 61 |
| Belvidere Fire Dept. | 6 | 1 |
| Bethel Fire Dept. | 17 | 2 |
| Chowan EMS | 3 | 0 |
| Durants Neck Fire Dept. | 8 | 6 |
| Eastcare | 1 | 12 |
| Gates EMS | 0 | 244 |
| Hertford Fire Dept. | 21 | 0 |
| Hertford Public Works | 2 | 1077 |
| Inter-County Fire Dept. | 20 | 0 |
| Magistrate | 72 | 1 |
| NC Dept. of Transportation | 5 | 11 |
| NC Forestry | 2 | 0 |
| NC Probation | 2 | 1 |

Welcome

Brian Brown - Part Time Paramedic
 Lianna Jennings - Part Time AEMT
 Lindsay Winslow - Part Time EMT Basic

Congratulations

Nicole Anderson – Transition to Full Time Paramedic
Rebecca Cullipher – Transition to Full Time Paramedic

September Birthdays

Zack Hudgins – September 4th
Alyssa Walters – September 9th
Dustin Winslow – September 14th
Steve Pyle – September 15th
Mark Symons – September 19th
Brian Pauli – September 28th

Completed Projects / Trainings / Community Preparedness

Activities

- Emergency Services Admin. Meeting – August 4, 2021
- Vital Checks at the Senior Center – August 4, 2021
- Eastern Healthcare Preparedness Call – August 4, 2021
- Back to School Bash – August 5, 2021
- CPR Class – August 6, 2021
- National Night Out – August 10, 2021
- NC HealthConnex – August 11, 2021
- Sports Medicine Training – August 12, 2021
- Rock Autism Festival EMS Standby – August 14, 2021
- Forestburg Ruritans Presentation – August 16, 2021
- Perquimans County Schools Opening Convocation – August 15, 2021
- Local Emergency Planning Committee Meeting – August 17, 2021
- Hertford Fire Department CPR Class – August 19, 2021
- Continuing Medical Education – August 23, 2021
- New Telecommunicators attend Virtual DCI Training – August 24 – 26, 2021
- NCOEMS COVID-19 Trends Update – August 25, 2021
- Public Safety Answering Point Manager’s Meeting – August 26, 2021
- Retirement party for Esther White – August 27, 2021
- Albemarle Workgroup Meeting – August 30, 2021
- Community Health Needs Assessment with Chesapeake Regional Healthcare – August 31, 2021

Pending Projects / Trainings / Community Preparedness Activities

- ICS 300 Class – September 28 – 30, 2021
- Continuity of Operations/Continuity of Government Exercise – Fall 2021
- Active Shooter Exercise funded through the Homeland Security Grant Program – Winter 2021
- Hazmat Shipping Exercise funded through the Homeland Security Grant Program – Spring 2022

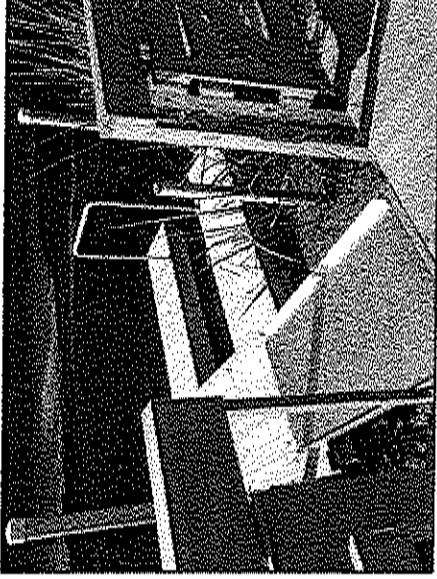
Press Releases / Public Service Announcements

- Severe Weather Briefing – August 1, 2021
- Severe Weather Briefing – August 3, 2021
- National Night Postponed – August 3, 2021
- Woodville Road Closure – August 3, 2021
- Phone Outage with Lumen – August 4, 2021
- Severe Weather Briefing – August 6, 2021
- National Night Out Reminder – August 10, 2021
- Shared post from Duke Life Flight – August 11, 2021
- Heat Advisory – August 12, 2021
- Shared Sheriff's Office post about a missing juvenile – August 12, 2021
- Shared Sheriff's Office post about National Night Out – August 13, 2021
- Heat Advisory – August 14, 2021
- Bethany Church Road Closure – August 19, 2021
- Shared ARHS's Press Release regarding additional doses and boosters – August 20, 2021
- National Dog Day and pet preparedness – August 27, 2021
- Press Release – Ocean Highway Tractor Trailer Fire – August 27, 2021
- Shared Clerk of Court's post regarding temporary office closure – August 29, 2021

COMMITTEE REPORTS

Albemarle RC&D

RESOURCE
CONSERVATION
& DEVELOPMENT



Gatesville Town Park

The Town of Gatesville replaced boardwalk decking and railing, added a new metal roof to the picnic pavilion, and installed a new kayak launch at its park on Bennett's Creek with a grant from the Public Beach and Coastal Waterfront Access Program. The ARC&D provided technical support.

