

through the Commerce Centre which would be removed if and when the Wanchese Marine Park decides to settle in the Commerce Centre. Commissioner Weimar said that the Board needs to make the decision tonight due to the deadline constraints. She further explained that the trail would be redirected when the Marine Park is established. Commissioner Hobbs asked about connecting the trails from Hertford. Ms. Weimar said that it is the final goal to accomplish this but the problem is crossing US Highway 17. Commissioner Miller-White asked if the Board had to decide on the location tonight or could they just approve to move forward with the application. Ms. Weimar said the first part is for justification and the second part will be for identifying the site and further details about the project. The Board expressed concerns about people walking along the fields with the farmers spraying chemicals. Lewis Smith, Cooperative Extension Director, was contacted and he has reported that there is not much guidance on this. Tammy Miller-White made a motion to approve to move forward with the application for designation. Sue Weimar seconded the motion. The motion was unanimously approved by the Board. Benjamin C. Hobbs made a motion to apply for grant application including designation of location to be determined later. The motion was seconded by Tammy Miller-White and unanimously approved by the Board.

BANK RESOLUTION & SIGNATURE STAMP

No action taken.

CHRISTMAS ACTIVITIES

County Manager Darden reminded the Board of the various activities during the Christmas season: Hertford Fire Department Dinner, Rescue Squad Dinner, and Hertford's Grand Illumination.

MORATORIUM ON PLANNED UNIT DEVELOPMENTS (PUD)

Commissioner Ward made a motion to place a 90-day Moratorium on Planned Unit Developments until the Planning Board and Board of County Commissioners can designate what a Planned Unit Development is. The motion was seconded by Tammy Miller-White. Commissioner Ward said that the Board may want to put some more teeth into our existing Planned Unit Development zoning district and address several other issues that have arisen recently like cancellation of a PUD permit and extension of PUD permits. Commissioner Miller-White suggested looking at the fee schedule for PUD requests. Ms. Godfrey wanted to clarify if this would affect those applications that are already in the process. It was the consensus of the Board and recommendation of County Attorney High that this would not affect those applicants. After the discussion, the Board unanimously approved the motion to place a 90-day Moratorium on Planned Unit Developments.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by the Chairman at 9:30 p.m.

Mack E. Nixon, Chairman

Clerk to the Board

REGULAR MEETING
January 5, 2009
6:45 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, January 5, 2009 at 6:45 p.m. in the Courtroom located in the Perquimans County Courthouse Annex.

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|-------------------------|------------------------------------|------------------------------------|
| MEMBERS PRESENT: | Mack E. Nixon, Chairman | Benjamin Hobbs |
| | Charles H. Ward | M. Shirley Wiggins |
| | Sue Weimar | Tammy Miller-White, Vice Chair |
| MEMBERS ABSENT: | None | |
| OTHERS PRESENT: | Bobby Darden, County Manager | Mary Hunnicutt, Clerk to the Board |
| | Hackney High, Jr., County Attorney | |

After the Chairman called the meeting to order, Commissioner Weimar gave the invocation and Girl Scout Troop No. 714 led the Pledge of Allegiance. Chairman Nixon said that the first item of business was to hold several Public Hearings.

PUBLIC HEARINGS

Conditional Use Permit: Mary Stepney

Chairman Nixon opened the Public Hearing stating that the purpose of the first Public Hearing was to receive public comments on a Conditional Use Permit Application No. CUP-08-10, Mary Stepney, to allow placement of a Resumed Single Family Dwelling at 897 Ocean Highway South (Parcel No. 2-0060-0015), a 0.21-acre parcel of land located about one mile north of Snug Harbor Road (SR 1340). There were thirteen (13) people present. The Chairman recognized Donna Godfrey, County Planner, who explained that Quasi-Judicial Procedures will apply. The applicant was not present at this time. Ms. Godfrey further explained that the property located at 897 Ocean Highway South is zoned CH, Highway Commercial District, requiring approval of a Conditional Use Permit to support the re-establishment of a former single family dwelling unit. At its meeting on December 9th, the Planning Board recommended approval of the Resumed Single Family Dwelling based upon its compliance with the following four conditions:

- (1) Occupancy of the Resumed Single-Family Dwelling shall be strictly in accordance with plans and narrative submitted to and approved by the Board of Commissioners
- (2) If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this permit shall be void and of no effect.
- (3) Verification/acknowledgement of the viability of site improvements which were previously installed or constructed to support a former single-family home and that resumption or reclamation of the residential footprint is acceptable under the circumstances subject to certain Site Considerations such as those listed in Section 907.X.(3).
- (4) The Applicant's demonstration that the resumed single-family dwelling will be compatible with existing land uses which are otherwise permitted in the CH Zone.

