The Perquimans County Board of Commissioners met to receive the Departmental Budget Presentations on Monday, April 10, 2017, at 5:00 p.m. in the Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Kyle Jones, Chairman Fondella Leigh, Vice Chair

Joseph W. Hoffler Edward R. Muzzulin Wallace Nelson Charles Woodard

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager/Deputy Clerk to the Board

Tracy Mathews, Finance Officer

# **DEPARTMENTAL BUDGET PRESENTATIONS**

The following department supervisors presented their budget requests for FY 2017-18:

5:00 p.m. – Bill Jennings Tax Department 5:30 p.m. – Scott Alons – Soil Conservation 6:00 p.m. – Nick Lolies – Water Department 6:45 p.m. – Virgil Parrish – Inspections

7:15 p.m. – Jonathan Nixon – EMS/Emergency Management/Communications

8:00 p.m. – Delphine Madre – Senior Citizens

#### <u>ADJOURNMENT</u>

After the last Departmental Budget Presentation, the meeting was adjourned.

T. Kyle Jones, Chairman

Deputy Clerk to the Board

## **DEPARTMENTAL BUDGET PRESENTATIONS**

April 11, 2017 5:00 p.m.

The Perquimans County Board of Commissioners met to receive the Departmental Budget Presentations on Monday, April 11, 2017, at 5:00 p.m. in the Jury Room located in the Perquimans County Courthouse.

MEMBERS PRESENT: Fondella Leigh, Vice Chair Joseph W. Hoffler

Edward R. Muzzulin Wallace Nelson
Charles Woodard

MEMBERS ABSENT: Kyle Jones, Chairman

OTHERS PRESENT: Frank Heath, County Manager/Deputy Clerk to the Board

Tracy Mathews, Finance Officer

# **DEPARTMENTAL BUDGET PRESENTATIONS**

The following department supervisors presented their budget requests for FY 2017-18:

5:00 p.m. – Howard Williams – Recreation Department 5:30 p.m. – Jewel Winslow – Cooperative Extension 6:00 p.m. – Jackie Frierson – Register of Deeds 6:30 p.m. – Shelby White – Sheriff's Department 7:00 p.m. – Sydni Banks – Board of Education

# **ADJOURNMENT**

After the last Departmental Budget Presentation, the meeting was adjourned.

T. Kyle Jones, Chairman

Deputy Clerk to the Board

# JOINT WORK SESSION April 17, 2017

5:30 p.m.

The Perquimans County Board of Commissioners met in a Joint Work Session with the Perquimans County Board of Education on Monday, April 17, 2017, at 5:30 p.m. at the Board of Education's Central Office located at 411 Edenton Road Street, Hertford, NC 27944.

COMMISSIONERS PRESENT: Kyle Jones, Chairman

Joseph W. Hoffler Wallace Nelson Fondella Leigh, Vice Chair Edward R. Muzzulin Charles Woodard

BOARD OF EDUCATION PRESENT: Amy Spaugh, Chair Anne White, Vice Chair

Leary Winslow Russell Lassiter

MEMBERS ABSENT: Ralph Hollowell, Board of Education Arlene Yates, Board of Education
OTHERS PRESENT: Frank Heath, County Manager Tracy Mathews, Finance Officer

Mary Hunnicutt, Clerk to the Board
Matthew Cheeseman, Superintendent
Mary Kaye Peele, Administrative Assistant

Candy Tille

Candy Tilley, Finance Officer

Chair Amy Spaugh called the meeting to order. After the pledge, the following matter was discussed.

# SCHOOL FUNDING: 2017-2018

Superintendent Cheeseman presented a PowerPoint presentation showing the improvement of the schools in the district over the last year. He explained a few obstacles that may face the budget this year with legislation at the General Assembly. The Board of Education will officially be presenting their budget to the Board of Commissioners on May 15th but Superintendent Cheeseman and Mr. Jim Davison, Director of Maintenance, gave an overview of what they will be asking for. Mr. Cheeseman opened up for questions.

#### **ADJOURNMENT**

After answering several questions, Chair Spaugh adjourned the meeting at 6:45 p.m. and the Board of Commissioners proceeded to the Commissioners' Room for their Regular Work Session at 7:00 p.m.

T. Kyle Jones, Chairman

Clerk to the Board

**WORK SESSION** 

April 17, 2017

7:00 p.m.

The Perquimans County Board of Commissioners met in a regular Work Session on Monday, April 17, 2017, at 7:00 p.m. in the Commissioners' Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Kyle Jones, Chairman Fondella Leigh, Vice Chair

Joseph W. Hoffler Edward R. Muzzulin Wallace Nelson Charles Woodard

MEMBERS ABSENT:

OTHERS PRESENT: Frank Heath, County Manager Mary Hunnicutt, Clerk to the Board

Hackney High, County Attorney

After the Chairman called the meeting to order, Commissioner Leigh gave the invocation and the Chairman led the Pledge of Allegiance. The following matters were discussed.

### CATHY DAVISON, ALBEMARLE COMMISSION

Chairman Jones recognized Ms. Davison, Executive Director of Albemarle Commission, who presented the annual stewardship report. She opened up for any questions.