2020 - 2021 Annual Report



The Albemarle Resource Conservation and Development Council, Inc. (ARC&D) is a 501c3 non-profit organization that assists local governments and community groups in northeast NC with projects that protect land and water resources while promoting economic development.

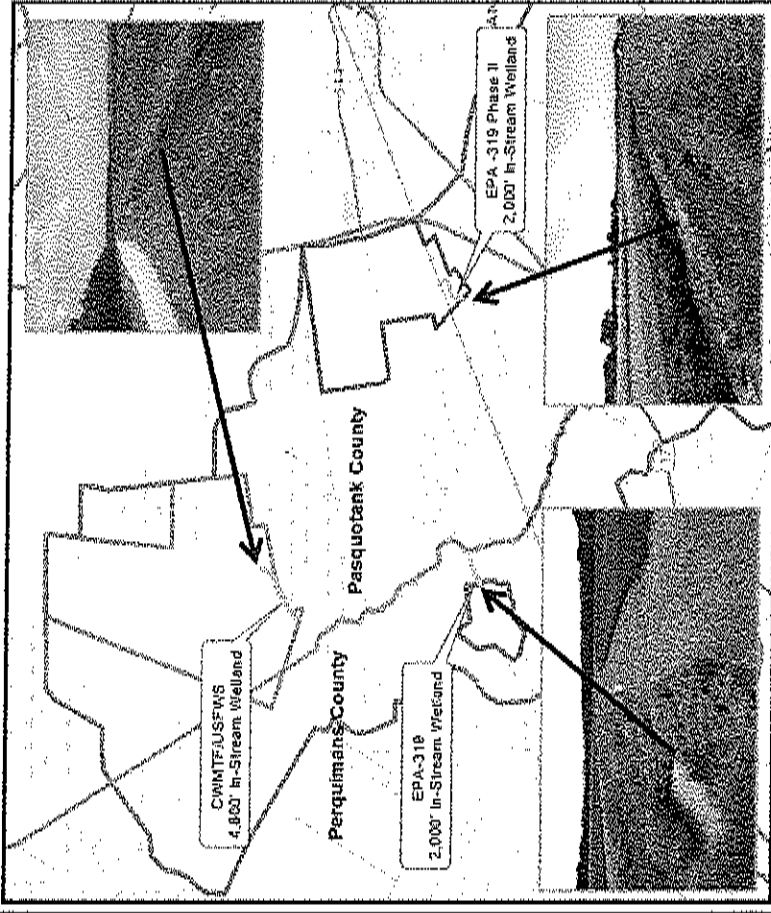
Since 1972, ARC&D has partnered with our 10 counties to complete over 525 projects that continue to make the Albemarle Region a great place to live and work.

Each \$1.00 invested by local governments or communities in ARC&D-assisted projects has returned an average \$4.93 in value!

The ARC&D proudly serves the people of Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell & Washington Counties.

Partnership to Restore the Little River Watershed

Farmers, ARC&D, Pasquotank and Perquimans Soil and Water Conservation Districts (SWCD), and Perquimans and Pasquotank counties have partnered on three projects since 2016 to construct 8,800 ft. of in-stream wetlands on main drainage canals above the impaired section of the Little River. These wetlands are filtering nutrients and sediment that are contributing to poor water quality and algal blooms in the river. The partnership leveraged over \$700,000 including grants from the Clean Water Management Trust Fund, US Fish and Wildlife Service Partners for Fish and Wildlife, and EPA 319 Program.
Read more – PDF 2 page fact sheet.