Chairman Nixon asked if there were any questions or comments from the Board. The following questions were asked and answered:

- > Commissioner Hobbs asked how large the lot was. Ms Godfrey said that it was 67' wide and 180' deep.
- > Commissioner Ward asked if the septic tank was already installed. Ms. Godfrey said that it had and it already passed inspection.
- > Commissioner Miller-White asked about road access by surrounding property owners. Ms. Godfrey said that it was accessed by the single driveway.

- Commissioner Wiggins asked if the surrounding property owners were all family. Ms. Godfrey said that they were.
- Commissioner Weimar asked if this was a brick structure that was removed last year. Ms. Godfrey said that it was and showed her that the brick foundation ere was a brick foundation remaining. Ms. Godfrey said that all they did was move the original trailer.

Chairman Nixon asked if there were any questions or comments from the public. The only comment was from Mr. Proctor whose property joins this property. He said that this would be okay with him. There being no further comments, the Chairman closed this Public Hearing and opened the second Public Hearing.

Administrative Rezoning to Re-Designate as HA, Historic Agriculture District

Chairman Nixon opened the second Public Hearing stating that the purpose was to receive public comments on the Administrative Rezoning to re-designate as HA, Historic Agriculture District that property located on the Perquimans River at the southeast end of Bundy's Road containing approximately 591 acres, and known as Parcel Nos. 5-0052-0048 and 0048A. Action requested as a result of the County's revocation of the Planned Unit Development (PUD[CU]) District Conditional Use Permit last April. There were seventeen (17) people present. The Chairman recognized Donna Godfrey, County Planning, who explained that the Planning Board initiated this request. Ms. Godfrey appeared before the Board of Commissioners two months ago to request authority to proceed with this request. She has attempted to contact the owners through the standard notification letter that is sent to adjacent property owners and to anyone within 150 feet. She has had not phone calls whatsoever. The property was posted and placed a notice in The Perquimans Weekly. Commissioner Weimar asked if this would clear up any problems with future PUD revocations in that they would automatically revert back to previous zoning district. Ms. Godfrey said that it would not that this was just for this PUD. She said that she has run into some language that will need to be amended into the County's Ordinance to address this issue which the Board requested. Mr. Nixon asked if there were any questions or comments from the public. There being none, the Chairman closed the second Public Hearing and proceeded with the regular meeting at 7:00 p.m.

AGENDA

The Agenda was unanimously approved, as amended, on motion made by Charles H. Ward, seconded by M. Shirley Wiggins.

CONSENT AGENDA

Commissioner Miller-White asked that the Economic Development Commission reappointments be removed from the Consent Agenda for discussion. The following items were considered to be routine and were unanimously approved on motion made by Tammy Miller-White, seconded by Sue Weimar.

1. **Approval of Minutes:** December 1, 2008 Regular Meeting
2. **Approval of Tax Releases:**

PERQUIMANS COUNTY TAX REFUNDS AND RELEASES:

- **KRAMER, BRUCE**..... **\$195.78**
Motor vehicle tax should have been billed in Cabarrus County. Account Number: 8071987.
- **STALLINGS, JR., KENNETH R**..... **\$527.26**
Doublewide listed in error on Parcel Number 1-0010-0044A. Already listed and owned by Paul Lynn Trueblood. Account Number: 0116186.
- **KIRBY, CRYSTAL LEE** **\$496.10**
In error, revaluation made a keying mistake; valuing Ms. Kirby's storage building at \$121,500 instead of its true value of \$500. Account Number: 116449.
- **COPELAND, VIRGIL** **\$176.30**
Revaluation, in error, changed his 27.24 acres from waste/wet to cleared open land classification. Account Number: 0116452.
- **MEADS, CAROLYN**..... **\$369.00**
Residential lots in Snug Harbor are valued at \$10,000. Due to a keying error, this lot was valued at \$100,000. Account Number: 0257527 (*Refund*)
- **WHITEHURST, TILDON & PATRICIA**..... **\$338.66**
Mr. Whitehurst does not own the doublewide on the property. David & Dawn Winslow, parcel number 4-D045-2005-1, are the owners of the doublewide. Account Number: 0427859.
- **WHITEHURST, TILDON & PATRICIA**..... **\$305.86**
The warehouse was double billed. We are going to release building amount on parcel number 4-0036-0127. The building will be billed on parcel number 4-0036-0127D.

