

**A G E N D A**

*All items are for discussion and possible action.*  
Perquimans County Board of Commissioners  
Commissioners' Room - Courthouse Annex Building  
**December 5, 2011**  
**6:20 p.m.**

**NOTE: Fire Department Christmas Banquets: Herford – 12/10/2011 and Bethel – 12/20/2011**

**I. Call to Order**

**II. Prayer & Pledge**

**III. Public Hearings**

A. Planning Items .....6:20 p.m.

➤ *To allow citizens to make comments on the following items:*

1. *Consideration of request by Albemarle Electric Membership Corporation for Conditional Use Permit No. CUP-11-03 to locate an Electrical Distribution Substation on the east side of Woodville Road*
2. *Consideration of Administrative Amendment No. REZ-11-02 to rezone from RA, Rural Agriculture District to CR, Rural Commercial District, the 0.33-acre lot located at 2101 New Hope Road*
3. *Consideration of Administrative Text Amendment No. TXT-11-08 to clarify the maximum height requirements for residential buildings*

B. CDBG Funds – Albemarle Commission .....6:50 p.m.

➤ *To allow citizens the opportunity to express views and proposals prior to the submission of a Community Development Block Grant (CDBG) NC Tomorrow application.*

**IV. Approval of Agenda**

**V. Consent Agenda**

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)*

- A. Approval of Minutes: November 7, 2011 Regular Meeting
- B. Tax Release Approvals
- C. Personnel Matter
  1. Retirement: IMC II
- D. Budget Amendment Nos. 9 - 11
- E. Register of Deeds: Reduction in Salary Pursuant to GS 153A-92
- F. Board Appointment: Albemarle Commission

**VI. Scheduled Appointments**

- A. Donna Winborne, Auditor / Approval of FY 2010-2011 Audit *(bring your audit copy)* 7:00 p.m.
- B. Leo Higgins, JCPC 7:20 p.m.
- C. Homeria Jennette, Telecommunications 7:25 p.m.
- D. Susan Chaney, Social Services 7:30 p.m.
- E. Frank Heath, Tax Administrator/Interim County Manager 7:35 p.m.

**VII. Commissioner's Concerns/Committee Reports**

- A.
- B.
- C.

## **VIII. Old Business**

- A. Updates
  - 1. Water System Projects
  - 2. Jail Project
- B. Water Purchase Contract – Pasquotank County
- C. Clayton Griffin's Mentoring Contract & Budget Amendment No. 8
- D. Perquimans County Trailblazers' Request
- E. Northeast Ag Expo Request
- F. Sewer District Discussion
- G. AEMC Light Up Christmas Program

## **IX. New Business**

- A. Election of Chairman/Vice Chair
- B. CDBG Fund – Albemarle Commission
- C. Planning Board Items
  - 1. Conditional Use Permit #CUP-11-03: Albemarle Electric Membership Corporation
  - 2. Administrative Map Amendment #REZ-11-02: 2101 New Hope Road
  - 3. Administrative Text Amendment #TXT-11-08: Articles VII and XXIV
- D. ROAP Contracts
- E. Signature Card – East Carolina Bank
- F.
- G.
- H.
- I.

## **X. Unscheduled Appointments/Public Comments**

*(If you wish to address the Board, please state your name for the record prior to speaking)*

- A.
- B.
- C.

## **XI. Adjournment**

### **FOR INFORMATION ONLY:**

- Prescription Card Program
- NACo 2012 Legislative Conference Information
- **Resolution: Voter Identification – Rowan County**

### **DEPARTMENT HEAD REPORT:**

- Plat Log
- **Inspections Report – October**
- **Inspections Report – November**

### **COMMITTEE WRITTEN REPORTS:**

- Recreation Advisory Board