For more information on Albemarle RC&D Council programs and services:

www.albemarlecd.org - albemarlecdandd@yahoo.com - facebook.com/albemarlecd - (252) 482-4127 x3266

Snapshots of 2020-2021 Albemarle RC&D Council Projects

Wisely Conserving Natural Resources • Creating Jobs • Strengthening Communities

Completed Projects

- Regional - Albemarle Water Quality Protection and Water Management Planning, CWMTE, \$67,500
- Perquimans and Pasquotank counties - Little River Watershed Restoration Phase II In-Stream Wetland, EPA 319h, \$158,650
- Pasquotank County – Pasquotank River Public Access Improvement Phases II, III Public Beach and Coastal Waterfront Access Program, \$93,335, \$88,611
- Gates County – Town of Gatesville Bennett’s Creek Park Renovation, Public Beach and Coastal Waterfront Access Program, \$41,000

On-Going Projects

- Pasquotank County – Pasquotank River Public Access Improvement Phase IV, Public Beach and Coastal Waterfront Access Program, \$99,917
- Albemarle Plantation Marina Breakwater & Dredging, estimated \$500,000
- Tyrrell County Goat Neck Shoreline and Drainage Stabilization, est. \$300,000

Grants Written

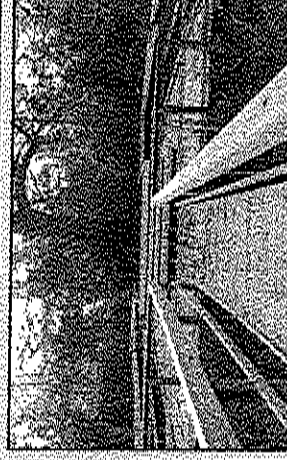
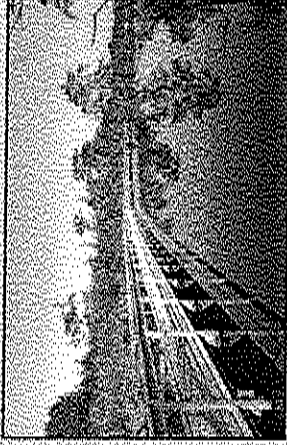
- Perquimans County Recreation Center Tennis Courts, \$131,200
- Hyde County Engelhard Far Creek Boardwalk Renovation Project Phase I, \$100,833
- Tyrrell County Scuppernon River Park Renovation Phase III, \$86,800
- Algal Blooms in Albemarle Waters Planning Phase II, multiple grants, \$455,172

2020-2021 Financial Summary

Completed Project Value: \$449,096
 On-Going Project Value: \$899,917
 Grants Written: \$774,005
 Total Direct Revenue: \$123,931
 Total Direct Expenses: \$84,162
 Ending Balance: \$39,769

Pasquotank River Boardwalk Renovation

Pasquotank County completed phases II and III of the boardwalk project, which renovated approximately 1,500 ft. of boardwalk trail behind the College of the Albemarle in Elizabeth City. The project was funded by a Public Beach and Coastal Waterfront Access grant and matching funds from the College of the Albemarle Foundation. The ARCD Council provided design, grant writing, and construction support. Sawyer Residential and Marine Construction completed the repairs.



Studying & Addressing Algal Blooms

A broad partnership of the ARC&D, Albemarle Commission (AC), Chowan-Edenton Environmental Group, Green Saves Green, Perquimans County Waterway Watch, Soil and Water Conservation Districts (SWCD), state agencies, local governments, UNC Institute of Marine Sciences, and NC State University is monitoring water quality in rivers and creeks in the region to determine and address the sources of nutrients, mainly nitrogen (N) and phosphorus (P), that are contributing to the algal blooms. Key findings from the 2017-2020 regional algal bloom planning project are summarized below.

Chowan River Basin

- Chlorophyll-*a* is increasing—nutrient loading from VA is low, but is high in the main stem of the Chowan River in NC.
- Organic N is generally increasing; nitrates are lower; ammonium is low and stable.

Pasquotank River Basin

- Total phosphorus and organic N are increasing in the Little River.
- Many tributary creeks in the region are showing relatively high Total P.

Region Wide

- Small, unassessed coastal streams could contribute up to 40% of the nutrients to the Chowan River and Albemarle Sound.
- Cyanobacterial N₂ fixation may be a significant source of internal N loading and hence should be considered in parallel with N loading from tributaries.

The phase I regional planning and research effort was funded by a grant from the Clean Water Management Trust Fund, and matching funds from the AC, Chowan, Pasquotank, and Perquimans SWCDs, and the many volunteer citizen scientists who donated time to collect water samples. For more information: www.albemarleacd.org/fighting-algal-blooms.html