3. Personnel Matters:

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Edward Gilbert	Deputy (certified)	Certification	65/1	\$28,544	1/1/09
Jennifer Strickland	Deputy (certified)	Certification	65/1	\$28,544	1/1/09
Nancy Harrell	Part-Time EMT-I (Rescue & EMS)	Certification	66/1	\$14.34/hour	1/1/09
Debbie Lyman	Part-Time EMT-I (Rescue & EMS)	Certification	66/1	\$14.34/hour	1/1/09
Marlo Reel	Deputy/Investigator	Resignation			12/2/08
Christopher Duty	Part-Time EMT-B (Rescue)	Appointment	63/1	\$12.57/hour	1/1/09
Bethany Davidson	Part-Time EMT-B (Rescue)	Appointment	63/1	\$12.57/hour	1/9/09
Thomas Reid	Deputy	Step Increase	65/4	\$30,721	1/1/09
Louis Eason	Groundskeeper/Recreation	Step Increase	54/5	\$19,391	1/1/09

4. Budget Amendments:

BUDGET AMENDMENT NO. 19 *See Consent Agenda on 2/2/09
GENERAL FUND

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	DSS - State Grants	72	
10-348-000	DSS - State Grants	40,543*	
10-348-000	DSS - State Grants		5,382
10-610-468	TANF Domestic Violence	72	
10-610-192	CRISIS	40,543*	
10-610-453	Smart Start	12,180	
10-610-454	Day Care		17,562

EXPLANATION: To budget State increased funding for Domestic Violence, Crisis Intervention, Smart Start and decrease in Day Care.

BUDGET AMENDMENT NO. 20
GENERAL FUND

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-530-335	Homeland Security	2,970	
10-348-012	State Grants - Emergency Management	2,970	

EXPLANATION: To budget additional Homeland Security Funds for training.

5. Board Appointment - The following board appointments were recommended:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
COMMISSIONERS' BOARD APPOINTMENTS				
Tammy Miller-White	Recreation Advisory Board	Reappointment	2 yrs.	2/1/09
Charles Ward	Albemarle District Jail	Reappointment	2 yrs.	2/1/09
Charles Ward	Albemarle Regional Landfill Authority	Reappointment	4 yrs.	2/1/09
Mack Nixon	Albemarle Regional Landfill Authority	Reappointment	4 yrs.	2/1/09
Shirley Wiggins	Communications Advisory Board	Reappointment	2 yrs.	2/1/09
Shirley Wiggins	Senior Citizens Advisory Board	Reappointment	2 yrs.	2/1/09
Tammy Miller-White	EMS Advisory Board	Reappointment	2 yrs.	2/1/09
Tammy Miller-White	Tourism Development Board	Reappointment	2 yrs.	2/1/09

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Mary White	Tourism Development Board	Reappointment	2 yrs.	2/1/09
Elsie Wilson	Tourism Development Board (Hertford)	Reappointment	2 yrs.	2/1/09
Ricky Stallings	Recreation Advisory Committee (Belvidere)	Reappointment	2 yrs.	2/1/09
Delores Battle	Senior Citizens Advisory Board	Reappointment	2 yrs.	2/1/09
Robert Emmert	Senior Citizens Advisory Board	Reappointment	2 yrs.	2/1/09
Sue Price	Senior Citizens Advisory Board	Reappointment	2 yrs.	2/1/09
James Griffin	Senior Citizens Advisory Board	Reappointment	2 yrs.	2/1/09

