

Please note the change
in location:
514 S. Church Street
Hertford, NC 27944

A G E N D A

All items are for discussion and possible action.
Perquimans County Board of Commissioners
Meeting Room at Perquimans County Library
August 3, 2020
7:00 p.m.

- | | | | |
|-----------------------------------|--|---|-----------|
| | I. | Call to Order | |
| | II. | Prayer & Pledge | |
| | III. | Approval of Agenda | |
| | IV. | Consent Agenda | |
| | | <i>(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)</i> | |
| ACTION
REQUIRED | | A. Approval of Minutes: July 6, 2020 Regular Meeting and July 20, 2020 Work Session | |
| | | B. Tax Refund & Release Approvals | |
| | | C. Personnel Matters | |
| | | 1. Deputy Certification | |
| | | 2. Resignation: Certified Deputy/SRO | |
| | | 3. Appointment: PT/FI Non-Certified Telecommunicator | |
| | | 4. Appointment: IMC II - Food & Nutrition | |
| | | D. Budget Amendment No. 3 | |
| | | E. Board Reappointments/Resignation | |
| | | 1. Reappointment: County Attorney | |
| | 2. Reappointment: Animal Control Board – SPCA Representative | | |
| | 3. Resignation: Planning Board | | |
| | F. Miscellaneous Documents | | |
| | 1. County Cooperative Agreement with N.C. Forest Service | | |
| | 2. Home & Community Care Block Grant (HCCBG) Documentation | | |
| | V. | Scheduled Appointments | |
| NO
ACTION
REQUIRED | | A. Susan Chaney, Social Services Director | 7:00 p.m. |
| | | B. Sharon Smith, Tourism Director | 7:05 p.m. |
| | | C. | 7:10 p.m. |
| | VI. | Commissioner's Concerns/Committee Reports | |
| | | A. Alan Lennon – Wind Farm Ordinance | |
| | | B. | |
| | | C. | |
| | VII. | Old Business | |
| | | A. Updates from County Manager | |
| | | B. Board Appointments: | |
| | | 1. Board of Adjustments (1) | |
| | | 2. Planning Board (1) | |
| | | 3. Recreation Advisory Board (1) | |
| | | 4. Community Advisory Committee (3) | |
| | VIII. | New Business | |
| ACTION
REQUIRED | | A. Grant Award Documentation – Governor's Crime Commission – Coronavirus Emergency Supplemental Funding | |
| | | 1. State Grant Certification | |
| | | 2. Grant Award | |
| | | 3. Budget Amendment No. 2 | |
| | | B. | |
| | | C. | |

NO
ACTION
REQUIRED

IX. { Unscheduled Appointments/Public Comments

(If you wish to address the Board, your comments can be made in person or in writing. If you are addressing the Board in person, please state your name for the record prior to speaking. Comments are usually limited to three (3) minutes. If you wish to send something in writing, you may fax it to (252) 426-4034 or e-mail mhunnicutt@perquimanscountync.gov.)

A. Annette Parr – Animal Control Issue

B.

C.

X. { Closed Session: Per NCGS #143-318-11(3)- Consult with County Attorney regarding a legal matter (After the Closed Session, the Board is subject to return to Open Session and may take action as needed on any items discussed during the closed session.)

XI. Adjournment

FOR INFORMATION ONLY:

➤

DEPARTMENT HEAD REPORT:

- Plat Log
- Building Inspector's Report
- Code Enforcement's Report
- Tax Department Report

COMMITTEE WRITTEN REPORTS:

➤

NOTES FROM THE COUNTY MANAGER

August 3, 2020

7:00 p.m.

- IV. **Enclosures.** Items included on the Consent Agenda are enclosed. *If you wish to discuss any of these items, please make that request during the meeting.*
- V.A. Susan Chaney, Social Services Director, will present her monthly report.
- V.B. Sharon Smith, Tourism Director will discuss a resolution in support of a tourism grant opportunity.
- VI. The following Commissioner's Concerns/Committee Reports were made:
 - A. **Commissioner Lennon:** Mr. Lennon will be discussing changes in the Chowan County Wind Ordinance. Copies will be provided to you at the meeting.
- VII.A. County Manager Heath will present several updates to the Board.
- VII.B. **Enclosures:** Updates on the following Board vacancies (Volunteer Listing is enclosed):
 - 1. **Board of Adjustments:** We still have one vacancy on the Board of Adjustment and that is for an alternate. Board direction is being requested.
 - 2. **Planning Board:** Even though this will not be vacant until October, 2020, the Board will need to determine who they would like to replace Brenda Lassiter. This is her last term and she is not willing to consider another term. Board direction is being requested.
 - 3. **Recreation Advisory Board:** We have one vacancy on the Recreation Board for the Bethel Township representative. Commissioner Leigh had contacted George Long who has provided us with the attached application for this appointment. Board action is being requested.
 - 4. **Community Advisory Committee:** Last month, the Board appointed Dr. Anne White to this committee. That leaves three more vacancies. We have others that are supposed to complete their training and will be brought before the Board for appointment once that training is completed.
- VIII.A. **Enclosure.** Sheriff Shelby White has applied and has been awarded the State Grant from the Governor's Crime Commission in the amount of \$13,625 to fund the 2020 Coronavirus Emergency Supplemental funding Program. The Board needs to adopt the documentation to accept these grant funds and approve Budget Amendment No. 2. Board action is being requested.
- IX.A. Annette Parr is requesting to address the Board regarding an Animal Control issue.
- X. Pursuant to NC General Statute 143-318-11(3), the Board will go into closed session to discuss a legal matter with the County Attorney.

CONSENT AGENDA NOTES

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner)

- A. **Enclosure:** Approval of Minutes: July 6, 2020 Regular Meeting and July 20, 2020 Work Session
- B. **Enclosure:** Tax Refund – see attached list
- C. **Enclosures:** Personnel Matters

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Leroya Banks	Certified Deputy/SRO	Certification	65/1	\$33,269	08/01/2020
Stacey Marcum	Certified Deputy/SRO	Resignation			07/21/2020
Sherri Freeman	PT/FI Non-Certified Telecommunicator	Appointment	60/1	\$12.84/hr.	07/01/2020

- D. **Enclosure:** The following Board reappointments/resignation are being presented for Board action:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
High, Hackney	County Attorney	Reappointment	2 yrs.	08/01/2020
Thompson, Bethany	Animal Control – SPCA Representative	Reappointment	1 yr.	10/01/2020
Lassiter, Brenda	Planning Board <i>(completed final term)</i>	Resignation		10/01/2020

- E. **Enclosures.** The Board will need to take action on the following annual contracts:
 - 1. **County Cooperative Agreement with the N.C. Forest Service:** County Manager Heath will present the 2020-2021 County Cooperative Agreement with the Division of Forest Resources for Board consideration and action.
 - 2. **Home & Community Care Block Grant (HCCBG) Contract:** The enclosed contracts for the HCCBG Grant Program are being presented for Board consideration and action.

Transfer to General Fund	\$ 450,000
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	\$ 450,000

Section 2: **REVENUES** - It is estimated that the following revenues will be available for appropriation in the Capital Projects Reserve Ordinance beginning July 1, 2020, and ending June 30, 2021.

Land Transfer Tax	\$ 380,000
Investment Earnings	5,000
Fund Balance Appropriated	65,000
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	\$ 450,000

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

WORK SESSION

June 15, 2020

7:00 p.m.

The Perquimans County Board of Commissioners Regular Work Session scheduled for Monday, June 15, at 7:00 p.m. was cancelled.

REGULAR MEETING

July 6, 2020

7:00 p.m.

Special Notice for tonight's meeting: The Perquimans County Board of Commissioners' **REGULAR MEETING** will be held on Monday, July 6, 2020, at 7:00 p.m. in the Auditorium of the Emergency Services Building located at 159 Creek Drive, Hertford, NC 27944. Because this is considered an essential meeting, the public will be able to attend but social distancing will be required. In addition, public comments will be made in person or in writing, which need to be provided to the Clerk to the Board prior to 5:00 p.m. on Monday, July 6, 2020. You may deliver them to her via fax [(252) 426-4034] or e-mail at mhunnicuttl@perquimanscountync.gov. If you have any questions, please contact the County Manager's Office at (252) 426-8484.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, July 6, 2020 at 7:00 p.m. in the Auditorium of the Emergency Services Building. The meeting was moved from Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Wallace E. Nelson, Chairman Fondella A. Leigh, Vice Chair
Joseph W. Hoffer T. Kyle Jones
Alan Lannon Charles Woodard

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager Mary Hunnicutt, Clerk to the Board
Hackney High, County Attorney

The meeting was called to order by Chairman Nelson. Commissioner Lannon gave the invocation and the Chairman led the Pledge of Allegiance.

AGENDA

Chairman Nelson stated that a copy of the amended Agenda was at their seats tonight. Fondella A. Leigh made a motion to approve the Agenda, as amended. The motion was seconded by Charles Woodard and unanimously approved by the Board.

CONSENT AGENDA

The following items were considered to be routine and were unanimously approved on motion made by Joseph W. Hoffer, seconded by Charles Woodard.

- Approval of Minutes:** Approval of Minutes: June 1, 2020 Regular Meeting, Special Called Meeting June 15, 2020, and June 15, 2020 Work Session (cancelled).
- Personnel Matters:**

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Tiana Kiddick-Hinton	IMC (II - Family & Children's Medicaid)	Appointment	65/3	\$34,934	07/01/2020
Mark Montgomery	PT/PI AEMT	Certification	66/1	\$16.72/hr.	07/01/2020
Derek Blake	PT/PI AEMT	Certification	66/1	\$16.72/hr.	07/01/2020
John Wilson	PT/PI Paramedic	Rejuvenation			06/30/2020
Michael Lane	PT/PI AEMT	Removed from Roster			06/15/2020

3. Budget Amendment:

**BUDGET AMENDMENT NO. 1
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	State Grants - Emergency Management	33,695	
10-530-334	EMPG-S Supplemental (COOP/COG)	12,695	
10-530-462	Water Rescue - HSGP #2	11,000	
10-530-333	Performance Grant - Emergency Management	10,000	

EXPLANATION: To amend FY 2021 budget to include funds from three grants that have been awarded to Emergency Services.

4. **Annual Contracts:** The following annual contracts were unanimously approved by the Board for FY 2019-20:
- Senior Nutrition Contract:** This contract is between Perquimans County and Albemarle Commission to handle the Senior Nutrition Program at the Senior Center. The cost is \$10,749.24 for 999 for FY 2020-2021.
 - Drainage Management Contract:** This contract is between Perquimans County and Dwane Hinson to handle drainage water management consulting services to meet the water management needs in Perquimans County. And it has the option to extend on an annual basis. The contract with Dwane Hinson would be for another year at a cost of \$30/hour and \$50.8 cents per mile for FY 2020-2021. As you will note, the terms indicate that the contract can be renewed every year.
 - Economic Development Consultant Contract:** This contract between Perquimans County and Dave Goss to handle economic development matters will be on a month-to-month basis.

ASHLEY STOOP, ALBEMARLE REGIONAL HEALTH SERVICES

At the request of Chairman Nelson, Ms. Stoop came to present an update on the COVID-19 Pandemic. After her PowerPoint presentation, she answered several questions from the Board. The Board thanked her for coming and speaking to the Board.

SUSAN CHANEY, SOCIAL SERVICES DIRECTOR

Ms. Chaney was not present to give her monthly report.

COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

The following commissioner concerns/committee report was given:

- **Commissioner Lennon:** Mr. Lennon wanted to give an update on the Tourism Development Authority (TDA). He said that last Monday, the Chamber of Commerce made a presentation that basically indicated that they wanted to make a separation from the TDA and how they would need to proceed with this. They also approved the purchase of signs with their logo on it.

There being no further comments or reports, Mr. Nelson proceeded with the rest of the meeting.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following updates:

- **CARES Funding:** Mr. Heath notified the Board that the County had received the first portion of CARES Funds. Last week, the General Assembly had approved the second round of funding. One of the changes was that, with these funds, the municipalities would be eligible to receive at least 25% of the CARES funds. If the County receives the second round of CARES funds, the County will decide how to distribute it. The municipalities will need to submit a plan to the County showing how they will use these funds. Their plan has to be related mainly to coronavirus response. If the municipalities do not use the funds, those funds will revert back to the County. Any funds the County does not use will be returned to the state. Guidelines are constantly changing so we just have to see how things will work.
- **Chowan County Water Study:** Mr. Heath stated that last week they (Frank and Nick Lohies, Water Supervisor) had a meeting with Chowan County regarding their \$50,000 grant that they had received to do a water study. Perquimans County was included in this request. This will mainly cover the water treatment capacity on the Bethel Water Plant side. We are not bound by the results of this study but we did want to participate to see what the options were. This meeting was basically outlining the mission of this study and to obtain information on how our system works. More information will be provided as time goes by.
- **County Website:** The County had completed the County Website's Upgrade. This will make the website more compatible to smart phones and tablets. However, the site is down today and has not been brought back up as of 5:00 p.m. today. He said that it looks nice and is more functional. They are working on getting the site up as soon as possible.
- **911 Grant Application:** On July 17th, Jonathan Nixon and his department will apply for a \$5 million grant through the 911 Board. This will be used for a radio system upgrade that all the county public safety department use today. It will provide the infrastructure that we will need to migrate to 800 MHz Viper System giving Perquimans County two individual channels.
- **Water Leak on June 27th:** On June 27th, the County had a major water leak on the Water System. After searching for several days to find the leak, the Water staff finally found the leak between Poor Hill Road and Holiday Island Road. The County was losing 300,000 gallons per day. The Water personnel were able to get it repaired and the residents in that area were only without water for about two hours. He just wanted to let the Board be aware of it and to let them know that this was just one incident that the Water personnel has to contend with. They were diligent and solved the problem in a timely manner.

Commissioner Jones asked Mr. Heath if there was any update from the Town of Hertford regarding the dispatch fees that are owed to the County. Mr. Heath stated that will be discussed during the Closed Session tonight. Mr. Heath did say that these funds were not included in their FY 2020-2021 Budget. Mr. Jones wanted to go on record that two years of non-payment is long enough and that the County should proceed with some type of action.

BOARD APPOINTMENTS

Chairman Nelson handled the following Board appointments:

- **Local Library Board:** Mr. Nelson recognized Michèle Lawrence, Librarian, who summarized the recommendations that she made. Currently, there are two vacancies. On motion made by Alan Lennon, seconded by T. Kyle Jones, the Board unanimously appointed Amy Cooper and Rodney Lyons, Sr. to the Local Library Board for a term of four (4) years effective July 1, 2020.
- **Board of Adjustment:** At this time, we have one vacancy on the Board of Adjustment. On motion made by T. Kyle Jones, seconded by Fondella A. Leigh, the Board unanimously appointed Robert Neal to the Board of Adjustment for a three (3) year term effective July 1, 2020.
- **Recreation Advisory Board:** At this time, we have one (1) vacancy on the Recreation Board for the Bethel Township representative. To date, we have not received any recommendation from the Recreation Department for Jeff Proctor's seat. During the discussion, Fondella A. Leigh stated that she had a name but has not had a chance to discuss it with them. This matter was tabled until August meeting.
- **Community Advisory Committee:** On motion made by Alan Lennon, seconded by Fondella A. Leigh, the Board unanimously appointed Dr. Anne White to the Community Advisory Committee for her one-year initial term. After her one-year term has expired, she will be eligible to serve a three-year term. Dr. White's term will be effective July 1, 2020. This leaves three (3) vacancies. We had a couple of individuals that were going to begin their training but had to stop due to the COVID-19 Pandemic.
- **Albemarle Hospital Board of Trustees:** For information purposes, the Albemarle Hospital Board of Trustees was disbanded per an e-mail dated June 4, 2020 from Mary Anne Keyes.

