

Please note the change in location:  
514 S. Church Street  
Hertford, NC 27944

**A G E N D A**  
All items are for discussion and possible action.  
Perquimans County Board of Commissioners  
Meeting Room at Perquimans County Library  
**September 8, 2020**  
**7:00 p.m.**

Please note the date change due to Labor Day Holiday.

- I. **Call to Order**
- II. **Prayer & Pledge**
- III. **Approval of Agenda**
- IV. **Consent Agenda**  
*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)*
  - A. Approval of Minutes: August 3, 2020 Regular Meeting and August 17, 2020 Work Session (cancelled)
  - B. Tax Refund Approval
  - C. Personnel Matters
    - 1. Certification: AEMT
    - 2. Appointment: Part-Time Bailiff
    - 3. Leave Without Pay: Administrative Officer I
    - 4. Resignation: Deputy Director of the Board of Elections
    - 5. Completed Working Against the IMC II Position for One Year (3)
  - D. End of Probationary Period & Added to Retirement System
    - 1. July, 2020 (4)
    - 2. September, 2020 (5)
  - E. Budget Amendment No. 5
  - F. Resolution: Plat Review Officers
  - G. Board Reappointment: Board of Adjustment
- V. **Scheduled Appointments**
  - A. 7:00 p.m.
  - B. 7:05 p.m.
  - C. 7:10 p.m.
- VI. **Commissioner's Concerns/Committee Reports**
  - A.
  - B.
  - C.
- VII. **Old Business**
  - A. Updates from County Manager
  - B. Legislative Goals
  - C. Board Appointments:
    - 1. Board of Adjustments (1)
    - 2. Planning Board (1)
- VIII. **New Business**
  - A. Resolution: Eastern North Carolina Civic Group
  - B.
  - C.
  - D.

ACTION REQUIRED

NO ACTION REQUIRED

ACTION REQUIRED

NO  
ACTION  
REQUIRED

**IX. Unscheduled Appointments/Public Comments**

*(If you wish to address the Board, your comments can be made in person or in writing. If you are addressing the Board in person, please state your name for the record prior to speaking. Comments are usually limited to three (3) minutes. If you wish to send something in writing, you may fax it to (252) 426-4034 or e-mail mhunnicut@perquimanscountync.gov.)*

- A.
- B.
- C.

ACTION  
REQUIRED

**X. Closed Session: Per NCGS #143-318-11(3)(4)(5) - Consult with County Attorney regarding a legal matter; disposition of property; economic development matter; and approve closed session minutes. (After the Closed Session, the Board is subject to return to Open Session and may take action as needed on any items discussed during the closed session.)**

**XI. Adjournment**

**FOR INFORMATION ONLY:**

- Letter from Perquimans Art League
- Letter from Food Bank of the Albemarle

**DEPARTMENT HEAD REPORT:**

- Plat Log
- Building Inspector's Reports
- Code Enforcement's Report
- Tax Department Report
- Sheriff's Report – July, 2020
- Sheriff's Report – August, 2020
- EMS Report – August, 2020

**COMMITTEE WRITTEN REPORTS:**

- Albemarle RC&D FY 2019-2020 Annual Report

**NOTES FROM THE COUNTY MANAGER**

**September 8, 2020**

**7:00 p.m.**

- IV. **Enclosures.** Items included on the Consent Agenda are enclosed. *If you wish to discuss any of these items, please make that request during the meeting.*
- VII.A. County Manager Heath will present several updates to the Board.
- VII.B. **Enclosures.** Last month under County Manager updates, Mr. Heath mentioned that NC Association of County Commissioners (NCACC) had requested any Legislative Goals that the Board would like to include this year. If so, please let him know at the meeting so that we can get the information to NCACC before the September 30, 2020 deadline. Board action may be requested.
- VII.C. **Enclosures:** Updates on the following Board vacancies (Volunteer Listing is enclosed):
  - A. **Board of Adjustments:** We still have one vacancy on the Board of Adjustment and that is for an alternate. Board direction is being requested.
  - B. **Planning Board:** Last month, County Manager Heath asked the Board to think about a replacement for Brenda Lassiter on the Planning Board. Board direction is being requested.
- VIII.A. **Enclosure.** On behalf of the Eastern North Carolina Civic Group, Commissioner Hoffer is presenting a resolution for the Board to consider adopting that encourages the state to devise a solution to the problems with children and teacher interaction for a valid Virtual Classroom experience. Board action is being requested.
- X. **Enclosure.** Pursuant to NC General Statute 143-318-11(3)(4)(5), the Board will go into closed session to discuss a legal matter with the County Attorney, disposition of property, economic development matter, and approval of closed session minutes..

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**CONSENT AGENDA NOTES**

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner)*

- A. **Enclosure:** Approval of Minutes: August 3, 2020 Regular Meeting and August 17, 2020 Work Session *(Cancelled)*
- B. **Enclosures:** Personnel Matters

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Brian Pauli	AEMT	Certification	66/2	\$17.13/hr.	08/01/2020
Morris Robbins, Sr.	Part-Time Bailiff	Appointment	n/g	\$14.90/hr.	09/01/2020
Nicole Elliott	Administrative Officer I	Leave without Pay			08/25/2020
Devin Wilder	Deputy Director of the Board of Elections	Resignation			08/21/2020
Terrence Brown	Moved to IMC II	IMC II Completion	63/1	\$30,466	09/01/2020
Samantha Farrar	Moved to IMC II	IMC II Completion	63/1	\$30,466	09/01/2020
Alicia Kim White	Moved to IMC II	IMC II Completion	63/1	\$30,466	09/01/2020

- C. **Enclosure:** Since we are not giving step/merit increases, we have added an item to authorize employees who have completed their probationary period and are eligible to go on Local Government Retirement for audit purposes:

Employee Name	Employee Job Title	Hire Date	Effective Date
Julie Solesbee	PIO/Grant Manager/AEMT	07/01/2019	07/01/2020
John Downum, Jr.	Athletic Program Supervisor	07/01/2019	07/01/2020
Robert Smith	Water Technician I	07/01/2019	07/01/2020
Amy Ward	Business Personal Property Clerk	07/01/2019	07/01/2020
Ferrance Brown	IMC II	09/01/2019	09/01/2020
Elena Radcliff-Howell	Office Assistant III	09/01/2019	09/01/2020
Alicia White	IMC II	09/01/2019	09/01/2020
Alyssa Walters	Paramedic	09/01/2019	09/01/2020
Kristen Myers	Deputy Register of Deeds	09/01/2019	09/01/2020

- D. **Enclosure.** Budget Amendment No. 5 is enclosed for your review and action.
- E. **Enclosure.** The enclosed Resolution is for Board review and action to appoint Bill Jennings and Wilma Robbins as Alternate Plat Review Officers. Board action is being requested.
- F. **Enclosure:** The following Board reappointment is being presented for Board action:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Knight, Marshall	Board of Adjustments	Reappointment	3 yrs.	10/01/2020

- > Hoffer understands where his heart is because he feels that every time he goes into Mr. Woodard's store and his daughter's pharmacy.
- > **Commissioner Lennon:** Mr. Lennon asked if we had an estimated cost to move the monument. At this time, County Manager Heath said that the County does not have a cost associated with relocating this monument. Mr. Lennon said that he does not have any strong feelings either way other than both monuments discussed tonight have historic value and they were placed there for one reason or another. He explained that the Tourism Development Authority (TDA) applied for an African American Cultural Heritage Fund from National Trust & Preservation sometime at the beginning of this year. The amount of the funds that they hope to receive was \$60,000 for the colored monument. He quoted from the grant application about the owner of the property which stated, "the monument was adopted by Perquimans County in 2019 as a Civil War Trail site and is currently maintained by County resources." At this time, the County has not spent any funds to maintain the monument but has expressed a desire to assist in getting the funding to renovate it to make it part of the Civil War Trail. Until this weekend, he had not even paid attention to the monument on the Courthouse Lawn but that is because it did not affect him like it did others on the Board. He then visited the King Street Monument and read the inscription there and noticed that someone had scribbled graffiti on the bottom of the statue. To him, that is disrespectful. He did notice that it would have looked much nicer should it be on the Courthouse Lawn next to the monument there where the tree used to be and have it made taller and on a marble slab. This will conserve history from both sides. He did not feel that the Civil War was all about slavery from what he had read in history. How do we pick and choose which monument to remove or not to remove. We need to stop looking at people at the color of their skin and it is not limited to the African American. It includes Mexican, Asian, etc.
- > **Commissioner Jones:** Mr. Jones discussed the historical nature of the monument. He talked about the song that was sung, Old Folks At Home. He talked about the person that spoke who was a Chief Justice of the Supreme Court and a Confederate soldier. The Daughters of the Confederacy raised the money but he does not know of there was any outside money contributed to the monument. It costs \$2,000 and the County paid \$200 and gave them permission to install it on the Courthouse Lawn which does change things since it isn't private property which Mr. Hoffer alluded to in his comments. He stated that our current Board, except for Commissioner Lennon, consists of individuals that were born and raised in Perquimans County. So this is significant to this decision. He stated that this is a complex issue and he commends the Board for their doing research to know about these monuments and what they stand for. He has several questions. If this monument is relocated, will it make the people more prideful in their community or their country? Where do we draw the line. He said that, even though he was born and raised in Perquimans County, he honestly did know anything about the monument until about four years ago. If we remove all the monuments and documents of our history, will that stop racism? He differentiates between battle markers and monuments in that they are two different things. Mr. Hoffer stated the he does not mind individuals that had ancestors fight in the Civil War. What concerns him is the fact that it is on public property and does not feel it should be there.
- > **Commissioner Lennon:** Mr. Lennon asked how much money the County has spent in maintaining the monument. Mr. Heath stated that they had not touched the monument. About four or five years ago, the County put bricks around it like they did for the Veteran's Monument so that they would look consistent. That cost about \$1,500. Mr. Heath stated that they have noticed that it is beginning to lean but, at this point, the County has spent no funds on the upkeep of the monument.
- > **Chairman Nelson:** Mr. Nelson shared his comments to the Board. He talked about an episode of 60 Minutes that aired about a couple of weeks ago. In that episode, Anderson Cooper was interviewed and African American History Professor from the University of Richmond. Mr. Cooper asked the professor if he felt that the monuments should be removed along Monument Avenue in Richmond, Virginia. The professor said that he did not want to see the monuments and statues removed but rather he would like to see them framed in a different context. The professor said that he would like to see the story told as to why the statue or monument was erected. He would like to have the opportunity to talk about the issue and come to an understanding.
- > **Commissioner Leigh:** Ms. Leigh added that she was glad that we have opened up the conversation and that we will have other discussions and finally come up with a decision that would unify the community. She was pleased that we were able to have a conversation without arguing and understanding that we are leaders and we need to act accordingly. What works in DC may not work in Perquimans County. We need to work through this together in unity and one purpose. Tonight was the beginning by opening up the discussion. Mr. Lennon concurred that the Board has acted honorably tonight.
- > **Commissioner Hoffer:** Stated that we are a good Board and we have discussed the issue. They were elected to represent the people and make the hard, complex decisions. This is the beginning of the process. He talked about the mural on Hertford Hardware where there was a Confederate Flag. It was on private property so nothing could have been done about it. He is now thankful that it is not gone. Commissioner Woodard stated that he agreed with some of the items on that mural could have been offensive but there were other items on that mural that was not. He talked about Catfish Hunter getting up on the scaffolding and signing the baseball. That was removed and cannot be replaced. He felt that was a little thoughtless by covering all the items on the mural. Mr. Hunter was a Perquimans County son and hates that part of history is gone. Perquimans County was proud of him but not proud enough to print over his signed baseball and picture.

Chairman Nelson thanked the Board for all their comments and feels that it was the consensus of the Board to continue their discussion on this matter.