ECONOMIC DEVELOPMENT COMMISSION REAPPOINTMENTS

Commissioner Miller-White asked for clarification as to how the Economic Development Commission (EDC) ended up with three (3) Commissioners being on the Commission. County Manager Darden explained that, initially in 1995, the EDC was established with seven members: 2 Commissioners, 1 Hertford Town Council member, 1 Winfall Town Council member, and 3 at-large members with one being appointed by Commissioners, Hertford Town Council, and Winfall Town Council. In 1998, the By-Laws were amended to have 1 Commissioner, 1 Hertford Town Council member, 1 Winfall Town Council member, and 3 at-large members with 2 being appointed by Commissioners and 1 each from the Hertford and Winfall Town Councils. Because the EDC was having a difficult time having a quorum because the at-large members were not attending the meetings as scheduled, the By-Laws were changed in 2001 to have the following members: 3 appointed by the Commissioners and 2 each appointed by the Hertford and Winfall Town Councils. That is how we ended up with 3 Commissioners on the EDC. Chairman Nixon explained to Commissioner Miller-White that the EDC was only an Advisory Board and that final approval would have to be from the Board of Commissioners. He further explained that the Commission was established to oversee the Economic Development Director which we no longer have on staff. We only have a contracted employee to handle economic development issues for the County. Ms. Miller-White said that things were clarified and if it has no legal ramifications then she has no problem proceeding with the reappointments. County Attorney High said that he did not foresee any problems with the set up of the EDC. M. Shirley Wiggins made a motion, which was seconded by Sue Weimar, to reappoint the following members of the Economic Development Commission:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Benjamin Hobbs	Economic Development Commission	Reappointment	2 yrs.	2/1/09
Charles Ward	Economic Development Commission	Reappointment	2 yrs.	2/1/09
Mack Nixon	Economic Development Commission	Reappointment	2 yrs.	2/1/09

The motion was unanimously approved by the Board.

JERRY BUTLER, HOLIDAY ISLAND

Mr. Butler called this afternoon to say that he was unable to attend the meeting tonight.

HOMERIA JENNETTE, TELECOMMUNICATIONS

Ms. Jennette to present her monthly report. She said that she would present her yearly report next month.

SUSAN CHANEY, SOCIAL SERVICES

Ms. Chaney presented her monthly report and discussed the increased activity in her office due to the current economic situation.

FRANK HEATH, TAX DEPARTMENT

Mr. Heath presented his monthly Foreclosure and Collections Report. Mr. Heath also provided the Board with a spreadsheet showing the 2008 Real Estate Tax Collections through December, 2008. He will try to provide this spreadsheet each month depending on the date the first Monday falls on. Currently, they have collected 81% of the original levy on the real estate taxes. They have collected \$481,000 this Friday and today. That bumps the percentage up to 88.46%. This is ahead of the collections from last year.

COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

Commissioner Weimar: Commissioner Weimar had two concerns and comments. First, she wanted to thank the Perquimans County Trailblazers for all their efforts in establishing walking trails, camping platforms, etc. throughout the County. In addition, she wanted to also publicly thank Albemarle RC&D for their efforts in obtaining funding for their projects and for the other projects in the County. Recently, Albemarle RC&C presented a plaque to the Perquimans County Trailblazers for their efforts and she wanted to publicly thank them too. She recognized the members of the Perquimans County Trailblazers that were present. Secondly, Ms. Weimar asked if the Board of Commissioners could provide written direction in the form of a memo to the Planning Board of what the Commissioners need for them to do. She feels that it would help keep things flowing between the two Boards and let them know how to proceed with the Board requests. Chairman Nixon said that he felt that it would be a consensus from both Boards but the Board of Commissioners cannot dictate to the Planning Board what they are to do. We can give them direction as to what the Commissioners would like for them to do but they are a separate Board. Ms. Weimar further explained that with talking to the Planning Board they gave the impression that they fully do not understand what the Commissioners are wanting. Commissioner Miller-White also said that the Board of Commissioners needs to make their motions more official and clearer for people to understand. County Attorney High agreed with Chairman Nixon in that the letter needs to just explain to the Planning Board that this is what the Commissioners want them to look at. Donna Godfrey, County Planner, said that the Zoning Ordinance provides for the Board of County Commissioners or the Planning Board or the County Staff to initiate changes. She sited some examples. Currently, the Boards have a joint session scheduled for January 26th. They will discuss this further with them on how they would like for the Board to proceed with their requests.

UPDATES

County Manager Darden updated the Board on the following projects:

High School Project: The USDA Loan for the High School Project was closed on December 18th. The first payment will be due on December 18, 2009. With regard to the Hertford Grammar School Project, the final walk thru has not been done and the County is holding their last payment until after that has been done.

Water System Projects: Mr. Darden explained that the Town of Winfall's Water Agreement expires in April, 2009. The County and Town of Winfall will be exploring the options needed to continue providing water to the Winfall residents.