VOTING DELEGATE TO NCACC'S 113TH ANNUAL CONFERENCE -- AUGUST 6, 2020

Because of COVID-19 Pandemic, the NCACC Annual Conference will be held as a virtual meeting on August 6, 2020 at 11:00 a.m. The Board will need to appoint a voting delegate for that meeting. Mary Hunicutt informed the Board that, currently, she had not registered anyone for this meeting. Commissioner Woodard asked Mr. Nelson if he was planning on joining in on these virtual meetings. Mr. Nelson said that he was planning on it. On motion made by Charles Woodard, seconded by Joseph W. Hoffer, Jr., the Board unanimously appointed Wallace E. Nelson as the county's voting delegate for the virtual NCACC Annual Conference in August.

PUBLIC COMMENTS

There were no public comments, oral or written.

CLOSED SESSION: CONSULT WITH ATTORNEY REGARDING A LEGAL MATTER & CLOSED SESSION MINUTES

Pursuant to NC General Statute 143-318.11(3), the Board will need to go into Closed Session to consult with their attorney regarding a legal matter and to approve Closed Session Minutes. On motion made by Alan Lennon, seconded by Fondella A. Leigh, the Board unanimously voted to go into Closed Session.

The Closed Session was adjourned and the Regular Meeting reconvened on motion made by Fondella A. Leigh, seconded by Charles Woodard, and unanimously approved by the Board.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:31 p.m. on motion made by Charles Woodard, seconded by Joseph W. Hoffer.

Wallace E. Nelson, Chairman

Clerk to the Board

WORK SESSION

July 20, 2020

7:00 p.m.

***Special Notice for tonight's meeting:** The Perquimans County Board of Commissioners' WORK SESSION will be held on Monday, July 20, 2020, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944. Because this is considered an essential meeting, the public will be able to attend but social distancing will be required. If you have any questions, please contact the County Manager's Office at (252) 426-8484.*

The Perquimans County Board of Commissioners met in a regular Work Session on Monday, July 20, 2020, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT: Wallace Nelson, Chairman Fondella Leigh, Vice Chair
 Joseph W. Hoffer T. Kyle Jones
 Alan Lennon Charles Woodard

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager Mary Hunnicutt, Clerk to the Board

After the Chairman called the meeting to order, Commissioner Lennon gave the invocation and the Chairman led the Pledge of Allegiance. The following matters were discussed.

DISCUSSION ON CONFEDERATE MONUMENT

Chairman Nelson explained why this discussion came about and this will give the Commissioners the opportunity to discuss their views and opinions on the relocation of the confederate monument located on the Courthouse Lawn. He further stated that the Work Sessions were not set up for action or public comments. Mr. Nelson opened the meeting for comments and discussion from the Board:

- > **Commissioner Hoffer:** Mr. Hoffer thanked the Chairman for the opportunity to discuss whether or not to move the confederate monument from the Courthouse Lawn. It is his personal opinion that the Confederate Monument should be moved for various reasons. One reason is for what it symbolizes. When he looks at the statue, he sees that it represents slavery. He feels that the monument should not be on public property and be maintained by county funds. Therefore, he feels that it needs to be moved to private property.
- > **Commissioner Leigh:** Ms. Leigh agreed with Mr. Hoffer and said that the monument needed to be relocated to private property. She provided some research on the dedication of the monument. She does not know where but feels that it needed to be relocated. She also mentioned that, as a child, she remembered coming off the S-Bridge and seeing a mural on a wall with a confederate flag and a soldier saluting the flag. That offended a lot of citizens in Perquimans County but it was on private property so there was nothing that the public could do. Eventually, the mural was removed. She understands that it is history but feels that it should be relocated.
- > **Commissioner Woodard:** Mr. Woodard said that he understands where they are coming from and that he had some ancestors that fought in the Civil War. He read his comments as follows: We should not destroy our history but learn from it. Slavery was wrong and no one person should own another person. The Confederate Monument represents the soldiers that fought to defend their families and homes from invaders not to keep others in slavery. We have a unique opportunity afforded to us. There are only two buffalo soldier monuments in our nation and we have one of them. Let us use these monuments as a symbol of our bond. We have learned from our past and are moving forward to be unified for the betterment of our community and for all. He proposed to move the buffalo soldier monument to the Courthouse Lawn next to the Confederate Monument. These monuments should not symbolize our hatred but to show that we have overcome our past differences. We should forge a bond together for a reunified future. We can be the community that others imitate for others to follow to make America the land of equal opportunity and continue to thrive. Are we going to squander this gift that we have been given or are we going to embrace it to use it as a vehicle to achieve reconciliation -- the choice is ours. This is his opinion and thoughts on this matter. He further reviewed some history about the Civil War. Mr. Hoffer responded by saying that the monument on King Street is for colored soldiers and not buffalo soldiers and he went on to explain the difference. Mr. Hoffer further explained that this area around King Street and Hyde Park held a deep historical value to the black community. That area has been called Academy Green which held many black educational facilities. That is one reason why they do not want to move that monument from King Street. He further stated that the black Civil War monument is on private property and not public property. It has been maintained by individuals. No public funds are used to update that monument. He said that Mr. Riddick pulled out money from his pocket to renovate the monument and he appreciated that. The Civil War monument was financed by black women of Hertford not outsiders. He does not feel moving the monument would solve the problem. County Manager Heath asked Mr. Hoffer that, about a year or so ago, they had a discussion about the County being involved in the renovation of that monument by providing funding for the project. Mr. Heath wanted to verify that what Mr. Hoffer is saying tonight means that they do not want the County's assistance in renovating the monument. Mr. Hoffer said that he did not say that. Mr. Heath stated that he along with a brick mason had been working with Mr. Hoffer to repair the monument and it is his position all along that the County wanted to be involved in this project. Mr. Heath further stated that we have not spent any funds yet but the County had dedicated funds to renovate that monument. Mr. Hoffer clarified his statement to say that, up to this point, the County has paid no funds to maintain the monument and stated that they were going to upgrade the monument so that it would be part of the Civil War Trail. This would bring more visitors into Perquimans County when they visited sites along the Civil War Trail. Commissioner Woodard was looking more to bringing about unity in the community. He further stated that he had always heard it call the buffalo soldier monument. He concurred with Mr. Hoffer's correction. Mr.

Hoffler understands where his heart is because he feels that every time he goes into Mr. Woodard's store and his daughter's pharmacy.

- **Commissioner Lennon:** Mr. Lennon asked if we had an estimated cost to move the monument. At this time, County Manager Heath said that the County does not have a cost associated with relocating this monument. Mr. Lennon said that he does not have any strong feelings either way other than both monuments discussed tonight have historic value and they were placed there for one reason or another. He explained that the Tourism Development Authority (TDA) applied for an African American Cultural Heritage Fund from National Trust & Preservation sometime at the beginning of this year. The amount of the funds that they hope to receive was \$60,000 for the colored monument. He quoted from the grant application about the owner of the property which stated, "the monument was adopted by Perquimans County in 2019 as a Civil War Trail site and is currently maintained by County resources." At this time, the County has not spent any funds to maintain the monument but has expressed a desire to assist in getting the funding to renovate it to make it part of the Civil War Trail. Until this weekend, he had not even paid attention to the monument on the Courthouse Lawn but that is because it did not affect him like it did others on the Board. He then visited the King Street Monument and read the inscription there and noticed that someone had scribbled graffiti on the bottom of the statue. To him, that is disrespectful. He did notice that it would have looked much nicer should it be on the Courthouse Lawn next to the monument there where the tree used to be and have it made taller and on a marble slab. This will conserve history from both sides. He did not feel that the Civil War was all about slavery from what he had read in history. How do we pick and choose which monument to remove or not to remove. We need to stop looking at people at the color of their skin and it is not limited to the African American. It includes Mexican, Asian, etc.
- **Commissioner Jones:** Mr. Jones discussed the historical nature of the monument. He talked about the song that was sung, Old Folks At Home. He talked about the person that spoke who was a Chief Justice of the Supreme Court and a Confederate soldier. The Daughters of the Confederacy raised the money but he does not know if there was any outside money contributed to the monument. It costs \$2,000 and the County paid \$200 and gave them permission to install it on the Courthouse Lawn which does change things since it isn't private property which Mr. Hoffler alluded to in his comments. He stated that our current Board, except for Commissioner Lennon, consists of individuals that were born and raised in Perquimans County. So this is significant to this decision. He stated that this is a complex issue and he commends the Board for their doing research to know about these monuments and what they stand for. He has several questions. If this monument is relocated, will it make the people more prideful in their community or their country? Where do we draw the line. He said that, even though he was born and raised in Perquimans County, he honestly did not know anything about the monument until about four years ago. If we remove all the monuments and documents of our history, will that stop racism? He differentiates between battle markers and monuments in that they are two different things. Mr. Hoffler stated that he does not mind individuals that had ancestors fight in the Civil War. What concerns him is the fact that it is on public property and does not feel it should be there.
- **Commissioner Lennon:** Mr. Lennon asked how much money the County has spent in maintaining the monument. Mr. Heath stated that they had not touched the monument. About four or five years ago, the County put bricks around it like they did for the Veteran's Monument so that they would look consistent. That cost about \$1,500. Mr. Heath stated that they have noticed that it is beginning to lean but, at this point, the County has spent no funds on the upkeep of the monument.
- **Chairman Nelson:** Mr. Nelson shared his comments to the Board. He talked about an episode of 60 Minutes that aired about a couple of weeks ago. In that episode, Anderson Cooper was interviewed and African American History Professor from the University of Richmond. Mr. Cooper asked the professor if he felt that the monuments should be removed along Monument Avenue in Richmond, Virginia. The professor said that he did not want to see the monuments and statues removed but rather he would like to see them framed in a different context. The professor said that he would like to see the story told as to why the statue or monument was erected. He would like to have the opportunity to talk about the issue and come to an understanding.
- **Commissioner Leigh:** Ms. Leigh added that she was glad that we have opened up the conversation and that we will have other discussions and finally come up with a decision that would unify the community. She was pleased that we were able to have a conversation without arguing and understanding that we are leaders and we need to act accordingly. What works in DC may not work in Perquimans County. We need to work through this together in unity and one purpose. Tonight was the beginning by opening up the discussion. Mr. Lennon concurred that the Board has acted honorably tonight.
- **Commissioner Hoffler:** Stated that we are a good Board and we have discussed the issue. They were elected to represent the people and make the hard, complex decisions. This is the beginning of the process. He talked about the mural on Hertford Hardware where there was a Confederate flag. It was on private property so nothing could have been done about it. He is now thankful that it is not gone. Commissioner Woodard stated that he agreed with some of the items on that mural could have been offensive but there were other items on that mural that was not. He talked about Catfish Hunter getting up on the scaffolding and signing the baseball. That was removed and cannot be replaced. He felt that was a little thoughtless by covering all the items on the mural. Mr. Hunter was a Perquimans County son and hates that part of history is gone. Perquimans County was proud of him but not proud enough to paint over his signed baseball and picture.

Chairman Nelson thanked the Board for all their comments and feels that it was the consensus of the Board to continue their discussion on this matter.

CHOWAN COUNTY WIND FARM ORDINANCE

Commissioner Lennon stated that he did not get Mary Hunnicutt to add this to the Agenda tonight but he just wanted to mention something about the Chowan County Wind Ordinance. He had read in the paper that Chowan County had revised their Wind Ordinance and was wondering if Perquimans County needed to compare our ordinance to their ordinance to see if there are some things that we may need to change. County Manager Heath will be requesting a copy of the revised ordinance and we will add it for discussion at another Work Session.

ADJOURNMENT

There being no further business to discuss, the Chairman adjourned the meeting at 8:10 p.m.

Wallace E. Nelson, Chairman

Clerk to the Board

P.O. Box 7
Hertford, N.C. 27944



Phone: (252) 426-7010
(252) 426-5564
Fax: (252) 426-4034

PERQUIMANS COUNTY TAX DEPARTMENT

July 28, 2020

Tax Refunds: (Perquimans County)

Abby Copeland Tarkington \$136.72
Vehicle was sold to dealership. 8 month refund
Account#: 50933278

Michael Bryant Throckmorton \$118.05
Vehicle was sold through dealership. 7 month refund
Account#: 51848334

Carl Wilson Lewis Jr. \$107.38
Vehicle was sold to dealership. 12 month refund
Account#: 52184153

DuWayne Lee Wirta \$174.16
New plate ordered by dealership in error.
12 month refund
Account#: 54277259

Tax Release: (Perquimans County)

William & Sandra Nixon \$241.26
The Nixon's gave a parcel of land to the School Board
to be used for the High School football field.
The School Board is an exempt entity.
Account#: 316590

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 7-13-2020

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Leroya Banks

SOC. SEC. NO.: _____

POSITION: Deputy SRO

DEPT.: Sheriff

NEW EMPLOYEE EFFECTIVE DATE: _____

GRADE: _____ STEP: _____ SALARY: _____

ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: 64 STEP: 1 SALARY: \$31,837

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

8-1-2020 DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS. GRADE: 65 STEP: 1 SALARY: \$33,269

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4) GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE. Date GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

Shelton White

DATE: 7-13-2020

COUNTY MANAGER APPROVAL

Frank Heath

DATE: 7/27/2020

FINANCE OFFICER

DATE: _____

To: Shelby White, Sheriff

From: Stacey Edwards
Deputy Sheriff

Date: July 22, 2020

Re: Resignation of Employment

Per our conversation on the afternoon of July 21, 2020, I will be resigning my position with Perquimans County Sheriff's Office.

Thank you for allowing me the opportunity to continue my law enforcement career over the last 12 months. I am appreciative of the opportunities that were given to me to learn new skills and new aspects of my career having served as a School Resource Officer and will certainly take those with me into the future.

If you have any questions, please contact me.

123-456-7890
PHONE

1234 MAIN STREET ANYTOWN, STATE ZIP
ADDRESS

WWW.EXAMPLE.COM
URL

EMPLOYMENT ACTION FORM

DATE SUBMITTED: July 27, 2020

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Sherri Freeman SOC. SEC. NO.: _____

POSITION: Non-Certified Telecommunicator PART-TIME FILL-IN DEPT.: 911 Communications

NEW EMPLOYEE EFFECTIVE DATE: July 1, 2020

GRADE: 60 STEP: 1 SALARY: \$12.84 per hour

ENDING DATE OF PROBATIONARY PERIOD: July 1, 2021

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)


_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
Date GRADE: _____ STEP: _____ SALARY: _____

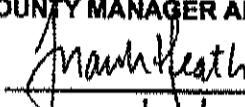
_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4)
Date GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.
Date

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

DATE: 7-27-2020

COUNTY MANAGER APPROVAL

DATE: 7/27/2020

FINANCE OFFICER

DATE: _____

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 7/28/2020

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Lisa A. Williams

SOC.: SEC. NO.: 5849

POSITION: Income Maintenance Caseworker II
Food & Nutrition Services

DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE: August 17, 2020

GRADE: 61

STEP: 3

SALARY: \$ 29,294.00

Ms. Williams is not fully qualified for the IMC II (Grade 63) position and therefore will be an IMC I working against the IMC II position for a year as a Grade 61.

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND

Date
GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP

RAISE. (YEAR 2 3 4)
GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP RAISE:

Date: GRADE: STEP: SALARY: \$

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Suzan M Chaney

Frank Heath

DATE: July 28, 2020 _____

DATE: 7/29/20 _____

FINANCE OFFICER

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 3

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 3rd DAY OF AUGUST, 2020, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	State Grants - Emergency Management	10,000	
10-530-338	Emerg. Mgmt. - Hazardous Materials Grant	10,000	
EXPLANATION: To amend FY 20/21 budget to include grant funds for the 2019 HMEP Grant (Hazardous Materials Emergency Preparedness) in the amount of \$10,000.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 3rd DAY OF AUGUST, 2020.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 3rd DAY OF AUGUST, 2020.