**CHOWAN COUNTY WIND FARM ORDINANCE**

Commissioner Lennon stated that he did not get Mary Hunnicutt to add this to the Agenda tonight but he just wanted to mention something about the Chowan County Wind Ordinance. He had read in the paper that Chowan County had revised their Wind Ordinance and was wondering if Perquimans County needed to compare our ordinance to their ordinance to see if there are some things that we may need to change. County Manager Heath will be requesting a copy of the revised ordinance and we will add it for discussion at another Work Session.

**ADJOURNMENT**

There being no further business to discuss, the Chairman adjourned the meeting at 8:10 p.m.

Wallace E. Nelson, Chairman

Clerk to the Board

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**REGULAR MEETING**  
August 3, 2020  
7:00 p.m.

**Special Notice for tonight's meeting:** The Perquimans County Board of Commissioners' **REGULAR MEETING** will be held on Monday, August 3, 2020, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944. Because this is considered an essential meeting, the public will be able to attend but social distancing will be required. In addition, public comments will be made in person or in writing, which need to be provided to the Clerk to the Board prior to 5:00 p.m. on Monday, August 3, 2020. You may deliver them to her via fax [(252) 426-4034] or e-mail at mhunnicutt@perquimanscountync.gov. If you have any questions, please contact the County Manager's Office at (252) 426-8484.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, August 3, 2020 at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church

Street, Hertford, NC 27944. The meeting was moved from Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Wallace E. Nelson, Chairman  
Joseph W. Hoffer  
Alan Lennon  
Fondella A. Leigh, Vice Chair  
T. Kyle Jones  
Charles Woodard

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager/Deputy Clerk  
Hackney High, County Attorney

The meeting was called to order by Chairman Nelson. Commissioner Hoffer gave the invocation and the Chairman led the Pledge of Allegiance.

**AGENDA**

Chairman Nelson stated that a copy of the amended Agenda was at their seats tonight. Joseph W. Hoffer made a motion to approve the Agenda, as amended. The motion was seconded by Charles Woodard and unanimously approved by the Board.

**CONSENT AGENDA**

The following items were considered to be routine and were unanimously approved on motion made by Charles Woodard, seconded by Joseph W. Hoffer.

1. **Approval of Minutes:** Approval of Minutes: July 6, 2020 Regular Meeting, and July 20, 2020 Work Session.

2. **Tax Refund & Release Approvals:**

PERQUIMANS COUNTY TAX REFUNDS:

Tarkington, Abby Copeland Vehicle was sold to dealership. 8 month refund. Account No. 50933278.	\$136.72
Throckmorton, Michael Bryant Vehicle was sold to dealership. 7 month refund. Account No. 51848334.	\$118.05
Lewis, Jr., Carl Wilson Vehicle was sold to dealership. 12 month refund. Account No. 52184153.	\$107.38
Wirtz, DuWayne Lee New plate ordered by dealership in error. 12 month refund. Account No. 54277259.	\$174.16

PERQUIMANS COUNTY TAX RELEASE:

Nixon, William & Sandra The Nixon's gave a parcel of land to the School Board to be used for the High School football field. The School Board is an exempt entity. Account No. 316590.	\$241.26
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2. **Personnel Matters:**

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Leroy Banks	Certified Deputy/SRO	Certification	65/1	\$33,269	08/01/2020
Stacey Marcum	Certified Deputy/SRO	Resignation			07/21/2020
Sherri Freeman	PT/FT Non-Certified Telecommunicator	Appointment	60/1	\$12.84/hr.	07/01/2020
Lisa A. Williams	IMC I working toward IMC II	Appointment	61/3	\$29,294	8/17/0020

3. **Budget Amendment:**

**BUDGET AMENDMENT NO. 3  
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	State Grants - Emergency Management	10,000	
10-530-338	Emerg. Mgmt. - Hazardous Materials Grant	10,000	

EXPLANATION: To amend FY 20/21 budget to include grant funds for the 2019 HMEP Grant (Hazardous Materials Emergency Preparedness) in the amount of \$10,000.

6. **Board Reappointments/Resignation:** The following reappointments/resignation were unanimously approved by the Board:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
High, Hackney	County Attorney	Reappointment	2 yrs.	08/01/2020
Thompson, Bethany	Animal Control - SPCA Representative	Reappointment	1 yr.	10/01/2020
Lassiter, Brenda	Planning Board (completed final term)	Resignation		10/01/2020

4. **Miscellaneous Documents:** The following miscellaneous documents were unanimously approved by the Board:

- > County Cooperative Agreement with the N.C. Forest Service: The Board unanimously approved the County Cooperative Agreement with Division of Forest Resources for FY 2020-2021 and authorized the Chairman and County Staff to sign the Agreement. The costs will be \$167,607 being divided between the State at \$108,945 (65%) and the County at \$58,662 (35%).
- > Home & Community Care Block Grant (HCCBG) Contract: The County has been approved to receive funds from the Home & Community Care Block Grant (HCCBG). The Board unanimously authorized the Chair and County Staff to sign the required documentation to receive these funds.

**SUSAN CHANEY, SOCIAL SERVICES DIRECTOR**

Ms. Chaney was not present to give her monthly report.

**SHARON SMITH, PERQUIMANS COUNTY TOURISM DIRECTOR**

Ms. Smith presented a Resolution supporting the EDA CARES Grant. After some discussion, the Board recommended that they change the last paragraph to read, "not to exceed \$5,000". On motion made by Alan Lennon, seconded by Charles Woodard, the Board unanimously approved the following Resolution as amended by a vote of five (5) to one (1) with Commissioner Jones voting against the motion:

**RESOLUTION OF SUPPORT EDA CARES GRANT**

Whereas, the county of Perquimans is a member of the Harbortowns Group, (Hertford/Perquimans, Plymouth/Washington, Edenton/Chowan, Columbia/Tyrrell, and Elizabeth City/Pasquotank, NC) as these five towns/counties are all located on rivers that flow into the Albemarle Sound which connects them as a collective tourist destination and regional economy; and

Whereas, the economy of each town/county is impacted by business and tourism related activities in the other towns/counties; and  
 Whereas, because of the proximity of the towns/counties to each other, events that impact businesses in one town/county can result in employment loss or gain of residents in all of the towns/counties; and  
 Whereas, marketing is essential to the success of the combined economies of all five towns/counties; and  
 Whereas, the Corona Virus Pandemic has had a significant negative effect on tourism and therefore on the public sector and the private sector in each of the Harbor Towns/Counties and across the region, including a loss in tourism-related tax revenues and businesses that have suffered lost or reduced business, reduced revenues, reduced hours, and had to lay off employees; and  
 NOW, THEREFORE, BE IT RESOLVED THAT: The County of Perquimans supports the current proposal of the Harbortowns Project to request an EDA CARES grant to support tourism-based pandemic recovery and resilience efforts to benefit public and private sector economic recovery through a regional marketing and promotion initiative; and  
 WE AGREE to commit matching funds, not to exceed \$5,000, required by the EDA CARES grant.

Wallace E. Nelson, Chairman  
 Perquimans County Board of Commissioners

Attest:

SEAL

Clerk to the Board

**COMMISSIONER'S CONCERNS/COMMITTEE REPORTS**

The following commissioner concerns/committee report was given:

- > **Commissioner Lennon:** Mr. Lennon discussed the changes that Chowan County made to their Wind Energy Facilities Ordinance and whether or not Perquimans County should consider those changes too. After he reviewed the changes, he asked the Board if they felt that we should review our ordinance again. It was the consensus of the Board to allow the members to review and study it more. Matter was tabled.
- > **Chairman Nelson:** Mr. Nelson discussed the following matters:

✓ **Trillium Advisory Board Meeting / Summary Report**

July 14, 2020

**Senate Bill 476**

1. State Board of Education is required to adopt a School Based Mental Health Policy that include a Mental Health Training Program and a Suicide Risk Referral Protocol.
2. **Training Program shall include:**  
 Youth Mental Health  
 Suicide Prevention  
 Substance Use  
 Sexual Abuse Prevention  
 Sex Trafficking  
 Dating Violence  
**Suicide Risk Referral Protocols:**  
 Referral Resources and Procedures for students who are at risk of suicide  
 Guidelines for identifying students who may be at risk

**Trillium's Response to Covid-19**

1. Trillium negotiated for a very flexible telehealth policy to enable almost all services to be delivered telephonically or through 2-way real-time, video.
2. All services are no prior authorization required with the exception of inpatient hospitalizations.
3. Rate increase across for our providers
4. Trillium was required to add the Crisis Response Modifier to over 700 contracts, with over 3000 sites in order to allow claims to pass through the system so that providers can be paid.

**Naloxone Kits Update**

1. Naloxone Kits have been mailed to all 10 counties in the Northern Region. Some kits went directly to EMS or Law Enforcement and some went to County Managers' offices for them to distribute as they see fit.
2. In addition to Naloxone Kits, Trillium is asking counties for other opportunities related to Substance use Prevention and Education that we might make contributions to in the coming year.

**Text Messaging Opportunities for Trillium Members**

1. Trillium will soon start implementing a program to reach out to our adult members by sending out text messages for those enrollees who have given permission to use their cell phones.
2. Just another way of Trillium communicating important information and links to Trillium Videos.
3. Trillium messages do not require responses from members.
4. Members can stop the messages anytime they choose

**Internal Trillium Town Hall Meetings**

1. Trillium has been having internal Town Hall meetings to give Trillium employees a safe platform in which to express their concerns around recent events concerning racial disparity.
2. As a result of these meetings Trillium has formed several work groups to address racial concerns.

**Medicaid Transformation Update**

1. Senate Bill 608 is the new standalone bill that directs Medicaid Transformation which was recently signed into law by the governor.
2. The new effective date for the Standard Plan is July 1, 2021 and for the Tailored Plan is July 1.
3. \$50 million goes to the LME/MCO for Behavioral Health and Crisis Emergency services to be spent by 12-31-2020.
4. \$463 million in additional Medicaid funding will come to the LME/MCO's. Not sure how much of that will come to Trillium yet.
5. In a phone call this week, Dave Richard said that although some individuals had already signed up for a Standard Plan, it had been so long, they would give those individuals an opportunity to change their mind. Basically starting over.
6. Since Medicaid Transformation is back on the table, Trillium has been trying to find out when the RFA for the Tailored Plan will be posted, but DHHS has not released that date yet.

**State Budget Issues**

1. General Assembly economists project that lost revenue due to COVID-19 will cost the State approximately \$4B.
2. The General Assembly still has about \$1B in unspent federal COVID funds that they are hoping to use to help offset that deficit, but so far Congress has not approved such a use.
3. As a result this deficit, The General Assembly has decided to just look at small stand-alone budget bills to address critical issues and defer action on a large State budget at this time.

**Safe Schools/Healthy Kids Contest Update**

1. \$2000.00 winner
2. Currituck County  
 Grandy Primary Schools  
 Shawboro Elementary School
3. Perquimans County  
 Perquimans High School

✓ **Relocation of the Confederate Monument**

Chairman Nelson explained that the Board held a Work Session to discuss the relocation of the Confederate Monument located on the Courthouse lawn. He wanted to provide an update on the matter:

- > He has discussed the legal aspects of the situation with County Attorney High.
- > At the Work Session, the cost to relocate the monument was discussed so the County will have to obtain estimates to relocate the monument.
- > The Board will need to determine another location for the monument.
- > The Board would like to give the public an opportunity to make their comments about relocating the monument.

There being no further comments or reports, Mr. Nelson proceeded with the rest of the meeting.

