

states a general support for the 2nd Amendment but does not go as far to say that we are not going to follow the laws of the State of North Carolina. Mr. High further stated that some of the board members may want the more stringent Resolution but he has to warn you of the possible liabilities involved. It is the Board's decision to make. He is there to advise them and hopes that the Board would keep his advice in mind when taking action on this Resolution. No individual from the county has asked to speak on behalf of this Resolution but he understands that a couple of the Commissioners have received comments from the public. County Manager Heath stated that we did have one citizen contact him to enact a Resolution.

Commissioner Hoffer expressed his concerns. He stated that he is pro-2nd Amendment and pro-firearms protection. He does feel that a background check should be done before you are given a weapon. Most of the people want a background check. This does not infringe on anyone purchasing a weapon. Mr. Hoffer stated that he would like to read the proposed Resolution prior to taking action on it. Mr. High, Mr. Heath, and Ms. Hunnicutt explained that the draft Resolution was included in the Commissioners' Agenda Packet. Mr. Hoffer said that he had trouble with his internet and did not have the opportunity to review it. Mr. High provided Mr. Hoffer with a copy of the draft Resolution. No action will be taken tonight. We just wanted to share it with the Board so that the issues could be discussed. County Manager Heath said that he just wanted the Board to be aware and not walk into a meeting with 300 people there to discuss this Resolution. After further discussion regarding the language of the Resolution, it was the consensus of the Board to place the Resolution on the March agenda for action.

MISCELLANEOUS ITEMS

Chairman Nelson stated that he was at the NCAC Board of Trustees meeting last week and provided information on the following matters for information only:

- **Federal Grants:** Mr. Nelson explained that the Commerce Centre Park is not included in the opportunity zone which scores a lot of points for federal grants. Hertford is an opportunity zone but it does not cover areas on the south side of US Highway 17 which is where our Commerce Centre Park is. He has talked to Congressman Greg Murphy's representative in Edenton about having Dr. Murphy come to Hertford to tour the Commerce Centre area the next time he is in Edenton to see if we could get the Commerce Centre Park in the opportunity zone.
- **Opioid Litigation Settlement:** Mr. Nelson said that this is moving along. There has been a proposed settlement made in this case. A committee of five county attorneys, five county commissioners, and five other individuals was set up to review the proposed settlement. The settlement is for \$16 billion dollars (\$1 million per year for 16 years). County Manager Heath explained that this was for the State Department of Justice litigation not private litigation. This would include all the non-litigation counties as well and, at some point, the County would probably need to sign some paper to participate in the settlement and that possible financial payment may have to be given. It would not be like a Golden Leaf item but it will be funds given directly to the counties to combat the opioid epidemic. He further explained what programs this could be used for.
- **1st District NCACC & Albemarle Commission Meeting:** They are having a Manager/Chairman meeting for each county represented by Albemarle Commission. They have had about three already. What they discuss are issues important to the counties. At the last meeting, they had representatives from the volunteer fire department program.
- **Town of Hertford Meeting:** Mr. Nelson and Mr. Heath met with Earnell Brown, Hertford Mayor, and Pam Hurdle, Hertford Town Manager, to keep the discussion going about the 911 fees. County Manager Heath stated that it was a re-education meeting.
- **Commissioners' Retreat:** Mr. Nelson reminded everyone about the Commissioners' Retreat on March 20th from noon until finished. If any of the Commissioners have items that they wish to discuss, please give them to him or to Mr. Heath.

ADJOURNMENT

There being no further business to discuss, the Chairman adjourned the meeting at 7:40 p.m.

Wallace E. Nelson, Chairman

Clerk to the Board

REGULAR MEETING
March 2, 2020
7:00 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, March 2, 2020 at 7:00 p.m. in the Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT:	Wallace E. Nelson, Chairman Joseph W. Hoffer Alan Lennon	Fondella A. Leigh, Vice Chair T. Kyle Jones Charles Woodard
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Frank Heath, County Manager Hackney High, County Attorney	Mary Hunnicutt, Clerk to the Board

The meeting was called to order by Chairman Nelson. Commissioner Jones gave the invocation and the Chairman led the Pledge of Allegiance.