Chairman, Board of Commissioners

Finance Officer

From: W. Hackney High, Jr [mailto:whigh@highandcrowe.com]
Sent: Monday, July 13, 2020 2:39 PM
To: 'Mary Hunnicutt'
Subject: [External] RE: County Attorney Reappointment

By all means. It is my pleasure.

W. Hackney High, Jr.
High & Crowe, LLP
PO Box 92
102 East Queen Street
Edenton, North Carolina 27932
P: (252)-482-4422
F: (252)-482-4423

	HIGH & CROWE LLP	MAILING ADDRESS:	LOCATION:	TELEPHONE: 252.482.4422
	Attorneys at Law	POST OFFICE BOX 92 EDENTON, NORTH CAROLINA 27932	102 EAST QUEEN STREET EDENTON, NORTH CAROLINA 27932	FACSIMILE: 252.482.4423

CONFIDENTIALITY STATEMENT: This electronic message contains privileged and confidential information from the law firm of High & Crowe, LLP. The information contained herein is intended solely for the use of recipient named above. If you are not the recipient named above, be advised that any disclosure, copying, distribution or use of the contents of this electronic message is strictly prohibited. If you have received this electronic message in error, please notify us immediately by e-mail or by telephone at 252-482-4422 or (252) 482-4423 fax

From: Mary Hunnicutt [mailto:mhunnicutt@perquimanscountync.gov]
Sent: Monday, July 13, 2020 11:12 AM
To: Hackney High
Subject: County Attorney Reappointment

Hackney,

I am writing you as Clerk to the Board to see if you are still interested in serving as Perquimans County's Attorney for another two years. Your reappointment is due in August for effective date of September 1, 2020. Just send me an e-mail stating that you are still willing to be reappointed and I will place it on our August Agenda.

Thanks for all you do for me and for Perquimans County.

Mary P. Hunnicutt
Clerk to the Board
Perquimans County
P.O. Box 45
Hertford, NC 27944
Phone: (252) 426-8484
Fax: (252) 426-4034
E-Mail: mhunnicutt@perquimanscountync.gov

Perquimans County's Vision:
To be a community of opportunity in which to live, learn, work, prosper and play.

From: Shelby White [mailto:swhite@perquimanscountync.gov]
Sent: Wednesday, July 15, 2020 1:11 PM
To: 'Mary Hunnicutt'
Subject: RE: Animal Control Board (SPCA Representative)

I just heard back from Bethany and she said yes she will do it.

From: Mary Hunnicutt <mhunnicut@perquimanscountync.gov>
Sent: Monday, July 13, 2020 10:26 AM
To: Shelby White <swhite@perquimanscountync.gov>
Subject: Animal Control Board (SPCA Representative)

Shelby, I am looking ahead to the September Commissioners' meeting. As you will note below, Bethany Thompson's term on the Animal Control Board (SPCA Representative) is due to expire on September 30, 2020. I just wanted to ask you if she is eligible and is willing to continue to serve on this Board. If you could please provide me with a letter or e-mail stating that you recommend her reappointment, I would greatly appreciate it.

SEPTEMBER, 2020				
Member's Name	Committee Name	Term	Appt	Expired
Thompson, Bethany	Animal Control Board (SPCA Representative)	1 yr.	10/1/2019	9/30/2020

If you have any questions, please let me know. I need that letter/e-mail by September 1, 2020.

Thanks.

Mary P. Hunnicutt
Clerk to the Board
Perquimans County
P.O. Box 45
Hertford, NC 27944
Phone: (252) 426-8484
Fax: (252) 426-4034
E-Mail: mhunnicut@perquimanscountync.gov

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.



North Carolina Department of Agriculture
and Consumer Services
N.C. Forest Service



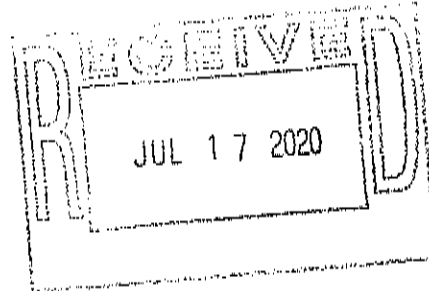
Steven W. Troxler
Commissioner

Scott Bissette
Assistant Commissioner

N. C. Forest Service
861 Berea Church Road
Elizabeth City, NC 27909

July 10, 2020

Mr. Frank Heath
Perquimans County Manager
PO Box 45
Hertford, NC 27944



Dear Mr. Heath,

Enclosed you will find three copies of the 2020-2021 County Cooperative Agreement with the North Carolina Forest Service. Please sign all three copies and return them in the enclosed self-addressed stamped envelope.

We will forward them to the NCDA&CS Chief Deputy Commissioner, David Smith. After he has signed them, a copy will be mailed to you for your records.

Thank you for your cooperation.

Sincerely,

Michael Petruncio
District Forester

Enclosures

MP/ik

STATE OF NORTH CAROLINA
Department of
Agriculture and Consumer Services

\$ 167,607
Total Cooperative
Appropriation

\$ 108,945
State 65%

\$ 58,662
County 35%

AGREEMENT FOR THE PROTECTION, DEVELOPMENT AND IMPROVEMENT
OF FOREST LANDS IN **PERQUIMANS COUNTY** NORTH CAROLINA

THIS AGREEMENT, made under authority of "An act to authorize Counties to cooperate with State in Forest Protection, Reforestation and promotion of Forest Management," **Article 75 of Chapter 106, G.S. 106-895 through G.S. 106-910, by Session Laws 2011-145, s. 13.25(p), effective July 1, 2011**, and also under authority of the North Carolina Department of Agriculture and Consumer Services (hereinafter Called the Department), party of the first part, and the Board of Commissioners of **PERQUIMANS COUNTY** in the State of North Carolina (hereinafter called the Board), party of the second part, witnesseth:

That WHEREAS the said Board, recognizing the need for active forest protection, development, reforestation, management and improvement in **PERQUIMANS COUNTY** has accepted the offer of the Department for cooperation in accomplishing this object:

Now, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the said parties contract and agree to maintain a legally appointed and equipped Forest Ranger organization in said county at the joint cost of the State and County, insofar as the joint funds will permit, as follows:

Part I. THE DEPARTMENT AGREES:

1. To select and employ a County Forest Ranger for the purposes of controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland and field fires; for enforcing State forest fire laws; for taking such preventive measures, educational and otherwise, as shall seem necessary to prevent forest fires; for developing and improving the forests through reforestation, promotion and practice of Forest Management practices; and for protection from insects and diseases.
2. To furnish to each Forest Ranger so employed a badge of office, stationery and report forms, instructional posters for use in the County, leaflets for distributing to landowners and others; to purchase necessary equipment, communication systems, and other Forestry improvements deemed necessary insofar as the joint funds will permit.
3. To pay the Forest Ranger for all official services rendered at a fair rate of pay. Rates of pay are to be established by the Department in accordance with existing State salary schedules.

4. To direct, supervise, instruct, and inspect, through its agents, the work and conduct of the Forest Ranger, to discipline and, when necessary, discharge such Forest Ranger.
5. To submit to the Board of Commissioners monthly (or at other mutually satisfactory intervals) an itemized statement of all monies to be paid by the County and those paid by the Department for the proper conduct of the work within said County.
6. To make available annually from State, Federal, and other funds allotted to it, the sum of **ONE HUNDRED EIGHT THOUSAND, NINE HUNDRED FORTY FIVE (\$108,945)** as its share of an annual budget of **\$167,607** for carrying on the work in said County.

Part II. THE BOARD AGREES:

1. To pay the Department 35% of the total cost of the Forest Ranger salaries and expenses and of other proper expenditures made in connection with the over-all Forestry program in said County, upon receipt and consequent approval of the periodic statements submitted by the Department.
2. To appropriate annually the sum of **FIFTY EIGHT THOUSAND, SIX HUNDRED AND SIXTY TWO (\$58,662)** which sum shall be available for expenditure under the terms of this Agreement, and shall represent the County's share of the annual budget.

Part III. IT IS EXPRESSLY AGREED AND UNDERSTOOD BY BOTH PARTIES:

1. That this Agreement becomes effective July 1, 2020, and lasts through June 30, 2021.
2. Payments made for services rendered in a prior contract period will apply toward the contract period in which the services were rendered and not toward the contract period when the payments are made.
3. That the annual appropriations as set forth above may be revised by mutual agreement between the Department and Board, based on the amount of annual appropriation desirable for the proper conduct of the Forestry work, such revision to become effective at the beginning of a given Fiscal Year. Any unused balance of County funds remaining at the end of a Fiscal Year shall revert to said County unless otherwise mutually agreed upon by both parties.
4. That the Board reimburse the Department as provided in Part II, Item 1, by forwarding a county voucher drawn in favor of the Department for the amount of the County's share of expenditures as set forth in the Department's periodic statement to the Board. That such payments be made by the Board within thirty days following receipt of the Department's billing.
5. The title to all improvements and equipment purchased and/or constructed in connection with this Agreement will rest with the Department; such materials or their equivalent will remain in the County as long as this Agreement is in effect, or as long as they are needed by the Department for the proper conduct of the work therein.

6. That the Forest Ranger periodically or at the request of the Board, shall present to the Board statements of the work being done within the County, so that said Board may be fully informed at all times regarding the Forestry finances and activities within the County.

IN WITNESS WHEREOF, the said parties do hereunto affix their names and seals upon the date herein below specified.

For the Board of County Commissioners of **PERQUIMANS COUNTY**

Date _____ County Manager

Provisions for the payment of the monies to fall due under this Agreement have been made by appropriation duly made or by bonds or notes duly authorized, as required by the County Fiscal Control Act.

Date _____ County Finance Officer

For the North Carolina Department of Agriculture and Consumer Services

Date _____ Signature

N. David Smith
Chief Deputy Commissioner



June 24, 2020

Tracy Mathews, Finance Director
PO Box 45
Hertford, NC 27944

Dear Ms. Mathews:

The Home and Community Care Block Grant (HCCBG) Planning Committee has determined how funding for FY 2020-2021 would be distributed among the providers.

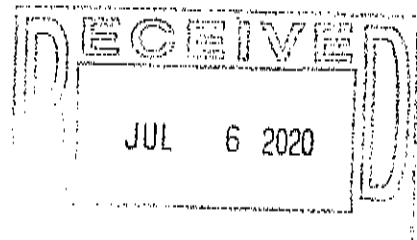
Enclosed are the provider contracts based on their decision. These need to be signed by the Board Chair of the County Commissioners and the Finance Officer where indicated. Enclosed are two copies of the County Funding Plan (form DAAS-731) and the Agreement for the Provision of County-Based Aging Services (form DAAS-735) which need to be completed and signed by the Board Chair and Finance Officer. Please have them sign all forms, keeping a set of copies for the county and return the other sets to me at the address below.

Thank you for your assistance.

Sincerely,

Jasmine S. Wilson
Aging Programs and Contract Specialist

Enclosures



- CAMDEN
- CHOWAN
- CURRITUCK
- DARE
- GATES
- HYDE
- PASQUOTANK
- PERQUIMANS
- TYRRELL
- WASHINGTON
- COLUMBIA
- CRESWELL
- DUCK
- EDENTON
- ELIZABETH CITY
- GATESVILLE
- HERTFORD
- KILL DEVIL HILLS
- KITTY HAWK
- MANTEO
- NAGS HEAD
- PLYMOUTH
- ROPER
- SOUTHERN SHORES
- WINFALL

It is understood and agreed that the grant administrator for the County shall represent the County in the performance of this Agreement. The County shall notify the Area Agency in writing if the administrator changes during the grant period. Specific responsibilities of the grant administrator for the County are provided in paragraph seven (7) of this Agreement.

4. Services authorized through the County Funding Plan, as specified on the Provider Services Summary format(s) (DAAS-732) are to commence no later than July 1 of the state fiscal year and shall be undertaken and pursued in such sequence as to assure their expeditious completion. All services required hereunder shall be completed on or before the end of the Agreement period, June 30 of the state fiscal year.
5. Assignability and Contracting. The County shall not assign all or any portion of its interest in this Agreement. Any purchase of services with Home and Community Care Block Grant for Older Adults funding shall be carried out in accordance with the procurement and contracting policy of the community services provider or, where applicable, the Area Agency, which does not conflict with procurement and contracting requirements contained in 45 CFR Part 75, Subpart D-Post Federal Award Requirements, Procurement Standards. Federal funds shall not be awarded to any subrecipients who have been suspended or debarred by the Federal government. In addition, Federal funds may not be used to purchase goods or services costing over \$100,000 from a vendor that has been suspended or debarred from Federal grant programs.
6. Compensation and Payments to the County. The County shall be compensated for the work and services actually performed under this Agreement by payments to be made monthly by the Area Agency. Total reimbursement to the community service providers under this Agreement may not exceed the grand total of Block Grant funding, as specified on the Provider Services Summary format (DAAS-732).

(a) Interim Payments to the County

Upon receipt of a written request from the County, the Division of Aging and Adult Services, through the Area Agency, will provide the County Finance Officer with an interim payment equivalent to seventy percent (70%) of one-twelfth (1/12) of the County's Home and Community Care Block Grant allocation by the 22nd of each month.

(b) Reimbursement of Service Costs

Reimbursement of service costs are carried out as provided in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

c) Role of the County Finance Director

The County Finance Director shall be responsible for disbursing Home and Community Care Block Grant Funding to Community Service Providers in accordance with procedures specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, revised February 17, 1997.

(d) Payment of Administration on Aging Nutrition Services Incentive Program (NSIP) Subsidy

NSIP subsidy for congregate and home delivered meals will be disbursed by the Division of Aging and Adult Services through the Area Agency to the County on a monthly basis, subject to the availability of funds as specified in Section 3 of the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Services Providers, revised February 17, 1997.

If through the US Department of Agriculture Area Agency on Aging Elections Project, the County elects to receive a portion of its USDA entitlement in the form of surplus commodity foods in lieu of cash, the Area Agency will notify the County in writing of its community valuation upon notification from the Division of Aging and Adult Services. The delivery of commodity and bonus foods is subject to availability. The County will not receive cash entitlement in lieu of commodities that are unavailable or undelivered during the Agreement period.

7. Reallocation of Funds and Budget Revisions. Any reallocation of Block Grant funding between counties shall be voluntary on the part of the County and shall be effective only for the period of the Agreement. The reallocation of Block Grant funds between counties will not affect the allocation of future funding to the County. If during the performance period of the Agreement, the Area Agency determines that a portion of the Block Grant will not be expended, the grant administrator for the County shall be notified in writing by the Area Agency and given the opportunity to make funds available for reallocation to other counties in the Planning and Service Area or elsewhere in the state.

The County may authorize community service providers to implement budget revisions which do not cause the County to fall below minimum budgeting requirements for access, in-home, congregate, and home delivered meals services, as specified in Division of Aging and Adult Services budget instructions issued to the County. If a budget revision will cause the County to fall below minimum budgeting requirements for any of the aforementioned services, as specified in Division of Aging and Adult Services budgeting instructions issued to the County, the grants administrator for the County shall obtain written approval for the revision from the Area Agency prior to implementation by the community service provider, so as to assure that regional minimum budgeting requirements for the aforementioned services will be met.

Unless community services providers have been given the capacity to enter data into the Aging Resources Management System (ARMS), Area Agencies on Aging are responsible for entering amended service data into the Division of Aging and Adult Services Management Information System, as specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Providers, revised February 17, 1997.