**UPDATES FROM COUNTY MANAGER**

County Manager Heath presented the following updates:

- > **COVID-19 Update:** Mr. Heath provided the updated COVID-19 numbers after 5:00 p.m. today as being 25 active cases and 71 total cases in Perquimans County.
- > **Hurricane Isaias Update:** Mr. Heath pulled up the most recent update from the National Weather Service on the location of Hurricane Isaias. It looks like the worst damage in Perquimans County will be from high winds which should be from 4:00 to 7:00 tomorrow morning with gusts up to 50+ mph. They are possibly expecting about two to three inches of rain. The County has declared a State of Emergency effective 6:00 p.m. tonight. The State of Emergency does not have any restrictions as far as evacuations or curfews. We do not have any plans for shelters, especially with COVID-19 which would open more problems. Because of this situation, the County Offices will delay opening until 10:00 a.m. He thanked Jonathan Nixon, Emergency Services Director, and his staff for continuing to monitor this situation.
- > **Legislative Goals:** Mr. Heath explained that the Board should have received an e-mail from the North Carolina Association of County Commissioners (NCACC) regarding Legislative Goals. They were asking that, if the Board had any Legislative Goals that they wanted to add, please provide it to Mr. Heath of Chairman Nelson. Once the goals are approved, NCACC will forward a copy to all the Commissioners and staff.
- > **Planning Board Appointment:** Mr. Heath explained that, in the Consent Agenda, the Board noticed that Brenda Lassiter has served her last term on the Planning Board and does not wish to seek another term. She has served faithfully over many years. This takes effect on October 1, 2020. This is a very important appointment so he asked the Board members to think about individuals that they feel would be willing to serve on this Board.
- > **Marine Park Basin:** The bid package is finished and it has been advertised to receive bids. The bid opening will take place on September 3<sup>rd</sup>.

**BOARD APPOINTMENTS**

County Manager Heath reviewed the following Board appointments:

1. **Board of Adjustments:** We still have one vacancy on the Board of Adjustment and that is for an alternate. Matter tabled till next month.
2. **Planning Board:** County Manager Heath discussed this during his updates so the matter was tabled until the Board could make a recommendation for an appointment.
3. **Recreation Advisory Board:** We have one vacancy on the Recreation Board for the Bethel Township representative. Commissioner Leigh contacted George Long who has provided us with his application for this appointment which was included in the Board's Agenda Packet. On motion made by Fondella A. Leigh, seconded by T. Kyle Jones, the Board unanimously appointed Mr. Long to the Recreation Advisory Board for a three-year term effective August 1, 2020.
4. **Community Advisory Committee:** Last month, the Board appointed Dr. Anne White to this committee. That leaves three more vacancies. We have others that are supposed to complete their training and will be brought before the Board for appointment once that training is completed. This is provided as an update on these appointments.

**GRANT AWARD DOCUMENTATION - GOVERNOR'S CRIME COMMISSION -- CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING**

Chairman Nelson recognized Sheriff Shelby White who provided an overview of this grant. He stated that he had applied and has been awarded the State Grant from the Governor's Crime Commission in the amount of \$13,625 to fund the 2020 Coronavirus Emergency Supplemental Funding Program. On motion made by T. Kyle Jones, seconded by Joseph W. Hoffer, the Board unanimously approved the Chairman and County Staff to sign the required documentation and Budget Amendment No. 2 for the Governor's Crime Commission for Coronavirus Emergency Supplemental Funding.

**BUDGET AMENDMENT NO. 2  
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-331-001	Sheriff - Grants		
10-510-420	Sheriff - Grants	13,625	
EXPLANATION: To amend FY 2021 budget to include grant funds awarded to the Sheriff's Department through Governor's Crime Commission.		13,625	

**BUDGET AMENDMENT NO. 4**

County Manager Heath explained Budget Amendment No. 4 and recommends that the Board approves. On motion made by Alan Lennon, seconded by Fondella A. Leigh, the Board unanimously approved the following Budget Amendment No. 4:

**BUDGET AMENDMENT NO. 4  
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-335-001	CARES Relief		
10-420-741	CARES Relief	261,289	
EXPLANATION: To amend FY 2021 budget to include additional CARES Relief funds to assist with COVID-19 Expenses.		261,289	

**PUBLIC COMMENTS**

There following public comments were made:

- > **Annette Parr:** Mr. Parr discussed an animal control matter. She stated that on July 14<sup>th</sup> around 5:00 p.m. she and her husband were riding their bicycles. Suddenly a dog charged at her from 211 Shady Lane and bit her leaving six puncture wounds on her right thigh. The Rescue Squad came and two deputies but no Animal Control officer. An adult son of the owner, who was not home, was on the porch at the time of the incident. He said that the dog must have gotten out of the back door. She chose not to go to the hospital and was treated by the Rescue Squad but was advised to see my doctor the next day. She did not receive treatment and a tetanus shot. On Wednesday, her husband went to see the Animal Control officer, Brian Baker, who informed him that he did see the dog and would place the dog in quarantine. She assumed that it meant that it would have been in a shelter. She also called the owner and was informed that the dog was current on its rabies shots. The next day, she received a call from the Health Department stating that they had no proof that the dog had been vaccinated. Her husband contacted Sheriff White who told him that the dog would be quarantined for 14 days by the responsible owner. Her husband requested that the dog be picked up and taken to the shelter to be observed for the 14-day quarantined period. Mr. White told her husband said that this was the way to leave the animal with the owner. She also requested to the Animal Control officer that the animal be picked up and quarantined at a shelter. He informed her that he was seeing the animal every day and felt that the owner would do the right thing. Shortly before we rode by the house where we passed a young family. Ms. Parr said that she was lucky that she did not fall off my bicycle and get mauld by the four year old with this young family may not have been as lucky if the same thing had happened to the young child with this family. She is very upset that this irresponsible owner incurred no penalty for not having the animal vaccinated. After the quarantine, the only response to the incident was to tell the owner to get the dog vaccinated. Why did they not fine the owner for not having animal vaccinated and not having to pay for the dog to be quarantined in a shelter? Why did they not fine the owner plus a pharmacy bill for an antibiotic. Luckily this event was not life changing for me but it could have been for a youngster. She asked the Commissioners to at least consider quarantining the animals that bite at the expense of the owner and establish a fine for any owner that does not keep their animals vaccinations up to date. Chairman Nelson stated that the Board will look into the situation and take whatever action that would be necessary to correct the issue.

- > **Fred Yates:** After thanking the Board for allowing him to speak to the Board, he introduced himself as Fred Yates, Mayor and Administrator for the Town of Winfall. The Mayor/Administrator and Winfall Town Council would like to meet with the Commissioners to discuss the dispatch fees, the tax base, etc. He had given a letter to Chairman Nelson requesting a meeting with the Commissioner this month. He asked the Commissioners to provide him with available dates and he would adjust his schedule accordingly. Chairman Nelson will check available dates and let Mayor Yates know.
- > **Gilbert Vaughn:** Mr. Vaughn came before the Board to discuss the relocation of the Confederate Statue on the Courthouse lawn. He stated that some of his concerns had already been addressed during the meeting but he wanted to ask the Board for some clarity from the meeting that they held in July. He had read the inscription on the monument and it stated "what they believe". He assumes that "they" were the confederate soldiers but he did not know what "they believe". He said that he thought that the Confederate soldiers were all English American and, since he is African American, he was wondering if some of their (African American) beliefs was include in things that they believe. One thing that he would like to know is that, should it be determined that the statue stays there, does it mean that this Board believes what they believed or not believed. Nothing states anywhere what these individuals believe. It may mean that none of the African American beliefs were considered. His question to this Board is, Does this Board believe what they believe? Commissioner Hoffler, speaking only for himself, assured Mr. Vaughn that leaving the statue there is not what he believes. Mr. Vaughn asked if anyone will ever be able to determine "what they believe". Mr. Hoffler stated that each member of this Board will vote the way he/she feels and Mr. Vaughn will be able to know how each person voted. Chairman Nelson stated that they will do everything that they can to answer his question but it will take time to gather that information. Commissioner Woodard stated that he has a book at home entitled, Black Southerners in Confederate Armies by J.H. Sears & Charles Kelly Barry, that he might be interested in reading. He said that within that book it shows where a good number of African Americans that fought in the Confederacy. Mr. Vaughn said he would check it out.
- > **Quinton Jackson:** Mr. Jackson, representing the Hertford Town Council, came before the Board to discuss the DCI 911 discontinuance. Two years ago, the Town of Hertford asked for a meeting with the Board of Commissioners. The rhetoric that the public is hearing is that the Town of Hertford is unwilling to pay the 911 and the DCI Communication fees. He said that this is totally false. The Town of Hertford simply asked the Commissioners for a meeting which has not taken place yet. The County's discontinuance of the Town of Hertford's DCI 911 Services means that, if a child within the Town of Hertford was kidnapped, it will not go on record. If a car is stolen, the Town of Hertford would not be able to find your car. What bothers him is that no one will have a conversation with the Town of Hertford, but you have the County Manager, the Chairman, that meets with three new members of the Town Council behind closed doors never on record and never include the other two council members. The fact that they were called in before they were sworn in and asked about the 911 fees is unfair. The Hertford Town Council has been trying to do a Resolution for this since 2018. They have asked that every city council meet with the County Board. The problem is that none of the members on the Board of Commissioners lives in the Town of Hertford or Town of Winfall and none of you are double taxed. He agrees with the fact that the towns should pay for these services but he does not agree with the amount and the process on which this is handled. His problem is that no one will talk to them and now their children are in danger by discontinuing the DCI 911 coverage. He feels that this is unfair.
- > **Terry Swane:** Mr. Swane came to address the Board about the temperature kiosks. He was curious and would hope that the Commissioners would look into this before they start buying them. Will this fall under HIPPA or will this be law enforcement. From a privacy concern, I heard that it would take temperature and photographs which sounds like HIPPA to him. He asked if that data will be deleted once that person is cleared or will this information be utilized on face recollection software, etc. He does not feel that we should be subject to this sort of thing to enter into county buildings. To make sure everyone is safe is one thing but to keep records of going into the buildings is not cool. He hopes that the Commissioners will look into how that data is going to be deleted once it is determined it is a COVID case or non-COVID case. That is his thought and hopes that the Board will look into this matter.

There being further comments or questions, Chairman Nelson proceeded with the Regular Meeting.

**CLOSED SESSION: CONSULT WITH ATTORNEY REGARDING A LEGAL MATTER**

Pursuant to NC General Statute 143-318.11(3), the Board will need to go into Closed Session to consult with their attorney regarding a legal matter. On motion made by Charles Woodard, seconded by Joseph W. Hoffler, the Board unanimously voted to go into Closed Session.

The Closed Session was adjourned and the Regular Meeting reconvened on motion made by Alan Lennon, seconded by Charles Woodard, and unanimously approved by the Board.

No action was required from the Closed Session.

**ADJOURNMENT**

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:30 p.m. on motion made by Alan Lennon, seconded by Charles Woodard.

Wallace E. Nelson, Chairman

Deputy Clerk to the Board

\*\*\*\*\*

**WORK SESSION**

August 17, 2020

7:00 p.m.

The Perquimans County Board of Commissioners Regular Work Session scheduled for Monday, August 17, 2020, at 7:00 p.m. was cancelled.