AGENDA

Chairman Nelson stated that a copy of the amended Agenda was at their seats tonight. There was one more change. Susan Chaney under Scheduled Appointments will not be here tonight. Fondella A. Leigh made a motion to approve the Agenda, as amended. The motion was seconded by Charles Woodard and unanimously approved by the Board.

CONSENT AGENDA

The following items were considered to be routine and were unanimously approved on motion made by Alan Lennon, seconded by Fondella A. Leigh.

1. **Approval of Minutes:** February 3, 2020 Regular Meeting & February 17, 2020 Work Session Minutes
2. **Tax Release & Refund Approvals:**

PERQUIMANS COUNTY TAX REFUNDS:

Winslow, Kay & Clinton Ray ----- **\$172.28**

Single wide on property had been removed for the entire 2019 year. Account No. 356092.

Madre, Charles Phillip----- **\$159.58**

Sold vehicle to dealership. Account No. 46018158.

PERQUIMANS COUNTY TAX RELEASE:

Nowadnick, William----- **\$106.39**

Boat and trailer sold 4/27/2018. Should not have been billed for 2020. Account No. 420805.

3. Personnel Matters:

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Kevin Lane	Certified Deputy	Resignation			02/16/2020
Robin Gieske	Income Maintenance Worker II	Retirement			06/01/2020
Paul Loughlin	Bailiff	Removed from Roster			02/11/2020
Lacy "Max" Robeson III	Certified Deputy	Appointment	65/8	\$39,477	03/01/2020

4. Step/Merit Increases:

Employee Name	Employee Job Title	Grade/Step	New Salary	Effective Date
Lindsey Ford	Part-time/Fill-in Certified Telecommunicator	62/3	\$15.08/hr.	02/01/2020
Keely Cartwright	Certified Telecommunicator	62/5	\$32,143	03/01/2020
Andrea Stoner	Certified Telecommunicator	62/2	\$29,882	03/01/2020
Jessica Velvin	Paramedic	68/3	\$39,865	03/01/2020
James Fowden	Investigator	68/4	\$40,863	03/01/2020

5. Budget Amendments:

**BUDGET AMENDMENT NO. 12
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-351-001	Sheriff – Grants	24,470	
10-510-420	Sheriff – Grants	24,470	

EXPLANATION: To budget grant funds to be awarded thru the Courthouse Security Enhancement Project for FY 2019-2020.

**BUDGET AMENDMENT NO. 13
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	Grants – Emergency Management	4,600	
10-530-330	EM – Performance Grant	2,600	
10-530-461	EM – Water Rescue	2,000	

EXPLANATION: To budget grant/donation funds received from Albemarle Community Trust (\$2,000) to be used for Water Rescue and from Farm Bureau (\$2,600) to be used to purchase a grain bin tube and auger in FY 2019-2020.

**BUDGET AMENDMENT NO. 14
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-301-000	Ad Valorem Taxes – Budget Year	47,305	
10-610-191	DSS – Nutritional Prog. Aged	47,305	

EXPLANATION: To budget funds for the NPA program for FY 2019-2020.

6. Board Reappointment: The following reappointments were unanimously approved by the Board:

Name	Board/Committee	Action	Term	Effective Date
Lennon, Alan (Chairman)	Tourism Development Authority (Commissioners)	Reappointment	2 yrs.	04/01/2020
Yates, Fred	Tourism Development Authority (Winfall appointee)	Reappointment	2 yrs.	04/01/2020
Mathis, Lynn W.	Albemarle Resource Conservation & Development Council	Reappointment	4 yrs.	04/01/2020

7. Proclamation & Resolutions: The Board adopted the following Proclamation and Resolutions:

- **Proclamation:** North Carolina 811 is requesting that the Board consider adopting the following Proclamation to designate April as "North Carolina 811 Safe Digging Month". The Board unanimously adopted the following Proclamation:

Proclamation

Perquimans County is designating the month of April 2020 as "North Carolina 811 Safe Digging Month."

