

The Perquimans County Board of Commissioners met in a Special Called Meeting on Wednesday, October 19, 2011 at 5:00 p.m. in the Commissioners' Room located in the Perquimans County Courthouse Annex. The purpose of the meeting was to handle a personnel matter.

MEMBERS PRESENT: Benjamin Hobbs, Chairman Tammy Miller-White
Edward R. Muzzulin Mack Nixon
Sue Weimar

MEMBERS ABSENT: Janice McKenzie Cole, Vice-Chair

OTHERS PRESENT: Bobby C. Darden, County Manager Mary P. Hunnicutt, Clerk to the Board

Chairman Hobbs called the meeting to order and asked Commissioner Nixon to give the invocation. The Chairman then led the Pledge of Allegiance. Chairman Hobbs explained that the purpose of the meeting was to handle a personnel matter.

AGENDA

The Agenda, as amended, was unanimously approved on motion made by Mack E. Nixon, seconded by Sue Weimar.

RESIGNATION: COUNTY MANAGER

On motion made by Mack E. Nixon, seconded by Tammy Miller-White, the Board, with reluctance, unanimously accepted the resignation of County Manager Bobby C. Darden effective November 11, 2011.

ADVERTISE FOR COUNTY MANAGER/APPOINTMENT OF INTERIM COUNTY MANAGER

The Board has discussed the possible appointment of Frank Heath as Interim County Manager so they did not think that we should advertise for a replacement at this time. The Board could appoint an Interim County Manager and evaluate the performance at a later date to decide whether or not we need to advertise for a County Manager. Tammy Miller-White asked about Mr. Heath's qualifications and requested that they be given a copy of his updated resume. They asked the Clerk, Mary Hunnicutt, to provide the Board with a copy of Mr. Heath's resume. Chairman Hobbs said that, for the time being, Mr. Heath said that he would be willing to continue to handle the Tax Administrator position also. Then, if Mr. Heath is appointed the County Manager after the four (4) months, the Board will need to replace him as Tax Administrator. On motion made by Mack E. Nixon, seconded by Sue Weimar, the Board unanimously appointed Frank Heath as Interim County Manager effective when County Manager Darden leaves on November 11, 2011 for a term of 120 days. Tammy Miller-White asked about the evaluation process during this 120 day period. Commissioner Nixon said that it would have to be a short-term evaluation similar to the one we did for County Manager Darden and sit down with Mr. Heath during one of their Work Sessions to discuss the situation. Commissioner Miller-White also requested that an exit interview be done with Bobby Darden so that the Board and Mr. Heath will be updated on all the outstanding projects. Commissioner Weimar asked who will be assisting Mr. Heath with the operation of the Tax Department during this time. The Board said that they would need to appoint an Interim Tax Administrator. They further mentioned that Debbie Stallings had served in that position prior to Mr. Heath's appointment. The Board said that they will hold a Special Called Meeting on Monday, October 24, 2011, at 7:00 p.m. to discuss salary when all the Board is present.

MISCELLANEOUS BUSINESS

- The Board thanked Mr. Darden for his service to the Board and the County residents. Mr. Darden also thanked the Board for their working relationship.
- Commissioner Miller-White presented a packet of information from the Northeast Workforce Development Board to be distributed to the Board at the Work Session.
- Chairman Hobbs and County Manager Darden reported that there has been no movement on the wind turbine project.

ADJOURNMENT

There being no further business to discuss, the Special Called Meeting was adjourned by the Chairman at 5:17 p.m.

Benjamin C. Hobbs, Chairman

Clerk to the Board