8. Monitoring. This Agreement will be monitored to assure that services are being provided as stated in the Division of Aging and Adult Service Monitoring Policies and Procedures at <http://www.ncdhhs.gov/aging/monitor/mpolicy.htm> .

The monitoring of services provided under this Agreement shall be carried out by the Area Agency on Aging in accordance with its Assessment Plan and as specified in Administrative Letter 12-08. As of July 1, 2012, DAAS Program Compliance Representatives (PCRs) are no longer monitoring HCCBG services provided through county departments of social services.

Counties and community service providers will receive a written report of monitoring findings in accordance with procedures established in Section 308 of the AAA Policies and Procedures Manual (<http://www.ncdhhs.gov/aging/monitor/mpolicy.htm>). Any areas of non-compliance will be addressed in a written corrective action plan with the community service provider.

9. Disputes and Appeals. Any dispute concerning a question of fact arising under this Agreement shall be identified to the designated grants administrator for the Area Agency. In accordance with Lead Regional Organization (LRO) policy, a written decision shall be promptly furnished to the designated grants administrator for the County.

The decision of the LRO is final unless within twenty (20) days of receipt of such decision the Chairman of the Board of Commissioners furnishes a written request for appeal to the Director of the North Carolina Division of Aging and Adult Services, with a copy sent to the Area Agency. The request for appeal shall state the exact nature of the complaint. The Division of Aging and Adult Services will inform the Chairman of the Board of Commissioners of its appeal procedures and will inform the Area Agency that an appeal has been filed. Procedures thereafter will be determined by the appeals process of the Division of Aging and Adult Services. The state agency address is as follows:

Director
North Carolina Division of Aging and Adult Services
2101 Mail Service Center
693 Palmer Drive
Raleigh, North Carolina 27699-2101

10. Termination for Cause. If through any cause, the County shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or the County has or shall violate any of the covenants, agreements, representations or stipulations of this Agreement, the Area Agency shall have the right to terminate this Agreement by giving the Chairman of the Board of Commissioners written notice of such termination no fewer than fifteen (15) days prior to the effective date of termination. In such event, all finished documents and other materials collected or produced under this Agreement shall at the option of the Area Agency, become its property. The County shall be entitled to receive just and equitable compensation for any work satisfactorily performed under this Agreement.
11. Audit. The County agrees to have an annual independent audit in accordance with North Carolina General Statutes, North Carolina Local Government Commission requirements, Division of Aging and Adult Services Program Audit Guide for Aging Services and Federal Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200.

Community service providers, as specified in paragraph one (1), who are not units of local government or otherwise subject to the audit and other reporting requirements of the Local Government Commission are subject to audit and fiscal reporting requirements, as stated in NC General Statute 143C-6-22 and 23 and OMB Uniform Guidance CFR 2 Part 200, where applicable. Applicable community service providers must send a copy of their year-end financial statements, and any required audit, to the Area Agency on Aging. Home and Community Care Block Grant providers are not required to submit Activities and Accomplishments Reports. For-profit corporations are not subject to the requirements of OMB Uniform Guidance 2 CFR Part 200, but are subject to NC General Statute 143C-6-22 and 23 and Yellow Book audit requirements, where applicable. **Federal funds** may not be used to pay for a **Single or Yellow Book audit** unless it is a federal requirement. **State funds** will not be used to pay for a **Single or Yellow Book audit** if the provider receives less than \$500,000 in state funds. The Department of Health and Human Services will provide confirmation of federal and state expenditures at the close of the state fiscal year. Information on audit and fiscal reporting requirements can be found at <https://www.ncgrants.gov/NCGrants/PublicReportsRegulations.jsp>

The following provides a summary of reporting requirements under NCGS 143C-6-22 and 23 and OMB Uniform Guidance 2 CFR Part 200 based upon funding received and expended during the service provider's fiscal year.

<u>Annual Expenditures</u>	<u>Report Required to AAA</u>	<u>Allowable Cost for Reporting</u>
• Less than \$25,000 in State or Federal funds	Certification form and State Grants Compliance Reporting <\$25,000 (item # 11, Activities and Accomplishments does <u>not</u> have to be completed)	N/A
	OR	

Audited Financial Statements in
Compliance with GAO/GAS
(i.e. Yellow Book)

- Greater than \$25,000 and less than \$500,000 in State Funds or \$750,000 in Federal Funds
- Certification form and Schedule of Grantee Receipts >\$25,000 and Schedule of Receipts and Expenditures
- N/A

OR

Audited Financial Statements in
Compliance with GAO/GAS
(i.e. Yellow Book)

- \$500,000 + in State funds but Federal pass through in an amount less than \$750,000
- Audited Financial Statement in compliance with GAO/GAS (i.e. Yellow Book)
- May use State funds, but not Federal Funds
- \$500,000+ in State funds and \$750,000+ in Federal pass through funds
- Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e. Single Audit)
- May use State and Federal funds
- Less than \$500,000 in State funds and \$750,000+ in Federal pass through funds
- Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part (i.e. Single Audit)
- May use Federal funds, but not State funds.

12. Audit/Assessment Resolutions and Disallowed Cost. It is further understood that the community service providers are responsible to the Area Agency for clarifying any audit exceptions that may arise from any Area Agency assessment, county or community service provider single or financial audit, or audits conducted by the State or Federal Governments. In the event that the Area Agency or the Department of Health and Human Services disallows any expenditure made by the community service provider for any reason, the County shall promptly repay such funds to the Area Agency once any final appeal is exhausted in accordance with paragraph nine (9). The only exceptions are if the Area Agency on Aging is designated as a community service provider through the County Funding Plan or, if as a part of a procurement process, the Area Agency on Aging enters into a contractual agreement for service provision with a provider which is in addition to the required County Funding Plan formats. In these exceptions, the Area Agency is responsible for any disallowed costs. The County or Area

Agency on Aging can recoup any required payback from the community service provider in the event that payback is due to a community service provider's failure to meet OMB Uniform Guidance CFR 2 Part 200, 45 CFR Part 1321 or state eligibility requirements as specified in policy.

13. Indemnity. The County agrees to indemnify and save harmless the Area Agency, its agents, and employees from and against any and all loss, cost, damages, expenses, and liability arising out of performance under this Agreement to the extent of errors or omissions of the County.
14. Equal Employment Opportunity and Americans With Disabilities Act Compliance. Both the County and community service providers, as identified in paragraph one (1), shall comply with all federal and state laws relating to equal employment opportunity and accommodation for disability.
15. Data to be Furnished to the County. All information which is existing, readily available to the Area Agency without cost and reasonably necessary, as determined by the Area Agency's staff, for the performance of this Agreement by the County shall be furnished to the County and community service providers without charge by the Area Agency. The Area Agency, its agents and employees, shall fully cooperate, with the County in the performance of the County's duties under this Agreement.
16. Rights in Documents, Materials and Data Produced. The County and community service providers agree that at the discretion of the Area Agency, all reports and other data prepared by or for it under the terms of this Agreement shall be delivered to, become and remain, the property of the Area Agency upon termination or completion of the work. Both the Area Agency and the County shall have the right to use same without restriction or limitation and without compensation to the other. For the purposes of this Agreement, "data" includes writings, sound recordings, or other graphic representations, and works of similar nature. No reports or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the County.
17. Interest of the Board of Commissioners. The Board of Commissioners covenants that neither the Board of Commissioners nor its agents or employees presently has an interest, nor shall acquire an interest, direct or indirect, which conflicts in any manner or degree with the performance of its service hereunder, or which would prevent, or tend to prevent, the satisfactory performance of the service hereunder in an impartial and unbiased manner.
18. Interest of Members of the Area Agency, Lead Regional Organization, and Others. No officer, member or employee of the Area Agency or Lead Regional Organization, and no public official of any local government which is affected in any way by the Project, who exercises any function or responsibilities in the review or approval of the Project or any component part thereof, shall participate in any decisions relating to this Agreement which affects his personal interest or the interest of any corporation, partnership or association in which he is, directly or

indirectly, interested; nor shall any such persons have any interest, direct or indirect, in this Agreement or the proceeds arising there from.

19. Officials not to Benefit. No member of or delegate to the Congress of the United States of America, resident Commissioner or employee of the United States Government, shall be entitled to any share or part of this Agreement or any benefits to arise here from.
20. Prohibition Against Use of Funds to Influence Legislation. No part of any funds under this Agreement shall be used to pay the salary or expenses of any employee or agent acting on behalf of the County to engage in any activity designed to influence legislation or appropriations pending before Congress.
21. Confidentiality and Security. Any client information received in connection with the performance of any function of a community service provider or its subcontractors under this Agreement shall be kept confidential. The community service provider acknowledges that in receiving, storing, processing, or otherwise handling any confidential information, the agency and any subcontractors will safeguard and not further disclose the information except as provided in this Agreement and accompanying documents.
22. Record Retention and Disposition. All state and local government agencies, nongovernmental entities, and their subrecipients, including applicable vendors, that administer programs funded by federal sources passed through the NC DHHS and its divisions and offices are expected to maintain compliance with the NC DHHS record retention and disposition schedule and any agency-specific program schedules developed jointly with the NC Department of Cultural Resources, Division of Archives and Records. Retention requirements apply to the community service providers funded under this Agreement to provide Home and Community Care Block Grant services. Information on retention requirements is posted at <http://www.ncdhhs.gov/control/retention/retention.htm> and updated semi-annually by the NC DHHS Controller's Office. By funding source and state fiscal year, this schedule lists the earliest date that grant records in any format may be destroyed. The Division of Archives and Records provides information about destroying confidential data and authorized methods of record destruction (paper and electronic) at <http://archives.ncdcr.gov/For-Government/Retention-Schedules/Authorized-Destruction>.

The NC DHHS record retention schedule is based on federal and state regulations and pertains to the retention of all financial and programmatic records, supporting documents, statistical records, and all other records supporting the expenditure of a federal grant award. Records legally required for ongoing official proceedings, such as outstanding litigation, claims, audits, or other official actions, must be maintained for the duration of that action, notwithstanding the instructions of the NC DHHS record retention and disposition schedule.

In addition to record retention requirements for records in any format, the long-term and/or permanent preservation of electronic records require additional commitment and active

management by agencies. The community service provider will comply with all policies, standards, and best practices published by the Division of Aging and Adult Services regarding the creation and management of electronic records.

23. Applicable Law. This Agreement is executed and is to be performed in the State of North Carolina, and all questions of interpretation and construction shall be construed by the laws of such State.

In witness whereof, the Area Agency and the County have executed this Agreement as of the day first written above.

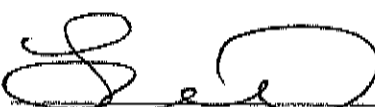
Perquimans County


Attest:

_____ By: _____
Chairman, Board of Commissioners

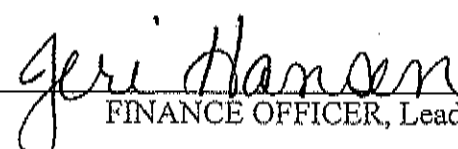
Area Agency

Attest:

 _____
Area Agency Director

By:  _____
Executive Director (Interim)
Lead Regional Organization

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

BY:  _____
FINANCE OFFICER, Lead Regional Organization

DAAS-731 (Rev. 2/16)

Home and Community Care Block Grant for Older Adults

County Perquimans
July 1, 2020 through June 30, 2021

County Funding Plan

County Services Summary

Services	A			B		C		D		E		F		G		H		I
	Access	In-Home	Other	Total	Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected Reimbursement Rate	Projected HCCBG Clients	Projected Total Units						
In Home Level I		13500		13500	1500	15000		15000	652	17.6	4	852						
In Home Level II		52286		52286	5810	58096		58096	3301	17.6	14	3301						
In Home Level III		10800		10800	1200	12000		12000	632	19	3	632						
Transportation Grt.	26719			26719	3191	31910		31910	2224	14.35	30	2224						
Congregate Nut.			22337	22337	2482	24819		24819	3309	7.5	35	3309						
Home Del. Meals			31910	31910	3546	35456		35456	4298	8.25	35	4298						
					0	0		0										
					0	0		0										
					0	0		0										
					0	0		0										
					0	0		0										
					0	0		0										
					0	0		0										
					0	0		0										
					0	0		0										
					0	0		0										
Total	28719	76586	54247	159552	17728	177281	0	177281	14616	14.616	121	14616						

Signature, Chairman, Board of Commissioners _____ Date _____

Home and Community Care Block Grant for Older Adults

DAAS-732
 County: PERQUIMANS
 Budget Period: July 2020 through June 2021
 Revision #: _____ Date: _____

**County Funding Plan
 Provider Services Summary**

CNCI Access, Inc. dba All Ways Caring Home Care
 1825 W. City Drive
 Elizabeth City, NC 27909

Services	Serv. Delivery (Check One)		Block Grant Funding			A	B	C	D	E	F	G	H	I
	Direct	Purchase	Access	Total										
				In-Home	Other									
In-Home Aide-Level I - Home Management	X		\$ -	\$ 13,500	\$ -	\$ 13,500	\$ 1,500	\$ 15,000	\$ -	\$ 15,000	852	\$ 17,6000	4	852
In-Home Aide-Level II - Personal Care	X		\$ -	\$ 52,286	\$ -	\$ 52,286	\$ 5,810	\$ 58,096	\$ -	\$ 58,096	3,301	\$ 17,6001	14	3,301
In-Home Aide-Level III - Personal Care	X		\$ -	\$ 10,800	\$ -	\$ 10,800	\$ 1,200	\$ 12,000	\$ -	\$ 12,000	632	\$ 19,0000	3	632
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
0			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-	-
Total			\$ -	\$ 76,586	\$ -	\$ 76,586	\$ 8,510	\$ 85,096	\$ -	\$ 85,096	4,785	\$ 17,6000	21	4,785

*Adult Day Care & Adult Day Health Care Proj. Service Cost/Rate
 ADC \$33.07
 ADHC \$ 40.00

Certification of required minimum local match availability.
 Required local match will be expended simultaneously with Block Grant Funding.

Proj. Reimbursement Rate \$ 40.00
 Administrative % 0.00%

Authorized Signature, Title

 Community Service Provider
 Date: June 30, 2020

Signature, County Finance Officer
 Date: _____

Signature, Chairman, Board of Commissioners
 Date: _____

Whereas, The county of Perquimans is a member of the Harbor Towns Group, (Hertford/Perquimans, Plymouth/Washington, Edenton/Chowan, Columbia/Tyrrell, and Elizabeth City/Pasquotank, NC) as these five towns/counties are all located on rivers that flow into the Albemarle Sound which connects them as a collective tourist destination and regional economy; And

Whereas, The economy of each town/county is impacted by business and tourism related activities in the other towns/counties; And

Whereas, Because of the proximity of the towns/counties to each other, events that impact businesses in one town/county can result in employment loss or gain of residents in all of the towns/counties; And

Whereas, Marketing is essential to the success of the combined economies of all five towns/counties; And

Whereas, the Corona Virus Pandemic has had a significant negative effect on tourism and therefore on the public sector and the private sector in each of the Harbor Towns/Counties and across the region, including a loss in tourism-related tax revenues and businesses that have suffered lost or reduced business, reduced revenues, reduced hours, and had to lay off employees; And

NOW, THEREFORE, BE IT RESOLVED THAT: The county of Perquimans supports the current proposal of the Harbor Towns Project to request an EDA CARES grant to support tourism-based pandemic recovery and resilience efforts to benefit public and private sector economic recovery through a regional marketing and promotion initiative; And

WE AGREE to commit \$5,000 in matching funds required by the EDA CARES grant.