WHEREAS, as utility owners, excavators, designers, and homeowners work to keep pace with North Carolina's economic development, it is important to minimize damages to underground utility lines, danger to workers and the general public, environmental impact, and loss of utility services to the citizens of North Carolina; and

WHEREAS, North Carolina 811, a utility service notification center and leader in education celebrates its 42nd year of continuous service to the State, is key to preventing injuries and damages when excavating; and

WHEREAS, this unique service provides easy, one-call notification about construction and excavation projects that may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

WHEREAS, this vital service, which began in 1978 serves the citizens of North Carolina from the mountains to the coast, educates stakeholders about the need for excavation safety whether the project is as small as planting a tree to designing and beginning construction on a new interstate; and

WHEREAS, in 2019, the North Carolina one call system received 2.2 million notification requests and transmitted over 12.2 million requests, providing protection to utility companies infrastructure, their employees, excavators, and customers;

NOW, THEREFORE, BE IT RESOLVED, That the Perquimans County Board of Commissioners has designated the month of April 2020 as "North Carolina 811 Safe Digging Month" to encourage all excavators and homeowners of Perquimans County to contact 8-1-1 either by dialing 8-1-1 or contacting NC811 via the webpage of NC811.org at least three working days prior to digging in order to "Know What's Below," avoid injury, protect the environment, prevent millions of dollars in damages and to remind excavators that three working days' notice is the law, for safe digging is no accident, and that more information may be obtained by visiting www.nc811.org.

ADOPTED this 2nd day of March, 2020.

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

Attest:

Clerk to the Board

SEAL

- **Resolution – Supporting NC State Consumer & Family Advisers Committee (SCFAC):** The SCFAC has requested that the County adopt the following resolution supporting the SCFAC Committee. The Board adopted the following Resolution:

**Resolution in Support
Of
NC State Consumer & Family Advisory Committee (SCFAC)**

WHEREAS, North Carolina’s 100 counties experience on a daily basis; short falls in treatment of its residents in resources to treat, support and sustain life and health;

WHEREAS, NC counties are challenged with the decision to spend tax dollars for needed services for those experiencing Mental Health/Intellectual Developmental Disabilities/Substance Use Disorder/Traumatic Brain Injury (MH/IDD/SUD/TBI) challenges;

WHEREAS, the NC State CFAC is tasked with seven (7) statutory mandates to advise the NC Department of Health and Human Services (DHHS) and the legislature;

- *Review, comment on, and monitor the implementation of the State Plan for Mental Health, Developmental Disabilities, and Substance Abuse Services*
- *Identify service gaps and underserved populations*
- *Make recommendations regarding the service array and monitor the development of different services*
- *Review and comment on the State budget for mental health, developmental disabilities, and substance abuse services*
- *Participate in all quality improvement measures and performance indicators*
- *Receive the findings and recommendations by local CFAC's regarding ways to improve the delivery of mental health, developmental disabilities, and substance abuse services*
- *Provide technical assistance to local CFACs in implementing their duties*

THEREFORE, the NC State CFAC in its efforts to address the needs of MH/IDD/SUD/TBI individuals, their families and the larger community; requests county support for the engagement of:

- Systems Advocacy;
- Improved Service Delivery;
- Ensurance of Quality Services and
- Cultivation of Community Engagement.

BE IT FURTHER RESOLVED that NC State CFAC is endorsed by Perquimans County Board of Commissioners to represent the needs of Perquimans County disability population, etc.

Adopted this the 2nd day of March, 2020.