\*\*\*\*\*



P.O. Box 7  
Hertford, N.C. 27944



Phone: (252) 426-7010  
(252) 426-5564  
Fax: (252) 426-4034

**PERQUIMANS COUNTY  
TAX DEPARTMENT**

August 31, 2020

**Tax Refunds: (Perquimans County)**

James Ronald Morris Jr	\$100.18
Vehicle was sold. 4 month refund	
Account#: 45637636	

**Perquimans County's Vision:**

*To be a community of opportunity in which to live, learn, work, prosper and play.*

EMPLOYMENT ACTION FORM

DATE SUBMITTED: August 3, 2020

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Brian Pauli SOC. SEC. NO.: \_\_\_\_\_

POSITION: EMS Part-Time AEMT DEPT.: EMS

NEW EMPLOYEE EFFECTIVE DATE: \_\_\_\_\_  
GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_  
ENDING DATE OF PROBATIONARY PERIOD: \_\_\_\_\_

CURRENT: GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

\_\_\_\_\_ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.  
Date GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

\_\_\_\_\_ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)  
Date GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

\_\_\_\_\_ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.  
Date

**X** 8/1/2020 RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.  
Date GRADE: 66 STEP: 2 SALARY: \$17.13 Per Hour

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: \_\_\_\_\_ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

[Signature]  
DATE: 8-5-2020

[Signature]  
DATE: 9/2/2020

FINANCE OFFICER

\_\_\_\_\_  
DATE: \_\_\_\_\_

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 8-17-2020

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Morris Gene Robbins Sr \_\_\_\_\_

SOC. SEC. NO.: \_\_\_\_\_

POSITION: Part Time Bailiff \_\_\_\_\_

DEPT.: Sheriff's Office \_\_\_\_\_

NEW EMPLOYEE EFFECTIVE DATE: September 1, 2020  
GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \$14.90 per hour  
ENDING DATE OF PROBATIONARY PERIOD: August 31, 2020

CURRENT: GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

\_\_\_\_\_ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.  
Date GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

\_\_\_\_\_ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)  
Date GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

\_\_\_\_\_ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.  
Date

\_\_\_\_\_ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.  
Date GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: \_\_\_\_\_ PER THE COUNTY PERSONNEL POLICY.

\*\*\*\*\*

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Morris Robbins Sr

Frank Heath

DATE: 8-17-2020

DATE: 9/2/2020

FINANCE OFFICER

\_\_\_\_\_

DATE: \_\_\_\_\_

August 17, 2020

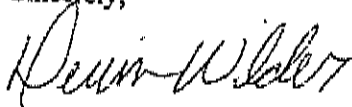
To: Perquimans County Board of Elections  
Holly Hunter, Elections Director

Re: Letter of Resignation

At this time, I must regretfully submit my letter of resignation due to reduced work hours from the COVID-19 pandemic. I have received an offer for full-time employment. Although I enjoy working for the citizens of Perquimans County, the Board of Elections, and Ms. Hunter, the position will provide my family with health insurance and increased economic security.

The letter of resignation will be effective Friday, August 21st. This letter is a formal notification of previous conversations with the Board and Ms. Hunter. As discussed, I will be available to assist in October with One-Stop Early Voting and the November 3rd general election. Thank you for the opportunity.

Sincerely,

A handwritten signature in cursive script that reads "Devin Wilder".

Mrs. Devin Wilder

**PERQUIMANS COUNTY  
DEPARTMENT OF SOCIAL SERVICES**

P.O. BOX 107  
Hertford, North Carolina 27944

**SOCIAL SERVICES BOARD**

Terissa J. Blanchard, Chair  
Dianne M. Layden  
Charles Woodard

252-426-7373 – FAX 426-1240

**DIRECTOR**

Susan M. Chaney

**MEMORANDUM**

Date: September 2, 2020

To: Frank Heath, County Manager

From: Susan Chaney *Susan Chaney*

Subject: Employee Work Against Status

Perquimans County Department of Social Services has three employees that were hired, September 1, 2019 but were not fully qualified for the IMC II position. Mr. Terrance Brown, Ms. Alicia Kim White, and Ms. Samantha Farrar have successfully completed the required year's IMC I work against the IMC II position and I am enclosing their Employee Action Forms to bring them to the appropriate grade and salary per Office of State Human Resources.

If you have any questions, please do not hesitate to contact me.

**Perquimans County's Vision**

To be a community of opportunity in which to live, learn, work, prosper and play.

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Sept 2, 2020

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Terrance Brown SOC.: SEC. NO.:  
POSITION: Income Maintenance Caseworker II DEPT.: Social Services  
Adult Medicaid

EMPLOYEE EFFECTIVE DATE:

GRADE: STEP: SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND

Date  
GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP

RAISE. (YEAR 2 3 4)  
GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

XX  RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP RAISE: CHANGE IN GRADE AS WORKER COMPLETED IMC I WORKING AGAINST THE IMC II POSITION FOR A YEAR.

Date: 9-1-2020 GRADE: 63 STEP: 1 SALARY: \$ 30,466.00

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: \_\_\_\_\_ PER THE COUNTY PERSONNEL POLICY.

\*\*\*\*\*

DEPARTMENT RECOMMENDATION

Suzan M Charney

DATE: September 2, 2020 \_\_\_\_\_

COUNTY MANAGER APPROVAL

Frank Heath

DATE: 9/2/2020 \_\_\_\_\_

FINANCE OFFICER

\_\_\_\_\_

DATE: \_\_\_\_\_

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Sept 2, 2020

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Samantha Farrar  
POSITION: Income Maintenance Caseworker II  
Family & Children's Medicaid  
SOC.: SEC. NO.:  
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE:

GRADE: STEP: SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND

Date  
GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP

RAISE. (YEAR 2 3 4)  
GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

XX  RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP RAISE: CHANGE IN GRADE AS WORKER COMPLETED IMC I WORKING AGAINST THE IMC II POSITION FOR A YEAR.

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DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Suzan M Chaney

Frank Heath

DATE: September 2, 2020

DATE: 9/2/2020

FINANCE OFFICER

\_\_\_\_\_  
DATE: \_\_\_\_\_

EMPLOYMENT ACTION FORM

DATE SUBMITTED: Sept. 2, 2020

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Alicia Kim White  
POSITION: Income Maintenance Caseworker II Adult Medicaid  
SOC.: SEC. NO.: ---  
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE:

GRADE:                      STEP:                      SALARY: \$

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE:                      STEP:                      SALARY:

JOB PERFORMANCE EVALUATION

YEAR      1      2      3      4      (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND

Date  
GRADE:      STEP:      SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP

RAISE. (YEAR      2      3      4)  
GRADE:                      STEP:                      SALARY: \$

DATE OF EMPLOYEE TERMINATION:

**XX**  RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP RAISE: CHANGE IN GRADE AS WORKER COMPLETED IMC I WORKING AGAINST THE IMC II POSITION FOR A YEAR.

Date: 9-1-2020      GRADE: 63      STEP: 1      SALARY: \$ 30,466.00

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: \_\_\_\_\_ PER THE COUNTY PERSONNEL POLICY.

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DEPARTMENT RECOMMENDATION

Suzanne M Chaney

DATE: September 2, 2020

COUNTY MANAGER APPROVAL

Frank Heath

DATE: 9/2/2020

FINANCE OFFICER

\_\_\_\_\_  
DATE: \_\_\_\_\_



## LIST OF EMPLOYEES ELIGIBLE FOR RETIREMENT

Dept	Employee Name	Appt Date	FT Emp	Classification
<b>July-20</b>				
EMS	Julie Solesbee	07/01/19	FT	PIO/Grant Manager/AEMT
Rec	John Downum, Jr.	07/01/19	FT	Athletic Program Supervisor
Water	Robert Smith	07/01/19	FT	Technician I
Tax	Amy Ward	07/01/19	FT	Business Personal Property Clerk
<b>September-20</b>				
DSS	Terrance Brown	09/01/19	FT	IMC II
DSS	Elena Radcliff-Howell	09/01/19	FT	Office Assistant III
DSS	Alicia White	09/01/19	FT	IMC II
EMS	Alyssa Walters (10/1/18)	09/01/19	FT	Paramedic
ROD	Kristen Myers	09/01/19	FT	Deputy Register of Deeds

**BUDGET AMENDMENT**  
**PERQUIMANS COUNTY BOARD OF COMMISSIONERS**  
**GENERAL FUNDS**  
**NO. 5**

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 8th DAY OF SEPTEMBER, 2020, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	State Grants - Emergency Management	4,100	
10-530-341	Emerg. Mgmt. - Vidant Comm. Grant	4,100	
<b>EXPLANATION:</b> To amend FY 20/21 budget to include additional Vidant Comm.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 8th DAY OF SEPTEMBER, 2020.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 8th DAY OF SEPTEMBER, 2020.

\_\_\_\_\_  
 Chairman, Board of Commissioners

\_\_\_\_\_  
 Finance Officer



# PERQUIMANS COUNTY

## BOARD OF COMMISSIONERS

P.O. BOX 45  
 HERTFORD, NORTH CAROLINA 27944  
 TELEPHONE: 1-252-426-7550

WALLACE E. NELSON  
 CHAIRMAN  
 FONDELLA A. LEIGH  
 VICE CHAIR  
 JOSEPH W. HOFFLER  
 T. KYLE JONES  
 ALAN LENNON  
 CHARLES WOODARD  
 W. HACKNEY HIGH, JR.  
 COUNTY ATTORNEY

MARY P. HUNNICUTT  
 CLERK TO BOARD

W. FRANK HEATH, III  
 COUNTY MANAGER

### RESOLUTION PLAT REVIEW OFFICER

**WHEREAS** S.L. 1997-309 (S875) made a number of significant changes in the procedures for recording maps and plats; and

**WHEREAS** NCGS 47-30.2 requires the Board of County Commissioners in each County, by Resolution, to appoint a person or persons to serve as Review Officer(s) to review each plat prior to it being recorded and to certify that it meets the statutory requirements for recording; and

**WHEREAS** it is the desire of the Perquimans County Board of County Commissioners to insure expeditious review of all maps and plats as required by NCGS 47-30.2; and

**WHEREAS** Kimberly A. Bray, Primary Review Officer, and Bill Jennings and Wilma Robbins, Alternate Review Officer, all located in the Perquimans County Tax Office, have served and it is the desire of the Perquimans County Board of Commissioners that they continue to serve in the capacity of Primary Review Officer and Alternate Review Officers for all Plats/Maps to be recorded in the Perquimans County Register of Deeds' Office since April 25, 2005, and

**WHEREAS** Frank Heath, County Manager, was appointed Alternate Review Officer on November 7, 2011, and Rhonda Money, GIS Mapper/Planner, was appointed Alternate Review Office on April 3, 2017, and

**WHEREAS** in order to insure continuous and prompt service to persons or entities seeking review of plats or maps, the Board of Commissioners wishes to authorize Bill Jennings, Tax Administrator, and Wilma Robbins, Tax Clerk, to serve as Alternate Review Officers under NCGS 47-30.2.

**NOW, THEREFORE BE IT RESOLVED** that, Kimberly A. Bray shall continue to serve as Primary Review Officer and Frank Heath shall continue to serve as Alternate Review Officer for all plats or maps to be recorded in the Perquimans County Registry and that Rhonda Money, GIS Mapper/Planner, Bill Jennings, and Wilma Robbins is hereby appointed to serve as Alternate Review Officers under NCGS 47-30.2, when needed.

**BE IT FURTHER RESOLVED** that a copy of this Resolution designating the Review Officer(s) shall be recorded in the Perquimans County Register of Deeds' Office and indexed in the name of the Review Officers.

**ADOPTED** this the 8<sup>th</sup> day of September, 2020.

\_\_\_\_\_  
 Wallace E. Nelson, Chairman  
 Perquimans County Board of Commissioners

**ATTESTED:**

\_\_\_\_\_  
 Mary P. Hunnicutt, Clerk to the Board  
 Perquimans County Board of Commissioners

**Perquimans County's Vision:**

*To be a community of opportunity in which to live, learn, work, prosper and play.*

**From:** Rhonda Money [mailto:rhondamoney@perquimanscountync.gov]  
**Sent:** Thursday, August 20, 2020 5:01 PM  
**To:** 'Mary Hunnicutt'  
**Subject:** RE: Board of Adjustment

I did talk to Marshall and he said he was willing to continue to serve another term.

