

## **A G E N D A**

*All items are for discussion and possible action.*  
Perquimans County Board of Commissioners  
Commissioners' Room - Courthouse Annex Building  
**June 3, 2019**  
**7:00 p.m.**

***Board of Equalization & Review to meet in Commissioners' Room at 6:50 p.m.***

**I. Call to Order**

**II. Prayer & Pledge**

**III. Approval of Agenda**

**IV. Consent Agenda**

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)*

- A. Approval of Minutes: May 6, 2019 Regular Meeting & May 20, 2019 Work Session Minutes along with other Budget Work Sessions for May
- B. Tax Refund Approval
- C. Personnel Matters
  - 1. Change from Full-Time to Part-Time: Deputy Sheriff
  - 2. Completion of BLET Training : Certified Deputy Sheriff
  - 3. Promotion: Full-Time AEMT
  - 4. Appointment: Part-Time AEMT (2)
  - 5. Resignation: Non-Certified Part-time/Fill-in Telecommunicator
  - 6. Resignation: Part-Time Housekeeper at Recreation
- D. Step/Merit Increases
  - 1. Social Services Department (3)
  - 2. Recreation Department (1)
  - 3. Sheriff's Department (1)
  - 4. Tax Department (1)
- E. Board Appointments/Reappointments:
  - 1. Reappointment: Local Library Board
  - 2. Reappointment: Recreation Advisory Committee – At Large
  - 3. Reappointment: Recreation Advisory Committee – Town of Winfall Representative
  - 4. Appointment: Recreation Advisory Committee – Town of Hertford Representative
  - 5. Reappointment: Senior Tarheel Regional Advisory Board
  - 6. Social Services Board - Commissioner
- F. Juvenile Crime Prevention Documentation
  - 1. Certification for FY 2019-20
  - 2. Inter-Agency Council Appointments for FY 2019-20

**V. Presentations & Introduction of New Employees/Staff**

- A. Presentation of Plaques
  - 1. Water Department
  - 2. Social Services
  - 3. Extension Office
- B. Introduction of New Employees/Staff
  - 1. Extension
  - 2. Social Services

**VI. Scheduled Appointments**

- A. Bill Jennings, Tax Administrator 7:00 p.m.
- B. Susan Chaney, Social Services Director 7:05 p.m.
- C. 7:10 p.m.
- D. 7:15 p.m.

**VII. Presentation of FY 2019-2020 Budget**

**VIII. Commissioner's Concerns/Committee Reports**

- A. Alan Lennon – Tourism Development Authority
- B.
- C.

**IX. Old Business**

- A. Updates from County Manager
- B. Resolution & Lease to Historic Hertford, Inc. (Carolina Moon Theater Group)
- C.

**X. New Business**

- A. Transfer of Property with NCDOT
- B. Sale of Surplus Property
- C. EMS Franchise Ordinance
- D. Janitorial Contract - Recreation
- E. Resolution for Strengthening Critical Drainage & Water Quality Infrastructure
- F.
- G.
- H.

**XI. Unscheduled Appointments/Public Comments**

*(If you wish to address the Board, please state your name for the record prior to speaking.  
Comments are usually limited to three (3) minutes.)*

- A.
- B.
- C.

**XII. Closed Session: Per NCGS #143-318-11(3) – Consult with Attorney regarding Legal Matter & Closed Session Minutes**

**XIII. Adjournment**