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

ATTEST:

Clerk to the Board

SEAL

- **Resolution:** The Board considered the following Resolution requesting the Board to declare telephones as surplus to be sold on GovDeals. The Board adopted the following Resolution:

**RESOLUTION AUTHORIZING SALE
OF CERTAIN SURPLUS COUNTY PROPERTY**

WHEREAS, the Perquimans County Board of Commissioners desires to dispose of certain surplus property of the County:

NOW, THEREFORE, BE IT RESOLVED by the Perquimans County Board of Commissioners that:

1. The following described personal property is hereby declared to be surplus to the needs of the County:
 - 22 – Nortel/Norstar Model T316E Telephones – taken out of service November, 2019
 - 24 – Grandstream Networks Telephones – taken out of service in 2017
 - 35 – Avaya Telephones – taken out of service November, 2019
2. The County Manager is hereby authorized and directed to proceed on behalf of the Perquimans County Board of Commissioners to sale these surplus items on GovDeals.
3. The County reserves the right to reject any or all bids and decide not to sell the property at any time during this process.
4. The County Manager, in accordance with State law, shall cause a summary of this resolution to be published once in a newspaper having general circulation in the County and place it on the County’s website. After not less than ten (10) days from the date of publication, the County Manager is authorized to sell the above-described property to the highest bidder.

Adopted this the 2nd day of March, 2020.

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

ATTEST:

Clerk to the Board

TANYA TURNER, SUPERINTENDENT OF SCHOOLS

Ms. Turner introduced Martha Nixon, Chief Technology Officer, to present the Resolution that the Board of Education is asking the County to adopt which requests the County to provide appropriate funds for the continuing contract for capital outlay with Trinity3, LLC dba Trinity3 Financial Services. After Ms. Nixon answered several questions, Alan Lennon made a motion to adopt the following Resolution. The motion was seconded by Joseph W. Hoffer, and unanimously approved by the Board:

**RESOLUTION
PERQUIMANS COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the Perquimans County Board of Education wishes to enter into a continuing contract for capital outlay under N.C. Gen. Stat. § 115C-528 with Trinity3, LLC dba Trinity3 Financial Services for the acquisition of certain computer hardware, software, and/or related equipment to be used for public school purposes; and

WHEREAS, the contract will require the Perquimans County Board of Education to pay to lessor monthly lease charges of \$10,725.00 plus taxes over 48 months, which totals to \$128,700 plus taxes per year and \$514,800 plus taxes over four (4) years, as reflected in more detail on the proposed contract; and

WHEREAS, the contract is considered a continuing contract for capital outlay subject to the provisions of N.C. Gen. Stat. § 115C-441(c1) and 115C-528; and

WHEREAS, the Perquimans County Board of Commissioners intends to fund the above acquisition.

NOW, THEREFORE, BE IT RESOLVED, that the Perquimans County Board of Commissioners agrees to appropriate sufficient funds to the Perquimans County Board of Education in the ensuing fiscal years to fund the contractual obligations set forth above, so long as the amount the Perquimans County Board of Education shall be obligated to pay under the contract shall not exceed the amounts recited above.

Resolved, this 2nd day of March, 2020, by the Perquimans County Board of Commissioners.

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

Attest:

SEAL

Clerk to the Board

STEVE LANE, INTELIPORT

Mr. Lane appeared before the Board to request a letter of support for their grant application for Fiber to the X (the X stands for premise, pole, building, business and home) project which will be deployed throughout the county with funds obtained from USDA. Because USDA is not allowing the allotted time that they original stated, they are having to drop Chowan and Tyrrell Counties from the application. They will be added at the end of the year. They are requesting \$9 million plus for Perquimans County. After further explaining the process and their intentions, he asked if the Board would provide a letter of support for their grant application. County Manager Heath asked if he had a sample letter to use. Mr. Lane said that he would see about obtaining one. On motion made by T. Kyle Jones, seconded by Charles Woodard, the Chairman and County Manager Heath will draft a letter of support for his grant application.

SHELBY WHITE, SHERIFF

Mr. White explained that, at the February 17, 2020 Work Session, he came to discuss the grant application that he wishes to apply for funds to hire a Grant Writer for the Sheriff’s Department. The deadline for the application is March 11, 2020 so he needed to get approval as soon as possible. They are applying for two grants at \$100,000 each. This is a no match grant. He is requesting approval to proceed with application. On motion made by T. Kyle Jones, seconded by Charles Woodard, the Board unanimously approved the approval of this grant.