Jail Project: The revised budget has been provided to Mr. Darden and it still shows a total cost of \$19.67 million. Mr. Darden did explain that the contingency fund has shrunk. Commissioner Miller-White asked about how much has been completed on the project. Commissioner Ward said that they are estimating it to be 80% complete. Mr. Ward also explained that the Jail Commission has talked to them about the Change Order procedures. They have promised to keep the Jail Commission more informed of the Change Orders.

BOARD APPOINTMENT: ADULT CARE COMMUNITY ADVISORY COMMITTEE

Because we have had no recommendations for this appointment, the matter was tabled until next month.

PLANNING BOARD ITEMS:

Donna Godfrey, County Planner, presented the following items for Board action:

Conditional Use Permit Application No. CUP-08-10 by Mary Stepnev, to allow placement of a Resumed Single Family Dwelling at 897 Ocean Highway South (Parcel No. 2-0060-0015): The Public Hearing was held earlier in the meeting. Benjamin C. Hobbs made a motion to approve Application No. CUP-08-10, to allow the resumption or reclamation of the residential footprint for placement and occupancy of a Single-Family site built home or a Manufactured Class A (Modular) or B (Doublewide) home at 897 Ocean Highway South, conditioned upon the following conditions: (1) Occupancy of the Resumed Single-Family Dwelling shall be strictly in accordance with plans and narrative submitted to and approved by the Board of Commissioners; (2) If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this permit shall be void and of no effect; (3) Verification/acknowledgement of the viability of site improvements which were previously installed or constructed to support a form single-family home and that resumption or reclamation of the residential footprint is acceptable under the circumstances subject to certain Site Considerations such as those listed in Section 907.X.(3); and (4) The Applicant's demonstration that the resumed single-family dwelling will be compatible with existing land uses which are otherwise permitted in the CH Zone and based upon findings below:

1. That the use will not materially endanger the public health or safety, if located according to the plan submitted and approved;
2. That the use meets all required conditions and specifications;
3. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity;
4. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is located and in general conformity with the Perquimans County Land Use Plan.

The motion was seconded by Charles H. Ward. The Chairman asked if there were any questions. There being none, the motion was unanimously approved by the Board.

Administrative Rezoning to re-designate as HA, Historic Agriculture District: The Public Hearing was held earlier in the meeting. A motion by Charles H. Ward to approve Application No. REZ-08-04, to rezone the +/-591 acres of land located on the Perquimans River at the southeast end of Bundy's Road, known as Parcel Nos. 5-0052-0048 and -0048A, from revoked PUD, Planned Unit Development, to HA, Historic Agriculture, based upon guidelines as listed below:

1. The proposal will place all property similarly situated in the same category, or in appropriate complementary categories;
2. There is convincing demonstration that all uses permitted under the proposed district classification would be in the general public interest and not merely in the interest of an individual or small group;
3. There is convincing demonstration that all uses permitted under the proposed district classification would be appropriate in the area included in the proposed change. (*When a new district designation is assigned, any use permitted in the district is allowable, so long as it meets district requirements and not merely uses which applicants state that they intend to make the property involved*);
4. There is convincing demonstration that the character of the neighborhood will not be materially or adversely affected by any use permitted in the proposed change; and
5. The proposed change is in accord with the Land Use Plan and sound planning principles.

The motion was seconded by Tammy Miller-White. The Chairman asked if there were any questions. There being none, the motion was unanimously approved by the Board.