Signature and Seal Affixed

8.109 Wind Energy Facilities (Private, Commercial)

A. Zoning Districts

Private: A-1
Commercial: A-1

B. Definitions

Private Wind Energy Facility- for the supply of energy, to be used on site, to a single residence or a single private commercial use.

Commercial Wind Energy Facility- industrial scale, for the production of energy to be used offsite and/ or for resale.

C. Preamble

Wind Energy Facilities may be permitted in districts as designated in the Table of Permitted Uses, found at Article 5, Table 5-1, subject to the following requirements:

1. A Permit Application for a Wind Energy Facility shall contain the following:
 - (a) A narrative describing the proposed Wind Energy Facility, including an overview of the project;
 - (b) The proposed total rated capacity of the Wind Energy Facility;
 - (c) The proposed number, representative types and height or range of heights of Wind Turbines to be constructed, including their rated capacity, dimensions and respective manufacturers, and a description of ancillary facilities;
 - (d) Identification and location of the property or properties on which the proposed Wind Energy Facility will be located;
 - (e) A site plan showing the planned location of all Wind Turbines, property lines, setback lines, access roads, substation(s), electrical cabling from the Wind Energy Facility to the substation(s), ancillary equipment, building(s), transmission and distribution lines. The site plan must also include the location of all Occupied Buildings, Residences, and other features sufficient to demonstrate compliance with the setbacks required by this Article;
 - (f) Any Environmental Assessment required by state or Federal law;
 - (g) A Radio Frequency study, conducted by a third party consultant, modeling and mitigating interference to radio, television, cellular, broadband or other electromagnetic transmission(s);

- (h) Decommissioning plans that describe the anticipated life of the Wind Energy Facility, the estimated decommissioning costs in current dollars, and the anticipated manner in which the Wind Energy Facility will be decommissioned and the site restored;
 - (i) Documentation of agreement between Participating Landowner(s) and the Applicant, Facility Owner, or Operator; and Signature of the Applicant.
 - (j) The applicant for a Commercial Wind Facility shall establish an escrow account in the name of Chowan County in the amount of \$50,000 to be used by the County for all County expenses related to administering the permit or inspections. The escrow account shall be replenished whenever it drops to \$20,000 to the original funding amount. Operating permits will be immediately revoked in case of failure to replenish the escrow account;
2. Throughout the permit process, the Applicant shall promptly notify Chowan County of any proposed changes to the information contained in the permit application that would materially alter the impact of the project.
 3. Changes to the approved application that do not materially alter the initial site plan may be administratively approved by the Zoning Administrator. Major modifications that would materially alter the impact of the project under the approved Conditional Use Permit will require a new Application and approval by the Planning Board and Board of County Commissioners in the same manner as the original Conditional Use Permit. Major Modification is defined as an expansion of the project boundary or an increase in the number of turbines or wattage specified in the permit, location of turbines and or transmission/distribution lines, or substations. A decrease in the number of turbines or the relocation of any turbine on the site plan within the project boundary is not a Major Modification so long as the turbine locations conform to development standards of the ordinance.
 4. Wind Turbine Height and Setback Multipliers and Minimum Lot Sizes: The Setbacks shall be calculated by multiplying the required setback number by the Wind Turbine Height and measured from the center of the Wind Turbine base to the property line where an occupied building or residence is located, or the nearest point on a public road right of way. For a Wind Energy Facility, Commercial, the minimum lot size is the minimum combined acreage of lots that are under lease or agreement with the Applicant or Wind Energy Facility Owner pertaining to the Wind Energy Facility.

Lot Size, Setback and Height Requirements

Facility Type	Minimum Lot Size	Property Lines for Non-Participating Property	Public Roads	Maximum Height
Private Facility	43,000 Sq. Ft.	5	1.5	120 feet
Commercial Facility	500 Acres	6.5	1.5	600 feet

Setback requirements may be waived by a property owner so long as such waiver is in writing and signed by the property owner and the applicant and recorded in the Chowan County Register of Deeds Office.

5. Sound and Shadow Flicker

This Section shall only apply to Commercial Wind Energy Facilities. Sound and Shadow Flicker issues for Private Wind Energy Facilities are addressed by setbacks.

- (a) Audible sound from a Large Wind Energy Facility shall not exceed forty-five (45) dBA for more than 10 consecutive minutes, as measured at the closest property line. Each occurrence shall be a separate violation of this ordinance. Penalties may be established by the county and shall be cumulative. The offending equipment shall be shut down immediately upon notification by County officials and not restarted until the correction is confirmed by an independent licensed engineer.
- (b) There shall be no shadow Flicker on any Occupied Building or Residence on a nonparticipating landowner's property caused by a Commercial Wind Energy Facility.
- (c) Sound and/or Shadow Flicker provisions may be waived by a property owner so long as such waiver is in writing, signed by the property owner and applicant and recorded in the Chowan County Register of Deeds Office.

6. Installation and Design

- (a) The installation and design of the Wind Energy Facility shall conform to applicable industry standards, including those of the American National Standards Institute, and take into consideration local

conditions.

- (b) All structural, electrical and mechanical components of the Wind Energy Facility shall conform to relevant and applicable local, state and national codes.
- (c) Radio, television, cellular, broadband or other electromagnetic transmission(s) or reception on other properties shall not be disturbed or diminished.
- (d) The visual appearance of a Wind Turbine shall at a minimum:
 - i. Be a non-obtrusive color such as white, off-white or gray;
 - ii. Not be artificially lighted, except to the extent required by the Federal Aviation Administration or other applicable authority that regulates air safety; and
 - iii. Not display advertising (including flags, streamers or decorative items), except for identification of the Wind Turbine manufacturer, Facility Owner and Operator.

7. Decommissioning

- (a) The Wind Energy Facility Owner shall have twelve (12) months to complete decommissioning of the Wind Energy Facility if no electricity is generated for a continuous period of twelve (12) months. For purposes of this Section, this twelve (12) month period shall not include delay resulting from Force Majeure.
- (b) Decommissioning shall include removal of Wind Turbines, buildings, cabling, electrical components, roads, and any other associated facilities down to thirty-six (36) inches below grade.
- (c) Disturbed earth shall be graded and re-seeded, unless the landowner requests in writing that the access roads or other land surface areas not be restored.
- (d) The applicant shall provide a cash bond, payable to Chowan County to cover the cost of decommissioning. The amount shall be established by an independent expert not previously associated with the Project or it's company and shall be reviewed at five-year intervals and revised as applicable. The bond and any other instrument shall remain in full force and effect until any necessary site restoration is completed to restore the site to a condition comparable to that which existed prior to the issuance of the Conditional Use Permit, unless otherwise agreed upon by the property owner;
- (e) If the applicant or subsequent owner abandons the facility or fails to decommission and remove the facility in accordance with this ordinance, Chowan County will utilize the cash bond to have the decommissioning accomplished.

- (4) The location of required yard areas or building setbacks, with the distance from each property line shown thereon, for all existing and proposed buildings;
- (5) Zoning and land use of adjacent properties within three hundred (300) feet of each property line of the subject property; and
- (6) Such other information concerning the subject property or adjoining lots as may be essential for determining compatibility with existing or proposed land uses which are otherwise permitted in the CH Zone.

E. Operational Considerations: The applicant shall be responsible for demonstrating that the resumed single-family dwelling will be compatible with existing land uses which are otherwise permitted in the CH Zone.

907.27 Wind Energy Facilities

- A. Zoning Districts:
- | | |
|---------|---|
| Small: | RA-43, RA-25, RA-15, CR, CN, CH, IL and IH; |
| Medium: | RA, CR, CN, CH, IL and IH; and |
| Large: | RA |
- B. Preamble: Wind Energy Facilities may be permitted in districts as designated in the Table of Permitted and Conditional Uses, subject to the following requirements:
- (1) A Permit Application for a Wind Energy Facility shall contain the following:
 - (a) A narrative describing the proposed Wind Energy Facility, including an overview of the project;
 - (b) The proposed total rated capacity of the Wind Energy Facility;
 - (c) The proposed number, representative types and height or range of heights of Wind Turbines to be constructed, including their rated capacity, dimensions and respective manufacturers, and a description of ancillary facilities;
 - (d) Identification and location of the property or properties on which the proposed Wind Energy Facility will be located;
 - (e) A site plan showing the planned location of all Wind Turbines, property lines, setback lines, access roads, substation(s), electrical cabling from the Wind Energy Facility to the substation(s), ancillary equipment, building(s), transmission and distribution lines. The site plan must also include the location of all Occupied Buildings, Residences, and other features sufficient to demonstrate compliance with the setbacks required by this Article;
 - (f) Any Environmental Assessment required by state or Federal law;
 - (g) Decommissioning plans that describe the anticipated life of the Wind Energy Facility, the estimated decommissioning costs in current dollars, the salvage

value of the equipment, and the anticipated manner in which the Wind Energy Facility will be decommissioned and the site restored;

- (h) Documentation of agreement between Participating Landowner(s) and the Applicant, Facility Owner, or Operator; and
- (i) Signature of the Applicant; and
- (j) The applicant shall establish an escrow account in the name of Perquimans County in the amount set forth by the Board of County Commissioners in separate Fee Schedules. Said Escrow Account shall be established at the time the Zoning Permit Application and detailed Site Plan(s) are submitted and shall be used by the County for all County expenses related to the project.

(2) Throughout the permit process, the Applicant shall promptly notify Perquimans County of any proposed changes to the information contained in the permit application that would materially alter the impact of the project.

(3) Changes to the approved application that do not materially alter the initial site plan may be administratively approved by the Zoning Administrator. Major modifications to the approved Conditional Use Permit will require a new Application and approval by the Planning Board and Board of County Commissioners in the same manner as the original Conditional Use Permit.

(4) Wind Turbine Height and Setback Multipliers and Minimum Lot Sizes: The Setbacks shall be calculated by multiplying the required setback number by the Wind Turbine Height and measured from the center of the Wind Turbine base to the property line or the nearest point on a public road right-of-way or the nearest point on the foundation of a Residence or an Occupied Building.

Table 907.27: Lot Size, Setback and Height Requirements

Facility Type	Minimum Lot Size	Minimum Setback Requirements				Maximum Height
		Occupied Buildings	Residences	Property Line (Non-Participating Property)	Public Roads	
Small Facility	43,000 Sq. Ft.	1.5	1.5	1.1	1.5	120 feet
Medium Facility	5 Acres	2.0	2.0	1.5	1.5	250 feet
Large Facility	25 Acres	2.5	2.5	1.5	1.5	600 feet

Setback requirements may be waived by a property owner so long as such waiver is in writing and signed by the property owner and recorded in the Perquimans County Register of Deeds Office.

- (5) Sound and Shadow Flicker: This Section shall only apply to Large Wind Energy Facilities. Sound and Shadow Flicker issues for Small and Medium Wind Energy Facilities are addressed by setbacks.
 - (a) Audible sound from a Large Wind Energy Facility shall not exceed fifty-five (55) dBA, as measured at any Occupied Building or Residence on the property of a Non-Participating Landowner.
 - (b) Shadow Flicker on any Occupied Building or Residence on a non-participating landowner's property caused by a Large Wind Energy Facility must not exceed thirty (30) hours per year.
 - (c) Sound and/or Shadow Flicker provisions may be waived by a property owner so long as such waiver is in writing, signed by the property owner and recorded in the Perquimans County Register of Deeds Office.

- (6) Installation and Design:
 - (a) The installation and design of the Wind Energy Facility shall conform to applicable industry standards, including those of the American National Standards Institute, and take into consideration local conditions.
 - (b) All structural, electrical and mechanical components of the Wind Energy Facility shall conform to relevant and applicable local, state and national codes.
 - (c) The visual appearance of a Wind Turbine shall at a minimum:
 - (1) Be a non-obtrusive color such as white, off-white or gray;
 - (2) Not be artificially lighted, except to the extent required by the Federal Aviation Administration or other applicable authority that regulates air safety; and
 - (3) Not display advertising (including flags, streamers or decorative items), except for identification of the Wind Turbine manufacturer, Facility Owner and Operator.

- (7) Decommissioning:
 - (a) The Wind Energy Facility Owner shall have twelve (12) months to complete decommissioning of the Wind Energy Facility if no electricity is generated for a continuous period of twelve (12) months. The Wind Energy Facility Owner shall have twelve (12) months to complete decommissioning of any individual turbine if no electricity is generated for a continuous period of twelve months from any individual turbine. For purposes of this Section, the twelve (12) month periods referenced herein shall not include delay resulting from Force Majeure.
 - (b) Decommissioning shall include removal of Wind Turbines, buildings, cabling, electrical components, roads, and any other associated facilities down to thirty-six (36) inches below grade.

- (c) Disturbed earth shall be graded and re-seeded, unless the landowner requests in writing that the access roads or other land surface areas not be restored.
 - (d) Prior to the issuance of a building permit, the owner of a Medium or Large Wind Energy Facility shall provide a cash bond in favor of the County in an amount equal to the estimated removal cost of the Wind Energy Facility. The bond shall remain in full force and effect until any necessary site restoration is completed to restore the site to a condition comparable to that which existed prior to the issuance of the Conditional Use Permit.
- (8) Additional Reports for evaluation of Noise, Ice Drop and Ice Throw, Blade Drop and Blade Throw, and Shadow Flicker:
- (a) Noise Evaluation Report. The applicant or petitioner shall submit a noise evaluation report for each of the proposed wind turbine locations and any alternative wind turbine locations at the proposed site and any alternative sites in accordance with the noise control regulations established by the Perquimans County Zoning Regulations. The report shall include, but not be limited to, the following:
 - (1) A detailed description of the potential noise levels that would be generated by the proposed wind turbines and any alternative wind turbines at the proposed site and any alternative sites, including, but not limited to, existing sound levels at the proposed site and any alternative sites, projected sound levels to be generated by the operation of the proposed wind turbines and any alternative wind turbines, the methodology used to monitor and evaluate sound levels, the wind turbine manufacturer's technical documentation of the noise emission characteristics of the proposed wind turbines and any alternative wind turbines, and an analysis of compliance with the noise control regulations established by Perquimans County.
 - (2) Calculations in accordance with the noise control regulations established by Perquimans County for the projected maximum cumulative sound levels generated when the proposed wind turbines and any alternative wind turbines are in operation at the proposed site and any alternative sites measured at nearest existing occupied building, projected maximum day-time and night-time sound levels generated when the proposed wind turbines and any alternative wind turbines are in operation measured at the nearest occupied building, and projected maximum levels of infrasonic sound, ultrasonic sound, impulsive noise and prominent discrete tones generated when the proposed wind turbines and any alternative wind turbines are in operation at the proposed site and any alternative sites measured at the nearest occupied building.
 - (3) A study area map for the proposed site and any alternative sites depicting the noise analysis study area radius, site boundaries, sound level monitoring locations and nearest occupied building.
 - (4) Identification of any potential mitigation measures to minimize sound levels at the nearest occupied building, including, but not limited to,

utilization of best practical noise control measures in accordance with the Perquimans County Zoning Regulations.