BILL JENNINGS, TAX ADMINISTRATOR

Mr. Jennings was unable to be present at the meeting to present his monthly report.

SUSAN CHANEY, SOCIAL SERVICES DIRECTOR

Ms. Chaney was unable to be present at the meeting to present her monthly report.

COMMISSIONER’S CONCERNS/COMMITTEE REPORTS

The following commissioner’s concerns/committee reports were given:

- **Wallace Nelson**: Mr. Nelson asked Ashley Stoop of Albemarle Regional Health Services (ARHS) to come and present an update on the ALS Initiative that the Commissioners are working with. She presented a very beneficial and informative video. The Chairman and Commissioners thanked Ms. Stoop for her hard work and told her to thank Battle Betts, Director of ARHS.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following updates:

- **Port Building Closing from Trillium**: Mr. Heath stated that they closed on this building today and that gives Perquimans County another asset.
- **February 26th Flood Symposium**: Mr. Heath stated that he attended the February 26th flood symposium at East Carolina University (ECU) where they were invited to discuss flooding in our communities. ECU will use this information in their study.
- **NCACC Regional Meeting – March 10, 2020**: The NCACC Regional Meeting will be held at the Vernon James Center and it probably is not too late to register if any of the Board members would like to go.
- **April 2, 2020 – Meeting with Congressman Murphy**: Mr. Heath explained that he has a meeting scheduled to meet with our new Congressman, Dr. Greg Murphy, on April 2, 2020.
- **Deaths in Community**: Mr. Heath explained that he wanted to make it a part of the record of deaths in our community. Leo Higgins was a former commissioner and the coordinator for the Perquimans 20/20 Program and died on February 21, 2020. Dave Goss, our Economic Development Coordinator, lost his wife, Dee Goss, on February 23, 2020. Finally, Izell “Zeke” Jackson, retired Chief Building Inspector, died on February 24, 2020.

Chairman Nelson encouraged the Commissioners to attend the NCACC Regional Meeting if possible.

BOARD APPOINTMENT UPDATE

Chairman Nelson reported on the following Board appointments:

- **Community Advisory Committee & Board of Adjustment**: Chairman Nelson recognized Mary Hunnicutt, Clerk to the Board, who explained that they had received a Volunteer Application for Gary Kurt Kellman requesting no particular board appointment. He said that he just wants to help in any way. She asked the Chairman if he would like for her to send him a letter asking if he was interested in serving on either of these Board. He said to proceed with the letter.
- **Albemarle Hospital Board of Trustees**: Chairman Nelson said to remove this until we receive final information of its disbandment.

2ND AMMENDMENT RESOLUTION

County Manager Heath reported that, at their February 17, 2020 Work Session, the Board discussed the possibility of adopting a resolution that supports the Second Amendment right of its citizens to possess firearms and to use firearms for traditionally lawful purposes and that opposes the enactment of any legislation which infringes upon the right of its citizen to bear firearms and to use firearms for rationally lawful proposes. After the Chairman read the proposed Resolution, Alan Lennon made a motion to adopt the Resolution as presented. The motion was seconded by Charles Woodard and the following Resolution was adopted:

**RESOLUTION OF THE PERQUIMANS COUNTY, NORTH CAROLINA
BOARD OF COMMISSIONERS IN SUPPORT OF THE SECOND AMENDMENT
TO THE UNITED STATES CONSTITUTION**

WHEREAS, the Perquimans County Board of Commissioners supports the United States Bill of Rights and its guarantees of individual rights; and

WHEREAS, the Second Amendment to the United States Constitution and Article 1, Section 30 of the Constitution of North Carolina provide in part that "...the right of the people to keep and bear arms shall not be infringed."; and

WHEREAS, in *District of Columbia v. Heller*, 554 U.S. 570 (2008) the United States Supreme Court held that the Second Amendment protects an individual right to possess a firearm unconnected with service in a militia and to use that firearm for traditionally lawful purposes; and

WHEREAS, in *McDonald v. City of Chicago*, 561 U.S. 742 (2010) the United States Supreme Court held that the rights of an individual to keep and bear arms are protected by the Second Amendment; and