R. Money, Planner/GIS  
 Perquimans County, NC  
 252-426-2027

**From:** Mary Hunnicutt [mailto:mhunnicut@perquimanscountync.gov]  
**Sent:** Thursday, August 20, 2020 3:58 PM  
**To:** Rhonda Money  
**Subject:** FW: Board of Adjustment

I cannot find whether or not you had been able to contact Marshall Knight about continuing to serve on the Board of Adjustment. As you will note below, his term expires on 9/30/2020. We appointed Robert Neal in July, 2020 to the Board of Adjustments as the alternate to replace Pete Overman. That left a vacancy for Ed Muzzulin I believe.

Just wanted you to have an update on these appointments and to find out if you ever talked with Mr. Knight.

Thanks  
 Mary

**From:** Mary Hunnicutt [mailto:mhunnicut@perquimanscountync.gov]  
**Sent:** Monday, July 13, 2020 10:32 AM  
**To:** Rhonda Money  
**Subject:** Board of Adjustment

Rhonda, I know that we talked last week about the Board of Adjustment appointments. My records indicate the following:

SEPTEMBER, 2020				
MEMBER NAME	BOARD/COMMITTEE	TERM	APPT DATE	EXPIRE DATE
Knight, Marshall	Board of Adjustments - Chairman	3 yrs.	10/1/2017	9/30/2020
Vacant	Board of Adjustments (alternate)	3 yrs.	10/1/2017	9/30/2020
Lassiter, Brenda	Planning Board ( <i>Final term</i> )	3 yrs.	10/1/2017	9/30/2020

I know that we discussed the vacancy that we have and that I was going to check with a couple of the individuals that I have on my volunteer listing. You also mentioned that you had been trying to get in touch with Marshall Knight but had not had any luck thus far.

Thanks.

Mary P. Hunnicutt, Clerk to the Board  
 Perquimans County  
 P.O. Box 45  
 Hertford, NC 27944  
 Phone: (252) 426-8484  
 Fax: (252) 426-4034  
 E-Mail: [mhunnicut@perquimanscountync.gov](mailto:mhunnicut@perquimanscountync.gov)

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.

**Mary Hunnicutt**

---

**From:** NCACC <ncacc@ncacc.org>  
**Sent:** Wednesday, August 19, 2020 9:39 AM  
**To:** County Clerks  
**Cc:** Amber Harris  
**Subject:** [External] NCACC Update: Message to County Clerks re: Legislative Goals Process

Good Morning, County Clerks!

NCACC's legislative goals process is underway and we encourage all counties and county officials to participate. If you haven't already, we invite you to add that the adoption of legislative goals to your upcoming Board of Commissioners meeting agenda. The NCACC goal setting process is open, inclusive and deliberative and is designed to give all 100 counties a voice in developing the Association's legislative agenda. The setting of the NCACC's legislative agenda is completely member driven, making your participation critical to our success in serving and representing all 100 counties at the General Assembly.

Goals submitted to the Association must be submitted by either a resolution from the Board of Commissioners or a signed letter from the Chair of the Board submitting the goal on behalf of the entire board. The deadline to submit goal proposals is September 30, 2020. To submit your county's proposals, or for more information go to [www.ncacc.org/legislativegoals](http://www.ncacc.org/legislativegoals).

Please contact NCACC Director of Government Relations Amber Harris with any questions. Thanks for all you do for our counties!



Amber Harris  
 Director of Government Relations  
 N.C. Association of County Commissioners  
 Phone (919) 715-7654 | Mobile (919) 475-0803  
[www.ncacc.org](http://www.ncacc.org)



**LIST OF VOLUNTEER APPLICATIONS  
by Expiration Date**

8/31/2020

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
12/19/18	Martina McClenney	212 Crescent Drive	Hertford	NC	27944	(252) 340-6999	1. Recreation Adv Board 2. 3. 4.	12/19/20
12/28/18	Lillian Holman	712 W. Grubb Street	Hertford	NC	27944	(252) 333-5056	1. Senior Citizens Adv. Board 2. 3. 4.	12/28/20
8/1/16 Rec'd updated application 2/15/19	Harrell, Darlene G.	384 Woodland Church Rd. leneharrell@yahoo.com	Hertford	NC	27944	(252) 340-0880	1. Sr Tarheel Def. Leg. 2. 3. 4.	2/15/21
12/18/14 Updated 2/18/19	Smith, Jr., Lewis W.	127 Smith Cove Road lewis_smith@ncsu.edu	Hertford	NC	27944	(252) 426-7347 (252) 426-7164 (252) 331-3362	1. Planning Board 2. Agri Adv Board 3. 4.	2/18/21
7/18/16 Came by/ info correct/keep on file 2/19/19	Simpson, Ernestine E.	398 Chapanoke Road ernestine_simpson@yahoo.com	Hertford	NC	27944	(252) 264-3284 (252) 435-7769	1. Comm. Adv. Committee 2. Planning Board 3. Citizen Advisory Board 4. Sr Citizen Adv. Board	2/19/21
2/19/19	Freda Kaye Bonner	431 Ballahack Road fbonner@pqschools.org	Hertford	NC	27944	(252) 426-5332 (252) 339-7060	1. Northern Reg Adv Bd - Trillium 2. 3. 4.	2/19/21
8/26/14 Rec'd call - 2/19/19 Info correct Keep on list	Knight, Marshall	751 Body Road marshallknight751@centurylink.net	Hertford	NC	27944	(252) 264-3201	1. Board of Adjustments 2. Planning Board 3. 4.	2/19/21
9/5/16 Rec'd updated application 2/22/19	Lassiter, Brenda	725 Sandy Cross Road blassiter@pqschools.org	Belvidere	NC	27919	(252) 297-2740	1. Planning Board 2. Board of Commissioners 3. 4.	2/22/21
9/4/16 Rec'd call/info correct/keep on file 2/25/19	Roberts, III, A.O.	1632 New Hope Road eureseedfarms@yahoo.com	Hertford	NC	27944	(252) 464-2037 (252) 264-3326 (252) 333-9575	1. Planning Board 2. Vol Ag District Committee 3. Water Mgmt Committee 4.	2/25/21

LIST OF VOLUNTEER APPLICATIONS

8/31/2020

by Expiration Date

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
7/30/14 Rec'd call/info correct/keep on file 2/25/19	Burket, Stephen G.	111 Shady Circle sburket@ix.netcom.com	Hertford	NC	27944	(252) 426-3817 (252) 337-4303	1. Sr Citizen Adv. Board 2. 3. 4.	2/25/21
2/2/17 Rec'd call - 2/27/19 Info correct Keep on list	Reed, Deborah S.	1488 Center Hill Hwy deborahreed74@gmail.com	Hertford	NC	27944	(252) 331-5426	1. Board of Adjustment 2. Recreation Adv Board 3. 4.	2/27/21
9/23/15 2-27-19 Rec'd an updated application keep on file	Layden, Dianne M.	177 Perrys Bridge Road diannelayden@hughes.net	Belvidere	NC	27919	(252) 297-2596	1. Board of Elections 2. Social Services Board 3. Board of Adjustment 4. Northern Reg Adv Bd - Trillium	2/27/21
9/24/16 Rec'd call - 3/26/19 Info correct Keep on list	Page, Frank	147 Explorer Arch page3@embarqmail.com	Hertford	NC	27944	(252) 426-1149 (757) 376-2001	1. Minzies Creek Utility District 2. 3. 4.	3/26/21
9/15/16 Rec'd ltr 3/27/19 Info correct Cannot do after dark driving & primarily desk activities	Lacefield, Charles	234 Beech Point Blvd. cwlacefield@earthlink.net	Hertford	NC	27944	(252) 426-4851 (252) 619-4256	1. COA - Board of Trustees 2. Chowan Hospital Board 3. Bd of Comm Facilitator 4.	3/27/21
8/30/12 Rec'd ltr 3/27/19 chg e-mail address keep on list	Winslow, III, Lynwood	1209 Belvidere Road lcwiii63@gmail.com	Belvidere	NC	27919	(252) 297-6532	1. Planning Board 2. Board of Adjustments 3. 4.	3/27/21
11/16/15 3-29-19 Rec'd an updated application keep on file	Mathis, Lynn W.	178 Sue Lane mahitabell@gmail.com lynn.mathis@ncdenr.gov	Hertford	NC	27944	(252) 264-3901 (252) 333-6619	1. Planning Board 2. RC&D 3. Albemarle Commission 4.	3/29/21
5/2/16 3-29-19 Rec'd e-mail Info correct Keep on list	Aples, Archie	1126 W. Grubb Street archieaples@yahoo.com	Hertford	NC	27944	(252) 482-1033 (575) 218-0606	1. Historic Hertford, Inc. 2. Local Library Board 3. Recreation Department 4.	3/29/21
4/28/17 3/29/19 - Rec'd e-mail Info correct continue to serve - only on COA Board when W Nelson resigns	McMullan, Philip	111 W. Camp Perry Road psmjr@hughes.net	Hertford	NC	27944	(252) 264-2021	1. COA - Board of Trustees 2. County Historians 3. 4.	3/29/21

LIST OF VOLUNTEER APPLICATIONS

8/31/2020

by Expiration Date

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
10/12/16 3-29-19 Rec'd updated application Info correct Keep on list	Antoine J. Moore	116 Sydni Street ajavonmoore@gmail.com	Hertford	NC	27944	(252) 335-0582 (252) 339-1505	1. Planning Board 2. 3. 4.	3/29/21
2/14/17 Rec'd call - 4/1/19 updated information Keep on list	Juanita T. Bailey	P.O. Box 3057	Eliz. City	NC	27906	(252) 562-3049	1. Sr Citizen Adv. Board 2. 3. 4.	4/1/21
4/12/17 Rec'd e-mail - 4/11/19 Information correct Keep on list	Rhonda Money	412 Hurdletown Road rhondamoney@perquimanscountync.gov	Hertford	NC	27944	(252) 426-2027	1. Local Library Board 2. 3. 4.	4/12/21
9/15/16 6-8-2020 - rec'd new application Keep on list	Blanchard, Terissa J.	228 Bethany Church Road tblanchard@pqschools.org	Belvidere	NC	27919	(252) 297-2561 (252) 426-7355 (252) 339-5973	1. Social Services Board 2. Albe Hosp Board of Trustees 3. COA - Board of Trustees 4. Smart Start Board 5. Local Library Board 6. Planning Board	6/8/22
6/5/17 Rec'd e-mail - 6/19/19 Information correct Keep on list	April Smith	800 Lake Road aasmith12@gmail.com aasmit10@sentara.com	Hertford	NC	27944	(252) 426-3182 (252) 384-4977 (252) 312-7959	1. Recreation Adv Board 2. 3. 4.	8/26/22 6/19/21
8/27/19	Sandra Sheehan	168 Highland Pony Road sheesetz@aol.com	Hertford	NC	27944	(540) 903-1871	1. Tourism Development Authority 2. 3. 4.	8/27/21
8/28/19	Deborah Black	100 Brace Avenue Apt 04	Hertford	NC	27944	(252) 455-4820	1. Community Advisory Comm. 2. Economic Improvement 3. Smart Start Board 4. Social Services Board	8/28/21
9/10/19	Vanora B. Brothers	1782 Harvey Point Road mrsv45@centurylink.net	Hertford	NC	27944	(252) 426-5956 (252) 333-0752	1. Local Library Board 2. 3. 4.	9/10/21
10/3/19	Guy John Simmons	105 Wando Circle guysimmons@aol.com	Hertford	NC	27944	(978) 976-3895	1. Local Library Board 2. 3. 4.	10/3/21