- (b) Ice Drop and Ice Throw Evaluation Report. The applicant or petitioner shall submit an ice drop and ice throw evaluation report for each of the proposed wind turbine locations and any alternative wind turbine locations at the proposed site and any alternative sites that shall include, but not be limited to:
- (1) A detailed description of the conditions at the proposed site and any alternative sites that may cause ice to be dropped or ice to be thrown, or both, from the wind turbine blades of the proposed wind turbines and any alternative wind turbines, the methodology used to evaluate and assess the risk of ice drop or ice throw, or both, and the wind turbine manufacturer's technical documentation relating to recommended ice drop and ice throw setback distances and installed ice monitoring devices and sensors.
 - (2) Calculations in feet of the maximum distance that ice could be dropped from the wind turbine blades of each proposed wind turbine and any alternative wind turbines at the proposed site and any alternative sites when the wind turbines are stationary and calculations in feet of the maximum distance that ice could be thrown from the wind turbine blades for each proposed wind turbine and any alternative wind turbines at the proposed site and any alternative sites when the wind turbines are in operation.
 - (3) A study area map for the proposed site and any alternative sites depicting the ice throw study area radius, site boundaries and locations where ice could be dropped or locations where ice could be thrown from the wind turbine blades, or both, of each proposed wind turbine and any alternative wind turbines at the proposed site and any alternative sites when the wind turbines are stationary and in operation.
 - (4) Identification of any potential mitigation measures to minimize the risk, occurrence and impact of ice drop or ice throw, or both, from the wind turbine blades of each of the proposed wind turbines and any alternative wind turbines, including, but not limited to automatic and remote manual shutdown of the wind turbines.
- (c) Blade Drop and Blade Throw Evaluation Report. The applicant or petitioner shall submit a blade drop and blade throw evaluation report for each of the proposed wind turbine locations and any alternative wind turbine locations at the proposed site and any alternative sites that shall include, but not be limited to:
- (1) A detailed description of the conditions at the proposed site and any alternative sites that may cause a blade or any portion of a blade to be dropped or that may cause a blade or any portion of a blade to be thrown, or both, from each of the proposed wind turbines and any alternative wind turbines, the methodology used to evaluate and assess the risk of blade drop or blade throw, or both, and the manufacturer's technical documentation relating to recommended blade drop and blade throw setback distances and installed blade monitoring devices and sensors.

- (2) Calculations in feet of the maximum distance that a blade or any portion of a blade could be dropped from each of the proposed wind turbines and any alternative wind turbines at the proposed site and any alternative sites when the wind turbines are stationary and calculations in feet of the maximum distance that a blade or any portion of a blade could be thrown from each of the proposed wind turbines and any alternative wind turbines at the proposed site and any alternative sites when the wind turbines are in operation.
 - (3) A study area map for the proposed site and any alternative sites depicting the blade throw study area radius, site boundaries and locations where a blade or any portion of a blade could be dropped or locations where a blade or any portion of a blade could be thrown, or both, from each of the proposed wind turbines and any alternative wind turbines at the proposed site and any alternative sites when the wind turbines are stationary and when the wind turbines are in operation.
 - (4) Identification of any potential mitigation measures to minimize the risk, occurrence and impact of blade drop or blade throw, or both, from each of the proposed wind turbines and any alternative wind turbines, including but not limited to, automatic and remote manual shutdown of the wind turbines.
- (d) Shadow Flicker Evaluation Report. The applicant or petitioner shall submit a shadow flicker evaluation report for each of the proposed wind turbine locations and any alternative wind turbine locations at the proposed site and any alternative sites that shall include, but not be limited to:
- (1) A detailed description of the potential shadow-flicker producing features of each of the proposed wind turbines and any alternative wind turbines at the proposed site and any alternative sites, including, but not limited to, an analysis of conditions that may cause shadow flicker, the methodology used to evaluate shadow flicker and the manufacturer's technical documentation relating to shadow flicker, if available.
 - (2) Calculations from each proposed wind turbine and any alternative wind turbines at the proposed site and any alternative sites to each off-site occupied structure location within a one mile radius, including, but not limited to, the following:
 - (A) Distance in feet;
 - (B) Shadow length and intensity;
 - (C) Shadow flicker frequency;
 - (D) Specific times shadow flicker is predicted to occur; and
 - (E) Duration of shadow flicker measured in total annual hours.
 - (3) A study area map of the proposed site and any alternative sites depicting the shadow flicker analysis study area radius, site boundaries, locations of the proposed wind turbines and locations of any alternative wind turbines, locations of off-site occupied structures, and areas of shadow flicker occurrence identified according to total annual hours.

- (4) Identification of potential mitigation measures to minimize the impact of shadow flicker, including, but not limited to, vegetation, screening and fence construction.

907.28 Solar Farm (Large scale, ground-mounted Solar Power Energy System)

- A. Zoning Districts: RA (Conditional Use)
IL and IH (Permitted Use)
- B. Preamble: A large scale Solar Farm containing ground-mounted solar power electric generation structures, may be permitted in districts as designated in the Table of Permitted and Conditional Uses, subject to the following requirements:
 - (1) Site Considerations:
 - (a) Height: Solar energy system structures and related equipment shall not exceed fifteen (15) feet in height.
 - (b) Setback: Solar energy system structures and related equipment must meet the minimum zoning setback for the zoning district in which it is located, or 100 feet, whichever is strictest. A 150 foot setback shall be required from wetlands identified by State or Federal agencies. A ½ mile setback shall be required from the property line of the nearest existing large scale solar power energy facility.
 - (c) The setback for any building or parking area proposed to serve the Solar Farm shall be fifty (50) feet or as otherwise required, whichever is strictest, from any street right-of-way and any continuous property line that is used or zoned for residential purposes or located within the Highway Corridor Overlay District .
 - (d) The setback for any building and parking area proposed to serve the Solar Farm shall be in keeping with that required by the zoning district as it applies to any street right-of-way and any contiguous property line that is used or zoned for nonresidential purposes.
 - (e) Maximum allowed acreage for any approved project shall not exceed 100 acres. No more than one project may be approved for each individual parcel.
 - (f) By mowing or other means, grass or weeds on the project site shall not exceed 12 inches in height.
 - (g) A drainage study, in conjunction with Perquimans County Soil and Water Conservation, shall be performed on each site, and results provided to the Planning Board and Board of County Commissioners. This study will detail any removal or re-routing of existing farm ditches; the drainage impacts to any adjacent swamps or streams; and drainage impacts to adjacent properties.
 - (2) Lighting: The project shall utilize minimal lighting. No lighting other than normal security lighting and that required by government agencies shall be permitted.
 - (3) Screening:
 - (a) General: Solar energy system structures and related equipment and buildings shall be screened from routine view from public rights-of-way, existing residential uses and adjacent properties zoned Residential Agriculture, Historic Agriculture, Rural Agricultural, or Commercial Zoning Districts using the County's Buffers and Screening standards currently found in Article XVIII, Sections 1802 and 1803. Included in these screening options are berms which create an attractive blind barrier as dictated in Section 1803.

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
9/23/15 2-27-19 Rec'd an updated application keep on file	Layden, Dianne M.	177 Perrys Bridge Road diannelayden@hughes.net	Belvidere	NC	27919	(252) 297-2596	1. Board of Elections 2. Social Services Board 3. Board of Adjustment 4. Northern Reg Adv Bd - Trillium	2/27/21
11/16/15 3-29-19 Rec'd an updated application keep on file	Mathis, Lynn W.	178 Sue Lane mahitabell@gmail.com lynn.mathis@ncdenr.gov	Hertford	NC	27944	(252) 264-3901 (252) 333-6619	1. Planning Board 2. RC&D 3. Albemarle Commission 4.	3/29/21
7/18/16 Name by info correct/keep on file 2/18/19	Simpson, Ernestine E.	398 Chapanoke Road ernestine_simpson@yahoo.com	Hertford	NC	27944	(252) 264-3284 (252) 435-7769	1. Comm. Adv. Committee 2. Planning Board 3. Citizen Advisory Board 4. Sr Citizen Adv. Board	2/19/21
8/30/12 Rec'd in 3/27/19 info e-mail address keep on file	Winslow, III, Lynwood	1209 Belvidere Road lcwiii63@gmail.com	Belvidere	NC	27919	(252) 297-6532	1. Planning Board 2. Board of Adjustments 3. 4.	3/27/21
5/2/16 3-29-19 Rec'd e-mail info correct keep on file	Aples, Archie	1126 W. Grubb Street archieaples@yahoo.com	Hertford	NC	27944	(252) 482-1033 (575) 218-0606	1. Historic Hertford, Inc. 2. Local Library Board 3. Recreation Department 4.	3/29/21
2/27/20	Kellmann, Gary Kurt	109 Christine Court gkkollmann@gmail.com	Hertford	NC	27944	(201) 693-8968	1. any where we can use him 2. he just wants to help 3. 4.	2/27/22

STATEMENT OF INTEREST TO SERVE

If you are a Perquimans County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Perquimans County Board of Commissioners
c/o Clerk to the Board
P.O. Box 45
Hertford, NC 27944

E-mail: mhunnicut@perquimanscountync.gov

Fax Number: (252) 426-4034

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Perquimans Co Recreation Advisory
2. _____
3. _____
4. _____

Your full name George W. Long Jr.

Date of Birth 4-1-65

Mailing Address 436 Pender Rd

City and Zip Code Hertford N.C. 27944

Home Phone 252-333-5125 Work Phone _____ Cell Phone _____

Current Job Title Magistrate for Perquimans Co

Company or Agency Administrative Office of Courts NC

Email Address george19650401@gmail.com

Do you live in the county? Yes No

Please list the name of your Township Bethel

(This information can be obtained from the Tax Office at (252) 426-7010)

Educational Background Bachelor Degree Criminal Justice

Work Experience Perquimans Co Sheriff Dept. Hertford Police Dept.

N.C. Adult Probation & Parole.

N.C. Magistrate (Present)

Prior Board/Committee Experience State Employee Credit Union

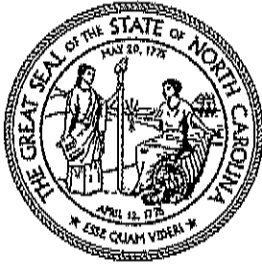
This "Statement of Interest to Serve" will remain active for two (2) years from date received in the County Manager's Office.

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences as set forth by the by-laws or rules for that Board.

George W. Long Jr.
Signature

7-27-2020
Date

Please feel free to attach a resume or additional information if so desired.



STATE OF NORTH CAROLINA
 DEPARTMENT OF PUBLIC SAFETY
 GOVERNOR'S CRIME COMMISSION
 1201 Front Street, Suite 200
 Raleigh, NC 27609
 Telephone:(919) 733-4564 Fax:(919) 733-4625
 http://www.ncgccd.org

GRANT AWARD

Applicant: County of Perquimans
Project Name: Perquimans County Sheriff's Office Court House and Public Building Covid-19 Project
Authorizing Official: Frank Heath
 County Manager
Implementing Agency: Perquimans Co. Sheriff Office
Address: P.O. Box 45
 Hertford, North Carolina 27944-1175
Project Director: Shelton White
 Sheriff
Project Number: PROJ014520
Vendor Number: 566000330
Account Manager: CJSI

Grant Period: 03/01/2020 - 06/30/2021

Budgets

Period	Personnel	Contractual	Travel	Supplies	Equipment	Indirect Costs	Total
Year 1	\$0.00	\$0.00	\$0.00	\$0.00	\$13,625.00	\$0.00	\$13,625.00
Grant Budget Total							\$13,625.00

Source	Federal Grant #	CFDA #	% Funding	Federal Award
2020::Coronavirus Emergency Supplemental Funding Program	2020-VD-BX-0059	16.034	100%	\$13,625.00

In accordance with the laws and regulations of the United States and the State Of North Carolina, and on the basis of the grantee's application, the Department of Public Safety hereby awards to the foregoing grantee an award in the amount above.

This grant is subject to the conditions listed in the approved grant application as well as all applicable rules, regulations and conditions, as may be described by the Department of Public Safety. Special conditions are attached to this award.

This grant shall become effective, as of the start date of the grant period listed, once this original grant award has been properly executed on behalf of the grantee and returned to the Governor's Crime Commission, attention of the Grants Management Director. The grant award must be returned within 30 days of the date the award is mailed from the Governor's Crime Commission. No alterations of any kind may be made on this grant award.

Authorizing Official

 Signature of Authorizing Official Date
 Frank Heath, County Manager
 Name and Title of Authorizing Official

Governor's Crime Commission

Caroline C. Valand 7/15/2020

 Signature of Director Date
 Caroline C. Valand, Executive Director
 Name and Title of Director

Project Director

Shelton White 7-24-2020

 Signature of Project Director Date

Shelton White, Sheriff
 Name and Title of Project Director

This award is subject to the attached conditions, which must be signed by both the authorizing official and the project director, and returned along with this Grant Award. No alterations of any kind may be made on this grant award.



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 1 -

CRIMINAL JUSTICE SYSTEM IMPROVEMENT COMMITTEE
GRANT AWARD
SPECIAL CONDITIONS
CORONAVIRUS EMERGENCY SUPPLEMENTAL FUND GRANT

SUBRECIPIENT: County of Perquimans
DUNS NUMBER: 927155200
PROJECT NAME: Perquimans County Sheriff's Office Court House and Public Building Covid-19 Project
PROJECT NUMBER: PROJ014520

***Expenditures requiring prior approval:

No funds under this award may be expended on individual items costing \$500,000 or more, WITHOUT FIRST requesting permission from the GCC in writing and working with GCC staff to submit a GAN in the Federal GMS system to request PRIOR APPROVAL. Subrecipient cannot purchase that item until Federal approval has been permitted. Any subrecipient that willingly purchases said item without this permission being granted in writing (no matter how long it may take) from both the GCC and USDOJ will not be reimbursed for said item.***

1. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this 2016 award from the Office of Justice Programs (OJP).

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this 2016 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded in 2014 or earlier years), the Part 200 Uniform Requirements to apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the Office of Justice Programs (OJP) website at <http://ojp.gov/funding/Part200UniformRequirements.htm>.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

2. Compliance with DOJ Grants Financial Guide

The recipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide"), including any updated version that may be posted during the period of performance.

3. Requirement to report potentially duplicative funding

Authorizing Official: _____
Frank Heath

Project Director: Shelton White
Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 2 -

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OJV, as appropriate) in writing of the potential duplication, and, if so requested by DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

4. Requirements related to System for Award Management and Unique Entity Identifiers

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <http://www.sam.gov>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <http://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

5. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <http://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: Award Condition: All subawards ("subgrants") must have specific federal authorization, and are incorporated by reference here

6. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$ 250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <http://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000) and are incorporated by reference here.

7. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate

Authorizing Official:

Frank Heath

Project Director:

Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 3 -

award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <http://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

8. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Post-award Requirements" in the "20 15 DOJ Grants Financial Guide").

9. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of activities under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

10. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://ojp.gov/funding/ojptrainingguidingprinciples.htm>.

11. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (Governor's Crime Commission (GCC)) may withhold award funds, or may impose other related requirements, if (as determined by the Governor's Crime Commission (GCC)) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of GCC awards.

12. The recipient agrees to comply with any additional requirements that may be imposed by the Governor's Crime Commission during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ/GCC high-risk grantee list.

13. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

Authorizing Official: _____

Frank Heath

Project Director: _____

Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 4 -

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

14. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries. Part 38 of 28 C.F.R., a DOJ regulation, was amended effective May 4, 2016.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at <http://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter I, Part 38, under e-CFR "current" data.

15. Restrictions on "lobbying"

Federal funds may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.

Should any question arise as to whether a particular use of Federal funds by a recipient (or subrecipient) would or might fall within the scope of this prohibition, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

16. Compliance with general appropriations-law restrictions on the use of federal funds (FY2020)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2018, are set out at <http://ojp.gov/funding/Explore/FY2020-appropriationsLawRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact the Governor's Crime Commission (GCC), and may not proceed without the express prior written approval the Governor's Crime Commission (GCC).

17. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) and the Governor's Crime Commission (GCC) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under

Authorizing Official: _____

Frank Heath

Project Director: _____

Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 5 -

this award should be reported to the OIG and the Governor's Crime Commission (GCC).
by-- (1) mail directed to: Office of the Inspector General, U.S. Department of
Justice, Investigations Division,
950 Pennsylvania Avenue, N. W. Room 4706, Washington, DC 20530; Governor's Crime
Commission, 1201 Front Street, Raleigh, N.C. 27609. (2) e-mail to: oig.hot line@usdoj.gov;
and/or (3) the DOJ OIG hotline: (contact information in English and Spanish) at
(800) 869-4499 (phone) or (202) 616-9881(fax).