Status Report - Administrative Text Amendments to Subdivision Regulations: Ms. Godfrey explained that, due to her being out this morning, she was unable to prepare a written status report on the proposed Administrative Text Amendments to the Subdivision Regulations but would be willing to discuss them with the Board. Commissioner Ward said that he would prefer that she prepare something in writing and forward it to the Commissioners so that he would be able to read and study the proposed changes. She asked for some direction from the Board with regard to the recommendation of Commissioner Weimar. She said that we would look at the Subdivision Regulations first - *Revised provisions of final plats under bond*. When the Planning Board looks into this matter, there will be an economic development issue that will come up in the discussion that they will not be able to address. This would be deciding whether or not you wanted to part from current menu of the items that can be bonded to go to what is mostly practiced throughout the rest of the region to just allowing the paving of the roads to be bonded. The idea of allowing anything but the paving of the road to be bonded is maybe considered an economic development issue. That would be whether or not you are willing to give that additional incentive for that development that might not otherwise be there but other localities in the region not generally allowing the other components of construction to be bonded. The County has members of the Technical Review Committee that would like to see us not allow it because of not having the water available to put out a fire for a structure under construction. Commissioner Ward said that it was his understanding that the Board of Commissioners and Planning Board were going over this issues at their joint meeting. County Manager Darden said that it would be up to the Boards to decide on what they wanted to discuss. Chairman Nixon said to just wait about receiving the status report until Ms. Godfrey had time to provide a written report for the Board at their joint meeting. Ms. Godfrey said that it would work better for her to wait but that there was an issue for the Text Amendment to Zoning Ordinance that she was able to move forward with and to advertise for was the change to the Manufactured Housing Provisions. Ms. Godfrey explained that the Board of County Commissioners had requested the year model be change to bring it up to wind resistant standards. She further stated that there were a host of other things that they might want to consider that we did not advertise because we have not gotten into it yet. Whether or not the Board wants to get into it would be a decision the Board would need to make. Again, Chairman Nixon said that we would discuss this at their joint meeting after Ms. Godfrey had time to prepare a written report for the Boards to review. Commissioner Hobbs agreed with Commissioner Ward that he would prefer to have something in writing to review. Commissioner Ward was concerned that we are already advertising for changes which the Board has not really fully discussed. Ms. Godfrey said that this could be related to Commissioner Weimar's question. It was very clear to Ms. Godfrey that the Board wanted the year model changed immediately. Commissioner Hobbs concurred. The Chairman also agreed. Commissioner Weimar said again that if something was written in a memo to the Planning Board and Planning Staff, then there would be no confusion as to what the Board of County Commissioners wanted them to do. With regard to the more stringent design standards as proposed by the Technical Review Committee, Ms. Godfrey was able to get a color copy of the pages showing changes that Chowan County had recently initiated. The Planning Board had requested this. It was the consensus of the Board to have Ms. Godfrey wait to discuss these changes until she prepares a report to be distributed to both Boards prior to their joint meeting on January 26th. She asked about the time. They said to set it up at 5:00 p.m.

Status Report - Administrative Text Amendments to Zoning Ordinance: The same held true for the proposed Administrative Text Amendments to the Zoning Ordinance.

APPOINTMENT OF LEGISLATIVE LIAISON TO THE NCACC

On motion made by Tammy Miller-White, seconded by M. Shirley Wiggins, the Board unanimously appointed Sue Weimar as the Board's Legislative Liaison to the NCACC.

INSURANCE INCREASES FOR COASTAL NORTH CAROLINA

Chairman Nixon explained that this was not for our County but for Coastal North Carolina. County Manager Darden explained that Dare County had contacted him about having our Board of Commissioners support their efforts to oppose the increases in insurance for coastal areas of North Carolina. In addition, they are asking for any financial support that the County would be willing to pay to help with their appeal. It was the overall opinion of the Board to get more information before making any commitment to support their efforts. The Board did not want to do anything that might impact our insurance rates since this mainly affected the coastal counties and towns. After some discussion, Charles H. Ward made a motion, which was seconded by Benjamin C. Hobbs, to table this matter until further information was available. The motion was unanimously approved by the Board.

GET ALARMED GRANT DOCUMENTATION REQUEST

County Manager Darden explained that every year, contracts with the Division of Public Safety needs to be updated. The contracts are for the Get Alarmed Grant which we received in October, 2008. These funds will be used for fire prevention materials and to provide smoke detectors to individuals that cannot afford to purchase and install them. Board authorization is needed for the individuals to sign the contracts and contract expenditure reports. On motion made by Benjamin C.

Hobbs, seconded by Tammy Miller-White, the following grant documentation was unanimously approved to be signed by individuals listed:

**Letter from Board President/Chairperson
Identifying Individuals as Authorized to Sign
Contract Expenditure Reports**

I, Mack E. Nixon, Board President/Chairperson of Perquimans County [Agency/Organization's legal name] hereby identify the following individual(s) who is (are) authorized to sign Contract Expenditure Reports for the organization/agency named above:

Printed Name	Title	Signature
1. <u>Bobby C. Darden</u>	<u>County Manager</u>	<u>Bobby C. Darden</u>
2. <u>Mark Rogerson</u>	<u>Fire Marshal</u>	<u>Mark Rogerson</u>
3. <u>Sharon S. Ward</u>	<u>Finance Officer</u>	<u>Sharon S. Ward</u>
4. _____	_____	_____