**LIST OF VOLUNTEER APPLICATIONS  
by Expiration Date**

8/31/2020

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
10/4/19	Cynthia N. Stallings	161 Wiggins Road ray_yaf@yahoo.com	Hertford	NC	27944	(252) 426-5785	1. Local Library Board 2. 3. 4.	10/4/21
2/27/20	Gary Kurt Kellman	109 Christine Court gkkollmann@gmail.com	Hertford	NC	27944	(201) 693-8968	1. any where we can use him 2. he just wants to help 3. 4.	2/27/22
3/31/20	Dean Engelhardt	113 Christine Court dean-engelhardt@gmail.com	Hertford	NC	27944	(571) 319-2275	1. Community Advisory Comm. 2. 3. 4.	3/31/22
5/20/20	Robert Neal	201 Winfall Boulevard neal.robert@mchsi.com	Hertford	NC	27944	(252) 457-5207	1. Albemarle Commission 2. Board of Adjustments 3. Citizens Advisory Board 4. Local Library Board	5/20/22
5/28/20	Amy Cooper	646 New Hope Road thespouseandi@gmail.com	Hertford	NC	27944	(252) 340-1543	1. Local Library Board 2. 3. 4.	5/28/22
6/9/20	Rodney D. Lyons, Sr. mailing address	407 King Street P.O. Box 27 rlyons@pqschools.org	Hertford Winfall	NC NC	27944 27985	(252) 426-7166 (252) 339-0671	1. Local Library Board 2. 3. 4.	6/9/22
6/3/20	Debbie Jean Parker	304 Winfall Blvd whedbeedebbie@yahoo.com	Hertford	NC	27944	(252) 619-3132	1. Local Library Board 2. 3. 4.	6/3/22
6/3/20	Anisha N Spellman	113 Smith Acres Road anishaspellman@pqschools.org	Hertford	NC	27944	(252) 426-5778 (252) 339-2548	1. Local Library Board 2. 3. 4.	6/3/22
7/27/20	George W. Long, Jr.	436 Pender Road george19650401@gmail.com	Hertford	NC	27944	(252) 333-5125	1. Recreation Advisory Board 2. 3. 4.	7/27/22



# PERQUIMANS COUNTY

## BOARD OF COMMISSIONERS

P.O. BOX 45  
HERTFORD, NORTH CAROLINA 27944  
TELEPHONE: 1-252-426-7550

WALLACE E. NELSON  
CHAIRMAN  
FONDELLA A. LEIGH  
VICE CHAIR  
JOSEPH W. HOFFLER  
T. KYLE JONES  
ALAN LENNON  
CHARLES WOODARD  
W. HACKNEY HIGH, JR.  
COUNTY ATTORNEY

MARY P. HUNNICUTT  
CLERK TO BOARD

W. FRANK HEATH, III  
COUNTY MANAGER

### EASTERN NORTH CAROLINA CIVIC GROUP RESOLUTION

**Whereas**, COVID-19 has necessitated full and/or partial closing of public schools throughout 23 counties in eastern NC that include: Beaufort, Bertie, Camden, Carteret, Chowan, Craven, Currituck, Dare, Edgecombe, Gates, Greene, Halifax, Hertford, Hyde, Lenoir, Martin, Northampton, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell and Washington; and

**Whereas**, despite expenditure of millions of dollars spent for broadband, the state of North Carolina has failed to ensure broadband (25 Megabits) to the aforementioned counties; and

**Whereas**, the Internet in each of the counties is operated on 100 year old copper telephone wires which provide a maximum of 10 megabits, but more often than not, 3-8 megabits or less; and

**Whereas**, the schools in rural communities in eastern North Carolina, in normal times, are therefore unable to offer quality education equal to students who have access to broadband in urban areas; and

**Whereas**, COVID-19 has further handicapped the quality of education in the above counties by forcing parents to choose between the health of their children and a mediocre education utilizing so called virtual classrooms which will, in most cases, not work; and

**Whereas**, the proposed solution for *effective* Virtual Classes requires a constant 25 Megabits with interaction between students and teachers in real time; and

**Whereas**, any speed below 25 Megabits could result in buffering which is equivalent to the classroom leaving the students; and

**Whereas**, the state of NC, recognizing this problem, proposes to address the problem with "Hot Spots" which is also an invalid solution because accessibility is only available to students who live close to the Tel-Com providers' wireless towers. (A mobile "hot spot" is basically a cell phone without a speaker.); and

**Whereas**, the necessity of broadband is not only essential for K-12 education in rural communities during COVID-19, these communities also suffer the lack of broadband (25 Megabits) which is essential for telemedicine and e-commerce; and

**NOW, THEREFORE BE IT RESOLVED**, that the Perquimans County Board of Commissioners supports the counties' request that, in order to enable real time interaction between the class and the teacher for a valid Virtual Classroom experience, the state devise a solution to the above stated problems that are caused by the lack of accessibility to the FCC Standard for broadband speed of 25 megabits, as available in urban communities in North Carolina.

Adopted this the 8<sup>th</sup> day of September, 2020.

Wallace E. Nelson, Chairman  
Perquimans County Board of Commissioners

Attest:

\_\_\_\_\_  
Clerk to the Board

SEAL

**Perquimans County's Vision:**

*To be a community of opportunity in which to live, learn, work, prosper and play.*

**§ 143-318.11. Closed sessions.**

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:


- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.
- (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. - A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b).)

FOR  
INFORMATION  
ONLY  
ITEMS



# PERQUIMANS ARTS LEAGUE

<http://www.perquimansarts.org>

PO Box 134 109 N. Church Street, Hertford, NC 27944

Telephone: 252-426-3041

August 5, 2020

Mr. Wallace Nelson, Chairman  
Perquimans County Board of Commissioners  
P.O. Box 45  
Hertford, NC 27944

Dear Mr. Nelson,

The Perquimans Arts League (PAL) is most appreciative of the \$4,000.00 donation received from the county government July 21, 2020. We particularly value your generosity in this difficult time of Covid-19 concerns because PAL, like other non-profits and small businesses, has been considerably impacted by regulations concerning closures. Gallery sales have been decimated, which directly affects payments to our artists and eliminates funds normally available for community programs. Acknowledgement of the need to practice social distancing will affect our ability to serve the community through programs for students in our schools, and classes for adults. We have had to cancel Arts on the Perquimans, our annual arts and crafts show, which is our primary fundraiser. This hinders PAL's goal of moving to a new location, which will enhance our ability to serve our community through the arts. The generous donation from Perquimans County will help PAL continue to forge ahead to meet our goals.

Please thank your fellow commissioners for their commitment to strengthening PAL's contributions to our community.

Sincerely,



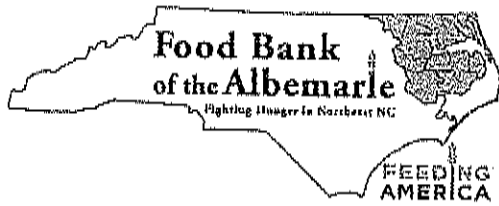
Jean Oaks  
Corresponding Secretary  
Perquimans Arts League

Perquimans Arts League is a 501(c)(3) nonprofit organization and acknowledges that no goods or services were provided to you in return for your contribution. This letter is your receipt and should be kept with your tax credit records. The charitable deduction may be disallowed if you are unable to provide this acknowledgement to the Internal Revenue Service upon request.



North  
Carolina  
Arts  
Council  
*50th years  
of leadership*

The Perquimans Arts League is supported by a grant from the North Carolina Arts Council, a division of the Department of Natural and Cultural Resources.



Fighting hunger and poverty in northeast North Carolina  
Serving Beaufort, Bertie, Camden, Chowan, Currituck, Dare, Gates, Hertford, Hyde, Martin, Northampton, Pasquotank, Perquimans, Tyrrell and Washington Counties.

July 21, 2020

Mr. Frank Heath  
Perquimans County  
PO Box 45  
Hertford NC 27944

Dear Mr. Heath,

*Thank you for providing meals for those in need.*

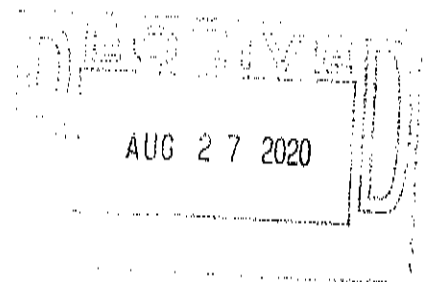
Thank you for being a part of the solution to end hunger in northeast North Carolina. Your recent grant donation to the Food Bank of the Albemarle in the amount of \$1000.00, received on July 21, 2020, allows us to continue our work of ensuring that our family, friends and neighbors in need do not go hungry. With your support, we can provide nutritious meals to the 52,900 people in need across northeast North Carolina, people like Gloria: "The Food Bank has helped me and my family to eat and not go hungry."

Your contribution is deeply appreciated and your gift to the Food Bank of the Albemarle goes far. Every dollar you give is transformed into approximately 5 lbs of food, or approximately 4 meals and we are proud to be able to say 97% of every donation goes towards our hunger relief programs. We look forward to putting your contribution to work.

Thank you for your support,

Liz Reasoner  
Executive Director

*We appreciate  
the support you  
give us.*



Financial information about this organization and a copy of its license are available from the State Solicitation Licensing Branch at 888-830-4989.

The license is not an endorsement by the State.

No goods or services were provided by the Food Bank of the Albemarle for this contribution.



# DEPARTMENT HEAD REPORTS

PLAT REVIEW LOG - PERQUIMANS COUNTY

August

SURVEYOR'S NAME PLAT TITLE	SURVEYOR'S PHONE # ADDRESS	DATE IN DATE OUT	APPROVAL YES/NO	COMMENTS
MARK PRUDEN	X	8-10-20	X	SUBDIVISION FROM PARCEL 5-0033-0085A
MARTIN TOWE WHITE				1 ACRE LOT
STEVE CARDWELL	X	8-17-20	X	RECOMBINATION OF PARCELS
ADAM LASSITER				1-0011-0038 & 1-0011-0039
MARK PRUDEN	X	8-24-20	X	SURVEY OF AN EXISTING PARCEL
AMY VAN R BENTON				1-0010-0046 49.46 ACRES

BISSELL PO BOX 1068 KITTY HAWK, NC 27949 (252) 261-3266	J H MILLER JR 166 COTTONWOOD DRIVE HERTFORD, NC 27944 339-6932	MCKIM & CREED 504 E ELIZABETH ST STE 1 ELIZABETH CITY, NC 27909 338-2929	ROBEY 159 US HWY 158 W EAST CAMDEN, NC 27921 335-1888	SCOTT TEMPLE PO BOX 422 ELIZABETH CITY, NC 27907 330-4016
BOWMAN CONSULTING PAUL J TOTI 131 MAIN STREET GATESVILLE, NC 27909 357-1581	EUGENE JORDAN 402 SIGN PINE ROAD TYNER, NC 27980 221-4795	MARK PRUDEN 146 OAK GROVE ROAD EDENTON, NC 27932 482-7804	GLORIA ROGERS 215 B STREET CAMDEN, NC 27921 338-1415/333-8781	SL CARDWELL SURVEYING 1206 FRANCIS STREET ELIZABETH CITY, NC 27909 338-6328
CHARLES E BROWN, III 2005 JOHNSON ROAD ELIZABETH CITY, NC 27909 335-00928	PAT MCDOWELL PO BOX 391 ELIZABETH CITY, NC 27909 338-4161	RACKLEY LAND SURVEYING 1015 MACEY JO CT ELIZABETH CITY, NC 27909 (252)679-7670	SAUNDERS SURVEYING 510 AVENUE ROAD BLACK MOUNTAIN, NC 28711 (828) 669-2777	TIMMONS GROUP 1805 W CITY DR UNIT E ELIZABETH CITY, NC 27909 (252) 621-5030