Additional information is available from the DOJ OIG website at <http://www.usdoj.gov/oig>.

18. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if

Authorizing Official: _____

Frank Heath

Project Director: _____

Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 6 -

expressly authorized to do so by that agency.

19. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OYW, as appropriate) for guidance.

20. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

21. The recipient agrees to comply with the Governor's Crime Commission's monitoring guidelines, protocols, and procedures, and to cooperate with OJP and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to the Governor's Crime Commission (GCC) all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by the Governor's Crime Commission (GCC) for providing the requested documents.

Failure to cooperate with the Governor's Crime Commission's (GCC) grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

22. This award must be signed by an authorized official of the applicant State, local, or tribal government, on behalf of that applicant State, unit of local government, or Tribe.

23. The "Emergency Appropriations for Coronavirus Health Response and Agency Operations" law (Public Law 116-136) includes definitions, reporting requirements, and certain other provisions that apply (whether in whole or in part) to this award. In addition, consistent with the CESF Program's purposes, which involve preparing for, preventing, and responding to the coronavirus national emergency, OJP will provide notice of any additional CESF program-specific grants administrative requirements on an award page, accessible at <https://www.ojp.gov/funding/explore/CESFprogram-specific-condition>, that is incorporated by reference here.

24. Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

25. The recipient understands and agrees that it has a responsibility to monitor its subrecipients' compliance with applicable federal civil rights laws. The recipient agrees to submit written Methods of Administration (MOA) for ensuring subrecipients'

Authorizing Official: _____

Frank Heath

Project Director: _____

Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 7 -

compliance to the OJP's Office for Civil Rights at CivilRightsMOA@usdoj.gov within 90 days of receiving the grant award, and to make supporting documentation available for review upon request by OJP or any other authorized persons. The required elements of the MOA are set forth at http://www.ojp.usdoj.gov/funding/other_requirements.htm, under the heading, "Civil Rights Compliance Specific to State Administering Agencies."

26. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: http://www.it.ojp.gov/gsp_grantcondition. Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.
27. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
28. Grantee agrees to comply with all confidentiality requirements of 34 U.S.C. section 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular 28 C.F.R. 22.23.
29. Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
30. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA. The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:
 - a. New construction;
 - b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
 - c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
 - d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
 - e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact

Authorizing Official: _____ Frank Heath	Project Director: <u>Shelton White</u> Shelton White
--	---



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 8 -

Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

31. Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and are listed on the NIJ Compliant Body Armor Model List (<http://nij.gov>). In addition, ballistic-resistant and stab-resistant body armor purchased must be American-made. The latest NIJ standard information can be found here: <http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm>.
32. The recipient agrees to submit a signed certification that all law enforcement agencies receiving vests purchased with JAG funds have a written "mandatory wear" policy in effect. Fiscal agents and state agencies must keep signed certifications on file for any subrecipients planning to utilize JAG funds for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any JAG funding can be used by the agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.
33. Recipient understands and agrees that award funds may not be used for items that are listed on the Prohibited Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time. The Prohibited Expenditure list may be accessed here: <https://www.bja.gov/funding/JAGControlledPurchaseList.pdf>.
34. Recipient understands and agrees that award funds may not be used for items that are listed on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, without explicit written prior approval from BJA. The Controlled Expenditure List, and instructions on how to request approval for purchase or acquisitions may be accessed here: <https://www.bja.gov/funding/JAGControlledPurchaseList.pdf>.
35. The recipient understands that, pursuant to recommendation 2.1 of Executive Order 13688, law enforcement agencies that acquire controlled equipment through Federal programs must adopt robust and specific written policies and protocols governing General Policing Standards and Specific Controlled Equipment Standards. General Policing Standards includes policies on (a) Community Policing; (b) Constitutional Policing; and (c) Community Input and Impact Considerations. Specific Controlled Equipment Standards includes policies specifically related to (a) Appropriate Use of Controlled Equipment; (b) Supervision of Use; (c) Effectiveness Evaluation; (d) Auditing and Accountability; and (e) Transparency and Notice Considerations. Upon OJP's request, the recipient agrees to provide a copy of the General Policing Standards and Specific Controlled Equipment Standards, and any related policies and protocols.
36. Recipient understands and agrees that the purchase or acquisition of any item on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, with award funds by an agency will trigger a requirement that the agency collect and retain (for at least 3 years) certain information about the use of 1) any federally-acquired Controlled Equipment in the agency's inventory, and 2) any other controlled equipment in the same category as the federally-acquired controlled equipment in the agency's inventory, regardless of source; and make that information available to BJA upon request. Details about what information must be collected and retained may

Authorizing Official: _____

Frank Heath

Project Director: _____

Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 9 -

be accessed here:

https://www.whitehouse.gov/sites/default/files/docs/le_equipment_wg_final_report_final.pdf.

37. Recipient understands and agrees that failure to comply with conditions related to Prohibited or Controlled Expenditures may result in a prohibition from further Controlled Expenditure approval under this or other federal awards.
38. Recipient understands and agrees that, notwithstanding 2 CFR § 200.3 13, no equipment listed on the Controlled Expenditure List that is purchased under this award may be transferred or sold to a third party, except as described below:
- a. Agencies may transfer or sell any controlled equipment, except riot helmets and riot shields, to a Law Enforcement Agency (LEA) after obtaining prior written approval from BJA. As a condition of that approval, the acquiring LEA will be required to submit information and certifications to BJA as if it was requesting approval to use award fund for the initial purchase of items on the Controlled Expenditure List.
 - b. Agencies may not transfer or sell any riot helmets or riot shields purchased under this award.
 - c. Agencies may not transfer or sell any Controlled Equipment purchased under this award to non-LEAs, with the exception of fixed wing aircraft, rotary wing aircraft, and command and control vehicles. Before any such transfer or sale is finalized, the agency must obtain prior written approval from BJA. All law enforcement-related and other sensitive or potentially dangerous components, and all law enforcement insignias and identifying markings must be removed prior to transfer or sale.

Recipient further understands and agrees to notify BJA prior to the disposal of any items on the Controlled Expenditure List purchased under this award, and to abide by any applicable laws and regulations in such disposal.

39. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.
40. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal system for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <http://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

41. Use of funds for DNA testing; upload of DNA profiles If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA

Authorizing Official: _____

Frank Heath

Project Director: _____

Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 10 -

laboratory with access to CODIS. No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

42. Requirements of the award; remedies for non-compliance or for materially false statements. The conditions of this award are material requirements of the award. Compliance with any certifications or assurances submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award. Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or a certification or assurance related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate. Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 42 U.S.C. 3795a), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812). Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or unenforceable, such provision shall be deemed severable from this award.
43. Requirement to report actual or imminent breach of personal identifiable information (PII). The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) - 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2CFR 200.79) within the scope of an OJP grant-funded program or activity, or 2) uses or operates a "Federal Information System" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to the assigned GCC Grants Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.
44. Submission of eligible records relevant to the National Instant Background Check System. Consonant with federal statutes that pertain to firearms and background checks—including 18 U.S.C 922 and 34 U.S.C. ch 409 -if the recipient (or any subrecipients at any tier) uses this award to fund (in whole or in part) a specific project or program (such as law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records, that are "eligible records" (under Federal or State Law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or State Law) relevant to the NICS, the recipient, (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State Law) relevant to the NICS are promptly made available to the NICS or to the "state" repository/database that is electronically available to (and accessed by) the NICS, and -when appropriate-promptly must update, correct, modify, or remove such NICS-relevant "eligible record". In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.
45. Employment eligibility verification for hiring under the award
1. The recipient (and any subrecipient at any tier) must--
 - A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).
 - B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--
 - (1) this award requirement for verification of employment eligibility, and
 - (2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

Authorizing Official:

Frank Heath

Project Director:

Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 11 -

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring
The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs
To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process
For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify
For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

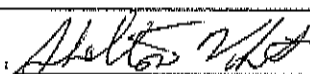
C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2). Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov. Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

46. Unreasonable restrictions on competition under the award; association with federal government SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).
1. No discrimination, in procurement transactions, against associates of the federal government consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") - no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

Authorizing Official: _____
Frank Heath

Project Director: 
Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 12 -

2. Monitoring: The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.
3. Allowable costs: To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.
4. Rules of construction
- A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.
- B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.
47. Determination of suitability to interact with participating minors
SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ) (or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.
The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.
The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm>
(Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors, and are incorporated by reference here.
48. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54
The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."
49. Use of Funds for Purposes Unrelated to Coronavirus Prohibited
Award funds may be used for only the following purposes: to prevent, prepare for, and respond to coronavirus. Applicable law, the "Emergency Appropriations for Coronavirus Health Response and Agency Operations" law (Public Law 116-136), restricts the use of CESF Program award funds for any purpose unrelated to coronavirus.
For purposes of the CESF Program, "coronavirus" means SARS-CoV-2 or another coronavirus with pandemic potential. (N.B.: COVID-19 is caused by a coronavirus called SARS-CoV-2.)
50. Federal authorization of CESF Program subawards
Consistent with the CESF Program and as set forth in the solicitation (notwithstanding award condition #11), OJP will not require the recipient to request and obtain written

Authorizing Official:

Frank Heath

Project Director:

Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 13 -

authorization from OJP before it may make a subaward.

51. CESF Program Reporting - Provisions of Section 15011(b)(2)-(3) of Division B of Public Law 116-136; data on "large covered funds"

Definition of "large covered funds"

For purposes of the CESF Program, "large covered funds" means an award, or a subaward ("subgrant") made under such award - specifically including this award, if applicable - that exceeds \$150,000.

Reporting Requirement

The recipient understands that section 15011(b)(2)-(3) of Division B of Public Law 116-136 provide as follows:

Not later than 10 days after the end of each calendar quarter, each covered recipient shall submit to the agency [and the Pandemic Accountability Response Committee] a report that contains--

- a. the total amount of large covered funds received from the agency;
- b. the amount of large covered funds received that were expended or obligated for each project or activity;
- c. a detailed list of all projects or activities for which large covered funds were expended or obligated, including--
 - i. the name of the project or activity;
 - ii. a description of the project or activity; and
 - iii. the estimated number of jobs created or retained by the project or activity, where applicable; and
- d. detailed information on any level of subcontracts or subgrants awarded by the covered recipient or its subcontractors or subgrantees, to include the data elements required to comply with the Federal Funding Accountability and Transparency Act of 2006 (31 U.S.C. 6101 note) allowing aggregate reporting on awards below \$50,000 or to individuals, as prescribed by the Director of the Office of Management and Budget.

The recipient also understands that the information in these reports will be made available to the public.

52. CESF Program - Pandemic Accountability Response Committee audits, investigations, or reviews

The recipient understands and agrees that, for purposes of this CESF Program award, the phrase "outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards" in award condition #19 ("Effect of failure to address audit issues") also encompasses such audits, investigations, or reviews as may be conducted by the Pandemic Accountability Response Committee (see section 15010 of Division B of Public Law 116-136).

53. Applicability of Equal Employment Opportunity Plan Requirements to CESF Program awards

For the purposes of the Coronavirus Emergency Supplemental Funding Program, Subpart E of 28 C.F.R. Part 42 that relates to an equal employment opportunity program is not an applicable requirement.

54. CESF Program - Modifications, additional requirements, clarifications

The recipient agrees to comply with any modifications or additional requirements that may

Authorizing Official: _____
Frank Heath

Project Director: Shelton White
Shelton White



DEPARTMENT OF PUBLIC SAFETY
GOVERNOR'S CRIME COMMISSION
1201 FRONT STREET
RALEIGH, NORTH CAROLINA 27609

AWARD CONTINUATION SHEET

GRANT

- 14 -

be imposed by law, or that may be imposed in future by OJP (or, government-wide, by the executive branch). The recipient also understands that CESF-Program requirements may be clarified from time to time, and agrees to comply with same, as they may be clarified.

55. CESF Program - Conflict with other requirements of the award

The recipient understands and agrees that all other requirements of this award apply unless they conflict with, or are superseded by, CESF-program-specific conditions.

56. CESF Program - Questions concerning the award

Any questions concerning the award should be directed to the grant manager prior to incurring a grant-related expense or commencing a grant-related activity in question.

Authorizing Official: _____

Frank Heath

Project Director: _____

Shelton White
Shelton White



N.C. Governor's Crime Commission

Acknowledgement of Compliance with the Confidentiality
and Privacy Provisions

Under the program rules at 28 CFR 94.115 of the Victims of Crime Act, Section 40002(b)(2) of the Violence Against Women Act, as amended (42 U.S.C 13925(b)(2), and 42 U.S.C 5676 Section 299E of the Juvenile Justice and Delinquency Prevention Act, subgrantees are required to meet the following terms in regard to nondisclosure of confidential or private information and to document their compliance. By signature on this form, applicants for grants from the Office of Justice programs acknowledge that that they are required to comply with these provisions, and will create and maintain documentation of compliance, such as policies and procedures for the release of victim information.

- (A) In general: In order to ensure the safety of juveniles, crime victims, and adult, youth, and child victims of domestic violence, dating violence, sexual assault, or stalking, and their families, grantees and subgrantees under this subchapter shall protect the confidentiality and privacy of persons receiving services.
- (B) Nondisclosure: Subject to subparagraphs (C) and (D), grantees and subgrantees shall not—
- (i) disclose, reveal, or release any personally identifying information or individual information collected in connection with services requested, utilized, or denied through grantees' and subgrantees' programs, regardless of whether the information has been encoded, encrypted, hashed, or otherwise protected; or
 - (ii) disclose, reveal, or release individual client information without the informed, written, reasonably time-limited consent of the person (or in the case of an unemancipated minor, the minor and the parent or guardian or in the case of legal incapacity, a court-appointed guardian) about whom information is sought, whether for this program or any other Federal, State, tribal, or territorial grant program, except that consent for release may not be given by the abuser of the minor, incapacitated person, or the abuser of the other parent of the minor.

If a minor or a person with a legally appointed guardian is permitted by law to receive services without the parent's or guardian's consent, the minor or person with a guardian may release information without additional consent.

- (C) Release: If release of information described in subparagraph (B) is compelled by statutory or court mandate—
- (i) grantees and subgrantees shall make reasonable attempts to provide notice to persons affected by the disclosure of information; and
 - (ii) grantees and subgrantees shall take steps necessary to protect the privacy and safety of the persons affected by the release of the information.
- (CI) Information sharing:
- (i) Grantees and subgrantees may share—
 - (I) nonpersonally identifying data in the aggregate regarding services to their clients and nonpersonally identifying demographic information in order to be compliant with Federal, State, tribal, or territorial reporting, evaluation, or data collection requirements;

- (II) court-generated information and law enforcement-generated information contained in secure, governmental registries for protection order enforcement purposes; and
- (III) law enforcement-generated and prosecution-generated information necessary for law enforcement and prosecution purposes.

(ii) In no circumstances may—

- (I) an adult, youth, or child victim of domestic violence, dating violence, sexual assault, or stalking be required to provide a consent to release his or her personally identifying information as a condition of eligibility for the services provided by the grantee or subgrantee;
- (II) any personally identifying information be shared in order to comply with Federal, tribal, or State reporting, evaluation, or data collection requirements, whether for this program or any other Federal, tribal, or State grant program.

(E) **Statutorily mandated reports of abuse or neglect:** Nothing in this section prohibits a grantee or subgrantee from reporting suspected abuse or neglect, as those terms are defined and specifically mandated by the State or tribe involved.

