

# AGENDA

All items are for discussion and possible action.  
Perquimans County Board of Commissioners  
**Meeting Room at Perquimans County Library**  
**March 4, 2024**  
**7:00 p.m.**

## I. Call to Order

## II. Prayer & Pledge

## III. Approval of Agenda

## IV. Consent Agenda

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)*

- A. Approval of Minutes February 5, 2024 Regular Meeting and February 19, 2024 Regular Work Session
- B. Tax Refund & Tax Release Approvals
- C. Personnel Matters
  - 1. Appointment: Income Maintenance Technician
  - 2. Appointment: Part-Time/Fill-In EMT
  - 3. Promotion: Center for Active Living Coordinator
  - 4. Reclassification to Part-Time: Part-Time/Fill-In Telecommunicator I
  - 5. Removed from Roster: Part-Time/Fill-In EMT
- D. Step Increases/Merit Increases
  - 1. Telecommunications
  - 2. Sheriff's Office (2)
  - 3. EMS (2)
  - 4. Water Department
- E. Budget Amendments No. 25 - 27

## V. Recognition of Employees' Years of Service

- A. Recognition of Employees' Years of Service

## VI. Scheduled Appointments

- A. Bill Jennings, Tax Administrator 7:00 p.m.
- B. Dr. Tanya Turner, Superintendent of Schools 7:05 p.m.
- C. Jonathan Nixon, Emergency Services Director 7:10 p.m.
  - 1. Emergency Services Public Officials Conference
  - 2. SCA Collections, Inc. Account Collection Agreement
  - 3. HIPAA Omnibus Rule Business Associates Agreement
  - 4. PCG Long-Term Lease
  - 5. Radio Project Contract – Motorola
  - 6. Perquimans-Gates 911 Consolidation Agreement
  - 7. 911 Personnel Summary

- D.
- E.

## VII. Commissioner's Concerns/Committee Reports

- A.
- B.

## VIII. Old Business

- A. Updates from County Manager
- B. Board Vacancies
  - 1. Community Advisory Committee (4)
  - 2. Senior Tarheel Legislature Delegate & Alternate
  - 3. Senior Tarheel Legislature Community Advisory Committee

**IX. New Business**

- A. Planning Item: Extension Request for Preliminary Plat – Albemarle Preserve Phase 1A
- B. Intergovernmental Agreement Between Perquimans County Board of Education & Perquimans County
- C. Perquimans-Gates 911 Consolidation
  - 1. Interlocal Agreement
  - 2. Personnel Summary
- D. Center for Active Living Items:
  - 1. Board Appointments: Albemarle Commission Area Agency on Aging Regional Advisory Council (RAC)
  - 2. Bank Authorization for New Center for Active Living Coordinator to Endorse Checks
- E.
- F.
- G.

**X. Unscheduled Appointments/Public Comments**

*(If you wish to address the Board, please state your name for the record prior to speaking)*

- A.
- B.
- C.

**XI. Closed Session: Per NCGS #143-318-11(4)** - The purpose of the Closed Session is to discuss an economic development matter and to approve Closed Session Minutes.

*(After the Closed Session, the Board is subject to return to Open Session and may take action as needed on any items discussed during the closed session.)*

**XII. Adjournment**