TONY WEBB PO BOX 381 EDENTON, NC 27932 (252) 482-3066



**PERQUIMANS COUNTY  
OFFICIAL REPORT**

Date: August 2020

Board of Commissioners:  
Finance Officer:

I wish to report that during August 2020 I received the following funds which were duly deposited in the County's depository on the dates and in the amounts as shown:

DATE	BUILDING PERMITS	#	ELECTRICAL PERMITS	#	PLUMBING PERMITS	#	INSULATION PERMITS	#	MECHANICAL PERMITS	#	MOBILE HOME	#	STATE TAX	MISC	TOTAL DEPOSITED
8/1/2020			\$72	1											\$72
8/2/2020															\$0
8/3/2020															\$0
8/4/2020															\$0
8/5/2020									\$55	1					\$55
8/6/2020			\$50	1	\$80	1			\$50	1					\$180
8/7/2020															\$0
8/8/2020															\$0
8/9/2020															\$0
8/10/2020	\$156	1					\$50	1					\$10		\$216
8/11/2020			\$110	2	\$50	1									\$160
8/12/2020			\$30	1					\$50	1					\$80
8/13/2020	\$50	1													\$50
8/14/2020															\$0
8/15/2020															\$0
8/16/2020															\$0
8/17/2020	\$50	1													\$50
8/18/2020	\$0	1	\$955	2					\$165	2					\$1,120
8/19/2020	\$150	1	\$60	1					\$55	1					\$265
8/20/2020	\$248	2	\$575	2					\$110	1					\$933
8/21/2020	\$1,184	4	\$410	4	\$165	3	\$50	1					\$10		\$1,819
8/22/2020															\$0
8/23/2020															\$0
8/24/2020															\$0
8/25/2020															\$0
8/26/2020	\$272	3					\$50	1	\$110	2			\$20		\$452
8/27/2020															\$0
8/28/2020									\$165	2					\$165
8/29/2020															\$0
8/30/2020															\$0
8/31/2020	\$50	1	\$160	1	\$120	1			\$215	4					\$545
<b>TOTAL</b>	<b>\$2,160</b>	<b>15</b>	<b>\$2,422</b>	<b>15</b>	<b>\$415</b>	<b>6</b>	<b>\$150</b>	<b>3</b>	<b>\$975</b>	<b>15</b>	<b>\$0</b>	<b>0</b>	<b>\$40</b>	<b>\$0</b>	<b>\$6,162</b>

Signed: \_\_\_\_\_ Building Inspector

AUGUST 2020

DATE	NEW RESOURCES			REVENUE/INTEGRAL			ADDITIONS			DEDUCTIONS			ACCESSORY BUDGET			SCHEDULES			ACQUISITION			OTHERS			BART	
	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor		
8/1/2020																									\$ -	
8/2/2020																									\$ -	
8/3/2020																									\$ -	
8/4/2020																									\$ 1,000.00	
8/5/2020																									\$ -	
8/6/2020																									\$ 5,500.00	
8/7/2020																									\$ 5,400.00	
8/8/2020																									\$ 8,850.00	
8/9/2020																									\$ -	
8/10/2020																									\$ -	
8/11/2020																									\$ 50,160.00	
8/12/2020																									\$ -	
8/13/2020																									\$ 10,500.00	
8/14/2020																									\$ 5,500.00	
8/15/2020																									\$ 10,000.00	
8/16/2020																									\$ -	
8/17/2020																									\$ -	
8/18/2020																									\$ 5,000.00	
8/19/2020																									\$ 53,062.00	
8/20/2020	\$ 113,000.00																								\$ 8,000.00	
8/21/2020																									\$ 31,816.00	
8/22/2020																									\$ 3,100.00	
8/23/2020																									\$ -	
8/24/2020																									\$ -	
8/25/2020	\$ 160,550.00																								\$ 37,000.00	
8/26/2020																									\$ 22,700.00	
8/27/2020																									\$ 7,360.00	
8/28/2020																									\$ 20,543.00	
8/29/2020																									\$ 5,500.00	
8/30/2020																									\$ 17,820.00	
8/31/2020																									\$ -	
	\$ 271,050.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,371.00	
																										\$ 280,248.00
																										\$ 18,501.00
																										\$ 759,742.00



## Case Report

08/01/2020 - 08/31/2020

Case #	Case Date	Assigned To	Main Status	Violation	Description	Parcel Address
49	8/21/2020	Erle Solesbee	Open	Unauthorized junkyard	Unauthorized junkyard	136 RED MAPLE AVE
48	8/25/2020	Erle Solesbee	Closed	grass	grass	104 HOPE DR
47	8/25/2020	Erle Solesbee	Open	Grass, possible Abandoned Mobile Home	Grass, possible Abandoned Mobile Home	3138 NEW HOPE RD

Total Records: 3

9/1/2020



107 N. Front Street  
Post Office Box 7  
Hertford, NC 27944

Phone: (252) 426-7010  
(252) 426-5564  
Fax: (252) 426-3624

**PERQUIMANS COUNTY  
TAX DEPARTMENT**

**Enforced Collections- August 2020**

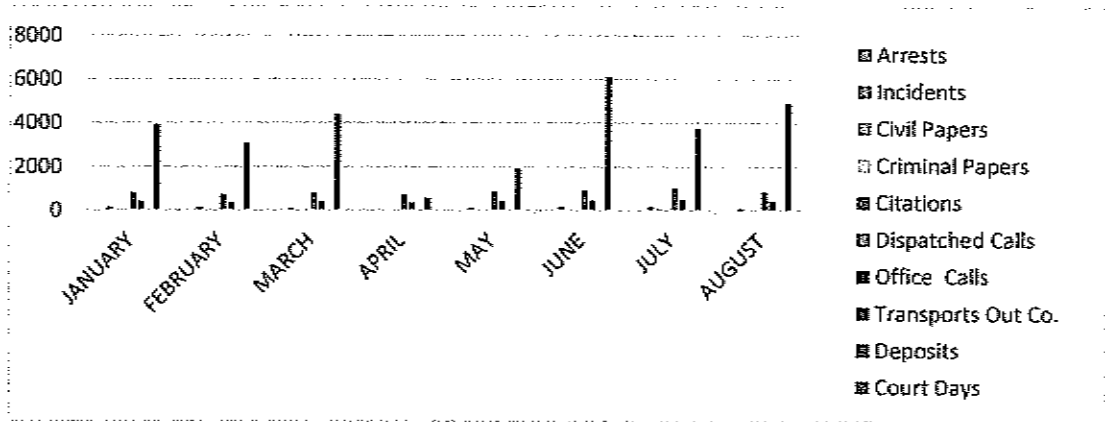
**GARNISHMENTS: \$1703.51**

**PAYMENT AGREEMENTS: \$27,211.00**

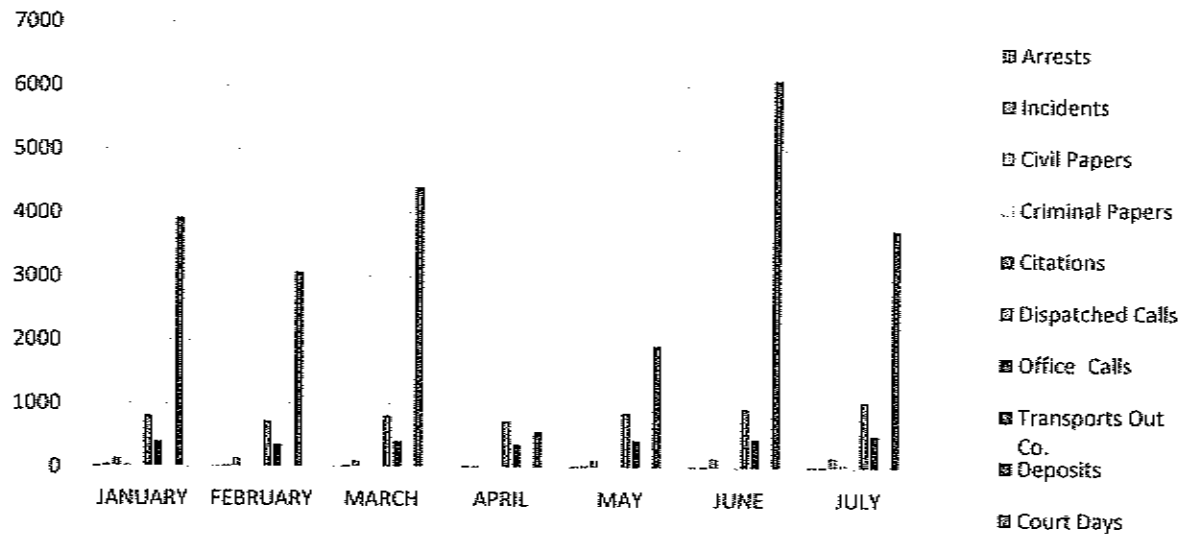
**DEBT SETOFFS: \$262.37**

**Perquimans County Sheriff's Office --- August 2020 Activity Report**

	Arrests	Incidents	Civil Papers	Criminal Papers	Citations	Dispatched Calls	Office Calls	Transports Out Co.	Deposits	Court Days
JANUARY	22	45	145	36	13	812	406	4	\$3,918.00	9
FEBRUARY	21	25	143	27	15	727	364	1	\$3,066.84	10
MARCH	17	31	112	17	8	819	410	2	\$4,407.00	7
APRIL	11	25	28	4	6	737	369	1	\$575.00	4
MAY	27	36	121	14	12	869	435	6	\$1,919.50	5
JUNE	27	29	167	24	17	941	470	7	\$6,100.00	6
JULY	32	34	185	74	16	1046	523	5	\$3,744.50	10
AUGUST	29	13	90	21	10	864	432	1	\$4,894.00	8



Perquimans County Sheriff's Office --- July 2020 Activity Report										
	Arrests	Incidents	Civil Papers	Criminal Papers	Citations	Dispatched Calls	Office Calls	Transports Out Co.	Deposits	Court Days
JANUARY	22	45	145	36	13	812	406	4	\$3,918.00	9
FEBRUARY	21	25	143	27	15	727	364	1	\$3,066.84	10
MARCH	17	31	112	17	8	819	410	2	\$4,407.00	7
APRIL	11	25	28	4	6	737	369	1	\$575.00	4
MAY	27	36	121	14	12	869	435	6	\$1,919.50	5
JUNE	27	29	167	24	17	941	470	7	\$6,100.00	6
JULY	32	34	185	74	16	1046	523	5	\$3,744.50	10





## PERQUIMANS COUNTY EMERGENCY SERVICES

P.O. Box 563 - 159 Creek Drive - Hertford, NC 27944

(252) 426-5646 Phone - (252) 426-1875 Fax

Jonathan A. Nixon, Director

### Emergency Services Update – August 2020

<b>Call Volume by Department – August 2020</b>			
<b>Department</b>	<b># of Calls</b>	<b>Department</b>	<b># of Calls</b>
<b>911 CALLS RECEIVED</b>	<b>405</b>	<i>NC State Highway Patrol</i>	<i>41</i>
<i>Belvidere Fire Dept.</i>	<i>1</i>	<i>NC Wildlife</i>	<i>4</i>
<i>Bethel Fire Dept.</i>	<i>9</i>	<i>Nightingale</i>	<i>1</i>
<i>Chowan EMS</i>	<i>2</i>	<i>Pasquotank-Camden EMS</i>	<i>2</i>
<i>Durants Neck Fire Dept.</i>	<i>7</i>	<i>Perq. Dept. of Social Services</i>	<i>10</i>
<i>Eastcare</i>	<i>2</i>	<i>Perq. Emergency Management</i>	<i>3</i>
<i>Gates EMS</i>	<i>0</i>	<i>Perq. EMS</i>	<i>214</i>
<i>Hertford Fire Dept.</i>	<i>15</i>	<i>Perq. Fire Marshal</i>	<i>3</i>
<i>Hertford Police Dept.</i>	<i>210</i>	<i>Perq. Sheriff's Office</i>	<i>864</i>
<i>Hertford Public Works</i>	<i>7</i>	<i>Perq. Water Department</i>	<i>1</i>
<i>Inter-County Fire Dept.</i>	<i>10</i>	<i>Perq. Volunteer Water Rescue Team</i>	<i>0</i>
<i>Magistrate</i>	<i>58</i>	<i>Winfall Fire Dept.</i>	<i>10</i>
<i>NC Dept. of Transportation</i>	<i>6</i>	<i>Winfall Police Dept.</i>	<i>0</i>
<i>NC Forestry</i>	<i>1</i>	<i>Winfall Public Works</i>	<i>2</i>
<i>NC Probation</i>	<i>1</i>		

### **Congratulations:**

Krystal Agosto – EMT to Advanced EMT

Billy Tutwiler – Graduated from Roanoke-Chowan Community College with an Associate in Applied Science Degree.