WHEREAS, the Perquimans County Board of Commissioners is concerned about any effort of the North Carolina General Assembly or the United States Congress to enact legislation which infringes upon the Second Amendment rights of its citizens to possess a firearm and to use a firearm for traditionally lawful purposes; and

WHEREAS, the Perquimans County Board of Commissioners supports the decisions of the United States Supreme Court that interpret the Second Amendment as providing individuals the right to bear arms and use firearms for traditionally lawful purposes; and

NOW THEREFORE, BE IT RESOLVED by the Perquimans County Board of Commissioners that:

Section 1. The Perquimans County Board of Commissioners supports the Second Amendment right of its citizens to possess firearms and to use firearms for traditionally lawful purposes.

Section 2. The Perquimans County Board of Commissioners is opposed to the enactment of any legislation which infringes upon the right of its citizens to bear firearms and to use firearms for traditionally lawful purposes.

ADOPTED the 2nd day of March, 2020.

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

Attest:

SEAL

Clerk to the Board

FY 2019-2020 AUDIT CONTRACT

County Manager Heath presented the Audit Contract with Donna Winborne's Office for FY 2019-2020. This contract is to complete the audit for the County and for Tourism Development Authority (TDA). The cost is \$500 more than last year's cost. The staff recommends approval. On motion made by Charles Woodard, seconded by Fondella A. Leigh, the Board unanimously approved the FY 2019-2020 Audit Contract with Donna Winborne's Office.

AMENDMENT LEASE #4 – USDA OFFICES

County Manager Heath explained that the USDA office rents space in the Albemarle Commission Building. They are requesting an extension of three years at a cost of \$22,165.50 per year. On motion made by Joseph W. Hoffler, seconded by Fondella A. Leigh, the Board unanimously approved the following Amendment Lease #4 for the USDA Offices in the Albemarle Commission building for three years at a cost of \$22,165.50 per year:

GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE LEASE AMENDMENT	LEASE AMENDMENT No. 4
	TO LEASE NO. <u>Perquimans County, NC USDA Service Center</u>
ADDRESS OF PREMISES 512 S. Church Street Hertford, NC 27944	PDN Number: <u>N/A</u>

THIS AMENDMENT is made and entered into between **County of Perquimans**

whose address is: **P.O. Box 45, Hertford, NC 27944**

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to extend lease term.

NOW THEREFORE, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease is amended, effective upon execution by the Government as follows:

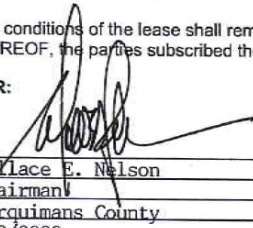
1. Effective upon execution by the Government, the lease period of the above described premises will be extended from **January 1st, 2020** through **December 31st, 2022**.
2. The Government will pay the Lessor annual rent of **\$22,165.50** payable at the rate of **\$1,847.13*** per month (representing **\$10.50** per square foot for **2,111** net usable square feet) in arrears. (*Rates may be rounded.)
3. The Lessor must have an active/updated registration in the System for Award Management (SAM) System (<https://www.sam.gov>) upon receipt of this lease Amendment. The Government will not process rent payments to Lessors without an active/updated SAM Registration.

This Lease Amendment contains 1 pages.

All other terms and conditions of the lease shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

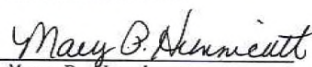
FOR THE LESSOR:

Signature: 
Name: Wallace E. Nelson
Title: Chairman
Entity Name: Perquimans County
Date: 3/2/2020

FOR THE GOVERNMENT:

Signature: _____
Name: _____
Title: Lease Contracting Officer, USDA
Date: _____

WITNESSED FOR THE LESSOR BY:

Signature: 
Name: Mary P. Hunnicutt
Title: Clerk to the Board
Date: 3/2/2020

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:05 p.m. on motion made by Joseph W. Hoffler, seconded by Alan Lennon.

Wallace E. Nelson, Chairman

Clerk to the Board