Signature _____ Chairman _____ 1/5/09
 * Title _____ Date
 * Indicate if you are the Board President or Chairperson

**Letter from Board President/Chairperson Identifying
Individuals as Authorized to Sign Contracts**

I, Mack E. Nixon, Board President/Chairperson of Perquimans County [Agency/Organization's legal name] hereby identify the following individual(s) who is (are) authorized to sign Contracts for the organization/agency named above:

Printed Name	Title
1. <u>Bobby C. Darden</u>	<u>County Manager</u>
2. _____	_____
3. _____	_____
4. _____	_____

Signature _____ Chairman _____ 1/5/09
 * Title _____ Date
 * Indicate if you are the Board President or Chairperson

The fiscal year of the above named agency runs from months July 1 to June 30.

RENAMING RIVERVIEW DRIVE EXTENDED (SR 1407)

County Manager Darden reported that the County received a call from NCDOT requesting that the Board officially rename Riverview Drive Extended (SR 1472) to Yeopim Drive (SR 1472). In the March 19, 2001 Minutes, the road was officially changed during the mapping process. We have verified with Rhonda Money that Yeopim Drive replaced Riverview Drive Extended and that the residents are currently using Yeopim Drive as their address. On motion made by Charles H. Ward, seconded by Benjamin C. Hobbs, the Board unanimously approved the renaming of Riverview Drive Extended (SR 1472) to Yeopim Drive (SR 1472).

REVIEW OF POTENTIAL PROJECTS FOR ECONOMIC STIMULUS FUNDING

County Manager Darden distributed copies of the items that NCACC had requested from each of the Counties to be provided to Congressman Butterfield to be considered for potential economic stimulus funds that may be made available to the local governments. The total amount is around \$600 million to \$800 million. The NCACC after meeting with Governor-Elect Perdue asked the counties to provide them a list of long list of projects that are ready to go. Below is the list of projects that Mr. Darden provided to NCACC for possible economic stimulus funding:

PROJECTS SUBMITTED TO NCACC FOR POTENTIAL ECONOMIC STIMULUS FUNDS		
County Name	Perquimans County	
Type of Project	Number of Projects	Total Estimated Costs
School Construction	3	\$6,000,000
Water/Waste Water Projects	2	\$6,000,000
Court facilities		
Jails & Public Safety Facilities	1 (EMS Facility)	\$2,000,000
Other County Buildings		
Recreation Facilities	1	\$3,500,000
Broadband Deployment		
Green Infrastructure projects (wind, solar, etc.)		
ADA compliance	1	\$500,000
Other (explain) Economic Development Project	1	\$15,000,000

To put an anecdotal "face" on county infrastructure projects, please provide a few names of, and need for, the most critical projects contained in the above.

Project Name	Project Need
Hertford Grammar School (\$1 million)	Roof Replacement
Winfall Water Plant (\$4 million)	Plant Upgrades to Improve Water Quality
EMS Facility (\$2 million)	New Facility to replace 35 year old facility originally built for volunteer rescue services
Marine Park Boat Basin (\$15 million)	Development of boat basin for joint project with NC Seafood Industrial Park Authority to provide a commercial part for marine related industries

County Manager's Notes:

<u>Schools</u>	
HGS Roof	\$1,000,000
PCHS HVAC	\$1,500,000
New Bus Garage/Renovate	\$3,500,000
<u>Water</u>	
Water Line from Pasq. R.O.	\$2,000,000
Winfall Plant Enhancements	\$4,000,000
EMS Facility	\$2,000,000
Recreation	\$3,500,000
ADA for Courthouse	\$500,000
Marine Park	\$15,000,000

County Manager Darden explained that he would be getting together with the Town of Hertford to further define the Marine Park as a result of talking with the two towns to forming one economic development package. This was for information only.

BUILDING RENTAL FEES

Farm Service Agency Lease: County Manager Darden explained that the Farm Service Agency (FSA) lease for office space at the Albemarle Commission Building is due to expire on December 31, 2008. Currently, they had a one-year lease for about 2,100 sq. ft. of space at \$10.50 per sq. ft. Mr. Darden was asking direction from the Board with regard to offering FSA another year's lease at the same rate or increase the rate and possibly extend the length of the lease. On motion made by Charles H. Ward, seconded by Tammy Miller-White, the Board unanimously approved to offer the one-year lease at \$10.50 per sq. ft. for about 2,100 sq. ft. and notify them that there could possibly be an increase in the rate at the end of this year's lease.

