

**Please note the change
in location:
514 S. Church Street
Hertford, NC 27944**

A G E N D A

All items are for discussion and possible action.
Perquimans County Board of Commissioners
Meeting Room at Perquimans County Library
March 1, 2021
6:25 p.m.

I. Call to Order

II. Prayer & Pledge

III. Public Hearing

A. Conditional Use Permit No. CUP-21-01, requested by Booth & Associates, LLC..... 6:25 p.m.

- To receive citizens' comments to consider a Conditional Use Permit No. CUP-21-01, requested by Booth & Associates, LLC for an AEMC substation on Burnt Mill Road approximately 500 feet from its intersection with Snug Harbor Rd. Subject property is Tax Parcel No. 2-0070-0056E and is zoned Rural Agricultural.

B. Conditional Use Permit No. CUP-21-02, requested by Pamela Askew..... 6:30 p.m.

- To receive citizens' comments to consider a Conditional Use Permit No. CUP-21-02, requested by Pamela Askew to operate a child daycare Home Occupation at 200 Cedarwood Blvd., a cul de sac approximately 300 feet south of Mulberry Lane. Subject property is Tax Parcel No. 4-D036-1009-CWI and is zoned residential RA-43

C. Rezoning Request No. (PUD)REZ-20-01, requested by Albemarle Plantation Holdings II, LLC.....6:40 p.m.

- To receive citizens' comments to consider a Rezoning Request No. (PUD)REZ-20-01, requested by Albemarle Plantation Holdings II, LLC to rezone approximately 54.5 acres from residential RA-15 to PUD(CUD), Planned Unit Development Conditional Use District. Subject property encompasses Tax Parcel Nos. 2-0082-0006 and 2-0082-0027A, also known as the Cole Tract

IV. Approval of Agenda

V. Consent Agenda

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)

- A. Approval of Minutes February 1, 2021 Regular Meeting and February 16, 2021 Special Called Meeting & Work Session
- B. Tax Refund Approvals
- C. Personnel Matters
 - 1. Job Reclassification: Planner
 - 2. Leave Without Pay: Administrative Officer I
- D. End of Probationary Period & Added to Retirement System
 - 1. Sheriff's Department (1)
- E. Budget Amendment No. 24 - 25
- F. Board Reappointments:
 - 1. Historic Hertford, Inc.
 - 2. Albemarle Regional Landfill Authority - Alternate
- G. Miscellaneous Documents
 - 1. Memorandum of Participation – Cavanaugh Macdonald Consulting, LLC
 - 2. Resolution Honoring Judge J.C. Cole on His Retirement
 - 3. Revised HCCBG Contract
 - 4. Revised Senior Nutrition Contract
 - 5. Resolution: Surplus Equipment

VI. Scheduled Appointments

- A. Jonathan Nixon, Emergency Services Director 7:00 p.m.

B. Laura Rollinson, Senior Nutrition

7:20 p.m.

C.

7:10 p.m.

VII. Commissioner's Concerns/Committee Reports

A. Commissioner Leigh – Update from Albemarle Commission Board of Trustees

B.

C.

VIII. Old Business

A. Updates from County Manager

B. Disposal of Property - 407 Cox Avenue, Hertford, NC

C.

IX. New Business

A. Planning Items:

1. Conditional Use Permit No. CUP-21-01, requested by Booth & Associates, LLC
2. Conditional Use Permit No. CUP-21-02, requested by Pamela Askew
3. Rezoning Request No. (PUD)REZ-20-01, requested by Albemarle Plantation Holdings II, LLC
4. Preliminary Plat of Albemarle Plantation Cole Tract

B. FY 2020-2021 Audit Contract

C. Albemarle Commission – PORT Building Lease

D.

E.

X. Unscheduled Appointments/Public Comments

(If you wish to address the Board, please state your name for the record prior to speaking)

A.

B.

C.

XI. Adjournment