## **Completed Projects / Trainings / Community Preparedness Activities**

- Control Group Meeting for Hurricane Isaias – August 3, 2020
- 911 Admin Team Training for ESINet – August 4, 2020
- Sentara Albemarle COVID 19 Testing Site at Melton Grove Missionary Baptist Church – August 6, 2020
- CPR Class for EMS and Telecommunicators – August 7, 2020
- ESINet Operational Readiness Testing – August 10, 2020
- Albemarle Overdose Drug Prevention Coalition Virtual Meeting – August 11, 2020
- NCEMS Advisory Council Virtual Meeting – August 11, 2020
- Caregiver’s Day Out Board Meeting – August 11, 2020
- Vidant Chowan Hospital Community Benefits Grant Program Awards Ceremony- \$4,100 grant awarded to the 911 Division for the purchase of a 911 Learning Simulator– August 12, 2020
- Eastern Healthcare Preparedness Coalition Virtual Meeting – August 13, 2020
- NC HOPE Peer Support Training – August 14 – 16 and 22 – 23
- EMS assist Perquimans County Schools with opening safety measures – August 17 – 19, 2020
- Disaster Preparedness for Hospitals and Healthcare Organizations in the Community Infrastructure Virtual Training – August 17 – 20, 2020
- DCI Sex Offender Class – August 19, 2020
- PORT/ EMS/ ARHS Meeting – August 19, 2020
- The 911 Center is moved to its backup location at Chowan Communications to allow renovations to be completed and upgrade recording/radio equipment – August 19 – 26, 2020
- Continuing Monthly Education – STEMI Imposters – August 24, 2020
- Disaster Awareness Workgroup Meeting – August 25, 2020
- NC Resilient Coastal Communities Program – August 25, 2020
- NC HealthConnex Teletown Hall Virtual Meeting – August 26, 2020
- Shock Webinar – August 26, 2020
- 911 Admin Team Recorder Training – August 27, 2020

In January 2020, Emergency Services Staff began participating in calls regarding COVID-19 and the impacts it could have on our community. On March 16, 2020, The Emergency Operations Center was activated and has remained open since that time, engaging in multiple calls per week with local, state, and federal officials. Over the last couple of months, many of these calls have also focused on sheltering for a hurricane in a pandemic environment. Changes have been implemented to the shelter check-in process, ensuring social distancing of families, feeding precautions, and isolation of any COVID-19 positive patients. These meetings have included officials of Albemarle Regional Health Services, NC Emergency Management, North Carolina Office of EMS, the Eastern Preparedness Healthcare Coalition, leaders from the Public Safety Answering Point, the Division of Public Health, the Department of Health and Human Services, the Association of County Commissioners, and NC Governor Cooper’s Press Briefings. We are also still filtering through hundreds of emails per week and are compiling a briefing for the Control Group and the Support Group to review.



## **Community Emergency Response Teams (CERT)**

- Albemarle Plantation CERT, Deep Creek CERT, and the Shores at Lands End CERT all remain active in sharing preparedness information within their communities.
- CERT Teams conducted preparedness activities for Hurricane Isaias.

## **Pending Projects / Trainings / Community Preparedness Activities**

- Chowan-Perquimans Local Emergency Planning Committee awarded Exercise Grant through the Hazardous Material Emergency Preparedness Grant Program – Tabletop Exercise September 2020/ Functional Exercise October 2020
- Water Search and Rescue Exercise funded through the Homeland Security Grant Program – Tabletop Event – September 3, 2020 / Full Scale Exercise – October 8, 2020
- Continuity of Operations Plan/Continuity of Government Plan funded through the Emergency Management Performance Grant-Supplemental – Completion anticipated Fall 2020
- Hazardous Materials Transportation Exercise grant has been awarded to the Local Emergency Planning Committee by the Hazardous Materials Emergency Preparedness Grant – October/ November 2020
- Active Shooter Exercise funded through the Homeland Security Grant Program - 2021

## **Press Releases / Public Service Announcements**

- Severe Weather Briefings for Hurricane Isaias – August 1 – 4, 2020
- Safety Tips for storm cleanup – August 5, 2020
- Albemarle Regional Health Services announce that the Convenience Sites will be open on their normally scheduled day off – August 5, 2020
- COVID-19 Testing Site open at Melton Grove Missionary Baptist Church – August 6, 2020
- Emergency Medical Dispatcher Certification Training Course being offered by COA – August 6, 2020
- Severe weather all from the National Weather Service – August 6, 2020
- Emergency Medical Technician Course being offered by COA – August 6, 2020
- COVID-19 Surveillance Data – August 8, 2020
- Be Disaster Ready – August 11, 2020
- What to do Wednesday for Disaster Preparedness – August 12, 2020
- New Grant Program for Businesses and Non-Profits Impacted by COVID-19 – August 14, 2020
- Bertie County Donation Center Needs – August 14, 2020
- COVID-19 Surveillance Data – August 14, 2020
- Census 2020 – August 19, 2020
- COVID-19 Surveillance Date – August 21, 2020
- Press Release - Ocean Highway Motor Vehicle Accident – August 26, 2020
- First Responders Appreciation Luncheon – August 27, 2020
- Wynne Fork Road closure due to bridge replacement – August 27, 2020
- Hiring Part Time Telecommunicators – August 27, 2020
- EMS offers mutual aid to Gates County EMS – August 28, 2020
- Severe Weather Briefing – August 29, 2020

# COMMITTEE REPORTS




**Bear Track Landing**

The Town of Plymouth constructed a new park with fishing pier and kayak launch on Conaby Creek with a grant from the Public Beach and Coastal Waterfront Access Program.

The ARC&D provided design, grant writing and technical support.

**2019 – 2020 Annual Report**



**The Albemarle Resource Conservation and Development Council, Inc. (ARC&D)** is a 501c3 non-profit organization that assists local governments and community groups in northeast NC with projects that protect land and water resources while promoting economic development.

Since 1972, ARC&D has partnered with our 10 counties to complete over 500 projects that continue to make the Albemarle Region a great place to live and work.

**Each \$1.00 invested by local governments or communities in ARCD-assisted projects has returned an average \$4.90 in value!**


The ARC&D proudly serves the people of Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell & Washington Counties.

**Studying & Addressing Algal Blooms**

A broad partnership of the Albemarle Resource Conservation and Development Council (ARC&D), Albemarle Commission, Chowan-Edenton Environmental Group (CEEG), Green Saves Green Little River Keepers, Perquimans County Waterway Watch (PCWW), Soil and Water Conservation Districts (SWCD), state agencies, local governments, and universities are monitoring water quality in rivers and creeks in the region to determine and address the sources of nutrients, mainly nitrogen (N) and phosphorus (P), that are contributing to the algal blooms.

Citizen scientists are sending water samples to two labs for nutrient analysis. Identifying nutrient hotspots and the sources of nutrients are key steps for developing an effective program to address poor water quality and the annual algal blooms.

This regional research effort has been funded by grants from Clean Water Management Trust Fund, US Fish and Wildlife Service - Partners for Fish and Wildlife, Pasquotank and Perquimans SWCDs, and the many volunteer citizen scientists who are donating their time. For more information visit: [www.albemarlercd.org/fighting-algal-blooms.html](http://www.albemarlercd.org/fighting-algal-blooms.html)




**Dillard's Millpond Berm Repair**

**Chowan County** repaired the berm at Dillard's Millpond, which had been severely damaged by Hurricane Matthew. The ARC&D Council provided design, permitting, and project oversight for the FEMA-funded repairs.

**For more information on Albemarle RC&D Council programs and services:**  
[www.albemarlercd.org](http://www.albemarlercd.org) – [albemarlercandd@yahoo.com](mailto:albemarlercandd@yahoo.com) – [facebook.com/albemarlercd](https://www.facebook.com/albemarlercd) – (252)-482-4127 x3266

# Snapshots of 2019-2020 Albemarle RC&D Council Projects

*Wisely Conserving Natural Resources and Creating Opportunities for Positive Economic & Community Development.*

### Completed Projects

**Washington County – Town of Plymouth**  
**Conaby Creek Park, Public Beach and Coastal Waterfront Access Program, \$161,344**

**Pasquotank County – Pasquotank River Public Access Improvement Phase I, Public Beach and Coastal Waterfront Access Program, \$89,000**

**Washington County – Town of Plymouth Riverfront Renovation Phase IV, Public Beach and Coastal Waterfront Access Program, \$119,444**

**Pasquotank and Perquimans Counties - Little River Watershed Restoration Phase I In-Stream Wetland, EPA 319h, \$308,574**

**Chowan County – Dillard’s Millpond Berm Repair, FEMA, \$77,000**

**Currituck County Northwest River Camping Platforms, \$33,400**

### On-going Projects

**Pasquotank and Perquimans Counties - Albemarle Water Quality Protection and Water Management Planning, CWMTF, \$67,500**

**Little River Watershed Restoration Phase II In-Stream Wetland, EPA 319h, \$158,650**

**Pasquotank County – Pasquotank River Public Access Improvement Phases II, III, Public Beach and Coastal Waterfront Access Program, \$93,335, \$88,611**

**Gates County – Town of Gatesville Bennett’s Creek Park Renovation, Public Beach and Coastal Waterfront Access Program, \$41,000**

**Albemarle Plantation Marina Breakwater & Dredging, estimated \$500,000**

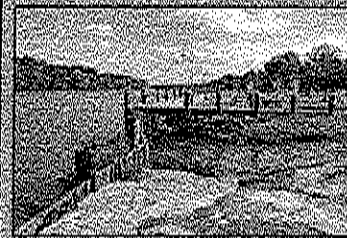
### 2018-2019 Financial Summary

**Total Revenue: \$134,086**  
**Total Expenses: \$88,734**  
**Ending Balance: \$45,352**



**Currituck County Parks and Recreation** opened three new paddle camping platforms on the Northwest River. The ARC&D Council provided design and project management support for this nature tourism project, which was funded by the county.

The Town of Plymouth constructed a new section of bulkhead and boardwalk along its waterfront park on the Roanoke River. The project was funded by a grant from the Public Beach and Coastal Waterfront Access Program and matching funds from the Town of Plymouth. The ARC&D Council provided design, grant writing, and construction support.



Before project



Completed project

### Partnership to Restore the Little River Watershed

To improve water quality, farmers, ARC&D, Soil and Water Conservation Districts, and Perquimans and Pasquotank counties used grants from Clean Water Management Trust Fund, US Fish and Wildlife Service, and EPA 319 to construct 8,800 ft of in-stream wetlands on main drainage canals above the impaired section of the Little River. These wetlands are filtering nutrients and sediment that are contributing to poor water quality and annual algal blooms. For more information visit [www.albemarleacd.org](http://www.albemarleacd.org)

