

AGENDA

All items are for discussion and possible action.
Perquimans County Board of Commissioners
Commissioners' Room - Courthouse Annex Building
November 7, 2011
6:40 p.m.

NOTE: Albemarle Primary Outpatient Clinic Ribbon Cutting Ceremony – Thursday, November 10, 2011, at 1:00 p.m. at 1845 West City Drive, Elizabeth City, North Carolina.

I. Call to Order

II. Prayer & Pledge

III. Public Hearings

- A. No Wake Zone – Town of Hertford 6:40 p.m.
➤ *To receive citizen on the consideration of Administrative Text Amendment No. TXT-11-07 to establish standards, conditions, procedures and definitions for Solar Energy Facilities as limited Accessory Use to Principal Residential Use with changes to Articles VII, XI and XXIV of the Zoning Ordinance.*
- B. CDBG Funds – Albemarle Commission 6:50 p.m.
➤ *To allow citizens the opportunity to express views and proposals prior to the submission of a Community Development Block Grant (CDBG) NC Tomorrow application.*

IV. Approval of Agenda

V. Consent Agenda

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)

- A. Approval of Minutes: October 3, 2011 Regular Meeting, October 19, 2011 Special Called Meeting, and October 24, 2011 Special Called Meeting
- B. Tax Release Approvals
- C. Personnel Matters
1. Bailiff
 2. Deputy – Certified
 3. EMT – EMS Fill-In
- D. Budget Amendment Nos. 4-5
- E. Resolutions:
1. Taxscribe for Online Filing
 2. Honoring Jeff Proctor, Fire Chief
- F. Board Appointment: Chowan/Perquimans Multi-County Local Emergency Planning Committee
- G. Appointment: Alternate Subdivision Review Officer/Plat Review Officer
- H. Planning Item: William Wray & Ethel Chappell Request Regarding Road Maintenance

VI. Board Presentations

- A. Jeff Proctor, Bethel Fire Department
- B. Bobby Darden, County Manager

VII. Scheduled Appointments

- A. Clayton Griffin, Mentoring Grant & Restitution 7:00 p.m.
- B. Homeria Jennette, Telecommunications 7:05 p.m.
- C. Susan Chaney, Social Services 7:10 p.m.
- D. Frank Heath, Tax Administrator 7:15 p.m.
- E. Donna Winborne, Auditor / Approval of FY 2010-2011 Audit 7:30 p.m.
- F. 7:50 p.m.

VIII. Commissioner's Concerns/Committee Reports

- A.
- B.
- C.

IX. Old Business

- A. Updates
 - 1. Water System Projects
 - 2. Jail Project
 - 3. Laptops for Commissioners
- B. Water Purchase Contract – Pasquotank County
- C. Resolution: No Wake Zone – Town of Hertford

X. New Business

- A. CDBG Fund – Albemarle Commission
- ~~B. Planning Board Items~~
- C. Perquimans County Trailblazers' Request
- D. Capital Projects Ordinance – Single Family Rehabilitation Program
- E. NC Division of Forestry
 - 1. Yearly Accomplish Report for FY 2010-2011
 - 2. 2011-2012 County Cooperative Agreement
- F. 911 Grant Notification & Contract
- G. Perquimans County Christmas Parade
- H. N.C. Agriculture Development & Farmland Preservation Trust Fund
- I. Northeast Ag Expo Request
- J. Sewer District Discussion
- K. AEMC Light Up Christmas Program
- L. Budget Amendment No. 6
- M.
- N.
- O.

XI. Unscheduled Appointments/Public Comments

(If you wish to address the Board, please state your name for the record prior to speaking)

- A.
- B.
- C.

XII. Adjournment

FOR INFORMATION ONLY:

- Prescription Card Program

DEPARTMENT HEAD REPORT:

- Plat Log
- Sheriff's Report

COMMITTEE WRITTEN REPORTS:

- Economic Development Commission
- Chowan/Perquimans Smart Start