(F) **Oversight:** Nothing in this paragraph shall prevent the Governor's Crime Commission from disclosing grant activities authorized through this award to the members of the Governor's Crime Commission and other staff of the Governor's Crime Commission. All disclosures shall protect confidentiality and omit personally identifying information, including location information about individuals.

(G) **Confidentiality assessment and assurances:** Grantees and subgrantees must document their compliance with the confidentiality and privacy provisions required under this section.

As the duly authorized representative of the applicant, I hereby acknowledge that the applicant has received notice that if awarded funding they will comply with the above statutory requirements. This acknowledgement shall be treated as a material representation of fact upon which the Department of Justice will rely if it determines to award the covered transaction, grant, or cooperative agreement.

Perquimans County Sheriff's Office Court House & Public
Project Name Building Covid-19 Project

PROJ014526
Project Number

Perquimans Sheriff's Office
Agency

Signature, Authorizing Official

Authorizing Official (Print Name)

Date

Shelton White
Signature, Project Director

Shelton White
Project Director (Print Name)

7-24-2020
Date

GCC-Subrecipient Single Audit Certification Form

Effective with fiscal years beginning on or after December 26, 2014, the Uniform Guidance requires all recipients of Federal funds to have a Single audit conducted when total Federal award expenditures are **\$750,000** or more during a fiscal year. Subpart F—Audit Requirements

This threshold includes Federal award expenditures from all sources, not just from GCC. For this reason, the certification form should be completed by a financial official in your organization who has access to grant records for your entire organization.

Your assistance is needed in completing and returning this form to GCC. Please upload the completed form to: Documents in each project and send the original back with your signed grant award.

Perquimans Sheriff's Office 566000330
Sub-recipient Name Tax ID Number

Did your organization expend \$750,000 or more in total Federal awards in fiscal year 2018?

YES A Single Audit is required. _____
(Expected completion date)

*If the answer is YES above, your organization must submit a copy of your Single Audit reporting package to the Federal Audit Clearinghouse (FAC) within the earlier of 30 calendar days after receipt of the auditor's report(s), or nine months after the audit period. In addition, if the audit disclosed audit findings that relate to the award(s) provided by (GCC), your organization must concurrently submit the audit report package to GCC, along with a list of related findings and a corrective action plan to address those findings.

NO A single audit is not required.

I certify that, to the best of my knowledge, the above information is correct:

Name: Travis Mathews Title: Finance Officer
(Financial Officer)

Date: 7/24/2020 E-mail: travmathews@perquimans
countync.gov



Employment Eligibility Verification Certification

I hereby certify that, as part of the hiring and contracting processes, the employment eligibility of all individuals that are currently hired and/or contracted (or will be hired) and funded (in whole or in part) with grant funds awarded from the N.C. Governor's Crime Commission, has been verified (or will be verified) consistent with the provisions of 8 U.S.C. §1324a(a)(1) and (2).

I furthermore certify that:

- a. All persons, who are or will be involved in activities under this award, have been notified or will be notified of both (1) the requirement for verification of employment eligibility, and (2) the associated provisions in 8 U.S.C. § 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.
- b. As part of the recordkeeping for this award (including pursuant to 2 CFR §200 - Uniform Requirements), records are maintained and will be maintained of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.
- c. For purposes of satisfying the requirement of verification of employment eligibility, our agency may also choose to participate in and use, E-Verify (www.e-verify.gov). An appropriate person, authorized to act on behalf of our agency, may use E-Verify (and will subsequently follow the proper E-Verify procedures, including those procedures related to a "Tentative Non-confirmation" or a "Final Non-confirmation") to confirm employment eligibility for all individuals that are currently hired and/or contracted (or will be hired and/or contracted) and funded (in whole or in part) with grant award funds.
- d. I understand that these records may be monitored by the federal awarding agency and/or GCC at any time and will retain copies of the records in accordance with federal record retention requirements.

Court House and Public Building Covid-19 Project
Project Name

PROJ014520
Project Number

Perquimans Sheriff's Office
Agency

Authorizing Official Signature

Printed Name

Date

Tramm Mathews
Financial Officer Signature

Tramm Mathews
Printed Name

7/24/2020
Date

Shelton White
Project Director Signature

Shelton White
Printed Name

7-24-2020
Date



Advance Determination of Suitability for Individuals Interacting with Participating Minors

On behalf of the Subrecipient, and in support of this grant agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

I have the authority to make the following representations on behalf of myself and the subrecipient organization.

I certify that this organization will implement processes to make advance determination of suitability for all individuals who may interact with participating minors as part of programs/activities funded (in whole or in part) with funds awarded from the N.C. Governor's Crime Commission (GCC) or included in the GCC approved budget in accordance with the information provided.

1. Advance determination regarding suitability. The recipient (and any subrecipient at any tier) may not permit any covered individual (to include employees, consultants, contractors, employees of a contractor, trainees, volunteers, and/or teachers) to interact with any participating minor in the course of activities under the award, unless the recipient or subrecipient first has made a written determination of the suitability of that individual to interact with participating minors, based on current and appropriate information as described in paragraph 3.E., and taking into account the factors and considerations described in paragraph 4.

2. Updates and reexaminations

A. The recipient (or subrecipient) must, at least every five years, update the searches described reexamine the covered individual's suitability determination in light of those search results, and, if appropriate, modify or withdraw that determination.

B. The recipient also must reexamine a covered individual's suitability determination upon learning of information that reasonably may suggest unsuitability and, if appropriate, modify or withdraw that determination.

3.. "Current and appropriate information"

In addition to information resulting from checks or screening required by applicable federal, state, tribal, or local law, and/or by the recipient's (or subrecipient's) written policies and procedures, current and appropriate information includes the results of all required searches listed below, each of which must be completed no earlier than six months before the determination regarding suitability. I understand that the following searches are mandatory!!

(1) Public sex offender and child abuse websites/registries

A search (by current name, and, if applicable, by previous name(s) or aliases), of the pertinent and reasonably-accessible federal, state, and (if applicable) local and tribal sex offender and child abuse websites/public registries, including--

- (a) the Dru Sjodin National Sex Offender Public Website (www.nsopw.gov);
- (b) the website/public registry for each state (and/or tribe, if applicable) in which the individual lives, works, or goes to school, or has lived, worked, or gone to school at any time during the past five years; and
- (c) the website/public registry for each state (and/or tribe, if applicable) in which the individual is expected to, or reasonably likely to, interact with a participating minor in the course of activities under the award.

(2) Criminal history registries and similar repositories of criminal history records

For each individual at least 18 years of age who is a covered individual under this FY 2019 award, a fingerprint search (or, if the recipient or subrecipient documents that a fingerprint search is not legally available, a name-based search, using current and, if applicable, previous names and aliases) (-- encompassing at least the time period beginning five calendar years preceding the date of the search request -- of pertinent state (and, if applicable, local and tribal) criminal history registries or similar repositories, including--

- (a) the criminal history registry for each state in which the individual lives, works, or goes to school, or has lived, worked, or gone to school at any time during the past five years; and
- (b) the criminal history registry for each state in which he or she is expected to, or reasonably likely to, interact with a participating minor in the course of activities under the award.

4.. Factors and considerations for determining suitability.

A. In addition to the factors and considerations that must or may be considered under applicable federal, state, tribal, or local law, and under the recipient's (or subrecipient's) written policies and procedures, in making a determination regarding suitability, the recipient (or subrecipient) must consider the current and appropriate information as collected within the applicable timeframes.

In particular (unless applicable law precludes it), with respect to either an initial determination of suitability or a subsequent reexamination, the recipient (or subrecipient) may not determine that a covered individual is suitable to interact with participating minors in the course of activities under the award if the covered individual--

- (a) Withholds consent to a criminal history search required by this condition;
- (b) Knowingly makes (or made) a false statement that affects, or is intended to affect, any search required by this condition;
- (c) Is listed as a registered sex offender on the Dru Sjodin National Sex Offender Public Website;

(d) To the knowledge of the recipient (or subrecipient), has been convicted -- whether as a felony or misdemeanor -- under federal, state, tribal, or local law of any of the following crimes (or any substantially equivalent criminal offense, regardless of the specific words by which it may be identified in law):

- sexual or physical abuse, neglect, or endangerment of an individual under the age of 18 at the time of the offense;
- rape/sexual assault, including conspiracy to commit rape/sexual assault;
- sexual exploitation, such as through child pornography or sex trafficking;
- kidnapping;
- voyeurism; or

(e) Is determined by a federal, state, tribal, or local government agency not to be suitable.

Furthermore, I certify that I understand that these records may be monitored by the federal awarding agency and/or GCC at any time and will retain copies of the records in accordance with federal record retention requirements.

Court House and Public Build. Covid-19 Project
Project Name

PR0J014520
Project Number

Perquimans Sheriff's Office
Agency

Authorizing Official Signature

Printed Name

Date

Tram Mathews
Financial Officer Signature

Tram Mathews
Printed Name

7/24/2020
Date

Shelton White
Project Director Signature

Shelton White
Printed Name

7-24-2020
Date



U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals—

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction;

violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliance@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliance@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by—

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and

- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will—
- (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OWW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.



U.S. Department of Justice
Certifications Regarding Lobbying; Debarment,
Suspension and Other Responsibility Matters; and
Drug-Free Workplace Requirements

As a duly authorized representative of the Subrecipient, and in support of this Application, I hereby certify under penalty of perjury that the Subrecipient will comply with the conditions of the U.S. Department of Justice Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review, including by its Office of the Inspector General.

Court House and Public Building Covid-19 Project
Project Name

PR05014520
Project Number

Perquimans Sheriff's Office
Agency/Subrecipient Name

Authorizing Official Signature

Printed Name

Date

Travis Matthews
Financial Officer Signature

Travis Matthews
Printed Name

7/24/2020
Date

Shelton White
Project Director Signature

Shelton White
Printed Name

7-24-2020
Date

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 2

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 3rd DAY OF AUGUST, 2020, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-351-001	Sheriff - Grants	13,625	
10-510-420	Sheriff - Grants	13,625	
EXPLANATION: To amend FY 20/21 budget to include grant funds awarded to the Sheriff's Department through Governor's Crime Commission.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 3rd DAY OF AUGUST, 2020.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 3rd DAY OF AUGUST, 2020.

Chairman, Board of Commissioners

Finance Officer

FOR
INFORMATION
ONLY
ITEMS

DEPARTMENT HEAD
REPORTS

PLAT REVIEW LOG - PERQUIMANS COUNTY

SURVEYOR'S NAME PLAT TITLE	SURVEYOR'S PHONE # ADDRESS	DATE IN DATE OUT	APPROVAL YES/NO	COMMENTS
JH MILLER JR NATIONSTAR HECM	X	7-17-2020	X	BOUNDARY SURVEY 3-0040-CC204-H
TONY WEBB JOAN & JOHN PHILLIPS	X	7-21-2020	X	RECOMBINATION FOR 2-0081-0022 CREATING PARCEL 1&2 2.97 & 3.19 ACRES
SCOTT TEMPLE KENNETH BATEMAN	X	7-23-2020	X	SUBDIVISION FOR PARCEL 4-0036-0147B 1 ACRE LOT
JH MILLER HANNAH SPEAR	X	7-24-2020	X	SUBDIVISION FOR PARCEL# 4-0055-0009E 11 ACRES

BISSELL PO BOX 1068 KITTY HAWK, NC 27949 (252) 261-3266	JH MILLER JR 166 COTTONWOOD DRIVE HERTFORD, NC 27944 339-6932	MCKIM & CREED 504 E ELIZABETH ST STE 1 ELIZABETH CITY, NC 27909 338-2929	ROBEY 159 US HWY 158 W EAST CAMDEN, NC 27921 335-1888	SCOTT TEMPLE PO BOX 422 ELIZABETH CITY, NC 27907 330-4016
BOWMAN CONSULTING PAUL J TOPI 131 MAIN STREET GATESVILLE, NC 27909 357-1581	EUGENE JORDAN 402 SIGN PINE ROAD TYNER, NC 27980 221-4795	MARK PRUDEN 146 OAK GROVE ROAD EDENTON, NC 27932 482-7804	GLORIA ROGERS 215 B STREET CAMDEN, NC 27921 338-1415/333-8781	SL CARDWELL SURVEYING 1206 FRANCIS STREET ELIZABETH CITY, NC 27909 338-6328
CHARLES E BROWN, III 2005 JOHNSON ROAD ELIZABETH CITY, NC 27909 335-00928	PAT MCDOWELL PO BOX 391 ELIZABETH CITY, NC 27909 338-4161	RACKLEY LAND SURVEYING 1015 MACEY JO CT ELIZABETH CITY, NC 27909 (252)679-7670	SAUNDERS SURVEYING 510 AVENUE ROAD BLACK MOUNTAIN, NC 28711 (828) 669-2777	TIMMONS GROUP 1805 W CITY DR UNITE E ELIZABETH CITY, NC 27909 (252) 621-5030

**PERQUIMANS COUNTY
OFFICIAL REPORT**

Board of Commissioners:
Finance Officer:

Date: July 2020

I wish to report that during July 2020 I received the following funds which were duly deposited in the County's depository on the dates and in the amounts as shown:

DATE	BUILDING PERMITS #	ELECTRICAL PERMITS #	PLUMBING PERMITS #	INSULATION PERMITS #	MECHANICAL PERMITS #	MOBILE HOME #	STATE TAX	MISC	TOTAL DEPOSITED
7/1/2020	\$1,388	\$30		\$50	\$55	1	\$10		\$1,533
7/2/2020									\$0
7/3/2020									\$0
7/4/2020									\$0
7/5/2020	\$50	\$30			\$220	2			\$300
7/6/2020	\$105	\$60	\$110	\$50			\$10		\$335
7/7/2020					\$55	1			\$55
7/8/2020	\$90	\$349			\$110	2			\$549
7/9/2020	\$84	\$425	\$75		\$166	3			\$749
7/11/2020									\$0
7/12/2020									\$0
7/13/2020	\$50	\$65			\$495	6			\$610
7/14/2020		\$125			\$55	1			\$180
7/15/2020		\$370			\$50	1			\$420
7/16/2020	\$90	\$60		\$50	\$110	2			\$310
7/17/2020									\$0
7/18/2020									\$0
7/19/2020									\$0
7/20/2020	\$248	\$85	\$65						\$398
7/21/2020	\$50				\$165	3			\$215
7/22/2020		\$50			\$55	1			\$55
7/23/2020									\$937
7/24/2020	\$847	\$30		\$50			\$10		\$0
7/25/2020									\$0
7/26/2020									\$0
7/27/2020									\$0
7/28/2020									\$0
7/29/2020									\$0
7/30/2020									\$0
7/31/2020									\$0
TOTAL	\$3,002	\$1,679	\$250	\$200	\$1,535	23	\$30	\$0	\$6,696

Signed: _____ Building Inspector



Case Report

7/1/2020 - 7/27/2020

Case #	Case Date	Assigned To	Main Status	Violation	Description	Parcel Address
46	7/10/2020	Erle Solesbee	Open		excessive trash	943 HOLIDAY ISLAND RD
45	7/2/2020	Erle Solesbee	Open	Solid Waste	Solid Waste	731 SWAMP RD
44	7/1/2020	Erle Solesbee	Closed	solid waste	solid waste	751 TURNPIKE RD

Total Records: 3

7/27/2020



107 N. Front Street
Post Office Box 7
Hertford, NC 27944

Phone: (252) 426-7010
(252) 426-5564
Fax: (252) 426-3624

**PERQUIMANS COUNTY
TAX DEPARTMENT**

Enforced Collections- July 2020

GARNISHMENTS: \$720.84

PAYMENT AGREEMENTS: \$15,186.40

DEBT SETOFFS: \$0