# PROPOSED CHANGES TO ZONING ORDINANCE REGARDING LARGE SCALE ENERGY

Chairman Jones asked County Manager Heath to review the proposed changes that the Planning Board is recommending for the large scale energy facilities section of the Zoning Ordinance. The changes are as follows:

## 907.28 Solar Farm (Large scale, ground-mounted Solar Power Energy System)

A. Zoning Districts: RA (Conditional Use) IL and IH (Permitted Use)

- Preamble: A large scale Solar Farm containing ground-mounted solar power electric generation structures, may be permitted in districts as designated in the Table of Permitted and Conditional Uses, subject to the following requirements:
  - - (a) Height: Solar energy system structures and related equipment shall not exceed fifteen (15) feet) in height.(b) Setback: Solar energy system structures and related equipment must meet the minimum zoning setback for the zoning district in which it is located, or 30 100 feet, whichever is strictest. A 150 foot setback shall be required from wetlands identified by
    - The setback for any building or parking area proposed to serve the Solar Farm shall twenty (20) fifty (50) feet or as otherwise required, whichever is strictest, from any street right-of-way and any continuous property line that is used or zoned for residential purposes or located within the Highway Corridor Overlay District
    - (d) The setback for any building and parking area proposed to serve the Solar Farm shall be in keeping with that required by the zoning district as it applies to any street right-of-way and any contiguous property line that is used or zoned for nonresidential
    - Maximum allowed power generation for any approved project shall not exceed 20 MW.

    - By mowing or other means, grass or weeds on the project site shall not exceed 12 inches in height.

      A drainage study, in conjunction with Perquimans County Soil and Water, shall be performed on each site, and results provided to the Planning Board and Board of County Commissioners. (g)
  - (2) <u>Lighting</u>: The project shall utilize minimal lighting. No lighting other than normal security lighting and that required by government agencies shall be permitted.
  - - (a) General: Solar energy system structures and related equipment and buildings shall be screened from routine view from public rights-of-way, existing residential uses and adjacent properties zoned Residential Agriculture, Historic Agriculture, Rural Agricultural, or Commercial Zoning Districts using the County's Buffers and Screening standards currently found in Article XVIII, Sections 1802 and 1803. Included in these screening options are berms which create an attractive blind barrier as dictated in Section 1803.
    - Highway Corridor Overlay Districts: When located adjacent to the Highway Corridor Overlay District, screening is required which completely screens from view the solar energy system panels and related equipment. Such screening shall be a durable wall or fence and access gate(s) at least seven (7) feet high in addition to a minimum fifteen (15) foot wide vegetated strip along any property line adjacent to or within five hundred (500) feet of the Highway Corridor Overlay District. This vegetated strip shall consist of a naturally wooded area or planted with a mix of evergreens and deciduous trees and shrubs to simulate a naturally wooded area within three (3) years..

- (c) To ensure proper maintenance of vegetative and other screening methods, a cash bond equal to the initial cost of installing buffers will be required to be held by Perquimans County until project decommissioning.
- (4) Operational Considerations: Any access gate which affords views from an existing residence or from within the Highway Corridor Overlay District must be kept closed and locked at any time the Solar Farm is not occupied by the operator for preventive maintenance, repair and similar activities, etc.
- (5) <u>Application Requirements</u>:
  - (a) Submit Site Plan prepared in accordance with current Site Plan Requirements of Section 509 and denoting the dimensions of the subject property, proposed solar farm location, including the arrangement of solar panels, distance from the proposed site improvements to all property lines, and location of proposed driveway(s). No portion of the Solar Farm may encroach into the required setbacks or any buffer area.
  - (b) The Site Plan should also show the location of any required buffers as outlined in Sections 1803 and 1804.
  - (c) Submit horizontal and vertical (elevation) to-scale drawings with dimensions. The drawings must show the location of the system on the property.
  - (d) State and local stormwater permits may be required subject to Article V Site Plan and other requirements as applicable.
  - (e) If applicable, the applicant must apply to and receive from the North Carolina Department of Transportation (NCDOT) a driveway permit, or submit documentation from NCDOT that the existing site access is acceptable for the proposed use prior to final project approval.
- (6) <u>Approved Solar Components</u>: Solar energy system components must have a UL listing and must be designed with anti-reflective coating(s).
- (7) <u>Compliance with Building Code</u>: All active solar energy systems shall meet all requirements of the North Carolina State Building Code and shall be inspected by a Perquimans County Building Inspector.
- (8) Compliance with National Electric Code: All photovoltaic systems shall comply with the National Electrical Code, current edition.
- (9) Decommissioning: Following a six month period in which no electricity is generated, the permit holder will have six (6) months to complete decommissioning of the large scale solar energy facility. Decommissioning includes removal of solar panels, support columns, fences, buffers, buildings, cabling, electrical components, and any other associated facilities down to 36 inches below grad. A decommissioning study showing the total cost, not include salvage value, shall be provided an updated every five (5) years. A cash bond equal to this amount will be required to be held by Perquimans County until project decommissioning.
- (10) <u>Transfer of Ownership:</u>

Any solar farm permitted under the rules and regulations identified in this section that is sold or transferred to another entity is still bound to the rules and regulations as stated in this section, any state or federal regulations as well as any additional regulations imposed during the Conditional Use Permit process, Technical Review Committee process, or the Building Permit process.

While Mr. Heath was presenting the changes, the Board discussed each item and made suggestions that Mr. Heath would take back and discuss with the Planning Board and bring the revise proposed changes to the May Work Session for Board discussion.

#### <u>ADJOURNMENT</u>

There being no further business to discuss, the Chairman adjourned the meeting at 8:05 p.m.

	T. Kyle Jones, Chairman
Clerk to the Board	*****