Lodge Allocation of Expenses: The Board has asked County Manager Darden to look into the allocation of expenses for the space that the Lodge uses in the Courthouse. Mr. Darden has looked at the property insurance and maintenance and repair because these are easier to define. Utilities are a little harder to define. He checked with the Town of Hertford who informed Mr. Darden that their basic rate is \$74 for water and sewer. The allocated property insurance is \$31.00, maintenance and repair \$87.00, and half of the utility would be \$37.00. The total expenses for that space would be \$155.00 per month. Currently they are paying \$50 per year for use of the building. Commissioner Miller-White asked about the square footage. Mr. Darden said that it is approximately 800 sq. ft. Using the current rate of rental fee, the rate would be about \$8,000 per year. Commissioner Hobbs said that, out of fairness, the Lodge needs to pay expenses and feels that a minimal rate of \$250 per month is fair. He further stated that the County has paid their expenses since 1826 and, now that the County is trying to cut back on expenses, feels that it is not fair for the County to continue to subsidize a club. Therefore, Benjamin C. Hobbs made a motion to charge the Masonic Lodge a minimum fee for allocation of expenses of \$250 per month for the balance of this fiscal year. Charles H. Ward seconded the motion. Commissioner Wiggins said that the NAACP rents the meeting room at the Senior Center for \$25 per meeting of two hours. Commissioner Miller-White feels that the fee should be more. She further stated that she does not understand giving one group a break and not giving another group a break. After much discussion, the Board voted to charge the Masonic Lodge an allocation of expenses of \$250 per month for the balance of this fiscal year by a vote of five (5) to one (1) with Commissioner Miller-White voting against the motion.

OTHER COMMENTS

Bob Babstek asked about the Economic Stimulus List. Mr. Darden said that the NCACC had asked the Counties to provide a list of proposed projects and we did. Pete Perry also said that the Commissioners, when considering future projects on the Economic Stimulus list, need to make sure that further generations would not be burdened with unnecessary expenses, like labor/vehicles, etc., from these projects.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned by the Chairman at 8:15 p.m.

Mack E. Nixon, Chairman

Clerk to the Board

REGULAR MEETING
February 2, 2009
7:00 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, February 2, 2009 at 7:00 p.m. in the Courtroom located in the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Mack E. Nixon, Chairman Benjamin Hobbs
Charles H. Ward M. Shirley Wiggins
Sue Weimar Tammy Miller-White, Vice Chair

MEMBERS ABSENT: None

OTHERS PRESENT: Bobby Darden, County Manager Mary Hunnicutt, Clerk to the Board
Hackney High, Jr., County Attorney

After the Chairman called the meeting to order, Commissioner Miller-White gave the invocation and the Chairman led the Pledge of Allegiance.

AGENDA

The Agenda was unanimously approved, as amended, on motion made by M. Shirley Wiggins, seconded by Sue Weimar.

CONSENT AGENDA

The following items were considered to be routine and were unanimously approved on motion made by Charles H. Ward, seconded by Tammy Miller-White.

1. **Approval of Minutes:** January 5, 2009 Regular Meeting
2. **Approval of Tax Releases:**
PERQUIMANS COUNTY TAX REFUNDS AND RELEASES:
 - **COSTON, BOOKER T. & MARY**.....\$484.69
This property is a church. Should have been exempt for 2008. Account Number: 0527039.
 - **THE SHORES AT LANDS END H.O.A.**.....\$2,698.93
In error, this exempt property owners association was billed for the full value of their property. Property values for these parcels had already been distributed among the lot owners. Account Number: 0429039.
 - **ALRIDGE, HARDY**.....\$201.02
Revaluation classified his house as two story. It is, in fact, 1½ story. Square footage before was 3,473. Correct number is 2,939. Difference in value = \$39,600. Account Number: 428533.

3. **Personnel Matters:**

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Zebbra Oliver	IMC I	Resignation			1/30/09
Shelton R. White, Jr.	Deputy/Investigator	Merit Increase	68/6	\$36,810	2/1/09
Mark Rogerson	Part-Time Fire Marshal	Merit Increase	67/11	\$19.13/hour	2/1/09
Mary Beth Cutler	Part-Time Telecommunicator	Step Increase	60/2	\$11.29/hour	2/1/09

